



Solano Transportation Authority

333 Sunset Avenue, Suite 200
Suisun City, California 94585

Area Code 707
422-6491 • Fax 438-0656

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

October 10, 2001

STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA
5:30 P.M. Closed Session
6:00 P.M. Regular Meeting

MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY

To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

STA Board Members:

Marci Coglianese, Chair
City of Rio Vista

John Silva, Vice Chair
County of Solano

Pierre Bidou
City of Benicia

Mary Ann Courville
City of Dixon

Steve Lessler
City of Fairfield

Jim Spering
City of Suisun City

Rischa Slade
City of Vacaville

Dan Donahue
City of Vallejo

STA Alternates:

Matt Bidou

Barbara Kondylis

Steve Gizzi

Gil Vega

George Pettygrove

Michael Segala

David Fleming

Pete Rey

ITEM

BOARD/STAFF PERSON

- I. CLOSED SESSION** – Pursuant to California Government Code Section 54950 et seq.,
Personnel Matter
- II. CALL TO ORDER – CONFIRM QUORUM** Chair Coglianese
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF AGENDA**
- V. OPPORTUNITY FOR PUBLIC COMMENT** (6:05 – 6:10 p.m.)
- VI. EXECUTIVE DIRECTOR’S REPORT** (6:10 – 6:15 p.m.) – Pg 1 Daryl Halls
- VII. COMMENTS/UPDATE FROM STAFF, CALTRANS AND MTC**
(6:15 – 6:25 p.m.)
- A. State Lobbyist Status Report** Paul Yoder,
Shaw/Yoder
- VIII. CONSENT CALENDAR**
Recommendation: Approve the following consent items in one motion (Note: Items under consent calendar may be removed for separate discussion) (6:25-6:30 p.m.) – Pg 9
- A. Approve STA Board Minutes of September 12, 2001 –** Kim Cassidy
Pg 11
- B. Approve Draft STA TAC Minutes for September 26, 2001** Kim Cassidy
Pg 19
- C. Solano Paratransit FY 2000-01 Budget Adjustment** Daryl Halls
and FY 2001-02 Contract Nancy Whelan,
Recommendation: Pg 25 Nancy Whelan Consulting
- 1.) Approve funding in the amount of \$32,527 for the FY 2000-01 Solano Paratransit budget using \$16,264 in STAF reserves for the Northern County and \$16,264 shared among the partnership members using the existing funding arrangements, 2.) Approve a contract amendment for Solano Paratransit for the first six months of FY 2001-02 as shown in Attachment B, and 3.) Approve funding in the amount of \$193,406 for the six month Solano Paratransit contract amendment for FY 2001-02 and fund the contract amendment using the existing funding arrangement among the partnership members*

- D. Shaw/Yoder Contract 2001/02** Janice Sells
Recommendation: *Authorize the Executive Director to extend the contract with Shaw/Yoder, Inc. for legislative advocacy services through September 30, 2002 not to exceed \$30,000- Pg 31*
- E. Contract Amendment with Fehr and Peers For Comprehensive Transportation Plan - Arterials, Highways, Freeways, Phase 3** Dan Christians
Recommendation: *Authorize the Executive Director to negotiate and execute a contract amendment with Fehr and Peers Associates to conduct Phase 3 of the Arterials, Highways, and Freeways Element of the Comprehensive Transportation Plan not to exceed \$60,000 – Pg 32*
- F. Contract Amendment with Alta Transportation Consulting for Countywide Transportation Plan Alternative Modes, Phase 3** Dan Christians
Recommendation: *Authorize the Executive Director to negotiate and execute a contract amendment with Alta Transportation to conduct Phase 3 of the Comprehensive Transportation Plan not to exceed \$15,000- Pg 35*
- G. Solano Transportation Authority FY 2001-02 TDA and STAF Claims** Daryl Halls
Nancy Whelan,
Nancy Whelan Consulting
Recommendation: *Approve the attached resolution authorizing the Executive Director to execute and file an appropriate TDA/STAF claim and necessary supporting documents with the Metropolitan Transportation Commission for an allocation of TDA/STAF funds for FY 2001-02 – Pg 37*

IX. FINANCIAL ITEMS

- A. STA Annual Audit for 2000-01** Daryl Halls
Recommendation: *Approve the completion and submittal of STA's annual audit for 2000/01 (6:30-6:35 p.m.) – Pg 41*
- B. STA Revised Budget for 2001-02** Daryl Halls
Recommendation: *Approve amended 2001/02 STA Budget as follows:
1.) Allocation of \$28,992 In 2000/01 carryover funds for STA Operations, 2.) Allocation of \$190,687 in 2000/01 carryover funds for Project Development, 3.) Programming \$488,230 in additional program funds, and 4.) Allocation of \$184,480 in 2000/01 carryover funds for SCI program (6:35-6:45 p.m.) – Pg 45*

- C. STA Staff Adjustment for 2001/02** Daryl Halls
Recommendation: Approve the establishment of a new Staff Accountant position to assist the STA Office Manager to perform accounting, invoicing, and reporting functions (6:45-6:50 p.m.) – Pg 47
- D. STIP/STP Swap for Transportation Expenditure Plan And Education Program** Daryl Halls
Recommendation: Approve the initiation of STIP/STP swap for \$145,000 to fund the Expenditure Plan for Transportation consultants (6:50-6:55 p.m.) – Pg 51
- E. Memorandum of Understanding for Routes 30 and 40 And Solano Paratransit** Daryl Halls,
Nancy Whelan,
Nancy Whelan Consulting
Recommendation: Authorize Executive Director to negotiate and execute attached Memoranda of Understanding: 1.) By and between the funding partners for Route 30 for the period FY 2001-02 through FY 2004-05, 2.) By and between the funding partners for Route 40 for the period FY 2001-02 through FY 2004-05, and 3.) By and between the funding partners for Solano Paratransit for the period July 1, 2001 through December 31, 2001 (6:55-7:00 p.m.) – Pg 53
- F. RTP/Regional Transit Expansion Policy** Dan Christians
Recommendation: Authorize the Executive Director to submit a letter to MTC requesting the Capitol Corridor Service Expansion project be changed to a Tier 2 project in the RTP Regional Transit Expansion Policy (RTEP) (7:00-7:05 p.m.) – Pg 61
- G. Napa/Solano Rail Study Funding Strategy** Dan Christians
Recommendation: Amend the 2001-02 STA Budget to include \$115,000 from the specified TDA/STAF funding sources to commence the plan (and \$10,000 from the 2002-03 Vallejo TDA or STAF funds to complete the plan) and authorize the Executive Director to request the NCTPA and its member agencies to fund the remaining balance of the Napa/Solano Rail Study (7:05-7:10 p.m.) – Pg 69

X. NON-FINANCIAL ITEMS

- A. Final Major Investment Study for Highway 12** Dan Christians
Recommendation: Approve the Final "Highway 12 Major Investment Study" dated September 2001 including the attached addendum (7:10-7:15 p.m.) – Pg 71

- B. Process and RFP/Scope of Work for Countywide Travel Demand Model** Dan Christians
Recommendation: Authorize the preliminary meeting schedule and release of an RFP to develop a new multi-regional, multi-modal transportation model
 (7:15-7:20 p.m.) – Pg 75
- C. Planning Directors Meeting** Dan Christians
Recommendation: Authorize the Executive Director to convene a meeting of all Solano County Planning Directors to discuss countywide planning issues as specified
 (7:20-7:25 p.m.) – Pg 79
- D. 4th Annual STA Annual Awards Nominees** Janice Sells
Recommendation: Approve list of nominees for STA's 4th Annual Awards Program
 (7:25-7:30 p.m.) – Pg 81

XI. INFORMATION ITEMS

(Discussion Necessary)

- A. I-80/680/780 Corridor Study – Segment 1 Tier 2 Evaluation** Dale Dennis (PDM)
 Hans Korve, Korve Engineering
Informational (7:30-7:45 p.m.) – Pg 83
- B. Highway 12 (Jamison Canyon) Project** Rob Collison,
 Rob Collison Engineering
Informational (7:45-7:50 p.m.) – Pg 111
- C. 2001 Commute Profile** Elizabeth Richards
Informational (7:50-7:55 p.m.) – Pg 113
- D. Rideshare Week Update** Elizabeth Richards
Informational (7:55-8:00 p.m.) – Pg 115

(No Discussion Necessary)

- E. Route 30 Performance** Daryl Halls,
 Nancy Whelan,
 Nancy Whelan Consulting
Informational – Pg 117
- F. 2001 Legislative Report** Janice Sells
Informational – Pg 119
- G. Review Funding Opportunities** Robert Guerrero
Informational – Pg 125
- H. STA Meeting Schedule** Kim Cassidy

(October– December 2001)

Informational – Pg 137

XII. BOARD MEMBER COMMENTS

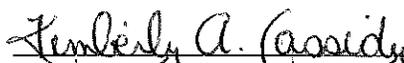
XIII. ADJOURNMENT – Next Meeting: November 14, 2001 at 4:00 p.m., at Suisun City Hall followed by the 4th Annual STA Awards Ceremony at 6:00 p.m., at the Western Railroad Museum. (Hwy. 12)

**NOTICE OF CLOSED MEETING OF THE
SOLANO TRANSPORTATION AUTHORITY BOARD**

Pursuant to California Government Code Section 54950 et seq., the Solano Transportation Authority Board will hold a Closed Session on October 10, 2001 at 5:30 p.m. (time) at Suisun City Hall Council Chambers, 701 Civic Center Drive, Suisun City, CA. More specific information regarding the Closed Session is indicated by the section(s) checked below:

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
 - Name of case (specify by reference to claimant's name, names of parties, case or claim numbers)
 - Case name unspecified (specify whether disclosure would jeopardize service of process or existing settlement negotiations):
2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 - Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 (specify number of potential cases):
 - Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (specify number of potential cases):
3. **LIABILITY CLAIMS**
 - a. Claimant (specify name unless unspecified pursuant to Government Code Section 54961)
 - b. Agency claimed against
4. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - a. Property (specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation): _____
 - b. Negotiation parties (specify name of party, not agent): _____
 - c. Under negotiation (specify whether instruction to negotiator will concern price, terms of payment, or both): _____
5. **PERSONNEL MATTERS**
 - Public Employee Appointment (specify title): _____
 - Public Employment (describe position to be filled): _____
 - Public Employee Performance Evaluation (specify position/title of employee being reviewed): _____
 - Public Employee Discipline/Dismissal/Release.
6. **CONFERENCE WITH LABOR NEGOTIATOR**
 - Agency negotiator (specify name)
 - Employee organization (specify name of organization representing employee)
 - Unrepresented employee (specify position or title of unrepresented employee who is the subject of the negotiations): _____
7. **LICENSE/PERMIT DETERMINATION**
 - Applicant(s) (specify number of applicants): _____
8. **SAFETY OF PUBLIC FACILITIES OR THREAT TO PUBLIC SERVICES OR PERSONNEL** Consultation with (specify name of law enforcement agency and title of officer): _____

DATED: October 4, 2001



ACTING CLERK of the BOARD (signature)



MEMORANDUM

DATE: October 4, 2001
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – October 2001

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

* **STA's Annual Audit for 2000-01 and Budget Revision for 2001-02**

The STA's Annual Audit for 2000-01 has been completed by Caporicci, Cropper & Larson. Gary Caporicci is scheduled to attend the meeting to present the report and answer any questions. An estimated \$190,000 in FY 2000-01 carry-over funds are available to be programmed in the FY 2001-02 budget. Staff has reviewed the various programs, services, staffing needs and has attached a recommended budget revision that will provide the necessary resources to implement the Board's priority projects.

* **Expenditure Plan and Education Effort for Transportation**

Last month, the STA Board authorized staff to develop a Countywide Expenditure Plan for Transportation and to retain a specialized legal counsel and consultant services to develop plan. As a follow up recommendation, I have agendized funding both agreements through a STIP/STP fund swap. In addition, I am recommending the STA retain a financial consultant to assist the STA with the development of short and long range funding plan for the STA through the Expenditure Plan process. This additional technical assistance will result in a total STIP/STP fund swap of \$145,000 to cover the costs of all three consultants.

* **I-80/680/SR12 Interchange**

The STA continues to work concurrently on several fronts to move the I-80/680/SR 12 project forward. The draft Tier 2 Analysis for the Interchange project has been completed and will be presented as an information item at the meeting. Staff is preparing for a second inter-agency traffic meeting and public input meeting in the Cordelia area later this month, and has received comment letters from the City of Fairfield and Solano County (see agenda item). Staff is planning to schedule action by the STA Board for the Tier 2 Analysis for December 12, 2002. Staff has met with Caltrans Headquarters on three occasions to request 2002 ITIP funds for the project. Headquarters is scheduled to join with District IV staff to tour the project area next week.

* **Highway 12 MIS**

The Highway 12 Major Investment Study (MIS) has been modified to reflect Caltrans' comments. The Subcommittee participants have diligently worked with staff, Caltrans, and the project consultants to complete this important short and long-term corridor study.

• **Transit Claims and Funding Agreements**

The STA's staff and transit consultant (Nancy Whelan) have completed several funding agreements and TDA claims pertaining to Solano Paratransit and Transit Routes 30 and 40. These agreements provide the necessary funding and formalize previous STA Board action pertaining to all three services.

* **STA's 4th Annual Awards Program**

The 4th Annual STA Awards are scheduled for November 14th at the Western Railway Museum on Highway 12 between Rio Vista and Suisun City. Board Chair Marci Coglianese will serve as the host for the event and each Board Member will be invited to present the winner for one of the award categories. The STA Executive Committee met on October 3, 2001 to review the nominees and select winners in each category. The nominees will be announced at the STA Board Meeting on October 10, 2001 and the Award Winner will be announced the evening of November 14, 2001. The regular STA Board Meeting will be held at 4:00 p.m. at Suisun City Hall. Janice Sells is coordinating the event and we have invited Solano County's new Congresswoman Ellen Tauscher to be a guest speaker.

* **Solano Bikeway Ribbon Cutting**

The Ribbon Cutting Ceremony for the Solano Bikeway Project is scheduled for October 11, 2001, at 10:30 a.m. at Columbus Parkway and Admiral Callahan near I-80 in Vallejo. This priority bicycle project was accomplished through the combined efforts of the City of Vallejo, Caltrans, and the STA. The STA Board commitment of local enhancement funds helped fully fund the project. The STA's Bicycle Advisory Committee worked diligently with Vallejo and Caltrans to support the project. The STA's Dan Christians played a critical role in facilitating the project through the process for funding and project approval.

* **California Rideshare Week**

STA's SCI program staff is completing the events and coordination efforts associated with California Rideshare Week in Solano and Napa Counties. Elizabeth Richards will be providing a status report at the meeting. The entire STA staff has supported the event. Elizabeth Richards, Sandy Catalano, Karin Hiolle, Barbara Padilla and Therese Cammarota worked extra hours to make the event a success. The staff would like to thank Rischa Slade and Mike Segala for joining with staff to meet with commuters at various locations throughout Solano County.

Attachment

Attached for your information are a status of priority projects, key correspondence, and the STA's list of acronyms. Transportation related newspaper articles will be included with your Board folders at the meeting.

STA Project Development Fund 2001 Priority Projects - Status Report (listed in alphabetical order)				
Project Lead Agency	Allotted PDF Funds	Matching Funds	Claimed PDF Funds	Status
Benicia-Martinez and Carquinez Bridge Projects Benicia, Caltrans, STA, Vallejo	*	*	*	Benicia Project initiated with construction to be completed by 2004. Carquinez Bridge Groundbreaking held in March 2000. Project completion to conclude in 2004/2005.
Capitol Corridor Rail Facilities Plan and Expanded Service CCJPB, STA	\$250,000	*	*	-TCI grant for obligation approved by CTC on 5/20/00. Revised scope of work prepared to add south site. One year time extension granted. Project under design and construction scheduled for 2002.
Comprehensive Transportation Plan	\$80,000		*	-Plan underway. Public input meetings completed. Bicycle Plan Completed. STA Board adopted priority for Capitol Corridor rail stations on 6/13/01. Initial CTP policies approved by Board. Fiscally constrained highway model presented to Board on 6/13/01. HOV counts completed and projection underdevelopment. Current conditions for transit, rail and ridesharing under review. Final CTP policies underdevelopment with STA Board workshop to be scheduled in 12/01. CTP draft scheduled for completion in 2/02.
Enhanced Transit Service on I-80, I-680, and I-780	*	*100,000	*	Transit Plan initiated as part of CTP. Express bus proposals approved by Board and submitted to MTC for consideration for Express Bus funding. All four proposals recommended for support by MTC staff.
Highway 12 (Jamesson Canyon) EIS/EIR	*	*	*	-\$7 million in TCRP funds. Caltrans developed project schedule and application submitted for TCRP funding for environmental. Initial PDT meeting held on 6/5/01 by STA, NCTPA and Caltrans. Project schedule presented to STA/NCTPA Committee in August 2001.
Highway 12 Major Investment Study			*	-Study completed. Final report reviewed by subcommittee and Caltrans and scheduled for Board consideration on 10/10/01.
Highway 12 SHOPP project	*	*	*	Highway 12 MIS Subcommittee and STA TAC provided status by Caltrans. Revised project schedule underdevelopment.
Highway 37 Project	*	*	*	-Project fully funded - 95% plans near completion. -STA approved a modification to the contract to construct landscaping in 2003-04 and to delay construction to the 2003-2005 period, STA Board approved funding amendment on 7/12/00. STA approved Caltrans request for \$2 million to cover \$4 million project cost increase. Revised cost estimate reduced to \$2 million with STA requested to reconfirm support for \$2 million. A project consultant hired by STA to monitor project.
Highway 113 SHOPP	*	*	*	Scope of work under refinement.
I-80/505 Weave Correction PSR	*	*	*	Project study report initiated by Caltrans. Completion targeted by August 2001. Candidate for 2002 SHOPP funds. Draft PSR to be presented to Board on 10/10/01.

I-80/680 Interchange	*	*	*	-Auxiliary lane funded by Caltrans. STA working with Caltrans to accelerate the schedule to complete construction prior to the two bridge projects in early 2003. PDT formed to develop accelerated PSR for full interchange. Targeted for 2002 ITIP funds. Interim funding strategy approved by Board on 6/13/01. Staff in the process of meeting with Caltrans, CTC and FHWA. Multi-agency traffic meeting held on 6/11/01. Traffic calibrations for am completed and approved by Caltrans for use for project. Draft tier analysis completed and scheduled to be presented to the STA Board on 10/10/01. Second multi-agency and public input meeting to be held in October 2002. \$10 million in 2002 RTIP funds approved by STA Board on 9/12/01.
I-80/680/780 Corridor Study		\$1,000,000	*	Board approved subcommittee to monitor study. Study to commence after completion of the I-80/680 segment one analysis. STA has requested additional TCRP allocation to fully fund study.
Jepson Parkway Project	\$491,000	\$59,237	*	- NEPA 404 complete. Purpose and need completed. Draft alternatives and screening criteria completed and reviewed by resource agencies. Revised project cost estimates completed. Project cost estimates and project alternatives approved by Board on 7/11/01. 2001/02 federal appropriations request submitted. Environmental Study initiated with draft scheduled for completion in Spring 2002. \$10 million 2002 RTIP funds approved by STA Board on 9/12/01.
Project Monitoring (local projects)	\$20,000	\$6,626	*	-Ongoing-next obligation deadline (STIP) Sept. 30, 2001. All obligations appear to be on schedule. (STP/CMAQ Cycle 1 due) September 30, 2001.
Red Top Slide SHOPP Project	*	*	*	-Monitoring mitigation efforts by Caltrans. Approved for SHOPP funds by CTC on 5/10/00. STA subcommittee formed to review emergency plan. Next Red Top meeting scheduled for 9/20/01. Approved as design sequence pilot project - 2002 SHOPP candidate. Phased 2 funding submitted as 2002 SHOPP project.
Solano Bike Project	*	*	*	-Under construction with completion scheduled for September 2001. Ribbon cutting scheduled for 10/11/01.
Solano Commuter Information Work Program	*	*	*	-Program adopted and implementation underway. Meetings with Rio Vista and Dixon held. Updated scope of work for Napa County underdevelopment. Development of new incentives for vanpool program underway. California Rideshare Week campaign underway the week of 10/1/01 - 10/5/01.
Solano Works Transit Plan	*	*	*	-Plan being developed. Meeting with five focus groups completed. Target completion date of summer 2001. Two transit projects identified. Plan scheduled for completion 12/01.
STA Marketing Program	\$55,000		*	STA brochure and Annual Report completed. New Website Consultant retained and completion of STA Website loading underway.

Vallejo Baylink Ferry Support and Operational Funds	*	*	*	-Pursuing Federal and State funds for Intermodal Center. 2001/02 federal appropriations request submitted. \$5 million in 2002 RTIP funds approved by STA Board on 9/12/01.
TOTAL	\$896,000	\$1,065,863	\$0	
* No funds allotted at this time	\$1,961,863			

Solano Transportation Authority
Acronyms List
Updated 10/04/01

ABAG	Association of Bay Area Governments	LOS	Level of Service
ADA	Americans with Disabilities Act	LTF	Local Transportation Funds
APDE	Advanced Project Development/Element (STIP)	MIS	Major Investment Study
AQMP	Air Quality Management Plan	MOU	Memorandum of Understanding
BAAQMD	Bay Area Air Quality Management District	MPO	Metropolitan Planning Organization
BCDC	Bay Conservation and Development Commission	MTC	Metropolitan Transportation Commission
CALTRANS	California Department of Transportation	MTS	Metropolitan Transportation System
CEQA	California Environmental Quality Act	NEPA	National Environmental Policy
CARB	California Air Resource Board	NCTPA	Napa County Transportation Planning Agency
CCTA	Contra Costa Transportation Authority	NHS	National Highway System
CHP	California Highway Patrol	OTS	Office of Traffic Safety
CIP	Capital Improvement Program	PCC	Paratransit Coordinating Council
CMA	Congestion Management Agency	PDS	Project Development Support
CMAQ	Congestion Mitigation and Air Quality	PDT	Project Delivery Team
CMP	Congestion Management Program	PMS	Pavement Management System
CNG	Compressed Natural Gas	PNR	Park and Ride
CTC	California Transportation Commission	POP	Program of Projects
DBE	Disadvantage Business Enterprise	PSR	Project Study Report
DOT	Federal Department of Transportation	RABA	Revenue Alignment Budget Authority
EIR	Environmental Impact Report	REPEG	Regional Environmental Public Education Group
EIS	Environmental Impact Statement	RFP	Request for Proposal
EPA	Federal Environmental Protection Agency	RFQ	Request for Qualification
FHWA	Federal Highway Administration	RTEP	Regional Transit Expansion Policy
FTA	Federal Transit Administration	RTIP	Regional Transportation Improvement Program
GARVEE	Grant Anticipation Revenue Vehicles	RTMC	Regional Transit Marketing Committee
GIS	Geographic Information System	RTP	Regional Transportation Plan
HOV Lane	High Occupancy Vehicle Lane	RTPA	Regional Transportation Planning Agency
ISTEA	Intermodal Surface Transportation Efficiency Act	SACOG	Sacramento Area Council of Governments
ITIP	Interregional Transportation Improvement Program	SCI	Solano Commuter Information
JPA	Joint Powers Agreement	SCTA	Sonoma County Transportation Authority
LEV	Low Emission Vehicle	SHOPP	State Highway Operational Protection Program

SOV	Single Occupant Vehicle
SMAQMD	Sacramento Metropolitan Air Quality Management District
SRITP	Short Range Intercity Transit Plan
SRTP	Short Range Transit Plan
STA	Solano Transportation Authority
STAF	State Transit Assistance Fund
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TAZ	Transportation Analysis Zone
TCI	Transit Capital Improvement
TCM	Transportation Control Measure
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activity
TEA-21	Transportation Efficiency Act for the 21 st Century
TDM	Transportation Demand Management
TFCA	Transportation for Clean Air Funds
TIP	Transportation Improvement Program
TLC	Transportation for Livable Communities
TMTAC	Transportation Management Technical Advisory Committee
TOS	Traffic Operation System
TSM	Transportation Systems Management
VTA	Valley Transportation Authority (Santa Clara)
W2Wk	Welfare to Work
WCCCTAC	West Contra Costa County Transportation Advisory Committee
YSAQMD	Yolo/Solano Air Quality Management District
ZEV	Zero Emission Vehicle



DATE: October 2, 2001
TO: STA Board
FROM: Kim Cassidy, Acting Clerk of the Board
RE: CONSENT AGENDA (Any consent agenda item can be pulled for discussion)

Recommendation

That the STA Board approves the following attached consent items:

- A. Approve STA Board Minutes of September 12, 2001
- B. Approve Draft STA TAC Minutes for September 26, 2001
- C. Solano Paratransit FY 2000-01 Budget Adjustment
and FY 2001-02 Contract
- D. Shaw/Yoder Contract 2001/02
- E. Contract Amendment with Fehr and Peers
for Comprehensive Transportation Plan -
Arterials, Highways, Freeways, Phase 3
- F. Contract Amendment with Alta Transportatin
Consulting for Countywide Transportation Plan
Alternative Modes, Phase 3
- G. Solano Transportation Authority
FY 2001-02 TDA and STAF Claims



SOLANO TRANSPORTATION AUTHORITY
Minutes of Meeting of
September 12, 2001

I. CALL TO ORDER – CONFIRM QUORUM

Chair Coglianese called the regular meeting to order at 6:03 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

Marci Coglianese (Chair)	City of Rio Vista
John Silva (Vice Chair)	County of Solano
Pierre Bidou	City of Benicia
MaryAnn Courville	City of Dixon
Steve Lessler	City of Fairfield
Jim Spering	City of Suisun City
Rischa Slade	City of Vacaville
Dan Donahue	City of Vallejo

MEMBERS

ABSENT:

None

STAFF

PRESENT:

Daryl K. Halls	STA-Executive Director
Dan Christians	STA-Deputy Director for Planning
Elizabeth Richards	STA-SCI Program Director
Janice Sells	STA-Program Manager/Analyst
Kim Cassidy	STA-Administrative Assistant
Karin Hiolle	STA-SCI Outreach Coordinator
Robert Guerrero	STA-Planning Assistant
Jennifer Tongson	STA-Projects Intern
Chuck Lamoree	STA-Legal Counsel

ALSO

PRESENT:

Gian Aggarwal	City of Vacaville
Mark Akaba	City of Vallejo
Morrie Barr	City of Fairfield
Ray Chong	City of Fairfield
Lenka Culik-Caro	Caltrans
Dale Dennis	PDM

Barry Eberling
Mark Haus
Ron Hurlbut
Alan Nadritch
Ken Smith
Stan Taylor
Paul Wiese
Jim Williams

Daily Republic
AEG
City of Fairfield
City of Benicia
Citizen
Nossaman
County of Solano
PCC

Chair Coglianese thanked those present for their attendance. A moment of silence was held in honor of those who were killed in the terrorist act on September 11, 2001. A Pledge of Allegiance was held and Chair Coglianese requested the Pledge be a regular item at future STA Board meetings.

