



Solano Transportation Authority

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

June 12, 2002

STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA
7:00 P.M. Regular Meeting (Immediately following 6:00 p.m. meeting of STIA)

MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY

To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

STA Board Members:

- John Silva, Chair
County of Solano
- Jim Sperring, Vice Chair
City of Suisun City
- Pierre Bidou
City of Benicia
- Mary Ann Courville
City of Dixon
- Karin MacMillan
City of Fairfield
- Marci Coglianesse
City of Rio Vista
- Rischa Slade
City of Vacaville
- Dan Donahue
City of Vallejo

STA Alternates:

- Barbara Kondylis
- Michael Segala
- Dan Smith
- Gil Vega
- Harry Price
- Ed Woodruff
- David Fleming
- Pete Rey

ITEM

BOARD/STAFF PERSON

- I. **CALL TO ORDER – CONFIRM QUORUM** Chair Silva
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **OPPORTUNITY FOR PUBLIC COMMENT (7:05 – 7:10 p.m.)**
- V. **EXECUTIVE DIRECTOR’S REPORT (7:10 – 7:15 p.m.) – Pg 1** Daryl Halls
- VI. **COMMENTS/UPDATE FROM STAFF, CALTRANS AND MTC (7:15 – 7:25 p.m.)**
- A. **STA Legislation-State Budget Update** Josh Shaw/Paul Yoder
- B. **Presentation by Travis Air Force Base** TBD
- VII. **CONSENT CALENDAR**
Recommendation: Approve the following consent items in one motion (Note: Items under consent calendar may be removed for separate discussion) (7:25 – 7:30 p.m.) – Pg 7
- A. **STA Board Minutes of May 8, 2002 –** Kim Cassidy
Recommendation: Approve STA Board Minutes of May 8, 2002 - Pg 9
- B. **Draft STA TAC Minutes for May 29, 2002** Kim Cassidy
Informational - Pg 15
- C. **Countywide Pedestrian /Trails Plan** Robert Guerrero
Phase 3 Scope of Work
Recommendation: Authorize the Executive Director to approve a contract amendment with Randy Anderson/Landpeople, formally known as “Anderson and Associates”, to conduct work on the Solano Countywide Pedestrian/Trails Plan – Phase 3 for an amount not to exceed \$40,000- Pg 19
- D. **STA/City of Fairfield Modeling Contract for** Dan Christians
FY 2001/02 and 2002/03
Recommendation: Authorize the Executive Director to enter into a two-year sole source contract with the City of Fairfield to provide traffic modeling services in an amount not to exceed \$80,000 for FY 2001-02 and \$80,000 for FY 2002-03 based on the attached proposed Scope of Work– Pg 21

- E. Transit Route 30 Public Hearing** Elizabeth Richards
Recommendation: Set the public hearing for Transit Rt. 30 for Wednesday, July 10, 2002 as part of the STA's regular Board meeting- Pg 25 Nancy Whelan
- F. City of Vacaville Request for Changes to Functional Road Classification System** Jennifer Tongson
Recommendation: Authorize the Executive Director to submit a Letter of Concurrence on the proposed changes to the Caltrans Functional Road Classification Program for the City of Vacaville - Pg 27
- G. Sponsorship for BikeLinks Project and Annual Awards Program** Robert Guerrero
 Janice Sells
Recommendation: Authorize the following request for sponsorship: 1.) the Solano BikeLinks Map and 2.) the STA's 5th Annual Awards Program – Pg 41
- H. STA's 5th Annual Awards Program** Janice Sells
Recommendation: Approve November 13, 2002, 6:00 p.m. and Clock Tower in Benicia as the date, time and location for the 5th Annual Awards Ceremony- Pg 43
- I. Approval of STA Administrative Support Services Contract with City of Vacaville** Daryl Halls
 Kim Cassidy
Recommendation: Authorize the Executive Director to extend the Administrative Services Contract with the City of Vacaville for Accounting and Personnel Services for FY 2002/03 for an amount not to exceed \$38,000 – Pg 45
- J. STA Third Quarter FY 01/02 Budget Report and FY 01-02 Budget Adjustment** Daryl Halls
 Nancy Whelan
Recommendation: 1. Receive and file the third quarter FY 2001-02 budget report 2. Adopt the proposed revisions to the STA 2001/02 budget as shown in Attachment 2 – Pg 47
- K. Cooperative Environmental Agreements for I-80/680 Interchange and North Connector Projects** Mike Duncan
Recommendation: Approve the following: - Pg Approval of Resolution No. 2002-08 "Authorizing the Executive Director to Enter into a Cooperative Agreement with the State of California for Traffic Congestion Relief Act Funds for the North Connector Project."

Approval of Resolution No. 2002-09 "Authorizing the Executive Director to Enter into a Cooperative Agreement with the State

of California for Traffic Congestion Relief Act Funds for the Route 80/680/12 Interchange Project.” -Pg 53

- L. STA Legal Counsel Services** Daryl Halls
Recommendation: Authorize the Executive Director to enter into an Administrative Services Contract with Chuck Lamoree to provide Legal Services for the STA for FY 2002/03, with an option for a one year renewal, for an amount not to exceed \$90,000 – Pg 61
- M. STA Staff Administration Services for Solano Transportation Improvement Authority (STIA)** Daryl Halls
Recommendation: Authorize the STA to provide administrative support functions for the positions of Executive Director, Legal Counsel, and Clerk of the Board for the STIA (7:45-7:50 p.m.) – Pg 63
- N. Legislative Update/State Budget** Janice Sells
Informational
– Pg 67

VIII. ACTION ITEMS - FINANCIAL

- A. I-80/680/780 MIS/Corridor Study Status Report** Dan Christians
Mike Duncan
Dale Dennis
Recommendation: 1. Appoint a Subcommittee of the Board to review the I-80/I-680/I-780 MIS/Corridor Study for Segments 6-7. Recommended committee membership should include representatives from Solano County, Dixon, Fairfield and Vacaville 2. Authorize the Executive Director to issue a Request for Proposal for the I-80/I-680/I-780 MIS/Corridor Study for Segments 2-5 (7:30-7:35 p.m.) - Pg 79
- B. STA's FY 02-03/03-04 Budget** Daryl Halls
Nancy Whelan
Recommendation: Pending
(7:35-7:45 p.m.) – Pg 81

IX. ACTION ITEMS - NON-FINANCIAL

- A. LIFT Program Proposal Letter of Support** Elizabeth Richards
Recommendation: Authorize the Executive Director to provide a letter from the STA Board in support of the LIFT funding for the Rio Vista vanpool project as conceptually proposed
(7:50-7:55 p.m.) – Pg 83

X. INFORMATION ITEMS

- A. Development of STA Local Interchange Policy** Mike Duncan

Informational (7:55-8:00 p.m.) – Pg 87

(No Discussion Necessary)

B. Highway Projects Status Report

Mike Duncan

- 1.) Highway 37
- 2.) Highway 12 Jameson Canyon
- 3.) Highway 12 Truck Climbing Lane
- 4.) Highway 12 SHOPP
- 5.) I-80 Widening

Informational – Pg 89

C. Project Monitoring Update

Jennifer Tongson

Informational – Pg 95

D. Review Funding Opportunities

Robert Guerrero

Informational – Pg 103

E. Updated STA Meeting Schedule for 2002

Kim Cassidy

Informational – Pg 111

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT – Next Meeting: July 10, 2002 at 7:00 p.m. (immediately following 6:00 p.m. meeting of STIA), at Suisun City Hall.



MEMORANDUM

DATE: June 6, 2002
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – June 2002

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

* **Draft County Transportation Expenditure Plan**

The STA's Local Funding Subcommittee has prepared its recommendation to the STIA for the draft CTEP, titled "Balanced Plan." In addition, the Subcommittee has prepared two additional options, titled "Highway Emphasis" and "Transit Emphasis" for STIA Board review. These items are included with the agenda for the new STIA.

* **STA 2002-03/03-04 Budget**

Staff has developed for Board consideration the STA's draft budget for FY 2002-03/2003-04 (this item is being distributed under separate cover). This budget provides the foundation and resources necessary for the STA staff to implement the policy direction and priorities of the STA Board. Similar to previous years, a budget amendment will be agendized for the Board in October or November 2002 following the completion of the STA's Annual Audit in September/October. Staff will continue to provide quarterly status report for the Board and is recommending a more detailed budget briefing and a budget amendment to be scheduled for the STA Board in June 2003.

* **I-80/680/SR12 and North Connector EIS and I-80/680/780 MIS**

Dan Christians, Mike Duncan and Dale Dennis (PDM) have provided a status report on the two environmental impact studies and MIS for the I-80/680. Staff is working with members of the STA Board and TAC to schedule public input meetings in Dixon, Fairfield and Vacaville during the months of June and July.

* **Development of STA Priority Projects for FY 2002-03/2003-04**

In a follow up to the STA Board retreat held on May 17, 2002, staff is developing the draft list of STA priority projects for FY 2002-03/2003-04 for consideration by the STA Board on July 10, 2002. These priorities were presented to the STA TAC and Transit Consortium as information items this month. After adoption by the STA Board, these priority projects will serve as the STA staff's work plan for the next two fiscal years.

* **STA Lands Two State Planning Grants**

The STA has successfully landed two more state planning grants to provide funding for two priority projects. A \$300,000 State Planning and Research (SPR) Grant was approved by Caltrans last month for segments 2, 3, 4 and 5 (Benicia, Fairfield and Vallejo areas) of the I-80/680/780 Corridor Study. These funds will also supplement the Cordelia Truck Scales Study. A \$275,000 Planning and Congestion Relief Program (PCRP) grant was also approved by Caltrans for the Transit Study to complement the I-80/680/780 Corridor Study. The funds for both of these grants will be available to the STA in FY 2002/03. We are still awaiting Caltrans decision on our \$125,000 PCRP Grant request for the State Route 113 MIS. Dan Christians and Robert Guerrero deserve the credit for the STA receiving Caltrans approval for these two state grants.

* **SolanoWorks Effort Continues**

STA's SNCI successfully completed its Solano/Napa Bike to Work Week 2002 campaign. An estimated 437 individuals pledge to bike to work this year, a record for Solano County! SNIC staff supported six energizer stations, two in Solano and four in Napa. A number of employers and sponsors participated in this event. Elizabeth Richards with work with STA Chair John Silva to forward letters of appreciation to those who participated.

* **New SolanoLinks Brochure Have Arrived**

This month, we received 20,000 copies of the 2002 edition of the popular SolanoLinks brochure. Staff will provide you with copies at the Board meeting. In addition, we have received 50 copies of a wall map. Over a thousand wall maps have already been distributed to Solano County's transit operators and SNCI staff will be distributing copies to key public venues throughout the County. Sandy Catalano and Theresa Cammarota did an outstanding job preparing these materials.

* **STA Staff Update**

This month, Karin Hiolle, SNCI Outreach Coordinator, has accepted a job with Vacaville Transit. She has worked for the SNCI program for four years, two years as part of the STA, and is responsible for administering the Vanpool Program and various community events. Staff is currently recruiting to fill the vacant positions of SNCI Commute Consultant, Administrative Assistant and Planning Intern. We expect to have these positions filled by July 2002.

Attachment:

Attached for your information are a status of priority projects, key correspondence, and the STA's list of acronyms. Transportation related newspaper articles will be included with your Board folders at the meeting.

STA Project Development Fund 2002 Priority Projects - Status Report (listed in alphabetical order)				
Project Lead Agency	Allotted PDF Funds	Matching Funds	Claimed PDF Funds	Status
Benicia-Martinez and Carquinez Bridge Projects Benicia, Caltrans, STA, Vallejo	*	*	*	Benicia Project initiated with construction to be completed by 2004. New bridge bids opened 9/28/01 and construction began in 11/2001. Main Span contract is under construction. 780/680 interchange construction started 1/23/02. Toll Plaza readvertised 12/24/01 and new bid opening was 2/14/02. New bridge opening to traffic scheduled for December 2004. Bridge demolition under design 11/2001.
Capitol Corridor Rail Facilities Plan and Expanded Service CCJPB, STA	\$125,000	*	*	TCI grant for obligation approved by CTC on 5/20/00. Revised scope of work prepared to add south site. One year time extension granted. Project under design and construction scheduled for 2002.
Comprehensive Transportation Plan	\$80,000		*	Final CTP policies adopted by the STA Board in December 2001. Public Input meetings held in early 2002. Final CTP adopted on 5/08/02.
Enhanced Transit Service on I-80, I-680, and I-780	*	*100,000	*	Transit Plan initiated as part of CTP. Express bus proposals approved by Board and submitted to MTC for consideration for Express Bus funding. All four proposals recommended for support by MTC staff. Route 30 study completed. Updated funding MOU's underway. State PCR/P applications approved for I-80/680/780 Transit/HOV Study.
Highway 12 (Jameson Canyon) EIS/EIR	*	*	*	\$7 million in TCRP funds. Caltrans developed project schedule and application for TCRP funding approved for environmental. PR/ED phase is progressing. Environmental is being coordinated with I-80/680/SR12 Interchange and North Connector. An additional \$2 million of 2002 ITIP funds was secured and approved by CTC April 2002.
Highway 12 Major Investment Study			*	-Study completed. Final report approved by Caltrans. Adopted by Board on 10/10/01.
Highway 12 SHOPP project	*	*	*	Environmental process is underway. Construction started in March 2002 for replacement of Round Hill Creek Bridge.
Highway 37 Project	*	*	*	- Project fully funded. - STA approved a modification to the contract to construct landscaping in 2003-04 and to delay construction to the 2003-2005 period, STA Board approved funding amendment on 7/12/00. - Phase I (restoration of tidal wetlands at Guadalcanal Village) is complete. - Force account work on sewer line relocation was approximately \$2M. Mediation scheduled for July 2002. - Phase II (construction of 4-lane freeway from Napa River Bridge to Enterprise St.): contract was awarded 12/18/01; construction started on March 2002. - Phase III (construction of 4-lane freeway from Enterprise St. to Diablo St. and cloverleaf interchange for Rt. 37/29 intersection): at 95% PS&E; all permits secured.

Highway 113 SHOPP	*	*	*	Scope of work under refinement. Meeting with Caltrans and Dixon held 1-23-02.
I-80/505 Weave Correction PSR	*	*	*	Candidate for 2002 SHOPP funds. PSR completed by Caltrans. Project not included in 2002 SHOPP list.
I-80/680 Interchange	*	*	*	-Auxiliary lane funded by Caltrans. STA working with Caltrans to accelerate the schedule to complete construction prior to the two bridge projects in early 2003. PDT formed to develop accelerated PSR for full interchange. Targeted for 2002 ITIP funds. On March 13, 2002 STA Board selected Mark Thomas C./Nolte team and authorized preparation of environmental document and project report.
I-80/680/780 Corridor Study		\$1,000,000	*	Board approved subcommittee to monitor study. STA has requested STIP/STP swap to fully fund study. Segment 6-7 study underway. Segments 2-5 study to start in Early 2003.
Jepson Parkway Project	\$491,000	\$59,237	*	- NEPA 404 complete. Purpose and need completed. Draft alternatives and screening criteria completed and reviewed by resource agencies. Revised project cost estimates completed. Project cost estimates and project alternatives approved by Board on 7/11. - On 2/13/00, STA Board approved a funding plan for \$10 million RTIP for four priority segments.
Project Monitoring (local projects)	\$20,000	\$6,626	*	Next STIP funded cycle due June 30, 2002. Next federal obligation date for Cycle 2 STP/CMAQ projects due to Caltrans by July 1, 2002
Red Top Slide SHOPP Project	*	*	*	-Monitoring mitigation efforts by Caltrans. STA subcommittee formed to review emergency plan. Approved as design sequence pilot project. - State of art drainage shaft project commenced. Contract awarded 10/4/01 and approved 10/15/01. Contract is about 25% complete.
Solano Bike Project	*	*	*	-Construction completed in September 2001. Ribbon cutting held 10/11/01. Feasibility Study for next phase segment funded.
Solano Napa Commuter Information Work Program	*	*	*	-Program adopted and implementation underway. Meetings with Rio Vista, Dixon, and Vacaville held. Updated scope of work for Napa County approved. Development of new incentives underway. New program for Solano County approved by Board 11/14/01.
SolanoWorks Transit Plan	*	*	*	-Plan has been completed. Ten priority projects identified. Draft Plan completed. Plan is in implementation stage.
STA Marketing Program	\$55,000		*	STA info brochure completed and in print. New Website Consultant retained; STA Website completed and under revision. 2001 Annual Report underway for Spring 2002. Various Powerpoint presentations being prepared as needed for public input events; newspaper and press releases. Preparation for Banquet underway.
Vallejo Baylink Ferry Support and Operational Funds	*	*	*	\$2 million in Federal Appropriations approved. \$5 million in 2002 RTIP awarded by STA.
TOTAL	\$771,000	\$1,065,863	\$0	

* No funds allotted at this time

\$1,836,863

Solano Transportation Authority
Acronyms List
Updated 6/06/02

ABAG	Association of Bay Area Governments	ITIP	Interregional Transportation Improvement Program
ADA	Americans with Disabilities Act		
APDE	Advanced Project Development/Element (STIP)	JPA	Joint Powers Agreement
AQMP	Air Quality Management Plan	LTA	Local Transportation Authority
BAAQMD	Bay Area Air Quality Management District	LEV	Low Emission Vehicle
BAC	Bicycle Advisory Committee	LOS	Level of Service
BCDC	Bay Conservation and Development Commission	LTF	Local Transportation Funds
CALTRANS	California Department of Transportation	MIS	Major Investment Study
CEQA	California Environmental Quality Act	MOU	Memorandum of Understanding
CARB	California Air Resource Board	MPO	Metropolitan Planning Organization
CCTA	Contra Costa Transportation Authority	MTC	Metropolitan Transportation Commission
CHP	California Highway Patrol	MTS	Metropolitan Transportation System
CIP	Capital Improvement Program	NEPA	National Environmental Policy Act
CMA	Congestion Management Agency	NCTPA	Napa County Transportation Planning Agency
CMAQ	Congestion Mitigation and Air Quality	NHS	National Highway System
CMP	Congestion Management Program		
CNG	Compressed Natural Gas	OTS	Office of Traffic Safety
CTA	County Transportation Authority	PCC	Paratransit Coordinating Council
CTC	California Transportation Commission	PCRP	Planning and Congestion Relief Program
CTEP	County Transportation Expenditure Plan	PDS	Project Development Support
DBE	Disadvantage Business Enterprise	PDT	Project Delivery Team
DOT	Federal Department of Transportation	PMS	Pavement Management System
EIR	Environmental Impact Report	PNR	Park and Ride
EIS	Environmental Impact Statement	POP	Program of Projects
EPA	Federal Environmental Protection Agency	PSR	Project Study Report
		RABA	Revenue Alignment Budget Authority
		REPEG	Regional Environmental Public Education Group
FHWA	Federal Highway Administration	RFP	Request for Proposal
FTA	Federal Transit Administration	RFQ	Request for Qualification
GARVEE	Grant Anticipation Revenue Vehicles	RTEP	Regional Transit Expansion Policy
GIS	Geographic Information System	RTIP	Regional Transportation Improvement Program
HIP	Housing Incentive Program	RTMC	Regional Transit Marketing Committee
HOV Lane	High Occupancy Vehicle Lane	RTP	Regional Transportation Plan
ISTEA	Intermodal Surface Transportation Efficiency Act	RTPA	Regional Transportation Planning Agency

SACOG	Sacramento Area Council of Governments	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SCTA	Sonoma County Transportation Authority	YSAQMD	Yolo/Solano Air Quality Management District
SHOPP	State Highway Operational Protection Program	ZEV	Zero Emission Vehicle
SNCI	Solano Napa Commuter Information		
SOV	Single Occupant Vehicle		
SMAQMD	Sacramento Metropolitan Air Quality Management District		
SRITP	Short Range Intercity Transit Plan		
SRTP	Short Range Transit Plan		
STA	Solano Transportation Authority		
STAF	State Transit Assistance Fund		
STIA	Solano Transportation Improvement Authority		
STIP	State Transportation Improvement Program		
STP	Surface Transportation Program		
TAC	Technical Advisory Committee		
TAZ	Transportation Analysis Zone		
TCI	Transit Capital Improvement		
TCM	Transportation Control Measure		
TCRP	Transportation Congestion Relief Program		
TDA	Transportation Development Act		
TEA	Transportation Enhancement Activity		
TEA-21	Transportation Efficiency Act for the 21 st Century		
TDM	Transportation Demand Management		
TFCA	Transportation for Clean Air Funds		
TIP	Transportation Improvement Program		
TLC	Transportation for Livable Communities		
TMTAC	Transportation Management Technical Advisory Committee		
TOS	Traffic Operation System		
TRAC	Trails Advisory Committee		
TSM	Transportation Systems Management		
VTA	Valley Transportation Authority (Santa Clara)		
W2Wk	Welfare to Work		



DATE: June 4, 2002
TO: STA Board
FROM: Kim Cassidy, Office Administrator/Clerk of the Board
RE: CONSENT CALENDAR (Any consent calendar item can be pulled for discussion)

Recommendation:

The STA Board approve the following attached consent items:

- A. STA Board Minutes of May 8, 2002
- B. Draft STA TAC Minutes for May 29, 2002
- C. Countywide Pedestrian/Trails Plan-Phase 3 Scope of Work
- D. STA/City of Fairfield Modeling Contract for FY 2001/02 and 2002/03
- E. Transit Route 30 Public Hearing
- F. City of Vacaville Request for Changes to Functional Road Classification System
- G. Sponsorship for BikeLinks Project and Annual Awards Program
- H. STA's 5th Annual Awards Program
- I. Approval of STA Administrative Support Services Contract with City of Vacaville
- J. STA Third Quarter FY 01/02 Budget Report and FY 01-02 Budget Adjustment
- K. Cooperative Environmental Agreements for I-80/680 Interchange and North Connector Projects
- L. STA Legal Counsel Services
- M. STA Staff Provision of Administrative Services for STIA
- N. Legislative Update/State Budget



SOLANO TRANSPORTATION AUTHORITY
Minutes of Meeting of
May 8, 2002

I. CALL TO ORDER - CONFIRM QUORUM

Chair Silva called the regular meeting to order at 6:03 p.m. A quorum was confirmed.

