



STA BOARD MEETING AGENDA

**6:00 p.m., Regular Meeting
 Wednesday, October 12, 2011
 Suisun City Hall Council Chambers
 701 Civic Center Drive
 Suisun City, CA 94585**

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- | | |
|---|--------------------|
| <p>I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
(6:00 – 6:05 p.m.)</p> | <p>Chair Price</p> |
| <p>II. CONFIRM QUORUM/ STATEMENT OF CONFLICT
<i>An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.</i></p> | <p>Chair Price</p> |

STA BOARD MEMBERS

Harry Price Chair City of Fairfield	Jack Batchelor, Jr. Vice-Chair City of Dixon	Elizabeth Patterson City of Benicia	Jan Vick City of Rio Vista	Pete Sanchez City of Suisun City	Steve Hardy City of Vacaville	Osby Davis City of Vallejo	Jim Spering County of Solano
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STA BOARD ALTERNATES

Rick Fuller	Chuck Timm	Mike Ioakimedes	Janith Norman	Mike Hudson	Ron Rowlett	Erin Hannigan	John Vasquez
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III. APPROVAL OF AGENDA

IV. OPPORTUNITY FOR PUBLIC COMMENT

(6:05 – 6:10 p.m.)

V. EXECUTIVE DIRECTOR’S REPORT – Pg. 1

Daryl Halls

(6:10 – 6:15 p.m.)

VI. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA

(6:15 – 6:25 p.m.)

A. 14th Annual Awards Nominations

Jayne Bauer

B. Directors Report:

1. Planning

Robert Macaulay

2. Projects

Janet Adams

3. Transit/Rideshare

Judy Leaks

VII. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:25 - 6:30 p.m.)

A. STA Board Meeting Minutes of September 14, 2011

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of September 14, 2011.

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B. Draft TAC Meeting Minutes of September 28, 2011

Johanna Masiclat

Recommendation:

Approve Draft TAC Meeting Minutes of September 28, 2011.

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C. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – October 2011 – Cities of Fairfield and Rio Vista

Liz Niedziela

Recommendation:

Approve the FY 2011-12 Solano TDA Matrix – October 2011 - Cities of Fairfield and Rio Vista as shown in Attachment A.

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D. State Transit Assistance Funds (STAF) Regional Paratransit Funding Request for the Intercity Taxi Scrip Program

Liz Niedziela

Recommendation:

Allocate \$25,000 of STAF Regional Paratransit funds for the Intercity Taxi Scrip Program.

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- E. Solano County Transit (SolTrans) Transitional Costs Funding Request** Liz Niedziela
Recommendation:
Approve allocation of SolTrans funding request in the amount of \$395,800 of STAF to cover transitional costs through Fiscal Year (FY) 2011-12.
Pg. 51
- F. Contract Amendment for SolTrans Project Management Consultant** Liz Niedziela
Recommendation:
Authorize the Executive Director to extend the consultant contract with John Harris for SolTrans Project Management services until June 30, 2012 for an amount not-to-exceed \$85,000.
Pg. 59
- G. Contract Amendment for SolTrans Financial Consultant** Liz Niedziela
Recommendation:
Authorize the Executive Director to amend the contract with Nancy Whelan Consulting for SolTrans Financial and Technical Services for an amount not-to-exceed \$130,000.
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- H. Solano County Transit Operators' Coordinated Short Range Transit Plan** Liz Niedziela
Recommendation:
Approve the following:
 - 1. Authorize the Executive Director to submit a County Level Coordination funding request to MTC for individual SRTP analysis and a coordinated SRTP of Solano County transit operators; and*
 - 2. A coordinated analysis in cost effectively addressing Mobility Needs of People with Disabilities in Solano County.***Pg. 63**
- I. Project Managers for Transit Projects, Plans and Studies** Liz Niedziela
Recommendation:
Approve the following:
 - 1. Authorize the Executive Director to release a Request for Qualifications for Transit Project Management Services; and*
 - 2. Authorize the Executive Director to enter into agreements with two to three consultants for Project Management Services for an amount not-to-exceed \$120,000 for the five projects specified.***Pg. 93**

J. Employer of Record for the Solano County Transit (SolTrans) Employees as Specified

Daryl Halls
Joy Apilado

Recommendation:

Authorize the Executive Director to develop and enter in to an agreement with SolTrans designating STA as the 'Employer of Record' for the SolTrans Administrative Assistant position and other agreed upon SolTrans staff positions as identified in the SolTrans JPA's Transition Plan.

