



**STA BOARD MEETING AGENDA**

**6:00 p.m., Regular Meeting  
 Wednesday, January 11, 2012  
 Suisun City Hall Council Chambers  
 701 Civic Center Drive  
 Suisun City, CA 94585**

**Mission Statement:** To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

**Staff Reports:** Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta-snci.com](mailto:jmasiclat@sta-snci.com). **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

**ITEM**

**BOARD/STAFF PERSON**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**  
 (6:00 – 6:05 p.m.)

Chair Price

**II. SWEARING IN OF NEW STA BOARD ALTERNATE MEMBER**

- **Alan Schwartzman**  
*Alternate Board Member Representing the City of Benicia*

**III. CONFIRM QUORUM/ STATEMENT OF CONFLICT**

Chair Price

*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.*

**STA BOARD MEMBERS**

Harry Price	Jack Batchelor, Jr.	Elizabeth Patterson	Jan Vick	Pete Sanchez	Steve Hardy	Osby Davis	Jim Spering
Chair City of Fairfield	Vice-Chair City of Dixon	City of Benicia	City of Rio Vista	City of Suisun City	City of Vacaville	City of Vallejo	County of Solano

**STA BOARD ALTERNATES**

VACANT	Rick Fuller	VACANT	Janith Norman	Mike Hudson	Ron Rowlett	Erin Hannigan	John Vasquez
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**IV. APPROVAL OF AGENDA**

**V. OPPORTUNITY FOR PUBLIC COMMENT**

(6:05 – 6:10 p.m.)

**VI. EXECUTIVE DIRECTOR’S REPORT – Pg. 1**

Daryl Halls

(6:10 – 6:15 p.m.)

**VII. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**

(6:15 – 6:25 p.m.)

**A. State Legislative Update**

Gus Khouri

**B. STA’s Year-End Report - Highlights for 2011**

Chair Price

**C. Directors Report:**

**1. Planning**

Robert Macaulay

**2. Projects**

Janet Adams

**3. Transit/Rideshare**

Judy Leaks

**VIII. CONSENT CALENDAR**

Recommendation:

*Approve the following consent items in one motion.*

*(Note: Items under consent calendar may be removed for separate discussion.)*

(6:25 - 6:30 p.m.)

**A. Minutes of the STA Board Meeting of December 14, 2011**

Johanna Masielat

Recommendation:

*Approve STA Board Meeting Minutes of December 14, 2011.*

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**B. Draft Minutes of the TAC Meeting of December 21, 2011**

Sara Woo

Recommendation:

*Approve Draft TAC Meeting Minutes of December 21, 2011.*

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**C. SolanoExpress Intercity Transit Consortium 2012 Work Plan**

Liz Niedziela

Recommendation:

*Approve the SolanoExpress Intercity Transit Consortium 2012 Work Plan as shown on Attachment A.*

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**D. Solano Coordinated Short Range Transit Plan (SRTP)**

Liz Niedziela

Recommendation:

*Approve the following:*

*1. The scope of work for the Solano Coordinated SRTP as shown in Attachments A, B, and C; and*

*2. The allocation of \$150,000 of STAF to fund an updated Transit Ridership Survey.*

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- E. State Safe Routes to School (SR2S) Grant Opportunity for City of Dixon's West B Street Undercrossing** Jessica McCabe  
Recommendation:  
Approve the following:
1. Approve the West B Street Undercrossing in Dixon as the STA's Countywide SR2S priority project; and
  2. Authorize the Solano Transportation Authority to apply for the state SR2S grant, to be released in December 2011.

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- F. Request for Qualifications (RFQ) for Solano Yolo BikeLinks Map Update** Sara Woo  
Recommendation:  
Approve the following:
1. Local preference goal of 10% for the Solano Yolo BikeLinks Map Update;
  2. Authorize the release of the RFQ as shown in Attachment A for the Solano Yolo BikeLinks Map Update; and
  3. Authorize the Executive Director to enter into a contract for the Solano Yolo BikeLinks Map Update for an amount not-to-exceed \$17,000.

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- G. Resolution Authorizing Contribution to the California Public Employees Retirement System (CalPERS)** Susan Furtado  
Recommendation:  
Approve Resolution 2012-01- Authorizing Tax Defer Member Paid Contribution to the CalPERS.

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- Amendment to Solano's Fiscally Constrained Regional Transportation Plan (RTP) Project List Submit to the Metropolitan Transportation Commission (MTC)** Robert Macaulay  
Recommendation:  
Authorize the Executive Director to transmit the modified STA's Fiscally Constrained RTP project list to MTC including the addition of local transit vehicle replacement.

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## **IX. ACTION FINANCIAL ITEMS**

- A. Fiscal Year (FY) 2011-12 Mid-Year Budget Revision** Daryl Halls  
Susan Furtado  
Recommendation:  
Adopt the STA's FY 2011-12 Mid-Year Budget Revision as shown in Attachment A.  
(6:30 – 6:35 p.m.)

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- B. SolTrans Transition Cost Facilitation** Liz Niedziela  
*Recommendation:*  
*Approve the Executive Director to facilitate with MTC and SolTrans the one time transitional cost and budget expenses for the start-up of SolTrans.*  
(6:35 – 6:40 p.m.)  
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**X. ACTION NON-FINANCIAL ITEMS**

- A. STA’s 2012 Amended Legislative Priorities and Platform** Jayne Bauer  
*Recommendation:*  
*Approve the STA’s 2012 Legislative Priorities and Platform as specified in Attachment A.*  
(6:40 – 6:45 p.m.)  
**Pg. 83**
- B. Solano Countywide Pedestrian Transportation Plan** Sara Woo  
*Recommendation:*  
*Approve the Solano Countywide Pedestrian Transportation Plan as shown in Attachment B.*  
(6:45 – 6:50 p.m.)  
**Pg. 105**
- C. Selection of 2012 STA Chair and Vice Chair** Daryl Halls  
*Recommendation:*  
*Approve the following:*  
  - 1. Selection of the STA Chair for 2012 commencing with the STA Board Meeting of February 9, 2012;*
  - 2. Selection of the STA Vice-Chair for 2012 commencing with the STA Board Meeting of February 8, 2012; and*
  - 3. Request the new Chair designate the STA Executive Committee for 2012.*  
(6:50 – 7:00 p.m.)  
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**XI. INFORMATIONAL – NO DISCUSSION NECESSARY**

- A. Regional Transportation Plan (RTP) / Sustainable Community Strategy (SCS) Update** Robert Macaulay  
**Pg. 115**
- B. Safe Routes to School (SR2S) Program Update** Danelle Carey  
**Pg. 193**
- C. Local Project Delivery Update** Jessica McCabe  
**Pg. 199**
- D. Funding Opportunities Summary** Sara Woo  
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**E. STA Board and Advisory Committee Meeting Schedule  
for Calendar Year 2012  
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Johanna Masielat

**XII. BOARD MEMBERS COMMENTS**

**XIII. ADJOURNMENT**

Due to the 4'Cs Summit scheduled on February 8, 2012, the next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, March 14, 2012, Suisun City Hall Council Chambers.**