



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**May 11, 2011**

**I. CLOSED SESSION**

There were no matters to report.

**II. CALL TO ORDER**

Chair Price called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Harry Price, Chair	City of Fairfield
	Jack Batchelor, Vice Chair	City of Dixon
	Elizabeth Patterson	City of Benicia
	Jan Vick	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Steve Hardy	City of Vacaville
	Osby Davis	City of Vallejo
	John Vasquez	County of Solano
	(Alternate Member)	

**MEMBERS**

<b>ABSENT:</b>	Jim Spering	County of Solano
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**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Johanna Masiclat	Clerk of the Board
	Susan Furtado	Accountant and Administrative Services Manager
	Jayne Bauer	Marketing and Legislative Program Manager
	Judy Leaks	Program Manager
	Robert Guerrero	Senior Planner
	Sam Shelton	Project Manager
	Sara Woo	Associate Planner
	Jessica McCabe	Assistant Project Manager

**ALSO**

**PRESENT:**

***In Alphabetical Order by Last Name:***

Mike Ammann	Solano EDC
Bill Emlen	County of Solano
George Gwynn	Tax Payers Association
George Hicks	City of Fairfield
Mike Hudson	City of Suisun City Councilmember and STA Board Alternate Member
Robert Jones	Creegan + D'Angelo Infrastructure Engineers
Dan Kasperson	City of Suisun City
Wayne Lewis	City of Fairfield
Brian McLean	City of Vacaville
Rod Moresco	City of Vacaville
Dean Patterson	City of Fairfield
Mike Roberts	City of Benicia
Belinda Smith	County of Solano
Roberto Valdez	Member of the Public
Paul Wiese	County of Solano

**III. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**IV. APPROVAL OF AGENDA**

On a motion by Vice Chair Batchelor, and a second by Board Member Patterson, the STA Board approved the agenda.

**V. OPPORTUNITY FOR PUBLIC COMMENT**

George Gwynn, Jr. raised concerns on bridge toll fund financing.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- STA Board Approval of Solano County Projects Submittal for MTC's Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS)
- STA to Partner to Implement Jepson Parkway Project
- Adoption of STA's Overall Work Plan (OWP)
- Award of Safe Routes to School Grants for Enforcement Activities
- SolTrans Transition Plan
- Development of Alternative Fuels and Infrastructure Plan
- Bike to Work Day and Week
- SNCI Program Continues to Grow Solano's Vanpool Flotilla and Help Business Relocate to Solano

**VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**A. MTC Report:**

None presented.

**B. Caltrans Report:**

None presented.

**C. STA Reports:**

**A. Bike to Work Week May 9-13, 2011 presented by Judy Leaks**

**B. Solano Senior and People with Disabilities Advisory Committee Update presented by Elizabeth Richards**

Chair Price announced that he will be replacing Councilmember Mike Hudson to serve on the Solano Senior and People with Disabilities Advisory Committee.

**C. Directors Report:**

**1. Planning**

No report was presented.

**2. Projects**

Janet Adams provided a status report on the California Transportation Commission (CTC)'s funding allocation of the Jameson Canyon and Eastbound Cordelia Truck Scales projects.

**3. Transit/Rideshare**

No report was presented.

**VIII. CONSENT CALENDAR**

On a motion by Board Member Patterson, and a second by Board Member Spring, the STA Board approved Consent Calendar Items A through N with the exception of Item G, Interim Executive Director for Solano County Transit JPA which was pulled by Board Member Patterson for clarification.

Board Member and SolTrans JPA Board Vice Chair Patterson requested that the Interim Executive Director for SolTrans be interviewed in a closed session prior to the SolTrans JPA Board scheduled to meet on May 19, 2011.

**A. STA Board Meeting Minutes of April 20, 2011**

Recommendation:

Approve STA Board Meeting Minutes of April 20, 2011.

**B. Draft TAC Meeting Minutes of April 27, 2011**

Recommendation:

Approve Draft TAC Meeting Minutes of April 27, 2011.

**C. Fiscal Year (FY) 2010-11 Third Quarter Budget Report**

Recommendation:

Receive and file.

**D. Termination of 401 (a) Define Contribution Benefit Plan with Nationwide Retirement Solution**

Recommendation:

Approve the following:

1. Resolution 2011-08 as shown in Attachment A; and
2. Authorize the Executive Director to terminate the 401(a) Defined Contribution Plan with Nationwide Retirement Solutions effective June 30, 2011 and take all steps necessary to effectuate the termination.