**MEMBERS
PRESENT:**

John Silva (Chair)	County of Solano
Jim Spering (Vice Chair)	City of Suisun City
Pierre Bidou	City of Benicia
Karin MacMillan	City of Fairfield
Marci Coglianese	City of Rio Vista
Rischa Slade	City of Vacaville
Dan Donahue	City of Vallejo

**MEMBERS
ABSENT:**

Mary Ann Courville	City of Dixon
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**STAFF
PRESENT:**

Daryl K. Halls	STA-Executive Director
Chuck Lamoree	STA Legal Counsel
Dan Christians	STA-Assist. Exec. Director/Director of Planning
Elizabeth Richards	STA/SNCI Program Director
Kim Cassidy	STA-Office Administrator/Clerk of the Board
Janice Sells	STA-Program Manager/Analyst
Robert Guerrero	STA Associate Planner
Jennifer Tongson	STA Projects Assistant

**ALSO
PRESENT:**

Lenka Culik-Caro	Caltrans
Morrie Barr	City of Fairfield
Mike Duncan	City of Suisun City
Gian Aggarwal	City of Vacaville
Mark Akaba	City of Vallejo
Hans Korve	Korve Engineering
Randy Anderson	Landpeople
Bernice Kaylin	League of Women Voters-Solano County
Dale Dennis	PDMG

III. APPROVAL OF AGENDA

On a motion by Member Slade, and a second by Member Bidou, the STA Board unanimously approved the addition of Agenda Item VII.K “STA Contribution to Support the Solano County Smart Growth/Regional Livability Footprint ConferenceWorkshop” and updates to staff report Agenda Item VIII.A “Consultant selection for preparation of the Project Report and Environmental Documents for North Connector Project and Consultant List”.

IV. OPPORTUNITY FOR PUBLIC COMMENT

None provided

V. EXECUTIVE DIRECTOR’S REPORT

Daryl Halls provided an update on the following items:

- Draft Comprehensive Transportation Plan and Public Input Meetings.
- Creation of Local Transportation Authority.
- I-80/680/SR12 and North Connector Consultants.
- Route 30/40 Transit Corridor Study.
- SolanoWorks Final Report.
- Washington D.C. Trip for Federal Priority Projects.

Updates were given by Chair Silva and Members Slade and Donahue regarding the STA’s April Lobbying Trip to Washington D.C. in support of federal priority projects.

VI. COMMENTS/UPDATE FROM STAFF, CALTRANS, AND MTC

STA: None

Caltrans: Lenka Culik-Caro reported on the progress of SR 12 Jamieson Canyon widening project, seismic retrofit of the Benicia-Martinez Bridge, the Route 37 project and interim safety improvements to Route 12 (east).

MTC: None

VII. CONSENT CALENDAR

On a motion by Vice Chair Spring, with a second by Member Donahue, the following consent items were approved in one motion with the addition of Agenda Item VII.K.

- A. Approve STA Board Minutes of April 10, 2002**
Recommendation: Approve STA Board Minutes of April 10, 2002

- B. Approve Draft STA TAC Minutes for April 24, 2002**
Informational
- C. Final FY 2002-03 Unmet Transit Needs Report**
Recommendation: Approve the STA responses to the MTC FY 2002-03 Unmet Transit Needs preliminary issues and authorize submittal to MTC.
- D. Napa/Solano Rail Study**
Recommendation: Support the selection of R.L. Banks and Associates, Inc. to prepare the Napa Solano Passenger/Freight Rail Study.
- E. 5-Year Bicycle/Pedestrian Plan and 2002/03 TDA Article 3 Claims**
Recommendation: Approve the proposed 2002-07 5-Year Bicycle/Pedestrian Plan and draft 2002-03 TDA Article 3 claims totaling \$235,000.
- G. Letter of Support for Rio Vista TLC Capital Project**
Recommendation: Authorize the Chair to sign letters of Support to MTC for 2002 Transportation for Livable Communities (TLC) capital applications submitted by the City of Rio Vista for Front Street, Main Street and River Gateway Enhancements Phase 2.
- H. Authorization to Retain Consultant to Develop SNCI Rideshare Logo and Marketing Plan**
Recommendation: Authorize the Executive Director to retain a marketing consultant for the purposes of developing and implementing a SNCI logo, specialized programs, and marketing plan not-to-exceed \$80,000.
- I. Legislative Report**
Recommendation: Approve the recommended positions and direct staff to take action in support of AB 2788 (Longville) and watch on AB 2391 (Canciamila).
- J. Approve Agenda for STA Board Retreat**
Recommendation: Approve agenda for STA Board Retreat of May 17, 2002.
- K. STA Contribution to Support the Solano County Smart Growth/Regional Livability Footprint Conference Workshop**
Recommendation: Authorize the Executive Director to make a \$1,000 contribution to ABAG to help host the second Solano County Smart Growth/Regional Livability Footprint Conference Workshop to be held on May 11 at Jelly Belly.

VIII. ACTION ITEMS: FINANCIAL

- A. Selection of Consultants, Authorization to prepare Environmental Documents and Project Report for North Connector Project**

Dan Christians summarized the RFP selection process for the Project Report(s) Environmental Document (s) for the North Connector project and the provisions to establish a pre-qualified eligibility list of firms that may be used for future projects.

Dale Dennis (PDMG) reviewed the panel's unanimous recommendation for the Korve Engineering team to prepare the Environmental Document and Project Report for the North Connector project.

Member Coglianese inquired about the qualifying process for future projects and noted her a concern about the number of jurisdictions represented on the selection panel.

Recommendation: Authorize the Executive Director to: 1) enter into an agreement with Korve Engineering to prepare the Project Report/Environmental Document for the North Connector project for an amount not to exceed \$2,200,000; and 2) approve the attached pre-qualified STA Consultant Eligibility List for future project report and environmental document services. This list will remain active for 3 years, through May 8, 2005.

On a motion by Vice Chair Spring, and a second by Member Slade, the STA Board unanimously approved this recommendation.

IX. ACTION ITEMS – NON-FINANCIAL

A. Countywide Trails/Pedestrian Plan

Robert Guerrero introduced Randy Anderson (Landpeople) who reviewed the plan vision and provided a status report for Phase 1, existing and planned trails, and the framework for Phase 3.

Harry Englebright, Solano County Environmental Management Agency, commented on Solano County's partnership with STA in its development of the plan.

Member MacMillan inquired about the proposed trail segment along Pleasants Valley Road. Harry Englebright described the segment and noted it is in Solano County's general plan and proposed to be adjacent to Pleasants Valley Road.

Recommendation: Adopt a resolution to: 1.) Approve the Countywide Trails Plan – Phase 1; and 2.) Incorporate the Countywide Trails Plan – Phase 1 map and cost estimates into the Final Comprehensive Transportation Plan.

On a motion by Member MacMillan, and a second by Vice Chair Spring, the Board unanimously approved this recommendation.

B. Revisions to Comprehensive Transportation Plan

Dan Christians highlighted written and verbal comments regarding the three draft elements (Transit; Arterials, Highways and Freeways; and Alternative Modes). He reviewed some specific needs, concerns and revisions that have been amended into the draft CTP.

Vice Chair Spring requested a representative from Travis Air Force Base be invited to the June 12, 2002 Board meeting, to explain their specific transportation needs. Vice Chair Spring also requested that NCTPA staff be requested to provide a presentation on how Napa County consolidated its transit service.

Recommendation: Adopt the attached Resolution: 1.) Approve the Final 2002 Solano Comprehensive Transportation Plan including all recommended revisions contained in Attachment "A" including the revised "CTP 2025 Funding Needs" table; 2.) In accordance with CEQA authorize the Executive Director to publish a Notice of Determination approving a Negative Declaration for the Plan; and 3.) Authorize the Executive Director to make all final recommended edits, print and distribute copies of the Final CTP including the three related elements.

On a motion by Member Donahue, and a second by Member Slade, the Board unanimously approved this recommendation.

C. Formation of Local Transportation Authority for Development and Administration of Expenditure Plan for Transportation

Daryl Halls reviewed the draft County resolution for creation of the Local Transportation Authority, and the governance recommendations for the LTA. He also reviewed the resolution recommending formation of the Solano Transportation Improvement Authority (STIA) to serve as the Local Transportation Authority (LTA) with the responsibility to develop the draft Expenditure Plan and administer the sales tax after passage by Solano County voters.

He also presented a revised list of additional appointees to the Community Advisory Committee (CAC) for review by the STA Board.

Chuck Lamoree STA Legal Counsel, explained the legal process to create the STIA, including the ordinance and election process.

Recommendation: Approve the following recommendations:

1.) Creation of the Solano Transportation Improvement Authority (STIA) pursuant to Section 180050 of the Public Utilities Code as outlined in the attached resolution and forward the resolution to the Solano County Board of Supervisors and seven city councils recommending their review and approval; and 2.) Appoint additional participants to the Community Advisory Committee as specified in the attachment.

On a motion by Vice Chair Spring, and a second by Member Bidou, the Board unanimously approved this recommendation.

D. Route 30/40 Transit Study

Daryl Halls summarized the survey of patronage on Intercity Route 30 and noted the Service Design Policies, Short Term Recommendations and Longer Term Alternatives for Route 30 and 40. Sample schedules were provided and reviewed.

Recommendation: Forward a recommendation to the STA Board to:

1.) Approve the short-term Route 30 service restructuring concept and related schedule
2.) Request staff to address outstanding issues related to the implementation of the Route 30 restructuring, including fares, specific routing of buses and stops in Sacramento, and prepare for public hearings and consideration by the STA Board on June 12, 2002; 3) Request staff to prepare funding plans for the longer-term alternatives for: a.) Providing express bus service to Sacramento, b.) Addressing how the service will respond to unmet transit needs for Benicia Industrial Park, and c.) Addressing transit service needs between Dixon, Vacaville and Fairfield; and 4.) Incorporate and coordinate the results of the efforts above with I-80 Corridor transit Study recommended as a part of the Transit Element of the Comprehensive Transportation Plan.

On a motion by Member Bidou, and a second by Member MacMillan, the Board unanimously approved this recommendation.

E. Welfare to Work Transit Study Final Report

Elizabeth Richards summarized the final Welfare to Work Transit Study prepared by the SolanoWorks Transit Advisory Committee. She reviewed the Advisory Committee's Technical Memo #3, which describes programs specifically developed for SolanoWorks participants and noted the 10 top priority strategies identified in the planning process.

Recommendation: Recommend that the STA Board approve the Solano Welfare to Work Transportation Plan Final Report.

On a motion by Member Slade, and a second by Member Coglianese, the Board unanimously approved this recommendation.

X. INFORMATION ITEMS: (Discussion Necessary)

A. Highway Matrix Status Report

The STA Board reviewed this item without a verbal presentation.

B. Project Monitoring Update

The STA Board reviewed this item without a verbal presentation.

(No Discussion Necessary)

C. Review Funding Opportunities

D. Updated STA Meeting Schedule for 2002

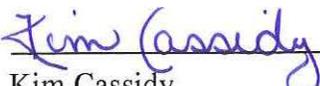
XI. BOARD MEMBER COMMENTS

The agenda for the Friday, May 17 STA Board Retreat was reviewed. Vice Chair Sprung commented about blending special projects.

XII. ADJOURNMENT

The STA Board meeting was adjourned at 7:10 p.m. The next meeting of the STA will be a Board retreat on May 17, 2002 at 9:00 a.m. at Hiddenbrooke in Vallejo. The next regular meeting of the STA Board will be held on June 12, 2002 at 7:00 p.m., at Suisun City Hall (immediately following meeting of STIA).

Respectfully submitted,



Kim Cassidy
Clerk of the Board



Date:



TECHNICAL ADVISORY COMMITTEE
Draft Minutes of the meeting of
May 29, 2002

1. CALL TO ORDER

The regular meeting of the STA's Technical Advisory Committee was called to order at approximately 1:30 p.m. in the Solano Transportation Authority Conference Room.

Present:

TAC Members Present:

Dan Schiada	City of Benicia
Janet Koster	City of Dixon
Ron Hurlbut	City of Fairfield
Dave Melilli	City of Rio Vista
Gary Cullen	City of Suisun City
Dale Pfeiffer	City of Vacaville
Mark Akaba	City of Vallejo
Charlie Jones Jr.	County of Solano

Others Present:

Morrie Barr	City of Fairfield
Charlie Beck	City of Fairfield
Ray Chong	City of Fairfield
Julie Pappa	City of Suisun City
Gian Aggarwal	City of Vacaville
Ed Huestis	City of Vacaville
Gary Leach	City of Vallejo
Paul Wiese	County of Solano
Daryl Halls	STA
Mike Duncan	STA
Elizabeth Richards	STA/SNCI
Kim Cassidy	STA
Robert Guerrero	STA
Jennifer Tongson	STA
Rob Collison	Rob Collison Engineering
Bob Grandy	Grandy & Associates

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans - None

MTC - None

STA - None

IV. CONSENT CALENDAR

A. Minutes of Meeting of April 24, 2002

B. Funding Opportunities

C. Updated STA Meeting Schedule for 2002 and Acronyms List

D. Countywide Trail Plan

Phase 3 Scope of Work

Recommendation: Forward a recommendation to the STA Board to authorize the Executive Director to approve contract amendment for Randy Anderson/Landpeople, formally known as "Anderson and Associates," to conduct work on the Solano Countywide Trails Plan-Phase 3 for an amount not to exceed \$40,000

E. City of Fairfield Modeling Contract FY 2002/03

Recommendation: Forward a recommendation to the STA Board to authorize the Executive Director to enter into a two year contract with the City of Fairfield to provide traffic modeling services in an amount not to exceed \$80,000 for FY 2001-02 and \$80,000 for FY 2002-03 based on the attached proposed Scope of Work

F. Route 30 Public Hearing

Recommendation: Forward recommendation to the STA Board to set the public hearing for Rt. 30 for Wednesday, July 10, 2002

G. City of Vacaville Request for Changes to the Functional Road Classification System

Recommendation: Forward a recommendation to the STA Board for the Executive Director to submit a Letter of Concurrence on the proposed changes to the Caltrans Functional Road Classification Program for the City of Vacaville

H. BikeLinks Project Sponsorship

Recommendation: Forward a recommendation to the STA Board: 1.) to approve the Solano BikeLinks Map sponsorship letter request and 2.) to authorize the STA to request sponsorship of STA's 5th Annual Awards Program

On a motion by Janet Koster, and a second by Ron Hurlbut, the STA TAC unanimously approved the consent calendar with amendment to Agenda Item IV.G, City of Vacaville request for changes to the Functional Road Classification System-subject to STA staff review.

V. ACTION ITEMS

A. Development of Local Interchange Policy

Mike Duncan reviewed the need to schedule a special session for TAC members to discuss local interchange, strategies for funding local improvements and development of criteria for prioritization.

Recommendation: Schedule a special working session for TAC members to discuss local interchanges, strategies for funding local interchange improvements, and criteria to determine how interchanges would be prioritized for funding within the county.

On a motion by Ron Hurlbut, and a second by Dan Schiada, the STA TAC approved the recommendation.

B. 2002/03 Solano Paratransit Agreement – TDA Claims

The item was tabled until the June 26th TAC meeting.

VI. INFORMATION ITEMS

A. Development of County Expenditure Plan for Transportation

Daryl Halls reviewed the development of the Draft Expenditure Plan, County Transportation categories and schedule. He summarized recent polling and its results. He noted Project categories including Countywide Priority Projects, Potholes – Return to Source, Fast Track - Local Congestion Relief and Safety Program.

Dave Melilli left at 2:50 p.m.

Mark Akaba left at 3:00 p.m.

B. Development of FY 2002/03 and 2003/04 Priority Projects

Daryl Halls reviewed the current list of STA priority projects and the draft list of priority projects for FY 2002/03 and FY 2003/04. He noted the proposed list of new Priority Projects will be agendaized for STA TAC consideration on June 26th and the STA Board on July 10, 2002.

C. Project Monitoring Update

Jennifer Tongson summarized the upcoming priorities including CMAQ Match projects. She noted these requests will be acted at the June 2002 CTC meeting and that all of Solano County's 1998 & 2000 STIP projects are anticipated to be allocated by the June 30, 2002 deadline.

D. I-80/680 Status Report

Mike Duncan presented specific project updates and the proposed public input and environmental schedule.

E. Highway Projects Status Report

Mike Duncan presented specific project updates and projected construction schedules on Caltrans projects monitored by the STA.

F. Legislative Update/State Budget

Daryl Halls reviewed the recent legislative activity.

VII. ADJOURNMENT

The meeting was adjourned at approximately 3:15 p.m. The next regular TAC meeting is scheduled for Wednesday, June 26, 2002 at 1:30 p.m. in the STA Conference Room. A special TAC meeting will be held on June 5, 2002 to review the draft CETP.



DATE: June 5, 2002
TO: STA Board
FROM: Robert Guerrero, Associate Planner
RE: Countywide Pedestrian/Trails Plan
Phase 3 Scope of Work

Background:

The Solano Countywide Pedestrian/Trails Plan was divided into three phases: Phase 1 consisted of existing and planned trail information gathered from city general plans or adopted regional plans such as the San Francisco Bay Trail or the Bay Area Ridge Trail (the Phase 1 plan was adopted by the STA Board on May 8, 2002); Phase 2 of the Countywide Trails Plan involves a feasibility study to connect a portion of the Bay Trail along the Carquinez Straits in Southern Vallejo near the east end of the toll plaza; Phase 3 involves analyzing key gaps in the currently planned trails system and proposing short-term and long-term phasing recommendations for additional potential trails, and gap closures and trail alternatives for the spine and connectors of the Bay Trail.

Discussion:

The STA hired Randy Anderson of Landpeople (formally "Anderson and Associates") to complete Phase 1 and Phase 2 of the Countywide Trails Plan. Phase 3 had not been fully funded at that point, but was always considered part of the overall Pedestrian/Trails Plan. Earlier this year the STA was granted a total of \$40,000 (\$20,000 in Clean Air Funds from YSAQMD and \$20,000 in TDA Article 3 funding for FY 2002-03) to complete Phase 3 (the full cost estimate for Phase 3 is estimated to be about \$60,000). The final \$20,000 is expected to come from 2003-04 TDA Article 3 funds.

Staff proposes that a \$40,000 contract amendment with Landpeople be authorized to complete the following:

Preliminary Phase 3 Scope of Work

- Continue to meet with the Trails Advisory Committee and each of the STA member agencies to discuss existing and potential new and extended pedestrian/trail connections to downtowns, open space and recreation areas throughout Solano County.
- Develop a Draft Plan that includes proposed short-term and long-term phasing plans for additional potential trails and gap closures.
- Conduct Public Workshops to obtain input from the public, property owners, recreational

and planning departments and other interested parties.