II. APPROVAL OF AGENDA

Daryl Halls reviewed the supplements reports for Agenda Item VI.D, VII.F and the supplemental resolutions to Agenda Item VII.A

On a motion by Member Pierre Bidou, and a second by Member Slade, the agenda was unanimously approved as modified with addendums.

III. OPPORTUNITY FOR PUBLIC COMMENT

None

IV. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided information on the following items:

- STA's 2002 RTIP Program
- Expenditure Plan and Public Education Effort Consultants
- Allocation Formulas for Local Road Rehabilitation Funds
- Formula for Allocation of TDA Interest
- Solano/Napa Rail Study and joint Rideshare Identity
- Countywide Trails Plan
- STA Budget Revisions and Annual Audit
- STA Staff Update

Member Slade requested that future letters sent to U.S. House of Representatives and the U.S. Senate clarify the STA's adopted projects in order of priority.

V. COMMENTS/UPDATE FROM STAFF, CALTRANS AND MTC

Chair Coglianese presented a proclamation of appreciation to Harry Yahata for his service to Caltrans District IV and Solano County. Member Spering and Daryl Halls acknowledged Mr. Yahata's many contributions to advance transportation projects in Solano County.

Mike Miller, Ferguson Group, presented the Federal Legislative report as follows:

\$1.5 million recommended by the House for the Vallejo Intermodal Center, \$2.0 million recommended by the Senate (the final amount to be approved by a joint committee of both houses) and no highway improvements were earmarked for funds this year. The potential congressional redistricting was also discussed.

VI. CONSENT CALENDAR

On a motion by Member Slade, and a second by Vice Chair Silva, the following consent items were unanimously approved in one motion. Member Donahue abstained from the vote on Agenda Item VI.A and Member Lessler abstained from the vote on Agenda Item VI.J.

- A. Approve STA Board Minutes of July 11, 2001**
- B. Approve Draft STA TAC Minutes for August 29, 2001**
- C. Dixon – Auburn Commuter Rail Station Planning Study**
Recommendation: 1.) Authorize the STA Chair to appoint two STA Board members to represent the STA Board at a multi-jurisdictional Dixon-Auburn Rail Meeting, 2.) Authorize the Executive Director to enter into an MOU with the Yolo County Transportation District, Sacramento Regional Transit and the Placer County Transportation Planning Agency and, 3.) Approve \$4,000 from the STA's 2001-02 fund balance for modeling of potential commuter rail service between Dixon, Davis, Sacramento and Auburn
- D. Amendment to Executive Director's Employee Contract**
Recommendation: By simple motion, to approve the proposed amendments, including changes in compensation and other matters, to the STA Executive Director's contract and authorize the STA Chair to execute the amendments to the employment contract of the Executive Director as prepared by Legal Counsel
- E. Revised 5-Year Bicycle/Pedestrian Funding Plan and Additional 2001-02 TDA Article 3 Claim**
Recommendation: Approve the attached Resolution approving the Revised 5-Year Bicycle Plan for 2001-06 and additional 2001-02 TDA Article 3 claims for the City of Suisun's Jepson Parkway Bike Route (\$74,500), City of Vacaville's Alamo Creek Bike Route (\$51,000) and City of Fairfield's Solano Bikeway Extension Feasibility Study (\$50,000)
- F. Napa/Solano Rail Study**
Recommendation: Forward a recommendation to the STA Board to authorize staff to develop a joint funding strategy to fund the Napa/Solano Passenger Rail Study
- G. 2000/01 SCI Program Year End Report**
Informational
- H. SEDCORP Annual Membership**
Recommendation: Approve the STA's continued membership with SEDCORP and authorize a payment of \$2,500 as part of STA's annual membership dues.
- I. STA's Capital Assets Program**
Recommendation: Approve the attached list of STA inventory/capital fixed assets and authorize staff to surplus all items as specified
- J. Website Consultant Contract**
Recommendation: Authorize the Executive Director to enter into a contract with Garson Design Group for Web Site Design, Maintenance and Staff Instruction for an amount not to exceed \$10,000 for the term of September 1, 2001 through June 30, 2002

K. City of Fairfield General Plan Amendment/EIR

Recommendation: Authorize the STA Chair to submit the attached letter supporting alternatives for the Fairfield General Plan Amendment/EIR

L. Countywide Trails Plan Consultant

Recommendation: Authorize the Executive Director to enter into a contract with Bruce Randolph Anderson & Associates in an amount not to exceed \$145,000 for Phase 1 and 2, establish the membership for the Trails Advisory Committee, schedule for the plan and continue to pursue funds for Phase 3

M. Solano Paratransit FY 2000-01 Budget

Recommendation: Approve the following: 1.) An increase of approximately \$4,000 to the net FY 2000-01 operating budget and \$28,511 for major vehicle component repair for Solano Paratransit, 2.) Amend the contract between STA and the City of Fairfield for Solano Paratransit services to reflect the approved FY 2000-01 budget and, 3.) Identify funding sources to address the needs beyond the original FY 2000-01 Solano Paratransit budget

VII. ACTION ITEMS: FINANCIAL

A. 2002 Regional Transportation Improvement Program and Reprogramming of 2000 RTIP Funds

Daryl Halls discussed the 2002 RTIP projects recommended by the STA staff and STA TAC reviewed attachments.

Recommendation: 1.) Approve Solano County's 2002 RTIP Program allocations and reprogramming of 2000 RTIP projects as specified and 2.) Approve the attached resolutions approving application nominations, certifications and assurances for the two STA sponsored 2002 RTIP Program projects as specified.

On a motion by Member Spring, and a second by Member Lessler, the STA Board unanimously approved this recommendation.

B. STA Policy for Allocation of Federal and State Funds for Funds for Local Road Rehabilitation

Daryl Halls reviewed the need for a formula allocating flexible funds (federal STP funds) back to local jurisdictions for rehabilitation of non-MTS roads. He also stated that on August 22, 2001 a special meeting of the STA TAC was held to discuss options for allocations of future federal and state funds. Three primary funding sources were identified:

1. 2002 RTIP Program (\$2 million total) Allocation Formula
2. Proposed Allocation Formula for Local Funding Measure
3. Allocation of Future Federal STP Funds for Local Road Rehabilitation

He noted it was also recommended that the TAC work with STA staff to identify local road rehabilitation maintenance and funding needs for each jurisdiction and on a countywide basis.

Recommendation: Adopt the following policies for allocation of local road rehabilitation funds:

- 1.) 2002 RTIP for Road Rehabilitation Allocation Formulas consisting of \$50,000 base for each member agency (\$400,000 total), limit of one project per agency, and allocate the balance (\$1.6 million) on a 50% population and 50% center line miles formula (see matrix),
- 2.) Allocate future countywide local funds for road rehabilitation on 1.5 population to 1-center lane miles split (see matrix),
- 3.) Authorize STA staff to work with the STA TAC to develop program criteria and a policy for the allocation of future federal STP funds for local road rehabilitation and,
- 4.) Request STA TAC work with staff to identify local road rehabilitation maintenance needs for each jurisdiction and countywide

On a motion by Member Donahue, and a second by Member Spring, the STA Board unanimously approved this recommendation.

C. Reallocation of TDA Interest

Daryl Halls explained the need to develop and implement a plan for TDA interest reallocation. He noted staff proposes protecting jurisdictions from cuts in transit service by making uncommitted STAF balance funds available on a one-time only basis to claimants who demonstrate that transit service will be impacted by a negative adjustment in TDA funds. Alternatives to this approach were also discussed.

Recommendation: Approve the transfer of TDA interest funds to affected agencies and backfill with STAF funds those local agencies that transit service would be negatively impacted, and dedicate reallocated TDA Article 3 funds to 2 bicycle projects as specified

On a motion by Member Lessler, and a second by Vice Chair Silva, the STA Board unanimously approved this recommendation.

D. Vanpool Program and Incentives

Elizabeth Richards summarized the STA's Vanpools Program, which is an integral component of Rideshare program. She noted vanpool and other mode incentives were presented to the STA Board in concept in July and a summary of each incentive was outlined.

Recommendation: 1.) Approve vanpool incentives as outlined in Attachment 2, and 2.) Authorize allocation of \$40,000 in TFCA Funds for the vanpool incentives.

On a motion by Member Slade, and a second by Member Bidou, the STA Board unanimously approved this recommendation.

E. MTC's Draft 2001 Regional Transportation Plan

Dan Christians reviewed portions of the 2001 RTP that apply to Solano County. He also explained the organization of the RTP with Committed Funding, Track 1 and Track 2 (Blueprint) Funds.

Recommendation: Authorize the Executive Director to forward a letter to MTC supporting the Draft 2001 RTP sections pertaining to Solano County projects, programs and corridors.

On a motion by Vice Chair Silva, and a second by Member Donahue, the STA Board unanimously approved this recommendation.

F. Development of Transportation Expenditure Plan and Education Program

Member Spring summarized the three elements – expenditure plan, funding sources, and strategy for preparing the expenditure plan.

Member Donahue voiced his support for a local funding measure in 2002 with Member Lessler expressing support and interest in working together on this issue. Chair Coglianese thanked the committee for their expedience in bringing this item to the STA Board.

Recommendation: Approve the following: 1.) Authorize the development of a Countywide Expenditure Plan for Transportation, 2.) Authorize the Executive Director to enter into an agreement with Smith, Kempton & Watts for consultant services for an amount up to \$60,000 for a 14 month period beginning on September 13, 2001, and 3.) Authorize the Executive Director to enter into an agreement with Nossaman, Guthner, Knox & LLP to provide legal advice and services for an amount up to \$35,000 for a 14 month period beginning on September 13, 2001.

On a motion by Member Lessler, and a second by Member Slade, the STA Board unanimously approved this recommendation.

G. New Multi-Modal Regional Solano County Transportation Model

Dan Christians explained the STA's need for developing an expanded multi-modal traffic model. He noted the development of a new model and staff's proposal to fund it with available state Transportation Congestion Relief Program (TCRP) funds.

Recommendation: 1.) Authorize staff to develop new a multi-modal regional transportation model for Solano County and 2.) Authorize staff to request funds from the TCRP program to develop a new multi modal regional transportation model for development of the I-80/680/780 Corridor Study.

On a motion by Vice Chair Silva, and a second by Member Donahue, the STA Board unanimously approved this recommendation.

VIII. ACTION ITEMS: NON-FINANCIAL

A. I-80/680/780 Corridor Study and I-80/680 Tier 2 Analysis

Dale Dennis (PDM) summarized STA's approach for the I-80/680/SR12 Interchange Improvements project. He noted STA will also process a new TCRP application that will allow the project delivery process for the SR12 (W) to SR12 (E) to continue and staff also recommends the sub-committees for the corridor study be reduced from 7 to 3 with detailed composition in the report provided.

Ken Smith, Fairfield, (public) expressed concern for traffic patterns and the need for relief of traffic on overpasses. He also suggested expansion as an alternative.

Member Spring questioned the best way to manage communications regarding the I-80/680 facility and the need to not move the problem to other areas. He stressed the importance of coordinated traffic management.

Member Bidou left at 7:13 p.m.

Recommendation: Approve modifying the I-80/680/780 Corridor Sub-Committees from seven to three as specified.

On a motion by Member Lessler, and a second by Vice Chair Silva, the STA Board unanimously approved this recommendation.

Member Lessler left at 7:20 p.m.

B. Joint Solano/Napa Rideshare Program Identity

Elizabeth Richards explained that the regional rideshare funding from MTC has been secured through FY 04/05 and modifying the program's name is appropriate. She commented that to build on the existing name recognition for the program, staff recommends adjusting the name to Solano/Napa Commuter Information (SNCI).

Recommendation: Approve modifying the SCI program name to Solano/Napa Commuter Information (SNCI).

On a motion by Member Donahue, and a second by Member Slade, the STA Board unanimously approved this recommendation.

IX. INFORMATION ITEMS: (Discussion Necessary)

A. Report from Open Space Planning Effort

Member Donahue reported the purpose of the Open Space Planning Committee, which is to have a permanent financial program to manage open space. He also reviewed the calendar of events for the planning effort.

B. Local Project Monitoring Report

Jennifer Tongson reviewed the current status of the Federal Cycle 1 projects.

(No Discussion Necessary)

C. Highway Project Status Report

D. Review Funding Opportunities

**E. STA Meeting Schedule
(September – December 2001)**

F. 2000/01 Abandoned Vehicle Abatement (AVA) Year End Report

G. 2001 Legislative Report

Lenka Culik-Caro (Caltrans) reviewed project updates for the month of September.

Dan Christians noted the Solano Bikeway Ribbon Cutting ceremony is scheduled for Thursday, October 11, 2001 at 10:30 a.m.

XI. BOARD MEMBER COMMENTS

Member Slade complimented STA staff in their expediency in distributing September Board packets to the Board.

Chair Coglianesse complimented Janice Sells, STA Project Manager, and STA staff on the completion of the 2000 Annual Report.

XII. ADJOURNMENT

The STA Board meeting was adjourned at 7:35 p.m. The next regular meeting will be held October 10, 2001, 6:00 p.m., at Suisun City Hall.

Respectfully submitted,



Kim Cassidy, Acting Clerk of the Board

Date: 10-4-01



Draft
TECHNICAL ADVISORY COMMITTEE
Minutes of the meeting of
September 26, 2001

1. CALL TO ORDER

The regular meeting of the Technical Advisory Committee was called to order at approximately 1:35 p.m. in the Solano County Transportation Department Conference Room.

Present:

Mark Zabanch	Caltrans
Janet Koster	City of Dixon
Morrie Barr	City of Fairfield
Ray Chong	City of Fairfield
Dave Feinstein	City of Fairfield
Ron Hurlbut	City of Fairfield
David Melilli	City of Rio Vista
Mike Duncan	City of Suisun City
Julie Pappa	City of Suisun City
Gian Aggarwal	City of Vacaville
Ed Huestis	City of Vacaville
Dale Pfeiffer	City of Vacaville
Gary Leach	City of Vallejo
Rob Collison	Collison Engineering
Paul Wiese	County of Solano
Hans Korve	Korve Engineering
Dale Dennis	PDM
Kim Cassidy	STA
Dan Christians	STA
Robert Guerrero	STA
Daryl Halls	STA
Elizabeth Richards	STA/SCI
Janice Sells	STA
Jennifer Tongson	STA

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans - None

MTC - None

STA - None

IV. CONSORTIUM UPDATE

Daryl Halls reviewed items discussed at the Consortium meeting held that morning.

V. CONSENT CALENDAR

The following Consent Calendar was approved unanimously:

- A. Minutes of Meeting of August 29, 2001
- B. Review Funding Opportunities Calendar
- C. STA Meeting Schedule (September – December 2001) and Acronyms List
- D. Shaw/Yoder Contract
Recommendation: Recommend that the STA Board authorize the Executive Director to extend the contract with Shaw/Yoder, Inc., for legislative advocacy services through September 30, 2002 not to exceed the amount of \$30,000.
- E. Contract Amendment with Fehr and Peers
for Comprehensive Transportation Plan-Arterials, Highways, Freeways-Phase 3
Recommendation: Forward a recommendation to the STA Board to authorize the Executive Director to approve a contract amendment with Fehr and Peers Associates to conduct Phase 3 of the Comprehensive Transportation Plan not to exceed \$40,000.
- F. Contract Amendment with Alta Transportation Consulting for Countywide Transportation Plan Alternative Modes
Recommendation: Forward a recommendation to the STA Board to authorize the Executive Director to approve a contract amendment with Alta Transportation to conduct Phase 3 of the Comprehensive Transportation Plan Alternative Modes Element not to exceed \$15,000.
- G. Final Major Investment Study for Highway 12
Recommendation: Forward a recommendation to the STA Board to approve the Final "Highway 12 Major Investment Study" dated September 2001
- H. Solano Paratransit FY 2000-01 Budget Adjustment and FY 2001-02 Contract
Recommendation: 1.) Approve funding in the amount of \$32,527 for the FY 2000-01 Solano Paratransit budget using \$16,264 in STAF reserves for the Northern County and \$16,264 shared among the partnership members using the existing funding arrangement, 2.) Approve a contract amendment for Solano Paratransit for the first six months of FY 2001-02 as shown in Attachment B, and 3.) Approve funding in the amount of \$193,406 for the six month Solano Paratransit contract amendment for FY 2001-02 and fund the contract amendment using the existing funding arrangement among the partnership members.

On a motion by Ron Hurlbut, and a second by Gary Leach, the STA TAC unanimously approved the consent calendar.

VI. ACTION ITEMS

A. I-80/680/780 Corridor Study – Segment 1 Tier 2 Evaluation

Dale Dennis reviewed the alternatives identified to be carried into the Tier 2 Evaluation process. He also identified the three alternatives recommended for evaluation including Alternative 2D, 4D Modified, and 6A modified. Hans Korve (Korve Engineering) presented the remaining alternatives.

Staff recommended and the committee agreed to table the item as an action item, but to agendaize as an informational presentation to the Board in October

B. Napa/Solano Rail Study Funding Strategy

Dan Christians discussed the STA Board approval to develop a joint funding strategy to fund the rail study. He noted the study would focus on the feasibility and cost effectiveness of passenger rail service for commute and visitor related travel on existing rail from Vallejo to Calistoga and from Vallejo to Suisun through Jameson Canyon. The fiscal impact of this study was also discussed. Daryl Halls also explained the possibility of looking at the process in two tiers and working with MTC for further study. After discussion, the TAC concurred with a Consortium suggestion to not specify for each jurisdiction's allocation the year of funding to be used.

Recommendation: Forward a recommendation to the STA Board to authorize staff to pursue a \$125,000 funding strategy to fund half of the Napa/Solano Rail Study.

On a motion by Gary Leach, and a second by Paul Wiese, the STA TAC approved the recommendation.

C. STIP/STP Swap for Transportation Expenditure Plan and Education Program

Daryl Halls identified two potential options for funding the three Expenditure Plan consultants. They include: 1.) Utilizing a portion of carryover funds from the 2000-01 budget or 2.) Swapping 2000 STIP reserves funds for STP funds to cover the costs for development of the Expenditure Plan.

Recommendation: Forward a recommendation to STA Board authorizing a STIP/STP swap to provide for funding three consultants to assist with the preparation of the Expenditure Plan for Transportation.

On a motion by Ron Hurlbut, and a second by Dale Pfeiffer, the STA TAC approved the recommendation.

D. Process and RFP/Scope of Work for Countywide Travel Demand Model

Dan Christians reviewed a preliminary draft Scope of Work, budget and schedule for the new multi-modal and multi-regional transportation model.

Recommendation: Forward a recommendation to the STA Board to authorize release of the attached draft RFP to develop a new multi-regional, multi-modal transportation model

On a motion by Ron Hurlbut, and a second by Dale Pfeiffer, the STA TAC approved the recommendation.

E. Solano Transportation Authority FY 2001-02 TDA and STAF Claims

Daryl Halls explained the annual TDA and STAF filing process with MTC along with the supporting documentation and resolution of the STA Board authorizing the claim. He noted STA is prepared to submit a claim for TDA and STAF funds in the amounts budgeted for planning and administration, as well as, for Solano Paratransit for FY 2001-02 Route 30 and 40.

Recommendation: Forward a recommendation to the STA Board to authorize the STA Executive Director to execute and file an appropriate TDA/STAF claim and necessary supporting documents with the Metropolitan Transportation Commission for an allocation of TDA/STAF funds for FY 2001-02.

On a motion by Ron Hurlbut, and a second by Gary Leach, the STA TAC approved the recommendation.

F. Memorandum of Understanding for Routes 30 and 40 and Solano Paratransit

Daryl Halls reviewed the phase out plan, which commits TDA transit funding from the funding partners through FY 2004-05. The fund sharing agreement and budgeted amount for FY 2001-02 was also presented.

Recommendation: Approve the following attached Memoranda of Understanding: 1.) By and between the funding partners for Route 30 for the period FY 2001-02 through FY 2004-05, 2.) By and between the funding partners for Route 40 for the period FY 2001-02 through FY 2004-05, and 3.) By and between the funding partners for Solano Paratransit for the Period July 1, 2001 through December 31, 2001.

On a motion by Ron Hurlbut, and a second by Gary Leach, the STA TAC approved the recommendation.

G. Planning Directors Meeting

Dan Christians discussed the recommendation for a meeting of the Solano County planning directors to discuss countywide planning issues currently pending in Solano

County, and to reach a consensus before bringing any individual plans and issues to the STA Board.

Recommendation: Forward recommendation to the STA Board for STA to convene a meeting of Solano County Planning Directors to discuss countywide planning issues.

On a motion by Ron Hurlbut, and a second by Paul Wiese, the STA TAC approved the recommendation.

VII. INFORMATION ITEMS

A. Highway 12 (Jamison Canyon)

Rob Collison (Collison Engineering) summarized the status and scope of work of the project. Mark Zabaneh (Caltrans) explained the current project estimates.

B. STA Annual Audit for 2000-01 and Revised Budget for 2001-02

The committee agreed to pass on this presentation.

C. 2001 Commute Profile

The committee agreed to pass on this presentation.

D. 2001 Legislative Report

The committee agreed to pass on this presentation.

E. TEA Projects Obligation Deadline-December 5, 2001

Jennifer Tongson reviewed deadline date for the first cycle TEA projects. The STA staff will make a follow up contact.

F. 2001 Solano Congestion Management Program Update

Staff recommended and the committee agreed to table this item.

G. I-80/505 Weave Correction PSR Update

Rob Collison presented an overview of the project and the extended project cost.

VIII. ADJOURNMENT

The meeting was adjourned at approximately 2:45 p.m. The next meeting is scheduled for Wednesday, October 31, 2001 at 1:30 p.m.



DATE: October 2, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
Nancy Whelan, Nancy Whelan Consulting
RE: Solano Paratransit FY 2000-01 Budget Adjustment
and FY 2001-02 Contract

Background:

As directed by the STA Board, a three to five-year contract for Solano Paratransit is currently under development. Current plans are for the contract to be in place by January 1, 2002. Meanwhile, two Solano Paratransit funding and contract issues must be resolved: 1) Funding for the FY 2000-01 revised budget, and 2) Approval of a contract and funding for FY 2001-02.

Funding for the FY 2000-01 Revised Solano Paratransit Budget

At the August 2001 Consortium and TAC meetings, an amendment to the existing Solano Paratransit contract was approved to reflect the previously amended FY 2000-01 budget and to approve a budget increase for costs associated with repair and replacement of major vehicle components. The total budget variance for FY 2000-01 was \$32,527. As a part of the approved recommendation, staff was requested to identify funding sources to address the needs beyond the original FY 2000-01 Solano Paratransit budget.

The current funding arrangement for Solano Paratransit service consists of 50% of the annual cost of the service shared among the partnership members based on population and 50% of the annual cost of the service shared among the partnership members based on number of trips. The member shares are met through TDA allocations to Solano Paratransit service.

Two scenarios were considered in determining how the \$32,527 needed for fully funding the FY 2000-01 Solano Paratransit budget might be addressed:

- **Scenario A:** 50% of the funding needs would be met using uncommitted STAF balances for the Northern County and 50% of the funding needs would be met by the partnership members using the existing funding arrangement.
- **Scenario B:** the partnership members using the existing funding arrangement would meet the full \$32,527 needed.

A comparison of the funding requirements by partnership member for each scenario is shown in Attachment A. Scenario A provides a phase in for funding the FY 2000-01 major vehicle

component repair and replacement and budget overrun, requiring 50% of that cost from the partnership members. Given the demand for TDA funds, staff recommends this approach to allow the partnership to better plan for these costs and to not cause undue financial burden to the members. Scenario B would require the members to fund the entire amount of the FY 2000-01 Solano Paratransit budget overrun and major vehicle component repair with TDA funds.

