



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

December 11, 2002

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA
6:00 P.M. Budget Workshop
6:30 P.M. Regular Meeting

5:45 P.M. Closed Session**

MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY

To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

STA Board Members:

- John Silva, Chair
County of Solano
- Jim Spering, Vice Chair
City of Suisun City
- Pierre Bidou
City of Benicia
- Mary Ann Courville
City of Dixon
- Karin MacMillan
City of Fairfield
- Marci Coglianesse
City of Rio Vista
- Rischa Slade
City of Vacaville
- Dan Donahue
City of Vallejo

STA Alternates:

- Barbara Kondylis
- Michael Segala
- Dan Smith
- Gil Vega
- Harry Price
- Ed Woodruff
- David Fleming
- Pete Rey

ITEM

BOARD/STAFF PERSON

CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Section 54957.6; Agency designated representative: STA Board Chair and Vice-Chair; Unrepresented Employee: Executive Director.

- I. **CALL TO ORDER – CONFIRM QUORUM** Chair John Silva
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **OPPORTUNITY FOR PUBLIC COMMENT (6:35 – 6:40 p.m.)**
- V. **EXECUTIVE DIRECTOR’S REPORT (6:40 – 6:45 p.m.) – Pg 1** Daryl Halls
- VI. **COMMENTS/UPDATE FROM STAFF, CALTRANS AND MTC (6:45-6:50 p.m.)**
 - A. Caltrans Report Yader Bermudez
Caltrans District IV
 - B. MTC Report Craig Goldblatt, MTC
- VII. **CONSENT CALENDAR**

Recommendation: Approve the following consent items in one motion (Note: Items under consent calendar may be removed for separate discussion) (6:50-6:55 p.m.) – Pg 7

 - A. **STA Board Minutes of November 13, 2002 –** Kim Cassidy
Recommendation: Approve STA Board Minutes of November 13, 2002 - Pg 9
 - B. **Draft STA TAC Minutes for November 27, 2002** Kim Cassidy
Informational - Pg 15
 - C. **Contract Amendment No. 3-
Project Delivery Management Group for
Project Management Services for the I-80/I-680/I-780
Corridor Study and the I-80/I-680/SR12 Interchange
(including North Connector) Project** Mike Duncan
Recommendation: Authorize the Executive Director to amend the consultant contract with the Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the Environmental Phase of the I-80/I-680/SR12 Interchange and North Connector projects for an amount not to exceed \$192,000 Until March 31, 2004- Pg 19

- D. Approval of New PCC Members** Jennifer Tongson
Recommendation: Appoint Carol Freeman as a Member at Large representative of the Paratransit Coordinating Council (PCC)– Pg 21
- E. Approval of PCC 2003 Work Plan** Jennifer Tongson
Recommendation: Approve the Paratransit Coordinating Council (PCC) Work Plan for 2003 calendar – Pg 25
- F. Letter of Support for MTC JARC Earmark for LIFT Program** Elizabeth Richards
Recommendation: Approve and authorize the STA Board Chair to sign the attached letter of support – Pg 29
- G. BAC Work Plan for 2003** Robert Guerrero
Recommendation: Approve the Bicycle Advisory Committee (BAC) Work Plan for the 2003 Calendar Year- Pg 31
- H. Adjustment to Compensation Ranges for SNCI Program Director and Administrative Services Director/Clerk of the Board And staff organizational change** Daryl Halls
Recommendation: Approve the following:
 1. Adjustment to the compensation range for SNCI Program Director job classification
 2. Adjustment to the compensation range for the Office Administrator/Clerk of the Board job classification and authorize modification of the position to Administrative Services Director/Clerk of the Board
 3. Authorize replacing Outreach Coordinator with Administrative Assistant position
 - Pg 33
- I. Cost of Living Adjustment for STA Employees** Daryl Halls
Recommendation: Approve a 3% cost of living adjustment for STA staff as part of the STA's FY 2002/03 budget- Pg 45

VIII. ACTION ITEMS – FINANCIAL

- A. Participation in Amicus Curiae Brief in Bayview Hunter's Point, et al. v. Metropolitan Transportation Commission** Charles O. Lamoree
Recommendation: Authorize STA's participation as amicus curiae in the above referenced brief and further authorize the contribution of \$1,000 by STA toward the legal costs for this matter (6:55-7:00 p.m.) – Pg 47

- B. Approval of Revised Budget FY 02-03/03-04** Daryl Halls
Recommendation: 1. Approve the revised STA budget format as specified in attachment B, 2. Approve the revisions to the STA's FY 2002/03 budget as specified in attachment C, 3. Approve the expenditure plan for FY 2002/03 STAF funds as specified in attachment D, 4. Approve the expenditure plan for FY 2002/03 Regional STAF Paratransit funds as specified in attachment E and 5. Approve the expenditure plan for FY 2002/03 STIP/STP swap funds as specified in attachment F (7:00-7:05 p.m.) – Pg 51

IX. ACTION ITEMS – NON-FINANCIAL

- A. Draft Legislative Platform for 2003** Janice Sells
Recommendation: Authorize STA Staff to distribute the Draft 2003 Legislative Priorities and Platform to member agencies and interested parties for a 30-day review and comment
(7:05-7:10 p.m.) – Pg 63

X. INFORMATION ITEMS

- A. TIP Conformity Status** Mike Duncan
Informational (7:10-7:15 p.m.) – Pg 71
- B. Projects for Federal (STP/CMAQ) and State (STIP) Funding** Mike Duncan
Informational (7:15-7:30 p.m.) – Pg 83

(No Discussion Necessary) -
- C. Status of Bridge Toll Discussions and Project Priorities** Daryl Halls
Informational – Pg 89
- D. Pedestrian Safety in California** Dan Christians
Informational – Pg 119
- E. Funding Opportunities Summary** Robert Guerrero
Informational – Pg 127

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT – Next Meeting: January 8, 2003 at Suisun City Council Chambers.



MEMORANDUM

DATE: December 5, 2002
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – December 2002

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

STA Budget Workshop/Revision (*)

A revision to the FY 2002/03 budget has been agendized for Board consideration (agenda item # VIII.B). The recommended budget revisions provides the resources necessary to support the STA's operations, core activities of planning and project development, STA programs, the SNCI program, transit programs, and various local agency projects. This year is expected to be an austere budget year for the State of California, our member agencies, and for transportation. In consultation with the STA's Executive Committee, I have scheduled a short budget workshop for the STA Board prior to the December 11th Board meeting. This will provide the full STA Board with the opportunity to become more familiar with the specifics and fund sources of the STA budget and ask staff questions prior to Board action at the regular Board meeting.

STA's Priorities for Proposed \$3 Bridge Toll (*)

STA staff is working closely with several of our transportation partners to ensure Solano County's transportation priorities are included in any proposed \$3 bridge toll legislation. Last month, the consultant to the Senate Select Committee distributed a list of his recommended projects. This list included the Express Bus on the I-80/680 corridors (capital and operating), Commuter Rail between Solano and Contra Costa (capital and operating), and the Vallejo Ferry and Intermodal Station (capital and operating). No highway improvements, such as the I-80/680/SR 12 Interchange, were included. Staff will be scheduling additional meetings with members of the STA Board, local transit staff, neighboring CMAs, MTC, Caltrans and Solano County members of the state legislature delegation to work on a package of the projects that meet the criteria of the Senate Select Committee and are consistent with the project priorities adopted by the STA Board.

Amicus Brief to Support MTC in Air Quality Lawsuit (*)

In response to a request from the Contra Costa Transportation Authority, STA Legal Counsel has prepared a staff report recommending the STA join in supporting MTC in an Amicus brief and provide \$1,000 to help defray the legal costs. Charles Lamoree, STA Legal Counsel, will provide an update at the meeting.

State Budget Picture Worsens/Transportation Pursues 55% Threshold

The California State budget deficit has ballooned to at least \$21 billion and Governor Gray Davis has called the State Legislature into an emergency session this month to begin the arduous task of trying to reduce the budget deficit. The immediate target is an initial reduction of at least \$5 billion. Staff and Shaw/Yoder are monitoring these deliberations. Concurrently, statewide transportation advocates are considering potential options for lowering the voting threshold from the current 66.7% voter approval threshold. Several State Legislators have indicated their interest in carrying this legislation. The challenge will be to gather support behind a proposal that can be successful and provides the flexibility for each county to develop a transportation expenditure plan that addresses its specific transportation needs and priorities.

Federal Reauthorization Around the Corner

The reauthorization of TEA 21 is scheduled to occur in 2003. I will be joining with Jim Sperring to participate with MTC on their annual trip to Washington D.C. in early March. Mike Miller, Ferguson Group, is working with staff to schedule a trip for members of the STA Board to advocate for earmarks for the STA's four priority federal projects. This will likely take place in early April.

STA/YSAQMD Conference on Transportation/Land Use/Air Quality (*)

STA staff has been working with YSAQMD staff to plan for a Transportation/Land Use/Air Quality Conference. The tentative date for the conference is Friday, April 11, 2003, and will be held at the Travis Federal Credit Union in Vacaville. This conference will provide a wonderful opportunity to highlight a number of the TLC candidates being developed by our member agencies and staff is preparing to work with the Alternative Modes Subcommittee to begin developing STA's TLC program. Several members of the STA Board will be contacted to participate in this event. Staff will provide a overview of the conference at the Board meeting of January 8, 2003.

STA Funds 27 of 34 Work Program Priorities

Earlier this year, the STA Board adopted an ambitious 34 item work plan of priority projects. The proposed budget revision submitted by staff will provide the resources to fund 15 additional work tasks increasing to 27 the number of tasks fully funded. In addition, staff has submitted two state planning grant requests (SR 113 MIS and Rio Vista Bridge Study) and has identified funds for two additional studies (Transit Consolidation and Regional Impact Fee Studies).

Staff Adjustments/Reclassifications Proposed (*)

With this agenda, I am recommending job reclassification adjustments for two of the STA's management staff, a cost of living increase of 3% for STA employees, and the replacing of an outreach coordinator job classification with a new administrative assistant position to provide additional administrative support.

Attachment:

Attached for your information are any key correspondence, the STA's list of acronyms and an update of the STA meeting calendar. Transportation related newspaper articles will be included with your Board folders at the meeting.

Solano Transportation Authority
Acronyms List
Updated 10/23/02

ABAG	Association of Bay Area Governments	ISTEA	Intermodal Surface Transportation Efficiency Act
ADA	Americans with Disabilities Act		
APDE	Advanced Project Development/Element (STIP)	ITIP	Interregional Transportation Improvement Program
AQMP	Air Quality Management Plan	ITS	Intelligent Transportation System
BAAQMD	Bay Area Air Quality Management District	JARC	Jobs Access Reverse Commute
BAC	Bicycle Advisory Committee	JPA	Joint Powers Agreement
BCDC	Bay Conservation and Development Commission	LTA	Local Transportation Authority
		LEV	Low Emission Vehicle
CALTRANS	California Department of Transportation	LIFT	Low Income Flexible Transportation
		LOS	Level of Service
CEQA	California Environmental Quality Act	LTF	Local Transportation Funds
CARB	California Air Resource Board		
CCTA	Contra Costa Transportation Authority	MIS	Major Investment Study
CHP	California Highway Patrol	MOU	Memorandum of Understanding
CIP	Capital Improvement Program	MPO	Metropolitan Planning Organization
CMA	Congestion Management Agency	MTC	Metropolitan Transportation Commission
CMAQ	Congestion Mitigation and Air Quality		
CMP	Congestion Management Program	MTS	Metropolitan Transportation System
CNG	Compressed Natural Gas	NEPA	National Environmental Policy Act
CTA	County Transportation Authority	NCTPA	Napa County Transportation Planning Agency
CTC	California Transportation Commission		
CTEP	County Transportation Expenditure Plan	NHS	National Highway System
CTP	Comprehensive Transportation Plan	OTS	Office of Traffic Safety
DBE	Disadvantage Business Enterprise	PCC	Paratransit Coordinating Council
DOT	Federal Department of Transportation	PCRPP	Planning and Congestion Relief Program
EIR	Environmental Impact Report	PDS	Project Development Support
EIS	Environmental Impact Statement	PDT	Project Delivery Team
EPA	Federal Environmental Protection Agency	PMP	Pavement Management Program
		PMS	Pavement Management System
		PNR	Park and Ride
FHWA	Federal Highway Administration	POP	Program of Projects
FTA	Federal Transit Administration	PSR	Project Study Report
GARVEE	Grant Anticipation Revenue Vehicles	RABA	Revenue Alignment Budget Authority
GIS	Geographic Information System	REPEG	Regional Environmental Public Education Group
HIP	Housing Incentive Program	RFP	Request for Proposal
HOV	High Occupancy Vehicle	RFQ	Request for Qualification
		RTEP	Regional Transit Expansion Policy

RTIP	Regional Transportation Improvement Program	TRAC	Trails Advisory Committee
RTMC	Regional Transit Marketing Committee	TSM	Transportation Systems Management
RTP	Regional Transportation Plan	UZA	Urbanized Area
RTPA	Regional Transportation Planning Agency	VTA	Valley Transportation Authority (Santa Clara)
SACOG	Sacramento Area Council of Governments	W2Wk	Welfare to Work
SCTA	Sonoma County Transportation Authority	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SHOPP	State Highway Operational Protection Program	YSAQMD	Yolo/Solano Air Quality Management District
SNCI	Solano Napa Commuter Information	ZEV	Zero Emission Vehicle
SOV	Single Occupant Vehicle		
SMAQMD	Sacramento Metropolitan Air Quality Management District		
<i>SP&R</i>	<i>State Planning and Research</i>		
SRITP	Short Range Intercity Transit Plan		
SRTP	Short Range Transit Plan		
STA	Solano Transportation Authority		
STAF	State Transit Assistance Fund		
STIA	Solano Transportation Improvement Authority		
STIP	State Transportation Improvement Program		
STP	Surface Transportation Program		
TAC	Technical Advisory Committee		
TAZ	Transportation Analysis Zone		
TCI	Transit Capital Improvement		
TCM	Transportation Control Measure		
TCRP	Transportation Congestion Relief Program		
TDA	Transportation Development Act		
TEA	Transportation Enhancement Activity		
TEA-21	Transportation Efficiency Act for the 21 st Century		
TDM	Transportation Demand Management		
TFCA	Transportation for Clean Air Funds		
TIP	Transportation Improvement Program		
TLC	Transportation for Livable Communities		
TMTAC	Transportation Management Technical Advisory Committee		
TOS	Traffic Operation System		

**STA MEETING SCHEDULE
(For The Calendar Year 2002)**

DATE	TIME	DESCRIPTION	LOCATION	CONFIRMED
Dec. 11	7:00 p.m.	STA Board Meeting	Suisun City Hall	X
Dec. 12	2:00 p.m.	Contra Costa-Solano Rail Study Meeting (sBART)	Benicia City Hall	X
Dec. 18	10:00 a.m.	Capitol Corridor JPA Board Meeting	Suisun City Hall	X
Dec. 18	10:00 a.m.	SolanoLinks Intercity Transit Consortium Mtg.	STA Conference Room	X

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DATE: December 4, 2002
TO: STA Board
FROM: Kim Cassidy, Office Administrator/Clerk of the Board
RE: CONSENT CALENDAR (Any consent calendar item can be pulled for discussion)

Recommendation:

The STA Board approve the following attached consent items:

- A. STA Board Minutes of November 13, 2002
- B. Draft STA TAC Minutes for November 27, 2002
- C. Contract Amendment No. 3-
Project Delivery Management Group for
Project Management Services for the I-80/I-680/I-780
Corridor Study and the I-80/I-680/SR12 Interchange
(including North Connector) Project
- D. Approval of New PCC Members
- E. Approval of PCC 2003 Work Plan for 2003
- F. Federal JARC Earmark for MTC LIFT
Program Letter of Support
- G. Approval of BAC Work Plan for 2003
- H. Approval of Revised Job
Reclassifications and Revised Staff Organizational Change
- I. Cost of Living Adjustment for STA Employees



SOLANO TRANSPORTATION AUTHORITY
Minutes of Meeting of
November 13, 2002

II. CALL TO ORDER - CONFIRM QUORUM

Chair Silva called the regular meeting to order at 4:57 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

John Silva (Chair)	County of Solano
Jim Spring (Vice Chair)	City of Suisun City
Pierre Bidou	City of Benicia
Mary Ann Courville	City of Dixon
Harry Price (Member Alternate)	City of Fairfield
Eddie Woodruff (Member Alternate)	City of Rio Vista
Rischa Slade	City of Vacaville
Dan Donahue	City of Vallejo

MEMBERS

ABSENT:

Karin MacMillan	City of Fairfield
Marci Coglianese	City of Rio Vista

STAFF

PRESENT:

Daryl K. Halls	STA-Executive Director
Chuck Lamoree	STA Legal Counsel
Dan Christians	STA-Assist. Exec. Director/Director for Planning
Mike Duncan	STA-Director for Projects
Kim Cassidy	STA-Office Administrator/Clerk of the Board

ALSO

PRESENT:

Charlie Jones, Jr.	County of Solano
Alan Nadritch	City of Benicia
Gary Cullen	City of Suisun City
Ed Huestis	City of Vacaville
Gary Leach	City of Vallejo
Sorel Klein	STA
Jason Massad	The Reporter-Vacaville
Greg Moberly	Times Herald-Vallejo

IV. APPROVAL OF AGENDA

On a motion by Vice Chair Spring, and a second by Member Bidou, the STA Board unanimously approved the agenda.

V. OPPORTUNITY FOR PUBLIC COMMENT

None provided.

VI. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following items:

- Measure E Fails Passage/STIA to Sunset
- STA's Priorities for Proposed \$3 Bridge Toll
- Regional Policies Debated/TIP Conformity to Lapse
- 5th Annual STA Awards to Showcase Transportation

VII. COMMENTS/UPDATE FROM STAFF, CALTRANS, AND MTC

A. Caltrans Report, Caltrans District IV:

None Reported

B. MTC Report:

None Reported

VIII. CONSENT CALENDAR

On a motion by Vice Chair Spring, and a second by Member Bidou, the Consent Calendar items were approved in one motion with the exception of: Agenda Item VII.E (I-80 Widening Value Analysis Report) which was pulled for separate discussion. Member Courville and Member Alternate Price abstained from the vote on Agenda Item VII.A (Approve STA Board Minutes of October 9, 2002).

A. Approve STA Board Minutes of October 9, 2002

Recommendation: Approve STA Board Minutes of October 9, 2002.

B. Approve Draft STA TAC Minutes for October 30, 2002

Recommendation: Approve STA Board Minutes of October 30, 2002.

C. Revised Projects for FY 2002/03 TFCA Program Manager Funds

Recommendation: Approve the City of Fairfield's request for an additional \$2,000 for electric charging station construction at the Fairfield Transportation Center and Solano Community College's request for an additional \$15,000 for electric charging station construction at the main campus location and authorize STA staff submit an amended 2002/03 TFCA Program Manager application to the BAAQMD to program these additional unallocated funds

D. Local Streets and Roads Update

Recommendation: Approve the attached Pavement Treatment Types and Unit Costs as a basis for determining unit costs to be used in Solano County Agencies' Pavement Management Systems

F. Approval of STA DBE Program

Recommendation: Formally adopt the STA DBE Program and DBE Goal of 6.3% for the STA for Federal Fiscal Year 2002/03 and authorize the Executive Director to forward the program to Caltrans for final approval

G. Resolution for new Master Agreement with Caltrans

Recommendation: Adopt the attached resolution approving a new Master Agreement with Caltrans

H. Authorization to hire outside Legal Counsel

Recommendation: By simple motion, approve the retainer agreement with Liebert, Cassidy and Whitmore for the provision of specialized legal services related to public sector labor and employment law

I. CTP Contract Amendment with Wilbur Smith Associates for Consultant Services Related to the Route 30 Bus Service

Recommendation: Authorize the Executive Director to enter into a \$7,590 contract amendment with Wilbur Smith Associates to cover the additional work needed to plan, revise and improve the future operation of the Route 30 bus service

On a motion by Vice Chair Sperring, and a second by Member Courville Agenda Item VII.E (I-80 Widening Value Analysis Report) was approved after some discussion.

E. I-80 Widening Value Analysis Report

Recommendation: Support the request to expand the Value Analysis Report to include feasible alternatives that retain oleanders in the median on I-80 for sections of I-80 in the City of Vacaville and Solano County.

VIII. ACTION ITEMS: NON-FINANCIAL

A. Status of Bridge Toll Discussions and Project Priorities

Daryl Halls summarized the status of bridge toll discussions. He reviewed five projects recommended to be submitted by the STA for consideration of Bridge Toll revenues. They include: 1.) I-80/680/SR12 Interchange, 2.) I-80 HOV Lane between SR 12 and I-505, 3.) Express Bus Operating and Capital along the I-80 and 680 Corridors, 4.) Vallejo Baylink Ferry Operating and Capital and 5.) Commuter Rail Operating and Capital between Solano and Contra Costa Counties.

He noted the overall estimate of revenue and the Capitol Corridor JPB's request for capital improvement funds as a system-wide project.

Chair Silva indicated he would need to see an accounting of current bridge toll revenue expenditures prior to supporting a \$3 bridge toll charge.

Recommendation: Authorize the Executive Director to request and/or support funding for five priority projects be considered for future Bridge Toll funding as follows:

1. I-80/680/SR12 Interchange
2. I-80 HOV Lane between SR 12 and I-505
3. Regional Express Bus Operating and Infrastructure along the I-80 and 680 Corridors
4. Vallejo Baylink Ferry Operating and Infrastructure
5. Commuter Rail Service between Solano and Contra Costa Counties

On a motion by Vice Chair Sperring, and a second by Member Slade, the Board unanimously approved this recommendation.

B. State Planning and Research Grant Submittals

Dan Christians reviewed the status of grant submittals. He stated that the STA staff proposes to re-submit the Rio Vista Bridge Feasibility Study Project application and an application for the Highway 113 Corridor/MIS Study for 2003-04 and 2004-05 State Planning and Research funds.

Recommendation: Authorize a resolution authorizing the STA Executive Director to submit applications for the Rio Vista Bridge Feasibility Study and the Highway 113 Corridor/MIS Study for the 2003-04 and 2004-05 State Planning and Research Grant program cycles

On a motion by Member Donahue, and a second by Member Alternate Price, the Board unanimously approved this recommendation.

IX. ACTION ITEMS – NON-FINANCIAL

None

X. INFORMATION ITEMS: (No Discussion Necessary)

**A. STA Overall Work Plan/Priority Projects
2002-2003 and 2003-2004**

**B. Review of Overall STA Strategic Planning
Program for 2002-03 and 2003-04**

**C. Status of MTC's Regional Policies Discussion
and Funding Priorities**

D. TIP Conformity Status

(No Discussion Necessary)

E. Highway Project Status Report

**F. Programming Schedules for Federal Cycle Funds
and Regional Plans**

G. Commute Profile 2002

H. Review Funding Opportunities

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT

The STA Board meeting was adjourned at 5:20 p.m. The next regular meeting is December 11, 2002 at 6:00 p.m. at Suisun City Hall.

Respectfully submitted,

Kim Cassidy

Kim Cassidy
Clerk of the Board

12-5-02

Date:



TECHNICAL ADVISORY COMMITTEE
Minutes of the meeting of
November 27, 2002

1. CALL TO ORDER

The regular meeting of the Technical Advisory Committee was called to order at approximately 1:30 p.m. in the Solano Transportation Authority Conference Room.