- Develop a phasing plan, cost estimates, design guidelines, funding strategy and cost effective methods to implement the plan over 20 years.
- Develop a more detailed pedestrian component and pedestrian amenities for each of the core cities and particularly as they relate to the proposed TLC/Enhancement projects as identified in the Alternative Modes Element of the Solano Comprehensive Transportation Plan.
- Provide other implementation strategies such as funding sources, maintenance recommendations and suggested acquisition approaches (if some proposed trails are not in public ownership).
- Review and consider trail alternatives to the existing spine and connectors of the Bay Trail.

Recommendation:

Authorize the Executive Director to approve a contract amendment with Randy Anderson/Landpeople, formally known as "Anderson and Associates," to conduct work on the Solano Countywide Pedestrian/Trails Plan - Phase 3 for an amount not to exceed \$40,000.



DATE: June 5, 2002
TO: STA Board
FROM: Dan Christians, Assistant Executive Director/Director for Planning
RE: STA/City of Fairfield Modeling Contract for
FY 2001/02 and 2002/03

Background:

Since 1991, the STA has maintained the Countywide Traffic Model through Ken Harms, traffic modeler for the City of Fairfield. The model is currently a traffic model developed with the TranPLAN program. During 1999-2001, a substantial update to the model was conducted.

The model includes all of the existing land uses and the currently adopted general plan land uses and planned roadway networks from each of the eight STA member jurisdictions. The model can forecast traffic volumes and levels of service (LOS) in 5-year increments out to the year 2025. It is not intended to duplicate any local city models, but primarily forecasts traffic volumes on major intercity roadways (all freeways, highways and major arterials) having countywide significance. The Countywide model and the city models are intended to complement each other and have a common, consistent database to project traffic volumes to all parts of the county and region.

The model is also used for planning and project development purposes by the STA and various agencies such as Caltrans. Recently the STA has been using it for the traffic forecasts for the I-80/680/12 interchange, Jepson Parkway EIS/R, and the State Route 12 Major Investment Study. Caltrans used the model for the I-80/I-680 auxiliary lanes project and is about to use it for the State Route 12 (Jamieson Canyon) EIS/R. The City of Rio Vista also used the model to assist in the development of their new General Plan.

The STA Board recently authorized DKS Associates to prepare a new Multi Modal Travel Demand Model during 2002-03 using a new program, TP+. The new model will incorporate, update and refine the land use and roadway system already developed in the current model but it will eventually have much greater ability to project all modes of travel demand including HOV lanes, bus, rail and ferry. The core land use and demographic data and projections developed in the new model could also eventually be incorporated into any future geographical information system (GIS) that may be developed by the STA in partnership with other local agencies.

Discussion:

The STA will continue to require on-going modeling services provided by the City of Fairfield to update and run the current model as well as provide technical coordination and input on the development of the new model. Once the new model is developed (expected to be completed in fall 2003), the STA will need to make a decision on how the new model will be maintained and updated on an on-going basis and at what cost.

During the past year, there has been an extensive amount of modeling work completed by City of Fairfield in support of the STA and countywide priority projects, particularly the many hours of work necessary to complete the traffic forecasts that were instrumental in completing Segment 1 of the I-80/680/780 corridor study.

The previous modeling contract with the City of Fairfield expired on June 30, 2001. The STA Board budgeted \$80,000 for modeling services for 2001-02 and it is proposed that an additional \$80,000 be budgeted for 2002-03 to complete various modeling runs for on-going EIS/Rs and corridor study now actively in the development stages.

During 2002-03 additional work needs to be completed for the remaining segments of the I-80/680/780 Corridor Study, and the EIS/Rs for I-80/680/12 interchange, the North Connector and State Route 12 (Jamieson Canyon) and the 2003 Solano Congestion Management Program. There will also be a substantial amount of work anticipated to transition the data from current model including the incorporation of Napa County land uses and road network into the multi-modal model.

Given their many years of work to develop, maintain and update the current model, the City of Fairfield is the only possible local agency qualified and experienced to maintain and run the model to meet STA's current modeling needs. Therefore, it is proposed that the STA extend the current modeling contract with the City of Fairfield through a sole source contracting process, using federal funds already budgeted for this activity.

A preliminary scope of work is attached. The STA's modeling subcommittee will further review the scope and provide input on a detailed work program for FY 2002-03.

Fiscal Impact:

The \$80,000 of modeling services for FY 2001-02 was included in the current STA budget. The additional \$80,000 recommended for FY 2002-03 will be included in the 2002-03 budget to be presented to the STA Board on June 12, 2002. The entire \$160,000 of modeling maintenance services for this two-year period will be funded from State Transportation Improvement Program swapped with federal funds (STIP/STP swap), approved by the STA Board on June 13, 2001.

Recommendation:

Authorize the Executive Director to enter into a two-year sole source contract with the City of Fairfield to provide traffic modeling services in an amount not to exceed \$80,000 for FY 2001-02 and \$80,000 for FY 2002-03 based on the attached proposed Scope of Work.

Attachment

Exhibit A
Solano Countywide Traffic Model Contract with City of Fairfield
Proposed Scope of Work for 2001-02 and 2002-03

Subject to input from the Modeling Subcommittee and final approval by the STA Executive Director and staff, the following tasks shall be completed during 2001-02 and 2002-03:

1. Complete land use and traffic forecasts for 2025 (and extrapolate to 2030) as required for the I-80/680/780 Corridor Study; EIS/Rs for I-80/680/12 interchange, the North Connector and State Route 12 (Jamieson Canyon); and the 2003 Solano Congestion Management Program.
2. Prepare large-scale graphics illustrating existing and projected traffic volumes and levels of service for 2000, 2005, 2010, 2015, 2020 and 2025.
3. Submit a written report to the Solano Transportation Authority (STA), Caltrans and the Metropolitan Transportation Commission (MTC) including all major findings and projections of the model. Incorporate any necessary technical changes requested by MTC, Caltrans, or STA in accordance with the "MTC's CMP Traffic Modeling Consistency Checklist" and other accepted modeling standards and practices of Caltrans, FHWA and other state, federal, regional and local agencies.
4. Provide support assistance to the STA staff as part of presentations on the major findings of the model to the TAC, Modeling Subcommittee, Arterials, Highways and Freeways Subcommittee, and STA Board.
5. Assist the STA and its consultants with modeling data to help conduct some "what if" scenarios as part of the Solano Comprehensive Transportation Plan and future updates, analyses and components.
6. Assist the STA and its consultants developing the new a multi-modal travel demand model including providing and transitioning land use and traffic data from current model and the incorporation of Napa County land uses and road network into the expanded multi-modal model.
7. Provide STA with a complete hard copy and electronic copy of all technical data files of the most recent model updates including but not limited to existing and projected land uses and jobs, mode split, existing and projected traffic volumes, traffic analysis zones, gateway volumes, method of calibration and validation, and other related data files.



DATE: June 5, 2002
TO: STA Board
FROM: Elizabeth Richards, SNCI Program Manager
Nancy Whelan, Nancy Whelan Consulting
RE: Transit Route 30 Public Hearing

Background:

Route 30 is an intercity bus service, operated by Fairfield-Suisun Transit, linking the Fairfield Transportation Center and Solano Mall with Vacaville, Dixon and UC Davis. Based on recent ridership data, STA and FST staff is concerned about the route's performance, efficiency and effectiveness.

In May, the Board approved 1) the short-term Route 30 service restructuring concept and related schedule; and 2) requested staff to address outstanding issues related to the implementation of the Route 30 restructuring, including fares, specific routing of buses and stops in Sacramento, and prepare for public hearings and consideration by the STA Board on June 12, 2002.

Discussion:

The outstanding operational issues are still being reviewed. One of them is the fare structure particularly for the link to Sacramento. In addition, the overall fare structure needs to be reviewed in the context of pending transit operators' fare structure changes. A special meeting to address the fare structure and other outstanding operational issues will be held Wednesday, June 5. The results of this meeting will be part of the update provided at the Board meeting.

To allow adequate notification to the public with as many relevant details of the proposed service as possible, the public hearing is recommended to be held at the July STA Board meeting. Notices will be put on the buses to inform existing riders by late June. Service implementation is expected to occur no sooner than early August 2002.

Recommendation:

Set the public hearing for Transit Rt. 30 for Wednesday, July 10, 2002 as part of the STA's regular Board meeting.



DATE: June 5, 2002
TO: STA Board
FROM: Jennifer Tongson, Projects Assistant
RE: City of Vacaville Request for Changes to
Functional Road Classification System

Background:

Caltrans maintains a Functional Road Classification System for all Solano jurisdictions. It is used to help define the purpose, mileage and some gas tax formulas for state-funded road maintenance. Last year, Caltrans requested all cities and counties provide updates for this road classification system. Caltrans then makes a determination as to whether the requested changes are consistent with the Highway Functional Classification Concepts, Criteria and Procedures developed by FHWA. If the changes are consistent, Caltrans makes the changes to the California Road system maps.

In response to Caltrans request, the City of Vacaville submitted comments and corrections to the Caltrans Functional Road Classification Program that have since been submitted to Caltrans and MTC.

MTC reviews the applications from the jurisdictions. All applications are required to have a letter of concurrence from the STA.

Discussion:

The City of Vacaville has requested a letter of concurrence to designate the functional classification of 36 changes to their road network. This request was reviewed by the STA TAC on May 29th and unanimously recommended for approval.

Recommendation:

Authorize the Executive Director to submit a Letter of Concurrence on the proposed changes to the Caltrans Functional Road Classification Program for the City of Vacaville.

Attachment

June 14, 2002

Ashley Nguyen
Metropolitan Transportation Commission
Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700

RE: Request by City of Vacaville for 36 changes to the Functional Road Classification Program

Dear Ashley:

On June 12, 2002, the STA Board authorized this letter of concurrence on 36 proposed changes requested by the City of Vacaville to the Caltrans Functional Road Classification Program.

If you have any questions, please call Dan Christians at (707) 424-6006.

Sincerely,

Daryl K. Halls
Executive Director

Cc: Christopher Bailey, City of Vacaville
Johnson Lee, Area Engineer, Caltrans District 4

STATE OF CALIFORNIA—BUSINESS, TRANSPORTATION AND HOUSING AGENCYGRAY DAVIS, Governor**DEPARTMENT OF TRANSPORTATION**

P. O. BOX 23660
OAKLAND, CA 94623-0660
(510) 286-4444
TDD (510) 286-4454

April 18, 2002

Mr. Steve Heminger
Executive Director
Metropolitan Transportation Commission
Metro Center, 101 Eighth Street
Oakland, CA 94607

Attn: Miguel Iglesias

Dear Mr. Heminger:

**REVIEW OF THE 1999 CALIFORNIA ROAD SYSTEM (CRS) MAPS/FUNCTIONAL
CLASSIFICATION CHANGE REQUESTS**

We have received from the City of Vacaville in Solano County a request for thirty-six changes to the functional classification of their road network. After careful review and analysis, we believe that these changes are consistent with the Highway Functional Classification Concepts, Criteria, and Procedures developed by the Federal Highway Administration (FHWA). We therefore recommend approval of the requests as shown on the Table of Changes in Attachment A.

Please review the submittal for your concurrence and forward the entire package along with your written recommendations to:

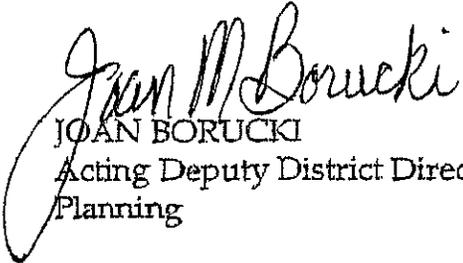
Caltrans, District 4
Attn: Blesilda H. Gebreyesus
Office of Transportation Planning B
111 Grand Avenue MS 8-E
Oakland, CA 94623-0660

Also, for your reference are Attachments A through D submitted as part of the request by the City of Vacaville.

Heminger/MTC-SOL-Vacaville
April 18, 2002
Page 2

If you have any questions or need further information, please contact Melinda A. Pagaduan at (510) 286-5544 or Blesilda H. Gebreyesus at (510) 286-5575.

Sincerely,



JOAN BORUCKI
Acting Deputy District Director
Planning

Attachments:

- A. Table of Changes
- B. Local Agency cover letter
- C. Request form/worksheet
- D. Maps

ATTACHMENT A

TABLE OF CHANGES
CURRENT AND RECOMMENDED FUNCTIONAL CLASSIFICATIONS
CITY OF VACAVILLE

April 18, 2002

Street Name	Current Status	Proposed Status by the City of Vacaville	Recommended Status by Caltrans
Vaca Valley Road (N. Orchard Ave to 1000 feet West)	Minor Arterial	Collector	Collector
Farrell Road (N. Orchard Ave to Gibson Canyon Rd)	Minor Arterial	Local	Local
Rogers Lane (Vaca Valley Rd to End)	Collector	Local	Local
East Monte Vista Avenue (Dobbins St to Depot St)	Other Principal Arterial	Minor Arterial	Minor Arterial
Merchant Street (Alamo Dr to Main St)	Other Principal Arterial	Minor Arterial	Minor Arterial
Dobbins Street (Main St to East Monte Vista Ave)	Other Principal Arterial	Minor Arterial	Minor Arterial
Davis Street (Bella Vista Rd to Mason St)	Collector	Minor Arterial	Minor Arterial
Alamo Drive (I-80 to Leisure Town Rd)	Minor Arterial	Other Principal Arterial	Other Principal Arterial
Elmira Road (Depot St to Leisure Town Rd)	Minor Arterial	Other Principal Arterial	Other Principal Arterial
Beelard Drive (Elmira Rd to Marshall Rd)	Collector	Local	Local
Allison Drive (East Monte Vista Ave to Elmira Rd)	Minor Arterial	Other Principal Arterial	Other Principal Arterial
Ulatis Drive (Allison Dr to Nut Tree Rd)	Collector	Minor Arterial	Minor Arterial
Harbison Drive (Nut Tree Pkwy to Ulatis Dr)	Collector	Minor Arterial	Minor Arterial
Helen Power Drive (Nut Tree Pkwy to Burton Dr)	Collector	Minor Arterial	Minor Arterial
Burton Drive (Ulatis Dr to Nut Tree Rd)	Collector	Minor Arterial	Minor Arterial
Nut Tree Parkway (Allison Dr to Nut Tree Rd)	Minor Arterial	Other Principal Arterial	Other Principal Arterial
Orange Drive (Nut Tree Rd to Leisure Town Rd)	Collector	Other Principal Arterial	Other Principal Arterial
Leisure Town Road (Alamo Dr to I-80)	Minor Arterial	Other Principal Arterial	Other Principal Arterial

ATTACHMENT A

Street Name	Current Status	Proposed Status by the City of Walnut Creek	Recommended Status by Caltrans
Vaca Valley Parkway (Browns Valley Pkwy to Leisure Town Rd)	Collector	Other Principal Arterial	Other Principal Arterial
Browns Valley Road (Vaca Valley Pkwy to City Limit)	Minor Arterial	Collector	Collector
East Monte Vista Avenue (Browns Valley Pkwy to Vaca Valley Pkwy)	Local	Minor Arterial	Minor Arterial
Nut Tree Road (Orange Dr to Alamo Dr)	Minor Arterial	Other Principal Arterial	Other Principal Arterial
Opal Way (Ruby Dr to Nut Tree Rd)	Collector	Local	Local
Celestine Circle (Ruby Dr to Turquoise St)	Collector	Local	Local
Midway Road (I-505 to I-80)	Minor Arterial	Collector	Collector
Allison Drive (East Monte Vista Ave to Browns Valley Pkwy)	Local	Minor Arterial	Minor Arterial
Leisure Town Road (Alamo Dr to South City Limit)	Collector	Minor Arterial	Minor Arterial
Vaca Valley Parkway (Browns Valley Pkwy to Wrentham Dr)	Local	Minor Arterial	Minor Arterial
Tulare Drive (California Dr to Marshall Rd)	Local	Collector	Collector
Wrentham Drive (Browns Valley Rd to Vaca Valley Rd)	Local	Collector	Collector
Shasta Drive (Elmira Road to Marshall Rd)	Local	Collector	Collector
Bel Air Drive (Nut Tree Rd to Alamo Dr)	Local	Collector	Collector
Vanden Road (Marshall Rd to Alamo Dr)	Local	Collector	Collector
Foxboro Parkway (Peabody Rd to Nut Tree Rd)	Local	Minor Arterial	Minor Arterial
Youngsdale Drive (Foxboro Pkwy to Nut Tree Rd)	Local	Collector	Collector
Vanden Road (Alamo Dr to South City Limit)	Local	Minor Arterial	Minor Arterial

ATTACHMENT B



CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

January 16, 2002

Department of Public Works
 Traffic Engineering Division

Blesilda M. Gebreyesus
 Caltrans District 4
 Transportation Planning B
 111 Grand Avenue MS-8-E
 Oakland, CA 94623-0660

**SUBJECT: FUNCTIONAL CLASSIFICATION/CALIFORNIA ROAD SYSTEM MAP -
 CITY OF VACAVILLE**

Dear Ms. Gebreyesus:

Enclosed for your review, are requested changes for the Functional Classification of roadways in the City of Vacaville. The proposed modifications to the California Road System (CRS) have been reviewed by our Public Works and Community Development Departments. These are essentially same changes sent on November 9, 1999 and April 27, 2000 on the Functional Classification Request Form.

The following is a summary of the requested changes and justification for changes to the Functional Classification in the City of Vacaville:

1. **Vaca Valley Road -** North Orchard Avenue to 1000 ft. west
 Proposed FC: Change from Minor Arterial (16) to Collector (17)
 Justification: This section of road serves the rural county as a major collector and also serves the same function on the urban fringe.
2. **Farrell Road -** North Orchard Avenue to Gibson Canyon Road
 Proposed FC: Change from Minor Arterial (16) to Local Road (19)
 Justification: This section of roadway serves the local street system and connects to a rural area.
3. **Rogers Lane -** Vaca Valley Road to end
 Proposed FC: Change from Collector (17) to Local Road (19)
 Justification: This section of road serves a residential area and connects to a proposed local street.

DEPARTMENTS: Area Code (707)

Administrative Services 449-5101	City Attorney 449-5105	City Manager 449-5100	Community Development 449-5140	Community Services 449-5654	Fire 449-5452	Housing & Redevelopment 449-5660	Police 449-5200	Public Works 449-5170
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- 7 ~~4~~. **Merchant Street -** Alamo Drive to Main Street
Proposed FC: Change from Other Principal Arterial (14) to Minor Arterial (16)
Justification: This segment of roadway is a continuation of Dobbins Street, which is already classified as a Minor Arterial.
- 8 ~~5~~. **Dobbins Street -** Main Street to East Monte Vista Avenue
Proposed FC: Change from Other Principal Arterial (14) to Minor Arterial (16)
Justification: This 0.20 mile road segment is within the historic downtown area.
- 9 ~~6~~. **Davis Street -** Bella Vista Road to Mason Street
Proposed FC: Change from Collector (17) to Minor Arterial (16)
Justification: This road segment has been improved to facilitate a large shopping/retail area, park & ride lot, and acts as a gateway to the historic downtown area.
- 10 ~~7~~. **Alamo Drive -** I-80 to Leisure Town Road
Proposed FC: Change from a Minor Arterial (16) to Other Principal Arterial (14)
Justification: This segment of roadway serves as the signal coordinated arterial from both ends of town and is considered a major arterial in Vacaville.
- 11 ~~8~~. **Elmira Road -** Depot Street to Leisure Town Road
Proposed FC: Change from Minor Arterial (16) to Other Principal Arterial (14)
Justification: This segment of roadway functions as a major east-west arterial between the City limits and I-80.
- 14 ~~9A~~. **Allison Drive -** East Monte Vista Avenue to Elmira Road
Proposed FC: Change from a Minor Arterial (16) to Other Principal Arterial (14)
Justification: This road segment has been improved to an I-80 Overcrossing with eastbound off ramp. This off ramp and overcrossing facilitates traffic to general commercial shopping areas of Vacaville.
- 30 ~~9B~~. **Allison Drive -** East Monte Vista Avenue to Browns Valley Parkway
Proposed FC: Change from a Local Road (19) to Minor Arterial (16)
Justification: This segment of roadway has been constructed to a 4 lane facility with concrete median. This road serves the residential areas to I-80 and other City arterials.
- 15 ~~10~~. **Ulatis Drive -** Allison Drive to Nut Tree Road
Proposed FC: Change from a Collector (17) to Minor Arterial (16)
Justification: This segment of roadway has been improved to a 4 lane facility and serves businesses, multi-family developments and a library/community center.

