



Solano Transportation Authority

One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
424-6075 • Fax 424-6074

*Members:*

Benicia  
Dixon  
Fairfield  
Rio Vista  
Solano County  
Suisun City  
Vacaville  
Vallejo

**MEETING NOTICE**

**January 8, 2003**

**STA Board Meeting  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA**

**6:00 P.M. Regular Meeting**

**MISSION STATEMENT - SOLANO TRANSPORTATION  
AUTHORITY**

**To improve the quality of life in Solano County by delivering  
transportation system projects to ensure mobility, travel safety, and  
economic vitality.**

*Time set forth on agenda is an estimate. Items may be heard before or after the  
times designated.*

**STA Board Members:**

John Silva, Chair  
*County of Solano*

Jim Spering, Vice Chair  
*City of Suisun City*

Pierre Bidou  
*City of Benicia*

Mary Ann Courville  
*City of Dixon*

Karin MacMillan  
*City of Fairfield*

Marci Coglianesi  
*City of Rio Vista*

Len Augustine  
*City of Vacaville*

Dan Donahue  
*City of Vallejo*

**STA Alternates:**

Barbara Kondylis

Michael Segala

Dan Smith

Gil Vega

Harry Price

Ed Woodruff

Rischa Slade

Pete Rey

<u>ITEM</u>	<u>BOARD/STAFF PERSON</u>
I. CALL TO ORDER – CONFIRM QUORUM	Chair Silva
II. APPROVAL OF AGENDA (6:00 – 6:05 p.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (6:05- 6:10 p.m.)	
IV. EXECUTIVE DIRECTOR’S REPORT (6:10-6:15 p.m.) – Pg 1	Daryl K. Halls
V. COMMENTS/UPDATE FROM STAFF, CALTRANS AND MTC (6:15- 6:30 p.m.)	
A. MTC Report	Rod McMillan, MTC
1. Status of Current Bridge Toll Programs	
2. Proposed \$3 Bridge Toll	
B. Caltrans Report	Yader Bermudez
VI. PRESENTATION OF STA HIGHLIGHTS FOR 2002 (6:30-6:35 p.m.)	Chair Silva
VII. INTRODUCTION AND SWEARING-IN OF NEW STA BOARD MEMBERS (6:35-6:40 p.m.)	Kim Cassidy
VIII. CONSENT CALENDAR	
<i>Recommendation: Approve the following consent items in one motion</i>	
<i>(Note: Items under consent calendar may be removed for separate discussion)</i>	
(6:40-6:45 p.m.) – Pg 9	
A. Approve STA Board Minutes of December 11, 2002 – Pg 11	Kim Cassidy
B. STA Cost Reimbursement Policy	Kim Cassidy
<i>Recommendation: Adopt fee schedule for reimbursement</i>	
<i>of project plans, project reports, brochures, booklets,</i>	
<i>packets and electronic media as specified in</i>	
<i>Attachment A– Pg 17</i>	
C. FY 2002/03 First Quarter Budget Report	Nancy Whelan
<i>Recommendation: Receive and file the 1<sup>st</sup> Quarter Budget</i>	
<i>Report for FY 2002/03– Pg 19</i>	
D. Re-appointment of Michael Segala as the Suisun City Representative to the Bicycle Advisory Committee	Robert Guerrero
<i>Recommendation: Re-appoint Michael Segala as the City of</i>	
<i>Suisun City’s BAC representative for another three-year term</i>	
<i>(2003-2006)– Pg 21</i>	

- E. TDA Article 3 (Bicycle and Pedestrian Projects) -** Robert Guerrero  
**Issuance of Call for Projects**  
*Recommendation: Authorize staff to initiate a Call for Projects for TDA Article 3 eligible projects to be added to the 5-Year Solano Bicycle/Pedestrian Plan – Pg 25*

**IX. ACTION ITEMS - FINANCIAL**

- A. STA's 2001/02 Annual Audit and Financial Reports** Daryl Halls/  
*Recommendation: Accept the Annual Audit of STA's FY 2001/02 Budget* Gary Caporicci,  
(6:45-6:50 p.m.) – Pg 29 Caporicci, Cropper & Larson
- B. Public Hearing for Service and Fare Change for Transit Route 30** Elizabeth Richards  
*Recommendation: Approve the following for Route 30: 1) Alternative 5B with 4 peak period roundtrips and one midday roundtrip between Fairfield and downtown Sacramento via Vacaville, Dixon, and Davis on selected trips contingent upon the approval of a revised shared funding agreement by the STA Board in February 2003 and 2) Authorize the increase of Route 30 fare, as shown on Attachment B effective with the implementation of new service.*  
(6:50-7:00 p.m.) – Pg 33
- C. Approve Program and Budget for STA/YSAQMD Transportation Land Use Conference** Dan Christians  
*Recommendation: Approve the following: 1. Preliminary program for the conference, 2.) A \$5,000 expenditure from the STA for the STA/YSAQMD Transportation Land Use Conference; and 3. Request Alternatives Modes Subcommittee develop a draft TLC program and Transportation/Land Use "Toolkit" for consideration by the STA Board*  
(7:00-7:10 p.m.) – Pg 53