Present:

TAC Members Present:

Virgil Mustain	City of Benicia
Janet Koster	City of Dixon
Morrie Barr	City of Fairfield
Julie Pappa	City of Suisun City
Gian Aggarwal	City of Vacaville
Mark Akaba	City of Vallejo
Paul Wiese	County of Solano

Others Present:

Ed Huestis	City of Vacaville
John Harris	City of Vallejo
Daryl Halls	STA
Mike Duncan	STA
Kim Cassidy	STA
Janice Sells	STA
Robert Guerrero	STA
Jennifer Tongson	STA

II. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

III. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans - None presented.

MTC - None presented.

STA - None presented.

IV. CONSENT CALENDAR

The following Consent Calendar was approved unanimously:

- A. Minutes of Meeting of October 30, 2002
- B. Funding Opportunities
- C. Updated STA Meeting Schedule for 2002

On a motion by Paul Wiese, and a second by Virgil Mustain, the STA TAC unanimously approved the consent calendar.

V. ACTION ITEMS

A. Contract Amendment No. 3 - Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the I-80/I-680/SR12 Interchange (including North Connector) Project

Mike Duncan reviewed completed activities for the I-80/I-680/SR12 Interchange including the North Connector project as a separate project with independent utility. He summarized the fiscal impact and estimated cost to extend the contract term for the project manager.

Recommendation: Recommend to the STA Board to authorize the Executive Director to amend the consultant contract with the Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the Environmental Phase of the I-80/I-680/SR12 Interchange and North Connector projects for an amount not to exceed \$192,000 until March 31, 2004

On a motion by Mark Akaba, and a second by Morrie Barr, the STA TAC approved the recommendation.

B. Draft Legislative Platform for 2003

Janice Sells reviewed the proposed draft legislative platform for 2003 and 12 policy areas that cover the range of STA's transportation planning, programming, services and administrative responsibilities. She noted a 30 day review and comment period is recommended with STA Board scheduled adoption in January.

Recommendation: Forward STA's Draft 2003 Legislative Priorities and Platform to the STA Board of Directors with a recommendation for a 30-day review and comment period

On a motion by Morris Barr, and a second by Virgil Mustain, the STA TAC approved the recommendation.

C. Approval of New PCC Members

Jennifer Tongson provided an update on three vacancies on the PCC, the selection process and the PCC's recommendation to appoint Carol Freeman as a member at Large to the PCC.

Recommendation: Forward a recommendation to the STA Board to appoint Carol Freeman as a Member at Large representative of the Paratransit Coordinating Council (PCC)

On a motion by Paul Wiese, and a second by Gian Aggarwal, the STA TAC approved the recommendation.

D. Approval of PCC 2003 Work Plan

Jennifer Tongson reviewed the PCC's accomplishments in 2002 and the proposed Work Plan for 2003.

Recommendation: Forward a recommendation to the STA Board to approve the Paratransit Coordinating Council (PCC) Work Plan for 2003

On a motion by Paul Wiese, and a second by Mark Akaba, the STA TAC approved the recommendation.

VI. INFORMATION ITEMS

A. TIP Conformity Status

Mike Duncan summarized the impact of the October 5th TIP conformity lapse, the approved Interim TIP, the list of exempt projects approved, and projects needing possible additional federal action.

B. Projects for Federal (STP/CMAQ) and State (STIP) Funding

Mike Duncan provided a summary of MTC's funding and programming activities over the next three years. He summarized the need for the STA to develop priority projects consistent with the CTP for Federal and State funds that will be available to Solano County.

C. Status of Bridge Toll Discussions and Project Priorities

Daryl Halls summarized the status of regional bridge toll discussions. He reviewed four projects submitted for consideration by the STA, including: 1.) I-80/680/SR12 Interchange, 2.) I-80 HOV Lane between SR 12 and I-505, 3.)

Express Bus Operating and Capital along the I-80 and 680 Corridors, and 4.) Commuter Rail Operating and Capital between Solano and Contra Costa Counties.

He noted the City of Vallejo had also submitted Baylink Ferry Service as a project candidate and the STA Board endorsed this project for proposed bridge toll funding.

D. Status of MTC's Regional Policies Discussion and Funding Priorities

Daryl Halls reviewed the various regional programs and their potential impact on Solano County's transportation projects and priorities. He noted the STA Board will be asked to consider adopting policies and priorities for the first Federal Funding Cycle by the February 2003 STA Board meeting.

VIII. ADJOURNMENT

The meeting was adjourned at approximately 2:25 p.m. The next meeting is scheduled for Wednesday, December 18, 2002 at 1:30 p.m. if needed, or on January 29, 2003.



DATE: December 4, 2002
TO: STA Board
FROM: Jennifer Tongson, Project Assistant
RE: Approval of New PCC Members

Background:

The PCC currently has three vacancies in three separate categories: low income transit user, social service provider, and member at large. PCC candidates are encouraged to attend at least two PCC meetings and submit a letter of interest to the PCC. The PCC members evaluate the candidate either through an informal or formal interview process and make a recommendation to the STA Board to appoint the new PCC member.

Discussion:

Carol Freeman has attended at least two PCC meetings and expressed interest in joining the PCC. Attached is Ms. Freeman's letter of interest. Carol Freeman currently lives in Vallejo and works for the City of Sonoma Police Department. She has experience with commuting in all modes of transportation throughout the Bay Area including carpooling, ferry service, BART, and express bus service. She is concerned about "the impacts of gridlock and overcrowding on our roadways and how it affects families of working parents." Ms. Freeman has been an active contributor during the PCC meetings and is enthusiastic about participating on the PCC as a member of the committee.

At the November 15 PCC meeting and the November 27 TAC meeting, members of the PCC and the TAC unanimously recommended Ms. Freeman be appointed as a Member at Large to the PCC.

Recommendation:

Appoint Carol Freeman as a Member at Large representative of the Paratransit Coordinating Council (PCC).

Attachments

Carol J. Freeman-Medina

118 Kentucky Street
Vallejo, CA 94590

Hm: 707-647-0152 / Ofc.: 707-933-2265
E-Mail: freeman302@aol.com

November 8, 2002

FAX No.: 707-424-6074

Robert Guerrero
Solano Transportation Authority
Suisun City, CA

Dear Robert:

I am interested in participating in the STA Paratransit Coordinating Council to assist in improving transportation availability to people who do not own vehicles and who are unable to drive if they do. A copy of my resume is attached.

After living in Alameda for 40 years, I moved to Vallejo from Alameda five years ago. I have witnessed increased population in the Greater Bay Area and during the past five years in the North Bay Area, including the cities of Vallejo and Fairfield, Marin County, Sonoma County, and Napa County. Being a commuter of all modes of transportation – ferry, Vallejo 80 Express bus to El Cerrito Del Norte BART Station, and car, I understand the impact of gridlock and overcrowding on our roadways and how it affects families of working parents. It is a nightmare.

One example is a mother rushing out of a high-rise Bank of America building legal office in San Francisco to dash to catch BART to make it to Pinole to make it to the day care center by 6:00 p.m. so she won't be charged a \$1.00 a minute for every minute she is late. And there are hundreds more stories I could share with you. The bottom line is that gridlock and overcrowding, and insufficient transportation quantity and quality to meet commuters' needs, is very negatively impacting human beings as individuals, families and their quality of life. Some of the situations have been quite heartbreaking to hear about and to witness.

I wish to be a part of an organization that is dedicated to elevating the quality of life for everyone regardless of their financial status and so they use the time saved in commuting to enjoy this beautiful North Bay and Greater Bay Area of California.

Thank you for considering me to fill the vacant position on the STA Paratransit Coordinating Council.

Sincerely,


Carol Freeman

Attachment

Carol J. Freeman-Medina

778 Kentucky Street, Vallejo, CA 94590

(707) 647-0152 - E-mail:freeman302@aol.com

OBJECTIVE: I seek a stable position with a quality, stable company which can benefit from my experience.

EXPERIENCE: (Nov. 1999 until present, held temporary assignments through Adecco Agency and Johnson Staffing)

- April 4 - May 17, 2002 - **ETUDE WINES, Napa (owned by Beringer Wine Estates) - Assistant to Etude founder**
- Nov. 6, 2001-March 1, 2002-**BERINGER BLASS WINE ESTATES, Napa CA - EXEC. ASST. TO V.P.,PURCHASING & V.P., FINANCE/CONTROLLER**
- July -Oct. 2001 - **ROBERT MONDAVI WINERY, Napa CA- ADMIN. ASSISTANT., INTERNATIONAL SALES**
- Feb.-June, 2001 - **REAL ESTATE & CPA OFFICES - ADMIN. ASSISTANT**
- June 22, 2000 - Jan. 10, 2001 - **1st PACIFIC CREDIT UNION, Vallejo CA - EXEC. ASSISTANT TO PRESIDENT, Also supported Board of Directors, CFO, V.P. of Marketing & V.P. of Operations**
- March 27-May 5, 2000 - **SHORENSTEIN CO. LAW & REAL ESTATE, San Francisco - ADMIN. ASSISTANT,**
- Nov. 15, 1999 to March 2000 - **JOHNSON STAFFING, San Francisco-LEGAL/EXECUTIVE ASST. assignments**
- April 9, to November 15, 1999 - **CITY OF FAIRFIELD, PUBLIC INFORMATION OFFICE- ADMIN. ASSISTANT.**

UNION BANK OF CALIFORNIA - EXECUTIVE ASSISTANT (permanent) July 1997 to April 9, 1999

- Supported Senior Vice President, V.P./No. Calif. Regional Manager and 11 West Coast managerial staff
- Prepared budget/expense reports, A/P invoice requisitions, reports, presentations, organizational charts
- Coordinated conferences, meetings, teleconferences, special events, travel arrangements
- **EXECUTIVE ASSISTANT (temporary) July 1995-July 1997**
- Responsible for confidential database management for Information Security Dept. during bank merger
- Provided administrative support for V.P.s & managers in Commercial Real Estate, Trust, & Marketing Depts.

1994-1995 STUBBS, COLLENETTE & ASSOCIATES (commercial real estate), San Francisco - OFFICE MANAGER

1990-1995 - REMEDY STAFFING, San Francisco - ADMINISTRATIVE ASSISTANT/ASSISTANT BOOKKEEPER

- Assignments at law firms, commercial real estate and property management companies, banks, CPA firms

January - April 1991, 1992, 1993, 1994 - UNIVERSITY OF CALIFORNIA - ADMINISTRATIVE ASSISTANT

- Database/report management for Ph.D. research projects which impacted legislation; conference coordination

August 1989-Sept. 1990 - AMERICAN PRESIDENT COS. - EXEC. ASSISTANT TO SUBSIDIARY CO. PRESIDENT

July 1983-Jan. 1989 - INVESTOR RELATIONS SPECIALIST

- A management position which supported Director of Investor Relations and senior management
- Prepared annual \$1.5 million budget & monthly cost reporting
- Coordinated worldwide investment conferences, arranged Annual Stockholder meetings
- Wrote press releases; prepared daily stock reports and distributed via e-mail to company offices worldwide
- Arranged international and domestic travel for senior management and Chairman of the Board roadshows
- Typed/edited speeches for senior management; prepared final draft copy of Annual and Quarterly Reports

September 1981 - July 1983 - AMERICAN PRESIDENT LINES - SECRETARY TO FINANCE DIRECTOR & 9 Analysts.

- Set up new department, supported 10-person department including Controller/expense & financial reports

EDUCATION: 1980-84-College of Alameda & Laney College (AA Degree equivalent)

1985-86 University of California Extension (Mgmt. & real estate courses)

7-11/89 - University of Phoenix, Fairfield CA - (Undergraduate B.A. Degree Program)

SKILLS: MS Word, Excel, Powerpoint, Access, Outlook, MS Project, FilemakerPro, Event Planning

ORGANIZATIONS: Regional Occupation Program (ROP) Advisory Board, Alameda CA (15 years)



DATE: December 4, 2002
 TO: STA Board
 FROM: Jennifer Tongson, Projects Assistant
 RE: Approval of PCC 2003 Work Plan

Background:

The Paratransit Coordinating Council annually reviews and updates the PCC goals for the year. (See attached.) The PCC has been successful in achieving goals 2, 3, 5, 6, 7, 8, and 9 during the past year, including the development of a new Welcome Orientation Subcommittee, finalizing the new PCC brochure, maintaining the level of transit provider participation, and developing the PCC website. Goal 4 will be achieved with the Solano Elderly and Disabled Transportation Study. Progress still needs to be made on Goal 1 to increase and/or maintain a high level of participation from new and existing members.

Discussion:

In preparation for 2003, the PCC adopted the following Work Plan for 2003:

Activity	Tasks	2003 Timeline
Administrative	- Establish nomination committee for elections. - Elect PCC Officers. - Add additional goals to the 2003 Work Plan as the PCC deems necessary.	- September – October - November - January - December
Outreach	- Develop a strategy to increase/maintain PCC Membership. (i.e. press releases, letters of outreach, etc.) - Update/Maintain the PCC Website.	- January – December Until vacancies are filled. - January – December
Projects	- Participate in the development of the Solano Countywide Elderly and Disabled Transportation Study.	- February – End of Project
Funding	- Establish FTA Section 5310 application review committee - Review FTA Section 5310 applications - Review TDA Article 4/8 Claims for cities and County of Solano. - Monitor the MTC Unmet Needs Hearing Process.	- January - March - May – December - November

The 2003 PCC Work Plan was unanimously recommended for approval by the PCC on November 15 and the TAC on November 27.

Recommendation:

Approve the Paratransit Coordinating Council (PCC) Work Plan for 2003

Attachment

2002 Solano PCC Goals

1. Increase and/or maintain a high level of participation from new and existing members
2. Design orientation program for new members
3. Look for ways to increase the communities awareness of the PCC
4. Sponsor a countywide review of paratransit service priorities
5. Improve transit provider participation on the PCC
6. Create Solano Paratransit Web Site
7. Continue to review TDA Article 4 and Article 8 Claims
8. Continue to review FTA Section 5310 applications
9. Continue to monitor the MTC Unmet Needs Process



DATE: December 4, 2002
TO: STA Board
FROM: Elizabeth Richards, SNCI Program Director
RE: Letter of Support for MTC JARC Earmark for LIFT Program

Background:

The Metropolitan Transportation Commission (MTC) has received federal Jobs Access Reverse Commute (JARC) funding in the past. This has provided significant funds for MTC's Low Income Flexible Transportation (LIFT) program which have been dispersed throughout the Bay Area. The LIFT funds have been a key source of funding for CalWORKS transportation projects.

Several years ago, Solano County received \$75,000 of funds from the first round of LIFT funding for a guaranteed ride home program for SolanoWORKS clients. From the second round of LIFT funding, Solano submitted two projects for funding: a Rio Vista vanpool project and a child care shuttle. Approval of these funding projects is pending. LIFT is a valuable source of funding for projects such as these that have few funding options as well as maximizes the use of local funds.

Discussion:

In January 2003, the Appropriations Committee of Congress will be considering the allocation of funding for the Jobs Access Reverse Commute (JARC). Congresswoman Nancy Pelosi is the only California representative to sit on that Committee. MTC is encouraging relevant agencies to send letters of support for the earmark of \$2 million for MTC's LIFT program.

Fiscal Impact:

None.

Recommendation:

Approve and authorize the STA Board Chair to sign the attached letter of support.

The Honorable Nancy Pelosi
US. House of Representatives
Washington, D.C
Send via fax: 202/225-8259

Dear Representative Pelosi:

Re: RY 2003 Transportation Appropriations Legislation:
Job Access and Reverse Commute Program Earmark

This letter is to request your support for a \$2 million Congressional earmark from the federal Job Access and Reverse Commute (JARC) program funds for the Metropolitan Transportation Commission's (MTC's) Low Income Flexible Transportation (LIFT) program. MTC's LIFT program was created in 2000 to help implement an impressive variety of transportation services to provide access to jobs, childcare and other basic life services for CalWORKS participants and other low income individuals. Local social service and transit agencies have provided matching funds for MTC's LIFT program.

In the first round of the LIFT program, Solano County received LIFT funding for the Solano County Emergency Trips (SCETS) home program. This program guarantees a ride home for CalWORKS participants in the case of emergencies.

Solano's Welfare to Work Transportation Plan identifies a number of other worthy projects that could be funded through MTC's LIFT program, including extending weekday service hours in several jurisdictions and provide better connections to inter-city services, better vanpool or transit service to major employment locations, expand child care transportation, and more.

We understand that Congress has passed continuing resolutions on the FY 2003 Appropriations bills until next January. We would urge you to keep MTC's LIFT program in mind for a JARC earmark when you consider transportation appropriations legislation in 2003.

Sincerely,

John Silva,
Chair, Solano Transportation Authority

Cc: Steve Hemminger, MTC Executive Director



Date: December 3, 2002
 To: STA Board
 From: Robert Guerrero, Associate Planner
 RE: BAC Work Plan for 2003

Background:

The STA Bicycle Advisory Committee (BAC) is a nine-member citizen's advisory committee to the STA Board on bicycle/pedestrian projects. The members are nominated by and represent each of the seven cities and the County of Solano (plus one member at large) and appointed by the STA Board, usually for a three-year term. The BAC meets bi-monthly on the first Thursday of every other month.

The BAC annually recommends priorities and claims for bicycle projects in the 5-Year Bicycle/Pedestrian Plan for the Transportation Development Act (TDA) Article 3 program. The BAC is also responsible for developing and updating the *Solano Countywide Bicycle Plan* and the Solano BikeLinks map.

Discussion:

Staff has developed a proposed BAC Work Plan for the 2003 calendar year. The plan will be further discussed and confirmed at the next BAC meeting scheduled for December 5, 2002. If any additions, deletions or modifications are made by the committee, an updated work plan will be provided in the STA Board's file folders. The proposed work plan is as follows:

Proposed Bicycle Advisory Committee Work Plan for 2003

<u>Activities</u>	<u>Tasks</u>	<u>Target Dates</u>
Administrative	<ul style="list-style-type: none"> Elect Chairperson and Vice-chairperson for 2003 BAC Promote Bike-to-Work campaign 	January- February May
Bicycle Planning	<ul style="list-style-type: none"> Participate in the development and completion of the City of Fairfield's Solano Bikeway Extension Feasibility Study; Further evaluate recommendations of feasibility study and recommend new or amended bicycle projects into the Countywide Bicycle Plan and/or I-80/680/780 Corridor Study 	January-June

	<ul style="list-style-type: none"> • Update Solano BikeLinks map for 2003-04 • Participate in implementation activities related to MTC's Regional Bicycle Plan • Initiate update to the Solano Countywide Bicycle Plan including refinements to the bicycle network (both short and long range priorities), revise/update project descriptions and costs estimates and include a "best practices" section for bicycle facilities and bicycle accommodations. 	<p>May-September Year round</p> <p>TBD</p>
Funding	<ul style="list-style-type: none"> • Initiate call for projects for updated 5-Year Bicycle/Pedestrian Plan for the TDA Article 3 Program and make recommendations to STA TAC and STA Board for TDA Article 3 funding based on the 5-Year Plan. • Apply for additional funding for updating/reprinting Solano BikeLinks maps • Support appropriate bicycle/pedestrian grant proposals and submittals. 	<p>February-April</p> <p>February-June</p> <p>TBD</p>

Recommendation:

Approve proposed Bicycle Advisory Committee (BAC) Work Plan for the 2003 calendar year.



DATE: December 4, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: Adjustment to Compensation Ranges for SNCI Program Director
and Administrative Services Director/Clerk of the Board
and staff organizational change

Background

Currently, the STA has a total of 14 full time staff that supports and implements the policy direction of the STA Board and provides support to its eight member agencies. In 1996, all four STA staff members reported directly to the Executive Director. As the organization has grown, supervision of staff has gradually been delegated to senior members of staff. Currently, five members of staff supervise other STA employees. The positions of Assistant Executive Director/Director of Planning, Director of Projects, SNCI Program Director and Office Administrator/Clerk of the Board serve in the capacity of management/department heads. The two positions of Program Manager/Analyst serve on the STA's management team for non-budgetary meetings. In 2001, the STA approved adjusting the salary ranges for the Assistant Executive Director/Director of Planning and Director of Projects job classifications. This adjustment helped the STA successfully recruit Mike Duncan into the position of Director of Projects.

Over the past six months, I have worked with management staff to assess the STA's immediate organizational needs and priorities. Based upon this review, I have identified two management positions that are under compensated and merit an adjustment to their salary ranges and identified that additional administrative support is needed in the areas of clerical/administrative support and budget/accounting.

SNCI PROGRAM DIRECTOR

On July 1, 2000, the STA Board approved the transfer of the Solano Commuter Information Program (subsequently changed to SNCI) from Solano County to the STA. As part of the transfer of this program, five job positions were transferred to the STA. The five positions consisted of four separate job classifications: 1.) SNCI Program Director, 2.) Program Manager/Analyst, 3) Outreach Coordinator and 4.) Commute Consultant. Concurrently, the STA Board adopted the salary ranges for all four job classifications (see attached). Elizabeth Richards has served in the capacity of SNCI Program Director since the transfer from the County to STA and served in this capacity beginning in 1991 with Solano County. When the transfer took place, the SNCI Program Director position was responsible for the management of the SNCI Program exclusively (see attachment A).

Over the past two and one half years, the SNCI Program has been better integrated into the range of STA programs and responsibilities and the SNCI Program Director has assumed several new assignments broadening the responsibilities of the position. Specifically, the position has added the following tasks:

1. Coordination of the Transit Consortium
2. Coordination of Transit Route 30
3. Coordination of the Unmet Transit Needs Hearing and Process
4. Co-Chair of SolanoWorks Welfare to Work Committee
5. Development of TDM Incentives Program
6. Coordination of MTC's Community Based Transit Planning Study
7. Coordination with Rio Vista on New Vanpool Project and Transit Study

This position is clearly playing an increasing important role in the STA's expanded role of transit coordination.

OFFICE ADMINISTRATOR/CLERK OF THE BOARD

The position of Office Administrator/Clerk of the Board has expanded consistent with the continued evolution and added responsibilities of the STA. In 1996, the position of Executive Secretary was transferred from the County of Solano's Transportation Department as part of the STA's desire to have its own independent staff. In FY 1999/2000, this position also assumed the title and responsibilities of Clerk of the Board. In 2001, the title was modified from Executive Secretary/Clerk of the Board to Office Administrator/Clerk of the Board to better reflect the actual duties and tasks of the position. Since September of 2001, Kim Cassidy has served in this capacity and she has continued to respond to meet the growing needs of the STA's administrative needs and her lists of roles and responsibilities have continued to expand significantly (see attachment B). The position now supervises two staff and with the proposed modification of the STA's organizational chart will increase to supervising three administrative staff (see attachment C).

Currently, the STA has three administrative support positions – Office Administrator/Clerk of the Board, Administrative Assistant and Accounting Assistant. Collectively, these three positions support the STA Board, the four management positions, legal counsel and seven additional staff members. Since June of 2002, the SNCI Program has had a vacant Outreach Coordinator position. During the interim, a temporary Administrative Assistant has been supported the SNCI Program and the STA's Administrative section. This assistance has been invaluable and it appears to be a better fit for the organizational needs of the STA.

Discussion:

The STA has continued to build upon its reputation for initiating, funding and managing priority transportation projects. Both Elizabeth Richards and Kim Cassidy have assumed leadership roles as department heads with the STA and taken on additional responsibilities and work tasks over the past two years in support of the STA's growing work plan. Currently, the salary ranges for both positions reflect their previous responsibilities and not their expanded roles. Currently, the salary range for the SNCI Program Director position is \$ 4,345-\$5,281 per month (\$52,140 - \$63,372 per year). The Office Administrator/Clerk of the Board position has a salary range of \$3,681-\$4,475 per month (\$44,172-\$53,700 per year). Both salary ranges for these positions are

significantly below the ranges of the other department positions and the one position is being compensated less than the salary ranges of the Program Manager/Analyst and Associate Planner positions. For both job classifications, I am recommending the salary ranges be adjusted upward to better reflect their expanded roles and responsibilities with the STA (see attachment D).