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VIII. ACTION FINANCIAL ITEMS

A. 2012 State Transportation Improvement Program (STIP)

Jessica McCabe

Recommendation:

Approve the following:

- 1. Approve the 2011 10-Year Investment Plan for Highways and Major Transit Capital Projects as shown in Attachment D;*
- 2. Program \$8.3M in available non-Transportation Enhancement (TE) STIP funds to the Jepson Parkway project;*
- 3. Program \$649,000 in unprogrammed STIP TE reserve to the City of Dixon's West B Street Undercrossing project;*
- 4. Program \$672,000 in available new STIP TE funds to the City of Dixon's West B Street Undercrossing project; and*
- 5. Adopt Resolution No. 2011-17 (Attachment E)- A resolution of the Solano Transportation Authority authorizing the application for State Transportation Improvement Program (STIP) Transportation Enhancements (TE) funding to Deliver the City of Dixon's West B Street Undercrossing Project; and*
- 6. Program \$98,000 in FY 2015-16 and \$274,000 in FY 2016-17 available for Planning, Programming, and Monitoring (PPM) activities.*

(6:30 – 6:40 p.m.)

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IX. ACTION NON-FINANCIAL ITEMS

A. Public Hearing on Proposed SolanoExpress Route 30 Service Changes

Mona Babauta,
FAST and
Liz Niedziela

Recommendation:

- 1. Conduct Public Hearing on Proposed SolanoExpress Route 30 Service Changes; and*
- 2. Approve service changes to SolanoExpress Route 30 to improve time efficiency and cost effectiveness.*

(6:40 – 6:50 p.m.)

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- B. Proposed Revisions to the STA’s Local Preference Policy and Fiscal Year (FY) 2010-11 STA’s Local Preference Analysis** Bernadette Curry
Daryl Halls
Recommendation:
Adopt the attached revisions to the STA’s Local Purchasing Policy and receive the initial amended report for STA’s FY 2010-11 Local Preference Policy.
(6:50 – 7:00 p.m.)
Pg. 127
- C. 2011 Solano Congestion Management Plan (CMP)** Robert Macaulay
Recommendation:
Authorize the Executive Director to submit the Draft 2011 Solano CMP to the Metropolitan Transportation Commission (MTC) for conformity review.
(7:00 – 7:10 p.m.)
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- D. STA’s Draft 2012 Legislative Priorities and Platform** Jayne Bauer
Recommendation:
Approve the following:
- 1. Authorize the Executive Director to distribute the STA’s Draft 2012 Legislative Priorities and Platform for a 30-day review and comment period; and*
 - 2. Oppose funding cuts to California Amtrak operations as proposed in the Transportation Housing and Urban Development (THUD) Subcommittee 2012 appropriations bill.*
- (7:10 – 7:20 p.m.)
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X. INFORMATIONAL

- A. Solano Napa Commuter Information (SNCI) Program Fiscal Year (FY) 2010-11 Year-End Report** Judy Leaks
Informational
(7:20 – 7:25 p.m.)
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- B. Safe Routes to Transit Plan (SR2T) Update** Robert Guerrero
Informational
(7:25 – 7:30 p.m.)
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NO DISCUSSION

- C. Fiscal Year (FY) 2010-11 Abandoned Vehicle Abatement (AVA) Program Fourth Quarter and Annual Report** Susan Furtado
Informational
Pg. 201

- D. Regional Transportation Plan (RTP) Update/One Bay Area Block Grant Update** Robert Macaulay
Informational
Pg. 205
- E. Funding Opportunities Summary** Sara Woo
Informational
Pg. 245
- F. STA Board Meeting Schedule for Calendar Year 2011** Johanna Masiclat
Informational
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XI. BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, December 14, 2011, Suisun City Hall Council Chambers.**