- 16
11. **Harbison Drive -** Nut Tree Parkway to Ulatis Drive
Proposed FC: Change from a Collector (17) to Minor Arterial (16)
Justification: This segment of roadway serves primarily retail shopping centers. The road network in this vicinity are all 4 lanes with medians.

- 17
12. **Helen Power Drive-** Nut Tree Parkway to Burton Drive
Proposed FC: Change from a Collector (17) to Minor Arterial (16)
Justification: This segment of roadway serves retail shopping centers. The road network in this vicinity are all 4 lanes with medians.

- 18
13. **Burton Drive -** Ulatis Drive to Nut Tree Road
Proposed FC: Change from a Collector (17) to Minor Arterial (16)
Justification: This segment of roadway serves retail shopping centers. The road network in this vicinity are all 4 lanes with medians.

- 19
14. **Nut Tree Parkway -** Allison Drive to Nut Tree Road
Proposed FC: Change from Minor Arterial (16) to Other Principal Arterial (14)
Justification: This segment of roadway has been improved to a 4 lane facility with landscaped/concrete medians serving as a parallel freeway route for shopping and major retail areas.

- 20
15. **Orange Drive -** Nut Tree Road to Leisure Town Road
Proposed FC: Change from Collector (17) to Other Principal Arterial (14)
Justification: This segment of roadway has been improved to a 4 lane facility with landscaped/concrete medians serving as a parallel freeway route for shopping and major retail areas.

- 21
16A. **Leisure Town Rd -** Alamo Drive to I-80
Proposed FC: Change from Minor Arterial (16) to Other Principal Arterial (14)
Justification: This segment of roadway serves a major north-south City arterial to the freeway system. This road has been planned to serve as a major reliever route serving Fairfield, Suisun City, and Vacaville by the Solano Transportation Authority.

- 31
X 16B. **Leisure Town Rd -** Alamo Drive to South City Limit *Route 7-76*
Proposed FC: Change from Collector (17) to Minor Arterial (16)
Justification: This segment of roadway serves as a major north-south arterial between the City of Fairfield and Vacaville.

- 22
17A. **Vaca Valley Pkwy -** Brown Valley Parkway to Leisure Town Road
Proposed FC: Change from Collector (17) to Other Principal Arterial (14)
Justification: This segment of roadway has been constructed to a 4 lane facility with concrete median. This road serves major industrial/business parks and serves residential areas to I-505.

32

X 17B. **Vaca Valley Pkwy -** Browns Valley Parkway and Wrentham Drive
Proposed FC: Change from Local Road (19) to Minor Arterial (16)
Justification: This segment of roadway is constructed to a 4 lane facility serving many residential neighborhoods, schools, and rural areas.

23

18. **Browns Valley Rd -** Vaca Valley Parkway to City limits
Proposed FC: Change from Minor Arterial (16) to Collector (17)
Justification: This segment of roadway serves only rural farms/homes and will be consistent with the County Rural classification.

24

19. **E. Monte Vista Ave -** Browns Valley Parkway to Vaca Valley Parkway
Proposed FC: Change from Local Road (19) to Minor Arterial (16)
Justification: This segment of roadway has been improved as parallel freeway road. It serves highway commercial activities along with an airport and industrial areas.

25

20. **Nut Tree Road -** Orange Drive to Alamo Drive
Proposed FC: Change from Minor Arterial (16) to Other Principal Arterial (14)
Justification: This road segment has been upgraded as a 4 lane facility with medians and facilitates movement over the I-80 Overcrossing and as a north-south City arterial.

27

21. **Opal Way -** Ruby Drive to Nut Tree Road
Proposed FC: Change from Collector (17) to Local Road (19)
Justification: This 0.20 mile road segment is a continuation of the local neighborhood residential street.

28

22. **Celestine Circle -** Ruby Drive to Turquoise Street
Proposed FC: Change from Collector (17) to Local Road (19)
Justification: This 0.20 mile road segment is a continuation of a local residential street.

29

23. **Midway Road -** I-505 to I-80
Proposed FC: Change from Minor Arterial (16) to Collector (17)
Justification: This 0.20 mile road segment is a rural 2 lane facility serving large ranches and is a rural collector at each end

33

X 24. **Tulare Drive -** California Drive to Marshall Road
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This segment of roadway serves as a major north - south collector for many residential subdivisions.

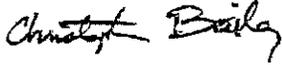
34

X 25. **Wrentham Drive -** Browns Valley Road to Vaca Valley Parkway
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This segment of roadway serves residential areas with minor arterials.

- 35 X 26. **Shasta Drive -** Elmira Road to Marshall Road
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This segment of roadway serves residential areas with east - west collectors or arterials.
- 12 X 27. **Beelard Drive -** ^{ELMIRA} Peabody Road to Marshall Road
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This segment of roadway serves many residential areas with collectors and arterials.
- 36 X 28. **Bel Air Drive -** Nut Tree Road to Alamo Drive
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This segment of roadway serves many residential areas with arterials and collectors.
- 37 X 29A. **Vanden Road -** Marshall Road to Alamo Drive
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This roadway segment is an important north - south road serving residential and schools, and park with east - west collectors and arterials.
- 40 X 29B. **Vanden Road -** Alamo Drive to South City Limit
Proposed FC: Change from Local Road (19) to Minor Arterial (16)
Justification: This roadway segment is designated by the City General Plan to be a 4 lane divided north - south arterial. This road will connect Fairfield and Vacaville.
- 38 X 30. **Foxboro Parkway -** Peabody Road to Nut Tree Road
Proposed FC: Change from Local Road (19) to Minor Arterial (16)
Justification: This roadway segment serves residential neighborhoods within 2 parallel north - south arterials.
- 39 X 31. **Youngsdale Drive -** Foxboro Parkway to Nut Tree Road
Proposed FC: Change from Local Road (19) to Collector (17)
Justification: This roadway segment serves residential neighborhoods.

This letter has the concurrence of our Community Development and Public Works Departments. A copy of the City Council approved Resolution and revised (marked up) map are both attached. If you need clarification or have any questions, please contact me at (707) 449-5348.

Sincerely,



CHRISTOPHER P. BAILEY
Associate Traffic Engineer

- c: Dale Pfeiffer, Director of Public Works
Ron Rowland, Director of Community Development
Gian Aggarwal, Deputy Director of Public Works/Transportation

CPE:ms(pwtraffic\docs\admin\gebreyesus 1 16 02)



DATE: June 5, 2002
TO: STA Board
FROM: Robert Guerrero, Associate Planner
Janice Sells, Program Manager/Analyst
RE: Sponsorship for BikeLinks Project and
Annual Awards Program

Discussion:

The STA proposes to publish another addition of the annual Solano BikeLinks Map. The last time the STA requested donations for the Solano BikeLinks Map was in 1998 and received almost \$3,000 from a variety of sponsors. Since then, the STA has not requested any additional donations and have kept original sponsors in subsequent printings of the maps.

Staff proposes to request \$200 for non-profit and public agencies, and \$500 for commercial agencies. Sponsors will be highlighted by the STA by applying their logo on appropriate information materials distributed at the numerous STA and Solano Napa Commuter Information events. Staff also proposes to review sponsorship to cover the \$4,000 cost for the 5th Annual Awards Program.

Fiscal Impact:

None. Sponsorship donations will potentially offset costs to the STA Budget for events as noted.

Recommendation:

Authorize the following request for sponsorship:

- 1) the Solano BikeLinks Map
- 2) the STA's 5th Annual Awards Program

Attachment

May 31, 2002

To: BikeLinks Project Potential Sponsors
From: Solano Transportation Authority
RE: 2002 Solano BikeLinks Map

Dear Potential Project Sponsor:

The Solano Transportation Authority (STA) annually publishes an informative bicycle map/brochure called the Solano BikeLinks. Each map illustrates existing bike routes within Solano County, Yolo County, and Southern Napa County. Every year the Solano BikeLinks maps are distributed to public facilities such as libraries, city halls, and recreation facilities among others. The STA also distributes the Solano BikeLinks maps to numerous bicycle and other retail shops, as well as public events in the Tri-County area.

The Solano BikeLinks maps have historically been a success in advertising the abundant bicycle resource facilities in all three counties. Although the format of the map varies from year to year, the map generally includes schools, transit facilities, and bicycle safety tips. Enclosed is a sample map for your review.

This year, the STA would like to offer non-profit organizations, public agencies, and commercial entities an opportunity to be placed in the 2002 Solano BikeLinks Map. In the past the map was fully funded through grants and clean air funds from both the Bay Area Air Quality Management District and the Yolo Solano Air Quality Management District, however with the rising printing cost of producing color maps the STA would like to request a donation amount of \$200 for non-profit or public organizations and \$500 for commercial entities. All contributors will receive 500 copies of the new map

The STA intends to produce 10,000 copies of the Solano BikeLinks maps this year. With your help we can insure that the popular Solano BikeLinks maps continue its success. Enclosed is a copy of the 2002 Solano BikeLinks map for your review. Please contact Robert Guerrero, STA Associate Planner, at 707.424.6075 or rquerrero@sta-snci.com if you are interested.



DATE: June 5, 2002
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst
RE: STA's 5th Annual Awards Program

Discussion:

The STA will once again honor member agencies, partners, projects, employees, volunteers and elected officials at its 5th Annual Awards Ceremony. John Silva, STA Chair, is recommending this popular event be held at the Clock Tower in Benicia on November 13, 2002, at 6:00 PM. It is proposed that the event begin immediately following the regularly scheduled STA Board Meeting scheduled that same evening.

Proposed categories:

- Advisory Committee Member of the Year
- Business of the Year
- Transit Employee of the Year
- Project of the Year
- Agency of the Year
- Partner of the Year
- Elected Official of the Year

Timeline:

- | | |
|-----------------------------------|--------------------|
| • Requests for Nominations Mailed | August 14, 2002 |
| • Hold the Date Notice Sent | August 14, 2002 |
| • Nominations Returned | September 25, 2002 |
| • Executive Committee Review | October 2, 2002 |
| • Invitations Mailed | October 18, 2002 |

Member agencies are encouraged to nominate deserving projects and/or individuals.

Fiscal Impact:

This event is estimated to cost \$4,000. Staff will seek sponsorships to offset the cost of this event.

Recommendation:

Approve November 13, 2002, 6:00 p.m. and Clock Tower in Benicia as the date, time and location for the 5th Annual Awards Ceremony.



DATE: June 5, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
Kim Cassidy, Office Administrator/Clerk of the Board
RE: Approval of STA Administrative Support Services
Contract with City of Vacaville

Background:

In order to successfully implement the variety of planning, project and program priorities of the STA Board, it continues to be imperative that adequate staff resources are available and staff is organized in an efficient manner to effectively implement the policy direction of the STA Board. In 1996, the STA separated from the County of Solano and became a separately staffed agency. At that time, the STA contracted with the City of Vacaville to provide administrative support services. These services are renewed on an annual basis and have included the following:

1. Accounting Services
2. Legal Services
3. Personnel Services

In the FY 2001-02 these services were budgeted at an amount of \$52,820 (\$32,000 for accounting, \$6,000 for personnel and \$14,820 for legal).

Discussion:

The STA's annual administrative services support contract with the City of Vacaville is scheduled to expire in June 2002. Chuck Lamoree is scheduled to retire as the City of Vacaville's legal counsel on June 30, 2002 and staff is recommending the STA retain Mr. Lamoree as the STA Legal Counsel through a separate consultant agreement directly with the STA beginning on July 1, 2002 (see agenda item VIII.L.) The City of Vacaville continues to provide the STA with efficient and quality accounting and personnel services at an affordable and cost-effective price. Staff recommends renewing the administrative services contract with the City of Vacaville for Accounting and Personnel Services only for FY 2002/03.

Fiscal Impact:

The total annual cost is \$38,000 to be covered by the STA (\$25,460 = 67%) and SNCI's (12,540=33%) services and supplies budget for FY 2002/03.

Recommendation:

Authorize the Executive Director to extend the Administrative Services Contract with the City of Vacaville for Accounting and Personnel Services for FY 2002/03 for an amount not to exceed \$38,000.



DATE: June 5, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
Nancy Whelan, Nancy Whelan Consulting
Kim Cassidy, Office Administrator/Clerk of the Board
RE: STA Third Quarter FY 01/02 Budget Report and
FY 01-02 Budget Adjustment

Background:

The STA Board adopted its Fiscal Year 2001-02 budget on June 13, 2001. A revision to the FY 2001-02 budget was adopted by the STA Board in October 2001, based on the results of the annual audit.

At the February 5, 2002 STA Board meeting, STA staff presented a first and second quarter budget report that reflected expenditures through December 31, 2001. Since then, further work on the accounting codes and reporting processes has been undertaken to continue to upgrade the STA's accounting and budgeting.

Discussion:

Attached for Board review is the third quarter budget report (Attachment 1), reflecting expenditures for FY 2001-02 through March 31, 2002. The report indicates that certain budget adjustments are needed to address changes in expenditures and to reflect Board adopted contract amendments made during the fiscal year.

Based on the results of the third quarter budget report and staff's projection of expenditures through the end of the fiscal year, staff has prepared a proposed budget revision for the Board's consideration. Attachment 2 shows the proposed budget revision for FY 2001-02.

Proposed budget revisions are summarized below:

Operations

- Salary savings of \$60,000 was transferred to services and supplies, to meet the cost increases for this category.
- Adjustments to several line items to reflect projected budget variances (increases and decreases) in the Services and Supplies category, such as:
 - A decrease of \$13,700 for STA Board stipends. The remaining total will cover the stipends for the balance of the year.

- An increase of \$2,944.74 for travel expenses for the additional trip to Washington, D.C. to advocate for priority projects.
- An increase of \$10,600.57 for the approved Shannon Associates contract for recruitment of Director of Project position and increased contract costs for City of Vacaville Human Resources support.
- An increase of \$11,015.83 for extra office lease expenses.
- An increase of \$13,654.50 for additional telephone expenses related to the office relocation.
- An increase of \$2,794.32 for professional memberships, such as SEDCORP.
- A reduction of \$9,395.45 in moving costs for lower than expected moving expenses related to the office relocation.
- An increase of \$40,000 for approved contract increases for Nancy Whelan Consulting.
- An increase of \$3,402.71 for office supplies.

Project Development

- Increase the Comprehensive Transportation Plan – Consultant Services by \$77,000 to reflect the approved contract amendments with Wilbur Smith Associates, Fehr & Peers Associates, and ALTA Consulting. These amendments will be funded primarily with an MTC planning and modeling grant and State Transit Assistance funds.
- Redirect the \$1,000 budgeted for SEDCORP sponsorship to cover the sponsorship of the ABAG Workshop.
- Increase the Expenditure Plan budget by \$50,000 to reflect approved contracts for public outreach, environmental documentation, and technical support. These expenditures will be funded with STA contingency.
- Use of \$50,000 in STA Project Development Contingency funds to address the net needs for Expenditure Plan cost increases.

Programs

- Increase the Solano Paratransit Operations budget by \$193,406 to reflect the approval of the last six months of operations for FY 2001-02. The STA Board has approved a revised TDA claim for this amount.
- Replace the Program Contingency with the TFCA Fund Balance in the amount of \$97,249, based on the audited TFCA fund balance.
- Reduce the Capitol Corridor Station Design (Fairfield/Vacaville) by \$125,000 for STIP APDE funds.

The proposed FY 2001-02 budget revisions would bring the line items and budget categories into balance. The third quarter budget report with the proposed revised budget is shown as Attachment 1 and 2.

Recommendation:

1. Receive and file the third quarter FY 2001-02 budget report.

2. Adopt the proposed revisions to the STA 2001/02 budget as shown in Attachment 2.

Attachments

STA QUARTERLY FINANCIAL REPORT
Third Quarter FY 2001-02 (75% of Year Complete)

January 1, 2002 - March 31, 2002

	Approved Budget	YTD Expenditures	Remaining	% Used to Date
OPERATIONS				
Salaries and Benefits	562,250.00	352,266.71	209,983.29	62.85%
Part time, Overtime, Temps	15,793.00	10,719.25	5,073.75	67.87%
Services/Supplies	326,501.00	291,868.39	34,632.61	89.39%
SUBTOTAL, OPERATIONS	904,544.00	654,844.35	249,699.65	72.39%
STA Reserve (Previous)	80,000.00	0.00	80,000.00	0.00%
STA Reserve (Current)	30,000.00	0.00	30,000.00	0.00%
TOTAL, OPERATIONS	1,014,544.00	654,844.35	359,699.65	64.55%
PROJECT DEVELOPMENT				
Comp Transit Plan - Consult Svc	80,000.00	50,938.10	29,061.90	63.67%
Modelling Contract - Fairfield	80,000.00	0.00	80,000.00	0.00%
STIP/TAP - Tech Svcs	100,000.00	25,010.63	74,989.37	25.01%
Project Marketing Program	55,000.00	18,381.59	36,618.41	29.75%
SEDCORP Sponsorship	1,000.00	0.00	1,000.00	0.00%
Expenditure Plan	145,000.00	56,055.13	88,944.87	38.66%
Dixon-Auburn Comm. Rail Modeling	4,000.00	0.00	4,000.00	0.00%
STA Contingency	58,369.00	7,334.30	51,034.70	12.57%
TOTAL, PROJECT DEVELOPMENT	523,369.00	165,699.75	367,669.25	29.75%
STA PROGRAMS				
Solano Paratransit Operations	225,942.00	74,306.64	151,635.36	32.89%
TFCA Air Quality Grants	443,650.00	359,699.26	83,950.74	81.08%
Abandoned Veh. Abatement	393,860.00	150,144.59	243,715.41	38.12%
Transit Route 30	74,650.00	0.00	74,650.00	0.00%
Fairfield - Suisun Rail Station	591,000.00	0.00	591,000.00	0.00%
Jepson Parkway Project - Design & CM	250,000.00	137,134.67	112,865.33	54.85%
SolanoLinks (Marketing, Planning)	142,000.00	31,592.45	110,407.55	22.24%
Local Match for Rt. 30 Buses	375,000.00	0.00	375,000.00	0.00%
Capitol Corr. Station Design	250,000.00	0.00	250,000.00	0.00%
I-80/680 Corr Study- Consult Svc	516,411.00	338,160.52	178,250.48	65.48%
Napa Solano Rail Study	115,000.00	0.00	115,000.00	0.00%
TDA Interest Adjustment	342,702.00	0.00	342,702.00	0.00%
Countywide Trails Plan	145,000.00	33,993.10	111,006.90	23.44%
Program Contingency	100,756.00	0.00	100,756.00	0.00%
TOTAL, STA PROGRAMS	3,965,971.00	1,125,021.23	2,840,949.77	28.37%
SNCI PROGRAMS				
Specialized City Services	10,000.00	0.00	10,000.00	0.00%
New Resident Outreach	6,500.00	3,014.03	3,485.97	46.37%
Technical Services Enhancements	15,000.00	7,668.08	7,331.92	51.12%
General Marketing	30,000.00	7,094.29	22,905.71	23.65%
Incentives	55,000.00	0.00	55,000.00	0.00%
Employer Outreach	12,900.00	4,430.55	7,569.44	36.92%
Van Pool Program	15,000.00	2,269.13	12,730.87	15.06%
CRSW 2001	27,000.00	27,000.00	0.00	100.00%
Guaranteed Ride Home Program	35,260.00	0.00	35,260.00	0.00%
BikeLinks Maps	20,000.00	6,440.00	13,560.00	32.20%
Bike To Work Program	7,500.00	22.33	7,477.67	0.30%
Overall Program Admin	527,079.00	336,306.64	190,772.36	63.81%
Program Contingency/Reserve	80,334.00	0.00	80,334.00	0.00%
TOTAL, SNCI PROGRAMS	840,673.00	394,235.06	446,437.94	46.90%
GRAND TOTAL	6,344,557.00	2,329,800.39	4,014,756.61	36.72%