**X. ACTION ITEMS – NON FINANCIAL**

- A. Adoption of STA's 2003 Legislative Platform and Priorities** Janice Sells  
*Recommendation: Approve STA's 2003 Legislative Platform and Priorities (7:00-7:15 p.m.) – Pg 59*
- B. Funding Requests for Priority Projects for Proposed \$3 Bridge Toll** Daryl Halls  
*Recommendation: Adopt budget recommendations for four of the STA's priority projects for proposed \$3 Bridge Toll funds as specified in Attachment C (7:15-7:20 p.m.)*  
– Pg 67

**C. Proposed Revisions to MTC's Regional Housing Incentive Program (HIP)** Dan Christians  
*Recommendation: Authorize the Executive Director to submit the attached letter to MTC requesting revisions to the Housing Incentive Program (HIP) (7:20-7:25 p.m.) – Pg 97*

**D. Appointments to STA/YSAQMD Clean Air Program Pre-Screening Committee** Robert Guerrero  
*Recommendation: Appoint two STA Board members or alternates to participate in the 2003-04 STA/YSAQMD Clean Air Program Pre-Screening Committee (7:25-7:30 p.m.) – Pg 107*

**XI. SELECTION OF 2003 STA CHAIR AND VICE CHAIR** Chair Silva  
*Recommendation: 1.) Select STA Chair and Vice-Chair for 2003 and 2.) Request new Chair designate Executive Committee for 2003 (7:30-7:35 p.m.) - Pg 109*

**XII. INFORMATION ITEMS (No Discussion Necessary)**

**A. SNCI Program Incentives Update** Sandy Catalano  
*Informational - Pg 113*

**B. TIP Conformity Status** Mike Duncan  
*Informational – Pg 115*

**C. SNCI Outreach Project Summaries** Elizabeth Richards  
**1. SNCI Events**  
**2. Informational Displays**  
**3. Benicia Rocket Employer Outreach**  
*Informational – Pg 117*

**D. Highway Projects Update** Jennifer Tongson  
*Informational – Pg 125*

**E. Funding Opportunities Summary** Robert Guerrero  
*Informational – Pg 129*

**XIII. BOARD MEMBERS COMMENTS**

**XIV. ADJOURNMENT**

Next meeting: February 5, 2003, Suisun City Hall.  
**Please note this revised meeting date.**



MEMORANDUM

DATE: January 2, 2003  
TO: STA Board  
FROM: Daryl K. Halls  
RE: Executive Director's Report – January 2003

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (\*) notes items included in this month's Board agenda.

**Bridge Program Presentation and Funding Requests for \$3 Bridge Toll (\*)**

Rod McMillan, MTC, has accepted our invitation to provide the STA Board with a presentation on the current \$2 Bridge Toll Program and the proposed \$3<sup>rd</sup> Dollar Bridge Toll Expenditure Plan. Rod serves as the lead staff for the Bay Area Toll Agency (BATA). Last month, the consultant to the Senate Select Committee distributed a list of his recommended projects. This list included the Express Bus on the I-80/680 corridors (capital and operating), Commuter Rail between Solano and Contra Costa (capital and operating), and the Vallejo Ferry and Intermodal Station (capital and operating). No highway improvements, such as the I-80/680/SR 12 Interchange, were included. At the request of Board Members Silva, Sperring and Donahue, staff has prepared a draft list of recommended budget totals for capital and operating for four of the STA's priority projects. Policy direction from the STA Board is being requested to guide the advocacy activities of STA staff and our state advocates (Shaw/Yoder) in future meetings with members of our state legislative delegation, MTC, Caltrans and neighboring CMAs.

**Governor's State of the State/Transportation Pursues 55% Threshold(\*)**

Since the STA Board meeting of December 12, the California State budget deficit has ballooned to \$34.8 billion and Governor Gray Davis called the State Legislature into an emergency session to begin the arduous task of trying to reduce the budget deficit. The immediate target for reduction has increased from \$5 billion to \$10 billion. Staff and Shaw/Yoder continue to monitor these deliberations. The California Transportation Commission has scheduled a special hearing on January 17, 2003, to discuss the potential impacts on transportation. Concurrently, leaders in the State Legislature (Senators John Burton and Assembly Member John Dutra) have indicated their interest in carrying legislation lowering the voting threshold from the current 66.7% voter approval threshold to 55%. New Assembly Member Lois Wolk has expressed her willingness to sign on as a co-sponsor of this legislation. Support for this legislation is included with the STA's 2003 Legislative Platform and Priorities.

Executive Director's Memo  
January 2, 2003  
Page 2

**Transportation/Land Use Connection – Making It Work (\*)**

Dan Chrisitans has prepared a staff report on the upcoming Transportation/Land Use Workshop the STA is co-sponsoring with the Yolo Solano Air Quality Management District (YSAQMD). The event is scheduled for Friday, April 11, 2003, and will be held at the Travis Federal Credit Union in Vacaville. Staff is proposing to work with the Alternative Modes Subcommittee to begin developing STA's TLC program and a "Toolkit" to be distributed at the Workshop. This will provide a wonderful opportunity to highlight a number of the TLC candidate projects being developed by our member agencies and to begin discussing land use strategies to foster better transportation-land use connections. Several members of the STA Board have been contacted to participate in this event.