- E. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – May 2011**  
Recommendation:  
Approve the FY 2011-12 Solano TDA Matrix – May 2011 as shown in Attachment A.
- F. Fiscal Year (FY) 2011-12 State Transit Assistance Funds (STAF) Projects**  
Recommendation:  
Approve the FY 2011-12 State Transit Assistance Funds (STAF) Project List as shown on Attachment D.
- G. Interim Executive Director for Solano County Transit JPA**  
Recommendation:  
Contingent upon the approval by the SolTrans Board, authorize the Executive Director to execute a contract with Jim McElroy to serve as Interim Executive Director for SolTrans JPA in an amount not-to-exceed \$35,000 for staff services in accordance with the scope of work and term as shown in Attachment B.
- H. Allocation of Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Funds**  
Recommendation:  
Approve Resolution No. 2011-07 authorizing the filing of a claim with MTC for the allocation of \$358,080 TDA funds for FY 2011-12.
- I. Funding Agreement from MTC for Solano Napa Commuter Information (SNCI) Program for Regional Rideshare Services**  
Recommendation:  
Authorize the Executive Director to execute the MTC funding agreement for Regional Ridesharing and Bicycling Program services for the SNCI program for the period of FY 2011-12.
- J. Contract Amendment for Transit and Funding Consultant - Nancy Whelan Consulting**  
Recommendation:  
Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Technical Services until June 30, 2012 for an amount not-to-exceed \$60,000.

**IX. ACTION – FINANCIAL ITEMS**

- A. Jepson Parkway Project Implementation Agreements**  
Janet Adams reviewed the development of an implementation plan that will consist of a MOU that defines the roles and responsibilities of the Jepson Parkway Working Group and each agency in the delivery of the Jepson Parkway Corridor. She commented on the City of Vacaville's current willingness to commit to a funding agreement for their initial project. She added that STA is working with the City of Fairfield and the County of Solano on a term sheet that will become a funding agreement at a future date.

**Public Comments:**

Roberto Valdez, Vacaville resident, commented on the inadequate response time given by the STA in the Final EIR.

Board Member Patterson responded and requested that STA staff provide the section in the environmental document of the project where his concerns are addressed. Janet Adams responded that the document is available on STA's website as well as hard copies being available upon request by contacting the STA office.

**Board Comments:**

Board Member Patterson asked to what extent is the uniform design secured in the MOU? Janet Adams responded that the Concept Plan will be the plan that will bring all of that together.

Recommendation:

Approve the following:

1. The Jepson Parkway Memorandum of Understanding between the STA, the County of Solano and the Cities of Fairfield and Vacaville; and
2. The Jepson Parkway Funding Agreement between the STA and the City Vacaville.

On a motion by Vice Chair Batchelor, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

**B. Safe Routes to School (SR2S) Public Safety Enforcement Grant**

Sam Shelton reviewed the release of \$100,000 in Safe Routes to Schools (SR2S) funding authorized by the STA Board in February 2011 for an Enforcement Public Safety Grant. He indicated that the grant is seeking to fund SR2S enforcement activities that can be replicated throughout the County. He added that the Fairfield and Suisun City Police Departments opted to submit a joint proposal which has been reviewed and recommended for funding by the STA's SR2S Advisory Committee.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the following:

1. Award the STA's Safe Routes to School Public Safety Enforcement Grant of \$100,000 to both the City of Suisun City and the City of Fairfield, as proposed in their joint grant application in Attachment B.
2. Authorize the STA Executive Director to enter into agreements not-to-exceed a total of \$100,000 with the City of Suisun City and the City of Fairfield for work described in Attachment B.

On a motion by Alternate Board Member Vasquez, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**C. Economic Assessment of State Route (SR) 12 Corridor Options**

Daryl Halls reviewed the development of an economic assessment of the SR 12 Corridor to be undertaken prior to the completion of the SR 12 Major Investment Study (MIS). He cited that the Study is proposed to be funded with a federal earmark obtained by the City of Rio Vista with matching funds provided by the STA. He added that AECOM is the consultant firm that completed the Bridge Study and would subcontract to EDC for this SR 12 economic assessment.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Vick conveyed support the economic study with a couple of concerns which she knows she will have opportunities in the near future to discuss and work out later.

Other comments were made regarding the development of the scope of work and scope of services and impacts the study will have in and across the county line.

Recommendation:

Approve the following:

1. Amend the funding agreement between STA and the City of Rio Vista to include the SR 12 Economic Assessment; and
2. Amend the contract with AECOM for an amount not-to-exceed \$150,000 to conduct the SR 12 Economic Assessments.