**STA FY 2001-02 ANNUAL BUDGET
PROPOSED BUDGET REVISIONS**

	Approved Budget	Proposed Revised Budget
OPERATIONS		
Salaries and Benefits	582,250.00	502,250.00
Part time, Overtime, Temps	15,793.00	15,793.00
Services/Supplies	326,501.00	386,850.43
SUBTOTAL, OPERATIONS	904,544.00	904,893.43
STA Reserve (Previous)	80,000.00	80,000.00
STA Reserve (Current)	30,000.00	30,000.00
TOTAL, OPERATIONS	1,014,544.00	1,014,893.43
PROJECT DEVELOPMENT		
Comp Transit Plan - Consult Svc	80,000.00	157,000.00
Modeling Contract - Fairfield	80,000.00	80,000.00
STIP/TAP - Tech Svcs	100,000.00	100,000.00
Project Marketing Program	55,000.00	55,000.00
ABAG Workshop	1,000.00	1,000.00
Expenditure Plan	145,000.00	195,000.00
Dixon-Auburn Comm. Rail Modeling	4,000.00	4,000.00
SolanoLinks (Marketing, Planning)	142,000.00	142,000.00
STA Contingency	58,369.00	1,034.70
TOTAL, PROJECT DEVELOPMENT	665,369.00	735,034.70
STA PROGRAMS		
Solano Paratransit Operations	225,942.00	419,348.00
TFCA Air Quality Grants	443,650.00	443,650.00
TFCA Fund Balance	0.00	97,249.00
Abandoned Veh. Abatement	393,860.00	393,860.00
Transit Route 30	74,650.00	74,650.00
Fairfield - Suisun Rail Station	591,000.00	591,000.00
Jepson Parkway Project - Design & C	250,000.00	250,000.00
Local Match for Rt. 30 Buses	375,000.00	375,000.00
Capitol Corr. Station Design	250,000.00	125,000.00
I-80/680 Corr Study- Consult Svc	516,411.00	516,411.00
Napa Solano Rail Study	115,000.00	115,000.00
TDA Interest Adjustment	342,702.00	342,702.00
Countywide Trails Plan	145,000.00	145,000.00
Program Contingency	100,756.00	0.00
TOTAL, STA PROGRAMS	3,823,971.00	3,888,870.00
SNCI PROGRAMS		
Specialized City Services	10,000.00	10,000.00
New Resident Outreach	6,500.00	6,500.00
Technical Services Enhancements	15,000.00	15,000.00
General Marketing	30,000.00	30,000.00
Incentives	55,000.00	55,000.00
Employer Outreach	12,000.00	12,000.00
Van Pool Program	15,000.00	15,000.00
CRSW 2001	27,000.00	27,000.00
Guaranteed Ride Home Program	35,260.00	35,260.00
BikeLinks Maps	20,000.00	20,000.00
Bike To Work Program	7,500.00	7,500.00
Overall Program Admin	527,079.00	527,079.00
Program Contingency/Reserve	80,334.00	80,334.00
TOTAL, SNCI PROGRAMS	840,673.00	840,673.00
GRAND TOTAL	6,344,557.00	6,479,471.13



DATE: June 5, 2002
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Cooperative Environmental Agreements for
I-80/680 Interchange and North Connector Projects

Background:

The STA has been working with project consultants and Caltrans to evaluate alternatives and complete improvements to the I-80/I-680/SR12 Interchange Complex. The I-80/I-680/SR 12 Interchange Project and North Connector Project are ready to move from the corridor study phase to the environmental phase of project development. The California Transportation Commission approved Traffic Congestion Relief Act funds for engineering studies, environmental review and approval, and permits that are required for each of these projects. These funds are administered by Caltrans via a Cooperative Agreement between Caltrans and STA for each of these projects.

I-80/I-680/SR12 Interchange Project

On March 13, 2002, the STA Board authorized the Executive Director to enter into an agreement with Mark Thomas/Nolte Associates Team to prepare the Project Report/Environmental Document (PR/ED) for the I-80/680/SR 12 Interchange at a cost not to exceed \$6,500,000. STA staff prepared a draft contract and provided the draft contract to Caltrans in order to initiate the pre-award audit of the consultant team. The pre-award audit effort could take 2-3 months to complete. Staff will be working with Caltrans staff to expedite this process.

North Connector Project

On May 8, 2002, the STA Board authorized the Executive Director to enter into an agreement with Korve Engineering to prepare the Project Report/Environmental Documents for the North Connector project at a cost not to exceed \$2,200,000. STA staff is preparing a draft contract and will provide the contract to Caltrans upon completion to initiate the pre-award audit for Korve Engineering.

Discussion:

On December 12, 2001, the California Transportation Commission (CTC) approved the applications by the STA for Traffic Congestion Relief (TCR) funds for the Project Reports and Environmental Documents for both the I-80/I-680/SR12 Interchange Project and the North Connector Project. The actions by the CTC provides up to \$9,000,000 for the I-80/I-680/SR12 Interchange Project and up to \$3,000,000 for the North Connector Project to complete the PR/ED

for each project. Additionally, the CTC approved advance payments of \$400,000 and \$300,000, respectively, in order to move the projects forward as quickly as possible.

The TCR funds are administered through Caltrans via Cooperative Agreements that establish the responsibilities of both the State of California and the Solano Transportation Authority. Basically, the STA agrees to complete all applicable studies and reports in compliance with all laws and regulation and in compliance with Caltrans and Federal Highway Administration (FHWA) requirements. Caltrans agrees to reimburse STA for allowable expenses (up to the total allocated funds minus 10% for Caltrans Quality Assurance) and to provide assistance throughout the process.

Prior to the initiation of the formal environmental process by the consultant teams, STA will hold public involvement meetings with various stakeholders to listen and gather information on a broad range of topics such as general concepts, scoping preferences, specific areas of concern and perceived impacts of the projects. STA will present to the stakeholders the proposed schedule for the environmental process and the status of all of the projects affecting the stakeholders.

The information gathered from the stakeholder meetings will be used to develop a conceptual plan to define physical and other constraints such as marsh limits, property lines, utilities, physical features and other known existing conditions likely to be impacted by the projects. Additionally, the meeting will help define the needs and issues of the stakeholders. All of this information will be used to help structure the formal environmental scoping process in order to allow a focused effort for identifying project alternatives.

The first of the stakeholder meetings will be scheduled in Old Cordelia in late June/early July.

Fiscal Impact:

I-80/I-680/SR12 Interchange Project

The Cooperative Agreement for the I-80/I-680/SR12 Interchange Project (District Agreement No. 4-1905-C) authorizes Caltrans to reimburse STA up to \$8,100,000 (\$9,000,000 minus \$900,000 for Quality Assurance) in TCR funds for the Project Report and Environmental Documents for this project. Additionally, \$360,000 (\$400,000 minus \$40,000 for Quality Assurance) in STIP funds have also been allocated for the PR/ED for this project. The total reimbursable amount for allowable expenses is \$8,460,000. In addition to consultant expenses, the STA can recover in-house staff costs directly associated with the project.

North Connector Project

The Cooperative Agreement for the North Connector Project (District Agreement No. 4-1904-C) authorizes Caltrans to reimburse STA up to \$2,700,000 (\$3,000,000 minus \$300,000 for Quality Assurance) in TCR funds for the Project Report and Environmental Documents for this project. As with the I-80/I-680/SR12 Interchange Project, the STA can recover in-house staff costs directly associated with the project in addition to the allowable consultant expenses.

As a condition of both Cooperative Agreements, the STA agrees to pay 100% of all actual allowable costs beyond the State's contributions shown above.

Recommendation:

Approve the following:

Approval of Resolution No. 2002-08 "Authorizing the Executive Director to Enter into a Cooperative Agreement with the State of California for Traffic Congestion Relief Act Funds for the North Connector Project."

Approval of Resolution No. 2002-09 "Authorizing the Executive Director to Enter into a Cooperative Agreement with the State of California for Traffic Congestion Relief Act Funds for the Route 80/680/12 Interchange Project."

RESOLUTION NO. 2002-08

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE STATE OF CALIFORNIA FOR TRAFFIC CONGESTION RELIEF ACT FUNDS FOR THE NORTH CONNECTOR PROJECT

WHEREAS, the Traffic Congestion Relief Act of 2000 ("TCRA") established the Traffic Congestion Relief Program which provides for projects throughout the State of California to reduce traffic congestion, provide for safe and efficient movement of goods, and provide system connectivity; and

WHEREAS, the State of California ("STATE") and the Solano Transportation Authority ("AUTHORITY") are public agencies authorized under TCRA to take immediate steps to relieve congestion on the State of California transportation systems; and

WHEREAS, the AUTHORITY submitted a project application to receive TCRA funds for the Project Report/Environmental Document ("STUDY") for the North Connector Project ("PROJECT"); and

WHEREAS, the California Transportation Commission (CTC) approved the application for TCRA funds at its December 12, 2001 meeting and directed STATE to allocate to AUTHORITY the amount of \$3,000,000 to be expended in Phase 1 for PROJECT (engineering studies, environmental review and approval, and permits); and

WHEREAS, the AUTHORITY desires to prepare STUDY as part of its role in planning and developing regional transportation facilities in order to bring about the earliest possible construction of the desired State transportation improvements; and

WHEREAS, to receive TCRA funding for the STUDY, the AUTHORITY must enter into a Cooperative Agreement with the State of California, Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Solano Transportation Authority, that the AUTHORITY authorizes acceptance of the Traffic Congestion Relief Act funds from the State of California and further authorizes the Executive Director to enter into a Cooperative Agreement (District Agreement No. 4-1904-C) between the State of California and the Solano Transportation Authority, to take all necessary and appropriate actions to administer the responsibilities required of the AUTHORITY as defined in the Cooperative Agreement, and to execute any further documents required to receive the allocated TCRA funds.

John Silva, Chair
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was regularly introduced, passed, and adopted by said STA at a regular meeting thereof held this _____ day of _____ 2002.

Daryl K. Halls, Executive Director
Solano Transportation Authority

RESOLUTION NO. 2002-09

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE STATE OF CALIFORNIA FOR TRAFFIC CONGESTION RELIEF ACT FUNDS FOR THE ROUTE 80/680/12 INTERCHANGE PROJECT

WHEREAS, the Traffic Congestion Relief Act of 2000 ("TCRA") established the Traffic Congestion Relief Program which provides for projects throughout the State of California to reduce traffic congestion, provide for safe and efficient movement of goods, and provide system connectivity; and

WHEREAS, the State of California ("STATE") and the Solano Transportation Authority ("AUTHORITY") are public agencies authorized under TCRA to take immediate steps to relieve congestion on the State of California transportation systems; and

WHEREAS, the AUTHORITY submitted a project application to receive TCRA funds for the Project Report/Environmental Document ("STUDY") for the Route 80/680/12 Interchange Project ("PROJECT"); and

WHEREAS, the California Transportation Commission (CTC) approved the application for TCRA funds at its December 12, 2001 meeting and directed STATE to allocate to AUTHORITY the amount of \$9,000,000 to be expended in Phase 1 for PROJECT (engineering studies, environmental review and approval, and permits); and

WHEREAS, the AUTHORITY desires to prepare STUDY as part of its role in planning and developing regional transportation facilities in order to bring about the earliest possible construction of the desired State transportation improvements; and

WHEREAS, to receive TCRA funding for the STUDY, the AUTHORITY must enter into a Cooperative Agreement with the State of California, Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Solano Transportation Authority, that the AUTHORITY authorizes acceptance of the Traffic Congestion Relief Act funds from the State of California and further authorizes the Executive Director to enter into a Cooperative Agreement (District Agreement No. 4-1905-C) between the State of California and the Solano Transportation Authority, to take all necessary and appropriate actions to administer the responsibilities required of the AUTHORITY as defined in the Cooperative Agreement, and to execute any further documents required to receive the allocated TCRA funds.

John Silva, Chair
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was regularly introduced, passed, and adopted by said STA at a regular meeting thereof held this _____ day of _____ 2002.

Daryl K. Halls, Executive Director
Solano Transportation Authority



DATE: June 5, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Legal Counsel Contract

Background:

In order to successfully implement the variety of planning, project and program priorities of the STA Board, it continues to be imperative that adequate staff resources are available and staff is organized in an efficient manner to effectively implement the policy direction of the STA Board. In 1996, the STA separated from the County of Solano and became a separately staffed agency. At that time, the STA contracted with the City of Vacaville to provide administrative support services. These services are renewed on an annual basis and have included the following:

1. Accounting Services
2. Legal Services
3. Personnel Services

In FY 2001-02 these services were budgeted at an amount of \$52,820 (\$32,000 for accounting, \$6,000 for personnel and \$14,820 for legal).

Chuck Lamoree has served as the STA's Legal Counsel since 1996. He is scheduled to retire as the City of Vacaville's City Attorney on June 30, 2002. Melinda Stewart (City of Vacaville) has ably served as the STA's Assistant Legal Counsel. She is scheduled to take a maternity leave of absence from Vacaville and the STA at the end of June. Over the past two years, the STA legal services workload has increased rapidly as STA scope of projects and funds increase. This has heightened the importance of legal services and the increased workload has begun to impact the STA's contractual arrangement with the City of Vacaville for these services.

Discussion:

Staff has been assessing different options to manage the increasing legal services workload within the fiscal constraints of the STA's operational budget. At my request, Chuck Lamoree has submitted a proposal to remain as STA's legal counsel as an independent contractor. This would ensure that the STA's legal services have the benefit of continuity, experience and expertise, and the flexibility to provide variable levels of legal services based on workload requirements. I am recommending the STA transition to providing independent legal counsel and contract with Chuck Lamoree through a sole source contract to provide these services. This recommendation was discussed with the STA's Executive Committee on June 5, 2002 and they indicated their support of this recommendation. In FY 2001/02, the STA budgeted \$14,820 for legal services. I am recommending the STA budget \$90,000 in FY 2002/03 to cover the anticipated legal services costs. This would provide for an estimated 64 hours of legal services hours per month at an hourly rate of \$150.

Fiscal Impact:

The anticipated annual cost is \$90,000 to be covered by the STA's FY 2002/03 operations budget.

Recommendation:

Authorize the Executive Director to enter into an Administrative Services Contract with Chuck Lamoree to provide Legal Services for the STA for FY 2002/03, with an option for a one year renewal, for an amount not to exceed \$90,000.



DATE: June 5, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Staff Administration Service for
Solano Transportation Improvement Authority (STIA)

Background:

On May 8, 2002, the STA Board approved the formation of a Local Transportation Authority (LTA) to develop a draft County Transportation Expenditure Plan and to administer the plan after it is approved by the voters of Solano County. The new LTA has been named the Solano Transportation Improvement Authority (STIA). To date, the formation of the STIA has been approved by the following local agencies:

1. Suisun City (May 21)
2. Fairfield (May 21)
3. Solano County Board of Supervisors (May 28)
4. Vacaville (May 28)
5. Vallejo (June 4)
6. Benicia (June 4)

The cities of Rio Vista (June 6) and Dixon (June 11) are scheduled to take action prior to the initial meeting of the STIA Board scheduled for June 12, 2002. With the approval of the Solano County Board of Supervisors and a majority of the cities representing a majority of the population, the new STIA has been officially created.

Discussion:

The STA's Local Funding Subcommittee (John Silva, Rischa Slade and Jim Spring) has recommended the STA staff provide administrative services for the new STIA. The initial STIA agenda (dated June 12, 2002) includes separate actions designating the STA's Executive Director, Legal Counsel and Clerk of the Board to serve in similar capacities for the STIA. This action will help ensure the STIA maintains the momentum and schedule for the development of the County Transportation Expenditure Plan initiated by the STA. If the sales tax measure is approved on November 5, 2002 by Solano County voters, the STA will request the STIA reimburse the STA for its administrative costs associated with providing administrative services for the new STIA. Staff will maintain a record of the amount of staff time and costs spent providing these services for the STIA. If the sales tax measure is not approved, the STIA is scheduled to sunset 30 days after the election.

Fiscal Impact:

The fiscal impact will be accounted for and documented as part of the provision of these administrative services for the STIA. The total costs are expected not to exceed \$10,000.

Recommendation:

Authorize the STA to provide administrative support functions for the positions of Executive Director, Legal Counsel, and Clerk of the Board for the STIA.

Attachment

SOLANO TRANSPORTATION IMPROVEMENT AUTHORITY

RESOLUTION 2002-1

**Resolution Authorizing the Solano Transportation Authority
To perform administrative duties and functions on behalf of the
Solano Transportation Improvement Authority and Appointing
Certain Solano Transportation Authority Executive Officers
To the same positions on behalf of STIA.**

WHEREAS, in accordance with the provisions of sections 180000 et seq. of the California Public Utilities Code, the Board of Supervisors of Solano County and the City Councils of more than half the cities representing more than half the population within Solano County have vote in favor of, and thereby established, the Solano Transportation Improvement Authority (STIA); and

WHEREAS, STIA will have limited functions, unless and until and transportation and transit sales tax is passed by the voters of Solano County, but STIA will still have various actions and activities to undertake in preparation of a proposed transportation sales tax measure and other functions under the Public Utility Code, as of which necessitate the provision of administrative and executive staff for STIA; and

WHEREAS, the Solano Transportation Authority (STA) is the local transportation and congestion management agency for Solano County and has existing staff with the necessary administrative and executive expertise to provide support to STIA; and

WHEREAS, the STA Board, the Solano County Board of Supervisors and the City Councils of the cities within Solano County have all recognized the economies that would result from having STIA administered by the STA.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Solano Transportation Authority is hereby authorized to perform all necessary and appropriate administrative duties and functions on behalf of, and for, the STIA. Reimbursement for the costs of such services shall be determined pursuant to an agreement between the agencies to be developed should the proposed transportation and transit sales tax measure be approved by the voters of Solano County.
2. The following executive appointments are made to the official positions of STIA: Daryl K. Halls as Executive Director of STIA, Charles O. Lamoree as General Counsel of STIA and Kim Cassidy as Clerk of STIA, and each of them shall undertake those necessary and appropriate duties and functions of those offices as provided by law.

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the Board of the Solano Transportation Improvement Authority, held on the 12th day June, 2002, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

KIM CASSIDY
Agency Clerk



DATE: June 5, 2002
TO: STA Board
FROM: Janice Sells, Program Manager/Analyst.
RE: Legislative Update/State Budget

Background:

The attached Legislative Matrix has been updated with most recent activity on identified bills.

Discussion:

The May Revise of the 2002-03 California State Budget has been released showing a deficit of \$23.6 billion for 2002-03. Paul Yoder from Shaw/Yoder, Inc., will be on hand to discuss the revised budget and what it means to the STA.

AB 1296 (Thomson) - Transportation Commuter Rail, was heard by the Senate Transportation Committee on June 3rd and received a "do pass" and will now move on to the Senate floor.

SB 1243 (Torlakson) - Merging of MTC and ABAG, was heard by Senate Appropriations on June 3rd and received a "do pass".