Solano Paratransit Contract and Funding for FY 2001-02

The Consortium, STA TAC, and the STA Board approved a budget for Solano Paratransit for FY 2001-02 in March and April 2001. The total budget for FY 2001-02 was \$356,812, net of fares. This amount did not include budget or funding to meet the contractual responsibility for costs associated with the repair and replacement of major vehicle components.

Given that an existing contract is in place, a budget has been approved, and that STA will be developing a five-year contract for Solano Paratransit service in the next couple of months, a six-month contract extension is needed for the continuation of service into FY 2001-02. Using the approved annual budget as the basis, staff has developed a recommended contract amendment (Attachment B). The six-month contract amount reflects 50% of the approved budget, plus \$15,000 for repair and replacement of major vehicle components.

The partnership members using the existing funding arrangement would share funding for the six-month contract amendment. Member agency shares are shown in Attachment C. For planning purposes, it is assumed that the costs and member shares for the remaining six months of FY 2001-02 will be approximately the same as the first six months. Any adjustments to costs or funding for the balance of FY 2001-02 will be addressed in the five-year agreement.

Recommendation:

1. Approve funding in the amount of \$32,527 for the FY 2000-01 Solano Paratransit budget using \$16,264 in STAF reserves for the Northern County and \$16,264 shared among the partnership members using the existing funding arrangement.
2. Approve a contract amendment for Solano Paratransit for the first six months of FY 2001-02 as shown in Attachment B.
3. Approve funding in the amount of \$193,406 for the six month Solano Paratransit contract amendment for FY 2001-02 and fund the contract amendment using the existing funding arrangement among the partnership members.

Attachments

PROPOSED TDA CONTRIBUTIONS FOR SOLANO PARATRANSIT FY 2000-01

SCENARIO A: CONTRIBUTIONS FOR 50% OF TOTAL BUDGET NEED OF \$32,527

	Population ¹	Percent	Share	Trips ²	Percent	Share	Total
DIXON	15,550	6.09%	\$495	291	3.14%	\$256	\$751
FAIRFIELD	95,300	37.33%	\$3,036	2,650	28.63%	\$2,328	\$5,364
RIO VISTA	4,850	1.90%	\$155	0	0.00%	\$0	\$155
SUISUN CITY	27,250	10.67%	\$868	1,487	16.07%	\$1,307	\$2,174
VACAVILLE	91,500	35.84%	\$2,914	4,089	44.18%	\$3,593	\$6,507
UNINCORPORATED	20,850	8.17%	\$664	738	7.97%	\$648	\$1,313
TOTAL	255,300	100.00%	\$8,132	9,255	100.00%	\$8,132	\$16,264

8131.75

SCENARIO B: CONTRIBUTIONS FOR 100% OF TOTAL BUDGET NEED OF \$32,527

	Population ¹	Percent	Share	Trips ²	Percent	Share	Total
DIXON	15,550	6.09%	\$990	291	3.14%	\$511	\$1,502
FAIRFIELD	95,300	37.33%	\$6,071	2,650	28.63%	\$4,657	\$10,728
RIO VISTA	4,850	1.90%	\$309	0	0.00%	\$0	\$309
SUISUN CITY	27,250	10.67%	\$1,735	1,487	16.07%	\$2,613	\$4,349
VACAVILLE	91,500	35.84%	\$5,829	4,089	44.18%	\$7,186	\$13,015
UNINCORPORATED	20,850	8.17%	\$1,329	738	7.97%	\$1,297	\$2,626
TOTAL	255,300	100.00%	\$16,264	9,255	100.00%	\$16,264	\$32,528

16264

Notes:

- 1: Population from March 28, 2001 STA TAC Proposed Solano Paratransit (SP) Budget.
- 2: Actual trips for FY 1999-00, as presented in March 28, 2001 STA TAC Proposed SP Budget.

ATTACHMENT B

AMENDMENT #4 TO AGREEMENT BETWEEN THE SOLANO TRANSPORTATION AUTHORITY AND CITY OF FAIRFIELD CONCERNING OPERATION OF SOLANO PARATRANSIT SERVICES

The Solano Transportation Authority (STA) and the City of Fairfield hereby extend the Agreement between the STA and the City of Fairfield for Solano Paratransit Operations, dated 10/9/96, through December 31, 2001. STA and the City of Fairfield mutually agree to the modifications to vehicle hours and total contract price as set forth immediately below.

FY 2001/2002 (six months)

Level of Service: Not to Exceed 3,982 Revenue Vehicle Hours

Cost Per Revenue Vehicle Hour: \$47.81

Estimated Cost of Repair and Replacement of Major Vehicle Components of STA-owned Vehicles: \$15,000

TOTAL CONTRACT PRICE FOR FY 2001/2002 (six months), Net of Fares, Including Costs for Repair and Replacement of Major Vehicle Components of STA-owned Vehicles: \$193,406

Except at specifically set forth herein, all of the terms and conditions of the Agreement between the Solano Transportation Authority and the City of Fairfield Concerning Operation of Solano Paratransit Services, dated 10/9/96, as amended June 15, 1999, and amended August 15, 2000 (Amendment #2), and amended September 12, 2001 (Amendment #3), remain in full force and effect.

By: _____
Daryl K. Halls
Executive Director
Solano Transportation Authority

Date: _____

By: _____

Date: _____

Print Name: _____

Position: _____
City of Fairfield

**PROPOSED TDA CONTRIBUTIONS FOR SOLANO PARATRANSIT FY 2001-02
Six Month Budget, July 1 through December 31, 2001**

	Population ¹	Percent	Share	Trips ²	Percent	Share	Total
DIXON	15,550	6.09%	\$5,889	291	3.14%	\$3,041	\$8,930
FAIRFIELD	95,300	37.33%	\$36,099	2,650	28.63%	\$27,689	\$63,788
RIO VISTA	4,850	1.90%	\$1,837	0	0.00%	\$0	\$1,837
SUISUN CITY	27,250	10.67%	\$10,318	1,487	16.07%	\$15,537	\$25,855
VACAVILLE	91,500	35.84%	\$34,658	4,089	44.18%	\$42,725	\$77,383
UNINCORPORATED	20,850	8.17%	\$7,901	738	7.97%	\$7,711	\$15,612
TOTAL	255,300	100.00%	\$96,703	9,255	100.00%	\$96,703	\$193,406

96703

Notes:

- 1: Population from March 28, 2001 STA TAC Proposed Solano Paratransit (SP) Budget.
- 2: Actual trips for FY 1999-00, as presented in March 28, 2001 STA TAC Proposed SP Budget.



DATE: October 2, 2001
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst
RE: Shaw/Yoder Contract 2001/02

Background:

On April 12, 2000, the STA Board authorized staff to enter into a contract with Shaw/Yoder, Inc., for legislative advocacy services in support of priority projects and legislative policy issues. Since that time there have been two amendments to that contract, the final expired on September 30, 2001.

Discussion:

Shaw/Yoder, Inc., continues to provide a high level of advocacy service during the 2001 State Legislative process. Josh Shaw and Paul Yoder have consistently informed STA about activities in the State Legislature, the Governor's office and the California Transportation Commission. They have demonstrated their effective and positive relationships with Solano's state legislators.

STA will soon begin the development of the STA's Legislative Platform. Staff recommends that the Shaw/Yoder, Inc., contract be amended to add one year (October 1, 2001 – September 30, 2002) of service to STA. Their monthly retainer rate is \$2,500 per month or \$30,000 for the year. The STA has allocated \$30,000 for legislative advocacy as part 2001/2002 budget.

Recommendation:

Authorize the Executive Director to extend the contract with Shaw/Yoder, Inc., for legislative advocacy services through September 30, 2002 not to exceed \$30,000.



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Contract Amendment with Fehr and Peers
For Comprehensive Transportation Plan -
Arterials, Highways, and Freeways, Phase 3

Background:

On April 12, 2000, Fehr and Peers Associates was retained by the STA Board to prepare the Arterials, Highways and Freeways Element of the Comprehensive Transportation Plan. Fehr and Peers has completed Phase 1 - \$39,100 (preparation of needs assessment and Functional Classification Map), and has been working on Phase 2 - \$61,000 (needs assessment refinement, HOV demand analysis, review and input on modeling, special presentation graphics, draft policy element, performance measures, and CTP format guidelines). A contract amendment for Phase 3 is now needed to complete the Comprehensive Transportation Plan during the next six months.

Discussion:

Phase 3 of the Comprehensive Plan is proposed to consist of the following tasks:

- Coordinate and prepare the complete CTP report, including final policies, data, graphics and mapping, and review the other elements for policy and technical consistency.
- Include a proposed HOV system based on the HOV demand forecasts in the CTP report.
- Work with the STA modeler and include a CTP alternatives analysis.
- Prepare a financial element to include cost estimates for each CTP alternative and for each modal element.
- Use performance measures to help evaluate and prioritize major proposed projects.
- Attend approximately 18 additional Arterials Subcommittee, TAC and STA Board meetings through completion of the CTP report.
- Prepare electronic copies appropriate for posting on a web site.
- Prepare an environmental assessment.

On September 26, 2001, the STA TAC recommended approval of this contract amendment.

Fiscal Impact:

It is estimated that Phase 3 work will cost \$60,000. This will be funded from the \$80,000 budgeted for the Comprehensive Transportation Plan in the 2001-02 STA Budget.

Recommendation:

Authorize the Executive Director to negotiate and execute a contract amendment with Fehr and Peers Associates to conduct Phase 3 of the Arterials, Highways and Freeways Comprehensive Transportation Plan not to exceed \$60,000.



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Contract Amendment with Alta Transportation
Consulting for Countywide Transportation Plan
Alternative Modes, Phase 3

Background:

On July 14, 1999, the STA originally retained Alta Transportation Consulting to initiate the new Solano Countywide Bicycle Plan (Phase 1: \$11,000). On November 10, 1999, the STA Board amended this contract to add additional Phase 2 work (\$15,000) to complete the Countywide Bicycle Plan, incorporate it into the Alternative Modes Element of the Comprehensive Transportation Plan, and attend additional meetings. Their work also included technical assistance to the Alternative Modes Subcommittee including special reports on developing a local Transportation for Livable Communities Program, Alternative Fuels and other related tasks. Those reports are substantially complete and most of the funds for Phase 2 have been expended. An additional Phase 3 scope of work is now needed to complete the Alternative Modes Element.

Discussion:

Phase 3 of the Alternative Modes Element is proposed to include the following major tasks:

- Complete goals, policies and text for the CTP Alternative Modes Element.
- Consolidate the major needs and proposals of the Countywide Bicycle Plan, TLC program, alternative fuels, Countywide Trails Plan (Phase 1 Plan) and other alternative mode issues as identified by STA into a single element.
- Prepare a draft Alternative Modes Element by December 2001 and a Final Element by February 2002 based on the draft CTP outline prepared by STA.
- Provide other services as directed by STA and the Alternative Modes Subcommittee.

Fiscal Impact:

It is estimated that Phase 3 work will cost approximately \$15,000. This will be funded from the \$80,000 budgeted for the Comprehensive Transportation Plan (from the net \$20,000 remaining

from the revised 2001-02 CTP budget if the Fehr and Peers contract amendment is approved – see previous STA Board item).

Recommendation:

Authorize the Executive Director to negotiate and execute a contract amendment with Alta Transportation to conduct Phase 3 of the Comprehensive Transportation Plan Alternative Modes Element not to exceed \$15,000.



DATE: October 2, 2001
TO: STA Board
FROM: Nancy Whelan, Nancy Whelan Consulting
RE: Solano Transportation Authority
FY 2001-02 TDA and STAF Claims

Background:

The Transportation Development Act (TDA), provides for the disbursement of funds from the Local Transportation Fund of the County of Solano for use by eligible claimants for the purpose of transit operations, planning, and administration. These funds are claimed by Solano Transportation Authority (STA) for planning and administration and for Solano Paratransit, on behalf of the Paratransit funding partners. STA is eligible to claim State Transit Assistance Funds (STAF) as a part of the Northern Counties apportionment of STAF. These funds are planned for use on SolanoLinks planning and marketing, making up 50% of the Solano Paratransit FY 2000-01 budget shortfall, eliminating the negative impact of the TDA interest adjustment on Benicia and Vallejo, and the Napa-Solano Rail Study.

The attached table indicates the amount of TDA and STAF funds to be claimed by STA for FY 2001-02. The uses for this claim are described below.

Solano Paratransit

On September 26, 2001, the STA TAC and SolanoLinks Consortium approved funding for the Solano Paratransit FY 2000-01 budget shortfall of \$32,527. Staff proposes to fund half of this amount according to the existing funding arrangement among the Paratransit funding partners, and to fund half from the STAF Northern Counties balance. This funding proposal will be recommended to the STA Board in October.

In March and April 2001, the STA TAC, SolanoLinks Consortium, and the STA Board approved a six-month budget for Solano Paratransit for FY 2001-02 and requested that a long-term contract be developed for Solano Paratransit service. Staff is recommending a six-month contract extension and six-month budget to fund the extension to allow for development of the long-term contract. Funding for the six-month contract follows the current funding arrangement among the Paratransit funding partners, and will be claimed by STA in this TDA claim. The total required for the six-month period is \$193,406. Staff will request that a subsequent TDA claim be filed for the balance of FY 2001-02 when the contract and funding amounts are complete.

STA Planning and Administration

On June 13, 2001, the STA Board approved the STA's FY 2001-02 annual budget, including \$286,617 in TDA for planning and administration and \$142,000 in STAF for SolanoLinks planning and marketing. The TDA amounts are shared by the funding partners according to the population based formula. The STAF amount for SolanoLinks planning and marketing is shared by the Northern Counties (69%) and Vallejo (31%).

In a separate action at the September 26th meetings, the TAC and SolanoLinks Consortium approved a recommendation to be forwarded to the STA Board regarding a joint funding strategy for the Napa-Solano Rail Study. It is proposed that the study be jointly funded equally by the STA and the Napa County Transportation Planning Agency. The STA share of the study, \$125,000, would be funded by STAF – Northern Counties balance, and contributions of TDA from Vallejo, Fairfield, and Solano County. If approved by the STA Board, these amounts would be included in the TDA/STAF claim.

TDA Interest Adjustment

At the August and September 2001 meetings of the STA TAC, SolanoLinks Consortium, and STA Board, the impacts of the TDA interest adjustment on transit operations were discussed and a staff recommendation to "hold harmless" those agencies that would be negatively affected by the adjustment was approved. The approved recommendation requires that Benicia and Vallejo's negative adjustments to their TDA balances be backfilled with STAF – Northern Counties funds. These funds are included in the FY 2001-02 claim.

Claims for TDA and STAF must be filed annually with the Metropolitan Transportation Commission (MTC) and must be accompanied by supporting documentation and a resolution of the Board authorizing the claim. Staff is finalizing the claim and is preparing to submit it upon approval of this recommendation by the STA Board.

Recommendation: Approve the attached resolution authorizing the Executive Director to execute and file an appropriate TDA/STAF claim and necessary supporting documents with the Metropolitan Transportation Commission for an allocation of TDA/STAF funds for FY 2001-02.

Attachments

**SOLANO TRANSPORTATION AUTHORITY
FY 2001-02 TDA AND STAF CLAIM**

	Solano Paratransit		STA Administration and Programs			TDA Interest Adjustment	TOTAL
	FY 00-01 Budget Shortfall ¹	FY 01-02 Six Month Budget	STA Planning and Admin.	SolanoLinks Planning and Marketing	Napa-Solano Rail Study ¹		
TDA ARTICLE 8							
BENICIA	\$0	\$0	\$20,832	\$0	\$0	\$0	\$20,832
DIXON	751	8,930	11,170	0	0	0	20,851
FAIRFIELD	5,364	63,788	68,458	0	10,000	0	147,610
RIO VISTA	155	1,837	3,484	0	0	0	5,476
SUISUN CITY	2,174	25,855	19,575	0	0	0	47,604
VACAVILLE	6,507	77,383	65,728	0	0	0	149,618
VALLEJO ²	0	0	82,393	0	10,000	0	92,393
UNINCORPORATED	1,313	15,612	14,977	0	10,000	0	41,902
Total, TDA Article 8	\$16,264	\$193,405	\$286,617	\$0	\$30,000	\$0	\$526,286
STAF							
Northern Counties	16,264	0	0	97,980	95,000	342,702	551,946
Vallejo	0	0	0	44,020	0	0	44,020
Total, STAF	\$16,264	\$0	\$0	\$142,000	\$95,000	\$342,702	\$595,966
TOTAL CLAIM	\$32,528	\$193,405	\$286,617	\$142,000	\$125,000	\$342,702	\$1,122,252

1: Claim amount subject to STA Board approval in October 2001.

2: Claim for Vallejo's \$10,000 contribution to the Napa-Solano Rail Study will not be made until FY 2002-03.

039

RESOLUTION NO. 01-

**RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY AUTHORIZING
THE FILING OF A CLAIM WITH THE METROPOLITAN TRANSPORTATION
COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT
ACT/STATE TRANSIT ASSISTANCE FUNDS FOR FY 2001-02**

WHEREAS, the Transportation Development Act (TDA), (Pub. Util. Code Section 99200 et seq.), provides for the disbursement of funds from the Local Transportation Fund of the County of Solano for use by eligible claimants for the purpose of transit operations, planning, and administration; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations there under (21 Cal. Admin. Code Section 6600 et seq.), a prospective claimant wishing to receive an allocation from the Local Transportation Fund shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance Fund (STAF) is created pursuant to Public Utilities Code 99310 et seq., and

WHEREAS, the STAF makes funds available pursuant to Public Utilities Code 99313.6 for allocation to eligible applicants to support transit projects; and

WHEREAS, TDA funds from the Local Transportation Fund of Solano County will be required by claimant in Fiscal Year 2001-02 for the purposes of operating Solano Paratransit and planning and administrative services; and

WHEREAS, the Solano Transportation Authority is an eligible claimant for TDA and STAF pursuant to Public Utilities Code Sections 99400, 99402, and 99313 as attested by the opinion of Solano County Counsel October 10, 2001.

NOW, THEREFORE, BE IT RESOLVED that the Solano Transportation Authority Executive Director or his designee is authorized to execute and file an appropriate TDA/STAF claim together with all necessary supporting documents, with the Metropolitan Transportation Commission for an allocation of TDA/STAF monies in Fiscal Year 2001-02.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claim; and the Metropolitan Transportation Commission be requested to grant the allocation of funds as specified herein.

Marci Coglianesi, Chair
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was regularly introduced, passed, and adopted by said Authority at a regular meeting thereof held this 10th day of October 2001.

Daryl K. Halls, Executive Director
Solano Transportation Authority



DATE: October 2, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Annual Audit for 2000-01

Background:

Each year, the Solano Transportation Authority (STA) is required to have an independent audit of its financial statements, various funding sources and accounting. Typically, the STA's annual audit is completed in September and carryover funds from the previous fiscal year are then programmed into the current budget. These funds are traditionally used to augment the STA's operations, services and supplies, and project development segments of the budget. The accounting firm of Caporicci, Cropper & Larson was retained to perform this task. Working in conjunction with STA staff and our accountants (City of Vacaville), the fiscal year 2000/01 audit has been successfully completed.

Discussion:

A copy of STA's Annual Audit for fiscal year 2000-01 is included as an attachment and the final audit report will be forwarded under separate cover. Based on staff review of a draft of the Annual Audit Report, an estimated \$219,679 in FY 2000-01 carryover funds is available for programming in the STA's 2001-02 budget. The revenue from the STA's General Fund is obtained from a portion of cities' and the county's gas tax funds, local transit development act (TDA) funds claimed by the STA and congestion management planning funds received by the STA from the Metropolitan Transportation Commission. These funds are used to fund the STA's operations budget and project development budget to support priority projects. The carryover of these funds is due primarily to salary saving, cost savings for various services and supplies, and unspent contingency funds. A number of programs and services remain unfunded or under-funded in this year's budget and are discussed separately under agenda item VII.A.

Gary Caporicci (Caporicci, Cropper & Larson) is scheduled to attend the Board meeting to answer any questions regarding the completed STA Audit for 2000/01.

Recommendation:

Approve the completion and submittal of STA's annual audit for 2000/01

Attachment

COUNCIL MEMBERS
DAVID A. FLEMING, Mayor
LEN AUGUSTINE, Vice Mayor
PAULINE CLANCY
RISCHA SLADE
ROB WOOD



CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

DATE: October 2, 2001

TO: Daryl Halls, Executive Director
Solano Transportation Authority

FROM: Heather Solaro, Sr. Accountant
City of Vacaville

SUBJECT: General Fund and Project Development Fund
June 30, 2001 Fund Balances

I have reviewed the fund balances reported in the Solano Transportation Authority's (the Authority) **DRAFT** (dated 9/7/01) General-Purpose Financial Statements for the year ended June 30, 2001. The information you requested on the General Fund and the Project Development Special Revenue Fund is detailed below.

The General Fund revenue is obtained from gas tax revenues of the Cities and County on the Authority's Board. The General Fund unreserved, undesignated fund balance at June 30, 2001 is reported as \$28,992. The total fund balance figure at June 30, 2001 also includes a contingency reserve in the amount of \$80,000.

The Project Development Special Revenue Fund unreserved fund balance at June 30, 2001 is reported as \$216,950. The Authority has already budgeted the use of \$26,263 of this balance for 2000/2001, thus leaving \$190,687 available for future allocations by you and your Board.

Please feel free to contact me at (707) 449-5187 if you would like to further discuss the items mentioned above.

DEPARTMENTS: Area Code (707)

Administrative Services 449-5101	City Attorney 449-5105	City Manager 449-5100	Community Development 449-5140	Community Services 449-5654	Fire 449-5452	Housing & Redevelopment 449-5660	Police 449-5200	Public Works 449-5170
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**COPIES OF THE DRAFT AUDIT ARE
AVAILABLE UNDER SEPARATE COVER**



DATE: October 3, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Revised Budget for 2001-02

Background:

Each year, the STA adopts its budget in April/May of the fiscal year. Typically, the STA's annual audit is completed in September and carryover funds from the previous fiscal year are then programmed into the current budget. These funds are traditionally used to augment the STA's operations, services and supplies, and project development segments of the budget.

Discussion:

Based on staff review of a draft of the Annual Audit Report, an estimated \$150,000 in FY 2000-01 carryover funds is available for programming in the STA's 2001-02 budget. A number of programs and services remain unfunded or under-funded in this year's budget. These include the following (in no particular order):

1. State Lobbyist Contract
2. Modeling Contract with City of Fairfield
3. Expenditure Plan Consultants
4. Purchase of office cubicles and moving expenses for new office
5. Marketing/Annual Report
6. Final phases of Comprehensive Transportation Plan (CTP) Consultant Contracts
7. Funding of a new staff position to support accounting/invoicing/reporting activities of STA and SCI Program

Staff is in the process of reviewing the STA's operations, services and supplies, and project development segments of the budget and will be meeting with the Executive Committee to discuss proposed revisions to the budget. Staff is recommending the Expenditure Plan consultants be funded through a STIP/STP fund swap (see agenda item # VIII.D). Contract amendments for two of the three consultants for the CTP are also included with this agenda (agenda item #VII.E. and VII.F.). Staff is recommending a new Staff Accountant position be created to provide accounting, invoicing and budget support to the STA's Office Manager and various program managers. Approval for this position is discussed under agenda item VII.C.

Based on staff's review and consideration of Board's project priorities within the limits of available funding, the following recommendations are being made:

1. Renew the contract with Shaw/Yoder for State Lobbying Services

\$35,000 as part of project development budget.

2. Fund new modular office systems (10 total), additional office furniture (conference room table, desks for two SCI staff), 3 round tables, etc) and additional tenant improvements

\$72,000 to be funded by STA' services and supplies budget (\$42,000) and SCI's program budget (\$30,000).

3. Fund Expenditure Plan Consultants

\$145,000 to funded by swapping 2000 STIP funds with Federal STP funds.

4. Provide funding for 2001 Annual Report and limited marketing

\$30,000 to be funded as part of project development budget.

5. Approve funding for new Staff Accountant position with 50%/50% split between STA operating budget and SCI program funds

\$39,320 for FY 2001/02 to be split between STA operating budget (\$19,660) and SCI's program budget (\$19,660).

6. Fully fund contract amendments for CTP consultants to complete final phases of CTP

An additional \$20,000 added to 2001/02 budget.

\$80,000 total for 2001/02 to be funded as part of project development budget for CTP.

7. Allocate funding to renew modeling contract with City of Fairfield

\$60,000 to be funded from STIP PPM funds.

A revised matrix budget that reflects the recommended revenues will be provided under separate cover.

Recommendation:

Approve amended 2001/02 STA Budget as follows:

1. Allocation of \$28,992 in 2000/01 carryover funds for STA Operations
2. Allocation of \$190,687 in 2000/01 carryover funds for Project Development
3. Programming \$488,230 in additional program funds
4. Allocation of \$184,480 in 2000/01 carryover funds for SCI program



DATE: October 3, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Staff Adjustment for 2001-02

Background:

In order to successfully implement the variety of planning, project and program priorities of the STA Board, it is imperative that adequate staff resources are available. The STA has continued to evolve and, at times, expand to take on new and additional programs, tasks and activities. In 1998, the STA Board approved the establishment of a new Deputy Directors for Projects position. In 1999, the STA Board authorized the establishment of three new part-time positions. Two intern positions to support the STA's planning and project delivery and monitoring functions and a Clerical Assistant position was established to support the STA's Office Manager. In 2000, one of the intern positions (planning) and the Clerical Assistant position were upgraded to full-time. In addition, the SCI's program's five staff positions joined the STA as part of the transition of the program from Solano County. This year, the STA Board approved the establishment of a new Projects Analyst position to provide additional project support to the Deputy Director for Projects position.

