



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**September 14, 2011**

**I. CLOSED SESSION**

There were no matters to report.

**II. CALL TO ORDER**

Chair Price called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Harry Price, Chair	City of Fairfield
	Jack Batchelor, Vice Chair	City of Dixon
	Mike Ioakimedes (Alternate Board Member)	City of Benicia
	Jan Vick	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Steve Hardy	City of Vacaville
	Osby Davis	City of Vallejo
	Jim Sperring	County of Solano

**MEMBERS**

<b>ABSENT:</b>	Elizabeth Patterson	City of Benicia
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**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Johanna Masiclat	Clerk of the Board
	Susan Furtado	Accountant and Administrative Services Manager
	Jayne Bauer	Marketing and Legislative Program Manager
	Liz Niedziela	Transit Analyst
	Judy Leaks	Program Manager
	Robert Guerrero	Senior Planner
	Sam Shelton	Project Manager
	Jessica McCabe	Assistant Project Manager
	Sara Woo	Associate Planner
	Samantha Sipin	Summer Intern

**ALSO**

**PRESENT:**

*In Alphabetical Order by Last Name:*

Jim Ducoing	Resident, City of Fairfield
Bill Emlen	County of Solano
Mike Hudson	City of Suisun City Councilmember and STA Board Alternate Member
Dan Kasperson	City of Suisun City
David Kleinschmidt	City of Vallejo
Wayne Lewis	City of Fairfield
Rod Moresco	City of Vacaville
Elizabeth Richards	Recipient, Proclamation of Appreciation and Resident, City of Vacaville
Mike Roberts	City of Benicia
Matt Tuggle	County of Solano

**III. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**IV. APPROVAL OF AGENDA**

By consensus, the STA Board unanimously approved the agenda with the exception of

**V. OPPORTUNITY FOR PUBLIC COMMENT**

George Gwynn, Jr. commented on various issues regarding transit and improvement programs.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- CTC Approves Funding for SR 12 Jameson Canyon and Jepson Parkway Projects
- Recommendation from June STA Board Workshop
- STA Support for MTC's Regional Express Lanes Application to the CTC
- Proposed Agricultural and Open Space Access Pilot Program Highlights New One Bay Area Block Grant Proposal by ABAG and MTC
- ECMAQ Funds for Vacaville Dixon Bike Project
- STA Tribute to Elizabeth Richards
- Development of Alternative Fuels and Infrastructure Plan for Solano County
- Employers and Employees Make 5<sup>th</sup> Annual Commute Challenge a Success
- STA's SNCI Program Sets Monthly Record for New Vanpool Starts
- Solano's Abandon Vehicle Abatement Program Hits Ten Years Renewal Mark

**VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**A. MTC Report:**

None presented.

**B. Caltrans Report:**

None presented.

**C. STA Reports:**

**A. Proclamation of Appreciation for Elizabeth Richards**

**B. Directors Report:**

**1. Planning**

Robert Macaulay provided an update on Wayfinding Signage.

**2. Projects**

Janet Adams provided an update on SR 12 Jameson Canyon Widening and Cordelia Truck Scales Relocation Projects.

**3. Transit/Rideshare**

Judy Leaks provided an update on the 5<sup>th</sup> Annual Solano Commute Challenge.

**VIII. CONSENT CALENDAR**

On a motion by Board Member Spering, and a second by Vice Chair Batchelor, the STA Board approved Consent Calendar Items A through O with the exception to pull for comment Item VIII.C and a separate vote at the request of Board Member Sanchez.

**A. STA Board Meeting Minutes of July 13, 2011**

Recommendation:

Approve STA Board Meeting Minutes of July 13, 2011.

**B. Draft TAC Meeting Minutes of August 31, 2011**

Recommendation:

Approve Draft TAC Meeting Minutes of August 31, 2011.

**C. Amendment to Executive Director's Employment Agreement and Adjustment of Executive Director and Deputy Executive Director's Salary Ranges**

Recommendation:

Approve the following:

1. Adjust the Salary Ranges for the Executive Director and the Deputy Executive Director/Director of Projects as specified, including a travel allowance modification for the Deputy Executive Director/Director of Projects; and
2. Approve the First Amendment to the Executive Director Employment Agreement.

