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Members:

Benicia
Dixon
Fairfield
Rio Vista
Solano County
Suisun City
Vacaville
Vallejo

SR2S-AC

SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE MEETING AGENDA



Wednesday, July 19, 2009
Start at 11:30 a.m. in STA Main Conference Room

**STA Main Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585**

The STA Safe Routes to School Advisory Committee is responsible for guiding the STA's Safe Routes to School Program and recommending projects and programs for funding countywide to the STA Board.

ITEM ACTIVITY

ADMINISTRATOR

- | | |
|---|---|
| I. CALL TO ORDER—SELF INTRODUCTIONS & OPPORTUNITY FOR PUBLIC COMMENT | Sam Shelton |
| II. APPROVAL OF AGENDA: JULY 29, 2009 | Sam Shelton |
| III. APPROVAL OF MEETING MINUTES: 4-9-09, 5-23-09, 6-18-09 (To be tabled) | Sam Shelton |
| IV. INFORMATION ITEMS
(2:30 – 2:45 p.m.) | |
| A. SR2S Program Status
<i>Informational</i> | Sam Shelton,
Judy Leaks |
| B. SR2S Advisory Committee Review of Funded SR2S Projects
<i>Informational</i> | Sam Shelton |
| C. FY 2009-10 SR2S Work Plan
<i>Informational</i> | Sam Shelton |
| V. ACTION ITEMS | |
| A. SR2S Mapping Project, Map Template
<i>Recommendation:</i>
Approve the "SR2S Mapping Project Template Map". | Kenny Wan &
Kate Binning, Fehr & Peers |
| B. BAAQMD Representative on SR2S-AC
<i>Recommendation:</i>
Forward a recommend to the STA Board to appoint a BAAQMD representative to the SR2S-AC. | Sam Shelton |

VI. ADJOURNMENT

The next SR2S-AC meeting will be scheduled for September 2009, STA Main Conference Room.

SR2S-AC MEMBERS

Bill Bowen
Rio Vista
Chief of Police

Garland Wong
Fairfield
Traffic Engineer

Dee Alarcon
Solano County
Superintendent of Schools

Jeff Knowles
City of Vacaville
Deputy Public Works
Director

Jim Antone
Yolo-Solano
Air Quality Management
District

John Aycock
Vacaville USD
Superintendent

Frank Hartig
Benicia Police,
Deputy Chief

Lynne Williams
Pedestrian Advisory
Committee Rep.

Mike Segala
Bicycle Advisory
Committee Rep.

Robin Cox
Solano County
Public Health



DATE: April 9, 2009
TO: STA SR2S-AC
FROM: Sam Shelton, Project Manager
RE: Information Items

Background:

These information items will be standing agenda items describing the status of the STA's Safe Routes to School Program. STA Staff is considering condensing these reports into a single SR2S Program Status Report.

A. SR2S Program Status.

Sam Shelton will discuss the latest schedule of education and encouragement events provided through grants to 10 schools during the FY 2008/09.

B. SR2S Advisory Committee Review of Funded SR2S Projects

Below is a status table of all Solano SR2S grant funded projects since 1999.

Solano County Safe Routes to School Grant Funding Projects since 1999

Agency	Project Name	Grant Type	Grant Funding	Status
Benicia	Robert Semple Elementary School; sidewalks and crosswalks	State Cycle 2 FY 00/01	\$144,000	Complete
Dixon	SR 113 & C Street flashing crosswalk and bulbouts	STA Pilot FY 08/09	\$90,000	Final Design, Construction in 2-3 months.
Fairfield	E. Ruth Sheldon ES and T. C. McDaniels School; sidewalks	State Cycle 5 FY 04/05	\$53,100	To begin construction
FSUSD & Suisun City	Crystal/Crescent School Non-infrastructure	Federal Cycle 1 FY 06/07 & 07/08	\$150,000	Transferred to Suisun City PD. Officer to be hired for this Fall.
Rio Vista	D.H White Ele, Riverview Middle School, Rio Vista High School; install traffic signals	State Cycle 1 FY 99/00	\$131,500	Unknown
Rio Vista	Riverview Middle School; 2 radar speed signs	STA Pilot FY 08/09	\$20,000	In preliminary engineering. Funding agreements signed.
Solano County	Benjamin Franklin Middle School (Vallejo); sidewalk improvements	State Cycle 2 FY 00/01	\$59,400	Complete
Solano County	Benjamin Franklin Middle School (Vallejo);	State Cycle 3 FY 00/01	\$81,000	Complete