The STA has been able to successfully fund the additional staff support by identifying and procuring new and/or enhanced amounts of operating funds. Building on the STA's base operating funds, the STA is now utilizing STIP PPM funds, STIP/STP swapped funds, and Regional Rideshare Funds.

Staff is reviewing the STA's long-range operations and staff resources in preparation for the development of a two-year STA budget next year. In conjunction with the two-year budget, staff will be providing the STA Board with a long-range staffing plan (3 to 5 years), both with, and without a new local funding measure.

Discussion:

In conjunction with the STA Board's consideration of revisions to the 2001/02 STA budget and allocation of funds to specific projects and programmatic priorities, I am recommending the STA Board approve the establishment of a new staff accountant position. The STA's fiscal, accounting and administrative functions continue to grow and expand. Each funding source and program has its own unique and extensive amount of invoicing and reporting requirements. This has placed a growing burden on the STA's Office Manager and Clerical Assistant positions and the various program managers. Attached is a proposed list of job responsibilities and a proposed salary range. It is recommended the position be funded equally from the STA's general fund

operating budget and SCI program funds. It is envisioned this position will report to the STA Office Manager position and provide accounting, invoicing and administrative support to the positions of Deputy Director for Planning, Deputy Director for Projects, SCI Program Director and Office Manager.

Fiscal Impact:

The estimated annual cost to fund the position is \$59,000. The impact on the STA budget for FY 2001/02 is \$39,320 (50% STA operating budget, 50% STA's SCI Program budget).

Recommendation:

Approve the establishment of a new Staff Accountant position to assist the STA Office Manager to perform accounting, invoicing, and reporting functions.

Attachment



JOB DESCRIPTION

POSITION: Staff Accountant

MANAGER: _____

EFFECTIVE DATE: Pending

RESPONSIBILITIES:

SCI PROGRAM	STA PLANNING/PROJECT
Process SCI program requisitions	Process STA requisitions
Process SCI invoices	Process STA invoices
Prepare invoices to bill agencies for SCI services program	Prepare invoices to bill agencies for STA services
Track SCI fiscal records and follow up on fiscal issues as needed	Maintain Consultant Accounting Matrix
Provide budget support to SCI Program Director as needed	Maintain Project Accounting Matrix
Maintain SCI program's petty cash and associated spreadsheets	Maintain accounts payable reports
	Maintain all accounts receivables and payables information
	Primary contact for account receivable deposits.
	Assist with annual audit preparation



DATE: October 3, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STIP/STP Swap for Transportation Expenditure Plan
And Education Program

Background:

On September 12, 2001, the STA Board approved a series of recommendations developed by the STA Board appointed Local Funding Subcommittee. These included:

1. Authorize the development of a Countywide Expenditure Plan for Transportation
2. Authorize the Executive Director to enter into an agreement with Smith, Kempton & Watts for consultant services for an amount up to \$60,000 for a 14 month period beginning on September 13, 2001
3. Authorize the Executive Director to enter into an agreement with Nossaman, Guthner, Know & Elliott, LLP to provide legal advice and services for an amount up to \$35,000 for a 14 month period beginning on September 13, 2001
4. Request staff return to the Board with a recommendation for funding the two consultant services agreements as part of the budget revision in October, 2001

Discussion:

Included with the staff report pertaining to this item, staff identified two potential options for funding the two Expenditure Plan consultants. These were: 1) utilizing a portion of carryover funds from the 2000-01 budget, or 2) swapping 2000 STIP reserves funds for STP funds to cover the costs for development of the Expenditure Plan. Staff has reviewed the amount of potential carryover funds in the draft 2000-01 Annual Audit and the range of unfunded or under-funded programs and services. Based on this cursory review and the STA Board desire to move forward with the development of the Expenditure Plan for Transportation in a pro-active and expedient manner, staff is recommending the STA Board authorize a STIP/STP swap of \$145,000 in 2000 STIP funds to cover the costs for the two consultants (approximately \$95,000) and for additional financial consultant support to assist the STA in preparing a staffing, operational and revenue plan for the potential management of a new local source of funding. Staff is estimating the

additional amount of funding needed for a financial consultant is \$50,000 for a nine month period.

Currently, Solano County has \$4.281 million available in reserve (RTIP) from the 2000 STIP. These funds are available for programming in fiscal year 2001/02 and are being held in reserve for the I-80/680/SR 12 Interchange Project. Staff recommends funding the development of the Expenditure Plan for Transportation by swapping \$145,000 in 2000 STIP (Solano County's RTIP) funds with previously programmed federal Surface Transportation Program (STP) funds. This will leave a balance of \$4.136 million in reserve for the I-80/680/SR 12 Interchange.

Fiscal Impact:

The fiscal impact is \$145,000 to be funded from Solano County's 2000 RTIP reserve through a STIP/STP swap.

Recommendation:

Approve the initiation of STIP/STP swap for \$145,000 to fund the Expenditure Plan for Transportation consultants.



DATE: October 2, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
Nancy Whelan, Nancy Whelan Consulting
RE: Memorandum of Understanding for Routes 30 and 40
and Solano Paratransit

Background:

On February 14, 2001, the STA Board approved the phase out plan for Yolo/Solano Air Quality Management District (YSAQMD) funds for Route 30 and Route 40 over the next 4 years. Route 30 is an inter-city route connecting Fairfield, Vacaville, and Dixon to the City of Davis. Route 40 operates from Vacaville and Fairfield to Pleasant Hill BART. The agreed upon phase out plan commits TDA funds from each of the funding partners through FY 2004-05. Similarly, Solano Paratransit service is provided to Northern County members under a funding arrangement whereby members contribute TDA funds based on relative population and share of trips. The budgeted amount and fund sharing agreement for FY 2001-02 is being presented to the STA TAC, the SolanoLinks Consortium, and the STA Board for adoption in October 2001.

The three services, Route 30, Route 40, and Solano Paratransit, are provided under a contract between STA and the City of Fairfield.

Discussion:

The funding agreements for Route 30, Route 40, and Solano Paratransit currently reside in individual STA Board actions. At this point, to clarify the funding agreements and mechanism for claiming TDA funds, STA staff is recommending approval of a multi-year Memorandum of Understanding (MOU) between the funding partners for each of the services.

The Route 30 MOU reflects the multi-year phase out of YSAQMD funding and the funding shares for the Cities of Dixon, Vacaville, Fairfield, and the County of Solano. The total funding for the service does not currently include an assumed annual cost escalation. To provide for future changes to the total amount, the MOU indicates that changes to future year funding commitments will be addressed in proposed amendments to the MOU and that such changes will be initiated by the City of Fairfield and STA at least 6 months prior to the need for funding.

The Route 40 MOU reflects the multi-year phase-out of YSAQMD funding and the funding shares for the Cities of Vacaville, Fairfield, Suisun City, and the County of Solano. Although the

total annual subsidy required over the five-year period includes some anticipated cost escalation, the MOU indicates that changes to the total (and thus the partner shares) must be initiated by the City of Fairfield and STA at least 6 months prior to the need for funding.

The Solano Paratransit MOU reflects the agreed upon shares for the Cities of Dixon, Vacaville, Fairfield, Rio Vista, Suisun City, and the County of Solano for the contract for the first six-months of FY 2001-02. For planning purposes, the funding partners will need to assume funding requirements for the last six months of the fiscal year will be at least equal to the funding requirements for the first six months of the year. A new MOU will be developed to address the funding agreement resulting from the multi-year contract currently under development.

The Route 30 and 40 MOU's designate the City of Fairfield as the claimant for the TDA funds committed through the MOU's. These MOU's will be provided to the Metropolitan Transportation Commission in support of the City of Fairfield's TDA claim. The Solano Paratransit TDA funding will continue to be claimed by STA.

Recommendation:

Authorize Executive Director to negotiate and execute:

1. By and between the funding partners for Route 30 for the period FY 2001-02 through FY 2004-05,
2. By and between the funding partners for Route 40 for the period FY 2001-02 through FY 2004-05, and
3. By and between the funding partners for Solano Paratransit for the period July 1, 2001 through December 31, 2001.

Attachments

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SOLANO
TRANSPORTATION AUTHORITY, THE CITIES OF DIXON, VACAVILLE,
FAIRFIELD, AND THE COUNTY OF SOLANO FOR ROUTE 30 FUNDING**

WHEREAS, the Solano Transportation Authority (STA), the Cities of Dixon, Vacaville, Fairfield, and the County of Solano have identified Route 30, intercity service connecting Fairfield, Vacaville, and Dixon to the City of Davis as one of their highest transit priorities; and

WHEREAS, the Yolo Solano Air Quality Management District (YSAQMD) provided all of the subsidy required to operate Route 30 through FY 1999-00; and

WHEREAS, YSAQMD requested that YSAQMD funds be phased-out and that the participating agencies phase-in funding of Route 30 over 4 years; and

WHEREAS, the agencies identified above have agreed to a multi-year funding plan to pay for the operating subsidy required for Route 30 through FY 2004-05; and

WHEREAS, the agencies identified above are eligible claimants for TDA funds and have agreed to provide TDA funds as operating subsidies for the Route 30 service; and

WHEREAS, the City of Fairfield operates Route 30 under a contract with STA.

NOW, THEREFORE BE IT RESOLVED, THAT:

1. The undersigned agencies agree to provide TDA funds as an operating subsidy for Route 30 services in the following amounts:

<u>Agency</u>	<u>FY 2001-02</u>	<u>FY 2002-03</u>	<u>FY 2003-04</u>	<u>FY 2004-05</u>
Dixon	\$10,000	\$15,000	\$20,000	\$25,000
Vacaville	\$10,000	\$15,000	\$20,000	\$25,000
Fairfield	\$10,000	\$15,000	\$20,000	\$25,000
County of Solano	<u>\$5,000</u>	<u>\$10,000</u>	<u>\$15,000</u>	<u>\$20,000</u>
Total	\$35,000	\$55,000	\$75,000	\$95,000

2. As the operator of Route 30 service, the City of Fairfield shall inform the parties to this agreement of changes to the total subsidy required for any fiscal year at least 6 months prior to the close of that fiscal year.
3. This MOU will be amended to reflect changes to the funding requirements as outlined in paragraph 2 above or for any reasons deemed necessary by the parties to the MOU.

4. Annually, the City of Fairfield shall file a claim for TDA funds in the amounts specified above.

Marci Coglianese, Chair
Solano Transportation Authority

Representative
City of Dixon

Representative
City of Vacaville

Representative
City of Fairfield

Representative
City of Solano County

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SOLANO
TRANSPORTATION AUTHORITY, THE CITIES OF VACAVILLE,
FAIRFIELD, SUISUN CITY, AND THE COUNTY OF SOLANO FOR ROUTE 40
FUNDING**

WHEREAS, the Solano Transportation Authority (STA), the Cities of Vacaville, Fairfield, Suisun City, and the County of Solano have identified Route 40, the bus service connecting Vacaville and Fairfield to the Pleasant Hill BART station, as one of their highest transit priorities; and

WHEREAS, the Yolo Solano Air Quality Management District (YSAQMD) provided all of the subsidy required to operate Route 40 through FY 1999-00; and

WHEREAS, YSAQMD requested that YSAQMD funds be phased-out and that the participating agencies phase-in funding of Route 40 over 4 years; and

WHEREAS, the agencies identified above have agreed to a multi-year funding plan to pay for the operating subsidy required for Route 40 through FY 2004-05; and

WHEREAS, the agencies identified above are eligible claimants for TDA funds and have agreed to provide TDA funds as operating subsidies for the Route 40 service; and

WHEREAS, the City of Fairfield operates Route 40 under a contract with STA.

NOW, THEREFORE BE IT RESOLVED, THAT:

1. The undersigned agencies agree to provide TDA funds as an operating subsidy for Route 40 services in the following amounts:

<u>Agency</u>	<u>FY 2001-02</u>	<u>FY 2002-03</u>	<u>FY 2003-04</u>	<u>FY 2004-05</u>
Vacaville	\$120,000	\$130,000	\$140,000	\$153,000
Fairfield	\$120,000	\$130,000	\$140,000	\$153,000
Suisun City	\$15,000	\$20,000	\$25,000	\$30,000
County of Solano	<u>\$25,000</u>	<u>\$35,000</u>	<u>\$45,000</u>	<u>\$60,000</u>
Total	\$280,000	\$315,000	\$350,000	\$396,000

2. As the operator of Route 40 service, the City of Fairfield shall inform the parties to this agreement of changes to the total subsidy required for any fiscal year at least 6 months prior to the close of that fiscal year.
3. This MOU will be amended to reflect changes to the funding requirements as outlined in paragraph 2 above or for any reasons deemed necessary by the parties to the MOU.

4. Annually, the City of Fairfield shall file a claim for TDA funds in the amounts specified above.

Marci Coglianese, Chair
Solano Transportation Authority

Representative
City of Suisun City

Representative
City of Vacaville

Representative
City of Fairfield

Representative
County of Solano

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SOLANO
TRANSPORTATION AUTHORITY, THE CITIES OF DIXON, VACAVILLE,
FAIRFIELD, AND THE COUNTY OF SOLANO FOR SOLANO PARATRANSIT
FUNDING**

WHEREAS, the Solano Transportation Authority (STA), the Cities of Dixon, Vacaville, Fairfield, Rio Vista, Suisun City, and the County of Solano have identified the need for paratransit services serving trips in the Northern County; and

WHEREAS, the City of Fairfield operates Solano Paratransit to meet the paratransit needs of the Northern County; and

WHEREAS, the agencies identified above have agreed to a funding arrangement whereby 50 percent of the cost of Solano Paratransit services, net of fares, is funded by the agencies based on population share and 50 percent of the cost of Solano Paratransit services, net of fares, is funded by the agencies based on share of trips; and

WHEREAS, the STA, in collaboration with the agencies identified above, is developing a multi-year funding agreement for Solano Paratransit services; and

WHEREAS, the STA has executed an agreement with the City of Fairfield for the provision of Paratransit services to the agencies identified above for the period from July 1, 2001 through December 31, 2001; and

WHEREAS, the agencies identified above are eligible claimants for TDA funds and have agreed to provide TDA funds as operating subsidies for Solano Paratransit service.

NOW, THEREFORE BE IT RESOLVED, THAT:

1. The undersigned agencies agree to provide TDA funds as an operating subsidy for Solano Paratransit services in the following amounts:

<u>Agency</u>	<u>FY 2001-02</u>
Dixon	\$8,930
Fairfield	\$63,788
Rio Vista	\$1,837
Suisun City	\$25,855
Vacaville	\$77,383
County of Solano	<u>\$15,612</u>
Total	\$193,406

2. The Solano Transportation Authority shall file a claim for TDA funds in the amounts specified above for the six month period from July 1, 2001 through December 31, 2001 for FY 2001-02.

Marci Coglianese, Chair
Solano Transportation Authority

Representative
City of Dixon

Representative
City of Vacaville

Representative
City of Fairfield

Representative
City of Rio Vista

Representative
City of Suisun City

Representative
County of Solano



DATE: October 4, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: RTP/Regional Transit Expansion Policy

Background:

As part of the 2001 update to the Regional Transportation Plan (RTP), MTC is developing an associated Regional Transit Expansion Policy (RTEP). The new policy will be a successor to MTC's Resolution No. 1876 adopted in 1988, a multiyear rail expansion program that has delivered new BART service to Dublin and Bay Point in the East Bay, the Tasman light-rail extension in Silicon Valley, and the BART extension to the San Francisco International Airport, expected to open in 2002.

In April 2001, MTC adopted criteria for identifying and prioritizing bus and rail transit projects for inclusion in the Regional Transit Expansion Policy. Candidate projects were then solicited from around the region. MTC's preliminary evaluation of the projects submitted is contained in a report -- *Regional Transit Expansion Policy: Initial Assessment* -- published in conjunction with the release of the Draft 2001 RTP, in August 2001.

MTC has been inviting comments on the RTEP Initial Assessment during the fall 2001 public outreach period for the Draft RTP. Based on further evaluation, consultation with project sponsors and public input, MTC intends to adopt a list of priority projects and develop funding agreements for those projects requesting discretionary federal, state or regional funds for inclusion in the final 2001 RTP. Projects are listed as Tier 1, (projects that are expected to be fully funded with identified sources in the RTP -- i.e. Track 1), Tier 2 (projects that could be funded in the fiscally constrained RTP Blueprint) and Tier 3 (projects that would require funding beyond measures identified in the Blueprint).

Major new projects proposed in the Draft RTEP include such Tier 1 projects as the BART to Warm Springs and Muni Central Subway, Tier 2 projects include the Bart in the Tri-Valley Area and AC Transit Bus services; and some Tier 3 projects including the Capitol Corridor Service Expansion and Altamont Commuter Express.

Discussion:

In the Preliminary Criteria and Project Funding Assessments for the Regional Transit Expansion Policy (RTEP), the track improvements for the Capitol Corridor service expansion is listed as a Tier 3, \$394 million project (see attached lists). Recent discussions with the Capitol Corridor staff indicates that a much smaller amount of track improvements, in the range of about \$75 - \$80 million is needed for the critical expansion plans to achieve the currently planned 16 daily

round trips on the Capitols. By adjusting the needed track improvements to a more reasonable amount, the cost effectiveness significantly improves and the project should be reclassified as a Tier 2 project. This successful intercity rail service has a long term operational funding commitment from the State, STA and Capitol Corridor JPB staff believe that the proposed track improvements are very well defined, are project ready and ridership trends remain very high. STA staff believes that these projects will be strong candidates for future STIP Inter-Regional Rail funds and possibly federal funds.

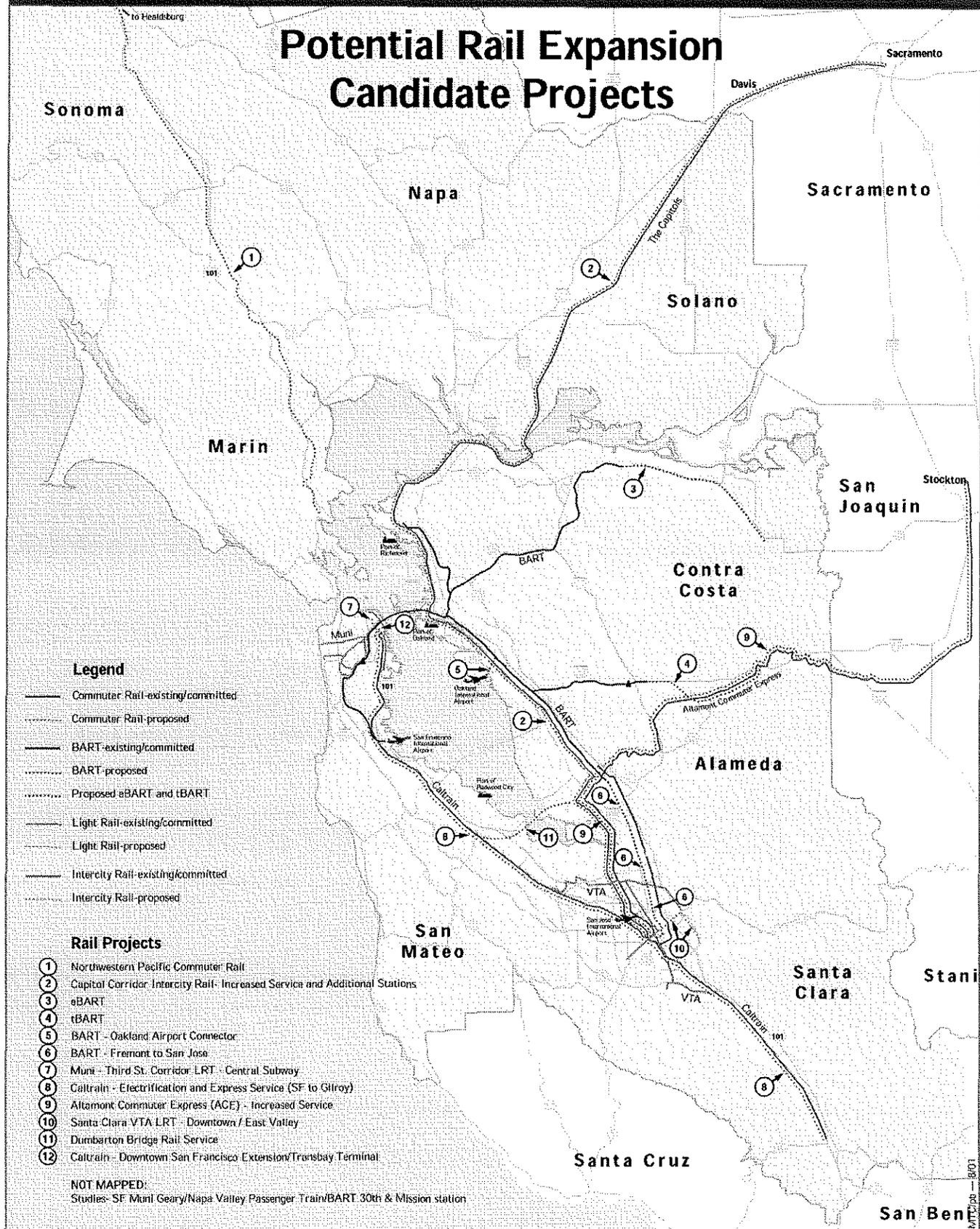
Recommendation:

Authorize the Executive Director to submit a letter to MTC requesting the Capitol Corridor Service Expansion project be changed to a Tier 2 project in the RTP Regional Transit Expansion Policy (RTEP).