Based upon the STA's current roles and tasks, I am recommending that this job classification be replaced with a second Administration Assistant position. This staffing change will result in the dual benefit of providing salary savings to compensate for the salary adjustment of the SNCI Program Director position and will increase the level of administrative support for the SNCI Program and the entire STA.

Fiscal Impact

The fiscal impact for modifying the salary ranges for both positions will be \$9,705 for the STA operations budget and a reduction of \$3,432 for the SNCI Program budget of the STA. The net cost for both combined will be \$ 6,273 per year. This fiscal impact will be covered by the STA's operating budget for the adjustment to the Office Administrator/Clerk of the Board job classification. This additional cost is assumed in the revised ST FY 2002/03 budget listed under agenda item VIII.C.

Recommendation

Approve the following:

1. Approve adjustment to the compensation range for SNCI Program Director job classification
2. Approve adjustment to the compensation range for the Office Administrator/Clerk of the Board job classification and authorize modification of the position to Administrative Services Director/Clerk of the Board
3. Authorize replacing Outreach Coordinator position with an Administrative Assistant position

Attachments:

1. Attachment A – SNCI Program Director
2. Attachment B – Office Administrator
3. Attachment C – STA Organizational Chart
4. Attachment D – Salary Ranges

Solano Transportation Authority

Program Director

This position is responsible for the oversight of the Solano Commuter Information program and staff. With staff support, the Program Director will plan, develop, and administer a wide variety of transportation demand management services and programs focused on improving commute alternative services (carpool, vanpool, transit information, biking, walking, alternative fuel vehicle) for Solano and Napa County commuters.

This includes:

- Identifying and securing funding to maintain and develop the SCI program.
- Negotiating and administering contracts and grants.
- Administer SCI budget.
- Hiring, training and supervising staff and handling personnel issues.
- Develops and implements SCI program policies.
- Analyzing and evaluating the program and modifying operations to maximize services.
- Being the lead on maintaining and enhancing relationships, and working on a variety of projects, with outside agencies including the Metropolitan Transportation Commission, RIDES, Caltrans, Napa County Transportation Planning Agency, Bay Area Air Quality Management District, Yolo-Solano Air Quality Management District, Sacramento Rideshare, multiple transit agencies, and others.
- Overseeing commuter services and programs such as client services, vanpool outreach, transit trip planning, employer services, Welfare-to-Work efforts, information technology services, and others.
- Overseeing the planning and implementation of multi-media marketing campaigns in Solano and Napa and fostering relationships with the media.
- Outreaching to and developing cooperative relationships with major business organizations.
- Actively participating in local and regional planning efforts and marketing campaigns that impact Napa/Solano commuter services and making policy recommendations.
- Actively promoting SCI's services and programs through presentations, networking, and other means.
- Developing new commute alternative services.

The Program Director reports directly to the STA Executive Director and oversees a staff of at least four positions. This is an at-will, exempt position.

(7/00)



Solano Transportation Authority

Clerk of the Board/Office Administrator Job Description

DEFINITION:

Under general direction from the Executive Director, plans, organizes and manages the accounting, clerical and administrative support within the office; provides primary administrative support to the Executive Director.

DISTINGUISHING CHARACTERISTICS:

This position is characterized by the responsibility to plan, organize and perform a professional level of staff work in supporting office operations, programs, and productivity improvement in the following areas:

- a.) Office operations
- b.) Fiscal operations
- c.) Technical support

Responsible for identifying and analyzing complex office problems that cover the full scope of organizing office activities as well as recommending and implementing solutions.

EXAMPLE OF DUTIES:

Depending on assignment, duties may include but are not limited to the following:

- a. Plans and conducts operational activities, including fiscal operations, budget control, audit preparation and assistance, payroll, accounts receivables and payables, develops budget reports and recommendations for appropriate action based on analysis of data.
- b. Helps develop the operational budget, along with the Deputy Director for Planning, including analyzing its impact on operations and/or develops concept into a separate bullet point, assists in development of fiscal procedures; controls (subject to approval by the Executive Director or STA guidelines); specific operational purchases and expenditures; reviews financial data on an ongoing basis to assure conformance with established guidelines.
- c. Compiles or composes, proofreads and edits routine reports, correspondence, forms, informal minutes, agendas and newsletters. Prepares spreadsheets, matrixes and other documents, using MS Word, MS Excel, MS Access or other applications. Selects appropriate document formats; gathers information necessary for document composition.
- d. Screens telephone and office calls for Executive Director and Deputy Director in their absence.

- e. Initiates and/or maintains files and record-keeping systems; maintains manuals; conducts file searches to locate information useful in document preparation; reviews information contained in files for completeness and accuracy.
- f. Processes payroll/personnel actions, inventory control, purchasing of supplies, first level of support for office equipment maintenance and repair, receiving revenue, monitoring segments of expenditure reports.
- g. Supervises Accounting Assistant.
- h. Receives and processes department's accounts payable and receivables; reviews invoices to be paid, statements and other documents to verify receipt of goods/services. Audits claims and warrants issued; maintains inventory and prepares requisitions for supplies; balances accounts payable and receivables, petty cash fund and financial reports; posts and deposits funds received; and corrects posting errors.
- i. Provides technical support for office computing systems and computing equipment.
- j. Compiles, edits and distributes the STA Board, TAC and Consortium packets.
- k. Primary administrative support for the STA Board, STA TAC and Consortium committees.
- l. Maintains STA records and database.
- m. Responsible for posting agendas/Board Acts.
- n. Maintains personnel files on behalf of the Executive Director.



Solano Transportation Authority

Clerk of the Board/Office Administrator Job Description

Addendum to Job Description (10-17-02)

DEFINITION:

Provide clarification of previous job description.

ADDITIONAL DUTIES AS DEFINED:

Depending on assignment, duties may include but are not limited to:

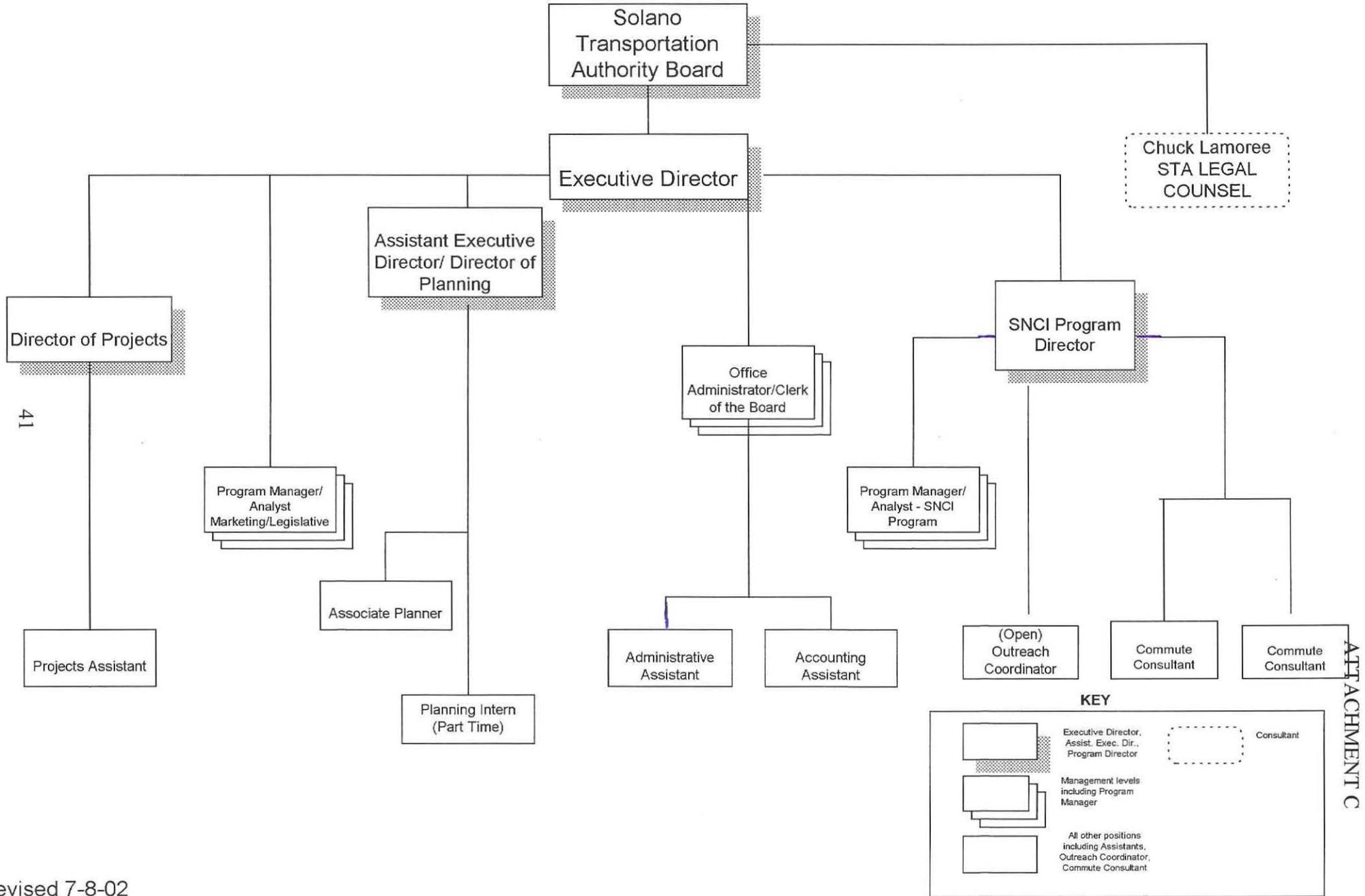
- a. Maintains agency calendar.
- b. Maintains calendars and schedules meetings/events for: STA Board Chair, STA Board Vice Chair, Executive Director and Assistant Executive Director.
- c. Manages and provides contract (numbering, centralized filing, transmittal) management for Executive Director, STA Legal Counsel and Directors.
- d. Provides all confidential services and additional HR Support not provided by outsourcing agent including: Workers Compensation benefits maintenance and provisions; maintains staff leave accruals; provides conflict identification and resolution; provides new employee orientation, provides exit interviews.
- e. In conjunction with the Executive Director manages STA Policies and Procedures (Accounting and Personnel). Institutes and reviews current policies/benefits and makes suggestions to the Management Team.
- f. Responsible for office procedure training.
- g. Positive image projection and liaison between the STA and - the City of Vacaville (Finance, Human Resources, Payroll, IT Departments), the Wiseman Company and all vendors and consultants.
- h. Second line of support for incoming/outgoing calls and visitors to the office.
- i. Maintains timesheets and expense reports for Executive Director and Department Directors.
- j. According to technology and current industry standards provides all agency IT support including but not limited to: trouble shooting all computing hardware, software and applications issues; identifies user hardware needs/issues and

maintains IT swap replacement schedule; identifies user software needs/issues and maintains all software needs and upgrades. Created, implemented and maintain peer-to-peer network. Provides system backup to peer-to-peer network and hard drive backups for Executive Director and Department Directors. Provides agency appropriate virus notification and firewall protection to protect the integrity of all computing systems. Provide all hardware, software and application installations. Remote technical advisor and system manager for email system and DSL.

- k. Remote technical advisor and VPN system manager for the EDEN application with the City of Vacaville.
- l. Remote technical advisor and system manager for voicemail system.

Solano Transportation Authority Organizational Chart

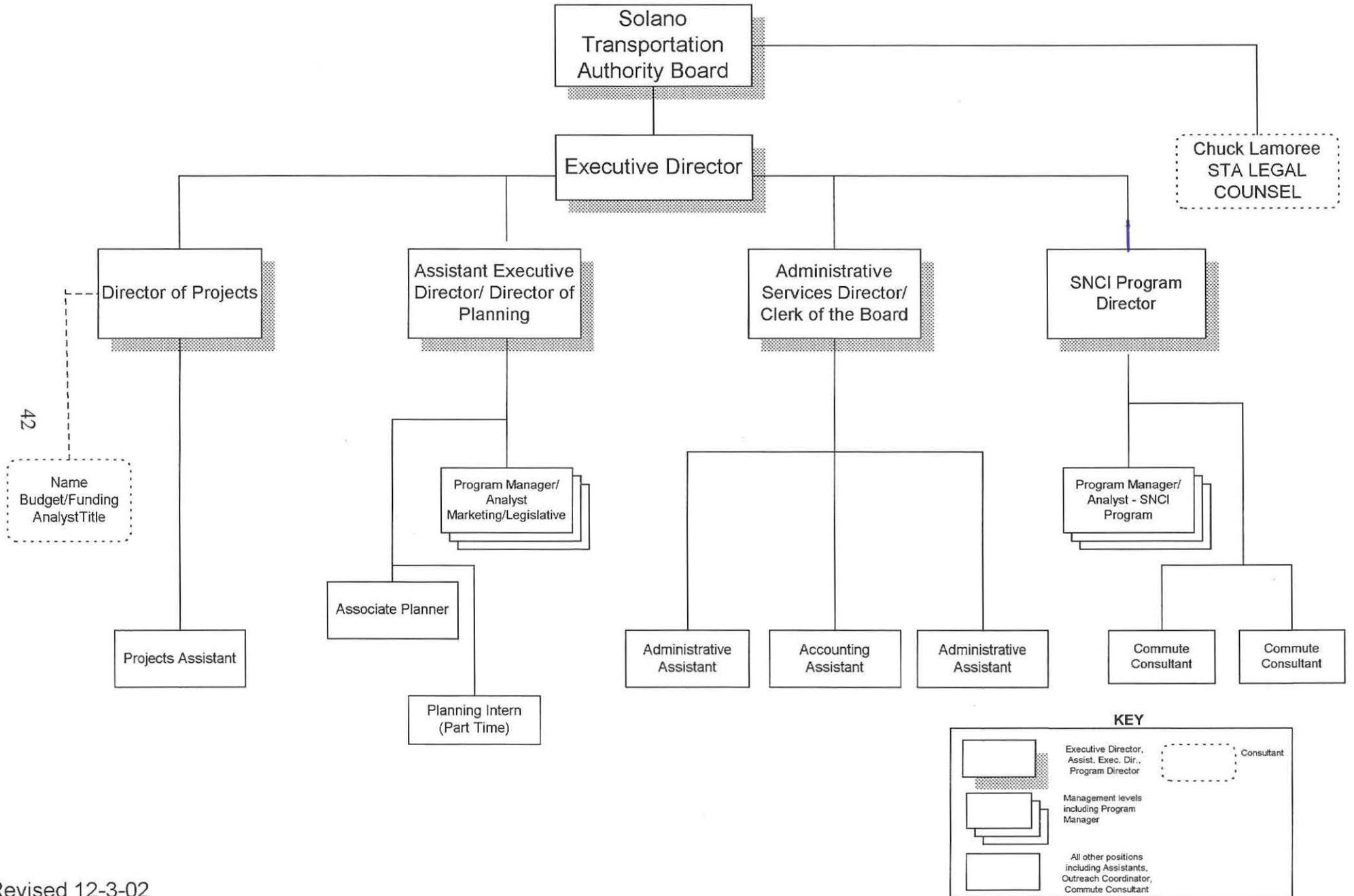
Effective June 12, 2002



ATTACHMENT C

Solano Transportation Authority Organizational Chart

Effective November 1, 2002



STA SALARY RANGE

Current Range for FY 01-02

TITLE	JOB		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	CLASSIFICATION						
Executive Director	Exempt		\$9,430				
Asst. Exec. Dir / Director for Planning	Exempt		\$6,164	\$6,472	\$6,796	\$7,136	\$7,492
Director for Projects	Exempt		\$6,164	\$6,472	\$6,796	\$7,136	\$7,492
Program Director	Exempt		\$4,345	\$4,562	\$4,790	\$5,029	\$5,281
Associate Planner	Non-exempt		\$3,790	\$3,981	\$4,180	\$4,389	\$4,606
Program Manager/Analyst	Exempt		\$3,790	\$3,981	\$4,180	\$4,389	\$4,606
Office Administrator/ Clerk of the Board	Exempt		\$3,681	\$3,866	\$4,059	\$4,262	\$4,475
Accounting Assistant	Non-exempt		\$3,224	\$3,385	\$3,554	\$3,732	\$3,919
Outreach Coordinator Projects (Planning)	Non-exempt		\$3,050	\$3,224	\$3,385	\$3,554	\$3,732
Assistant	Non-exempt		\$2,880	\$3,024	\$3,175	\$3,334	\$3,501
Commute Consultant	Non-exempt		\$2,791	\$2,930	\$3,077	\$3,230	\$3,392
Administrative Assistant	Non-exempt		\$2,559	\$2,686	\$2,820	\$2,961	\$3,110
Planning Intern	Non-exempt		\$10-12 per hour - Maximum 20 hours per week				

STA SALARY RANGE

With Updates on October 21, 2002

With COLA at 3%

TITLE	JOB CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Accounting Assistant	Non-exempt	\$3,321	\$3,487	\$3,661	\$3,844	\$4,037
Administrative Assistant	Non-exempt	\$2,636	\$2,767	\$2,905	\$3,050	\$3,203
Asst. Exec. Dir / Director for Planning	Exempt	\$6,349	\$6,666	\$7,000	\$7,350	\$7,717
Associate Planner	Non-exempt	\$3,904	\$4,100	\$4,305	\$4,521	\$4,744
Commute Consultant	Non-exempt	\$2,875	\$3,018	\$3,169	\$3,327	\$3,494
Director for Projects	Exempt	\$6,349	\$6,666	\$7,000	\$7,350	\$7,717
Executive Director Administrative Services	Exempt	\$9,713				
Director/ Clerk of the Board	Exempt	\$4,699	\$4,934	\$5,180	\$5,439	\$5,883
Outreach Coordinator	Non-exempt	\$3,142	\$3,321	\$3,487	\$3,661	\$3,844
Planning Intern	Non-exempt	\$10-12 per hour - Maximum 20 hours per week				
Projects Assistant	Non-exempt	\$2,966	\$3,115	\$3,270	\$3,434	\$3,606
Program Director	Exempt	\$5,439	\$5,711	\$5,997	\$6,296	\$6,612
Program Manager/Analyst	Exempt	\$3,904	\$4,100	\$4,305	\$4,521	\$4,744



DATE: December 4, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
SUBJECT: Cost of Living Adjustment for STA Employees

Discussion:

The STA has a small, full time staff of 14 that supports and implements the policy direction of the STA Board and provides support to its eight member agencies. Due to several budget uncertainties, consideration of a COLA for staff was deliberately not included with the FY 2002/03 & FY2003/04 budget when it was adopted by the STA Board in June 2002. Based on recent discussions with STA's Executive Committee, staff has agendized Board consideration of a 3% cost of living increase for STA staff as part of the recommended revisions to the STA FY 2002/03.

Fiscal Impact:

The fiscal impact for providing a 3% cost of living adjustment is \$23,471. This additional operational cost has been incorporated into the operational section of the STA budget. The STA operations expenditures are covered by a combination of gas tax, TDA, CMP planning (STP), STIP PPM funds, and STP/STIP swap funds. The additional operational cost for SNCI program staff (\$3,027 of the \$23,471 total) will be covered by regional rideshare and TFCA funds.

Recommendation

Approve a 3% cost of living increase for STA staff as part of the STA's FY 2002/03

Attachments

STA SALARY RANGE

**With Proposed Reclassifications and
3% COLA - December 11, 2002**

	TITLE	JOB					
		CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	Executive Director	Exempt	\$9,713				
	Asst. Exec. Dir / Director for Planning	Exempt	\$6,349	\$6,666	\$7,000	\$7,350	\$7,717
	Director for Projects	Exempt	\$6,349	\$6,666	\$7,000	\$7,350	\$7,717
	Program Director	Exempt	\$5,439	\$5,711	\$5,997	\$6,296	\$6,612
	Administrative Services Director/ Clerk of the Board	Exempt	\$4,699	\$4,934	\$5,180	\$5,439	\$5,883
	Associate Planner	Non-exempt	\$3,904	\$4,100	\$4,305	\$4,521	\$4,744
46	Program Manager/Analyst	Exempt	\$3,904	\$4,100	\$4,305	\$4,521	\$4,744
	Accounting Assistant	Non-exempt	\$3,321	\$3,487	\$3,661	\$3,844	\$4,037
	Outreach Coordinator	Non-exempt	\$3,142	\$3,321	\$3,487	\$3,661	\$3,844
	Projects Assistant	Non-exempt	\$2,966	\$3,115	\$3,270	\$3,434	\$3,606
	Commute Consultant	Non-exempt	\$2,875	\$3,018	\$3,169	\$3,327	\$3,494
	Administrative Assistant	Non-exempt	\$2,636	\$2,767	\$2,905	\$3,050	\$3,203
	Planning Intern	Non-exempt	\$10-12 per hour - Maximum 20 hours per week				



DATE: December 4, 2002
TO: STA Board
FROM: Charles Lamoree, STA Legal Counsel
RE: Participation in *Amicus Curiae* Brief in Bayview Hunter's Point, et al. v. Metropolitan Transportation Commission

Background:

For the past year, the STA has been following an important lawsuit which is working its way through the court system. In Bayview Hunter's Point et al. v. MTC, the federal District Court held that MTC is subject to a 15% increase in regional transit ridership under the Clean Air Act. If upheld by the Ninth Circuit Court of Appeal, there could be a substantial diversion of funds from local transportation projects even though, for example, Solano County's agencies are not defendants in the lawsuit.

Discussion:

The Contra Costa Transportation Authority (CCTA) is coordinating a "friend of the court" brief to file in support of MTC and seeking a reversal of the District Court ruling. Attached is a letter from CCTA which asks for STA's participation and, in addition, for financial assistance in paying for the attorney's fees for preparation of the brief. Smaller agencies, such as STA, are being asked for a \$1,000 contribution. Given the potential magnitude of the adverse impact on local transportation funding if this decision is upheld, it is the recommendation of STA staff and legal counsel that STA add its name to the list of *amicus curiae* and contribute \$1,000 to the costs for the legal services needed to prepare and file the brief.

Fiscal Issues:

The fiscal impact will be \$1,000 and be a charge toward the Services and Supplies portion of STA's operating budget. Sufficient funds are available for this purpose.

Recommendation:

Authorize STA's participation as *amicus curiae* in the above referenced brief and further authorize the contribution of \$1,000 by STA toward the legal costs for this matter.

Attachment



NOV 20 RECD

CONTRA COSTA TRANSPORTATION AUTHORITY

November 19, 2002

COMMISSIONERS:

Donald P. Freitas
Chair

Julie Pierce
Vice-Chair

Janet Abelson

Irma L. Anderson

Charlie Abrams

Maria Alegria

John Gioia

Federal Glover

Wade Gomes

Nancy Tatarka

Don Tatzin

Robert K. McCleary
Executive Director

Hon. John Silva, Chair
Solano County CMA
One Harbor Center
Suisun, CA 94585

RE: Filing of an *Amicus Curiae* brief with the Federal Ninth Circuit Court of Appeals in Support of MTC relative to *Bayview Hunters Point et al. v. Metropolitan Transportation Commission*

Dear Chairman Silva:

The filing of final judgment in the case of *Bayview Hunters Point et al. v. Metropolitan Transportation Commission* by Judge Thelton Henderson of the Federal District Court is imminent. Our Authority appreciates the past participation of eight of the nine Bay Area Congestion Management Agencies/Countywide Transportation Planning Agencies in filing a friend of the court *Amicus Curiae* brief in the subject case. This letter requests your participation in the filing of a second *Amicus Curiae* brief in support of MTC's arguments before the Ninth Circuit Court of Appeals. We are also requesting a contribution of \$1,000 to \$2,000 from your agency towards preparation of the brief, which our legal firm has agreed to cap at a cost not to exceed \$15,000.

