



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
April 20, 2011 (Special Date)

I. CLOSED SESSION

There were no matters to report.

II. CALL TO ORDER

Chair Price called the regular meeting to order at 4:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:	Harry Price, Chair	City of Fairfield
	Jack Batchelor, Vice Chair	City of Dixon
	Elizabeth Patterson	City of Benicia
	Jan Vick	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Steve Hardy	City of Vacaville
	Osby Davis	City of Vallejo
	John Vasquez	County of Solano -
	(Board Alternate)	

MEMBERS

ABSENT: None.

STAFF

PRESENT:	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Johanna Masiplat	Clerk of the Board
	Susan Furtado	Accountant and Administrative Services Manager
	Jayne Bauer	Marketing and Legislative Program Manager
	Robert Guerrero	Senior Planner
	Sam Shelton	Project Manager
	Sara Woo	Associate Planner
	Jessica McCabe	Assistant Project Manager

ALSO

PRESENT:

In Alphabetical Order by Last Name:

Dennis Allen	Tax Payers Association
Mona Batauta	City of Fairfield
Caleb Cavazos	Field Representative for John Garamendi
Josh Franco	Field Representative for John Garamendi
Richard Giddens	Tax Payers Association
George Gwynn	Tax Payers Association
Mike Hudson	City of Suisun City Councilmember and STA Board Alternate Member
Denis Jackson	MV Transportation
June Guidotti	Tax Payers Association
Dan Kasperon	City of Suisun City
Wayne Lewis	City of Fairfield
Alysa Majer	City of Suisun City
Rod Moresco	City of Vacaville
Ashley Nguyen	MTC
Grace Cho	MTC
Mike Roberts	City of Benicia
David Ryan	Patch.com
Belinda Smith	County of Solano
Jim Spering	County Supervisor (Arrived late and opted to have Alternate represent the County at the meeting.)
Paul Wiese	County of Solano

III. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

IV. APPROVAL OF AGENDA

On a motion by Board Member Patterson, and a second by Board Member Batchelor, the STA Board approved the agenda.

V. OPPORTUNITY FOR PUBLIC COMMENT

June Guidotti commented on various issues regarding a recent City of Fairfield Council meeting. George Gwynn, Jr. and Richard Giddens commented on the STA's expenditures.

VI. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- STA Board Public Hearing on Draft Solano County Projects Submittal for the Metropolitan Transportation Commission (MTC)'s Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS)
- Caltrans Future Installation of Highway Operation Improvements and Ramp Metering in Solano County.
- Keeping Truck Scales Project on Target for 2011 Start of Construction
- Status of STA's Overall Work Plan (OWP)
- Proposed Funding Plan for Dixon's West B Street Undercrossing Project
- Addressing Transit Capital Priorities
- Award of TLC Planning Grant for Access Planning Adjacent to Transit Center
- Bike and Pedestrian Connections to Napa County Explored
- Extension of Office Lease to Provide Savings

VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

- A. MTC Report:**
None presented.
- B. Caltrans Report:**
None presented.
- C. STA Reports:**
 - **Federal Lobbying Trip to Washington D.C. presented by Jayne Bauer**

VIII. CONSENT CALENDAR

On a motion by Vice Chair Batchelor, and a second by Board Member Davis, the STA Board approved Consent Calendar Items A through N with the exception of Item D, STA's Office Lease Renewal which was pulled for discussion.

- A. STA Board Meeting Minutes of March 9, 2011**
Recommendation:
Approve STA Board Meeting Minutes of March 9, 2011.
- B. Draft TAC Meeting Minutes of March 30, 2011**
Recommendation:
Approve Draft TAC Meeting Minutes of March 30, 2011.
- C. Fiscal Year (FY) 2010-11 Second Quarter Budget Report**
Recommendation:
Receive and file.
- D. STA's Office Lease Renewal**
Recommendation:
Authorize the Executive Director to amend and extend the lease contract with the Wiseman Company for the current office location for three (3) additional years effective January 1, 2011 for a total lease reduction of 15%.

Public Comment:
George Gwynn commented on staff downsizing to eliminate the need for more office space.

Board Comments:
At this time, Board Member Sanchez asked staff about continuing to explore options for future office space. Daryl Halls confirmed that these efforts were still underway and that staff would report back to the full Board on any progress.
- E. Transit Fleet and Transit Capital Investment Plans**
Recommendation:
Approve of the Transit Fleet and Minor Transit Capital Investment Plans to be used as a guide for programming funds as shown in Attachments D and E.

F. Proposition 1B Transit Capital Allocation

Recommendation:

Approve the following:

1. Allocation of \$534,190 of Prop 1B funds to Vallejo Transit as a local match for the intercity bus replacement; and
2. Dedicate future allocations of approximately \$4 million of remaining Prop 1B funds to Solano County Transit (SolTrans) and Fairfield and Suisun Transit (FAST) as a local match for the intercity bus replacements.

G. Marketing Consultant Contract Amendment

Recommendation:

Approve the following:

1. Authorize the Executive Director to execute a contract amendment for MIG to extend the term of the contract to July 31, 2011;
2. Amend the not-to-exceed amount by an additional \$27,935 for services; and
3. Authorize the Executive Director to enter into a contract with MIG for website hosting services in an amount not to exceed \$7,200 for two years, with an option to extend the term for two additional years.