**Board Member Comment:**

At the request of Board Member Sanchez, this item was pulled for comment and separate vote. Board Member Sanchez commended the work of the Executive Director and Deputy Executive Director/Director of Projects, however, he noted he is opposed to the recommendation for salary adjustments and stated that he would rather adjust the amount of leave time off.

On a motion by Board Member Spering, and a second by Vice Chair Batchelor, the STA Board approved the recommendation with a 7 to 1 vote. Board Member Sanchez voted no.

**D. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – September 2011 – City of Dixon Claim and County of Solano Modification**

Recommendation:

Approve the FY 2011-12 Solano TDA Matrix – September 2011 - City of Dixon and the County of Solano Modification as shown in Attachment A.

- E. Fiscal Year (FY) 2011-12 Indirect Cost Allocation Plan (ICAP) Rate Application**  
Recommendation:  
Approve the following:
1. STA's ICAP Rate Application for FY 2011-12; and
  2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.
- F. Redesignation of STA as Abandoned Vehicle Abatement (AVA) Program Service Authority for Solano County**  
Recommendation:  
Approve the following:
1. Resolution No. 2011-16 as specified in Attachment D.
  2. Authorize the Executive Director to:
    - a) Notify the Department of Motor Vehicles of the intent for STA to extend the Solano Abandoned Vehicle Abatement (AVA) Program for another 10-year period;
    - b) Submit a new resolution to formally request the extension of the AVA Program in Solano County; and
    - c) Notify member agencies of the continuation of the Solano AVA Program and ask that each agency issue resolutions approving the STA as the AVA Service Authority for Solano County.
- G. City of Dixon West B Street Pedestrian Undercrossing Project**  
Recommendation:  
Authorize the Executive Director to:
1. Enter into an agreement with the City of Dixon to deliver the West B Street Pedestrian Undercrossing Project;
  2. Negotiate and execute a contract with HDR to complete the design services for the project for an amount not to exceed \$250,000;
  3. Negotiate and execute a contract amendment for up to \$100,000 with Quincy Engineering to provide Project Management Services for the project; and
  4. Request for Proposals for construction management services and enter into an agreement not-to-exceed \$600,000.
- H. Regional Express Lanes Network Letter of Support**  
Recommendation:  
Authorize the STA Chair to forward a Letter of Support to the California Transportation Commission in support of the Metropolitan Transportation Commission application for authorizing a Bay Area Regional Express Lanes Network that includes the I-80 and I-680 Corridors in Solano County.
- I. Regional Transportation Plan (RTP) Scenario Modeling Priority Projects for Solano County**  
Recommendation:  
That the STA Board to approve the RTP scenario modeling priority project list for Solano County as specified in Attachment A.

**J. Local Street and Roads (LS&R) Proposed Solano County Annual Report**

Recommendation:

Approve the following:

1. Scope of Work for the STA's Local Streets and Roads Annual Report, including MTC's Streetsaver GIS and Program services as specified in Attachment D; and
2. Authorize the Executive Director to enter into an agreement with MTC for Streetsaver Program services for an amount not-to-exceed \$12,250 for FY 2012-13 and an annual license of \$2,250 per year.

**K. I-80/I-680/State Route (SR) 12 Interchange Project**

Recommendation:

Approve the following:

1. Resolution No. 2011-13 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$5.0 million in Regional Measure 2 or Assembly Bill (AB) 1171 Bridge Toll funds for the I-80/I-680/SR 12 Interchange Project for the relocation of the PG&E valve lot (Right-of-Way Phase); and
2. Authorize the Executive Director to circulate the Draft Mitigated Negative Declaration (MND) for the PG&E Valve Lot Relocation.

**L. North Connector Mitigation Planting and Irrigation Project - Contract Amendment**

Recommendation:

Approve a contract amendment for HT Harvey and Associates to cover additional Mitigation Site related services for the North Connector Project for an amount not-to-exceed \$12,600.

**M. North Connector Project - Contract Amendment**

Recommendation:

Approve a contract amendment for BKF Engineers to cover the preparation of Record Drawings, continued assistance with Right of Way acquisition and acquisition of agricultural easements for the North Connector Project for an amount not-to-exceed \$51,900.