In the original filing, our Authority contributed in excess of \$40,000 in legal fees, Alameda CMA contributed approximately \$17,000, and the remaining agencies contributed their staff and legal counsel time reviewing declarations in preparation of the filings and the *Amicus Curiae* brief. Consequently, we are asking for your help with this second filing.

Judge Henderson's ruling, while less onerous than it might have been, holds MTC responsible under provisions of the Clean Air Act for attainment of a 15 percent increase in regional transit ridership, compared to the 1982 base year, based on the court's interpretation of transportation control measure (TCM) 2 adopted by the region. There are at least four areas of concern regarding the ruling: (1) MTC cannot realistically be held responsible for transit ridership levels, which depend on the individual mobility decisions of millions of prospective riders every day; (2) the region already invests 77 percent of the funding identified in MTC's regional transportation plan in public transit – further increasing the funding percentage could have negative consequences for other social objectives; (3) the economic downturn has resulted in decreased transit ridership since 2000, as the job base has declined, demonstrating the limitations of linking MTC decisions directly to transit ridership levels; and (4) neither MTC, the Federal Transit Administration (FTA) or the Federal Highway Administration (FHWA) agreed with the court's interpretation of the original TCM as mandating the increase – it was merely a "target" expected to be achieved as a result of *identified* capital investments. Consequently, MTC has decided to appeal, and would appreciate the filing of a second *Amicus Curiae* brief by the CMAs on its behalf with the Ninth Circuit Court of Appeals.

3478 Buskirk Ave.
Suite 100

Pleasant Hill
CA 94523

PHONE:
925/407-0121

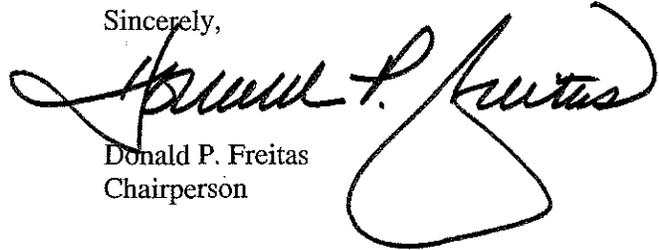
FAX:
925/407-0128

<http://www.ccta.net>

Hon. Chairman Silva
November 19, 2002
Page 2 of 12

If your board wishes to support the filing of an *Amicus Curiae* brief in the Ninth Circuit Court of Appeals, please have your staff contact Bob McCleary so that we can decide whether or not to authorize our legal counsel to prepare the appropriate documents. We would appreciate hearing from you by the end of November, if possible, as time is of the essence. Thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald P. Freitas". The signature is fluid and cursive, with a large loop at the end.

Donald P. Freitas
Chairperson

cc. Hon. Sharon Brown, Chair, MTC
Steve Heminger, MTC
Authority members

**Amicus Letter to BA CMA Chairpersons
Mailing list 11-02**

Last	First	Agency	Address	City	St	ZIP
Pico	Tom	Alameda County CMA	1333 Broadway, Ste. 22C	Oakland	CA	94612
Kinsey	Steve	Marin County CMA	P.O. Box 4186	San Rafael	CA	94913
Potter	Joe	Napa County CMA	1804 Soscol Ave.	Napa	CA	94559
Tang	Mike	San Mateo County CMA	555 Country Center	Redwood City	CA	94063
Gonzales	Ron	Santa Clara County CMA	3331 N. First St.	San Jose	CA	95134
Silva	John	Solano County CMA	One Harbor Center	Suisun	CA	94585
Mackenzie	Jake	Sonoma County CMA	520 Mendocino Ave.	Santa Rosa	CA	95401
Ammiano	Tom	San Francisco CMA	100 Van Ness Ave.	San Francisco	CA	94102

50



DATE: December 4, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: Approval of Revised Budget FY 02-03/03-04

Background:

Each fiscal year, the STA Board adopts its annual budget for the operations and programs of the STA. Historically, the budget has been structured by revenues and expenditures allocated in four categories: STA operations, project development, programs and the SNCI Program. In addition, the budget identified programs for which the STA serves as a "pass through" agency and/or manages the fund source, such as the Abandoned Vehicle Program (AVA) and Transportation for Clean Air Fund (TFCA) and for projects for which the STA is the project lead and incurs expenditures directly, such as the I-80/680/780 Corridor Study.

On June 10, 2002, the STA adopted its FY 2002/03 and 2003/04 budgets. The adoption of the two year budget reinforces the need for multi-year planning and multi-year projects with periodic updates. This two year budget was adopted within the following guidelines and constraints:

Operations:

- TDA and gas tax revenues provided by member agencies remained constant from FY 2001/02 through the duration of the two timeframe of the STA's FY 2002/02 & 2003/04 budget.
- TCRP revenues from projects such as the I-80/680/SR 12 and the North Connector will be used to support STA administration of these projects
- Operational costs have risen to support increased salary, benefits, building lease and legal services costs
- The STA's reserve account will continue to increase by a minimum of \$30,000 per year with a target reserve amount of \$140,000 by the close of FY 2002/03

Project Development:

- An increase in marketing/public information costs due to enhanced public outreach activities
- The initiation of the I-80/680/780 Corridor Studies segments 2 through 7

STA Programs:

- Solano Paratransit operational costs will increase due to increased service hours and higher hourly contractor provider costs
- TCRP funds for the I-80/680/ SR 12 project and the North Connector increased significantly in the two year budget

SNCI Program:

- Most SNCI Programs continue at current funding levels. Increased outreach and incentive expenditures will go into effect.

The two year budget adopted by the Board included a \$11.235 million budget in FY 2002/03 and \$8.887 million for FY 2003/04 (attachment A). Currently, STA's independent auditors Caporicci & Larson are concluding the annual audit of STA's FY 2001/02 budget. The draft audit has been completed and is currently being reviewed by Vacaville Accounting and STA management staff. The final audit will not be completed until later this month and will be presented to the STA Board at the meeting of January 8, 2003.

Concurrently, STA management staff has completed a detailed review and analysis of the STA's revenues and projected expenditures. This included a review of the structure of the STA budgeting format and various operational and priority projects needs.

Discussion:

Staff is planning to conduct a brief budget workshop at the beginning of the December 11th Board meeting on the FY 2002/03 & FY 2003/04 budget. Staff is recommending the budget format for the STA budget be modified to better reflect the STA's tasks and responsibilities. The revised format consists of expanding the program categories from four to eight (see attachment B), including the following:

1. Operations
2. Strategic planning (new)
3. Project development
4. Capital projects (new)
5. STA programs
6. SNCI programs
7. Transit programs (new)
8. Local agency programs/projects (new)

Budget Constraints and Guidelines for FY 2002/03

Subsequent to the adoption of the two year budget in June of 2002, staff has identified an additional series of constraints and guidelines to be addressed in the FY 2002/03 year of the two year budget. This include:

- Addressing 2001/02 budget commitments for completion of the Comprehensive Transportation Plan and Transportation Expenditure Plan in support of Measure E
- Budget for the 35 item work program of priority projects adopted by the STA Board
- Cover the STA's core operational costs beyond the traditional funds sources of gas tax, TDA and CMP planning funds
- Utilize "non-traditional" funds sources such as STIP/STP swap, STAF and STAF Regional Paratransit swap

Based on these constraints, staff is proposing revisions to FY 2002/03 of the adopted two year budget. Staff is recommending the Board adopt the proposed budget revision for FY 2002/03 as specified in attachment C. As submitted, this would reduce the STA budget for FY 2002/03 from \$11.236 million to \$9.813 million. This decrease in revenues and expenditures is based

primarily on the \$3 million reduction in 2002/03 of TCRP funds listed for Capital Projects. These funds have been spread over several years to cover the cost of the project.

This recommended budget adjustment will cover the following:

1. STA's core operational costs
2. The reclassification of two STA management positions (agenda item #VII.H)
3. A proposed cost of living adjustment for STA employees of 3%
4. Budgets for an additional 15 work plan items of the STA Board's adopted list of 35 priority projects
5. Addresses the remaining 2001/02 budget commitments for the CTP and Measure E Expenditure Plan
6. Allocates \$50,000 toward the STA reserve account (\$20,000 over the STA Board's annual target)

With the adoption of this budget revision, 27 of the 35 priority projects will be budgeted for in FY 2002/03. In addition, staff has submitted state planning grant applications for the HWY 113 MIS and Rio Vista Bridge Studies and is projecting the Transit Consolidation and Regional Impact Fee Studies can be funded in FY 2003/04 increasing the total number of priority projects funded to 31, if STA is successful in receiving the state planning funds.

The submittal of this budget revision includes the adoption of expenditure plans for the use of FY 02/03 STAF funds (attachment D), FY 02/03 STAF Regional Paratransit Funds (attachment E), and a revision to the expenditure of the \$1.165 million in 2002/03 STIP/STP swap funds (attachment F).

Remaining/Follow Up Issues

Six primary budget tasks remain for the staff to pursue and/or address over the course of this fiscal year. This includes the following:

1. The need to identify stable operational funds to fully fund a budget analyst position
2. The development of long term operating and capital needs for STAF funds need to be assessed
3. Development of a five year budget forecast for revenues and expenditures beyond the current two year budget timeframe
4. Conduct an assessment of the STA/Vacaville accounting system
5. Develop a cost overhead rate for project management support
6. Work with the Executive Committee to develop a management incentive program and conduct a salary/benefits comparison survey

In January 2003, staff is planning to bring to the Board the results of the 2001/02 Audit and the first quarter staff report for FY 2002/03. In February 2003, staff is planning to agendize additional recommended adjustments to FY 2003/04 of the STA's two year budget.

Recommendation:

1. Approve the revised STA budget format as specified in attachment B
2. Approve the revisions to the STA's FY 2002/03 budget as specified in attachment C
3. Approve the expenditure plan for FY 2002/03 STAF funds as specified in attachment D

4. Approve the expenditure plan for FY 2002/03 Regional STAF Paratransit funds as specified in attachment E
5. Approve the expenditure plan for FY 2002/03 STIP/STP swap funds as specified in attachment F

- Attachments:
1. Attachment A - Adopted STA Budget for FY 2002/03 & FY 2003/04 (June 2002)
 2. Attachment B - Revised STA Budget format
 3. Attachment C - Revised STA Budget for FY 2002/03
 4. Attachment D - FY 2002/03 STAF Funds
 5. Attachment E - FY 2002/03 Regional STAF Paratransit Funds
 6. Attachment F - FY 2002/03 STIP/STP Swap Funds

SOLANO TRANSPORTATION AUTHORITY
 PROPOSED FY 2002-03 AND FY 2003-04 BUDGET
 June 10, 2002

Operations (Revenue)	FY 02-03	FY 03-04
STA TDA Planning & Admin. (Op)	\$286,617	\$286,617
STA Gas Tax Contribution (Op)	\$286,617	\$286,617
Gas Tax Interest	\$0	\$0
STA STIP PPM	\$75,000	\$74,000
Congestion Management Planning and Admin	\$140,000	\$240,000
BAAQMD/AB 434	\$20,236	\$20,236
Project Management Funds-No. Connector	\$100,000	\$100,000
Project Management Funds-I-80/680/SR12	\$200,000	\$300,000
STIP TAP	\$50,000	\$50,000
STIP/STP Swap (first phase)	\$80,000	\$0
Subtotal	\$1,236,472	\$1,357,472

Project Development (Revenue)	FY 02-03	FY 03-04
SolanoLinks Planning and Marketing(STAF)	\$142,000	\$142,000
State Transit Assistance for Planning and Marketing	\$84,000	\$0
STIP	\$400,000	\$0
STIP/STP Swap (first phase)	\$80,000	\$80,000
STIP/STP Swap (second phase-Expenditure Plan)	\$145,000	\$0
Congestion Management Planning and Administration	\$100,000	\$0
STIP/STP Swap (third phase-Corridor Study)	\$70,000	\$0
STIP TAP	\$50,000	\$50,000
STA STIP PPM	\$70,000	\$70,000
Subtotal	\$1,771,000	\$342,000

Programs (Revenue) (STA)	FY 02-03	FY 03-04
Solano Paratransit Op (TDA)	\$450,330	\$479,200
Solano Paratransit Fare Revenue	\$30,817	\$30,817
BAAQMD	\$51,736	\$51,736
TFCA Fund Balance	\$169,691	\$0
DMV (AVA Program)	\$400,000	\$409,310
Route 30 (YSAQMD)	\$40,000	\$20,000
Route 30 (BAAQMD)	\$28,000	\$28,000
Route 30 (TDA)	\$55,000	\$75,000
Route 30 (fares)	\$18,668	\$18,668
Rail Station (TCI Grant)	\$991,000	\$0
Jepson Project (STIP Funds)	\$200,000	\$280,000
Napa/Solano Rail Study (TDA and STAF) Carryover	\$115,000	\$0
Napa/ Solano Rail Study (STAF)	\$10,000	\$0
Trells (YSAQMD)	\$20,000	\$0
Trells (TDA Ad. 3)	\$20,000	\$20,000
I-80/680/SR12 (TCRP)	\$3,800,000	\$3,800,000
North Connector (TCRP)	\$1,250,000	\$1,250,000
I-80/680 Corridor Study (TCRP)	\$100,000	\$0
Subtotal	\$7,350,300	\$6,432,720

Programs (Revenue) (SNCI)	FY 02-03	FY 03-04
SCI MTC	\$364,140	\$371,280
SCI BAAQMD	\$270,000	\$270,000
YSAQMD Fund Balance	\$26,760	\$0
SCI BAAQMD Fund Balance	\$215,000	\$113,894
Subtotal	\$875,900	\$755,164

TOTAL, ALL REVENUE	\$11,236,972	\$8,087,385
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Operations (Expenditures)	FY 02-03	FY 03-04
STA Salaries & Benefits	\$700,477	\$742,503
STA Part Time/Comp Time/Overtime	\$16,583	\$17,060
STA Services and Supplies	\$453,272	\$488,274
Board Expenses	\$38,140	\$40,442
SNCI Salaries & Benefits		
SNCI Part time/Comp Time/Overtime		
SNCI Services & Supplies		
STA Contingency	\$0	\$39,171
Contributions to STA Reserve Account	\$30,000	\$30,000
Subtotal	\$1,238,472	\$1,357,472

Project Development (Expenditures)	FY 02-03	FY 03-04
SolanoLinks Brochure	\$25,000	\$25,000
Dixon-Abum Commuter Rail Study	\$56,000	\$0
Contra Costa Commuter Rail Study	\$50,000	\$0
Project Marketing Program	\$95,000	\$56,850
Model Development	\$400,000	\$0
STA Model Maintenance	\$0,000	\$80,000
Expenditure Plan	\$245,000	\$0
Corridor Study (Seg. 2-7)	\$350,000	\$0
Corridor Study- Unprogrammed	\$350,000	\$0
STIP Technical Assistance (Collision,PDM)	\$50,000	\$50,000
Project Delivery Assistance	\$70,000	\$70,000
STAF Fund Balance	\$0	\$60,150
Subtotal	\$1,771,000	\$342,000

Programs (Expenditures) (STA)	FY 02-03	FY 03-04
Solano Paratransit Operations	\$401,147	\$510,016
YFCA Air Quality Grants (BAAQMD)	\$221,427	\$51,736
Abandoned Vehicle Abatement Program	\$400,000	\$409,310
Transit Route 30	\$141,656	\$141,656
Fairfield/Suisun Rail Station	\$581,000	\$0
Jepson Parkway Project	\$200,000	\$250,000
Napa/Solano Rail Study	\$125,000	\$0
Countywide Trails Plan	\$40,000	\$20,000
TCRP - I-80/680/SR12	\$3,800,000	\$3,800,000
TCRP - North Connector	\$1,250,000	\$1,250,000
I-80/680 Corridor Study	\$100,000	\$0
Subtotal	\$7,350,300	\$6,432,720

Programs (Expenditures) (SNCI)	FY 02-03	FY 03-04
Specialized City Services	\$10,000	\$10,000
New Resident Outreach	\$10,000	\$10,000
Technical Service Enhancements	\$7,500	\$7,500
General Marketing Program	\$49,000	\$20,000
Incentives	\$80,000	\$20,000
Employer Outreach Program	\$15,000	\$15,000
Vanpool Program	\$5,000	\$5,000
CRSW 2000	\$20,000	\$20,000
Guaranteed Ride Home Program	\$40,280	\$20,000
BikeLinks Maps	\$10,000	\$10,000
Bike to Work Program	\$10,000	\$10,000
Overall Program Administration	\$534,256	\$568,311
Program Contingency / Reserve	\$13,894	\$41,353
Subtotal	\$875,900	\$755,164

TOTAL, ALL EXPENDITURES	\$11,236,972	\$8,887,385
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**SOLANO TRANSPORTATION AUTHORITY
FY 02-03 AND FY 03-04 ADOPTED BUDGET
NEW FORMAT, ADOPTED AMOUNTS**

ATTACHMENT B

REVENUES			
<i>Operations</i>		FY 02-03	FY 03-04
	GasTax	\$286,617	\$286,617
	TDA	\$286,617	\$286,617
	STP Planning	\$140,000	\$240,000
	STP/STIP Swap	\$80,000	\$0
	STIP PPM	\$75,000	\$74,000
	TFCA BAAQMD	\$20,238	\$20,238
	TFCA SNCI		
	TDA Article 3		
	TCRP I-80/680/12	\$200,000	\$300,000
	TCRP North Connector	\$100,000	\$100,000
	PCR/P		
	MTC Rideshare		
	DMV AVA		
	STIP TAP	50,000	\$50,000
Subtotal		\$1,238,472	\$1,357,472

Strategic Planning			
	TDA Planning	30,000	
	STAF	142,000	\$142,000
	STAF Planning	178,000	\$0
	STAF Regional Paratransit		
	STP Planning	100,000	\$0
	STP/STIP Swap	225,000	\$80,000
	STIP PPM	70,000	\$70,000
	STIP	400,000	\$0
	YSAGMD	20,000	\$0
	TDA Article 3	20,000	\$20,000
	State TEA		
	Donations		
Subtotal		\$1,188,000	\$312,000

Project Development			
	STAF		
	STAF Regional Paratransit		
	STP/STIP Swap	700,000	
	STIP PPM		
	STIP TAP #1	50,000	\$50,000
	STIP TAP #2		
	TCRP Corridor Study	\$100,000	\$0
	PCR/P		
	SP&R		
Subtotal		\$850,000	\$50,000

Capital Projects			
	STIP	200,000	\$250,000
	TCRP I80/680/12	3,800,000	\$3,800,000
	TCRP North Connector	1,250,000	\$1,250,000
Subtotal		\$5,250,000	\$5,300,000

STA Programs			
	Gas Tax		
	STAF Planning		
	TFCA BAAQMD	221,427	\$51,738
	TFCA SNCI		
	DMV AVA Program	400,060	\$409,310
	Donations		
Subtotal		\$621,487	\$461,048

SNCI Programs			
	TFCA SNCI	485,000	383,884
	YSAGMD SNCI	26,780	0
	MTC Rideshare	364,140	371,280
	Donations		
Subtotal		\$875,920	\$755,164

Transit Programs			
	STAF Regional Paratransit		
	TFCA BAAQMD	28,000	\$28,000
	YSAGMD	40,000	\$20,000
	Other	554,813	\$603,663
Subtotal		\$622,813	\$651,663

Local Agency Prog/Projects			
	STAF		
	STIP ADPE		
	TCI	691,000	\$0
Subtotal		\$691,000	\$0

TOTAL, ALL REVENUES	\$11,235,872	\$8,987,366
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EXPENDITURES			
<i>Operations</i>		FY 02-03	FY 03-04
	STA Salaries & Benefits	\$700,477	\$742,608
	STA Part Time/Comp Time/Overtime	\$16,583	\$17,080
	STA Services and Supplies	\$453,272	\$488,274
	Board Expenses	\$38,140	\$40,442
	SNCI Salaries & Benefits		
	SNCI Part Time/Comp Time/Overtime		
	SNCI Services & Supplies		
	Contributions to STA Reserve Account	30,000	\$0
Subtotal		\$1,238,472	\$1,288,302

Strategic Planning			
	Planning Management/Administration		
	Comprehensive Transportation Plan		
	Model Development/Maintenance	480,000	\$80,000
	Expenditure Plan	245,000	\$0
	Countywide Pedestrian/Trails Plan	40,000	\$20,000
	Countywide Bicycle Plan		
	Traffic Safety Plan Update		
	Union St/Main St Feasibility Study		
	Napa/Solano Rail Study	125,000	
	Dixon/Auburn Rail Study	56,000	
	Contra Costa/Solano Rail Study	50,000	
Subtotal		\$995,000	\$100,000

Project Development			
	Project Monitoring	50,000	\$0,000
	Project Management/Administration	70,000	70,000
	I-80 Corridor Study (Segments 6-7)	350,000	
	I-80/680/780 Cor Study (Seg 2-7)	350,000	
	I-80/680/780 Cor Transit Study	100,000	
	Senior and Disabled Transit Study		
	STAF Fund Balance	\$0	\$80,150
Subtotal		\$920,000	\$180,150

Capital Projects			
	Jepson Parkway	200,000	\$260,000
	I-80/680/12 Interchange PA/ED	3,800,000	\$3,800,000
	North Connector PA/ED	1,250,000	\$1,250,000
Subtotal		\$5,250,000	\$5,300,000

STA Programs			
	Marketing Program	85,000	\$56,850
	SolanoLinks Marketing	25,000	\$25,000
	Events		
	TFCA Air Quality Program	221,427	\$91,738
	- Fairfield CNG Bus Program		
	- Benicia Bus Stop Program		
	- Fairfield Electric Chargers		
	- Fairfield Bus Traffic Signal Prioritization		
	- Solano College Electric Chargers		
	- Unallocated		
	Abandoned Vehicle Abatement Program	400,060	\$409,310
Subtotal		\$741,487	\$542,898

SNCI Programs			
	Specialized City Services	10,000	10,000
	New Resident Outreach	10,000	10,000
	General Marketing Program	40,000	20,000
	Incentives	60,000	\$20,000
	Employer/Volunteer Outreach Program	20,000	\$20,000
	On-line Campaign	27,500	27,500
	Guaranteed Ride Home Program	40,280	\$20,000
	BikeLink Maps	10,000	\$10,000
	Bike to Work Campaign	10,000	\$10,000
	Overall Program Administration	534,256	\$566,311
	Program Contingency/Reserve	113,684	\$41,353
Subtotal		\$875,920	\$755,164

Transit Programs			
	Solano Paratransit Operations	481,147	\$510,016
	Transit Route 30 Operations	141,666	\$141,666
	Transit Route 30 Capital		
	Solano Paratransit Capital		
Subtotal		\$622,813	\$651,682

Local Agency Prog/Projects			
	Solano County TLC Program		
	Suisun City Amtrak Lot Improvements	591,000	
	Capitol Corridor Prelim Station Design		
	Vallejo Transit Capital		
	Local Transit Studies (FF, RV, Vallejo)		
Subtotal		\$591,000	\$0

TOTAL, ALL EXPENDITURES	\$11,235,872	\$8,916,184
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**SOLANO TRANSPORTATION AUTHORITY
FY 02-03 BUDGET
NEW FORMAT, REVISED AMOUNTS**