Attachment

Regional Transit Expansion Policy (Resolution No. 3357)

Potential Rail Expansion Candidate Projects



Legend

- Commuter Rail-existing/committed
- - - Commuter Rail-proposed
- BART-existing/committed
- - - BART-proposed
- · - · - Proposed aBART and tBART
- Light Rail-existing/committed
- - - Light Rail-proposed
- Intercity Rail-existing/committed
- - - Intercity Rail-proposed

Rail Projects

- 1 Northwestern Pacific Commuter Rail
- 2 Capital Corridor Intercity Rail- Increased Service and Additional Stations
- 3 aBART
- 4 tBART
- 5 BART - Oakland Airport Connector
- 6 BART - Fremont to San Jose
- 7 Muni - Third St. Corridor LRT - Central Subway
- 8 Caltrain - Electrification and Express Service (SF to Gilroy)
- 9 Altamont Commuter Express (ACE) - Increased Service
- 10 Santa Clara VTA LRT - Downtown / East Valley
- 11 Dumbarton Bridge Rail Service
- 12 Caltrain - Downtown San Francisco Extension/Transbay Terminal

NOT MAPPED:
 Studies- SF Muni Geary/Napa Valley Passenger Train/BART 30th & Mission station

REGIONAL TRANSIT EXPANSION POLICY: INITIAL ASSESSMENT

Table A: Preliminary Criteria Assessment

Project	Sponsor	Corridor	Project Cost (millions/2001\$)	Honor Resolution 1876-Tier 1	TEA 21 (or other federal actions)	TCRP (or other state funding) (millions)
BART to Warm Springs	BART	Fremont-South Bay	\$634	yes	Preliminary Engineering	—
BART: Warm Springs to San Jose	Valley Transportation Authority (VTA)	Fremont-South Bay	\$3,290	no	Preliminary Engineering	\$760
Muni Central Subway (Phase 2 of Third Street extension)	S.F. Co. Transportation Authority (SFCTA) /Muni	San Francisco	\$592	no	Final Design/ Construction	\$140
BART/Oakland Airport Connector	BART	Eastshore-South	\$232	no	Preliminary Engineering	—
Caltrain Rapid Rail/Electrification	Joint Powers Board/ San Mateo C/CAG	Peninsula	\$452	no	none	—
Caltrain Express: Phase 1	Joint Powers Board/ San Mateo C/CAG	Peninsula	\$127	no	none	\$127
Caltrain Express: Phases 2 and 3	Joint Powers Board/ San Mateo C/CAG	Peninsula	\$628	no	none	—
Caltrain Extension to Downtown San Francisco	Joint Powers Board/San Mateo C/CAG/SFCTA	San Francisco	\$849	yes	none	—
Transbay Terminal (TBT)	S.F. County Transportation Authority	Transbay	\$1,036	no	Federal Earmark (\$9 million)	—
Dumbarton Rail	Joint Powers Board/ San Mateo C/CAG	Transbay	\$129	no	none	—
Downtown to East Valley: Light Rail & Bus Rapid Transit	VTA	Silicon Valley	\$847	no	none	—
eBART (right of way)	Contra Costa Transportation Authority/BART	Delta	\$95	no	none	\$7 (prelim. corridor study)
eBART (construction)		Delta	\$250	no	none	see above
tBART (right of way)	Alameda County Congestion Management Agency/BART	Tri-Valley	\$80	no	none	\$7 (prelim. corridor study)
tBART (construction)		Tri-Valley	\$140	no	none	see above
Altamont Commuter Express (ACE): service expansion	ACE	Tri-Valley, Sunol Gateway	\$121	no	Federal Earmark (\$14 million)	\$37 (for prior phase)
Capitol Corridor: service expansion	Capitol Corridor Joint Powers Authority	Eastshore-North/ South, Fremont- South Bay	\$394	no	none	\$25
Northwestern Pacific Rail	Sonoma County Transportation Authority	Golden Gate	\$175	no	Federal Earmark (corridor stations)	\$37
AC Transit Oakland/San Leandro Bus Rapid Transit: Phase 1 (Telegraph Ave.)		Eastshore-South	\$104	no	none	—
AC Transit Oakland/San Leandro Bus Rapid Transit: Phase 2 (Int'l Blvd. / E. 14th)	Alameda Co. Congestion Management Agency/AC Transit	Eastshore-South	\$270	no	none	—
AC Transit Enhanced Bus/Rapid Transit: miscellaneous corridors		Eastshore-South	\$906	no	none	—
Regional Express Bus	MTC	various	\$188	no	none	\$40
S.F. Muni Geary Corridor/ Environmental Impact Statement	S.F. County Transportation Authority	San Francisco	\$15	no	none	—
Napa Valley Passenger Train Study	Napa Co. Transpor- tation Planning Agency	Napa Valley	\$0.2	no	none	—
BART: 30th/Mission Station Study	BART	San Francisco	\$0.5	no	none	—
TOTAL			\$11,555			\$1,180

NOTES

¹ Tier 1 - Project capital cost could be fully funded with sources identified in 2001 RTP; Tier 2 - Project could be fully funded with the addition of funds identified in the RTP Blueprint; Tier 3 - Project would require funding beyond measures identified in RTP Blueprint

² \$450 million in local sales and other local funds assigned to SF Muni Third Street extension-Phase 1

³ Blueprint estimate assumes major improvements beyond proposed project

(continued on next page)

Dedicated Local Funding (millions/2001\$)	Operations and Maintenance Cost (millions/2001 \$)	Supportive Land-Use Policies	Cost-Effectiveness: \$ per new rider (estimates per MTC's Blueprint in larger bold type)	System Connectivity	System Access	Project Readiness (begin construction)	Potential Financial Viability ⁽¹⁾
\$350	TBD	General plan, redevelopment plan changes expected	\$100.49 (for entire corridor)	BART, AC Transit, VTA	bus, ped, parking	2003	Tier 1
\$2,000	TBD	General plan, redevelopment plan changes expected	\$100.49 (for entire corridor)	Completes rail link in Fremont-South Bay corridor; AC Transit, VTA, Caltrain, San Jose Airport	bus, ped, parking	2006	Tier 1
see footnote 2	\$8.6 per year	Existing local policies support transit-friendly densities	\$6.69	Muni, BART, AC Transit, Caltrain	bus, ped, parking	2006	Tier 1
\$112	\$7.6 per year	General plans, neighborhood redevelopment plans	\$4.92	BART, AC Transit, Capitols, Oakland Airport	bus, ped, parking	2003	Tier 1
\$338	Assume no net operating cost	Assume ABAG land-use projections	\$20.88(3)	BART, Muni, VTA, Capitols, ACE, SamTrans	bus, ped, parking	N/A	Tier 1
—	\$23.8 per year	Assume ABAG land-use projections	\$14.34(3)	BART, Muni, VTA, Capitols, ACE, SamTrans	bus, ped, parking	2001	Tier 1
—	TBD	Assume ABAG land-use projections	not available	BART, Muni, VTA, Capitols, ACE, SamTrans	bus, ped, parking	2006	Tiers 2 and 3 ⁽⁴⁾
see footnote 5	\$14.0 per year	Assume ABAG land-use projections	\$26.17	Muni, operators serving Transbay Terminal	bus, ped	TBD	Tier 2
\$1,212 ⁽⁵⁾	Assume 100% coverage through commercial lease	Existing local policies support transit-friendly densities	not available	Muni, AC Transit, Golden Gate Transit, SamTrans, Greyhound	bus, rail, ped, parking	2005	Tier 2
\$115	\$5.5 per year	Assume ABAG land-use projections	\$48.94	ACE, BART, AC Transit, SamTrans, Caltrain	bus, rail, ped, parking	not available	Tier 1
\$500	TBD	General plans, area-specific plans	\$25.17	VTA, Capitols, Caltrain, Amtrak, ACE, BART	bus, rail, ped, parking	2005	Tiers 1 and 2 ⁽⁶⁾
\$33	TBD	not available	not available	not available	N/A	N/A	Tier 1
—	TBD	not available	not available	not available	not available	not available	Tier 2
\$47 ⁽⁷⁾	TBD	not available	not available	not available	N/A	N/A	Tier 1
—	TBD	not available	not available	not available	not available	not available	Tier 2
\$32	\$16.3 per year	TBD	\$11.27	BART, VTA, LAVTA, Amtrak	bus, parking, shuttles	N/A	Tier 3
—	not available	Assume ABAG land-use projections	\$28.27	BART, AC Transit, Solano County operators, VTA, ACE	bus, rail, ped, parking	N/A	Tier 3
—	\$7.0 per year	ABAG projections, site-specific station plans	\$20.03	Golden Gate Transit, local Sonoma County operators	bus	not available	Tier 2
\$23	\$3.5 per year (Phases 1 & 2)	Development along existing dense corridors	\$15.80 (Phase 1 & Phase 2)	BART	bus, rail, ped	2003	Tier 2
—	see above	Development along existing dense corridors	\$15.80 (Phase 1 & Phase 2)	BART	bus, rail, ped	2004	Tier 2
—	not available	various	not available	BART, Capitols, Amtrak	bus, rail, ped	not available	Tiers 2 and 3 ⁽⁴⁾
STA operating	\$51.0 per year	Assume ABAG land-use projections	\$8.45	various	bus, ped, parking	2002	Tiers 1 and 2 ⁽⁶⁾
—	N/A	N/A	N/A	Muni, operators serving Transbay Terminal	N/A	N/A	TBD (study only)
—	N/A	N/A	N/A	not available	N/A	N/A	TBD (study only)
—	N/A	N/A	N/A	not available	N/A	N/A	TBD (study only)

\$4,762

NOTES (continued)

- 4 Project can be phased to allow partial funding in Tier 2, with remainder in Tier 3
- 5 Assumed \$385 million land sale under AB 1419 if passed in 2002 legislative session, and \$827 million in future tax increment financing (eligible for Transbay Terminal and Downtown Extension)
- 6 Can be phased to allow partial funding in Tier 1
- 7 Stipulated for BART to Livermore; tBART is a potentially eligible phase

REGIONAL TRANSIT EXPANSION POLICY: INITIAL ASSESSMENT

Table B: Preliminary Assessment of Project Funding (\$ in millions)

Project	Sponsor	Project Cost (2001 \$)	RTP Funding Committed or Track 1 — County-Based ¹					Identified Fund Sources
			TCRP	Sales Tax	Resolution 1876	RTIP/STP/ CMAQ	Other	
BART to Warm Springs	BART	\$634	—	\$193	\$173	\$25	\$12	\$403
BART: Warm Springs to San Jose	Valley Transportation Authority (VTA)	\$3,290	\$760	\$2,000	—	—	—	\$2,760
Muni Central Subway: Phase 2 of Third Street Extension	San Francisco County Transportation Authority (SFCTA)/ Muni	\$592	\$140	—	—	\$75	—	\$215
BART/Oakland Airport Connector	BART	\$232	—	\$75	—	\$44	\$37	\$156
Caltrain Rapid Rail/Electrification	Joint Powers Board (JPB)/San Mateo C/CAG	\$452	—	\$318	—	\$43	—	\$361
Caltrain Express: Phase 1	JPB/San Mateo C/CAG	\$127	\$127	—	—	—	—	\$127
Caltrain Express: Phases 2 and 3	JPB/San Mateo C/CAG	\$628	—	—	—	—	—	—
Caltrain Extension to Downtown San Francisco	JPB/San Mateo C/CAG/SFCTA	\$849	—	—	—	—	see note below	—
Transbay Terminal (TBT)	SFCTA	\$1,036	—	—	—	—	[\$1.2 B land sales/ \$0.373 M net op. revenues]	—
Dumbarton Rail	JPB/San Mateo C/CAG	\$129	—	\$117	—	—	—	\$117
Downtown to East Valley: Light Rail and Bus Rapid Transit	VTA	\$847	—	\$500	—	—	—	\$500
eBART (right-of-way)	CCTA/BART	\$95	—	\$33	—	\$20	—	\$53
eBART (construction)	CCTA/BART	\$250	—	\$125	—	—	—	\$125
tBART (right-of-way)	Alameda County Congestion Management Agency (CMA)/BART	\$80	—	—	—	\$16	\$52	\$68
tBART (construction)	Alameda CMA/BART	\$140	—	—	—	—	—	—
Altamont Commuter Express (ACE): service expansion	ACE	\$121	[\$37 M in TCRP for prior phase]	\$32	—	—	[VTA assumes \$26 M from 5309; not eligible]	\$32
Capitol Corridor: service expansion		\$394	\$25	—	—	—	\$161	\$186
Northwestern Pacific Rail	Sonoma County Transportation Authority	\$175	\$37	—	—	—	\$36	\$73
AC Transit Oakland/ San Leandro Bus Rapid Transit: Phase 1 (Telegraph Ave.)	Alameda CMA	\$104	—	\$23	—	\$17	—	\$40
AC Transit Oakland/ San Leandro Bus Rapid Transit: Phase 2 (Int'l Blvd./E. 14th St.)	Alameda CMA	\$270	—	—	—	—	—	—
AC Transit Enhanced Bus/ Rapid Transit: miscellaneous corridors	Alameda CMA	\$906	—	—	—	—	—	—
Regional Express Bus	MTC	\$188	\$40	—	—	—	—	\$40
S.F Muni Geary Corridor/ Environmental Impact Statement	SFCTA	\$15	—	—	—	—	—	—
Napa Valley Passenger Train Study	Napa County Transportation Planning Agency	\$0.2	—	—	—	—	—	—
BART: 30th/Mission Station Study	BART	\$0.5	—	—	—	—	\$0.5	\$0.5
TOTAL		\$11,555	\$ 1,129	\$ 3,416	\$173	\$ 240	\$ 299	\$5,256

NOTES

- ¹ Figures represent funding requested by project sponsor. Details on funding sources are included in project profiles - Appendix B.
- ² Sponsor requested \$195 million in Regional Discretionary Track 1 funds. The RTP only assumes \$100 million in ITIP funding for this project.
- ³ Muni has submitted a total project cost of \$592 million, recently revised to \$621 million. These must be reconciled with an RTP project cost listing of \$615 million.
- ⁴ The RTP lists the total project cost (including Gilroy) as \$426 million. The sponsor submitted an application for a \$452 million project. The project EIS, scheduled to be completed in September 2001, will provide updated costs.

Shortfall	RTP Funding Track 1 — Regional Discretionary ¹					Total Discretionary Funds Requested	Remaining Shortfall	Issues
	New Starts	RM-1 New	ITIP	FTA Discretionary Bus				
\$231	—	—	—	\$195	—	\$195	\$36	Note 2
\$530	\$530	—	—	—	—	\$530	—	
\$377	\$377	—	—	—	—	\$377	—	Note 3
\$77	—	\$25	—	\$45	—	\$70	\$7	
\$91	—	—	—	\$65	—	\$65	\$26	Note 4
—	—	—	—	—	—	—	—	
\$628	—	—	—	—	—	—	\$628	
\$849	\$200	\$100	—	—	—	\$300	\$549	
\$1,036	—	—	—	—	—	—	\$1,036	
\$12	—	—	—	\$12	—	\$12	—	
\$347	—	—	—	—	—	—	\$347	
\$42	—	\$42	—	—	—	\$42	—	Note 5
\$125	—	—	—	—	—	—	\$125	
\$12	—	\$12	—	—	—	\$12	—	
\$140	—	—	—	—	—	—	\$140	
\$89	—	—	—	\$15	—	\$15	\$74	
\$208	—	—	—	\$61	—	\$61	\$147	
\$102	\$30	—	—	—	—	\$30	\$72	
\$64	—	—	—	—	\$64	\$64	—	Note 6
\$270	—	—	—	—	—	—	\$270	
\$906	—	—	—	—	—	—	\$906	
\$148	—	—	—	—	\$128	\$128	\$20	
\$15	—	—	—	—	—	—	\$15	
\$0.2	—	—	—	—	—	—	\$0.2	
—	—	—	—	—	—	—	—	
\$6,299	\$1,137	\$179	\$393	\$192	\$1,901	\$4,398		
TOTAL Track 1 Available	\$1,021	\$156	N/A	\$227				

NOTES (continued)

⁵ The RTP defines the \$95 million project as right-of-way plus track and vehicle acquisition. The RTEP application included only right-of-way acquisition for \$95 million. The discrepancy needs to be reconciled.

⁶ The RTP identifies a Bus Rapid Transit project for the Telegraph Avenue corridor with a cost of \$128 million, while AC Transit submitted a project request for \$104 million. The project definitions/scope are different and must be reconciled.



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Napa/Solano Rail Study Funding Strategy

Background:

For the past year and a half, the STA and the Napa County Transportation Planning Agency (NCTPA) have been discussing the need to conduct a Napa/Solano Rail Study. On March 23, 2000, the STA Subcommittee on Transit forwarded a recommendation to the STA Board to support this proposed study. The STA Board endorsed the proposed study on April 12, 2000.

On August 9, 2001, the first STA/NCTPA Joint Subcommittee was held to discuss various transportation issues of mutual interest including this rail study. The study would primarily look at the feasibility and cost effectiveness of passenger rail service for commute and/or visitor related travel on existing rail (and abandoned R.O.W.) from Vallejo to Calistoga and from Vallejo to Suisun City through Jameson Canyon.

On September 12, the STA Board voted unanimously to develop a joint funding strategy to fund the study. On September 26, 2001, the STA TAC and Transit Consortium both recommended the proposed funding strategy to the STA Board. Vallejo Transit requested that their \$10,000 portion be claimed from their 2002-03 TDA/STAF funds.

Discussion:

It is estimated that the Phase 1 study will cost between \$230,000 and \$250,000. Phase 1 would include a ridership/freight demand analysis (including passenger survey/interviews), a service concept, rolling stock analysis, preliminary capital and operating costs, a review of environmental land use issues, financial assessment, right-of-way needs and a recommendation for a service. Potential rail service between Calistoga and the Vallejo Intermodal Center and Fairfield-Suisun to Vallejo through Jamieson Canyon would be studied.

It is proposed that this study be jointly funded over the next two fiscal years equally by the STA and the NCPTA with input from the new Joint STA/NCTPA Subcommittee. Therefore, it is proposed that the STA approve \$125,000 of TDA/STAF funds (\$115,000 from the 2001-02 fund sources and \$10,000 from City of Vallejo's 2002-03 funds), including the following sources in the following priority order:

Proposed Solano County Funding Sources

State Transit Assistance Funds - Northern Counties (from existing available balance)	\$95,000
TDA: Vallejo Transit (2002-03 TDA/STAF funds)	\$10,000
Fairfield Suisun Transit	\$10,000
Solano County	<u>\$10,000</u>
Total Recommended from STA Jurisdictions	\$125,000

Proposed Napa County Funding Sources

State Transit Assistance Funds -	TBD
TDA: American Canyon	\$10,000
Calistoga	\$10,000
Private Sources	\$20,000
Total Requested from NCTPA and Member Agencies	\$125,000

If the entire \$125,000 of additional funds could not be committed by Napa County agencies, then the scope would be downsized accordingly.

Fiscal Impact

This study is not currently in the 2001-02 STA Budget. \$115,000 would be amended into the 2001-02 STA Budget and \$10,000 eventually included in the 2002-03 budget. The remaining balance would be requested from NCTPA at the next Joint STA/NCTPA subcommittee meeting.

Recommendation:

Amend the 2001-02 STA Budget to include \$115,000 from the specified TDA/STAF funding sources to commence the plan (and \$10,000 from the 2002-03 Vallejo TDA or STAF funds to complete the plan) and authorize the Executive Director to request the NCTPA and its member agencies to fund the remaining balance of the Napa/Solano Rail Study.



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Final Major Investment Study for Highway 12

Background:

In June 2000, the STA commenced the Highway 12 Major Investment Study. The purpose of this study has been to examine the existing and projected traffic conditions on this 19-mile corridor from the Sacramento River in Rio Vista to I-80. It considered various alternatives to address the 20-year transportation needs for the corridor, developed short and long-term improvement packages, cost estimates and management practices to maintain an acceptable level of service through 2025.

On July 11, 2001, the STA Board approved the draft "Highway 12 Major Investment Study and Project Study Report Equivalent", dated June 2001, and circulated it to Caltrans and other interested parties for final comments. Caltrans has submitted a final letter basically accepting the final MIS with a few minor comments. (See attachment)

A committee, consisting of Chair Marci Coglianese, Michael Segala, George Pettygrove and John Silva has met eight times. On September 28, 2001 the committee recommended approval of the Final MIS dated September 2001 subject to some final minor changes contained in an addendum to be provided in the STA Board file folders.

Discussion:

Various technical comments were received from Caltrans, including a request to re-title the document to simply "Highway 12 Major Investment Study" and delete "...and PSR Equivalent," suggested changes to the proposed type and timing of a median barrier, and the request for additional traffic analysis data. A meeting was held on August 7, 2001 at Caltrans District 4 and all remaining issues were discussed. The consultant, Korve Engineering, has addressed and incorporated all final comments and modifications into a Final MIS Report dated September 2001. Copies of the full report have been previously circulated to the Highway 12 MIS committee members. Copies were provided in this STA Board Packet for the other members that had not previously received one.

Fiscal Impact:

None at this time. Specific projects/funding amounts proposed in the MIS would need to be proposed and programmed in future local, state or federal funding cycles.

Recommendation:

Approve the Final "Highway 12 Major Investment Study" dated September 2001 including the attached addendum.

Attachment

DEPARTMENT OF TRANSPORTATION

P. O. BOX 23660
OAKLAND, CA 94623-0660
(510) 286-4444
TDD (510) 286-4454



October 2, 2001

Mr. Daryl Halls
Executive Director
Solano Transportation Authority
333 Sunset Avenue, Suite 200
Suisun City, CA 94585

Dear Mr. Halls:

With the submission of our comments to the Highway 12 MIS Committee at its final meeting on September 28, 2001, the California Department of Transportation (Department), District 4, has completed its review of the Final Report for the Highway 12 Major Investment Study. Although consensus was not reached on every issue regarding future recommendations for the corridor, we expect that these specific issues will be resolved at the Project Study Report (PSR) stage.

We appreciate having had the opportunity to work with you and your local partners throughout this study. The Department acknowledges the Final Report as a valuable planning tool in identifying and prioritizing future improvements to State Route 12 and looks forward to working with you and your agency to develop these preferred improvements.

Sincerely,

RANDELL H. IWASAKI
Acting District Director

By


DARNALL W. REYNOLDS
Deputy District Director
Planning

Copies of the

Hwy 12 MIS

Are available upon request

707.422.6491



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Process and RFP/Scope of Work for
Countywide Travel Demand Model

Background:

On September 12, 2001, the STA Board authorized staff to develop a new multi-modal and multi-regional regional transportation model and secure the necessary funding from TCRP funds (or other alternative sources).

On September 26, 2001, the STA TAC recommended approval of the schedule and preliminary RFP/Scope of Work.

Discussion:

In order to commence the preparation of a new model as soon as possible, STA staff has developed the attached summary of the draft Scope of Work, budget and schedule.

It is foreseen that a series of meetings will be held with the Solano County traffic modelers and modeling peers from the surrounding counties and regions. Prior to execution of an actual consultant contract (estimated to occur between December 15, 2001 – January 11, 2002) and commencing any work, there would be further opportunity for input from any modelers on the detailed scope of work that would be conducted

Fiscal Impact:

None to the STA General Fund. The development of the new model would be entirely funded with approximately \$300,000 - \$400,000 of 2000 STIP reserve or TCRP funds. On going annual maintenance would be funded by Project Development Funds.

Recommendation:

Authorize the preliminary meeting schedule and release of an RFP to develop a new multi-regional, multi-modal transportation model.

Attachment

**2002 STA MULTI-REGIONAL
MULTI-MODAL TRAVEL DEMAND MODEL
PROPOSED MEETING TASK SCHEDULE**

Phase 1

RFP Released	October 12, 2001
STA meets with Planning Directors to Discuss Approach	October 30, 2001
Meet with STA Modeling Subcommittee and Peer Review Members	November 1, 2001
Meet With Modeler Firms (Pre-Bid Conference)	November 8, 2001
Funding Source Confirmed by STA Board	November 14, 2001
RFP's Submittal date	November 16, 2001
Interviews	November 30, 2001
STA Board approves consultant selection and authorizes contract	December 12, 2001
Modeling Subcommittee meets with Consultant to refine Scope (Task 1)	January 4, 2002
STA and Consultant Finalize Scope of Work and Contract Executed	January 11, 2002
Notice to proceed issued and Phase 1 Work commences	January 18, 2002
Develop Validation Database and Select new GIS/Modeling Program (Task 2)	February 8, 2002
Map Napa and Solano countywide TAZ Systems in a GIS program (Task 3)	March 22, 2002
Modeling Subcommittee Meeting to review TAZ Systems	April 4, 2002
Develop Countywide highway network for Solano and Napa (Task 4)	April 18, 2002
Report to TAC	April 24, 2002
Modeling Subcommittee Meeting to review highway network	May 3, 2002
Develop Countywide Transit Network for Solano and Napa counties (Task 5)	June 7, 2002
Prepare Land Use Dataset and Future Land Use Update methodology (Task 6)	June 14, 2002
Modeling subcommittee reviews Land Use Data	June 21, 2002
Test New Countywide Travel demand Model (Task 7)	July 12, 2002
Modeling Subcommittee meets to review test	July 19, 2002
Prepare Year 2000 and 2025 Models (with MTC regional transit network) (Task 8)	Aug. 9, 2002
Develop, refine and apply Model features (Task 9)	August 16, 2002
Calibrate Year 2000 Countywide Model and refine land uses (Task 10)	August 23, 2002
Modeling Subcommittee meets to review calibration	August 27, 2002
TAC reviews and forwards Phase 1 model to STA Board	August 31, 2002
STA Board approves Phase 1 model	September 12, 2002
Preliminarily apply new model to I-80/680/780 Corridor Study segments	September 27, 2002

Phase 2

Prepare future year Model Runs including Multi-Modal Components (Task 11)	Nov. 1, 2002
Test New full Multi-modal Model	December 6, 2002
Documentation (Task 12)	December 22, 2002
On-going services and support (Task 13)	As needed
Meetings and administration (Task 14)	As needed
Project Management Report	January 3, 2003
Modeling Subcommittee meeting	January 10, 2003
TAC Meeting	January 29, 2002
STA Board approves Phase 2 Multi-modal model	February 12, 2003

PHASE 1

Task 1 - Refine Scope of Services

Task 2 - Develop Validation Databases Select and Purchase New GIS/Modeling Program and Regional Models

Task 4 - Develop Countywide Highway and Preliminary Transit Network

Task 5 - Develop Final Countywide Transit Network

Task 6 - Prepare Land Use Data Set Socio - Economic Demand Analysis and Future Land Use Update Methodology

Task 7 - Test New Countywide Travel Demand Model (Phase 1)

Task 8 - Prepare Year 2000 and 2025 Models (Phase I) (Solano/Napa Traffic Network and MTC Transit Networks Only)

Task 9 - Develop, Refine, and Apply Model Features

Task 10 - Calibrate Year 2000 Countywide Model and Refine Land Use

PHASE 2

Task 11 - Prepare Future-Year Model Runs (Phase II) Including Travel Data to Complete Multi-Modal Forecasts

Task 12 - Documentation

Task 13 - Ongoing Support and Services

Task 14 - Meetings and Administration

Task 15 - Project Management



DATE: October 3, 2001
TO: STA Board
FROM: Dan Christians, Deputy Director for Planning
RE: Planning Directors Meeting

Background:

Because of a number of countywide transportation-related planning issues, the Chair of the STA Board recently suggested that a meeting of all the Solano County Planning Directors would be very useful to help develop dialog and consensus on these matters.

On September 26, 2001, the STA TAC endorsed this proposed meeting.

Discussion:

There are a number of countywide planning issues that are currently pending in Solano County that have various transportation implications. Staff is recommending that a meeting be held on October 30, 2001 from 11:00 to 2:00 p.m. with all Solano County planning directors to discuss and reach a general consensus prior to bringing any of the individual plans and issues to the STA Board for formal approval.

The following planning issues are of interest to the STA and have transportation implications:

- I-80/680/780 Corridor Study
- New GIS-Based Multi-Modal Travel Demand Model
- Countywide Trails Plan
- Countywide Open Space Plan
- Transportation for Livable Communities Program (MTC and STA)
- MTC's Housing Incentive Program Densities
- Habitat Conservation Plan
- Comprehensive Transportation Plan

Recommendation:

Authorize the Executive Director to convene a meeting of all Solano County Planning Directors to discuss countywide planning issues as specified.



DATE: October 2, 2001
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst
RE: 4th Annual STA Annual Awards Nominees

Discussion:

On November 14, 2001, the Solano Transportation Authority will hold its 4th Annual Awards Ceremony at the Western Railroad Museum on Highway 12 near Rio Vista. The STA will honor many individuals, agencies, and projects that have been outstanding in transportation this year. Congresswoman Ellen Taucher has been invited to be the featured speaker at this prestigious event and is scheduled to attend if her Washington D.C. responsibilities permit.