Recommendation:

Informational

Solano Transportation Authority
2002 Legislative Matrix
May 21, 2002

State Legislation

State Legislation Bill/Author	Subject	Status	Position
AB 419 (Dutra) Transportation: Design – Build Contracts	This bill would authorize until January 1, 2010, certain transportation authorities to enter into certain design-build contracts. The bill would require the transportation authorities to use a design build process for bidding on transportation projects, including a requirement that certain information be verified under oath. The bill would require authorities to report to the Legislature regarding implementation of the design-build process. It would also authorize the department until 1/1/10, to enter into 3 design-build contracts, as defined, for the design and construction of transportation projects that are funded from the Traffic Congestion Relief Fund and have a total capital cost of not more than \$25,000 each.	SEN Transportation (Hearing canceled at the request of author)	
AB 666 (Dutra) Acceleration of Highway Projects	This bill would reenact provisions repealed in 1997 relative to accelerated processing for state highway projects meeting specified criteria. The bill would authorize the Director of Transportation to preliminarily designate an eligible state highway project for acceleration, allow state and local agencies to object and require project to which objection has been made to be referred to an acceleration panel. The bill would also require Caltrans upon final designation to complete all engineering, right-of-way acquisition, and other matters preliminary to bid within 2 years	SEN Transportation (Re-referred to committee)	
AB 1296 (Thomson) Transportation: Commuter Rail	This bill would expand the purposes for which \$35,000,000 may be expended to include intercity rail service and would specify that the service is to be between the Cities of Auburn and Dixon. This bill would authorize one or more local agencies, as described, to undertake a study or a joint study concerning the feasibility of extending commuter Rail or intercity rail services beyond the City of Davis to the City of Dixon (Amended 4/24/02)	SEN Transportation (heard on June 3 - do pass)	Support
AB 2391 (Canciamila) Transportation Development Act	This bill would authorize the Director of Transportation to increase the percentage of funds transmitted by the State Board of Equalization to counties with a population of less than 1,000,000 persons, if the director determines it to be in the best interest of regional and state transportation planning to do so. Existing law authorizes the amount allocated to a transportation planning agency to be up to 70% of its non-federally reimbursed costs for regional transportation planning.	ASM Transportation (re-referred to Committee)	Watch

AB 2535 (Diaz) Congestion	This bill would require Caltrans with existing resources to create and publish an annual collect, analyze, and summarize the highway congestion monitoring report for freeway system operations within the San Francisco Bay Area data for District 4 and make it available to specified agencies. (Amended 4/23/02)	SEN Transportation (Referred to committee)	Support
AB 2788 (Longville) Passenger Rail, Safety and Modernization	This bill would enact the Passenger Rail Improvement, Safety and Modernization Bond Act of 2002, which, subject to voter approval would provide for the issuance of general obligation bonds in the amount of \$500,000,000, the proceeds of which would be used for the purpose of funding improvements to the state's passenger rail system.	ASM Appropriations (in committee, held under submission)	Support
SB 545 (McClintock) High-Occupancy Vehicle Lanes 69	This bill would require Caltrans, on or before January 1, 2003, only with respect to those highways under its jurisdiction, to establish standards for all existing High-Occupancy Vehicle (HOV) lanes, and to evaluate all other HOV lanes that have been established for at least 2 years, in accordance with relevant criteria. The bill would require that Caltrans' engineering estimates include a traffic model study comparing the alternatives of establishing HOV lanes, high-occupancy toll lanes, mixed-flow lanes or not establishing additional lanes. The bill would require that analysis results of the study and methodology be documented and a certification of competency of the results for an HOV lane project be required for inclusion of the project in the state transportation improvement plan. Among other things, the study would evaluate relationships between public transit service and usage, and introduction and usage of HOV lanes in a given corridor. A model would be developed evaluating impact on public transit if HOV lanes are not used. (Amended 7/17/01)	ASM Appropriations (Hearing canceled at the request of author)	
SB 873 (Torlakson) San Francisco Bay Area Regional Transit Expansion Agreement	This bill would require MTC, in cooperation with the congestion management agencies of the counties of Alameda, Contra Costa, San Mateo, Marin, Sonoma, Napa, Solano and Santa Clara, and the city and county of San Francisco, to develop a regional transit expansion agreement for the San Francisco Bay Area by 6/30/02. Would permit the agreement to include the results of certain rail extension studies and information concerning any project being evaluated as a potential rail extension in San Mateo County and in the city and county of San Francisco. This bill would set forth the Regional Transit Expansion Program for the San Francisco Bay area as established by the commission. (Amended 5/24/02)	ASM Transportation (amended and re-referred to committee)	
SB 1243 (Torlakson) Merging of MTC and ABAG	This bill would on January 1, 2004, require the commission to be renamed as the Bay Area Land Use and Transportation Commission and to assume land use responsibilities of the Association for Bay Area Governments. The bill would require the new commission to adopt a long-range policy plan on or before January 1, 2005, and each 5 years thereafter. The bill would also require the commission, on or before January 1, 2005, to present to the Legislature a blueprint for combining regional	SEN Appropriations (heard on June 3 – do pass)	Oppose

	functions. By increasing the duties of a local agency, the bill would impose a state-mandated local program. <i>or before</i> January 1, 2004. . (Amended 5/16/02)		
SB 1262 (Torlakson) Streets and Highways: local transportation capital improvement projects	This bill would provide <i>until December 31, 2009</i> , for county with more than 200,000 residents that not less than 40%-5% of the funds available for regional improvements shall be used for county transportation incentive programs that reward local jurisdictions that promote new development programs that reduce traffic congestion, provide a better balance of other developments that are within walking distance of local schools, shops, and businesses. The bill would require each county transportation program to base its awards on certain criteria. <i>The bill would require the Department of Transportation, in collaboration with the Department of Housing and Community Development, to issue-submit an evaluation report evaluating this program to the Legislature by December 31, 2009.</i> (Amended 4/23/02)	SEN Appropriations (held in committee and under submission)	Oppose
SB 1491 (Perata) Transportation: San Francisco Bay Area Regional Transit Policy Board 70	This bill would establish the San Francisco Bay Area Regional Transit Policy Board and would merge the regional transit coordinating council into the board. The bill would provide that the board would be a successor organization to the council and would assume the council's functions and would provide advice to the Metropolitan Transportation Commission on regional transit planning and expansion issues, thereby imposing a state-mandated local program. The bill would provide for the membership of the board and would require the board to develop short-term, medium-term and long-term master regional transit plans. The bill would require the board, after complying with certain requirements, to submit the plans to the commission. The bill would require the commission to consider the plans and to comply with specified procedural requirements if it elects to amend any provision of the plan, thereby imposing a state-mandated local program. The bill would specify that costs incurred by the commission in discharging these functions be paid solely from funds allocated to it for the conduct of the transportation planning and programming process. The bill would require any regional transit expansion policy adopted by the commission on or after July 1, 2005, to be consistent with the plans, except as specified. The bill would require each agency or operator that appoints a member to the board to make specified monetary and staff support contributions to the board on an annual basis. The bill would require the board to use these funds to cover any costs incurred	SEN Appropriations (heard on June 3 – do pass)	Watch

	<p>under these provisions and would require the board to endeavor to complete the specified work elements subject to the budgetary constraints. The bill would provide that the board is under no obligation to exceed the funds available in performing the work specified in the bill. The bill would provide that these funds would be considered in full satisfaction of any in lieu of any reimbursable mandate claims relating to work effort incurred pursuant to the bill. The bill would provide that these provisions would become inoperative on July 1, 2003 if less than 10 members have been appointed to the board by that date. (Amended 5/30/02)</p>		
<p>SB 1492 (Parata) Transportation Metropolitan Transportation Commission</p> <p>71</p>	<p>This bill would impose a state-mandated local program by requiring MTC to establish certain goals and measurable objectives for <i>planning corridors and subcorridors</i> and to establish performance measurement criteria to evaluate certain new transportation projects and programs in, the regional transportation plan. The bill would provide that, if the commission finds that in order to carry out the performance measurement criteria, goals, and objectives it intends to submit or submits an application for funds to the State Mandates Commission, it would not be required to meet these requirements. Existing law authorizes the San Francisco Bay Area Rapid Transit District to impose a transaction and use tax for specified purposes. Certain revenues from the tax are required to allocate 75% to MTC of the San Francisco Bay Area Rapid Transit District, the City and County of San Francisco, and the Alameda Contra Costa Transit District for specified uses. This bill would require specify that all costs incurred by the commission in discharging these functions shall be paid solely from funds to utilize funds from these revenues to cover any costs associated with the satisfaction of, and in lieu of, any reimbursable work effort incurred-allocated to it for the conduct of the transportation planning program. This bill would provide that if the Legislature finds there is no mandate contained in the bill that will result in costs incurred by a local agency or school district for a new program or higher level of service, which require reimbursement pursuant to these constitutional and statutory provisions. (Amended 5/14/02)</p>	<p>ASM (held at desk)</p>	<p>Watch</p>
<p>SCA 3 (Karnette) Transportation: Motor Vehicle Fuel Taxes: additional uses</p>	<p>This bill would amend the State Constitution to expressly authorize capital, maintenance, and operating costs for public mass transit vehicles as a purpose for which revenues from motor vehicle fuel taxes and motor vehicle fees and taxes may be expended.</p>	<p>SEN Transportation (Failed passage in committee – Reconsideration granted)</p>	<p>Watch</p>
<p>SCA 5 (Torlakson) Local Government: Sales Taxes: Transportation and</p>	<p>This measure would amend the State Constitution to authorize a local government the county, city and county, or the Metropolitan Transportation Commission, with approval of a majority of its voters voting on the proposition, to impose a special tax for the privilege of selling tangible personal property at retail that it is otherwise</p>	<p>SEN Appropriations (Amended and re- referred to)</p>	

Smart Growth Planning	authorized to impose, if the tax is imposed exclusively to fund transportation projects and services <i>and smart growth planning</i> . (Last amended 2/13/02)	committee)	
SJR 36 (Murray) Federal Highway Funding	This measure would support the efforts of the House of Representatives and the United States Senate to restore federal highway funding for 2003 to the levels anticipated in the Transportation Equity Act for the Twenty First Century.	Chaptered	Support

***Solano Transportation Authority
2002 Legislative Matrix
May 21, 2002***

Federal Legislation

Federal Legislation Bill/Sponsor	Description	Status	Position
HR 3694 (Young) Highway funding Restoration Act	This bill would provide for highway infrastructure investment at the guaranteed funding level contained in the Transportation Equity Act for the 21 st Century	HOUSE Transportation and Infrastructure (referred to the Committee on Environment and Public Works)	Support
S 1917 (Jeffords) Highway funding Restoration Act 73	This bill would provide for highway infrastructure investment at the guaranteed funding level contained in the Transportation Equity Act for the 21 st Century	SENATE (referred to the Committee on Environment and Public Works)	Support
S 1991 (Hollings) National Defense Rail Act	This bill would establish a national rail passenger transportation system, reauthorize Amtrak, improve security and service on Amtrak, and to promote and fund passenger rail services throughout the country. This bill would allocate \$4.6 billion annually.	SENATE Committee on Commerce, Science and Transportation (ordered to be reported with an amendment in the nature of a substitute favorably)	Support

Date: June 4, 2002

To: Janice Sells, Solano Transportation Authority

Fr: Tony Rice, Shaw / Yoder, Inc.

RE: 2002-03 STATE BUDGET UPDATE

Outlook

The Department of Finance estimates the State will experience a deficit of \$23.6 billion for 2002-03. This is nearly double the estimated deficit from January. To address this shortfall, the Governor proposed in his May Revision numerous ways to balance the state's budget. As reported previously, the following represents the specific actions offered by the Administration regarding transportation funding:

- The Governor does NOT recommend reducing the scheduled \$100 million loan from the Public Transportation Account, as recommended by the Legislative Analyst's Office, which determined that only \$76 million was required from the PTA. Transit advocates are actively working to use the \$24 million difference to backfill the State Transit Assistance Program.
- The State Transit Assistance Program is scheduled to receive \$98 million for the 2002-03 Budget Year. This total represents the statutorily required allocation for this program. This is a reduction of \$73 million from the current year.
- An increased loan of \$373 million from the Traffic Congestion Relief Fund to the General Fund. Taken in conjunction with the Governor's initial loan from this account as proposed in his original 2002-03 State Budget released earlier this year, this will result in more than \$1 billion transferred from this Fund to the State's General Fund.

Budget Status

On Thursday, the Senate and Assembly voted to send the 2002-03 State Budget to Conference Committee. The Conferees from each house are as follows: Assemblymembers Jenny Oropeza (D – Long Beach), Daryl Steinberg (D – Sacramento), and John Campbell (R – Irvine) and Senators Steve Peace (D – El Cajon), Wesley Chesbro (D – Arcata) and Dick Ackerman (R – Irvine). The Conference Committee is where the majority of the work pertaining to the budget will transpire. They are scheduled to meet for the first time today.

The Conference Committee will begin reconciling the differences in the budget between the Senate and the Assembly so the Legislature can pass a compromise document to the Governor. According to the Constitution, the Legislature has until June 15 to pass the Budget to the Governor, which he must then sign by June 30, the end of the state's fiscal year.

Negotiations

There will most assuredly be items that members of the Legislature will want to alter in Conference Committee. Because of the size of the deficit, several different actions (loans, transfers, deferrals, cuts, and increased taxes) have been proposed by the Governor to try and balance the budget for the 2002-03 fiscal year. The Legislature must decide how it wants to balance the budget. This will be decided through intense open- and closed-session meetings of ranking members of the Legislature, in coordination with the Governor's office.

The transportation portion of the budget appears to be set. The Administration has tapped nearly all available additional revenue from transportation accounts in order to backfill the General Fund. There is concern by groups that deliver transportation projects that the Governor is drawing too much revenue from these accounts, which could potentially hold-up funding for projects. However, the Governor, Caltrans and the Department of Finance believe that all scheduled projects will be delivered on-time.

Closing

We are tracking every action taken by the Conference Committee. We will notify you immediately if any pertinent developments occur during the state budget process.

May 2002 – Activities.

The Ferguson Group reports the following activities for May 2002:

- Continue coordinating with STA staff regarding Fiscal Year 2003 appropriations project requests.
- Attend and participate in meeting with key congressional staff at STA offices regarding T3 priorities.
- Track congressional appropriations and reauthorization activities, and confirm appropriations requests were submitted in a timely manner to House and Senate Transportation Appropriations Subcommittees.
- Continued communications with regional delegation members regarding the projects.

June 2002 – Action Items.

Our efforts during June 2002 will focus on the following:

- Continue lobbying our T3 and FY 2003 project requests, including tracking legislation, briefing key congressional staff regarding projects and legislation status, and advising STA regarding communications with congressional offices supporting our requests.
- Track T3 activity, attend hearings, meet with key congressional staff in mid-June in Washington regarding T3 process and congressional priorities.
- Work with STA staff regarding developing community and regional support for T3 and FY 2003 project requests, including a meeting with STA staff on June 10.

The Ferguson Group is assisting in developing funding requests for T3 and appropriations on behalf of STA and the Cities of Fairfield, Vacaville, and Vallejo. The following chart outlines the project request and the status of legislation related to those requests.

<i>Project</i>	<i>Request</i>	<i>Status</i>
Interstate 80 / 680 Interchange Project	\$13.7 million request – Transportation Appropriations – Interstate Highway Maintenance Discretionary Account	Appropriations process pending. Action likely in late June. T3 process pending.
Vallejo Station	\$10 million request – Transportation Appropriations – Ferry & Ferry Facilities Account.	Appropriations process pending. Action likely in late June. T3 process pending.
Jepson Parkway Project (I-80 Reliever Route)	In development.	T3 process pending.
Fairfield – Vacaville Station	\$5.3 million request – Transportation Appropriations – Bus & Bus Facilities Account.	Appropriations process pending. Action likely in late June. T3 process pending.

Please contact Mike Miller at (707) 254-8400 if you have any questions regarding this report or need additional information. Thank you.

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DATE: June 5, 2002
 TO: STA Board
 FROM: Dan Christians, Asst. Exec. Director/Director of Planning
 Mike Duncan, Director of Projects
 Dale Dennis, PDMG
 RE: I-80/680/780 MIS/Corridor Study Status Report

Background:

Since January 2001, the STA has been working with project consultants and Caltrans to complete the *I-80/I-680/I-780 MIS/Corridor Study*. The MIS/Corridor Study has been divided into 7 segments for more efficient and effective evaluation. Segments 1, 6, and 7 of the MIS/Corridor Study are being funded with TCRP funds, but it was determined another funding source would be required for Segments 2-5. In November, the STA Board approved using STP funds (through a STIP/STP Swap) for these segments.

Through February 2002, the effort for the *I-80/I-680/I-780 MIS/Corridor Study* focused on Segment 1, which consists of the I-80/I-680/SR12 Interchange Complex. The Draft Tier 2 Evaluation Report was approved by the STA Board at its February 13, 2002 Board Meeting. The next segments to be studied are Segment 6, which extends from SR12 (E) to I-505, and Segment 7, which extends from I-505 to SR 113 (N).

Discussion:

Korve Engineering prepared the Tier 2 Report for Segment 1 of the *I-80/I-680/I-780 MIS/Corridor Study* and will also be preparing the study for Segments 6 and 7. Korve started this effort in March and over the last two months completed the Draft Existing Conditions Report. This report is the first step in the study and provides the baseline existing conditions for this portion of the corridor.

Presented below is a status update as well as a preliminary schedule for completion of Segments 6 and 7 of the *I-80/I-680/I-780 MIS/Corridor Study*.

Preliminary Summary Schedule

Activity	Date
Existing Conditions Report	May 2002
Traffic Forecasts	June 2002
1 st Round of Public Input Meetings at Dixon, Vacaville and Fairfield	June/July 2002

Identify Alternatives	August 2002
Draft Report	September 2002
2 nd Round of Public Input Meetings at Dixon, Vacaville and Fairfield	October/November 2002
Final Report	November/December 2002

Once Segment 6 and 7 are completed in the November/December time frame, Segments 2, 3, 4, and 5 will be started. In order to start the study for these next segments in late 2002/early 2003, a Request for Proposal for the *I-80/I-680/I-780 MIS/Corridor Study* for Segments 2-5 of the corridor should be issued by STA in mid-summer due to the lead times for issuing the Request for Proposal, selecting a consultant, and completing a Caltrans Pre-Award Audit for the consultant.

Fiscal Impact:

The estimated cost of the *I-80/I-680/I-780 MIS/Corridor Study* for Segments 2-5 is \$575,000. The study will be funded with a State Planning and Research (SP&R) Grant (\$300,000), Local Match from in-kind services (\$75,000) and Federal STP Planning Funds (\$200,000). STA recently received approval of the SP&R Grant. Funding is included in the proposed two-year budget.

Recommendation:

1. Appoint a Subcommittee of the Board to review the *I-80/I-680/I-780 MIS/Corridor Study* for Segments 6-7. Recommended committee membership should include representatives from Solano County, Dixon, Fairfield and Vacaville.
2. Authorize the Executive Director to issue a Request for Proposal for the *I-80/I-680/I-780 MIS/Corridor Study* for Segments 2-5.

*Agenda Item VIII.B
June 12, 2002*



DATE: June 5, 2002
TO: STA Board
FROM: Daryl Halls, Executive Director
Nancy Whelan, Nancy Whelan Consulting
RE: STA's FY 02-03/03-04 Budget

Discussion:

This item will be distributed to the STA Board under separate cover.

Recommendation:

Pending



DATE: June 5, 2002
TO: STA Board
FROM: Elizabeth Richards, SNCI Program Director
RE: LIFT Program Proposal Letter of Support

Background:

The Final Report of the Solano Welfare to Work Transportation Study has been completed and was approved by the STA Board in May 2002. Ten program priorities were identified through this process. One source of potential funding for these projects is MTC's Low Income Flexible Transportation (LIFT) program. A Call for Projects was issued and applications are due June 28, 2002. Six million dollars are available for the Bay Area. Maximum individual awards cannot exceed \$600,000.

Discussion:

On May 14, a Solano Welfare to Work Transportation Advisory Committee meeting was held with about 20 individuals in attendance. Nearly all transit operators were represented. Of the 10 projects, two were identified by the group to develop further at this time for possible LIFT funding: 1) Child Care Shuttle and 2) Vanpool service from Rio Vista to Fairfield.

The Solano County Health and Social Services will take the lead on developing increased capacity of the Child Care Shuttle. A subcommittee meeting to expand existing service and support new businesses in providing child care transportation services under a LIFT proposal is planned for June 7.

To develop a vanpool project to handle the relatively low volume of potential intercity trips from Rio Vista to the Fairfield area, a subcommittee meeting was held in Rio Vista on May 29. This was a very productive meeting with staff from the City of Rio Vista, County Health and Social Services, STA/SNCI, Office of Education, local community-based organizations, and a SolanoWORKS client in attendance. There was concurrence to pursue a project for LIFT submittal that would fund two vanpools that would operate throughout the three-year LIFT funding period. As currently proposed, STA's SNCI program would administer the project. The LIFT proposal, if approved, would fund the cost of administration as well as part of the vanpool leasing cost. The remainder of the vanpool lease cost would be shared by County Health and Social Services and City of Rio Vista if agreement is reached between these two jurisdictions. The City of Rio Vista and the STA will be the lead agency for the LIFT application with Solano County HESS possibly offering help with preparing the LIFT application, and acting as its co-applicant (See Attachment 1 for project description and cost information).

The projects submitted to MTC for LIFT funding must be consistent with the Solano Welfare to Work Transportation Study and recommended by the Advisory Committee. An advisory committee meeting has been set for June 13 at 10 am. The primary purpose of this meeting is to review the draft project proposals and provide feedback so that they can be finalized and submitted by the June 28 deadline.

Fiscal Impact:

For the Rio Vista vanpool project, a LIFT proposal is expected to be submitted for approximately \$99,000 over a three year period – or about \$33,000 per year. This would cover 50% of the annual lease and gas cost of two vanpools which equates to \$25,000 - \$30,000 per year. About \$10,000 is for the administrative cost over the three year period. STA-SNCI staff would assist with marketing the vanpools and provide this outreach as part of its regularly budgeted marketing expenses. Therefore there would be no anticipated fiscal impact. STA SNCI staff will be provided to assist in development of the proposal

Recommendation:

Authorize the Executive Director to provide a letter from the STA Board in support of the LIFT funding for the Rio Vista vanpool project as conceptually proposed.