**N. Redwood Parkway – Fairgrounds Drive Improvement Project**

Recommendation:

Approve the following:

1. Authorize the Executive Director to amend the funding agreement between the Solano Transportation Authority, the City of Vallejo, and the County of Solano for the environmental document and project technical report for the Redwood Parkway – Fairgrounds Drive Improvement Project; and
2. Authorize the Executive Director to amend the contract with HQE Inc for an amount not-to-exceed \$109,000 for the environmental document and project approval for the Redwood Parkway – Fairgrounds Drive Improvement Project.

**O. Regional Transportation Fund for Clean Air (TFCA) Program Application Co-Sponsorship**

Recommendation:

Approve the following:

1. Co-sponsor an application with NCTPA for shuttle service along SR 12 Jameson Canyon with stops identified in the staff report; and
2. Approve a local match of \$51,850 from STAF funding for the proposed shuttle service.

## **IX. ACTION – NON-FINANCIAL ITEMS**

### **A. Recommendations Derived From the STA Board Workshop of June 27, 2011**

Daryl Halls summarized the follow-up to the Board member comments and discussion provided at the STA Board Workshop held on June 27, 2011. He stated that staff has developed a series of specific recommendations to the seven topic areas covered at the Board Workshop. The topic areas include improvements to the SR 12 and I-80 corridors, Public Private Partnerships for Solano County's major transit centers, development of a Long Range Sustainability Plan for Transit, development of an Alternative Fuels Strategy for Transit, and funding of local priorities such as Safe Routes to School, Local Streets and Roads, and Mobility for Seniors and Persons with Disabilities.

#### **Public Comments:**

None presented

#### **Board Comments**

Board Member Vick raised concerns regarding the locations of the ramp metering on SR 12 and I-80. She requested that the STA Board be included in any discussion related to the installations and operations of ramp metering. She wanted assurance that the Board will be given an opportunity to be heard.

Daryl Halls responded that staff plans to provide the Board with updates on installations and operations of ramp metering at future meetings.

#### Recommendation:

Approve follow-up recommendations from the STA Board Work Shop of June 27, 2011 as specified in Attachment C.

On a motion by Vice Chair Batchelor, and a second by Board Member Hardy, the STA Board unanimously approved the recommendation.

### **B. One Bay Area Block Grant Proposal**

Robert Macaulay reviewed MTC and ABAG's proposals to combine the allocation of federal cycle funds that MTC currently allocates for various transportation programs into a new grant proposal, called the "One Bay Area Grant." He described the proposal that will combine a number of previously separate programs: Local Streets and Roads maintenance, regional Safe Routes Schools, regional Bicycle Network development, and Transportation for Livable Communities. He also listed the four areas of concern for STA and the member agencies regarding the guidelines: Restrictions on federal Surface Transportation Program (STP) funds, restricted use of funds in PDAs, the Supportive Local Transportation and Land Use Policies and ensuring no net revenue loss from Cycle 1 funding levels.

#### **Public Comments:**

None presented

### **Board Comments**

Board Member Vick requested clarification on the Performance and Accountability section of the proposed One Bay Area Block Grant Guidelines (Pg. 4/Sec. 2 - Approved Housing Element RHNA) regarding the timing on the RHNA numbers. Robert Macaulay responded that MTC and ABAG have received a number of questions regarding the same concerns. He noted that if a City or County have a currently valid housing element that meets the new RHNA, jurisdictions have 18 months after the adoption of the SCS to meet the new RHNA.

Supervisor Spering added that the proposed program is performance based and mainly it is accountability that is being built in. He stated that there will be tremendous debate from environmental and advocacy groups. Daryl Halls noted that by the Board providing directions on the following recommendations, it will keep Solano County engaged in the regional policy discussions.