ATTACHMENT C

REVENUES		FY 02-03
Operations		
Gas Tax		\$277,410
TDA		\$386,617
STP Planning		\$130,000
STP/STIP Swap		\$331,715
STIP PPM		\$34,193
TFCA BAAQMD		\$20,238
TFCA SNCI		151,020
TDA Article 3		8,000
TCRP I-80/680/12		\$50,900
TCRP North Connector		\$50,900
PCRP		25,000
MTC Rideshare		336,640
DMV AVA		5,000
Subtotal		\$1,815,833
Strategic Planning		
TDA Planning		30,000
STAF		400,000
STAF Planning		40,000
STP Planning		10,000
STP/STIP Swap		80,000
STIP PPM		101,000
STIP		360,000
YSAQMD		20,000
TDA Article 3		27,000
State TEA		68,081
Donations		\$40,000
Subtotal		\$1,176,081
Project Development		
STAF		20,000
STAF Regional Paratransit		80,000
STP/STIP Swap		350,000
STIP PPM		78,807
STIP TAP #1		19,100
STIP TAP #2		30,000
TCRP Corridor Study		\$17,943
PCRP		\$250,000
SP&R		\$300,000
Subtotal		\$1,145,850
Capital Projects		
STIP		260,332
TCRP I80/680/12		1,327,000
TCRP North Connector		656,000
Subtotal		\$2,242,332
STA Programs		
Gas Tax		10,100
STAF Planning		102,000
TFCA BAAQMD		372,627
TFCA SNCI		5,000
DMV AVA Program		395,060
Donations		4,900
Subtotal		\$889,687
SNCI Programs		
TFCA SNCI		161,000
YSAQMD SNCI		27,260
MTC Rideshare		27,500
Donations		3,575
Subtotal		\$219,335
Transit Programs		
STAF Regional Paratransit		100,000
TFCA BAAQMD		26,800
YSAQMD		40,000
Other		1,232,062
Subtotal		\$1,398,862
Local Agency Prog/Projects		
STAF		244,313
STIP ADPE		113,364
TCI		591,000
Subtotal		\$948,677
TOTAL, ALL REVENUES		\$9,836,657

EXPENDITURES		FY 02-03
Operations		
STA Salaries & Benefits		\$788,330
STA Part Time/Comp Time/Overtime		\$20,000
STA Services and Supplies		\$487,970
Board Expenses		\$41,440
SNCI Salaries & Benefits		288,211
SNCI Part time/Comp Time/Overtime		4,000
SNCI Services & Supplies		124,882
Contributions to STA Reserve Account		50,000
Subtotal		\$1,814,833
Strategic Planning		
Planning Management/Administration		10,000
Comprehensive Transportation Plan		75,000
Model Development/Maintenance		480,000
Expenditure Plan		216,000
Countywide Pedestrian/Traile Plan		110,081
Countywide Bicycle Plan		5,000
Traffic Safety Plan Update		10,000
Union St/Main St Feasibility Study		20,000
Napa/Solano Rail Study		125,000
Dixon/Auburn Rail Study		60,000
Contra Costa/Solano Rail Study		65,000
Subtotal		\$1,176,081
Project Development		
Project Monitoring		49,100
Project Management/Administration		10,000
I-80 Corridor Study (Segments 6-7)		26,050
I-80/680/780 Corr Study (Seg 2-7)		710,700
I-80/680/780 Corr Transit Study		250,000
Senior and Disabled Transit Study		100,000
Subtotal		\$1,145,850
Capital Projects		
Jepson Parkway		260,332
I-80/680/12 Interchange PA/ED		1,327,000
North Connector PA/ED		656,000
Subtotal		\$2,242,332
STA Programs		
Marketing Program		55,000
SolanoLinks Marketing		35,000
Events		32,000
TFCA Air Quality Program		
- Fairfield CNG Bus Program		75,000
- Benicia Bus Stop Program		75,000
- Fairfield Electric Chargers		27,000
- Fairfield Bus Traffic Signal Prioritization		100,000
- Solano College Electric Chargers		30,000
- Unallocated		65,627
Abandoned Vehicle Abatement Program		395,060
Subtotal		\$889,687
SNCI Programs		
Specialized City Services		10,000
New Resident Outreach		10,000
General Marketing Program		40,000
Incentives		60,000
Employer/Vanpool Outreach Program		20,000
On-line Campaign		15,000
Guaranteed Ride Home Program		40,260
BikeLinks Maps		14,075
Bike to Work Campaign		10,000
Subtotal		\$219,335
Transit Programs		
Solano Paratransit Operations		481,147
Transit Route 30 Operations		141,800
Transit Route 30 Capital		429,119
Solano Paratransit Capital		346,706
Subtotal		\$1,398,862
Local Agency Prog/Projects		
Suisun City Amtrak Lot Improvements		591,000
Capitol Corridor Prelim Station Design		113,364
Vallejo Transit Capital		82,932
Local Transit Studies (FF, RV, Vallejo)		161,311
Subtotal		\$948,677
TOTAL, ALL EXPENDITURES		\$9,836,657

**STATE TRANSIT ASSISTANCE FUNDS (STAF)
SOLANO COUNTY SHARE
FY 2002-03 FUND ESTIMATE AND COMMITMENTS**

FY 2002-03 FUND ESTIMATE		
Carryover ¹	\$957,342	
FY 2002-03 Funds ¹	\$400,599	
Total Available	\$1,357,941	
COMMITMENTS		
Vallejo Transit		
Shortfall of match for refurbishment of 5 coaches	\$61,991	Approved by STA May 2001 (to be claimed by STA)
Shortfall of match for purchase of 3 coaches	20,941	Approved by STA May 2001 (to be claimed by STA)
Fairfield/Suisun Transit		
Match for 5 replacement coaches	158,000	Approved by STA May 2001 (to be claimed by Fairfield)
Shortfall for CNG conversions of 2 coaches and fueling facility	271,119	Approved by STA April 2002 (to be claimed by Fairfield)
Solano Transportation Authority		
Dixon-Auburn Commuter Rail Study	60,000	
Contra Costa-Solano Comm. Rail Study	65,000	
FY 01-02 Planning Shortfall	261,529	Approved by STA July 2002
FY 02-03 SolanoLinks Ping & Mktg	97,980	Approved by STA June 2002
Planning Studies	200,000	Approved by STA Sept. 2002
Member Agency Planning Studies		
Fairfield	60,000	
Rio Vista	41,381	
Vallejo	60,000	
TOTAL COMMITMENTS	\$1,357,941	
BALANCE AVAILABLE	\$0	

1: Estimate based on MTC Resolution No. 3436 Revised, May 22, 2002. Carryover balances are based on data from MTC's Finance Section with adjustments to reflect Commission actions in December 2001 and January 2002.

**STATE TRANSIT ASSISTANCE FUNDS (STAF)
REGIONAL PARATRANSIT
SOLANO COUNTY SHARE
FY 2002-03 FUND ESTIMATE AND COMMITMENTS**

FY 2002-03 FUND ESTIMATE	
Carryover ¹	\$481,205
FY 2002-03 Funds ¹	\$169,962
Total Available	\$651,167
PROPOSED COMMITMENTS	
Fairfield/Suisun Transit	
5 Replacement Paratransit Vans	346,796
Vallejo Transit	
Paratransit Operations	84,981
Solano Transportation Authority	
Elderly and Disabled Transit Study	80,000
STA Planning and Administration (Swap for TDA \$)	100,000
Total Proposed Commitments	\$611,777
BALANCE AVAILABLE	\$39,390

1: Estimate based on MTC Resolution No. 3436 Revised, May 22, 2002. Carryover balances are based on data from MTC's Finance Section with adjustments to reflect Commission actions in December 2001 and January 2002.

**STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)
SWAP FOR SURFACE TRANSPORTATION PROGRAM FUNDS
SOLANO TRANSPORTATION AUTHORITY
FY 2002-03 FUNDS AVAILABLE AND COMMITMENTS
UPDATED BOARD ACTION**

FY 2002-03 FUNDS AVAILABLE	
FY 2002-03 Funds	\$1,165,000
Total Available	\$1,165,000
PROPOSED COMMITMENTS	
STA Operations	
Salaries and Services/Supplies	331,715
STA Strategic Planning	
Model Development & Maintenance	80,000
STA Project Development	
I-80/680/780 Corridor Study (Seg. 2-7)	350,000
Total Proposed Commitments	\$761,715
BALANCE AVAILABLE (Contingency)	\$403,285

**STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)
SWAP FOR SURFACE TRANSPORTATION PROGRAM FUNDS
SOLANO TRANSPORTATION AUTHORITY
FY 2002-03 FUNDS AVAILABLE AND COMMITMENTS
PREVIOUS BOARD ACTION**

FY 2002-03 FUNDS AVAILABLE		
FY 2002-03 Funds	\$1,165,000	
Total Available	\$1,165,000	
PREVIOUS COMMITMENTS		
Planning and Administration	465,000	
o Countywide Traffic Modeling		\$400,000 in STIP for modeling
o Staff support for project fund admin, monitoring, and planning		
o Expenditure Plan		Not eligible
STA Project Development		
o I-80/680/780 Corridor Study (Seg. 2-7)	500,000	Partial funding from SP&R grant
o Truck Scales Relocation Study	200,000	Funded with TCRP
Total Previous Commitments	\$1,165,000	
BALANCE AVAILABLE (Contingency)		\$0



DATE: December 4, 2002
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst
RE: Draft Legislative Platform for 2003

Discussion:

In preparation for the 2003 legislative session, STA staff has prepared a draft legislative platform for review and comment by the STA TAC, Transit Consortium and Board of Directors (see attached). The platform is designed to guide the STA's legislative advocacy efforts during the forthcoming legislative year. The platform has been divided into twelve policy areas that collectively cover the range of STA's transportation planning, programming, and administrative responsibilities.

Please review and forward any comments to Janice Sells at jsells@STA-SNCL.com or fax to 707.424.6074.

Recommendations:

Authorize STA Staff to distribute the Draft 2003 Legislative Priorities and Platform to member agencies and interested parties for a 30-day review and comment period.

**Solano Transportation Authority
Draft 2003 Legislative Priorities and Platform**

LEGISLATIVE PRIORITIES

1. Monitor and support, as appropriate, legislative proposals to increase funding for transportation infrastructure
2. Oppose efforts to reduce or divert funding from transportation projects.
3. Pursue project funding:
 - a. I-80/I-680/SR 12 Interchange.
 - b. Jepson Parkway Project
 - c. Vallejo Intermodal Station
 - d. Vallejo Baylink Ferry Service
 - e. *Fairfield/Vacaville Intermodal Station*
 - f. Capitol Corridor Rail Service
 - g. Inter-city transit
4. Support the extension of the 55% vote threshold to county transportation infrastructure measures.
5. *Monitor legislative efforts to merge MTC and ABAG governing boards and their respective responsibilities.*
6. *Monitor the development of the \$3 toll bridge legislation and support the inclusion of Solano County's priority transportation projects that have a nexus to the relevant State Owned Bay Area Toll Bridges in Solano County (Benicia and Carquinez).*

LEGISLATIVE PLATFORM

I. Air Quality

1. Sponsor use of Petroleum Violation Escrow Account (PVEA) funds for clean fuel projects.
2. Monitor and review approval of the 2004 Ozone Attainment Plan by EPA.
3. Support legislation, which ensures that any fees imposed to reduce vehicle miles traveled, or to control mobile source emissions are used to support transportation programs that provide congestion relief or benefit air quality.
4. Monitor legislation providing infrastructure for low and zero emission vehicles.
5. Monitor and comment on regulations regarding diesel fuel exhaust particulates and alternative fuels.
6. Support policies that improve the environmental review process to minimize conflicts between transportation and air quality requirements.
7. Monitor energy policies and alternative fuel legislation or regulation that may affect fleet vehicle requirements for mandated use of alternative fuels.
8. Support legislation to provide funding for innovative, intelligent/advanced transportation and air quality programs, which relieve congestion, improve air quality and enhance economic development.
9. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.
10. Support income tax benefits or incentives that encourage use of alternative fuel vehicles, van pools and public transit without reducing existing transportation or air quality funding levels.

II. Americans with Disabilities Act

1. Request the Federal Transit Administration (FTA) to retain the present mobility-related definition of handicapped for transit fare reductions and not change to the Americans with Disabilities Act (ADA) definition.
2. Encourage new or revised guidelines to provide more flexible ADA access to trails, bike routes and transit

III. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)

1. Support legislation promoting bicycling and bicycle facilities as a commute option.
2. Support consistent and standardized monitoring of High Occupancy Vehicle (HOV) lane performance by Caltrans.
3. Oppose expanded use of HOV lanes for purposes not related to congestion relief and air quality improvement.
4. Monitor legislation providing land use incentives in connection with rail and multimodal transit stations – transit oriented development.

IV. Congestion Management

1. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.

V. Employee Relations

1. Monitor legislation and regulations affecting labor relations, employee rights, benefits, and working conditions. Preserve a balance between the needs of the employees and the resources of public employers that have a legal fiduciary responsibility to taxpayers.
2. Monitor any legislation affecting workers compensation that impacts employee benefits, control of costs, and, in particular, changes that affect self-insured employers.

VI. Funding

1. Protect Solano County's statutory portions of the state highway and transit funding programs.
2. Seek a fair share for Solano County of any state discretionary funding made available for transportation grants or programs.
3. Protect State Transportation Improvement Program (STIP) from use for purposes other than those covered in SB 140 of 1997 reforming transportation planning and programming.
4. Support state budget and California Transportation Commission allocation to fully fund projects for Solano County included in the State Transportation Improvement Program and the Comprehensive Transportation Plans of the county.
5. Support transportation initiatives that increase the overall funding levels for transportation priorities in Solano County.
6. Advocate for primacy of general transportation infrastructure funding over high-speed rail project and Bay Area Ferry Authority.
7. Support measures to restore local government's property tax revenues used for general fund purposes, including road rehabilitation and maintenance.
8. Seek a fair share for Solano County of any federal funding made available for transportation programs and projects.
9. Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in Solano County.
10. Monitor and react as necessary to any proposed TEA-21 mid-term corrections bill.
11. Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.

12. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
13. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local street and road maintenance and repairs.
14. Monitor the distribution of state transportation demand management funding.
15. Oppose any proposal that could reduce Solano County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, the Petroleum Violation Escrow Account (PVEA), State Highway Account (SHA), Public Transit Account (PTA), and Transportation Development Act (TDA) and any ballot initiative.

VII. Liability

1. Monitor legislation affecting the liability of public entities, particularly in personal injury or other civil wrong legal actions.

VIII. Paratransit

1. In partnership with other affected agencies and local governments seek additional funding for paratransit operations, including service for persons with disabilities and senior citizens.

IX. Project Delivery

1. Support legislation to encourage the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection Agency to reform administrative procedures to expedite federal review and reduce delays in payments to local agencies and their contractors for transportation project development, right-of-way and construction activities.
2. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report

(EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.

3. Support legislation and/or administrative reforms that result in cost savings to environmental clearance processes for transportation construction projects.
4. Continue to streamline federal application/reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

X. Rail/Ferry

1. In partnership with other affected agencies, sponsor making Capitol Corridor Joint Powers Authority an eligible operator for state transit assistance with funds to be apportioned to member agencies.
2. In partnership with other counties located along Capitol Corridor, seek expanded state commitment for funding passenger rail service whether state or locally administered.
3. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided by Capitol Corridor) funding for Northern California and Solano County.
4. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.

XI. Safety

1. Support legislation or administrative procedures to streamline the process for local agencies to receive funds for road repair from the Federal Emergency Management Agency (FEMA).

XII. Transit

1. Protect funding levels for transit by opposing state funding source reduction without substitution of comparable revenue.
2. Support an income tax credit to employers for subsidizing employee transit passes.

3. Support tax benefits and/or incentives for transportation demand management programs and alternative fuel programs to promote the use of public transit.
4. In partnership with other transit agencies seek strategies to assure public transit receives a fair share of funding for welfare-to-work social services care, and other community-based programs.
5. Due to the elimination/reduction of Federal transit operating subsidies, support legislation to also eliminate or ease Federal requirements and regulations regarding transit operations.



DATE: December 4, 2002
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: TIP Conformity Update

Background:

A lawsuit that challenges EPA's finding that the Motor Vehicle Emissions Budget (MVEB) is adequate to "conform" to federal air quality standards was heard by the Ninth Circuit Court on October 7, 2002. Because of this lawsuit, the 2001 TIP lapsed on October 5th and MTC could not approve a 2003 TIP with projects that had an impact on air quality. MTC developed an "Interim" TIP that includes projects that do not have an impact on air quality (exempt projects) and projects necessary to meet Transportation Control Measures (TCMs).

Discussion:

On November 12th, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) partially approved the Interim TIP. Over 1,000 air quality "exempt" projects were approved, but the projects to support TCM 2 (e.g., park and ride lots) and HOV lane expansion projects are still being reviewed. A final decision on these projects is expected by March 1, 2003 from FHWA and FTA.

On November 13th, the U.S. Ninth Circuit Court dismissed the lawsuit against EPA. The ruling is likely to be appealed by the plaintiffs; however, MTC plans to move forward and prepare a new Draft 2003 TIP that would supercede the Interim TIP once it is approved by Caltrans, FHWA and FTA. If the lawsuit is not appealed, MTC anticipates the 2003 TIP could be in place by late January or early February. In the meantime, projects that have been approved in the Interim TIP can move forward or projects that have received certain Federal actions before October 5, 2002 (the date of the lapse of the 2001 TIP), can also proceed and receive Federal funds.

Recommendation:

Informational.

Attachment



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
Tel: 510.464.7700
TDD/TTY: 510.464.7769
Fax: 510.464.7848

Memorandum

TO: Commission and Bay Area Partnership

DATE: November 13, 2002

FR: Executive Director

RE: EPA Wins Conformity Lawsuit

The Ninth Circuit Court of Appeals today dismissed the petition brought by several environmental groups challenging EPA's approval of the motor vehicle emissions budget (MVEB) that MTC uses to make conformity determinations on our plans and programs. This court action should clear the way for the Commission to consider a conformity finding and approval action on the full 2003 Transportation Improvement Program (TIP), which will probably occur in January following a new public hearing and comment period.

Ironically, the Federal Highway and Transit Administrations yesterday partially approved the Interim TIP adopted by the Commission last month because the region lacked an approved MVEB. The federal agencies approved over 1,000 "exempt" safety and rehabilitation projects included in the Interim TIP, but they are still reviewing the TCM 2-related transit and HOV lane expansion projects with action expected on those 27 projects by March 1, 2003. The federal agencies also disapproved a few other minor projects for various reasons, all of which is described in detail in the attached letter.

Additional detail on the Interim TIP action will be provided at a staff level to the Bay Area Partnership. As noted above, however, subsequent approval of a full 2003 TIP essentially would moot any remaining project issues with the Interim TIP. In the meantime, if you have any questions or comments, please direct them to MTC General Counsel Francis Chin or Deputy Director Therese McMillan.

Steve Heminger

Attachment



U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
CALIFORNIA DIVISION
980 Ninth Street, Suite 400
Sacramento, CA. 95814-2724
November 12, 2002

IN REPLY REFER TO
HDA-CA
File #: 1040.2 MTC
Document #: 40583

Mr. Jeff Morales, Director
California Department of Transportation
1120 N Street
Sacramento, California 95814

Attention: Federal Resources Branch, Room 3500

Dear Mr. Morales:

SUBJECT: FSTIP Approval for MTC's Interim FY 2003 Transportation Improvement Program

On October 30, 2002, the California Department of Transportation submitted to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) the Metropolitan Transportation Commission's (MTC) Interim FY 2003 Transportation Improvement Program (TIP) for inclusion into the California FY 2002/03-2004/05 Federal Statewide Transportation Improvement Program (FSTIP). The MTC Board adopted the Interim TIP on October 23, 2002 (Resolution No. 3510) and found that the projects contained in the Interim TIP did not require a conformity determination.

Exempt Projects that may Proceed: The FHWA and the FTA have completed our review of MTC's interim TIP. In order to re-establish Federal transportation funding in the San Francisco Bay Area, the FHWA and the FTA are expediting our approval of over 1000 projects valued at approximately \$6.3 billion contained in the interim TIP and identified as "exempt." These "exempt" projects consist of all those submitted, except those listed below and identified in Enclosures A, B, C, and D.

Previously Authorized Projects that may Proceed (Enclosure A): Projects that were authorized prior to the October 4, 2002, conformity lapse may proceed. They are not "exempt," but based on FHWA/FTA's January 2, 2002, guidance, *Revised Guidance for Implementing the March 1999 Circuit Court Decision Affecting Transportation Conformity*, any project phase authorized prior to the conformity lapse may be completed during the conformity lapse. MTC has identified 46 of the "TCM-related" projects as being authorized for construction prior to the October 4, 2002, transportation conformity lapse date. If that is confirmed, then these 46 projects (listed in Enclosure A) may proceed.

Disapproved Projects (Enclosure B): The four projects shown in Enclosure B are not exempt from conformity requirements, or have other issues that preclude their approval, and are not approved for inclusion in the FSTIP.

Projects for Which Federal Decision is being Deferred (Enclosure C): The remaining 27 “TCM-related projects,” identified in Enclosure C, are still under review by our offices. They are not approved for inclusion in the FSTIP while we consider the proposed category of “TCM related projects” in the context of the provisions of the conformity rule and the public comments that we have received. We anticipate making a final decision on the “TCM-related projects” by March 1, 2003. Based on supplemental information provided by the MTC, only 3 of the 27 projects reflected in Enclosure C would require a Federal action prior to March 1, 2003.

Projects Included for Information Purposes Only The interim TIP contains projects that were included by MTC for informational purposes only. As you know, such projects may not proceed at this time, nor are they approved, but they may be included in a future TIP at the appropriate time. These projects include the “Housing Incentive Program projects” that are listed in Enclosure D and projects that are outside the timeframe of the triennial element of the interim TIP.

With the preceding stipulations, the FHWA and the FTA find that the interim TIP was developed in accordance with 23 CFR 450 and was based on a continuing, cooperative and comprehensive planning process in accordance with 23 USC 134, 23 CFR 450, and section 49 USC 53 of the Federal Transit Act. The projects being approved into the FSTIP were found to be exempt from the requirement that a conformity determination be made consistent with 40 CFR 93.126 and/or 93.127. This finding has been coordinated with the Environmental Protection Agency.

This letter constitutes joint FHWA and FTA approval for inclusion of the exempt projects contained in the MTC’s Interim FY 2003 TIP into the FSTIP, not including the projects listed in Enclosures A, B, C, and D. This approval is made with the understanding that the FTA funding approval on individual projects contained in the FSTIP are subject to the grantees meeting all necessary FTA administrative requirements.

If you have questions regarding this approval please contact Ms. Sue Kiser, FHWA at 916-498-5009 or Mr. Ray Suyks, FTA at 415-744-3116.