H. Fiscal Year (FY) 2011-12 Transportation for Clean Air (TFCA) Program Call for Projects

Recommendation:

Approve the following:

1. Adopt the BAAQMD TFCA Program Manager Policies as specified in Attachment A;
2. Amend SNCI's FY 2011-12 TFCA allocation to include \$14,306; and
3. Issue a TFCA Program Manager Call for Projects for the remaining balance of FY 2011-12 funding of \$35,817.

I. Solano Countywide Transportation for Livable Communities (TLC) Planning Grant Approval

Recommendation:

Approve the City of Fairfield's application request for \$150,000 to complete the West Texas Gateway Project.

J. Completion of Construction Contract for the Gordon Water Line (Rockville Road Water Main) Relocation Project

Recommendation:

Approve the following:

1. Accept the Gordon Water Line (Rockville Road Water Main) Relocation Project as complete; and
2. Direct the Executive Director to file a Notice of Completion with the County Recorder's office.

K. I-80 Eastbound Cordelia Truck Scales Relocation Project

Recommendation:

Approve the attached Resolution No. 2011-06 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$24.6 million in Bridge Toll Funds for construction of the I-80 Eastbound Cordelia Truck Scales Relocation Project.

L. Utility Service Connections for I-80 Eastbound Cordelia Truck Scales Relocation Project

Recommendation:

Authorize the Executive Director to pay the Utility Service Connection fees for the I-80 Eastbound Cordelia Truck Scales Relocation Project for an amount not-to-exceed \$480,000.

M. Building Demolition Contracts for I-80 Eastbound Cordelia Truck Scales Relocation Project

Recommendation:

Authorize the Executive Director to take the following actions:

1. Advertise the building demolition contract in accordance with all applicable sections of the California Public Contract Code and solicit bids for their construction; and
2. Prepare and execute an agreement between STA and Solano County to compensate Solano County for actual costs for demolishing the existing well and leach field and installing the new well and leach field for an estimated not-to-exceed cost of \$100,000.

N. Solano County Transit (SolTrans) Advisory Committee Member Appointments

Recommendation:

Appoint Tom Bartee, Vicki Conrad, and Sue Fisher Jones as STA appointees to serve on the SolTrans Public Advisory Committee for a 3-year term and appoint Michael Coan, Cori LaBrado, and David Jones as alternate appointments.

IX. ACTION – FINANCIAL ITEMS

A. City of Dixon’s Intermodal Station West B Street Undercrossing Project Funding Plans

Robert Guerrero reviewed the purpose for the development of a fund strategy for the City of Dixon’s West B Undercrossing Project. He outlined the fund strategy which includes \$4.949 million of combined committed and anticipated discretionary funding to be dedicated toward the Project.

Public Comments:

None presented.

Board Comments:

Vice Chair Batchelor commented on the public safety benefits of the project.

Recommendation:

Approve a fund plan committing \$4.949 million current and future discretionary funding for the City of Dixon’s West B Undercrossing Project as outlined in Attachment B.

On a motion by Vice Chair Batchelor, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

X. ACTION NON-FINANCIAL ITEMS

A. Solano Regional Transportation Plan (RTP) Projects List Public Hearing

Ashley Nguyen, MTC, provided an overview on the planning process and timeline of the Plan Bay Area.

Robert Macaulay presented the Solano RTP Call for Projects. He outlined additions and changes recently submitted by member agencies to the project list.

Chairman Price opened the Public Hearing at 5:11 p.m.

The Chair closed the Public Hearing at 5:12 p.m. and referred the matter to the Board for action.

Recommendation:

Hold a public hearing on the Draft Solano RTP Project List, and approve those projects to be submitted to MTC for inclusion in the RTP.

On a motion by Board Member Patterson, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

B. State Route (SR) 12 Jameson Canyon Corridor Bicycle and Pedestrian Connections Plan

Sara Woo presented and requested a formal adoption of the SR 12 Jameson Canyon Corridor Bicycle and Pedestrian Connections Plan.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the SR 12 Jameson Canyon Corridor Bicycle and Pedestrian Connections Plan.

On a motion by Alternate Board Member Vasquez, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

XI. INFORMATIONAL – NO DISCUSSION

A. Status of Ramp Metering Implementation and Other Operational Improvements in Solano County

Sam Shelton provided an overview of the process and the schedule for public information on this topic. He cited that staff estimates that the Solano Highways Partnership (SoHip) will review and recommend approval of a ramp metering study by early 2012 with the goal to enter into MOUs with local agencies and Caltrans at the same time. He added that the SoHip Committee will also review and help develop public information material to inform the public about ramp metering and other operational improvements.

B. Status of STA's Overall Work Plan (OWP) for Fiscal Year (FY) 2010-11 and Development of OWP for FY 2011-12 and 2012-13

Daryl Halls stated that this item will be brought for approval at the next STA Board meeting in May.

NO DISCUSSION

C. Status of Countywide Greenhouse Gas Emission Inventory

D. Legislative Update

E. Local Transportation Development Act (TDA) and Members Contributions for Fiscal Year (FY) 2010-11

F. Local Project Delivery Update

G. Funding Opportunities Summary

H. STA Board Meeting Schedule for Calendar Year 2011

XII. BOARD MEMBER COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled at **5:30 p.m., Wednesday, May 11, 2011, Suisun City Hall Council Chambers.**

Attested by:



Johanna Masielat
Clerk of the Board

/May 11, 2011
Date