Agency	Project Name	Grant Type	Grant Funding	Status
	sidewalk improvements			
Suisun City	Crystal Middle School; multiple improvements	State Cycle 1 FY 99/00	\$386,298	Complete
Suisun City	Crystal MS and Crescent ES; Class I path	State Cycle 7 FY 06/07 & 07/08	\$900,000	In concept plan. \$500,000 shortfall
Vacaville	22 radar speed signs	State Cycle 3 FY 02/03	\$178,200	Complete
Vacaville	Eugene Padan Elementary School; sidewalks	State Cycle 2 FY 00/01	\$190,645	Complete
Vacaville	Will C. Wood; Peabody & Marshall improvements	STA Pilot FY 08/09	\$190,000	\$260,000 in additional stimulus funding has been added to this project. This project will begin construction this summer.
Vallejo	Steffan Manor ES	State Cycle 7 FY 06/07 & 07/08	\$130,460	Preliminary Engineering

C. SR2S Mapping Project, Route Selection Criteria

Sam Shelton will discuss preliminary criteria for choosing suggested routes to school as part of the SR2S Mapping Project. Example criteria include those noted as part of the STA's SR2S Walking Audit Checklist and those used to identify safer routes on the Solano Yolo Bikelinks map. The SR2S-AC will adopt a recommended set of criteria at their next meeting in mid-June, once the mapping consultant is hired.

Recommendation:

Information only



DATE: April 9, 2009
TO: STA SR2S-AC
FROM: Sam Shelton, Project Manager
RE: SR2S Program Coordinator & Safety Coordinator Job Descriptions

Background:

On January 13, 2009, the Safe Routes to School Advisory Committee requested that the STA attempt to fund the SR2S Program in the eastern side of Solano County. On March 18, 2009, the STA Board recommended approval of \$60,000 to fund the SR2S-AC program with Yolo-Solano Air Quality Management District funding for (1) \$30,000 for two positions: a part-time program coordinator and a part-time safety coordinator and (2) \$30,000 to funding SR2S Education, Encouragement, and Enforcement activities.

Discussion:

Below is a draft set of duties for both the part-time program coordinator and a part-time safety coordinator positions:

The Program Coordinator would be responsible for adding additional schools to the STA SR2S Program and Plan. This involves facilitating coordination meetings for encouragement activities (e.g., Walk and Roll events) between school district staff & volunteers, and city public works staff as well as staffing individual events as needed. The Program Coordinator would also coordinate and facilitate additional local planning events to add additional schools and their priority SR2S projects and programs to the STA's SR2S Plan and Program. STA staff will assist with some parts of the planning process.

The Safety Coordinator would be responsible for coordinating and facilitating education and enforcement events at participating schools. This involves facilitating coordination meetings for education activities (e.g., school assemblies and bike rodeos) between school district staff & volunteers, and local police & school resource officers. The Safety Coordinator will also help provide uniform training to crossing guards and student safety patrols. The Safety Coordinator will also offer safety expertise on specific project funding recommendations.

Recommendation:

Forward a recommend to the STA Board to authorize the Executive Director to release a Request for Qualifications not to exceed \$90,000 for two (2) part-time Safe Routes to School Program Coordinator positions, as described in Attachment A, contingent upon entering into a funding agreement with the Bay Area Air Quality Management District.

Attachment A. Safe Routes to School Program and Safety Coordinator Job Descriptions