### Recommendation:

Forward a recommendation to the STA Board to request MTC and ABAG modify the One Bay Area Block Grant criteria as follows:

1. Allow STP funds to be spent on any eligible roadway, without consideration of whether or not the roadway is in a designated PDA;
2. Change the language of Supportive Local Transportation and Land-Use Policy a) to read “Parking/pricing policies (e.g. cash out, peak pricing, on-street/off street pricing differentials, eliminate parking minimums, unbundled parking) **or** adopted city and/or countywide employer trip reduction ordinances or programs”;
3. A ‘no net loss of revenue’ for each CMA, based upon actual Cycle 1 funding, and adjust the County Grant Amount for Solano of the One Bay Area Block Grant guidelines to \$15.2 million; and
4. Allow non-STP funds to be spent on projects within or in direct support of PDAs.

On a motion by Board Member Vick, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

*Board Member Davis left the meeting.*

### **C. Agricultural and Open Space Pilot Program**

Robert Macaulay reviewed the development of a pilot plan to address transportation issues related to the preservation of viable agricultural and open space lands. He cited that the recommended approach to development of the agricultural and open space plan would be to assemble a working group to guide work done by a consultant. He added that STA would act as the lead agency and would administer the consultant contract in coordination with the County of Solano and interested cities..

### **Public Comments:**

None presented

### **Board Comments**

None presented.

### Recommendation:

Authorize STA staff to develop a Scope of Work for the Metropolitan Transportation Commission (MTC)’s proposed agricultural and open space pilot plan and program for Solano County.

On a motion by Board Member Vick, and a second by Board Member Hardy, the STA Board unanimously approved the recommendation.

## **X. ACTION FINANCIAL ITEMS**

### **A. Programming of Remaining Cycle 1 Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Funds**

Sam Shelton reviewed staff's recommendation to allocate \$305,000 in remaining ECMAQ funds from federal cycle one funds for the Vacaville-Dixon Bike Project, the last remaining and unfunded priority bike project. He added that as part of this recommendation, it is recommended that the Safe Routes to School (SR2S) program be prioritized for forthcoming federal cycle 2 funds to ensure some level of SR2S funds are available for the balance of the next three years covered by the federal cycle 2.

#### **Public Comments:**

None presented

#### **Board Comments**

None presented.

#### Recommendation:

Approve the following:

1. Reprogram \$305,000 of Eastern Solano Congestion Mitigation and Air Quality (ECMAQ) funds from the STA's Safe Routes to School Program to the County of Solano's Vacaville-Dixon Bicycle Route (Phase 5 - Hawkins Road) project for construction; and
2. Prioritize \$1.1 M of Cycle 2 Congestion Mitigation and Air Quality (CMAQ) funds for the STA's Safe Routes to School Program.

On a motion by Vice Chair Batchelor, and a second by Board Member Hardy, the STA Board unanimously approved the recommendation.

### **B. Solano County Alternative Fuels and Infrastructure Plan**

Robert Guerrero provided an overview of the development of an Alternative Fuels and Infrastructure Plan for Solano County that will focus on opportunities for converting Solano County's transit fleet and public vehicle fleets to alternative fuels.

#### **Public Comments:**

None presented

#### **Board Comments**

None presented.

#### Recommendation:

Authorize the Executive Director to develop an Alternative Fuels and Infrastructure Plan for Solano County with a budget not to exceed \$75,000.

On a motion by Vice Chair Batchelor, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

**XI. INFORMATIONAL**

**A. 2012 State Transportation Improvement Program (STIP) Programming Schedule**

Jessica McCabe reviewed the California Transportation Commission (CTC) draft funding estimates for the 2012 STIP established on July 28, 2011. She also reviewed the tables that show County Share targets, Transportation Enhancement (TE) targets, and Planning, Programming, and Monitoring (PPM) amounts which MTC released based on the CTC's funding estimates.

**NO DISCUSSION**

**B. Project Initiation Document (PID) Budgeting and Selection Process**

**C. Jepson Parkway Project Update**

**D. State Route (SR) 12 Corridor Study Update**

**E. Legislative Update**

**F. Funding Opportunities Summary**

**G. STA Board Meeting Schedule for Calendar Year 2011**

**XII. BOARD MEMBER COMMENTS**

**Alternate Board Member Ioakimedes announced the approval of FTA Grants for SolTrans.**

**XIII. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m. The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, October 12, 2011, Suisun City Hall Council Chambers.**

**Attested by:**

  
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**Johanna Masiclat**  
**Clerk of the Board**

**/October 1, 2011**  
**Date**