STA has solicited nominations for each of the seven categories. The STA Executive Committee met on October 3 to review the nominations and selected a winner for each category. The list of nominees will be provided at the October 10 Board meeting. Winners will be announced at the Awards Ceremony on November 14. STA Board members and award recipients will be invited to introduce the various categories.

Recommendation:

Approve list of nominees for STA's 4th Annual Awards Program



DATE: October 2, 2001
TO: STA Board
FROM: Dale Dennis, PDM
Hans Korve, Korve Engineering
RE: I-80/680/780 Corridor Study -- Segment 1
Tier 2 Evaluation

Background:

The project development activities for Segment 1 (I-80/680/SR12 Interchange Complex) of the I80/I680/I780 MIS/Corridor Study are continuing to move along on an expedited schedule with the intent of positioning the project for state and federal funding. The STA's initial approach was to prepare a Project Study Report (PSR) for Segment 1, but after encountering difficulties with Caltrans Headquarters, a revised approach was adopted which included the preparation of a PSR/PDS. Since that time, STA staff has been informed by Caltrans Headquarters staff that a TCRP project holds a different standing and if the project is consistent with an approved TCRP application, the project no longer requires a PSR nor a PSR/PDS to qualify for ITIP, i.e., the approved TCRP application meets this requirement.

Based on this latest information, STA has revised its approach for studying Segment 1 (I-80/680/SR12 Interchange Complex). After completion of the Tier 2 Evaluation, STA will issue a report summarizing the results and will continue with the balance of the MIS/Corridor Study. Concurrently, the staff will submit a new TCRP application that will allow us to continue the project delivery process for the SR12 (W) to SR12 (E) Connector project (Mangels Extension). In addition, the STA staff will continue to meet with the various decision makers to secure 2002 ITIP funding for the I-80/I-680 Widening project.

Discussion:

In studying Segment 1 (I-80/680/SR12 Interchange Complex), initially a broad range of potential alternative design solutions were identified. To facilitate the selection of the preferred alternatives, a two-tier evaluation process was developed. Tier 1, completed in May 2001, was a preliminary screening level focusing on traffic performance measures. The Tier 2 evaluation is a more in depth evaluation, using more detailed design, cost and operations data.

Under the Tier 1 Evaluation, seven (7) alternatives (in addition to the no-build alternative) plus 8 sub-alternatives were evaluated. As a result of the Tier 1 Evaluation, the number of alternatives identified to be carried into the Tier 2 Evaluation process was reduced to four (4) plus the no-build. The no-build was carried forward for comparison only.

The Draft Tier 2 Evaluation Report has been completed and three (3) alternatives have been recommended for further evaluation including Alternative 2D, 4D Modified, and 6A modified. A Summary of the Report is attached and the remaining alternatives will be presented at the meeting.

The Draft Report was presented to the STA-TAC on September 26, 2001 and a multi-agency meeting and a public meeting in Cordelia will be held over the next several weeks. Upon completion of the outreach effort (including the STA-TAC, the multi-agency meeting and a public meeting in Cordelia), staff will bring the Final Tier 2 Evaluation Report back to the STA Board in December for approval.

Comment letters on the Tier 2 Report were recently received from the City of Fairfield and the County of Solano (see attached)

Recommendation:

Informational

Attachments

**SOLANO COUNTY
TRANSPORTATION DEPARTMENT**

333 Sunset Avenue, Suite 230
Suisun City, California 94585

Telephone (707) 421-6060
Fax (707) 429-2894



John Gray, Director

Lonnie Baldwin
Administration
(707) 421-6064

Paul Wiese
Engineering
(707) 421-6072

Eben Stevens, Operations
(707) 421-6055

SEP 18 REC'D

September 18, 2001

Daryl Halls, Executive Director
Solano Transportation Authority
333 Sunset Avenue, Suite 200
Suisun City, CA 94585

Dear Daryl:

SUBJECT: I-80 / I-680 Improvements

The STA is currently studying making a number of improvements to the I-80 / I-680 intersection. The improvements may have a significant impact on the County road system. Some features of the improvements, such as the Mangels Extension and the South Bypass, may result in a greater impact to County roads than other features.

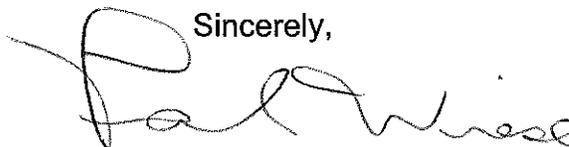
Some of the key County roads which may be impacted are Suisun Valley Road from the Fairfield City Limit to Rockville Road, Rockville Road from Green Valley Road to the Fairfield City Limit, Green Valley Road from the Fairfield City Limit to Rockville Road, Abernathy Road from I-80 to Mankas Corner Road, and Mankas Corner Road from Abernathy Road to the Fairfield City Limit. The Abernathy Road - Rockville Road intersection, and the Suisun Valley Road - Rockville Road intersection are particularly important. Also, if it is proposed to tie in the Mangels Extension to Rockville Road via Russell Road, then Russell Road will also be heavily impacted.

On the south side of I-80, roads which may be impacted include Ramsey Road from Gold Hill Road north to the end, Cordelia Road, part of Chadbourne Road, Pennsylvania Avenue, and possibly Central Way, Ritchie Road and Bridgeport Avenue.

As part of the freeway improvement project, it is important for the STA to review and address the impacts the project could have on the County road system. This may involve making improvements to affected roads and intersections. These factors should be considered as part of the STA's project analysis.

Thank you for your cooperation. I appreciate all your efforts on this project. Feel free to call me at (707) 421-6072 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Wiese". The signature is written in a cursive style with a large initial "P".

Paul Wiese
Engineering Manager

c. John Silva

01202.doc



CITY OF FAIRFIELD

Founded 1856

Incorporated December 12, 1903

COUNCIL

Mayer
George Petygrove
707.428.7395

Vice-Mayer
Harry T. Price
707.429.6298

Councilmembers
707.429.6298

Jack Batson

Steve Loxler

Karin MacMillan

...

City Manager
Kevin O'Rourke
707.428.7400

...

City Attorney
Greg Stepanich
707.428.7419

...

City Clerk
Gina Metrell
707.428.7384

...

City Treasurer
Oscar S. Reyes, Jr.
707.428.7497

DEPARTMENTS

Community Services
707.428.7465

...

Finance
707.428.7496

...

Fire
707.428.7375

...

Human Resources
707.428.7394

...

Planning &
Development
707.428.7461

...

Police
707.428.7551

...

Public Works
707.428.7485

October 1, 2001

Mr. Daryl Halls, Executive Director
Solano Transportation Agency
333 Sunset Avenue
Suisun City, CA 94585

Re: Comments on I-80/I-680/I-780 MIS, Segment 1, Tier 2 Report

Dear Mr. Halls:

The City of Fairfield appreciates the time and detail you and your consultants have spent working with Caltrans and the Federal Highway Administration on ways to respond to existing traffic congestion and anticipated traffic increases during the next twenty-five years. After the presentation to the STA Technical Advisory Committee last week and the meeting this morning, we have the following comments in response to your request for comments on the above report:

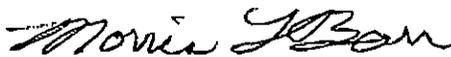
1. The report should comment on the amount of traffic reduction on local roads when compared with the no-build base case. We believe the following local roads have a 50 percent or better reduction in peak hour travel volumes: Rockville Road, Suisun Valley Road, Lopes Road, and Cordelia Road. A good comparison would be Cordelia Road where the no-build traffic forecast is 2,380 vehicles per hour in 2025 as compared to 980 vehicles per hour in Option 4D.
2. The existing CHP Truck Scales/Inspection facilities create traffic congestion during the morning and evening commute hours. Truck traffic is predicted to increase by 70 percent over the next 20 years. At present, platoons of 5 to 6 trucks will leave the inspection station at the same time. These slow moving trucks consume the whole right lane as they travel down the highway coming up to travel speed. The increase in truck traffic of the magnitude predicted by MTC will probably require a 2-lane exit with acceleration length and ramp weaving for the Highway 12 off ramp and Suisun Valley Road exit. The report notes a range of impact costs due to the truck facilities between \$65 M and \$560 M. We are concerned the \$65 M estimate is too low for Alternate 4D because it does not include exit weaving lanes.

Darryl Halls, Executive Director
October 1, 2001
Page 2

3. Our local elected officials will be using this report as they seek funding from State and Federal representatives. The estimated costs for any of the improvement alternatives are so large as to preclude funding unless the improvement is phased. The report needs to indicate the estimated cost for multiple projects within each alternative.

The City of Fairfield appreciates the efforts by the STA Board of Directors in addressing this difficult regional transportation problem. Please contact me at (707) 428-7093 if you have any questions.

Sincerely,



Morris L. Barr
Deputy City Manager

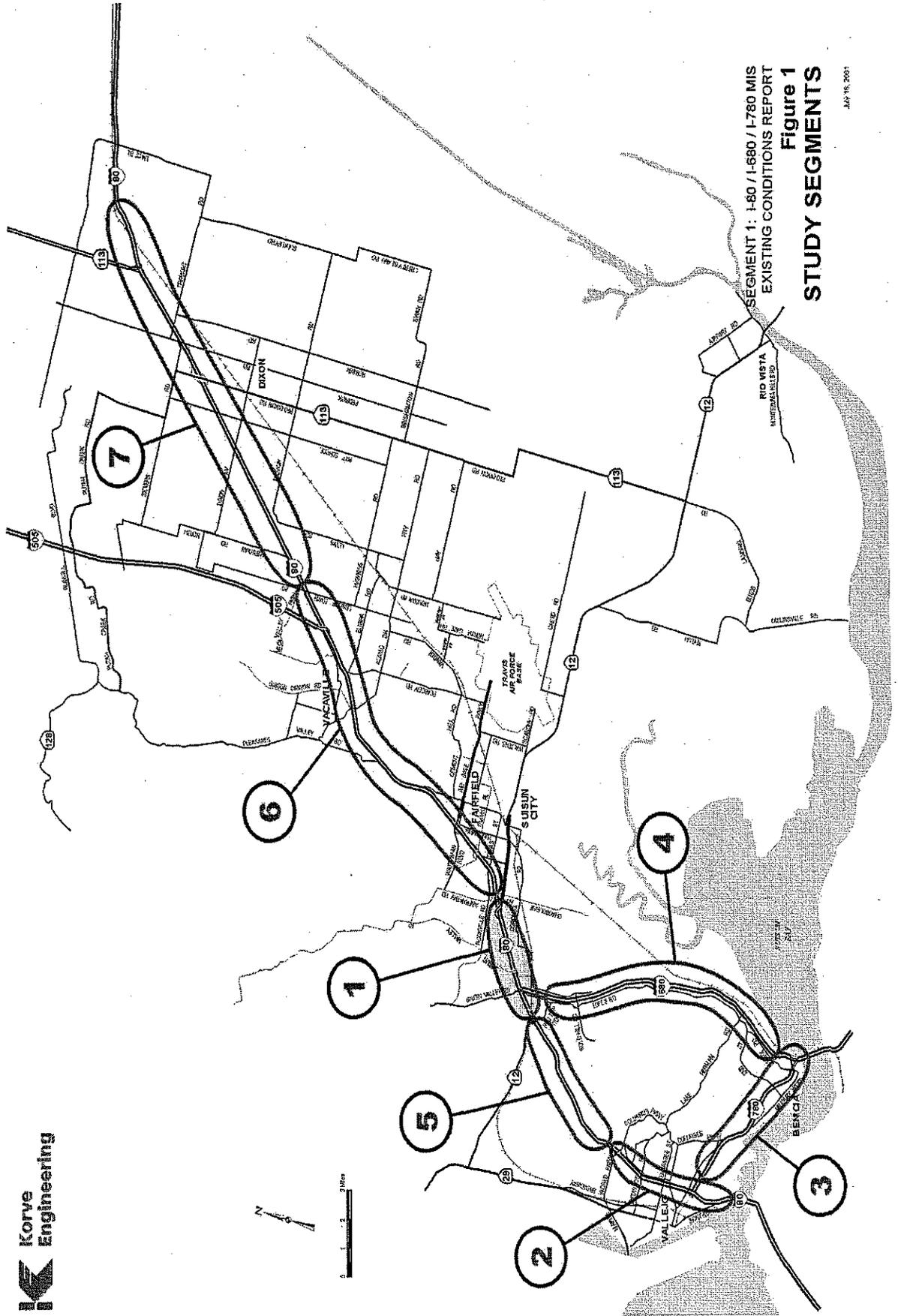
c: Kevin O'Rourke, City Manager

I-80/I-680/I-780 Corridor Segment 1 Analysis

Introduction

- ◆ All Major Freeway Corridors in Solano County
 - I-80
 - I-680
 - I-780
- ◆ Seven Segments to be Analyzed
- ◆ Segments grouped into three jurisdictional areas
 - Southern – Fairfield, Benicia, Vallejo, Solano County
 - Central - Fairfield, Suisun City, Solano County
 - Northern - Fairfield, Vacaville, Dixon, Solano County

Study Segments



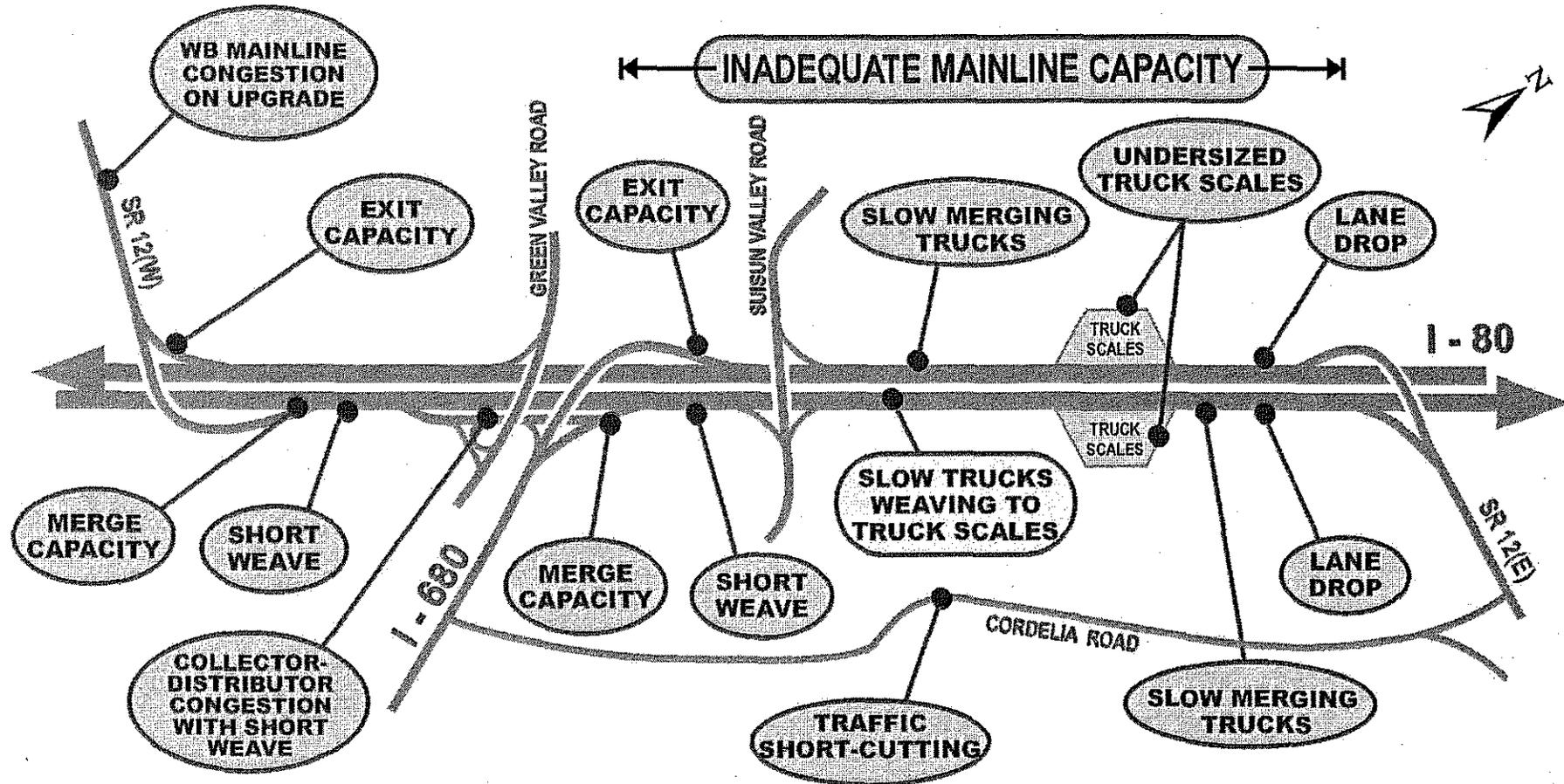
SEGMENT 1: I-80 / I-680 / I-780 MIS
EXISTING CONDITIONS REPORT
Figure 1
STUDY SEGMENTS

JAN 16, 2001

Study Process

- ◆ Duration – Nine Months
- ◆ Tier One
 - 7 Alternatives + Sub-Alternatives Evaluated (14)
 - 4 Alternatives Recommended
- ◆ Tier Two
 - 4 Alternatives + Sub-Alternatives Evaluated (7)
 - 3 Alternatives Recommended

Operational Problems



- DISCONTINUOUS SR 12
- INCOMPLETE LOCAL ROADWAY NETWORK

SEGMENT 1: I-80 / I-680 / SR 12 MIS
EXISTING CONDITIONS REPORT

Figure 20
OPERATIONAL PROBLEMS - OVERVIEW

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Cordelia Truck Scale Issues

◆ Problems

- Inadequate size for current traffic
- Inefficient operation of existing scales
- Can not accommodate all trucks in peak hours
- Creates congestion due to slow trucks weaving and merging
- Trucks stopping on I-80 create safety problem

◆ Advantages

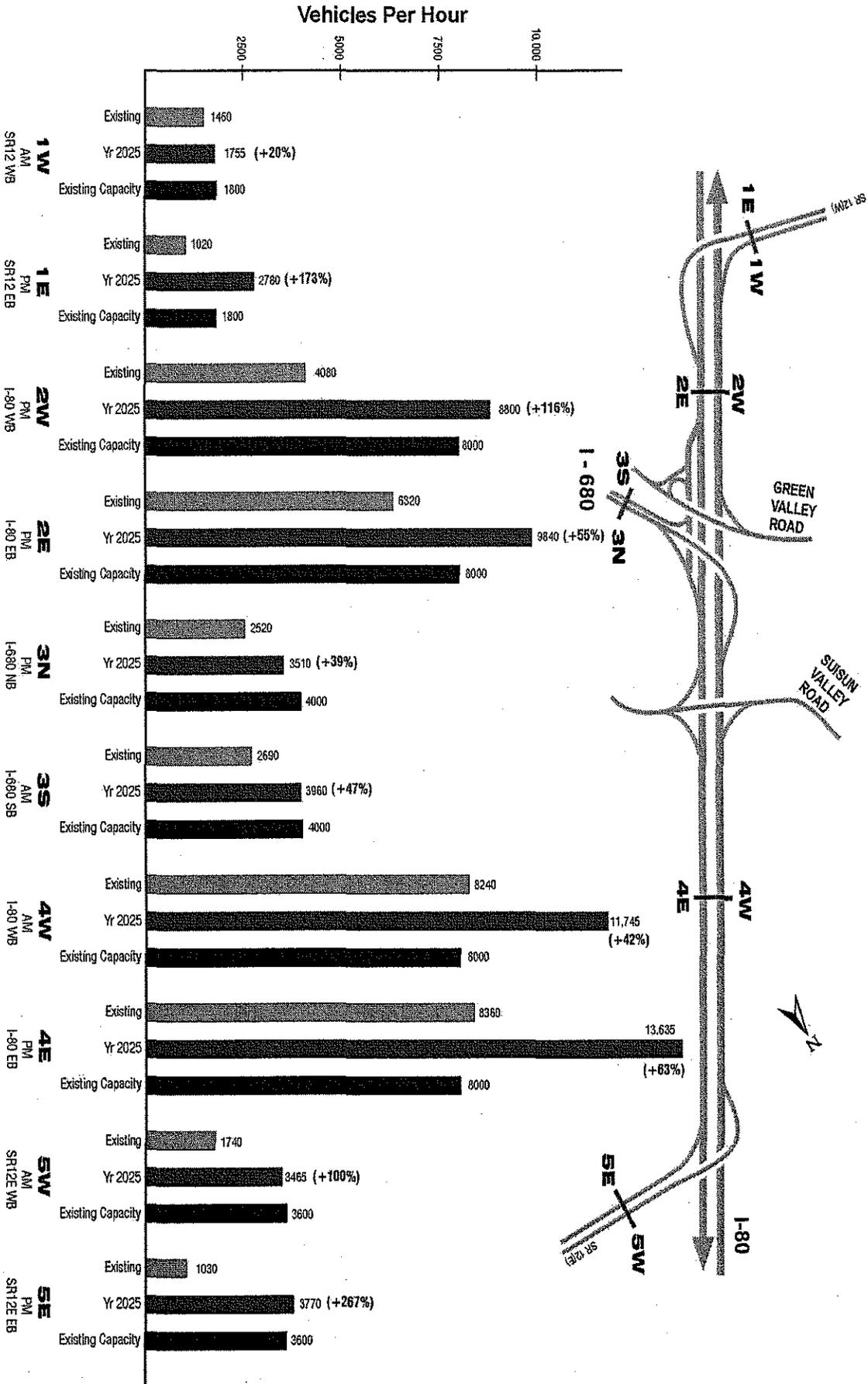
- Prime "capture point" – all roadways
- Single facility

◆ Growth

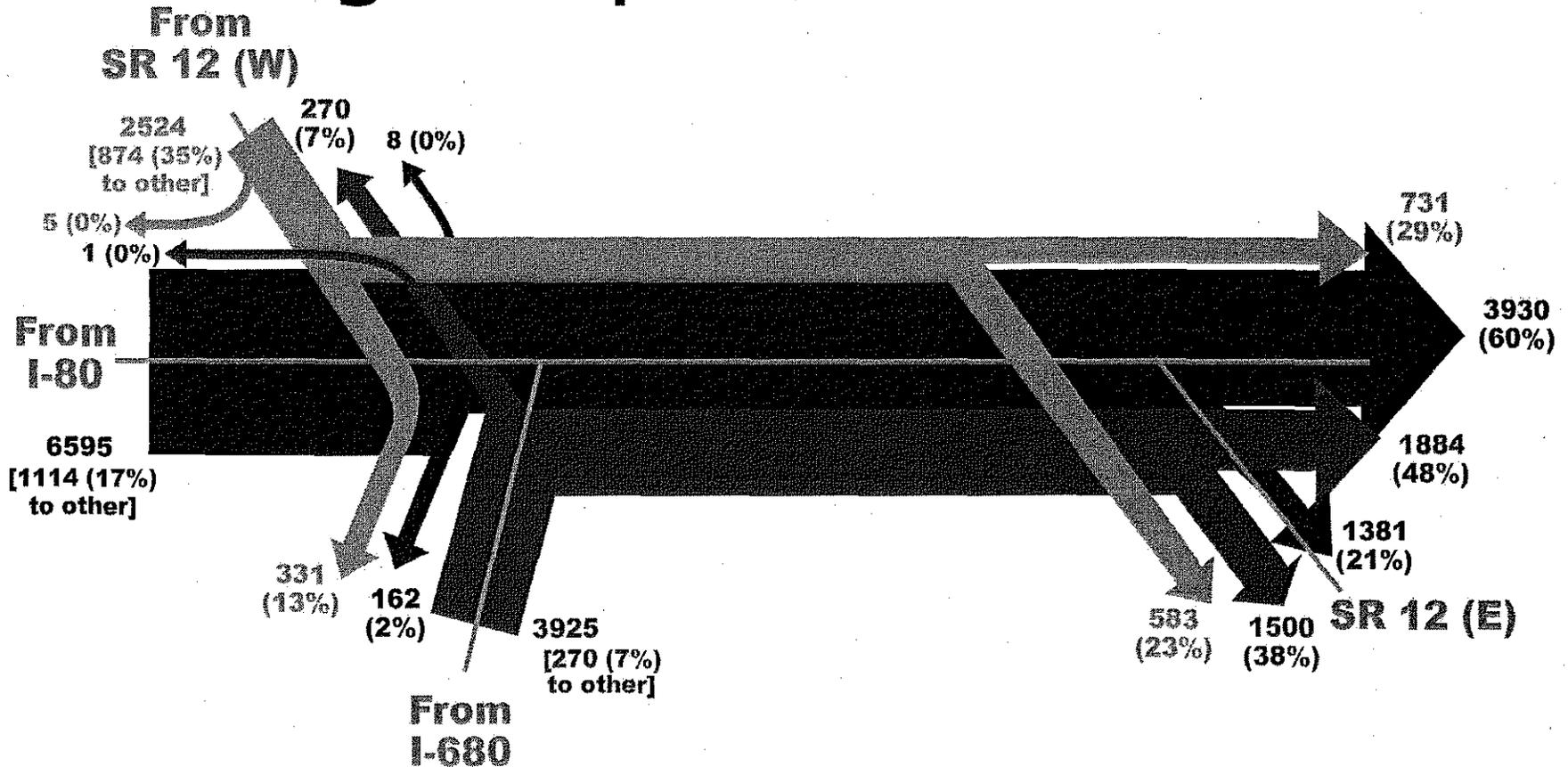
- Projected 70% increase in truck volumes
- Doubling of trucks processed through scales with new design

Traffic Growth

Existing / 2025 Peak Hour Peak Direction Traffic Volume and Existing Capacity



Through-Trip Pattern



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Figure 12

I-80 / I-680 / SR 12

¹ Graphic illustrates the through-trip pattern in and out of the principal gateway only: I-80, I-680, SR 12 West and SR 12 East.