Sincerely,

/s/ Leslie Rogers
Leslie Rogers
Regional Administrator
Federal Transit Administration

/s/ K. Sue Kiser (for)
Gary N. Hamby
Division Administrator
Federal Highway Administration

4 Enclosures
(S-40681/40682/40683/40684)

cc:

MTC

EPA, Region IX

Caltrans:

Federal Resources Branch, Dick Petrie

Office of Local Programs, Terry Abbott

Transportation Programming, Kris Balaji

Transportation Planning, Sharon Scherzinger

FHWA:

New 2002/03-2004/05 FSTIP Binder

MTC TIP Binder

JMazur/bsg

										Transit/ State Hwy/ Local	PROJ		Total Committed		Grant No. &	Action/Date	Is Project	
										Rdwy	PROJ NAME	TYPE	POSE	Funding	Yr	to Awd Contract for	Constructn	Eligible for Federal Reimbursement?
SPONSOR	TIP ID#	County																
PROJECTS WITH POSSIBLE ADDITIONAL FEDERAL ACTION - DRAFT SUBJECT TO CHANGE -																		
1	LAVTA	ALA 010062	Alameda	Transit	Livermore Valley Center PnR Parking Structure.	Mass Trans	Other		8,518,664	FTA Grant CA030608 approved 9/26/02	No - Plan to bid next 2 weeks; design & PE done	NO; Now on TCM-2 List						
2	Sonoma County Transit	SON 010023	Sonoma	Transit	Landfill Gas Conversion Project	Other	Other		619,015	FTA Grant CA90Y055, approved 9/17/02	No	NO; TIP Amendmt needed; Propose as Exempt Proj						
3	American Canyon	NAP 991030	Napa	Transit	SR 29 Rio Del Mar Intermodal Station	Mass Trans & Oth	Expan sion		125,000	No; using only local funds	Not yet	NO; Now on TCM-2 List						
4	Caltrain	JPB 990011	San Mateo	Transit	Rapid Rail Related Projects	Mass Trans Rail	Expan sion		564,780	FTA Grant CA030598- 02 approved 9/17/02	YES - Constructn contract installation of fencing, etc.	YES						
5	Caltrain	JPB 990099	San Mateo	Transit	Caltrain Track Crossover - San Mateo	Mass Trans Oth	Transit Ops		78,993,951	FTA Grant CA90Y123, approved 7/9/02	YES, Cntrct awarded 4/4/02; NTP 6/1/02	YES						
6	VTA	SCL 010067	Sanja Clara	State Hwy	SR 237/1-080 Interchange Improvements	Hwy - HOV	Expan sion		73,595,998	-HWY-	-HWY-							
7	Caltrans	CC 990004	Contra Costa	State Hwy	I-880 HOV Lanes - Marina Vista to N. Main St.	Hwy - HOV	Expan sion		55,083,256	-HWY-	-HWY-							
8	San Rafael	MRN 970061	Marin	State Hwy	SB on/off ramp, HOV, metering at Lucas Valley	Hwy - HOV	Syste m Mgmt		9,557,000	-HWY-	-HWY-							
9	AGCMA	ALA 990010	Alameda	State Hwy	I-680 SB aux lane HOV (Sunol Grade)	Hwy - HOV	Expan sion		21,891,000	-HWY-	-HWY-							
10	GCTA	CC 990011	Contra Costa	State Hwy	SR4 East Balley to Railroad Avenue	Hwy - HOV	Expan sion		27,963,000	-HWY-	-HWY-							

		Transit/ State	PROJ		Action/Date to Awd		Is Project Eligible for Federal Reimbursement?				
SPONSOR	TIP ID #	County	Rdwy	PROJ NAME	TYPE	POSE	Total Committed Funding	Grant No. & Yr	Contract for Constructn		
PROJECTS WITH POSSIBLE ADDITIONAL FEDERAL ACTION - DRAFT SUBJECT TO CHANGE -											
22	VTA	SCL 991083	Santa Clara	Transit	Vasona Corridor Extension Woz Way to Campbell	Mass Trans Rail	Jan	212,000,000	FTA Grant CA90Y067 approved 9/28/01	YES - Contract for constructn awarded 9/22/01	YES
23	Dixon	SOL 010029	Solano	Transit	Dixon Multimodal Transp. Center. Phase 2	Mass Trans Bldgs & Oth	Transit Ops	440,000	No	No	NO;TIP Amendmt needed; Propose as Exempt Proj
24	Caltrans	SCL 990041	Santa Clara	State Hwy	Route 87 Guadalupe Freeway Corridor	Hwy - HOV	Expan sion	242,075,000	-HWY-	-HWY-	
25	Mountain View	SCL 991054	Santa Clara	Transit	Downtown Transit Plaza	Mass Trans Bldgs & Oth	Expan sion	1,075,000	Caltrans E76 approved 9/27/01	YES, Constructn Contract awarded 12/11/01	YES
26	Sunnyvale	SCL 99LC02	Santa Clara	Transit	Sunnyvale Multimodal Transit Station	Mass Trans Bldgs & Oth	Expan sion	973,158	Caltrans E76 approved 9/27/01	YES, Contract awarded	YES
27	Caltrans	ALA 990010	Alameda	State Hwy	Eastbound HOV Lane Extension	Hwy - HOV	Expan sion	6,575,000	-HWY-	-HWY-	
28	Novato	MPN 970046	Marin	State Hwy	U.S. 101 HOV Lane ramp metering	Hwy - HOV	Syste m Mgmt	2,308,000	-HWY-	-HWY-	
29	Alameda	ALA 990055	Alameda	Transit	West End Ferry Vessel	Mass Trans Ferry	Expan sion	5,500,000	All funding awarded, project complete	Project completed.	YES
30	BART	BRT 975004	San Francisc o	Transit	San Francisco Airport Extension	Mass Trans Rail	Expan sion	1,476,764,165	FTA Grant CA0303940 9 approved 5/17/02	YES, Constructn Contract awarded 2/12/98	YES
31	San Mateo	SM- 950006	San Mateo	Transit	Downtown transit center	Mass Trans	Expan sion	6,851,000	Caltrans E76 Completed	YES, Constructn contract 12/17/98	YES
32	MUNI	SF- 950002	San Francisc o	Transit	Advanced Train Control System	Mass Trans Rail	Expan sion	66,563,175	FTA Grant CA030363 approved 1/24/91	YES, grant nearly ready to close-out	YES

SPONSOR		TIP ID #	County	Transit/ State Hwy/ Local Rdwy	PROJ NAME	TYPE	PROJ POSE	Total Committed Funding	Grant No. & Yr	Action/Date to Awd Contract for Constructn	Is Project Eligible for Federal Reimbursemt?
PROJECTS WITH POSSIBLE ADDITIONAL FEDERAL ACTION - DRAFT SUBJECT TO CHANGE -											
44	San Francisco	SF-010036	San Francisco	Transit	Treasure Island Permanent Ferry Term	Mass Trans Ferry		1,502,997	FTA Grant CA90Y124 awarded 7/30/02	Yes; terminal platform rehab	YES
45	Benicia	SOL 010031	Solano	Transit	Benicia Intermodal Transportation Station	Mass Trans Bldgs & Oth		2,500,000	No	No, plan constructn in 18-24 months	NO; Now on TCM-2 List
46	Fairfield	SOL 030002	Solano	Transit	Fairfield/Vacaville Rail Station	Mass Trans Rail		4,575,000	Not in a grant yet	No	NO; Now on TCM-2 List

PROJECTS IN THE INTERIM TIP IDENTIFIED AS "TCM RELATED"

Enclosure A

Projects with prior approval

Projects may proceed upon confirmation of prior approval

TIP ID #	SPONSOR	County	Transit/State Hwy/Local Roadway	PROJECT NAME	PROJECT TYPE	
1	ALA990016	ACCMA	Alameda	State Hwy	I-680 SB aux lane, HOV (Sunol Grade)	Highway - HOV
2	CC-990004	Caltrans	Contra Costa	State Hwy	I-680 HOV Lanes - Marina Vista to N. Main St.	Highway - HOV
3	SCL990041	Caltrans	Santa Clara	State Hwy	Route 87 Guadalupe Freeway Corridor	Highway - HOV
4	ALA990010	Caltrans	Alameda	State Hwy	I-80 Eastbound HOV Lane Extension	Highway - HOV
5	CC-950011	CCTA	Contra Costa	State Hwy	SR4 East: Bailey to Railroad Avenue	Highway - HOV
6	MRN970046	Novato	Marin	State Hwy	U.S. 101 HOV Lane ramp metering	Highway - HOV
7	MRN970051	San Rafael	Marin	State Hwy	SB on/off ramp, HOV, metering at Lucas Valley	Highway - HOV
8	SCL010007	VTA	Santa Clara	State Hwy	SR-237/I-880 Interchange Improvements	Highway - HOV
9	SCL010018	VTA	Santa Clara	State Hwy	Rt 85/US101 NB I/C Modification (Mt. View)	Highway - HOV
10	SCL990027	VTA	Santa Clara	State Hwy	US 101 Widening in San Jose.	Highway - HOV
11	CC-99SA09	AC Transit	Alameda	Transit	San Pablo Corridor Transit System	Mass Transit - Other
12	ALA990055	Alameda	Alameda	Transit	West End Ferry Vessel	Mass Transit - Ferry
13	NAP991030	American Canyon	Napa	Transit	SR 29 Rio Del Mar Intermodal Station	Mass Transit - Buildings & Other
14	ALA990008	BART	Alameda	Transit	Fruitvale Transit Village Project	Mass Transit - Buildings & Other
15	BRT975004	BART	San Francisco	Transit	San Francisco Airport Extension	Mass Transit - Rail
16	SOL010031	Benicia	Solano	Transit	Benicia Intermodal Transportation Station	Mass Transit - Buildings & Other
17	JPB990011	Caltrain	San Mateo	Transit	Rapid Rail Related Projects	Mass Transit - Rail
18	JPB990099	Caltrain	San Mateo	Transit	Caltrain Track Crossover - San Mateo	Mass Transit - Other
19	SM-991034	Caltrain	San Mateo	Transit	Caltrain Parking Lot Improvements - 100 New parking	Mass Transit - Rail
20	CC-990001	Caltrans	Contra Costa	Transit	Martinez to Port Chicago Speed Upgrade	Mass Transit - Other
21	SOL010029	Dixon	Solano	Transit	Dixon Multimodal Transp. Center: Phase 2	Mass Transit - Buildings & Other
22	SOL030002	Fairfield	Solano	Transit	Fairfield/Vacaville Rail Station	Mass Transit - Rail
23	ALA977048	Fremont	Alameda	Transit	Capital Corridor Centerville Station	Mass Transit - Buildings & Other
24	ALA010062	LAVTA	Alameda	Transit	Livermore Valley Center PnR Parking Structure.	Mass Transit
25	MRN990035	Marin County	Marin	Transit	Marin Parklands Visitor Access Improvements	Highway - Other
26	CC-990003	Martinez	Contra Costa	Transit	Martinez Amtrak Sta - New Station, Parking, landscaping	Mass Transit - Buildings & Other
27	CC-991084	Martinez	Contra Costa	Transit	Capitol Corridor/San Joaquin/Amtrak/UPRR	Mass Transit - Rail
28	SCL991054	Mountain View	Santa Clara	Transit	Downtown Transit Plaza	Mass Transit - Buildings & Other
29	SF-950002	MUNI	San Francisco	Transit	Advanced Train Control System	Mass Transit - Rail
30	SF-991019	MUNI	San Francisco	Transit	F-Embarcadero Extension Operations	Mass Transit - Rail
31	SF-970105	MUNI	San Francisco	Transit	SF Muni Third Street LRT Extension Phase I - IOS	Mass Transit - Rail

PROJECTS IN THE INTERIM TIP IDENTIFIED AS "TCM RELATED"

Enclosure A

Projects with prior approval

Projects may proceed upon confirmation of prior approval

TIP ID #	SPONSOR	County	Transit/State Hwy/Local Roadway	PROJECT NAME	PROJECT TYPE	
32	NAP970005	Napa	Napa	Transit	Trancas/29 multi-modal facility	Mass Transit - Buildings & Other
33	NAP990011	Napa Vine	Napa	Transit	Relocate existing Downtown Terminal	Mass Transit - Buildings & Other
34	ALA990082	Pleasanton	Alameda	Transit	I-580/I-680 Park n Ride Lot & other Enhancements	Mass Transit - Other
35	SF-010036	San Francisco	San Francisco	Transit	Treasure Island Permanent Ferry Terminal	Mass Transit - Ferry
36	SM-950006	San Mateo	San Mateo	Transit	Downtown transit center	Mass Transit
37	SON010023	Son Co Transit	Sonoma	Transit	Landfill Gas Conversion Project	Other
38	SON97AM65	Transit	Sonoma	Transit	Petaluma Intermodal Transp. Center	Mass Transit - Buildings & Other
39	SCL99LC02	Sunnyvale	Santa Clara	Transit	Sunnyvale Multimodal Transit Station	Mass Transit - Buildings & Other
40	SOL990048	Vacaville	Solano	Transit	Leisure Town Road Park & Ride Lot	Local Roads - Pavement
41	SOL991062	Vacaville	Solano	Transit	Bella Vista Park & Ride Lot	Local Roads - Other
42	SOL991073	Vacaville	Solano	Transit	City of Vacaville, Expand Central Garage	Mass Transit - Buildings & Other
43	SOL991032	Vallejo	Solano	Transit	Vallejo Ferry Maintenance Facility	Mass Transit - Buildings & Other
44	SOL991092	Vallejo	Solano	Transit	Vallejo Baylink Ferry	Mass Transit - Ferry
45	SCL979022	VTA	Santa Clara	Transit	Tasman West LRT project	Mass Transit
46	SCL991083	VTA	Santa Clara	Transit	Vasona Corridor Extension Woz Way to Campbell	Mass Transit - Rail

**MTC Interim FY 2003 TIP Projects Listings NOT approved by FHWA/FTA For
Inclusion in the FY 2002/03-2004/05 FSTIP**

MTC TIP ID	Project Description	TIP listing Issue
ALA99SA19	Union City Blvd Park and Ride Lot	Not Exempt per 40 CFR 93.126 or 93.127
SF-010028	Caltrain Electrification	Environmental may proceed. Construction not approved. Services not available to the general public are not eligible for Federal participation
SCL010011	Outreach Shuttle for Children in SCL	Services not available to the general public are not eligible for Federal participation
SON010008	Sonoma County children's Shuttle (LIFT)	Services not available to the general public are not eligible for Federal participation

PROJECTS IN THE INTERIM TIP IDENTIFIED AS "TCM RELATED"

Projects needing approval

Decision Deferred - May Not Proceed at this Time

TIP ID #	SPONSOR	County	Transit/State Hwy/Local Roadway	PROJECT NAME	PROJECT TYPE	
1	ALA990012	Oakland	Alameda	Transit	Coliseum intercity rail station - Track expansion and signal improvements	Mass Transit - Rail
2	NAP950013	Napa Vine	Napa	Transit	Bus Yard Expansion	Mass Transit - Buildings & Other
3	SM-010058	Caltrain	San Mateo	Transit	Baby Bullet (a.k.a. Caltrain Express)	Mass Transit - Rail
4	CC-990007	Caltrans	Contra Costa	State Hwy	Rt. 4 Widening-RR Ave. to Loveridge Rd.	Highway - HOV
5	ALA978027	Caltrans	Alameda	State Hwy	Route 880/SR 262 I/C and HOV lanes	Highway - HOV
6	CC-010030	BART	Contra Costa	Transit	Parking	Mass Transit - Rail
7	CC-991088	BART	Contra Costa	Transit	Pittsburg/Bay Point Parking Expand & Lighting Imps	Mass Transit - Buildings & Other
8	MRN990001	Caltrans	Marin	State Hwy	101 HOV Lanes Gap Closure.	Highway - HOV
9	SOL950016	Fairfield	Solano	Transit	North Texas - Local Transfer Facility	Mass Transit - Buildings & Other
10	SOL991068	Fairfield	Solano	Transit	Fairfield Transportation Center-Phase II	Mass Transit - Buildings & Other
11	SOL991096	Fairfield	Solano	Transit	Red Top Park and Ride Lot: Phase 2.	Mass Transit - Buildings & Other
12	ALA991057	Alameda County	Alameda	Transit	Dublin/Pleasanton Parking Expansion	Mass Transit - Other
13	CC-010003	Caltrans	Contra Costa	State Hwy	I-80 WB HOV Gap Closure	Highway - HOV
14	SCL990030	VTA	Santa Clara	State Hwy	Route 87 HOV lane - Julian St. to I-280	Highway - HOV
15	SCL990031	VTA	Santa Clara	State Hwy	SR 87 HOV Lane - I-280 to SR-85	Highway - HOV
16	ALA991084	Caltrans	Alameda	State Hwy	Route 680 Sunol Grade - Alameda Final	Highway - HOV
17	SCL991077	Caltrans	Santa Clara	State Hwy	Route 680 Sunol Grade - Santa Clara Co	Highway - HOV
18	SCL991060	Caltrain	Santa Clara	Transit	Caltrain/ACE Santa Clara Train Station	Mass Transit - Rail
19	ALA010014	Caltrans	Alameda	State Hwy	Route 680 Sunol Grade NB HOV Lane	Highway - HOV
20	CC-010029	Hercules	Contra Costa	Transit	Hercules Train Station Project	Mass Transit - Rail
21	SOL950035	Vallejo	Solano	Transit	Vallejo Ferry Terminal Intermodal Facility	Mass Transit - Buildings & Other
22	SON010001	Caltrans	Sonoma	State Hwy	Son 101 HOV - Steele Lane Interchange	Highway - HOV
23	SON990001	Caltrans	Sonoma	State Hwy	Son 101 HOV - Route 12 to Steele Lane	Highway - HOV
24	ALA010006	Caltrans	Alameda	State Hwy	SR 84 WB HOV Lane Extension - Newark Ave	Highway - HOV
25	ALA010051	Emeryville	Alameda	Transit	Emeryville Intermodal Transfer Station: Phase 1	Mass Transit - Buildings & Other
26	ALA010005	Caltrans	Alameda	State Hwy	SR 84 Westbound HOV On-Ramp at Newark Av	Highway - HOV
27	SON950005	Caltrans	Sonoma	State Hwy	US 101 HOV lanes & I/C in Rohnert Park/Wilfred	Highway - HOV



DATE: December 4, 2002
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Projects for Federal (STP/CMAQ) and
State (STIP) Funding

Background:

As was reported last month, MTC has started planning for a number of funding and programming activities that will impact Solano County agencies, as well all agencies in the Bay Area. The following preliminary schedule shows an aggressive list of activities that will occur over the next few years:

TEA-3 First Cycle Programming (FY 03/04 & 04/05)	Oct 2002 – Sep 2003
Federal Transit Programming (FY 03/04 & 04/05)	Oct 2002 – Sep 2003
2004 RTP Development	Oct 2002 – Mar 2004
2004 STIP	Jan 2003 – Mar 2004
2005 TIP	Mar 2004 – Sep 2005

Discussion:

As we move forward in these Federal and State funding cycles, the STA will need to develop priority projects consistent with the Comprehensive Transportation Plan for the Federal funds (TEA-3 and Transit) and State funds (2004 STIP) that will be available to Solano County.

MTC Staff has proposed to the Partnership Board that the first cycle for TEA-3 funds cover one fiscal year (FY 03/04), two years for the second cycle and three years for the third cycle. The first cycle would primarily fund the over commitment of obligation authority from TEA-21 (approximately \$128 million) and funds to maintain regional commitments and CMA planning. No “discretionary” funds would be available for the first year. The other project categories (local streets and roads, transit capital and discretionary funding) would start with cycle 2, although some cycle 2 funds would also be needed to cover the obligation authority over commitment. Because of AB 1012 deadlines, a small amount of “new” money would be available for TLC-type projects (approximately \$263,000 for Solano County) during the first cycle.

In addition to delays for Federal funds coming to the region, State transportation funds through the 2004 STIP will also be delayed until FY 2008-2009 due to State budget pressures. The delays and uncertainty regarding the availability and timing for Federal and State funds will be important factors as the STA develops priorities for Solano County for the upcoming funding cycles.

Recommendation:
Informational.

Attachment



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
Tel: 510.464.7700
TDD/TTY: 510.464.7769
Fax: 510.464.7848

Memorandum

TO: Partnership Technical Advisory Committee

DATE: November 18, 2002

FR: Ross McKeown

RE: TEA 3: First Cycle Programming Activities for STP/CMAQ/TEA – Update

At its October 28th meeting, the Partnership Board made the following recommendations with respect to programming the Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement Program (CMAQ), and Transportation Enhancement Activities (TEA) funds anticipated from TEA 3 legislation:

Partnership Board Recommendations

1. First Cycle programming will cover one fiscal year, FY 03/04. Second Cycle will cover two years (FY 04/05 and 05/06) and Third Cycle will cover three years (FY 06/07, 07/08, and 08/09).
2. First Cycle programming will program projects with continuous funding needs. Specifically, these categories are CMA planning (~ \$3 million) and regional operating and procurement commitments (~ \$25 million). Total programming of these projects equals approximately \$28 million. The Board agreed to further discuss the need to program Transportation for Livable Communities/ Housing Improvement Program (TLC/HIP) as part of the First Cycle.
3. To avoid an escalation of the current OA situation we are facing under TEA 21, the Board agreed to assign the TEA 21 carryover programming (projects programmed, but not obligated, during TEA 21) to the programming capacity of FY 03/04. The carryover programming is estimated to be up to \$128 million as we enter TEA 3.
4. All other project categories will be programmed under Second Cycle. These programs are the local streets and road shortfall, transit capital shortfall, and discretionary funding. Postponing the programming of these programs will allow for a more thorough exploration of the outstanding issues in the shortfall deliberations.

Outstanding Issues

The Partnership Board recommendations provide us with parameters on how to proceed with programming activities, although there are some policy details regarding TEA funds that we need input on from the PTAC.

Due in part to the nature of the types of projects the TEA program funds, the TEA funds have historically been difficult to deliver. Under First Cycle Programming, with the combination of the carryover programming and the new programming, we do not anticipate AB 1012 delivery problems with STP and CMAQ funds. However, the Partnership Board's First Cycle recommendation does not include the programming of TEA funds. To ensure that our region meets the AB 1012 deadlines for TEA funds in September 2005, we need to program TEA funds by Fall 2003 in order to allow project sponsors a two-year window to obligate their funds.

- Half of the TEA funds coming to our region is reserved for the TLC/HIP program. Hence, we would like to program one year of the TLC/HIP during First Cycle programming to meet our AB 1012 deadlines. The Partnership Board discussed this issue, but postponed the decision for further discussion. Currently, a committee composed of representatives from the various CMAs is refining the TLC/HIP program policies. In addition, the committee will discuss the County TLC/HIP program in coordination with the Regional TLC/HIP program. It is expected that their discussion will be concluded in March for project programming by Fall 2003.
- The other portion of the TEA funds have been traditionally reserved for the County TEA program. Attached is a table (Attachment A) showing approximate distributions to each county, based on TEA 21 funding assumptions. At a minimum, to guarantee TEA fund delivery under AB1012, staggered obligation due dates beginning as early as September 30, 2005 will be required for County TEA funds. In addition, one proposal is to add some flexibility to this program for each county, considering that most of the TEA funds are used for bicycle and pedestrian projects. If a county proves a meaningful dedication of funding for bicycle and pedestrian projects in their county with funds other than TEA, the county could opt to exchange the TEA funds for future STP/CMAQ funds. This would apply to the TEA 3 programming years. This idea is being presented to you for a conceptual discussion.

Funding Details and Schedule

For First Cycle Programming, we will base the funding revenues on the 2001 RTP estimated revenues for FY 03/04, which is approximately \$140 million. Additionally, we have prepared a schedule (Attachment B) that outlines the First and Second Cycle, TLC/HIP (if it is decided to program during First Cycle), 2004 RTP, and the 2005 TIP Activities.