Attachment

Rio Vista Vanpool Project Description

Summary: Operate two leased vanpools throughout the 3-year LIFT funding cycle from Rio Vista to Fairfield. Initially, one would be for commuters to connect with local or intercity transit at transfer point(s) in Fairfield and the other to serve the Fairfield Ready Center clients are required to attend until they are employed.

Key Project Partners: Metropolitan Transportation Commission
County of Solano Health and Social Services
City of Rio Vista
Solano Transportation Authority

- * The SolanoWORKS Rio Vista target audience is estimated at less than 30 individuals.
- * STA's SNCI program would lease the vanpools from a third-party leasing company specializing in commuter vanpool leases. These would be month-to-month leases and include the cost and provision of maintenance, insurance, road assistance, and replacement vehicle if needed. The project expects to start off with two smaller vanpools (10-psgr or less), but would have the flexibility to move to a larger van if demand is greater.
- * The lease and gas costs are expected to be about \$100/month per person. No bridge, parking or other miscellaneous fees are expected for the Rio Vista to Fairfield route.
- * The vanpool fares for SolanoWORKS clients would be paid for by County HSS. It is assumed that there would be seats available for the general public for commuting and possibly occasional trips; these trip costs would be borne by the user.
- * The balance of the vanpool lease cost after fares would be paid for by the LIFT funding (50%), the City of Rio Vista (25%), and the County HSS (the balance of the 25% if SolanoWORKS clients' fares did not exceed this). An agreement would be established among the STA and these local jurisdictions on this basis for reimbursement to the STA.
- * SNCI would provide its usual vanpool formation and support services. In addition, SNCI would market the vanpools in Rio Vista. County HSS would provide information about the vanpools to their Rio Vista clients. Outreach through Rio Vista community-based organizations would be encouraged to maximize the vanpools' usage.
- * If the vanpools achieve consistent, high ridership they will become self-supporting.

Projected Total Project Cost Estimate: \$85,000 over a 3-year period.

Scheduled:	June 28, 2002	LIFT Funding Proposals Due
	September 2002	MTC Approves Funding Proposals
	January 2003	LIFT Funding Available and Project Implementation



DATE: June 5, 2002
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Development of STA Local Interchange Policy

Background:

Solano County has a large number of local interchanges, many with needs for both current and future geometric and structural improvements. STA member agencies submitted a total of 22 local interchanges located on the I-80/680/780 corridor as part of the development of the Comprehensive Transportation Plan.

Recognizing the importance of interchange improvements over the next 20 years, the TAC recommended, and the STA Board approved, identifying \$10MM in Track 1 investments and \$290MM in Track 2 investments in the 2001 RTP. These investment levels were identified as a "match for local interchanges and arterials" of up to 50%.

Discussion:

Although previous discussions regarding local interchanges discussed the need for both the funding and construction of improvements, no methodology was developed to identify the criteria to determine which interchanges would be eligible for specific sources of funding or to define a proposed funding mix (federal/state/local) for local interchange improvements. In addition to existing federal, state and local fund sources that could be used for interchange improvements, future funding may come from the proposed Transportation Sales Tax through both Countywide Priority Projects and Fast Track Local Congestion Relief categories and from a potential Regional Impact Fees to be studied in the future.

A special working session for TAC members will be scheduled to discuss a potential policy for local interchanges, including strategies for funding local interchange improvements and criteria to identify how interchanges would be prioritized for funding within the county. Recommendations from the TAC will be presented to the STA Board for evaluation and action.

Recommendation:

Informational



DATE: June 5, 2002
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Highway Projects Status Report
1.) Highway 37
2.) Highway 12 Jamieson Canyon
3.) Highway 12 Truck Climbing Lane
4.) Highway 12 SHOPP
5.) I-80 Auxiliary Lanes
6.) I-80 Widening

Background:

The following is a study report on priority highway projects.

1. HIGHWAY 37

Background:

- The Hwy 37 Project is divided into two phases:
Phase 2 includes "4-laning" from Napa River bridge to the Hwy 29 intersection.
Phase 3 includes the Hwy 37 / Hwy 29 Interchange
- This project has absorbed much of Solano County's STIP budget for the last 10 years.

Recent Activity:

- The Ground Breaking Ceremony for the Phase 2 Construction Phase of the project was held on March 15, 2002.
- The construction contract has been awarded to OC Jones for \$20.3M. Construction started in March 2002.
- Phase 3 final PS&E are being prepared. Phase 3 will be submitted at June CTC meeting. Construction is scheduled to begin in February 2003.
- Microtunnelling for the sanitary sewer is complete and the line is operational eliminating conflicts with the highway construction.
- Caltrans has processed \$2.8M from Phase 3 funds for highway planting (will be submitted to June CTC).

Next Steps:

- Phase 3 will be advertised for construction in summer/fall 2002.
- Highway planting plan. Caltrans will prepare scope and budget for the highway planting plan for Phases 2 & 3 (after May 2002).
- Mediation for the sewer line will be held on July 01 & 02, 2002.

Issues:

- Cost of Force Account work was approximately \$2M. Total project cost will include delay claims etc, to be determined by mediation.

- Responsibility for the project \$ overrun to be determined by mediation.

2. HIGHWAY 12 (JAMESON CANYON) & 12/29 INTERCHANGE

Background:

- Caltrans is preparing PA&ED (Project Report and Environmental Document) for Highway 12 (Jameson Canyon) and the 12/29 Interchange. After PA&ED Caltrans will prepare PS&E, and the construction bid documents.
- Project consists of "4-laning" Highway 12 through Jameson Canyon from the interchange with I-80 to the intersection with SR 12. The Project includes the 12/29 interchange.
- Caltrans current schedule anticipates environmental clearance in 2005, and construction in 2009.

Recent Activity:

- Caltrans is obtaining rights of entry for the environmental process. Biological studies have already been carried out within the Caltrans right of way.
- The Hwy 12 Jameson Canyon and 12/29 Interchange Projects are being merged into one project.
- A Public Meeting was held on March 26, 2002 to discuss "Rights of Entry" with property owners.
- A meeting was held on 05/06/02 to discuss traffic issues, purpose & need, and coordination with north connector & I80/680 Interchange.
- A meeting was held in May 2002 with FHWA to approve project decisions.

Next Steps:

- Meeting in June 2002 with resource agencies to start NEPA 404 process.

Issues:

- Coordination with I-80 / I-680 project and north connector project. Consistency for the three Environmental Documents is critical.
- Napa County's interim 12/29 intersection project shows current LOS F. The interim project will upgrade the intersection to LOS D, but the intersection will return to LOS F by 2015.
- Work with Caltrans to agree on a more aggressive schedule, and facilitate applying for STIP funding in 2004.
- The interim project to improve the Hwy 12/29 intersection is proceeding in expectation of securing funding from Caltrans. Construction scheduled for 2004.

3. HIGHWAY 12 TRUCK CLIMBING LANE

Background:

- The Highway 12 (west) Truck Climbing Lane project will add one lane on SR 12 to facilitate truck movement "up the hill", relieve congestion in this section of SR 12 and eliminate the traffic backup on the I-80 mainline. The truck climbing lane will extend from I-80 in the westerly direction and will continue to approximately two miles west of Red Top Road.
- Caltrans completed a PSR in Fall 2001 to position the project for SHOPP funding.

Recent Activity:

- SHOPP funding for the project was approved as part of the 2002 STIP.
- The project is gearing up to start the environmental phase of the project.

Next Steps:

- The preliminary schedule currently calls for the environmental document to be completed in mid-2003, followed by design, with construction completion planned in late 2005 or early 2006.

Issues:

- A ND/FONSI (Negative Declaration/Finding of No Significant Impact) is currently anticipated as the appropriate document for the environmental phase, but depending on the impacts identified, it may be able to be downgraded to a CE (Categorical Exemption/Categorical Exclusion) at a later point in time.

4. HIGHWAY 12 SHOPP PROJECTS

This work has been divided into 3 separate projects:

- 1) EA OT0900 – Road Rehabilitation from Scandia to Denverton Overhead (6.8 miles).
- 2) EA OT1010 - Road Rehabilitation from Denverton Overhead to Currie Road (5.9 miles).
- 3) EA OT1021 – Replacement of Round Hill Creek Bridge.

Background:

- EA OT0900 – Scandia to Denverton – project consists of road rehabilitation, profile improvement, shoulder widening, and drainage modifications.
- EA OT1010 – Denverton to Currie – project consists of overlay, profile improvement, turn lane, intersection widening, drainage modifications.
- EA OT1021 – Replacement of Round Hill Creek Bridge – this was originally part of the Denverton to Currie section but required an expedited schedule.

Recent Activity:

- The Fairy Shrimp surveys are currently the critical path for the two projects in the PA/ED phase. Caltrans met in the field with USFW and have agreement to do dry season surveys. Communication channels between Caltrans & USFW now open. Schedule unchanged.
- EA OT0900 – Scandia to Denverton – preliminary design is underway; NegDec/FONSI under preparation.
- EA OT1010 – Denverton to Currie – preliminary design is underway; NegDec/FONSI under preparation.
- EA OT1021 – Replacement of Round Hill Creek Bridge – bids opened on January 9, 2002. The low bidder was Parnum Paving with a bid of \$1,082,181 - 13% below the Engineers Estimate of \$1,237,000. Construction started in March 2002.

Next Steps:

- EA OT0900 – Scandia to Denverton – prepare preliminary design and NegDec/FONSI.

- EA OT1010 – Denverton to Currie – prepare preliminary design and NegDec/FONSI.

Issues:

- EA OT0900 – Scandia to Denverton – delays due to entry permit difficulties and possible presence of fairy shrimp. Schedule anticipates PA & ED complete in 2004 and start construction in 2006.
- EA OT1010 – Denverton to Currie – delays due to entry permit difficulties and possible presence of fairy shrimp. Schedule anticipates PA & ED complete in 2004 and start construction in 2006.
- EA OT1021 – Replacement of Round Hill Creek Bridge – 1999 report identified essential bridge work, hence the expedited schedule.
- A court order is being processed to allow rights of entry for fairy shrimp studies.

5. I-80 AUXILIARY LANES

Background:

- The Auxiliary Lanes Project will widen the ramps connecting I-680 and I-80 from one lane to two lanes. In addition, the project will construct an additional lane from I-680 to SR 12(E) in the eastbound direction and will construct an additional lane from SR 12(E) to I-680 in the westbound direction.
- The project is being designed and will be constructed by Caltrans.

Recent Activity:

- The project is currently in the final design phase and design is approximately 75% complete.

Next Steps:

- Caltrans is planning to advertise the project in Spring 2003.
- Caltrans estimates construction completion in late 2004.

Issues:

- None at this time.

6. I-80 WIDENING

Background:

- Project scope includes widening I-80 from 6 lanes to 8 lanes from Vacaville to Davis (i.e. closure of gap in 8-lane freeway). The widening will be from Meridian Road in Vacaville to Pedrick Road in Dixon
- The work will include widening the freeway to the outside, and upgrading the median & the barriers.

Recent Activity:

- Aerials have been flown, supplementary ground shots have been taken, mapping is being prepared.
- Caltrans starting preparation of Environmental Document (ND?) and Project Report.
- The schedule is: Complete PA&ED – Aug 2003
Complete PS&E - May 2005

- Construction will be able to start after PS&E, when construction funding is available.

Next Steps:

- The oleander / median issue will be included as an item during the I-80 Corridor Study (Segments 6 & 7).
- Caltrans has been requested to provide cost comparisons for the different median treatments.
- City of Dixon would like the Corridor Study to look at the Interchange geometrics.

Issues:

- \$7M (ITIP) has been allocated to take the project through environmental (PA&ED) and design (PS&E). The estimated construction cost is \$51M; the required funding for construction has not yet been identified.
- The treatment of the median is a “hot potato” in Solano County. Caltrans would like to remove the oleanders and construct a concrete median barrier.
- If City of Dixon wants the Interchanges upgrading, they will have to contribute funding.

Recommendation:

Informational



DATE: June 5, 2002
TO: STA Board
FROM: Jennifer Tongson, Projects Assistant
RE: Project Monitoring Update

Background:

Staff periodically updates the TAC and STA Board on the current status of all federally and state funded projects. Particular attention is given to pending obligational deadlines. With the pending state and federal allocation/obligation deadlines coming very soon, this project monitoring update is being provided to ensure timely obligation of funds or time extensions are secured for federal Cycle 2 projects and 1998 and 2000 STIP funded projects programmed for 2001/02.

Discussion:

The STA recently received a status update from MTC of Federal STP/CMAQ projects with the September 30, 2002 obligation deadline. Of the 58 active projects on the list, 19 projects have been fully obligated since May 29. The STA is encouraging project sponsors to submit the necessary paperwork to Caltrans by **July 1, 2002 or earlier**. Submitting the necessary paperwork early is especially important due to the regional obligational authority (OA) shortfall that will affect Cycle 2 STP funded projects and possibly CMAQ funded projects that have not yet been obligated. Caltrans is unable to obligate STP funds until additional obligational authority is made available to the region. Project sponsors with a critical need to obligate their CMAQ funding should consider processing their obligation requests to Caltrans as soon as possible. MTC is pursuing various options for addressing the shortfall, including freeing up old, unused OA, using other regions unused OA, and funding swaps at the state level. MTC is optimistic that the issue will be resolved, and are therefore upholding the September 30, 2002 deadline. New policies will be established by MTC next month for prioritizing the order in which projects are obligated as soon as more OA becomes available.

The obligation deadline for TEA projects is September 30, 2003. Of the 8 active projects on the list, 5 of them have been obligated, totaling \$1.28 million. Although the deadline is not until 2003, the region must obligate \$3.9 million by 9/30/02 in order to meet AB 1012 standards. MTC is asking for regional cooperation in meeting this goal.

All of Solano County's 1998 and 2000 STIP projects are anticipated to be allocated by the June 30, 2002 deadline. The Rio Vista Main Street Project (\$98,000), the SR37 Phase 3 Interchange Project (\$53 million), the SR37/29 planting project (\$430,000), and the I-80/680/SR12 Interchange project for environmental (\$400,000) have submitted their requests for allocation to Caltrans. Also, the STA submitted 6-month time extension requests to Caltrans and the CTC on April 15, 2002 for two CMAQ Match projects (Bella Vista Park

and Ride, \$163,000 for City of Vacaville and the Dixon-Davis Bike Route, \$160,000 for Solano County). STA expects these requests will be acted on at the June 2002 CTC meeting.

Recommendation:

Informational.

Attachment

Project OBLIGATION/ALLOCATION Status Report for STP/CMAQ with Obligation Deadline of 9/30/02

STP/CMAQ

Solano County

Tip ID	Sponsor	Project Name	Amenit	Status	Fed Proj ID	Last Transaction	Programmed Amount	Completed Obligations	Balance
SOL010015	Benicia	East H Street Overlay	01-09	A			105,000	0	105,000
SOL991034	Benicia	MILITARY EAST OVERLAY PHASE 2	01-00	A			115,000	0	115,000
SOL991035	Benicia	East Fifth Street Overlay	01-00	A			115,000	0	115,000
SOL991056	Benicia	Mills Elementary School Route Imps.	01-00	A			50,000	0	50,000
SOL991067	Benicia	Park Lane Bike Lane	01-00	A			160,000	0	160,000
SOL991084	Benicia	East Second Street Overlay	01-00	A			90,000	0	90,000
SOL010014	Dixon	North Almond Street Overlay	01-09	A	STPL-5056 (009)	8/10/2001	75,000	75,000	0
SOL990041	Dixon	Downtown Dixon Multimodal Center	01-00	A	CML-5056 (006)	5/30/2001	354,000	354,000	0
SOL991036	Dixon	WEST "H" STREET OVERLAY WEST "H"	01-00	A	STPL-5256 (009)	8/10/2001	151,000	151,000	0
SOL991037	Dixon	EAST "C" STREET OVERLAY TREET OVE	01-00	A	STPL-5056 (009)	8/10/2001	60,000	60,000	0
SOL991061	Dixon	LIGHTED CROSSWALKS - LOCAL STREE	01-00	A	CMAQ-5056 (008)	4/30/2001	58,000	58,000	0
SOL991086	Dixon	North Fifth Street/Nudd Way Overlay	01-00	A	STPL-5056 (009)	8/10/2001	50,000	50,000	0
SOL010013	Fairfield	Central Way - Ritchie Rd to Pittman Rd.	01-30	A			45,000	0	45,000
SOL950016	Fairfield	North Texas - Local Transfer Facility	01-35	P			140,000	0	140,000
SOL970027	Fairfield	Pennsylvania Ave. - improvements	01-13	A	STPL-5132 (007)	9/5/2001	120,000	120,000	0
SOL991052	Fairfield	Replace Kansas City Buses	01-00	A	FTACML-5132 (011)	7/31/2001	266,000	266,000	0
SOL991068	Fairfield	Fairfield Transportation Center-Phase II	01-31	A	FTACML-5132 (017)	11/30/2001	1,413,000	1,328,000	85,000
SOL991087	Fairfield	Fairfield Roadway Rehabilitation Program	01-00	A			95,000	0	95,000
SOL991040	Rio Vista	Front Street Overlay Project	01-00	A			83,000	0	83,000
SOL991088	Rio Vista	Drouin Drive Overlay	01-00	A			40,000	0	40,000
SOL010004	Solano County	WORKS guaranteed ride home for CalWork	01-07	A			75,000	0	75,000
SOL010012	Solano County	Solano County RABA Overlay Project	01-09	A			203,000	203,000	0
SOL990042	Solano County	Dixon-Davis Bikeway	01-00	H			860,000	860,000	0
SOL990043	Solano County	Spare the Air Prog - Yolo-Solano AQMD	01-00	A			29,000	0	29,000
SOL991051	Solano County	Pleasants Valley Road Rehabilitation	01-00	A	STPL-5923 (054)	11/7/2000	1,131,000	68,000	1,063,000
SOL991060	Solano County	Vallejo Area Curb Ramp/Sidewalk Rehab	01-00	A	STPL-5923 (056)	5/30/2001	40,000	40,000	0
SOL991065	Solano County	Dixon to Davis Bike Route - phase 4	01-27	A	CML-5923 (055)	11/7/2000	1,287,000	59,000	1,228,000
SOL991070	Solano County	Abermathy Road - Linear Park Bike Path	01-31	A	CML-5923 (053)	11/9/2000	15,000	15,050	-50
SOL970033	Solano County Transportation A	STP 3% set-aside for planning	01-29	A			1,585,000	280,000	1,305,000
SOL991066	Solano County Transportation A	Regional Spare the Air Program	01-00	A			55,000	0	55,000
SOL010011	Suisun City	Marina Boulevard	01-09	A	STPL-5032 (010)	8/27/2001	110,000	110,000	0
SOL991042	Suisun City	Pintail Drive pavement rehab btwn. Woodl	01-00	A	STPL-5032 (010)	8/27/2001	228,000	228,000	0
SOL991043	Suisun City	Buena Vista Ave Pavement Rehabilitation	01-00	A	STPL-5032 (010)	8/27/2001	125,000	125,000	0
SOL991058	Suisun City	Safety Improvements along Highway 12	01-00	A	STPL-5032 (008)	9/14/2001	50,000	50,000	0
SOL991069	Suisun City	Class 1 Path Bridge along Highway 12 at	01-00	A	STPLER-5032 (004)	1/21/2000	170,000	170,000	0

97

Project OBLIGATION/ALLOCATION Status Report for STP/CMAQ with Obligation Deadline of 9/30/02