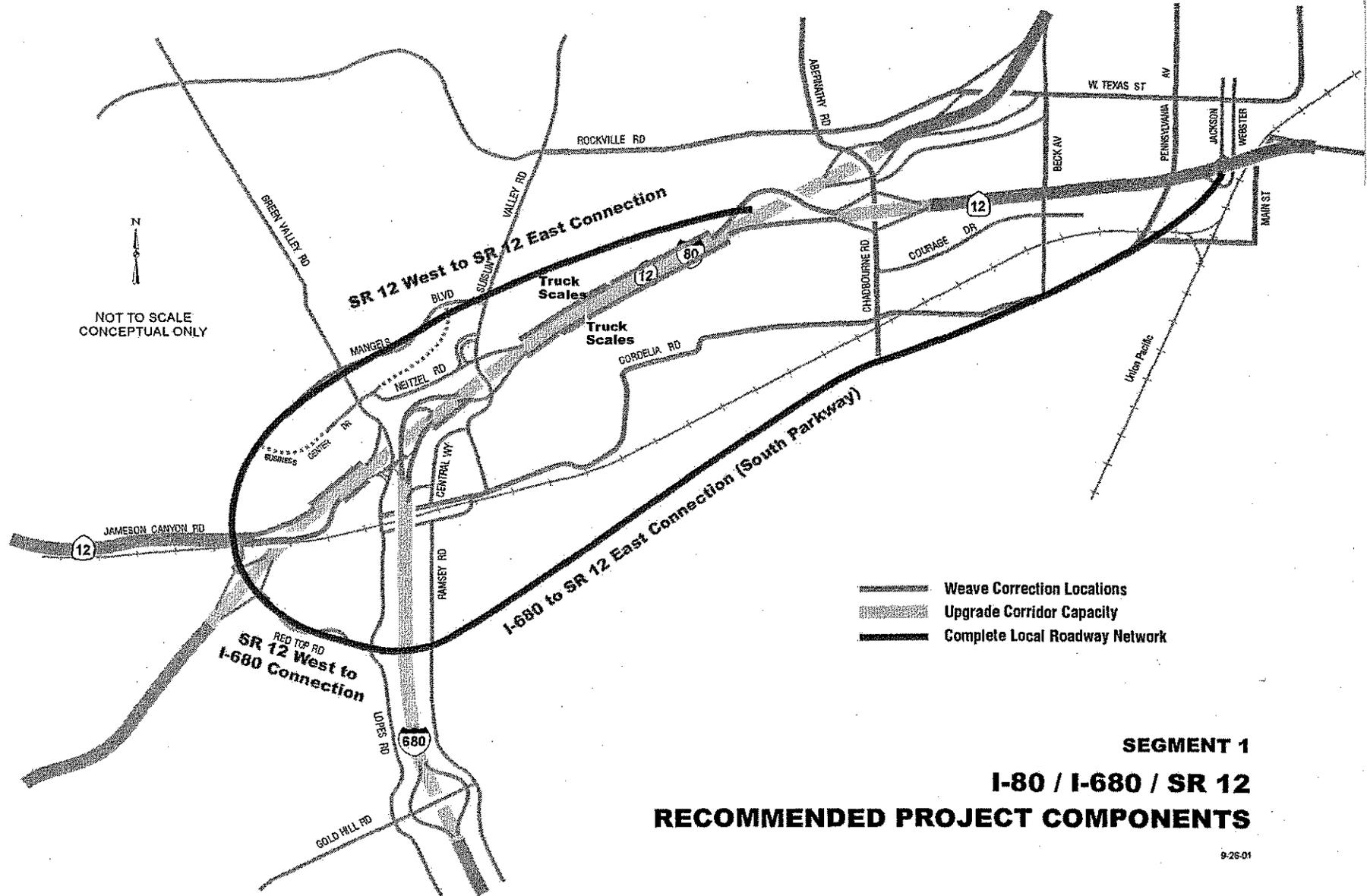
THROUGH-TRIP PATTERN¹
YEAR 2025, PM PEAK DIRECTION

PM Traffic Distribution

◆ Traffic Distribution

Ranking	Movement	Volumes
Largest	I-80 through traffic	3930
2 nd	I-680 to I-80 through traffic	1884
3 rd	I-680 to SR 12 East	1500
4 th	I-80 to SR 12 East	1381
5 th	I-80 to Local	1114
6 th	SR 12 West to Local	874
7 th	SR 12 West to I-80	731
8 th	SR 12 West to SR 12 East	583
9 th	SR 12 West to I-680 South	331
10 th	I-680 North to SR 12 West	270

Recommended Project Components



Components

- ◆ SR 12 West to SR 12 East Connection (Mangels)
- ◆ I-680 to SR 12 East Connection (So. Parkway)
- ◆ I-680 to SR 12 West Connection (Red Top Road)
- ◆ Freeway Widening (vertical or horizontal)
- ◆ Weave Corrections
- ◆ Truck Scales
- ◆ Truck Climbing Lane (SR 12 West)

Recommended Alternatives

- ◆ **Alternative 2D – I-680 Viaducts, with**
 - I-80 Widening (SR 12 West to Green Valley)
 - Mangels Extensions;
 - South Parkway (arterial)
 - Red Top/I-680 Interchange
- ◆ **Alternative 4D Modified – I-80 widening, with**
 - Mangels Extensions;
 - South Parkway (arterial)
 - Red Top/I-680 Interchange
- ◆ **Alternative 6A Modified – I-80 widening, with**
 - Mangels Extensions
 - Red Top/I-680 Interchange

Alternative 2D



NOT TO SCALE
CONCEPTUAL ONLY

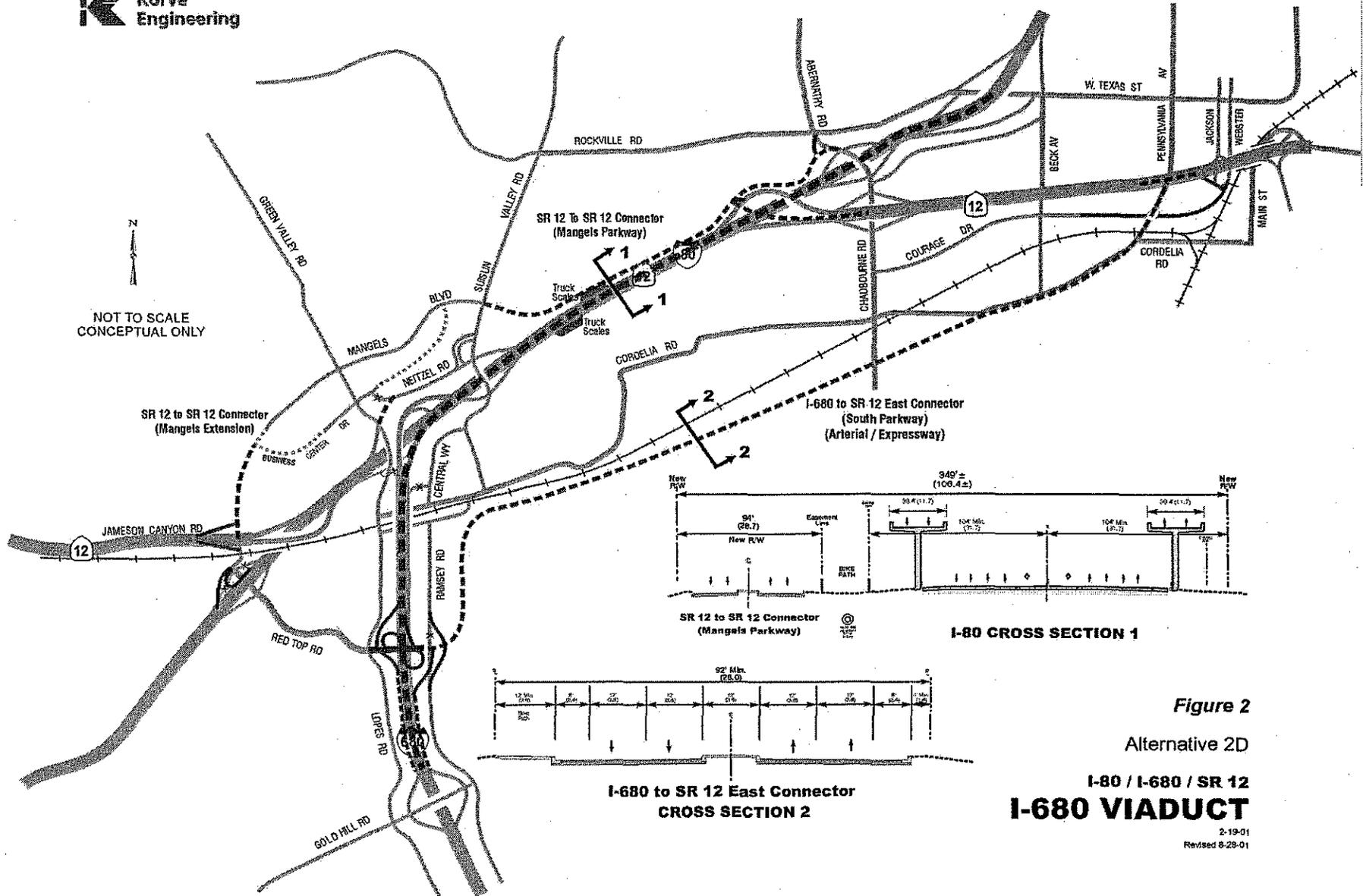


Figure 2

Alternative 2D

I-80 / I-680 / SR 12 I-680 VIADUCT

2-19-01
Revised 8-28-01

Alternative 2D

◆ Components

- SR 12 to SR 12 Connector (Mangels Extensions to Abernathy Road)
 - ◆ Alternative connections to Abernathy
- Connection to SR 12 East
- 2 lane viaducts on I-80 for I-680 through traffic
- Braiding of I-80 ramps between SR 12 West and Green Valley Road
- I-680 to SR 12 East Connector(South Parkway arterial)
 - ◆ (Red Top / I-680 Interchange to Pennsylvania / SR 12 Intersection.)
- Courage Drive Extension
- Truck Scale Expansion Recommended

◆ Why Selected ?

- Satisfies LOS criteria on mainline
- Removes 41% of I-80 traffic, east of I-680
- Minimizes I-80 Right of Way Impacts
- Less Costly than I-80 viaduct
- Completes local roadway network

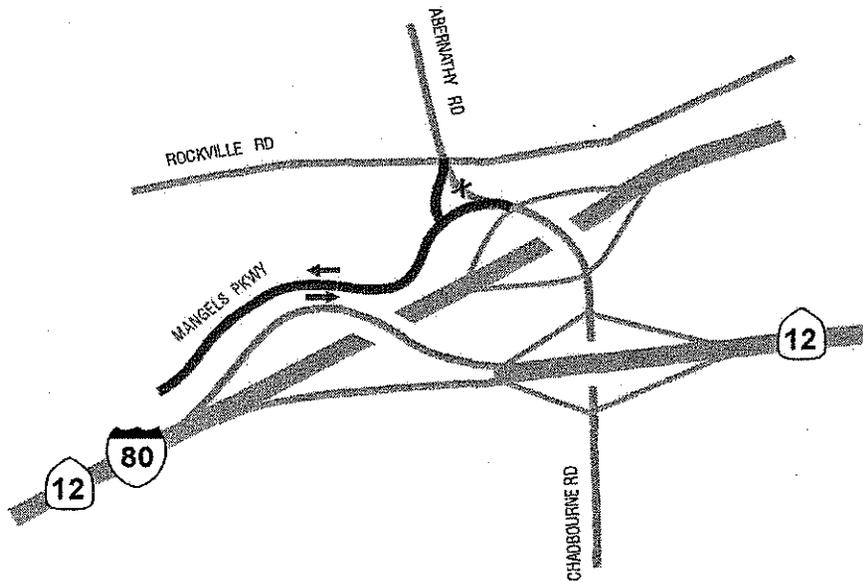
◆ Cost

- \$ 965,000,000

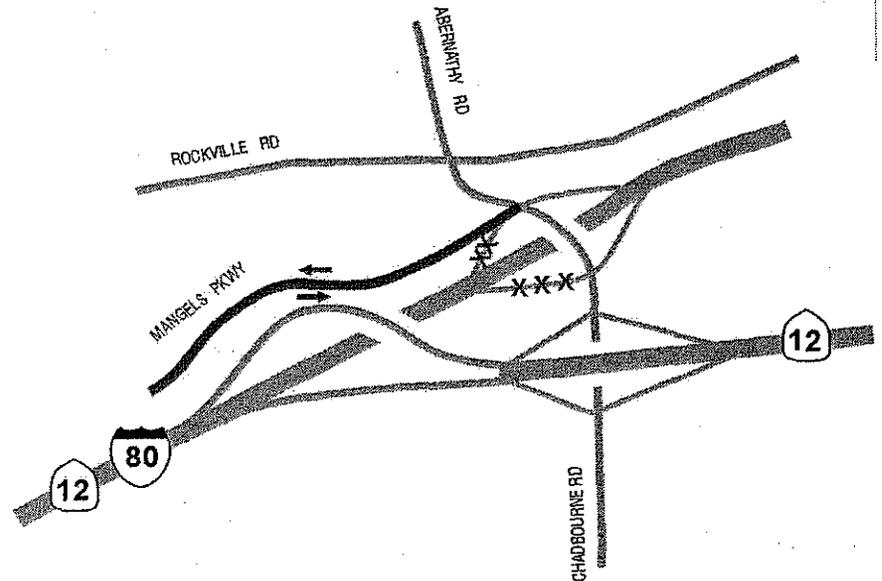
East End Options



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Option A



Option B



NOT TO SCALE
CONCEPTUAL ONLY

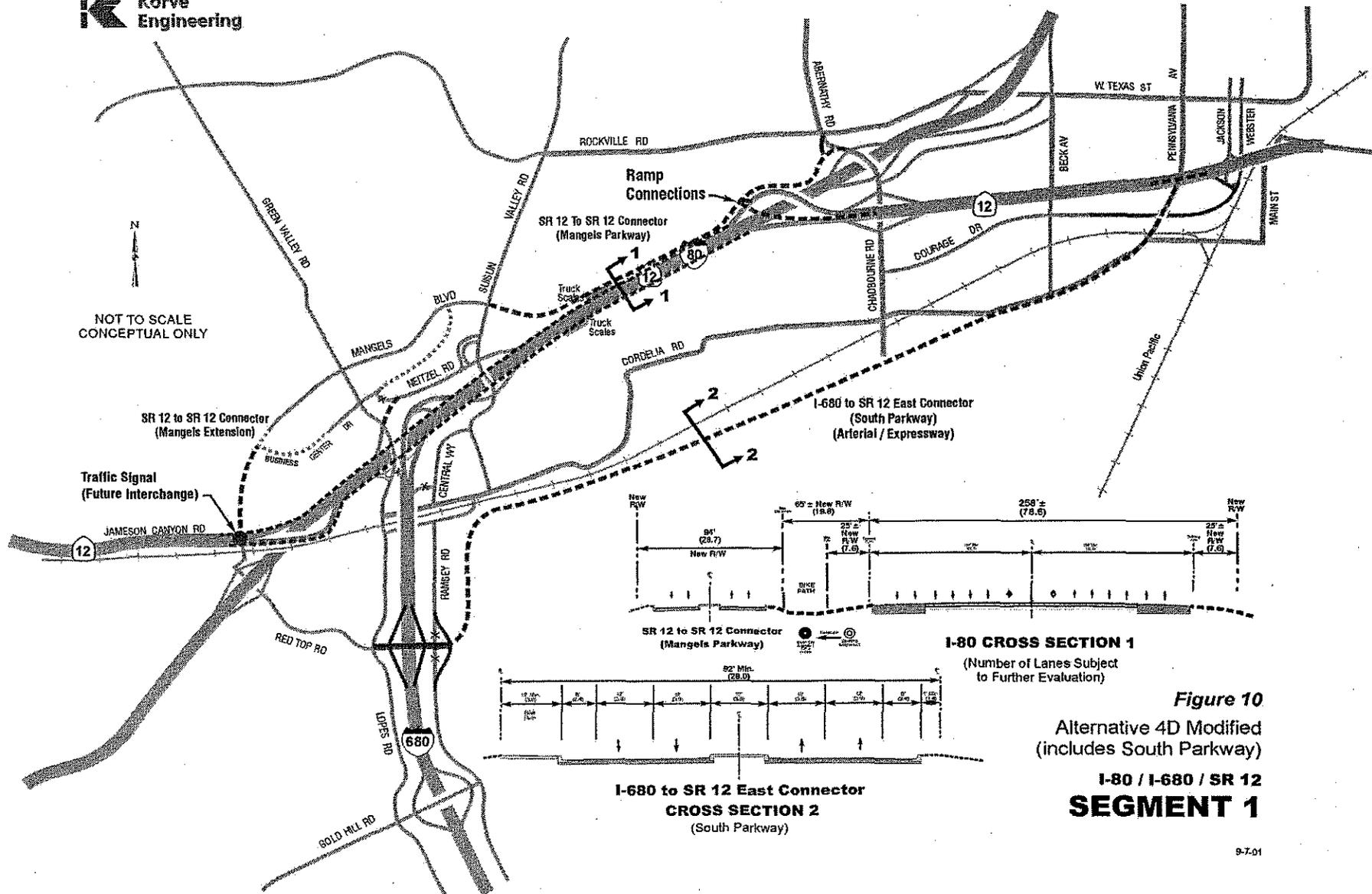
Figure 21
I-80 / I-680 / SR 12

MANGELS PARKWAY EXTENSION EAST END OPTIONS

Alternative 4D Modified



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Alternative 4D Modified

◆ Components

- SR 12 to SR 12 Connector (Mangels Extensions to Abernathy Road)
- Connection to SR 12 East
- I-680 to SR 12 West Connector (Red Top Rd.)
- Braiding of I-80 ramps
- Widening of I-80 (to 12 lanes) I-680 to SR 12 East (Plus 4 C/D Roads)
- I-680 to SR 12 East Connector (South Parkway arterial)
 - ◆ (Red Top / I-680 Interchange to Pennsylvania / SR 12 Intersection.)
- Courage Drive extension
- Truck Scale relocation required
- Interchange at I-680/Red Top

◆ Why Selected ?

- Satisfies LOS criteria
- Removes 24% of I-80 traffic
- Arterial (South Parkway) less costly than freeway
- Completes local roadway network

◆ Cost

- \$ 710,000,000

Alternative 6A Modified

◆ Components

- SR 12 to SR 12 Connector (Mangels Extensions to Abernathy Road)
- Connection to SR 12 East
- I-680 to SR 12 West Connector (Red Top Rd.)
- Interchange at Red Top Rd/I-680
- Widens I-80 to 12 lanes (Plus 6 C/D Roads)
- Widens SR 12 East to 6 lanes
- Courage Drive extension
- Truck Scale Relocation Required

◆ Why Selected ?

- Satisfies LOS criteria
- Reduces I-80 widening by 2 lanes compared to Alternative 6A
- Least environmental impact
- Least ROW required

◆ Cost

- \$ 730,000,000

Next Steps ~

- ◆ Implement a Public Outreach Process
- ◆ Environmental Clearance for Local Projects:
 - SR12 to SR12 Connector (Mangels Extensions)
- ◆ Environmental Clearance for projects with lengthy/complex process
 - Freeway Improvements – Alternatives 2D, 4B Modified and 6A Modified
 - I-680 to SR 12 East Connector (South Parkway)
 - Mangels Connection to SR 12 East
- ◆ Green Valley Road Overcrossing PSR Update
- ◆ HOV Connection between I-80 and I-680 Evaluation
- ◆ Phasing Plan for Segment 1
- ◆ SR 12 West Truck Climbing Lane PR/EC
- ◆ Corridors Outside Segment 1
 - Initiate study for remaining segments
 - Evaluate options for truck scales relocation
 - Prepare funding plan
 - Create Right of Way Protection Plan



DATE: October 2, 2001
TO: STA Board
FROM: Rob Collison, Rob Collison Engineering
RE: Highway 12 (Jamison Canyon) Project

Background:

Caltrans has initiated Preliminary Design and Environmental Studies for 4-laning Highway 12 (Jamison Canyon) from the I-80 / 12 Interchange to the 12 / 29 Intersection. The aerial photography and topographic mapping for the plans will be available by mid-December 2001.

Options being considered range from a 4-lane expressway (with 60' median) to 4-lane road with median barrier. Rail, bicycle, transit, and trail needs and options are also being examined.

Coordination will be required with the I-80 / I-680 Interchange, the 12 / 29 Interchange, and the truck climbing lane on Hwy 12 from I-80 to Red Top Road.

Funding - \$7M of TCRP funds identified for the project. \$4.1M has been allocated for the environmental process, \$2.9M will be applied to PS&E.

Discussion:

Caltrans is following the schedule included in the 1999 PSR (EO) for this project. The schedule shows environmental clearance in 2005, start of construction in 2009, and completion of construction in 2012. STA staff are working with Caltrans to develop on a faster project schedule. If Caltrans is short of resources, the STA could consider using outside consultants to speed up the process.

Caltrans current estimates (assuming a 75' wide median) include \$84M for R/W and Construction, and \$21M for support costs. Reducing the width of the median would significantly reduce the project cost, and also reduce environmental impacts.

Informational public workshops (project scoping) to present and discuss the project will be held in both Solano (November 8th) and Napa Counties in November / December 2001.

Recommendation:

Informational



DATE: October 2, 2001
TO: STA Board
FROM: Elizabeth Richards, SCI Program Director
RE: 2001 Commute Profile

Background:

The ninth edition of the Bay Area Commute Profile report was released the week of September 24. This report includes not only regional, but also county level data. The report was funded by the Metropolitan Transportation Commission (MTC) and prepared by RIDES for Bay Area Commuters.

The results are based on data collected between March 26 and May 18, 2001. Regionwide, the survey sample included 3600 individuals comprised of 400 residents from each of the nine Bay Area counties. Individuals surveyed were over the age of 18, and employed full-time (35 hours or more/week) outside the home. The report includes statistics on mode splits, travel times and distances, perceptions of traffic conditions, park and ride usage and functionality, HOV lane usage and influence, and much more.

Commute Profile 2001 was originally due to be released to the media the week of September 10. Due to the national tragedies and natural media focus on them, the Commute Profile 2001 release was postponed until September 24. Even with the postponed release, the media has had limited interest in the report. STA staff handles the Napa and Solano media release and coordinates the timing with the regional release.

The results most relevant to Solano County are summarized below. For the region, there is a normal sampling error rate of two percent and a confidence level of 98%. For each county, there is a normal sampling error of five percent and a confidence level of 95%.

Discussion:

- Mode splits: Solano vs. Bay Area:

Mode	Solano	Bay Area
Drive Alone	73%	69%
Car/vanpool	24	17
Transit (Bus/rail/ferry)	2	10
Other (walk, bike, etc.)	1	4

- Car/vanpooling: With nearly 25 percent of Solano residents carpooling or vanpooling to work, Solano achieved the highest rate of car/vanpooling in the Bay Area. Regionally, the

car/vanpool mode split was 17 percent. In the past six years, Solano carpooling rates have been higher only once at 25% in 1999 and regionwide the rate of carpooling has not been at 17% since 1996.

- Transit: At 2%, the lowest level of transit usage by Solano residents was registered in eight years. This may have been in part due to a change in methodology which could have reclassified someone who drives a long way to take transit as a drive alone versus a transit user in years past.
- Distance, time and speed: Solano continues to have the longest average commute at 25 miles one-way and the second highest travel time and the fastest commute speed.
- Traffic perceptions: More people in Solano County believe that their commute has gotten worse as compared to last year in Solano and as compared to the region; 75% blame the decline on an increase in traffic.
- Long distance commutes: Regionwide, the average commute distance has increased by less than one mile since the first Commute Profile survey in 1992. The percentage of commuters classified as long distance (41+ miles one-way) has decreased since 1999 from 8% to 6% in 2001.
- HOV Lanes: Regionwide, 40% of commuters have an HOV lane along their route. Of those with a carpool lane along their route and use an HOV mode (5% who carpool, vanpool, or use transit), 60% use the lane on a regular basis (carpool, vanpool, or transit). Eighty percent of carpoolers using an HOV lane save time and save an average of 23 minutes on their way to work. The time saved has increased steadily over the last three years from 16 minutes to 23 this year. Only 8% of the HOV users stated that they would continue to carpool, vanpool or use transit if the HOV lane did not exist.
- Potential Use of Alternative Modes: As compared to the region, Solano commuters are the most positive about possibly carpooling and the least likely to consider bicycling.
- Park and Ride Lots: Regionwide, 63% were familiar with PNR lots and 31% had a PNR lot along their route to work. Twelve percent had used a PNR lot. In general, users of PNR lots had good perceptions of them: 83% agreed they are convenient places to meet carpools or transit and 73% agreed that they are well-maintained. More felt personally safe in the lot (85%) than agreed that PNR lots are a safe place to leave a car (78%).