Attachments: Attachment A – Potential County TEA Program Distribution
Attachment B – Draft TEA 3 Programming Schedule

RM: MC

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ATTACHMENT A

Potential County TEA Program Distribution - Estimates Based on Population

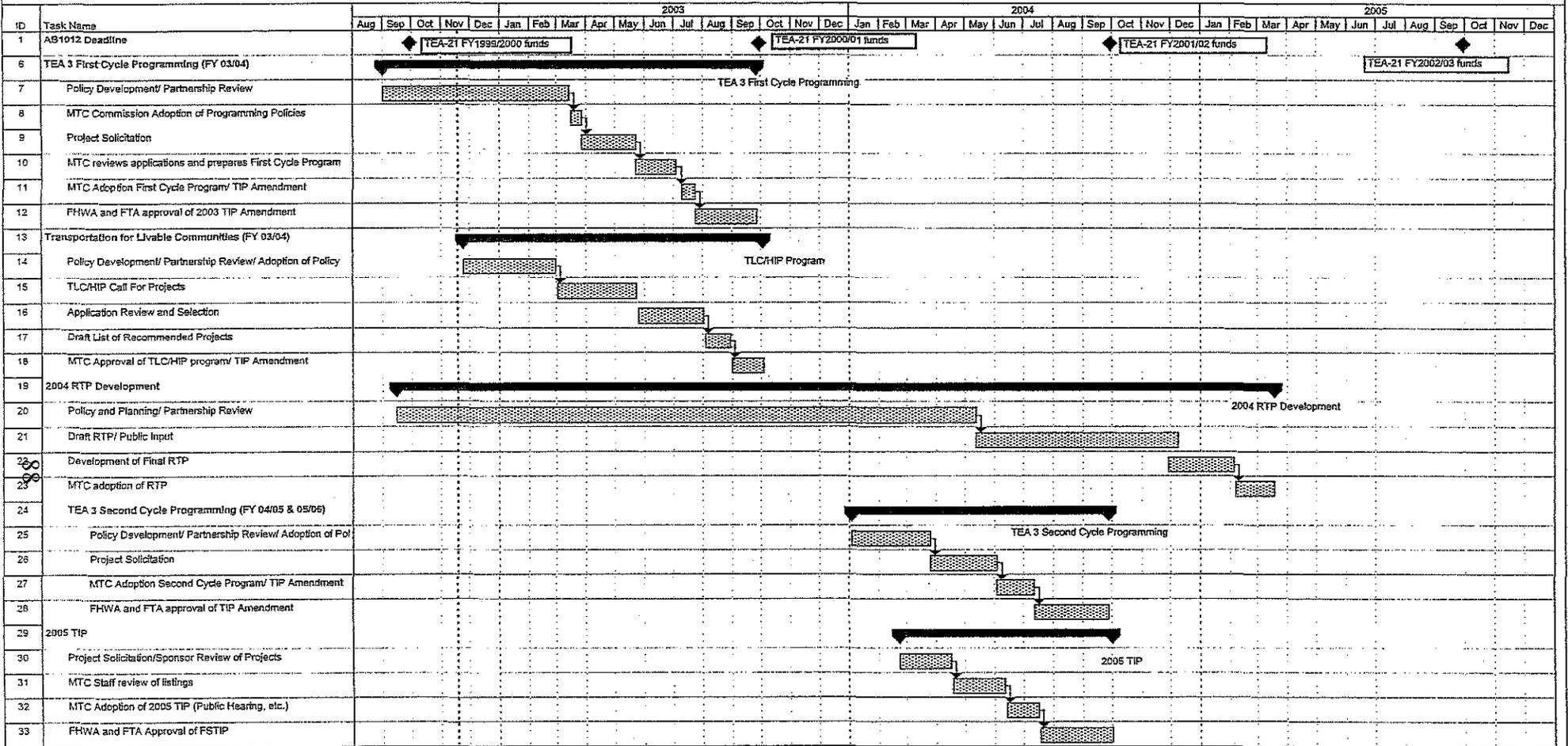
The County TEA program receives half of the TEA funding dedicated to our region. For demonstration purposes, funding is estimated to be \$4.5 million per year.

County	% of Region's Population	2002 DOF Population Estimates	Various Possibilities of the Distribution of County TEA Funds		
			Annual	Two-Year Increment	Six-Year Increment
			4500000		
Alameda	21.38%	1,486,600	\$ 962,118	\$ 1,924,235	\$ 5,772,706
Contra Costa	14.12%	981,600	\$ 635,285	\$ 1,270,570	\$ 3,811,710
Marin	3.59%	249,900	\$ 161,734	\$ 323,467	\$ 970,402
Napa	1.84%	128,000	\$ 82,841	\$ 165,681	\$ 497,044
San Francisco	11.41%	793,600	\$ 513,613	\$ 1,027,225	\$ 3,081,676
San Mateo	10.31%	717,000	\$ 464,038	\$ 928,075	\$ 2,784,226
Santa Clara	24.73%	1,719,600	\$ 1,112,914	\$ 2,225,827	\$ 6,677,482
Solano	5.84%	405,800	\$ 262,631	\$ 525,262	\$ 1,575,786
Sonoma	6.77%	471,000	\$ 304,828	\$ 609,656	\$ 1,828,968
Total	100.00%	6,953,100	\$ 4,500,000	\$ 9,000,000	\$ 27,000,000

* Based on 2002 Department of Finance Population Estimates (Report E-1)
 J:\PROJECT\Funding\TEA-3\county TEA.xls]Sheet1

ATTACHMENT B

DRAFT - TEA 3 Programming and Other Related Activities Milestone Schedule





DATE: December 4, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: Status of Bridge Toll Discussions and
Project Priorities

Background:

Regional Measure 1 (RM 1), approved by Bay Area voters in 1988, established a uniform \$1 bridge toll on the Bay Area's seven State Owned Toll bridges with proceeds pledged to specific bridge corridor. An additional \$1 surcharge funds specific seismic retrofits projects on the Antioch, Bay Bridge, Benicia-Martinez, Carquinez, Dumbarton, Richmond-San Rafael, and San Mateo-Hayward. In 1997, the State Legislature created the Bay Area Toll Authority (BATA) to administer, program and allocate revenues from the \$1 base toll (not the \$1 seismic retrofit surcharge). The seismic surcharge is administered by Caltrans, the agency responsible for the Toll Bridge Seismic Retrofit Program.

In 2001, AB 1171 (Dutra) was enacted into law extending the 2008 repeal date for the \$1 seismic retrofit surcharge and extending the toll for a 30 year period beginning in 2008 until the project escalation costs for the Toll Bridge Seismic Retrofit Program are covered. The legislation included a provision that if revenue exceeded the actual cost of the bridge retrofit than MTC would have the authority to program the potential excess funds for projects relieving congestion in the bridge corridors. MTC included provisions for the allocation of these additional funds as part of the adoption of its Resolution 3434 – better known as the Regional Transportation Expansion Plan (RTEP). Funding for the I-80/680 Interchange was included as an eligible project if these funds become available.

In August of this year, State Senator Don Perata (Alameda) initiated discussions about the potential for adding an additional dollar to the seven State Owned Toll bridges located in the Bay area. A Senate Select Committee was formed and staffed primarily by its consultant, Ezra Rappaport, has held a series of weekly meetings during the months of September and October. Under the framework of the Senate Select Committee, Rappaport established a technical/advisory committee comprised of seven county CMAs (all but Napa and Sonoma), the Bay Area's major transit operators, and Caltrans to review and discuss the various projects under consideration. MTC has been providing staff support to the committee, but the deliberations of the Committee have been under the close direction and supervision of the Committee's consultant. The consultant proposed a set of criteria to guide the consideration of projects to be considered for this funding. MTC subsequently adopted a set of guiding principles for the new bridge toll funds. Concurrently, the Bay Area CMAs submitted a more comprehensive list of criteria and issues to consider (see attached). An addition of a \$1 increase on the State Owned Bridges would require approval by the State Legislature and

approval by Bay Area voters in 7 of the 9 specified Bay Area Counties, although the Committee Consultant has intimated that a vote of the State Legislature may only be needed.

During the last six weeks, various project sponsors have provided presentations to the subcommittee. Earlier this month, the consultant requested all potential projects be submitted to MTC by mid-October. Numerous transit operators have submitted specific projects for consideration. In addition, the STA staff and most of the other CMAs have submitted a list of projects for consideration pursuant to their respective bridge corridors.

MTC has estimated that a new \$1 bridge toll for the seven State Owned Bridges would generate approximately \$2.4 billion with an annual revenue stream of approximately \$125 million. The Committee has not determined how and/or in what manner the funds will be allocated. Currently, the projects are being divided into four separate bridge groupings (Antioch-Benicia/Martinez-Carquinez, Bay Bridge, San Mateo/Hayward-Dumbarton, and Richmond/San Rafael) and a fifth category labeled as system-wide. The Committee consultant has established the criteria of allocating 50% of the funds for transit capital and 50% for transit operating. Several counties (including STA) have requested the appropriate highway projects with a nexus to the specified bridge corridors also be included (such as I-80/680).

STA staff has submitted four projects for consideration in this process:

1. I-80/680/SR 12 Interchange
2. I-80 HOV Lane between SR 12 and I-505
3. Express Bus Operating and Capitol along the I-80 and 680 Corridors
4. Commuter Rail Operating and Capital between Solano and Contra Costa Counties

Vallejo Transit submitted separately the application for the Baylink Ferry Capital and Operating. In addition, staff has been supporting the Capitol Corridor JPB's request for funds for capital improvements as a system-wide project.

Discussion:

On November 13th, the STA Board unanimously supported the recommendation to request and/or support funding for five priority projects to be considered for future Bridge Toll funding: 1) I-80/680/SR 12 Interchange, 2) I-80 HOV Lane between SR 12 and I-505, 3) Regional Express Bus Operating and Infrastructure along the I-80 and 680 Corridors, 4) Vallejo Baylink Ferry Operating and Infrastructure, and 5) Commuter Rail Service between Solano and Contra Costa Counties.

On November 8th, the Senate Select Committee consultant released his recommended list of projects to be considered to receive the revenues from the proposed third dollar on the State's seven Bay Area Bridges. His list did include STA's project priorities for Express Bus, Vallejo Baylink Ferry and Commuter Rail, but did not include the project that addresses the most significant traffic/transportation congestion problem with a direct nexus to the Benicia and Carquinez Bridges, the I-80/680/SR 12 Interchange, nor does it recommend funding for the I-80 HOV lane project that is critical to Express Bus and Ridesharing in Solano County. In addition, he recommends funding for an I-680 Corridor Study that appears to be duplicative of studies already underway and/or completed by the STA and Contra Costa Transportation Authority. Earlier this month, STA staff met with staff from CCTA, NCTPA,

Caltrans Planning, MTC and Vallejo Transit to review and discuss the projects submitted with a nexus to the Antioch, Benicia, and Carquinez Bridges Group. Based on this preliminary meeting, it appears that consensus can be reached among our three respective counties on the projects to be funded by the share of Bridge Toll revenues expected to be generated by these three bridges. STA staff will be scheduling a meeting with Vallejo Transit staff and representatives of the STA Board and the Vallejo City Council to discuss the budget specifics of the priority projects recommended by the STA Board. Staff will continue to work with MTC, Caltrans, the adjacent Bay Area CMAs in Contra Costa and Napa, and our state legislative delegation to ensure these critical priority projects are included as well.

Recommendation:

Informational

- Attachments: 1. MTC's Listing of Projects by Bridge Corridor
2. Bridge Toll Expenditure Plan Recommended by Ezra Rappaport

Carquinez Bridge

Project/Proposal	Request (millions 2002\$)		
	Capital	Annual Net Operating	Appl. Needed
Ferry Service: Vallejo, Albany (WTA)	\$30.0	\$3.0	
Ferry Service: Vallejo (STA)	\$0.0	\$0.0	Y
Capitol Corridor Rail Improvements	\$55.0	\$0.0	
I-80 Transportation Alternatives Study (BART and Caltrans)	\$2.0	\$0.0	
I-80 Carquinez Bridge Bus Infrastructure Improvements: Expand PnRs at Curtola, Richmond Pkwy, Hilltop, and West Texas; new PnR at Red Top Road; extend HOV from SR4 to Crocket I/C; relocate & expand Hercules transit center, I-80/Richmond Pkwy interchange improvements;	\$100.7	\$0.0	
NCTPA Vine Vallejo Express Bus Service	\$0.2	\$0.4	
Solano and Contra Costa County Express Bus Service (operators, CMAs)	TBD	TBD	Y
Subtotal Carquinez Bridge Corridor Request	\$187.9	\$33.4	
Share of System-wide Request (18.7%)	\$112.0	\$3.3	
Total	\$299.9	\$36.7	
Estimated Corridor Revenue (18.7%)	\$149.6	\$11.2	
Request as Percent of Estimated Corridor Revenue	200%	327%	

Richmond-San Rafael Bridge

Project/Proposal	Request (millions 2002\$)		Appl. Needed
	Capital	Annual Net Operating	
Golden Gate Transit Express Bus	\$5.8	\$4.3	
SMART Rail Service	TBD	TBD	
Richmond Bridge Bus Infrastructure Improvements: I-580 WB to US 101 SB connector, PnR in San Rafael, PnR in Richmond	\$72.0	\$0.0	
Port Sonoma/North Bay Ferry Service (Marin County)	\$12.0	\$2.1	
Loop Bus Service for Central Marin County (assumes 30 years)	\$2.5	\$2.3	
Novato Narrows HOV lanes (SCTA)	TBD	\$0.0	Y
Subtotal Richmond Bridge Corridor Request	\$92.3	\$8.7	
Share of System-wide Request (10.1%)	\$60.5	\$1.8	
Total	\$152.8	\$10.5	
Estimated Corridor Revenue (10.1%)	\$80.8	\$6.1	
Request as Percent of Estimated Corridor Revenue	189%	173%	

San Mateo-Hayward and Dumbarton Bridges

Project/Proposal	Request (millions 2002\$)		Appl. Needed
	Capital	Annual Net Operating	
Ferry Service: Oyster Point/South SF, Redwood City (WTA)	\$20.0	\$3.0	
AC Transit Transbay Bus	\$1.0	\$7.8	
Dumbarton Rail/Union City Intermodal Station	\$157.0	\$7.1	
San Mateo Bridge Reversible Lanes (Bay Crossings Study estimate)	\$40.0	\$0.7	
Express Bus Infrastructure: (Caltrans)			
HOV ramps and PnR at Rte 92 and Industrial or Hesperian; ramp improvement and PnR at I-580/Center	\$36.2	\$0.0	
Dumbarton Bridge Bus Infrastructure Improvements:			
East Bay HOV extension, HOV on-ramp, I-880/SR 84 HOV connector; West Bay interchange improvement, PnR, and transit hub	\$215.0		
Rte. 92 HOV Improvements to Support Express Bus (ACCMA)	\$2.0	\$0.0	
Subtotal San Mateo-Hayward & Dumbarton Corridor Requests	\$471.2	\$18.6	
Share of System-wide Request (19.6%)	\$117.4	\$3.5	
Total	\$588.6	\$22.1	
Estimated Corridor Revenue (19.6%)	\$156.8	\$11.8	
Request as Percent of Estimated Corridor Revenue	375%	188%	

Bay Bridge

Project/Proposal	Request (millions 2002\$)		Appl. Needed
	Capital	Annual Net Operating	
Ferry Service: Alameda, Oakland, Albany	\$40.0	\$8.8	
BART Capacity:			
PH Crossover, outer C-line pkg, Ala, CC, SF station improvements	\$95.0	\$1.0	
BART Access Improvements (Transit, Bicycle, Pedestrian)	\$35.9	\$7.8	
Muni Rail/BRT Capacity Expansion:			
3rd Street, Ph.1 IOS, Metro/Mission Bay, New Central Subway, Geary BRT	\$315.0	\$9.0	Y
Muni Historic Streetcar Capacity Expansion:			
E-Line vehicles and term. loop	\$10.0	\$3.0	Y
Muni Bus Capacity Expansion:			
Treasure Island, Mission Bay expansion	\$115.0	\$18.3	Y
AC Transit BRT and Enhanced Bus	\$250.0	\$11.0	
AC Transit Enhanced Transbay Service	\$17.7	\$5.9	
AC Transit Treasure Island Service	\$1.0	\$2.0	
AC Transit Capital Infrastructure - Operating Facility	\$40.0	\$0.6	
BART Oakland Airport Connector (Port of Oakland)	\$45.0	\$0.0	
I-580 HOV Lane: Vasco to Tassajara (ACCMA)	\$45.0	\$0.0	
BART Warm Springs Extension (ACCMA)	\$45.0	\$0.0	
I-580 Corridor Rail Transit Expansion (ACCMA)	TBD	\$0.0	
North I-880 Operational and Safety Improvements (ACCMA)	\$40.0	\$0.0	
Tranbay Terminal (includes Downtown Extension)	\$300.0	\$0.0	
Transportation Improvements to Support Transit Villages (ACCMA)	\$2.0	\$0.0	
Subtotal Bay Bridge Corridor Request	\$1,396.6	\$67.3	
Share of System-wide Request (34.8%)	\$208.4	\$6.2	
Total	\$1,605.0	\$73.5	
Estimated Corridor Revenue (34.8%)	\$278.4	\$20.9	
Request as Percent of Estimated Corridor Revenue	577%	352%	

System Wide

Project/Proposal	Request (millions 2002\$)		Appl. Needed
	Capital	Annual Net Operating	
Spare Ferry Vessels (WTA)	\$20.0	\$0.0	
San Francisco Ferry Terminal (WTA)	\$20.0	\$0.0	
WTA Planning, Administration, Environmental	\$0.0	\$4.0	
BART Capacity:			
AATC, vehicles, engineering studies, TransLink@/AFC	\$170.0	\$3.0	
BART Transbay Tube seismic (escalated \$)	\$200.0	\$0.0	
AC Transit BART Owl Service	\$0.0	\$2.0	
TransLink@ (includes MTC, BART, Muni requests)	\$68.0	\$2.0	
City Car Share	\$3.0	\$0.0	
Real-Time Transit Traveler Information (includes Muni, Caltrans Rte. 92 requests)	\$19.0	\$1.8	
RIDES Marketing Plan:			
tax benefits, guaranteed ride home, vanpool subsidies, park and rides, carpool incentive pilot	\$0.0	\$5.0	
Safe Routes to Transit (East Bay Bicycle Coalition and Transportation Land Use Coalition)*	\$98.8	TBD	
Subtotal System Wide Request	\$598.8	\$17.8	
Estimated Revenue	\$800.0	\$60.0	
Request as Percent of Estimated Revenue	75%	30%	

* May be appropriate to assign to bridge corridors; operating cost given as 30-year total - need to annualize

Projects Listed by Bridge Corridor
 October 11, 2002

Estimate of New Toll Revenue Over 30 Years (millions 2002\$)

Bridge	Revenue Share (1)	Capital	Operating	
			Annual	30-Year Total
Antioch	2.2%	\$17.6	\$1.3	\$39.6
Benicia-Martinez	14.6%	\$116.8	\$8.8	\$262.8
Carquinez	18.7%	\$149.6	\$11.2	\$336.6
Richmond-San Rafael	10.1%	\$80.8	\$6.1	\$181.8
Bay Bridge	34.8%	\$278.4	\$20.9	\$626.4
San Mateo-Hayward	11.4%	\$91.2	\$6.8	\$205.2
Dumbarton	8.2%	\$65.6	\$4.9	\$147.6
Total All Bridges	100.0%	\$800.0	\$60.0	\$1,800.0

(1) Based on FY 00/01 revenue generation

Antioch, Benicia-Martinez Bridges

Project/Proposal	Request (millions 2002\$)		
	Capital	Annual Net Operating	Appl. Needed
e-BART (CCTA)	\$110.0	\$0.0	
Capitol Corridor Rail Improvements	\$55.0	\$0.0	
I-680 Corridor Studies (BART and Caltrans)	\$2.0	\$0.0	
I-80/I-680 Interchange (STA)	\$100.0	\$0.0	Y
I-80 HOV lanes: I-505 to I-680 (STA)	\$100.0	\$0.0	Y
I-680 Benicia Bridge Bus Infrastructure Improvements: WB SR4 to I-680 HOV connector; Benicia intermodal station; relocate and expand I-680/SR 4 PnR; Martinez Intermodal, Phase 3	\$86.0	\$0.0	
I-680 Express Bus Service (CCCTA): Martinez to Del Norte BART; Martinez to San Francisco; Martinez to Dublin BART	\$5.6	\$0.7	
Solano and Contra Costa County Express Bus Service (operators, CMAs)	TBD	TBD	Y
Subtotal Antioch and Benicia-Martinez Corridor Requests	\$458.6	\$0.7	
Share of System-wide Request (16.8%)	\$100.6	\$3.0	
Total	\$559.2	\$3.6	
Estimated Corridor Revenue (16.8%)	\$134.4	\$10.1	
Request as Percent of Estimated Corridor Revenue	416%	36%	

Summary of Requests versus Estimate Revenues (millions 2002\$)

Bridge Corridor	Estimated Revenue (1)			Total Request (2)		Ratio: Request to Revenue	
	Revenue Share (1)	Capital	Annual Operating	Capital	Annual Operating	Capital	Annual Operating
System-wide	n/a	n/a	n/a	\$598.8	\$17.8	n/a	n/a
Antioch/Benicia-Martinez	16.8%	\$134.4	\$10.1	\$458.6	\$0.7	341%	6%
Carquinez	18.7%	\$149.6	\$11.2	\$187.9	\$33.4	126%	298%
Richmond-San Rafael	10.1%	\$80.8	\$6.1	\$92.3	\$8.7	114%	143%
Bay Bridge	34.8%	\$278.4	\$20.9	\$1,396.6	\$67.3	502%	322%
San Mateo-Hayward/Dumbarton	19.6%	\$156.8	\$11.8	\$471.2	\$18.6	301%	158%
Total All Bridges	100.0%	\$800.0	\$60.0	\$3,205.4	\$146.4	401%	244%

(1) Based on FY 00/01 revenue generation

(2) Includes corridor share of systemwide requests

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Bridge Toll Expenditure Plan

Improved BART service

Bay Area ferries

Commuter rail network

Express Bus service on HOV lanes

*Ezra Rapport – Consultant, Senate Select
Committee on Bay Area Transportation*

11/15/2002

Expenditure Plan Goals

- **A cost effective and sustainable regional transit plan**
- **Seamless connections among systems**
- **New travel choices over highly congested bridge corridors**
- **Improved transit experience and safety**
- **Incentives for smart growth and appropriate waterfront development**

Why Raise Bridge Tolls Now?