On a motion by Board Member Vick, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**X. ACTION NON-FINANCIAL ITEMS**

**A. Fiscally Constrained Solano Regional Transportation Plan (RTP) Project List**

Robert Macaulay presented the list of Solano County projects recommended to be submitted to the Metropolitan Transportation Commission (MTC). He cited as the RTP is developed, it is expected that a narrow list of fiscally constrained projects will need to be identified. He cited that staff will continue to work with MTC to monitor the development of the RTP.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Adopt the fiscally constrained Solano RTP Project List as shown in Attachment A.

On a motion by Board Member Batchelor, and a second by Board Member Davis, the STA Board unanimously approved the recommendation.

**B. STA's Draft Overall Work Plan (OWP) for Fiscal Years (FY) 2011-12 and FY 2012-13**

Daryl Halls requested adoption of the STA's Overall Work Plan (OWP) for FY 2011-12 and FY 2012-13. The OWP contains 42 items comprised of 12 plans, 16 projects and 14 programs and guides the activities of the STA Board and staff over the next years.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Patterson asked if it was possible to explore the guiding principles that would direct the Board on the expansion of projects. Daryl Halls responded that planning efforts could be discussed at an upcoming Board workshop.

Recommendation:

Approve the STA's Overall Work Program for FY 2011-12 and 2012-13 as specified in Attachment A.

On a motion by Vice Chair Batchelor, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**C. Legislative Update**

Jayne Bauer reviewed the Assembly Bill (AB) 57 (Beall) which adds two voting seats to the Metropolitan Transportation Commission (MTC) to be appointed by the mayors of San Jose and Oakland from the membership of their respective city councils. She cited that the STA Executive Committee reviewed the bill and has recommended that the STA Board take a position of support for this bill.

She added that the STA SolanoExpress Transit Consortium reviewed the item and made a recommendation that the STA Board monitor AB 57. The members of the Consortium expressed concern that the emphasis on urban areas may result in the potential loss of dollars for Solano County transit operations.

She also added that the STA Technical Advisory Committee (TAC) reviewed the item and agreed to take no position on AB 57, and to send no recommendation to the STA Board. The members of the TAC expressed concern that the addition of 2 members of MTC may have a negative impact on Solano County, and felt they did not have enough information about the issue to make a recommendation at this time.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Sanchez asked why the TAC voted to take no position. Daryl Halls responded and stated that several alternatives have been considered by MTC, and the current wording of AB 57 is the best scenario for Solano County.

Recommendation:

Approve a position of support AB 57 (Beall) modifying Metropolitan Transportation Commission membership.

On a motion by Board Member Patterson, and a second by Board Member Davis, the STA Board unanimously approved the recommendation.

**XI. INFORMATIONAL – NO DISCUSSION**

*At this time, Board Member Sanchez left the meeting and was replaced by Mike Hudson as his alternate.*

- A. Metropolitan Transportation Commission (MTC) Regional Toll Credit Policy**  
Jessica McCabe commented on the TAC's position to use toll credits for local projects would help complete projects and allow for local funds to go to operation and maintenance, and that MTC should be more flexible in their policy.
- B. Development of Solano County Alternative Fuels and Infrastructure Plan**  
Robert Guerrero reviewed options in developing a Solano County Alternative Fuels and Infrastructure Plan. He indicated that the Plan is proposed to be included in the Alternative Modes Element of the Comprehensive Transportation Plan (CTP). Staff is also seeking to convene an adhoc committee comprised of transit staff, fleet managers, and public works staff to discuss how the plan could benefit their agency and to refine a scope of work for the Plan's development to include their agency's needs. The committee is expected to meet tentatively in May.

**NO DISCUSSION**

- C. 2012 State Transportation Improvement Program (STIP)**
- D. Fiscal Year (FY) 2011-12 STA/ Yolo Solano Air Quality Management District (YSAQMD) Clean Air Fund Application Committee**
- E. Bike to Work Week May 9-13, 2011**
- F. Fiscal Year (FY) 2010-11 Abandoned Vehicle Abatement (AVA) Program Second Quarter Report**
- G. Local Project Delivery Update**
- H. STA Funding Opportunities Report**
- I. STA Board Meeting Schedule for Calendar Year 2011**

**XII. BOARD MEMBER COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, June 8, 2011, Suisun City Hall Council Chambers.**

**Attested by:**

  
**Johanna Masielat**  
**Clerk of the Board**

**/May 11, 2011**  
**Date**