Recommendation:

Informational



DATE: October 3, 2001
TO: STA Board
FROM: Elizabeth Richards, SCI Program Director
RE: Rideshare Week Update

Background:

October 1 – 5, 2001 California Rideshare Week was celebrated in the Bay Area. Solano Commuter Information (SCI) organized the Solano and Napa counties campaign. At the heart of the campaign was encouraging individuals to pledge to use an alternative to driving alone at least one day during Rideshare Week with the long-term goal of incorporating the non-drive alone commute into a regular routine. The campaign is also used to reward and reinforce the use of alternative modes by existing users.

Discussion:

The Rideshare Week campaign was launched to employers and the public in late August. A positive response has been received overall though somewhat dampened since the September 11 tragedies. Through Tuesday, October 2, 2001 over 1070 pledge cards have been received. This year the deadline for pledge cards is October 12 to be eligible for the local and regional prizes including the trip for two to Paris. There are still several events to be held during Rideshare Week and pledge cards are expected to continue to be received through a variety of sources.

Rideshare Week events included Monday, October 1: (6am –8:30am) meeting and greeting Amtrak Capitol Corridor train riders in Suisun. Tuesday, October 2: Goodie bags for passengers on the 6am, 6:30am, and 8am ferry runs and a drawing for a monthly ferry pass on each trip. Wednesday, October 3: staffed Rideshare Week booth at Genentech in Vacaville. Thursday, October 4: Meet and greet bus, carpool, and vanpool riders at Vacaville Regional Transportation Center (5:30am –8am); Fairfield Transportation Center (5:30am – 8am) and a midday staffed booth at UC Davis Transportation Fair. A Rideshare Week event previously scheduled at United Airlines in San Francisco (where many Solano vanpools travel to) was cancelled for obvious reasons. Staff would like to thank the Board for participating in several of these events.

Much of Rideshare Week's success is thanks to employer involvement and a wide variety of local sponsorships. At least two dozen employers promoted Rideshare Week. Cash sponsorship and service credits totaling \$1500 were received from Genentech, Hines Nurseries Inc, Kinko's of Fairfield, and VPSI. Local prizes were donated by BART, Amtrak Capitol Corridor, Ulatis RCD/Solano Wildlife Committee, Fairfield/Suisun Transit, Kinko's of Fairfield, VINE Transit, Vacaville City Coach, Vallejo Transit, Vallejo Baylink Ferry, Six Flags Marine World, and Jelly Belly. The City of Fairfield and City of Vacaville donated staff time and refreshments for events during Rideshare Week. The following transit services sponsored a Free Fare Day on October 4,

2001: American Canyon Transit, Benicia Transit, Calistoga HandyVan, Fairfield/Suisun Transit, Vacaville City Coach, VINE Transit, VINE Go, and Yountville Shuttle. Dixon Read-Ride offered a free ride coupon.

A further update of Rideshare Week will be provided at the Board meeting.

Recommendation:
Information



DATE: October 3, 2001
TO: STA Board
FROM: Daryl Halls, Executive Director
Nancy Whelan, Nancy Whelan Consulting
RE: Route 30 Performance

Discussion:

The Ridership on Route 30 (Fairfield-Vacaville-Dixon-Davis) continues to remain low. The Transit Consortium recently discussed the current trends of the route and the participating transit operators and Wilbur Smith Associates, our Transit Element Consultant, are beginning to look at options to improve performance. See attached report entitled "Route 30 Bus Service performance FY 2000-01".

Recommendation:
Informational

**ROUTE 30 BUS SERVICE PERFORMANCE
FY 2000-01**

	1st Quarter FY 2001 ⁽¹⁾	2nd Quarter FY 2001	3rd Quarter FY 2001	4th Quarter FY 2001	Total ⁽²⁾
Total Cost	\$12,254	\$37,940	\$35,580	\$31,480	\$117,254
Fare Revenue	\$836	\$3,864	\$3,398	\$3,696	\$11,794
Revenue Service Hours	239				
Revenue Vehicle Miles	3,070	17,542	17,272	17,011	54,895
Passengers	714	3,080	2,844	3,110	9,748
Avg Weekday Ridership	35.7	48.9	44.4	48.6	46.2
Actual Farebox Ratio	6.8%	10.2%	9.5%	11.7%	10.1%

Notes:

(1) Month of September 2000 only. Service was operated by Yolobus for July and August 2000.

(2) Ten months operation, September 2000 - June 2001.



DATE: October 2, 2001
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst
RE: 2001 Legislative Report

Background:

September 14, 2001, was the last day for the Assembly and Senate to pass bills. October 14th is the last day for the Governor to sign or veto bills.

Discussion:

AB 1171 – Toll Bridge Funding: This bill establishes requirements and provisions to finance the seismic retrofit cost overruns on the states toll bridges. It identifies the source and amounts and assigns responsibility and extends the \$1 surcharge on the Bay Area Bridges beyond January 1, 2008 for a specified time. The bill would require the annual transfer of excess tolls to Bay Area Toll Authority.

AB 1296 – Transportation: Commuter Rail: This bill has been added to the matrix because it is the vehicle that would extend potential commuter rail service between Auburn and Dixon. The bill was amended on September 14, 2001, and the hearing was cancelled at the request of the author. This bill will likely be heard in committee in January 2002.

Recommendation:

Informational

Solano Transportation Authority
2001 Legislative Matrix
September 2001

State Legislation Bill/Author	Subject	Status	Position
AB 227 (Dutra) Permanent shift of Sales Tax on Gas to Transportation Purposes	The Bill originally made permanent the extension of the redirection of the sales tax on gasoline to fund the Traffic Congestion Relief Program. <i>This measure was amended by the Assembly Appropriations Committee to remove Assemblyman Longville as author of the bill (replacing him with Dutra) and would limit the length of the transfer to only two fiscal years 2006-2008.</i>	Referred to the Senate Committee on Transportation (hearing postponed by committee)	Support
AB 321 (Vargas) Congestion Relief Transportation Trust Fund	This bill would require that current sales tax collected on the sale or lease of new or used motor vehicles be transferred from the General Fund to the newly created "Congestion Relief Transportation Trust Fund." The Bill would also require that certain percentages of the money in the fund be directed to a number of separate accounts (17) created within the fund and would also make permanent the extension of the redirection of the sales tax on gasoline enacted last year to fund the Traffic Congestion Relief Program.	Amended 4/16/01 Re-referred to the Committee on Transportation (hearing canceled at the request of the author)	Watch
AB 1171 (Dutra) Toll Bridge Funding	This bill establishes requirements and provisions to finance the seismic retrofit cost overruns on the states toll bridges. It identifies the source and amounts and assigns responsibility and extends the \$1 surcharge on the Bay Area Bridges beyond January 1, 2008 for a specified time. The bill would require the annual transfer of excess tolls to Bay Area Toll Authority.	Amended 9/14/01 To enrollment	Watch
AB 1296 (Thomson) Transportation: Commuter Rail	This bill would expand the purposes for which \$35 million allocated by CTC may be expended to include intercity rail service and would specify that the service is to be between the Cities of Auburn and Dixon.	Amended 9/14/01 Hearing cancelled at request of author	Support
ACA 4 (Dutra and Longville) Sales and Use Tax Revenues	This Constitutional Amendment would require that all moneys collected on the sale or use of motor vehicle fuel during the fiscal year be transferred to the Transportation Investment Fund. The Amendment would, for the 2003-04 to 2007-08 fiscal years, require moneys in that fund to be allocated for transportation purposes provided in a specified statute and for the fiscal year 2008-09	Chaptered	Support

	fiscal year and each fiscal year thereafter require moneys in the fund to be allocated only for transportation purposes specified by this measure.		
SB 547 (Figueroa) Transit Pass Tax Credit	This Bill would authorize a credit against Personal Income Tax Law and the Bank and Corporation Tax Law for each taxable year beginning on or after January 1, 2001, in specified amounts, for the cost paid or incurred by employers who provide subsidized transit passes to their employees. In addition, the bill would also require the California Research Bureau to report to the Legislature on the credit created by this bill. Would also take effect immediately as a tax levy.	Senate Revenue and Taxation (hearing canceled by author)	Support
SB 829 (Karnette) Permanent shift of the Sales Tax on Gas to Transportation Purposes	This Bill would make permanent the extension of the redirection of the sales tax on gasoline enacted last year to fund the Traffic Congestion Relief Program <i>Language regarding the funding split has been removed from the bill.</i>	Senate Committee on Appropriations (held in committee under submission)	Watch
SB 873 (Torlakson) Regional Transit Expansion Agreement	This Bill would require MTC to develop a new Regional Transit Expansion Agreement for the San Francisco Bay Area by June 30, 2002, incorporating information from specified studies in cooperation with congestion management agencies in Alameda, Contra Costa, San Mateo, Santa Clara, and the City and County of San Francisco Bay. <i>Marin, Napa and Solano Counties have been added to the agreement process.</i>	Assembly, read first time (suspended)	Support
SB 910 (Dunn) General Plans- Housing Elements	This Bill would require the Controller to reduce the monthly allocation of specified gas tax funds disbursed under various fuel tax laws to any city, county, or city and county whose third or subsequent revision of its housing element is not in substantial compliance with state law and to <i>hold those funds in escrow until the city, county or city and county is compliant with housing element requirements.</i> The Bill would also require the department to report to the Controller monthly a list of noncompliant jurisdictions.	Assembly – read first time (suspended)	Oppose
SCA 3 (Karnette) Mass Transit Vehicles: Eligibility for Motor Vehicle Fuel Taxes and Fees	This Bill would amend the State Constitution to authorize the expenditure of revenues derived from the state fuel tax and motor vehicle fees and taxes for the capital, maintenance and operating costs for public mass transit vehicles, thereby eliminating the current restriction in Article XIX of the State Constitution.	Re-referred to the Committee on Transportation (hearing date 5/1/01 – failed by 1 vote)	Oppose
SCA 5 (Torlakson) Local Government – Special	This Bill would amend the State Constitution to authorize a local government with the approval of the majority (rather than 2/3) of	Committees on Transportation and	Support

Taxes – Transportation	its voters voting on the proposition to impose a special tax if the tax is imposed exclusively to fund transportation projects and services.	Constitutional Amendments (set for hearing 8/22/01)	
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SHAW/YODER, *inc.*
LEGISLATIVE ADVOCACY

October 3, 2001

To: Board Members, Solano Transportation Authority (STA)
Daryl Halls, Executive Director

Fm: Shaw / Yoder, Inc.

Re: Status Report

General Outlook

The Legislature has gone home for their interim recess. The possibility that the Legislature might return for a third extraordinary session on energy disappeared yesterday when Southern California Edison (SCE) settled a lawsuit with the Public Utilities Commission that obviates, for the time being, any need for legislation designed to bail out SCE. Thus, this legislative year will officially close on October 14, the last day that the Governor can act on bills prior to the Legislature's return in January.

The Year Ahead

The outlook for next year is grim. Projections are that the State may face a general fund deficit in the range of \$3-5 billion. As you will recall, the general fund was used for some time to purchase electricity on behalf of the utilities. The tab for these purchases amounted to approximately \$6 billion. This summer, legislation was passed to allow the State Treasurer to issue \$12.5 billion in bonds that would be used in part to repay the general fund the \$6 billion it is owed. Complications at the Public Utilities Commission have delayed the issuance of these bonds. In fact, the State Treasurer recently stated that the bonds are in danger of not being issued in time for the passage of the 2002-03 state budget. This could result in a deficit at the state level of as much as \$10 billion.

\$2.6 Billion Park Bond Slated for the March, 2002 Statewide Ballot

Perhaps one of the greatest achievements of this legislature was to place on the March, 2002 statewide ballot a \$2.6 billion park bond, AB 1602 (Keeley). Although the bill does not contain a specific earmark for non-motorized trails projects, it is our understanding that non-motorized trails projects could be funded out of certain funds identified in the bond. If the bond passes, we would expect a large amount of these funds to be programmed as part of the process in developing the 2002-03 state budget. Under this scenario, we would be pleased to assist the STA in attempting to secure a Solano-specific earmark.

TEL: 916.446.4656

FAX: 916.446.4318

1414 K STREET, SUITE 320

SACRAMENTO, CA 95814

Memo to STA Board
October 3, 2001
Page 2 of 2

Seismic Retrofit of Toll Bridges

The controversy surrounding the funding for seismic retrofit of toll bridges culminated in the passage of AB 1171 (Dutra), which the Governor is expected to sign. One lesser-known aspect of AB 1171, as noted in the attached analysis, is that it would "require the annual transfer of any excess toll revenues to the Bay Area Toll Authority (that is, MTC) beyond the amount needed for financing and debt service each year, upon the substantial completion of the seismic construction work, as specified. (Stated in a different way: once the construction work was completed, if the annual revenue from the \$1 toll exceeded the amount needed to pay off the tolls' share of construction and financing costs, the excess would be transferred to the MTC for Bay Area transportation purposes, including other improvements to toll bridges, water transit (ferry) services, or rail capital improvements authorized in current law.)"

Commuter Rail Legislation

We were successful in securing a bill, AB 1296 (Thomson), that would clearly authorize the STA, the Yolo County Transportation District, Sacramento Regional Transit and the Placer County Transportation Planning Agency to study the possibility of intercity or commuter rail service between Auburn and Dixon. AB 1296 is already in the State Senate and we expect to be able to move the bill to the Governor in January.

Attachment



DATE: October 3, 2001
 TO: STA Board
 FROM: Robert Guerrero, Planning Assistant
 RE: Funding Opportunities (For Information Only)

The following funding opportunities will be available to STA members during the next few months. Also attached are fact sheets for each program.

Fund Source	Application Available From	Applications Due
Alternative Fuels Infrastructure Program	Alan Argentine California Energy Commission (916) 654-4689	October 26, 2001 5 p.m.
Environmental Justice Demonstration Grant Program	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Environmental Enhancement Mitigation Program (EEM)	Kevin Trent Program Coordinator (510) 622-5911	November 16, 2001
Transit Technical Planning Assistance*	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Statewide Planning Studies*	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Transit Professionals Development*	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Community Based Transportation Planning*	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Partnership Planning*	Norman Dong Caltrans (916) 651-6889	November 16, 2001
Transportation for Livable Communities (TLC): Neighborhood Capital and Planning Grant Program	Ashley Nguyen MTC (510) 464-7809	Planning grants are expected to be due by late November. Capital grant applications will be available in January.
Traffic Engineering Technical Assistance Program	Christina Atienza MTC (510) 464-7700	Call for projects will begin in November. Applications will be due in December

* New funding opportunity



FUNDING OPPORTUNITY:

Alternative Fuels Infrastructure Program

Applications Due: 5p.m., October 26, 2001

TO: STA TAC

FROM: Robert Guerrero, Planning Assistant

This summary of the Alternative Fuels Infrastructure Program is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies and private agencies can demonstrate partnership with a public entity.

Program Description: The Alternative Fuels Infrastructure Program provides funding to assist public agencies in establishing alternative fuel dispensing facilities.

Funding Available: The California Energy Commission has made \$2.5 million available statewide for non-petroleum alternative fuels infrastructure. The maximum grant award per project is \$250,000.

Eligible Projects: Eligible projects include storage, dispensing, and/or electronic point-of-sale (EPOS) equipment at designated facilities. Electric vehicle infrastructure will not be funded through this program.

Further Details: Grant awards are based on a cost share allocation. Application package was made available September 10, 2001. Workshops are being held on 18th and 21st of September. The deadline for questions is September 28, 2001.

Program Contact Person: Alan Argentine, California Energy Commission, (916) 653-4470.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

**Environmental Justice Demonstration Grant Program
FY 2001/02**

Applications Due: November 1, 2001

TO: STA TAC

FROM: Robert Guerrero, Planning Assistant

This summary of the Environmental Justice Demonstration Grant Program funds is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments.

Program Description: Funding for this program is designed to assist in transportation planning related projects.

Funding Available: \$3 million statewide with a maximum of \$300,000 per project.

Eligible Projects: Planning projects involving identifying transportation needs and concerns for low-income and minority communities, demographic and other technical analysis for transportation planning purposes, safety assessments for transportation infrastructure, feasibility studies for transportation systems and facilities, community development projects with a transportation component, promotion of new technology to improve access and mobility, and promotion of energy efficiency in transportation (e.g., transit, pedestrian, bicycle, and alternative fuels).

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Transit Technical Planning Assistance

Applications Due: November 16, 2001

TO: STA Board

FROM: Robert Guerrero, Planning Assistant

This summary of the Transit Technical Planning Assistance funds is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments may apply through RTPAs/MPOs.

Program Description: This program provides funding for public and intermodal transportation planning studies in rural transit areas.

Funding Available: \$478,806 statewide with a maximum of \$80,000 per project. A local match of 11.47% is required.

Eligible Projects: Short Range Transit Development Plans, Transit Marketing Plans, Site Selection Studies, Transit Service Implementation Plans, Ridership Surveys, Social Service Improvement Studies, and Coordination Studies.

Further Details: A total of \$478,806 will be available in FY 2001/02 and an estimated \$478,806 will be available in FY 2002/03 (pending state budget approval).

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Statewide Planning Studies

Applications Due: November 16, 2001

TO: STA Board

FROM: Robert Guerrero, Planning Assistant

This summary of the Statewide Planning Studies is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments may apply through RTPAs/MPOs.

Program Description: This program is designed to fund studies on transit issues having statewide or multi-regional significance to assist in reducing urban transportation needs and improving transit service.

Funding Available: \$878,806 is available statewide with a maximum of \$300,000 per project. A local match of 11.47% is required.

Eligible Projects: Statewide transit planning surveys and research, GIS development, Transit planning handbook/ procedures development for transportation.

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Transit Professionals Development

Applications Due: November 16, 2001

TO: STA Board

FROM: Robert Guerrero, Planning Assistant

This summary of the Transit Professionals Development is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments may apply through RTPAs/MPOs.

Program Description: This program is designed to fund training and development of transit planning professionals and students.

Funding Available: \$300,000 is available statewide with a maximum of \$50,000 per project. A local match of 11.47% is required.

Eligible Projects: Formal Classes, Workshops, and internships for university students.

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Community Based Transportation Planning

Applications Due: November 16, 2001

TO: STA Board

FROM: Robert Guerrero, Planning Assistant

This summary of the Community Based Transportation Planning is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments may apply through RTPAs/MPOs.

Program Description: This program is designed to fund transportation/land use planning projects that support livable community concepts.

Funding Available: \$3,000,000 is available statewide with a maximum of \$300,000 per project. A local match or in kind contribution of 20% is required.

Eligible Projects: Planning projects that have a transportation objective in the following areas: transit oriented development, mixed-use development, pedestrian/bicycle/transit linkages, jobs and housing balance, community/economic development, etc.

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Partnership Planning

Applications Due: November 16, 2001

TO: STA Board

FROM: Robert Guerrero, Planning Assistant

This summary of the Statewide Planning Studies is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private and non-profit organizations, community-based organizations, and Native American Tribal Governments may apply through RTPAs/MPOs.

Program Description: This program is designed to fund regional transportation planning studies having statewide or multi-regional significance.

Funding Available: \$847,700 is available statewide with a maximum of \$300,000 per project. A local match of 20% is required.

Eligible Projects: Regional transportation planning studies with a state wide or multi-regional perspective and benefit.

Program Contact Person: Norman Dong, Caltrans Office of Policy Analysis & Research, (916) 651-6889.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Environmental Enhancements and Mitigation Program

Applications Due: November 16, 2001

TO: STA TAC

FROM: Robert Guerrero, STA Planning Assistant

This summary of the 2000-01 Environmental Enhancement and Mitigation Program (EEM) is intended to assist jurisdictions that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Local and state units of government.

Program Description: Grants to offset vehicular emissions for highway landscaping, resource lands, and roadside recreation.

Funding Available: \$10.0 million available statewide. A local match is not required in this program. However, projects are evaluated and given credit for other sources of cash contributions, which are included in project cost estimates and budgets.

Eligible Projects: Landscaping, acquisition, restoration or other mitigation of resource lands, and projects that provide for the acquisition and/or development of roadside recreation including parks, roadside rests, overlooks and trails.

Further Details: Grants are generally limited to \$250,000. Applications can be obtained by calling the Air Resources Board. Final decision on project approvals is expected at the July CTC meeting. The STA previously acquired a \$250,000 grant for the Solano Bikeway.

Program Contact Person: Kevin Trent, EEM Program Coordinator Caltrans District 4, (510) 622-5911.

STA Contact Person: Robert Guerrero, STA Planning Assistant, (707) 422-6491



FUNDING OPPORTUNITY:

Transportation for Livable Communities (TLC): Neighborhood Capital, Planning Grant Program, and Housing Incentives Program (HIP)

*Planning applications due in approximately November/ December
Capital grants and HIP applications will be made available in January*

TO: STA TAC

FROM: Robert Guerrero, Planning Assistant

This summary of the Transportation for Livable Communities (TLC) program funds is intended to assist jurisdictions plan projects that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Local jurisdictions, transportation service providers and community organizations in the San Francisco Bay Area.

Program Description: The Transportation for Livable Communities (TLC) program has planning and capital grants available for local agencies to develop and plan community-oriented transportation projects.

Funding Available: Approximately \$100,000 is available for planning grants and approximately \$18 million will be available for capital projects (\$9 million for TLC and \$9 million for HIP) for the nine-county Bay Area. Local match is not required for planning grants, however, at least 11.5% local match is required for capital projects.

Eligible Projects: Eligible TLC projects include streetscape improvements and transit-, pedestrian-, and bicycle-oriented developments. Projects that provide pedestrian, bicycle and transit links to these centers will qualify for this program.

Further Details: As part of the TLC program, an additional \$9 million is set aside for the HIP program. The HIP capital grants are for projects that create compact housing near transit oriented developments.

Program Contact Person: Ashley Nguyen, Metropolitan Transportation Commission (510) 464-7809.

STA Contact Person: Robert Guerrero, STA Planning Assistant (707) 422-6491



FUNDING OPPORTUNITY:

Traffic Engineering Technical Assistance Program (TETAP)

*Call for projects will begin in early November
Applications will be due in December*

TO: STA Board

FROM: Robert Guerrero, STA Planning Assistant

This summary of the Traffic Engineering Technical Assistance Program (TETAP) is intended to assist jurisdictions that are eligible for the program. Contact STA or MTC for project criteria and examples of past Letters of Interest with Project Descriptions.

Eligible Project Sponsors: Public agencies

Program Description: This program is designed to assist Bay Area jurisdictions with traffic and engineering assistance and expertise for specific engineering projects.

Funding Available: MTC anticipates awarding approximately \$220,000 in TETAP grants for the 2001 cycle. Funding for specific projects typically range from \$10,000 to \$20,000.

Eligible Projects: Projects include re-timing signal systems, analysis of an arterial operational problem and conceptualizing a solutions, analysis of bicycle and pedestrian facilities, and preparing costs estimates and other technical materials for a grant application to implement a solution.

Further Details: Project solicitations will begin in November 2001 and qualifying projects will be selected in December. The STA will provide interested agencies with appropriate deadlines as they become available.

Program Contact Person: Christina Atienz, Metropolitan Transportation Commission, (510) 464-7700.

STA Contact Person: Robert Guerrero, STA Planning Assistant, (707) 422-6491

*Agenda Item XI.H
October 10, 2001*



DATE: October 2, 2001
TO: STA Board
FROM: Kim Cassidy, Administrative Assistant
RE: STA Meeting Schedule (October – December 2001)

Background:

Attached is the STA meeting calendar for the period October 11 through December 31, 2001.

Fiscal Impact:

None.

Recommendation:

Informational

Attachment

STA MEETING SCHEDULE (October 11 – December 31, 2001)

DATE	TIME	DESCRIPTION	LOCATION	CONFIRMED
Oct. 11	10:30 a.m.	Solano Bikeway Ribbon Cutting Ceremony	Hiddenbrooke, Vallejo	X
Oct. 19	1:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Public Library	X
Oct. 31	10:00 a.m.	SolanoLinks Consortium	STA Conference Room	X
Oct. 31	1:30 p.m.	STA Technical Advisory Committee	So. Co. Trans. Dept Conf. Rm	X
Nov. 7	11:00 a.m.	STA Executive Committee Meeting	STA Conference Room	X
Nov. 7	6:30 p.m.	MTC/Solano County Unmet Transit Needs Hearing	Solano Board of Supervisors	X
Nov. 8	6:00 p.m.	Highway 12 (Jameson Canyon) Public Hearing	TBD	
Nov. 14	TBD	STA Board Meeting	Rio Vista RR Museum	X
Nov. 14	6:00 p.m.	4 th Annual STA Awards Ceremony	Rio Vista RR Museum.	X
Nov. 15	10:00 a.m.	Solano Napa Joint Subcommittee	City of Napa	
Nov. 16	1:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Public Library	X
Nov. 28	10:00 a.m.	SolanoLinks Consortium	STA Conference Room	X
Nov. 28	1:30 p.m.	STA Technical Advisory Committee	So. Co. Trans. Dept Conf. Rm	X
Dec. 5	11:00 a.m.	STA Executive Committee Meeting	STA Conference Room	X
Dec. 6	6:30 p.m.	Bicycle Advisory Committee	STA Conference Room	X
Dec. 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
Dec. 21	1:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Public Library	X