STP/CMAQ

Solano County

Tip ID	Sponsor	Project Name	Amenc	Status	Fed Proj ID	Last Transaction	Programmed Amount	Completed Obligations	Balance
SOL991089	Suisun City	Cordelia Road Rehabilitation	01-00	A	STPLHSR-5032 (012)	2/23/2002	60,000	60,000	0
SOL010010	Vacaville	Nut Tree Resurfacing	01-35	P			462,000	0	462,000
SOL990044	Vacaville	Alamo Creek Bikeway	01-00	A			300,000	0	300,000
SOL990045	Vacaville	Bicycle Lockers and Racks - Various	01-00	A			20,000	0	20,000
SOL990046	Vacaville	Electric Vehicles and Infrastructure	01-00	A			300,000	0	300,000
SOL990047	Vacaville	Elmira Road Pedestrian/Bike path	01-00	A			80,000	0	80,000
SOL990048	Vacaville	Leisure Town road park & Ride Lot	01-00	A	CML-5094 (019)	2/14/2001	250,000	57,544	192,456
SOL990049	Vacaville	Southside Bikeway - Alamo Dr to VRTC	01-00	A	CML-5094 (016)	4/3/2000	150,000	140,035	9,965
SOL991062	Vacaville	BELLA VISTA PARK & RIDE LOT	01-00	A	CMAQ-5094 (026)	1/4/2001	1,469,000	70,824	1,398,176
SOL991063	Vacaville	ELECTRIC VEHICLE PROGRAM EXPANSI	01-00	A			600,000	0	600,000
SOL991064	Vacaville	PURCHASE OF COMPRESSED NATURAL	01-00	A			300,000	0	300,000
SOL991078	Vacaville	Alamo Creek Class 1 Bike Path	01-00	A			350,000	0	350,000
SOL010016	Vallejo	Overlay Tennessee Street:	01-09	A			243,000	0	243,000
SOL991047	Vallejo	Broadway Overlay	01-00	A			339,000	0	339,000
SOL991048	Vallejo	Rollingwood Dr. Overlay	01-00	A			198,000	0	198,000
SOL991049	Vallejo	Solano Av. Overlay	01-00	A			368,000	0	368,000
SOL991050	Vallejo	Santa Clara St. overlay	01-00	A			118,000	0	118,000
SOL991053	Vallejo	Service Vehicle replacement (3)	01-00	A	FTASTCML-5030 (027)	7/10/2001	44,000	44,000	0
SOL991054	Vallejo	Mare Island Service - Operations (2 yr)	01-00	A			70,000	0	70,000
SOL991055	Vallejo	Bus Maintenance Facility Rehab	01-00	A	FTASTCML-5030 (027)	7/10/2001	503,000	503,000	0
SOL991059	Vallejo	I-80 EB on and off ramp modifications	01-00	A			70,000	0	70,000
SOL991071	Vallejo	Sereno Bus Center - Off Str.Transfer Ctr	01-00	A	FTASTCML-5030 (027)	7/10/2001	1,317,600	635,600	682,000
SOL991090	Vallejo	Vallejo Roadway Rehabilitation Program	01-00	A			95,000	0	95,000
SOL991092	Vallejo	Vallejo Baylink Ferry	01-07	A			5,000,000	0	5,000,000
Totals for Solano County							22,254,600	6,181,053	16,073,547

86

Project OBLIGATION/ALLOCATION Status Report for TEA with Obligation Deadline of 9/30/03

TEA

Solano County

Tip ID	Sponsor	Project Name	Amenc	Status	Fed Proj ID	Last Transaction	Programmed Amount	Completed Obligations	Balance
SOL010008	Dixon	Downtown Dixon Streetscape.	01-34	P			48,086	0	48,086
SOL991082	Metropolitan Transportation Co	Sidewalk Improvements and Bike Path	01-00	A	STPLE-5923 (051)	5/18/2000	44,000	44,000	0
SOL991095	Rio Vista	Riverfront Gateway	01-00	A	STPLER-5099 (005)	7/6/2001	75,000	75,000	0
SOL010009	Suisun City	Jepson Parkway Improvements, Phase 1	01-21	A			575,000	0	575,000
SOL990052	Suisun City	Pedestrian/Bike Path Improvements.	01-27	A	STPLER-5032 (004)	5/28/2000	65,000	65,000	0
SOL991078	Vacaville	Alamo Creek Class 1 Bike Path	01-00	A	STPLE-5094 (024)	5/11/2000	95,000	95,000	0
SOL010018	Vallejo	Georgia Street Extension Streetscape	01-21	A			800,000	0	800,000
SOL991079	Vallejo	Solano Bikeway	01-00	A	STPLE-5030 (022)	7/19/2000	820,000	820,000	0
Totals for Solano County							2,522,086	1,099,000	1,423,086

FY 2001-2002
TUF ALLOCATION DEADLINE REPORT

METROPOLITAN TRANSPORTATION COMMISSION
- STATE TRANSPORTATION IMPROVEMENT PROGRAM-
FY 2001-02 Programmed Funds Requiring Allocation by June 30, 2002
SB45 Allocation Timely Use of Funds Report

DIST	CO	RTE	FPNO	TIP ID	ELEM	RESPONSIBLE AGENCY	STIP Funds Requiring Allocation by June 30, 2002				FY 01/02 STATUS	
							ENV	PS&E	R/W	CON		TOTAL
DOC	EA	FED PROJ NO.	PROJECT TITLE	as of: May 10 2002			ENV	PS&E	R/W	CON	TOTAL	
County: SOLANO												
04	SOL	2018	SOL010020	MT	Solano Transportation Authority	FY 01/02 Prog:	180,000	70,000			250,000	Project redefined and reprogrammed in 2002 STIP as Fairfield/ Vacaville Intercity Rail Station \$125,000 (APDE) to Lapse on 06/30/2002
SOLANO						Allocated:	55,000	70,000			125,000	
01 STIP						Allocation Date:	12/12/01	12/12/01				
John Harris						RTIP \$2,250,000	Remaining Balance:	125,000			125,000	
04	SOL	2170	MTC990004	LA	Metropolitan Transportation Commission	FY 01/02 Prog:				346,000	346,000	Delay in Environmental Approval 6-month Allocation Extension Requested for \$323,000 New Allocation Deadline if Approved: Dec 31, 2002
SOLANO						Allocated:						
98 STIP 0U1901						Allocation Date:						
RTIP \$729,000						Remaining Balance:			346,000	346,000		
04	SOL	37	5201A	SOL990003	CTCO Caltrans	FY 01/02 Prog:				53,400,000	53,400,000	
SOLANO						Allocated:						
98 STIP 0T1421						Allocation Date:						
Katie Yim						ITIP \$36,500,000 RTIP \$16,900,000	Remaining Balance:			53,400,000	53,400,000	
04	SOL	37	5201C	SOL991103	CTCO Caltrans	FY 01/02 Prog:				430,000	430,000	
SOLANO						Allocated:						
98 STIP 0T14C1						Allocation Date:						
Katie Yim						GF RIP \$430,000	Remaining Balance:			430,000	430,000	
04	SOL	2262	SOL991091	LA	City of Rio Vista	FY 01/02 Prog:				98,000	98,000	
SOLANO						Allocated:						
00 STIP 072754						Allocation Date:						
Tom Bland						RTIP \$100,000	Remaining Balance:			98,000	98,000	
04	SOL	5301L		LA	Solano Transportation Authority	FY 01/02 Prog:	400,000				400,000	
SOLANO						Allocated:						
01 STIP						Allocation Date:						
RTIP \$400,000						Remaining Balance:	400,000				400,000	
04	SOL	2170-06		LA	City of Vacaville	FY 01/02 Prog:		9,000			9,000	ALLOCATED
SOLANO						Allocated:		9,000			9,000	
01 STIP 923568						Allocation Date:		11/09/01				
Dale Pfeiffer						\$9,000	Remaining Balance:				ALLOCATED	
04	SOL	2170-05	SOL991065	LA	County of Solano	FY 01/02 Prog:		8,000			8,000	ALLOCATED
SOLANO						Allocated:		8,000			8,000	
01 STIP 072774						Allocation Date:		07/03/01				
Paul Wiess						RTIP \$8,000	Remaining Balance:				ALLOCATED	
04	SOL	2152	MTC990005	LA	Metropolitan Transportation Commission	FY 01/02 Prog:	25,000				25,000	ALLOCATED
SOLANO						Allocated:	25,000				25,000	
98 STIP 0U6501						Allocation Date:	07/20/01					
RTIP \$155,000						Remaining Balance:					ALLOCATED	
04	SOL	2154	MTC990003	LA	Metropolitan Transportation Commission	FY 01/02 Prog:	148,000				148,000	ALLOCATED
SOLANO						Allocated:	148,000				148,000	
98 STIP 072054						Allocation Date:	07/20/01					
Fierce Gould						RTIP \$853,000	Remaining Balance:				ALLOCATED	

NOTE: This report lists STIP funds programmed in FY 2001-2002 which require allocation by June 30, 2002. The report excludes funds not subject to the FY 2001-2002 - June 30, 2002 allocation Timely Use of Funds Deadline (such as Caltrans R/W and Support). The report also excludes funds programmed in other Fiscal Years. Projects which have received allocations for all funds programmed in FY 2001-2002 are noted as "Voted". All STIP funds are not necessarily included in this report. Refer to the STIP for a complete listing of total STIP programming for these projects.

MTC - Programming and Allocations
RM - TUF 01-02 Funds Requiring Allocations in FY 01-02

100

**METROPOLITAN TRANSPORTATION COMMISSION
- STATE TRANSPORTATION IMPROVEMENT PROGRAM-
FY 2001-02 Programmed Funds Requiring Allocation by June 30, 2002
SB45 Allocation Timely Use of Funds Report**

DIST	CO	RTE	PPND	TIP ID	ELEM	RESPONSIBLE AGENCY	as of: May 10 2002	STIP Funds Requiring Allocation by June 30, 2002					FY 01/02 STATUS
								ENV	PS&E	R/W	CON	TOTAL	
DDC	EA	FED PROJ NO.	PROJECT TITLE										
County: SOLANO													
04	SOL	5301	SOL990004	LA	Solano Transportation Authority		FY 01/02 Prog:	250,000				250,000	ALLOCATED
SOLANO		RPSTPL-6249(004)	Solano I-80 Reliever Route / Jepson Parkway			Allocated:	250,000				250,000		
98	STIP	0T2101				Allocation Date:	08/29/01						
John Harris			RTIP \$11,691,000			Remaining Balance:					ALLOCATED		
Solano County Totals							Projects: 11	FY 01/02 Prog:	1,003,000	87,000	54,274,000	55,364,000	
								Allocated:	478,000	87,000		565,000	
								Vote Savings (Increase):					
								Remaining Balance:	525,000		54,274,000	54,799,000	

101

NOTE: This report lists STIP funds programmed in FY 2001-2002 which require allocation by June 30, 2002. The report excludes funds not subject to the FY 2001-2002 - June 30, 2002 allocation Timely Use of Funds Deadline (such as Caltrans RAW and Support). The report also excludes funds programmed in other Fiscal Years. Projects which have received allocations for all funds programmed in FY 2001-2002 are noted as "Voted". All STIP funds are not necessarily included in this report. Refer to the STIP for a complete listing of total STIP programming for these projects.



DATE: June 5, 2002
 TO: STA Board
 FROM: Robert Guerrero, Associate Planner
 RE: Review Funding Opportunities

The following funding opportunities will be available to STA members during the next few months. Also attached are fact sheets for each program.

<u>Fund Source</u>	<u>Application Available From</u>	<u>Applications Due</u>
Regional Transportation Fund for Clean Air Program	Andrea Gordon (415) 749-4940	June 28, 2002
Environmental Justice Program Demonstration Grant	Norman Dong, Caltrans (916) 651-6889	June 28, 2002
Low Income Flexible Transportation (LIFT) Program	Evelyn Baker, MTC (510) 817.3272	June 28, 2002
Sustainable Communities Grant & Loan Program (SCGL)	Sherrie Wahl, Program Coordinator (916) 654-5610	July 1, 2002
Recreational Trails Program	Charlie Harris, Parks and Recreation (916) 653-7423	October 1, 2002
Habitat Conservation Fund Grant Program	Charlie Harris, Parks and Recreation (916) 653-7423	October 1, 2002
Environmental Enhancements and Mitigation Program	Chiachi Chen, Caltrans (510) 622-5912	November 2002



FUNDING OPPORTUNITY:

Regional Transportation Fund for Clean Air Program

Applications Due: June 28, 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Regional Transportation Fund for Clean Air Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Benicia, Fairfield, Suisun City, and Vallejo, the County of Solano, and school districts and universities in the Bay Area region.

Program Description: This is a regional air quality program to provide grants to local and regional agencies for clean air projects.

Funding Available: Last year approximately \$10 million was available to the Bay Area. Specific funding amount available for FY 2002-03 will be provided in as more information becomes available.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and "Smart Growth" projects.

Further Details: Guidelines for FY 2002-03 Regional TFCA program are currently being revised. More information will be provided as they become available.

Program Contact Person: Andrea Gordon, BAAQMD, (415) 749-4940

STA Contact Person: Robert Guerrero, STA Associate Planner (707) 424-6014.
rguerrero@STA-SNCL.com



FUNDING OPPORTUNITY:

**Environmental Justice (EJ) Program
Demonstration Grants
Context-Sensitive Planning for Communities**

Applications Due: June 28, 2002

Applications and Program material are available at www.dot.ca.gov/hq/tpp/grants.htm

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Environmental Justice (EJ) Program Demonstration Grant is intended to assist jurisdictions that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions on this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Local and state units of government, universities, private and non-profit organizations, and private sector organizations as co-applicants.

Program Description: This demonstration program is for projects that have a clear focus on transportation and community development issues that address the interests of low-income, minority, Native American, or any other under-represented groups.

Funding Available: Up to \$300,000 per grant, with required local match of 10%.

Eligible Projects: Eligible projects include safety improvement projects, feasibility studies, and private sector partnerships projects that enhance mobility and economic vitality to name a few. Projects must qualify with the program as described above.

Further Details: This program has a broad range of project eligibility and is currently being finalized please contact the STA for further details. Applications will be available in May 2002.

Program Contact Person: Norman Dong, Caltrans, 916.651.6889.

STA Contact Person: Robert Guerrero, STA Associate Planner, 707.424.6075
rguerrero@STA-SNCI.com.



FUNDING OPPORTUNITY:

Low Income Flexible Transportation (LIFT) Program

Applications Due: June 28, 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Low Income Flexible Transportation (LIFT) Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, including transit agencies, county social services agencies and cities and counties.

Program Description: The goal of the LIFT program is to provide funding for transportation projects that assist low-income residents of the San Francisco Bay Area in accessing employment and other important destinations.

Funding Available: A total of \$6,000,000 is currently available through the LIFT Program. Project applicants may apply for up to \$600,000.

Eligible Projects: New and expanded transit services, childcare transportation, rideshare activities, and regional transportation projects such as guaranteed ride home program.

Further Details: A LIFT information workshop is scheduled from 10 to 11 a.m. on Friday, March 29, 2002 in the Claremont Conference Room at MTC's offices in downtown Oakland (1999 Harrison St, 17th floor)

Program Contact Person: Evelyn Baker, LIFT Project Manager, (510) 817-3272

STA Contact Person: Elizabeth Richards, STA-SNCI Program Director, (707) 427-5109.



FUNDING OPPORTUNITY:

Sustainable Communities Grant & Loan (SCGL) Program

Applications Due: July 1, 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Sustainable Communities Grant and Loan Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: California Cities and Counties.

Program Description: The goal of the SCGL Program is to: 1) assist with development and implementation of policies, programs and projects that reduce pollution hazards and the degradation of the environment within existing neighborhoods and communities; 2) assist with revitalization of one or more Economically Distressed California neighborhoods; 3) promote infill development.

Funding Available: A total of \$2.5 million is available statewide. Project applicants may apply for up to \$500,000 per project (Up to \$350,000 for a grant and \$150,000 for a loan).

Eligible Projects: Project criteria are similar to the TLC program. Projects will qualify if it promotes land uses that support alternative transportation options; ensure a proper mix of business and housing in communities and neighborhoods; ensure more efficient, well-planned, higher density use of land; and protect environmental resources.

Further Details: Applications are available at <http://www.treasurer.ca.gov/cpcf/cpcf.htm> Application information workshops will be held from June 3rd through June 7th. Please contact Sherri Wahl for more information.

Program Contact Person: Sherri Wahl, SCGL Program Coordinator, (916) 654-5610

STA Contact Person: Robert Guerrero, Associate Planner, (707) 424-6075.



FUNDING OPPORTUNITY:

Recreational Trails Program

Applications Due: October 1, 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Recreational Trails Program is intended to assist jurisdictions that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities, Counties, districts, state agencies, and nonprofit organizations with management responsibilities over public lands are eligible to apply.

Program Description: The program is intended to assist cities and counties fund bicycle projects.

Funding Available: Approximately \$3.2 million will be available Statewide, about \$2.2 million is available for non-motorized trails projects and \$1.0 million is available for motorized trails projects. This program requires a 20% local match.

Project Details: The Recreational Trails Program (RTP) provides funds for recreational trails and trails-related project.

Further Details: Applications can be obtained from the California State Parks and Recreation Department website at www.parks.ca.gov by clicking Grants & 2000 Bond Act.

Program Contact Person: Charlie Harris, Department of Parks and Recreation, (916) 653-7423.



FUNDING OPPORTUNITY:

Habitat Conservation Fund Grant Program

Applications Due: October 1, 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Habitat Conservation Fund Grant Program is intended to assist jurisdictions that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities, counties, and district

Program Description: The California Wildlife Protection Act of 1990 established the Habitat Conservation Fund Grant Program. Under this program, \$2 million is available annually for competitive grants to public agencies.

Funding Available: \$2 million is available.

Eligible Projects: Eligible projects include habitat acquisitions, wildlife corridors and urban trails, and enhancement and restoration of wetlands riparian habitats.

Further Details: Applications can be obtained from the California State Parks and Recreation Department website at www.parks.ca.gov by clicking Grants & 2000 Bond Act.

Program Contact Person: Charlie Harris, Department of Parks and Recreation, (916) 653-7423.

STA Contact Person: Robert Guerrero, STA Associate Planner, 707.424.6075 rguerrero@STA-SNCI.com.



FUNDING OPPORTUNITY:

Environmental Enhancements and Mitigation Program

Applications Due: November 2002

Applications and Program material will be available in Fall 2002

TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the 2002-03 Environmental Enhancement and Mitigation Program (EEM) is intended to assist jurisdictions that are eligible for the program. Please obtain the actual program's application material for complete information. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Local and state units of government.

Program Description: Grants to offset vehicular emissions for highway landscaping, resource lands, and roadside recreation.

Funding Available: \$10.0 million available statewide. A local match is not required in this program. However, projects are evaluated and given credit for other sources of cash contributions, which are included in project cost estimates and budgets.

Eligible Projects: Landscaping, acquisition, restoration or other mitigation of resource lands, and projects that provide for the acquisition and/or development of roadside recreation including parks, roadside rests, overlooks and trails.

Further Details: Grants are generally limited to \$250,000. Applications can be obtained by calling the Air Resources Board. Final decision on project approvals is expected at the July CTC meeting.

Program Contact Person: Chiachi Chen, EEM Program Coordinator, (510) 622-5912.

STA Contact Person: Robert Guerrero, STA Associate Planner, 707.424.6075
rguerrero@STA-SNCI.com

*Agenda Item X.E
June 12, 2002*



DATE: June 5, 2002
TO: STA Board
FROM: Kim Cassidy, Office Administrator/Clerk of the Board
RE: Updated STA Meeting Schedule for 2002

Background:

Attached is the revised STA schedule for meetings that may be of interest to the STA Board. This schedule is an overview of the 2002 calendar year.

Fiscal Impact:

None.

Recommendation:

Informational

Attachment

STA MEETING SCHEDULE (For The Calendar Year 2002)

DATE	TIME	DESCRIPTION	LOCATION	CONFIRMED
June 12	6:00 / 7:00 p.m.	STA Board Meeting/ STIA Board Meeting	Suisun City Hall	X
June 20	8:30 a.m.	CCTA/STA Joint Committee	Benicia Library	X
June 21	1:30 p.m.	Paratransit Coordinaiton Council	STA Conference Room	X
June 26	10:00 a.m.	SolanoLinks Transit Consortium	STA Conference Room	X
June 26	1:30 p.m.	STA Technical Advisory Committee	STA Conference Room	X
June 27	6:30 p.m.	Trails Advisory Committee (TRAC)	STA Conference Room	X
July 1	12:00 p.m.	4 th Community Advisory Committee	Travis Credit Union	X
July 3	11:30 a.m.	Executive Board Meeting	STA Conference Room	X
July 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
July 17	TBD	VV Seg. 6/7 public Input Mtg.	TBD	
July 19	1:30 p.m.	Paratransit Coordination Council (PCC)	STA Conference Room	X
July 25	TBD	FF Seg. 6/7 Public Input Mtg.	TBD	