- Delay on bridge corridors expected to more than double over the next 15 years
- Five year lead time to implement most new transit investments
- Toll payers support new transit investment
- Economic incentives: low interest rates and public works employment
- \$3 roundtrip toll compares favorably to other states

Summarizing the Plan (1)

- **Connects East Bay and West Bay commuter rail systems via the Dumbarton Rail Bridge**
- **Expands Caltrain service between San Jose and San Francisco**
- **Connects BART to four commuter rail lines**

Summarizing the Plan (2)

- Provides new express bus service in Alameda, Contra Costa, Solano, Sonoma, Marin, Napa, and San Mateo counties
- Adds HOV lanes, park and ride terminals, and direct connectors for bus service
- The new Express Bus services travel primarily on HOV lanes

Summarizing the Plan (3)

- **Adds BART seats and improves headways on the most congested BART line**
- **Seismically strengthens the transbay tube**
- **Provides bus night owl service for BART riders**
- **Improves local transit, bicycle & pedestrian access to BART**
- **Connects BART to the Oakland Airport**

Summarizing the Plan (4)

- **Funds a new Transbay Terminal with future connections for high speed rail**
- **Expands MUNI service along the waterfront**

Summarizing the Plan (5)

- Offers new ferry services at terminals in Alameda, Oakland, Albany, Vallejo, Oyster Point, and San Francisco
- Ferry services are high speed with low emissions
- Expands the Vallejo intermodal hub to support the express bus/ferry service

Summarizing the Plan (6)

- Provides commuter rail and express bus service from Fairfield/Vacaville through the 680 corridor
- Funds the e-BART extension to East Contra Costa County

Summarizing the Plan (7)

- Funds express bus service from Sonoma to the San Rafael transit hub
- Provides funding for a Sonoma - San Rafael - Larkspur rail link
- Improves local access to the Larkspur ferry terminal

Summarizing the Plan (8)

- **Provides transit commuters with a single monthly pass to access all major transit systems**
- **Leverages federal tax subsidies to reduce transit fares up to 35%**

The Core Plan

Tier One Projects

- **Projects that meet and are consistent with the plan's goals and perform well in most evaluative criteria;**
- **Incremental additional funding may be required primarily through sales tax measures;**
- **Conditions may be imposed prior to funding.**

Projects Not Listed in Core Plan

- **Additional projects may be considered during the legislative process**
- **No projects have been eliminated at this point**
- **Further financial analysis is required to establish the capacity of the toll expenditure plan**

System Wide Projects - Tier One

Transbay Tube Earthquake Safety

Translink

Real Time Transit Information

Employer Commute Benefits

Transbay Owl Service

WTA Environmental/Planning/Admin

WTA Spare vessels and SF Terminal

BART-MUNI Station Connector

BART Planning and Engineering Studies

Safe Routes to Transit

BART TOD/ Fare gates

Bay Bridge Corridor - Tier One

- **MUNI E line and 3rd Street**
- **AC Enhanced Bus
(International/Telegraph)**
- **AC Transbay Express Bus**
- **Transbay Terminal**
- **BART Airport connector**
- **BART Contra Costa Crossover**
- **WTA Service: Alameda, Oakland, Albany**

San Mateo - Dumbarton Corridor

- Tier One

- **Dumbarton Bridge Rail service**
- **Connectivity improvements for Capitol Corridor, BART, ACE, Dumbarton, and Caltrain rail services**
- **Additional Caltrain service**
- **Express Bus Service on San Mateo Bridge & Dumbarton Bridges**
- **Oyster Point Ferry Service**

Carquinez Corridor - Tier One

- **Vallejo express bus improvements**
- **Vallejo ferry service**
- **Park and ride terminals - Solano County**
- **Napa Vine to Vallejo Express Bus**
- **Richmond Parkway Park and Ride**
- **I-80 East Bound HOV lanes**
- **Capitol Corridor rail improvements**

Richmond - San Rafael Corridor

- Tier One

- Golden Gate Express Bus service over Richmond Bridge
- Sonoma - Marin Express Bus to San Rafael
- SMART train extension San Rafael - Larkspur
- Larkspur ferry access improvements

Benicia/Antioch - Contra Costa Corridor - Tier One

- **E- BART extension**
- **Lake Herman Park and Ride Station**
- **Commuter Rail/Express Bus service
Fairfield-Vacaville**
- **I-680 study and implementation**
- **Direct connector 680 HOV to Walnut
Creek/Pleasant Hill BART**



DATE: December 5, 2002
TO: STA Board
FROM: Dan Christians, Assistant Executive Director/Director of Planning
RE: Pedestrian Safety in California

Background:

The Surface Transportation Policy Project recently released a report entitled *Pedestrian Safety in California: Five Years of Progress and Pitfalls* (a summary of the rankings is attached - copy of the full study is available from STA staff upon request). It highlighted the issue of walking and the trends in pedestrian safety. Because of some unusual statistical anomalies, Solano County was ranked as the most "dangerous" county in California for pedestrian safety because of 6 fatalities and 139 injuries that occurred in 2000-01. Staff believes this ranking was mainly a result of the study's pedestrian safety index methodology that may be somewhat misleading in any given year when there is a higher percentage increase in fatalities/injuries relative to the percentage increase in population of the county. However, the study does highlight the need for cities and counties to continue to identify pedestrian safety problems and propose capital improvements programs to address the needs.

Discussion:

To address pedestrian needs in Solano County, STA has been actively developing a Countywide Pedestrians/Trails Plan for the past year. Phase 1 compiled data on all existing and planned pedestrian trails throughout the county. Phase 2 is a more focused feasibility study to identify alternative alignments that would connect the Bay Trail located on the east side of I-80 in the Vallejo with the most direct route to the new Carquinez bridge multi-use trail that is included as part of the new Carquinez Bridge span.

Phase 3 of the Countywide Pedestrians/Trails Plan is now underway. It is focusing on central city cores or transit hubs with an emphasis on Transportation for Livable Community areas and projects identified in the Alternative Modes Element of the Comprehensive Transportation Plan. The results of this study will first be reviewed by the Board's Alternative Modes Subcommittee and the Trails Advisory Committee before being submitted to the full Board in June 2003.

An additional effort is now underway to develop a Transportation/Land use "Toolkit" that will highlight good examples of Solano pedestrian/TLC projects in various stages of development. It will also provide a broad range of information on how to incorporate best design practices into downtown TLC plans. This toolkit will first be released at the STA/YSAQMD Transportation Land Use Conference planned to be held on April 11, 2003, (after review by the STA Board on April 10th) More information on this conference will be made available at the Board's January meeting.

Recommendation:
Informational

Attachment

Pedestrian Safety In California: Five Years of Progress & Pitfalls

August 2002

**Surface Transportation Policy Project
California Walks**

Summary

In 1997, a group of civic activists in Los Angeles formed a group called "L.A. Walks" – an apparent oxymoron for those more familiar with southern California's freeways than its dense network of neighborhoods and bustling immigrant streetlife. The group's founding members launched their efforts with a high-profile battle, contesting a controversial plan to remove crosswalks throughout the city and county of Los Angeles. Supporters of this policy, including local transportation agencies and many city and county traffic engineers, apparently didn't believe that anyone walks in Los Angeles. But L.A. Walks' members knew the opposite is true. These concerned citizens opposed the removal of crosswalks at public hearing and demonstrations, and their efforts gained extensive local and national media coverage, including a prominent article in *The New York Times*.

Although L.A. Walks' opposition to the crosswalk removal policy was initially ignored by city and county transportation officials, the group's efforts helped spark pedestrian safety movements around the state. Soon after, Santa Monica, a city filled with senior citizens and dependent on the wanderings of tourists, decided to suspend its crosswalk removal plans and to focus instead on slowing traffic and enhancing pedestrian safety. In the San Francisco Bay Area, a pedestrian advocacy group called BayPeds released a report in 1999 that listed every intersection in the region in which pedestrians had been killed by motor vehicles. Artists in San Francisco also brought attention to the problem by stenciling the outlines of bodies on streets where pedestrians had been killed. And business owners around Lake Tahoe repainted crosswalks on a local road after they had been removed by the transportation department.

Pedestrian safety and advocacy groups now exist in most sizeable California communities, and elected officials have taken notice of their growing numbers. State legislators passed measures in 1999 and again in 2001 that set aside millions of federal transportation dollars for projects that enhance pedestrian safety. Using these funds, many communities have been able to implement Safe Routes to School projects that have improved safety for children walking and biking near schools.

In 2000, an arcane state law that prevents local governments from lowering speed limits on residential streets was made more flexible, and a measure (AB2522) that enhances the rights of pedestrians in California was signed into law. And in 2002, new legislation (SB1555) that would establish an unprecedented statewide pedestrian safety and education fund is working its way through the state capitol.

Just five years ago, no one would have predicted such a flurry of both public and political activity over the issue of walking and the safety of pedestrians. California has once again found itself at the forefront of a national movement, one that moves beyond simply advocating for more crosswalks and falls squarely in the middle of the fight for better neighborhoods, enhanced public safety, social justice, healthier and more active kids, and ultimately a stronger democracy where citizens care about the places they live and are given a chance to make them better.

This report represents the latest analysis of pedestrian injuries and fatalities for California's largest cities and counties. In releasing this fourth annual analysis of pedestrian safety data for California, the Surface Transportation Policy Project (STPP) is teaming up with one of the newest and most exciting efforts to improve conditions for pedestrians throughout the state: California Walks. We think it's also time to take stock of the many efforts that have helped build safer streets and more walkable communities. While there is still much work to be done in California, there is also reason to celebrate.

Here, then, is the news that deserves both "cheers" as well as "jeers" – the good news and the challenges that remain in making California's cities, suburbs and rural communities some of the most walkable and pedestrian-friendly in the country.

Cheers

The California Public: Citizens Demand Safer Streets for Walking. In the past five years, the number of individual organizations dedicated to walking and the promotion of pedestrian safety and rights in California has boomed from zero to 14. This unprecedented growth in local civic groups represents nothing short of a mini rebellion – citizens tired of fighting speeding traffic, vanishing crosswalks and a dearth of funding to improve conditions for pedestrians. As these

TABLE 1: MOST DANGEROUS CALIFORNIA COUNTIES FOR PEDESTRIANS 2001
Counties with populations above 100,000

2001 RANK	County	Pedestrian Fatalities 2001 (1)	Pedestrian Injuries 2001 (1)	Population 2001 (2)	Pedestrian Incident Rate 2001	Pedestrian Exposure Index (3)	Pedestrian Danger Index 2001
1	SOLANO	6	139	405,800	35.7	1.6	100
2	SACRAMENTO	30	551	1,279,900	45.4	2.1	96.8
3	LOS ANGELES	233	5,685	9,824,800	60.2	2.9	93.0
4	CONTRA COSTA	14	289	981,600	30.9	1.5	92.2
5	SAN JOAQUIN	17	248	596,000	44.5	2.3	86.6
6	SAN MATEO	6	280	717,000	39.9	2.1	85.1
7	SANTA CLARA	22	563	1,719,600	34.0	1.8	84.6
8	STANISLAUS	14	184	469,500	42.2	2.4	78.7
9	KERN	16	210	687,600	32.9	1.9	77.5
10	ALAMEDA	24	775	1,486,600	53.7	3.2	75.2
11	ORANGE	54	892	2,939,500	32.2	2.0	72.1
12	VENTURA	13	240	780,100	32.4	2.1	69.2
13	MERCED	11	72	218,900	37.9	3.0	56.6
14	SAN FRANCISCO	20	922	793,600	118.7	9.4	56.5
15	RIVERSIDE	35	358	1,644,300	23.9	1.9	56.3
16	SAN BERNARDINO	52	480	1,783,700	29.8	2.4	55.6
17	MARIN	4	86	249,900	36.0	3.0	53.8
18	MADERA	5	32	129,700	28.5	2.4	53.2
19	SAN DIEGO	66	1,106	2,918,300	40.2	3.4	52.9
20	SHASTA	2	40	169,200	24.8	2.2	50.5
21	FRESNO	18	204	826,600	26.9	2.4	50.1
22	TULARE	8	98	379,200	28.0	2.5	50.1
23	PLACER	5	42	264,900	17.7	1.7	46.7
24	SONOMA	6	142	471,000	31.4	3.1	45.4
25	SANTA BARBARA	6	153	407,900	39.0	4.0	43.6
26	BUTTE	2	61	207,000	30.4	3.4	40.1
27	SANTA CRUZ	3	97	260,200	38.4	4.4	39.1
28	YOLO	1	56	176,300	32.3	3.8	38.1
29	EL DORADO	2	28	163,600	18.3	2.2	37.3
30	IMPERIAL	1	45	150,800	30.5	3.7	36.9
31	NAPA	2	38	128,000	31.3	4.1	34.1
32	KINGS	3	30	133,100	24.8	3.3	33.6
33	HUMBOLDT	3	56	127,700	46.2	6.5	31.8
34	MONTEREY	3	105	409,600	26.4	3.8	31.1
35	SAN LUIS OBISPO	2	34	253,600	14.2	3.7	17.2
	CALIFORNIA	721	14,545	35,037,000	43.6	2.9	67.3

(1) 2001 Provisional numbers from the California Highway Patrol's Statewide Integrated Traffic Records System

(2) State of California, Department of Finance, E-1 City/County Population Estimates. Sacramento, California, May 2002
(www.dof.ca.gov/HTML/DEMOGRAP/E-1table.xls)

(3) 2000 Census; Journey to Work Statistics

See Methodology for more information on how Pedestrian Danger Index is calculated

TABLE 2: MOST DANGEROUS CALIFORNIA CITIES FOR PEDESTRIANS - 2001

All California Cities Above 100,000 population as of 1/1/2002

2001 Rank **	City (County)	Pedestrian Fatalities 2001 (1)	Pedestrian Injuries 2001 (1)	Population 2001 (2)	Pedestrian Incident Rate 2001	Pedestrian Exposure Index (3)	Pedestrian Danger Index 2001*
1	Vallejo (Solano)	3	60	118,600	53.1	1.2	100
2	Inglewood (Los Angeles)	1	85	115,100	74.7	2.0	84.4
3	Oxnard (Ventura)	2	101	182,000	56.6	1.6	79.9
4	Oceanside (San Diego)	3	66	167,200	41.3	1.3	71.7
5	Modesto (Stanislaus)	4	98	198,600	51.4	1.7	68.2
6	San Jose (Santa Clara)	14	370	918,000	41.8	1.4	67.5
7	Richmond (Contra Costa)	3	54	101,100	56.4	1.9	67.0
8	Moreno Valley (Riverside)	5	25	146,400	20.5	0.7	66.1
9	Stockton (San Joaquin)	5	158	253,800	64.2	2.2	65.9
10	Long Beach (Los Angeles)	11	322	473,100	70.4	2.5	63.6
11	Fremont (Alameda)	3	60	208,600	30.2	1.1	62.0
12	Downey (Los Angeles)	4	35	110,400	35.3	1.3	61.4
13	Fontana (San Bernardino)	5	40	139,100	32.4	1.2	60.9
14	Lancaster (Los Angeles)	2	51	123,100	43.1	1.6	60.8
15	Bakersfield (Kern)	5	80	257,900	33.0	1.3	57.3
16	Pomona (Los Angeles)	7	71	153,900	50.7	2.0	57.2
17	Norwalk (Los Angeles)	0	62	106,700	58.1	2.3	57.1
18	Daly City (San Mateo)	0	34	104,400	32.6	1.3	56.6
19	Santa Ana (Orange)	2	183	343,700	53.8	2.2	55.3
20	Chula Vista (San Diego)	3	67	190,900	36.7	1.5	55.2
21	Torrance (Los Angeles)	0	45	142,100	31.7	1.3	55.0
22	Garden Grove (Orange)	5	55	168,600	35.6	1.5	53.6
23	Sacramento (Sacramento)	12	269	426,000	66.0	2.8	53.2
24	West Covina (Los Angeles)	1	27	109,100	25.7	1.1	52.7
25	Hayward (Alameda)	1	69	144,300	48.5	2.1	52.2
26	Fairfield (Solano)	0	39	100,200	38.9	1.7	51.7
27	Ontario (San Bernardino)	5	50	162,300	33.9	1.5	51.0
28	Los Angeles (Los Angeles)	116	2,935	3,807,400	80.1	3.6	50.3
29	Oakland (Alameda)	13	321	408,800	81.7	3.7	49.9
30	Huntington Beach (Orange)	8	55	194,600	32.4	1.5	48.8
31	Rancho Cucamonga (San Bernardino)	4	25	137,100	21.2	1.0	47.8
32	Palmdale (Los Angeles)	2	24	123,700	21.0	1.0	47.5
33	Glendale (Los Angeles)	3	129	200,200	65.9	3.2	46.5
34	Santa Clarita (Los Angeles)	2	38	158,300	25.3	1.3	43.9
35	Escondido (San Diego)	4	49	137,000	38.7	2.0	43.7
36	Burbank (Los Angeles)	2	50	102,800	50.6	2.7	42.3
37	Costa Mesa (Orange)	4	45	110,700	44.3	2.4	41.7
38	Salinas (Monterey)	1	56	148,400	38.4	2.1	41.3
39	Simi Valley (Ventura)	2	19	115,500	18.2	1.0	41.1
40	Fresno (Fresno)	10	158	441,900	38.0	2.1	40.9
41	Anaheim (Orange)	5	129	334,700	40.0	2.3	39.3
42	Santa Rosa (Sonoma)	3	54	152,900	37.3	2.2	38.3
43	Ventura (Ventura)	2	42	102,300	43.0	2.6	37.4
44	Concord (Contra Costa)	3	31	123,900	27.4	1.7	36.5

TABLE 2: MOST DANGEROUS CALIFORNIA CITIES FOR PEDESTRIANS - 2001

All California Cities Above 100,000 population as of 1/1/2002 (CONTINUED)

2001 Rank	City (County)	Pedestrian Fatalities	Pedestrian Injuries	Population 2001 (2)	Pedestrian Incident Rate	Pedestrian Exposure Index	Pedestrian Danger Index
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**		2001 (1)	2001 (1)		Rate 2001	Index (3)	Index 2001*
45	Sunnyvale (Santa Clara)	2	30	132,800	24.1	1.5	36.3
46	San Bernardino	9	70	189,800	41.6	2.6	36.2
47	El Monte (Los Angeles)	1	80	119,500	67.8	4.3	35.6
48	San Diego (San Diego)	23	627	1,255,700	51.8	3.6	32.5
49	Corona (Riverside)	2	27	134,000	21.6	1.6	30.6
50	Fullerton (Orange)	4	50	129,300	41.8	3.2	29.5
51	San Francisco	20	922	793,600	118.7	9.4	28.5
52	Riverside (Riverside)	3	95	269,400	36.4	3.0	27.4
53	Pasadena (Los Angeles)	2	83	138,800	61.2	5.3	26.1
54	Orange (Orange)	4	37	132,900	30.9	2.9	24.0
55	Thousand Oaks (Ventura)	2	23	121,000	20.7	2.1	22.2
56	Santa Clara (Santa Clara)	1	25	104,300	24.9	3.2	17.6
57	Berkeley (Alameda)	1	106	104,600	102.3	14.9	15.5
58	Irvine (Orange)	1	23	157,500	15.2	4.8	7.2

* The California Pedestrian Danger index is scaled based on the highest ranking city. Thus, this index is not comparable to the county pedestrian danger index in Table 1.

** Rankings based on 2000 Census Journey to Work

(1) 2001 Provisional numbers from the California Highway Patrol's Statewide Integrated Traffic Records System

(2) State of California, Department of Finance, E-1 City/County Population Estimates, Sacramento, California, May 2002
(www.dof.ca.gov/HTML/DEMOGRAP/E-1table.xls)

(3) 2000 Census; Journey to Work Statistics



DATE: December 4, 2002
 TO: STA Board
 FROM: Robert Guerrero, Associate Planner
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA members during the next few months. Also attached are summary fact sheets for each program.

<u>Fund Source</u>	<u>Application Available From</u>	<u>Applications Due</u>
Transportation Development Act (TDA) Article 3	Robert Guerrero, STA (707) 424-6014	TDA project summary sheets due to STA on January 27, 2003
Yolo Solano Air Quality Management District Clean Air Program	Jim Antone, YSAQMD (530) 757-3653	Applications due to STA/YSAQMD Screening Committee on February 6, 2003
2003-2004 Elderly and Disabled Transit (Section 5310) Program	Kate Miller, MTC (510) 464-7722	Final applications due to STA, Caltrans, and MTC on February 26, 2003
Solano Transportation Fund for Clean Air (TFCA) Program	Robert Guerrero, STA (707) 424-6014	March 3, 2003



FUNDING OPPORTUNITY:

Transportation Development Act (TDA) Article 3

TDA Article 3 Project Summary Sheet due to STA on January 27, 2003

TO: STA Board of Directors

FROM: Robert Guerrero, Associate Planner

This summary of the Transportation Development Act (TDA) Article 3 Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Solano cities and county agencies

Program Description: 2% of TDA funds is dedicated to pedestrian and bicycle projects in Solano County. TDA funding is generated by a 1/4 cent tax on retail sales in each county.

Funding Available: Approximately \$230,000 is available for TDA Article 3 funding each year for Solano County.

Eligible Projects: Eligible projects include bicycle and pedestrian planning and construction projects.

Further Details: Applicants for TDA Article 3 funding must be included on the STA's 5-Year TDA Article 3 Bicycle/Pedestrian Plan. The BAC annually reviews and recommends revisions to the 5-Year Plan based on applications received.

Program Contact Person: Robert Guerrero, Associate Planner, (707) 424-6014



FUNDING OPPORTUNITY:

YSAQMD Clean Air Funds Program FY 2003-04

Applications will be available from the YSAQMD in January 2003
Draft Applications Due to the STA/YSAQMD Screening Committee on Feb. 6, 2003
Final Applications due to YSAQMD on February 21, 2003

TO: STA Board of Directors
FROM: Robert Guerrero, Planning Associate

This summary of the YSAQMD Clean Air Funds Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Dixon, Rio Vista, Vacaville, and County of Solano.

Program Description: The YSAQMD Clean Air Funds Program provides grants to local agencies to implement various clean air projects including transit, bicycle routes and electric vehicles.

Funding Available: Last year approximately \$270,000 was available.

Eligible Projects: Clean air vehicles, transit routes, bicycle routes, pedestrian paths, clean air programs, and ridesharing. This discretionary program funds various clean air projects that result in reduction of air emissions. The District will require Emission Reduction and Cost Effectiveness Calculations for projects that receive more than \$10,000 in District Clean Air Funds.

Further Details: Applications will be available in January 2003. Solano Clean Air draft applications will be reviewed by a screening committee consisting of STA Board members and Board members from the YSAQMD before they are formally submitted to the Air District for approval.

Program Contact Person: Jim Antone, YSAQMD (530) 757-3653

STA Contact Person: Robert Guerrero, STA Associate Planner, (707) 424-6014



FUNDING OPPORTUNITY:

2003-2004 Elderly and Disabled Transit (Section 5310) Program

Applications Due February 26, 2003

TO: STA Board of Directors

FROM: Robert Guerrero, Associate Planner

This summary of the Caltrans' Elderly and Disabled Transit Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Private non-profit organizations and public agencies under certain circumstances.

Program Description: This program is designed to provide funding for purchasing accessible vans and buses or other transportation related equipment to serve individuals with special needs. Agencies are eligible to receive up to 80 percent of the purchase price for vehicles and equipment.

Funding Available: Approximately \$8.5 million will be made available statewide on a competitive basis. A local match is required.

Eligible Projects: Eligible projects include bus or van purchase/replacement and computer or radio equipment purchase/replacement.

Further Details: The STA's PCC will score applications for this program in February 2003 and forward their recommendations to MTC. MTC will then review the PCC scores and forward a recommendation to Caltrans in March 2003.

Program Contact Person: Kate Miller, MTC, (510) 464-7722

STA Contact Person: Jennifer Tongson, Projects Assistant, (707) 424-6013.
jtongson@STA-SNCI.com



FUNDING OPPORTUNITY:

Solano Transportation Fund for Clean Air Program
(40% Program Manager Funds)

Applications Due: March 3, 2003

TO: STA Board of Directors

FROM: Robert Guerrero, Associate Planner

This summary of the Solano Transportation Fund for Clean Air is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Benicia, Fairfield, Suisun, and Vallejo, the County of Solano, school districts and colleges in south Solano County are eligible.

Program Description: This program provides grants to local agencies for clean air projects.

Funding Available: Approximately \$340,000 is available for FY 2003-04.

Eligible Equipment: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and "Smart Growth" projects.

Further Details: Contact the Solano Transportation Authority for application material, program guidelines, and any other additional information about the Solano Transportation Fund for Clean Air.

STA Contact Person: Robert Guerrero, Associate Planner, 707.424.6014