**FY 2001/02 Annual Audit Completed (\*)**

The STA's auditing firm of Caporicci, Cropper & Larson has completed the annual audit of the STA FY 2001/02 budget. Gary Caporicci is scheduled to attend, provide a brief summary and answer any questions that you may have. I want to acknowledge Kim Cassidy, Administrative Services Director and Heather Solaro, City of Vacaville for their efforts to help complete this year's audit.

**Route 30 to Start Transit Service to Sacramento (\*)**

Elizabeth Richards and Tony Bruzonne, transit consultant, have completed the analysis of Transit Route 30 and prepared six different alternatives to provide more efficient and effective transit service between Fairfield, Vacaville, Dixon and UC Davis, and to begin offering service to Sacramento. The staff recommendation was developed in consultation with transit staff from Dixon, Fairfield and Vacaville, and with current and prospective transit riders. The consultant report includes a recommended alternative and a modified fare structure that will increase fare box recovery and improve the service.

**STA to Release SNCI Program Incentives (\*)**

Sandy Catalano, SNCI's Program Manager/Analyst, has been working with Moore, Icafino, Goltsman, Inc. (MIG) to complete the first wave of SNCI Program incentives. These incentives are being funded by Transportation Funds for Clean Air (TFCA) provided by the Bay Area Air Quality Management District (BAAQMD). The SNCI Program staff has also provided a summary of their participation at community events, display racks, and support for the Benicia Transit's "Rocket" service to the Benicia Industrial Park.

***Attachments:***

*Attached for your information are any key correspondence, the STA's list of acronyms and an update of the STA meeting calendar. Transportation related newspaper articles will be included with your Board folders at the meeting.*

January 2, 2003

To: Board Members, Solano Transportation Authority (STA)  
Daryl Halls, Executive Director

Fm: Shaw / Yoder, Inc.

Re: Status Report

General Outlook

The state is in the midst of a crippling fiscal crisis. Recent figures released by the Administration indicate the state budget deficit to be \$34.8 billion. This total represents the operating deficit for the current year (2002-03) and the projected shortfall for the budget year (2003-04). This represents a significant turnaround in state revenues from only a couple of years ago when the state was flush with additional revenue.

On January 10, 2003, the Governor will formally present his plan to address the budget crisis. Shaw / Yoder, Inc., will summarize the key provisions of the proposal, as they relate to STA, at that time. However, on December 6, 2002, the Governor proposed significant cuts to transportation, both short and long-term, in an attempt to preserve the General Fund. His proposal is as follows:

Transportation Budget Cuts Proposal – Proposed by the Administration

- Current Year (2002-03) unexpended funds in the Traffic Congestion Relief Fund (TCRF) would be returned to the General Fund. **Amount = \$100 million.**
- Current Year apportionments to cities and counties for local streets and roads maintenance for the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarters will be eliminated. **Amount = \$90 million.**
- The General Fund transfer to the Transportation Investment Fund (TIF) scheduled for the Budget Year (2003-04) would be suspended. The TIF otherwise would have been scheduled to disburse:
  - \$678 million to about 150 transit and highway capital projects identified in the Traffic Congestion Relief Program legislation of 2000
  - \$147 million to the State Transportation Improvement Program
  - \$147 million to cities and counties for streets & roads
  - \$74 million to the Public Transportation Account (50% for State Transit Assistance, 50% for intercity rail and STIP transit projects)
  - **Total Amount = \$1.046 billion**
- The General Fund loan to the TCRF scheduled for the Budget Year would be forgiven. (Consideration of forgiving the remaining \$1.030 billion loan from the TCRF to the General Fund will be included in the Governor's proposed 2003-04 Budget, which will be unveiled on January 10, 2003.) **Amount = \$500 million.**
- Miscellaneous other savings not affecting current or planned projects or funding programs are also planned. **Amount = \$25.3 million.**

**The total effect of the Governor's proposed transportation funding cuts and savings is approximately \$1.8 billion.**

The total effects of the proposal, if enacted, could be devastating. For instance, any existing contracts entered into by STA that are contingent upon the revenue slated for reversion could be in jeopardy, thereby exposing STA to potential litigation.

It should be noted that all the proposed actions **require two-thirds legislative approval**. At this time, it appears unlikely the Legislature will adopt some of the proposed solutions, most specifically the mid-year reversions. However, all signs indicate at this time the continued suspension of Proposition 42 for the 2003-04 budget year.

### STIP

In addition to the overall state budget problems, figures recently released by Caltrans and the California Transportation Commission indicate the State Transportation Improvement Program faces a \$4 billion shortfall for the 5-year STIP. Regions are being asked to re-prioritize project funding from this Program. The CTC will be hosting a meeting this month to discuss, analyze and react to this shortfall. Shaw / Yoder, Inc. will be present at this meeting and report the results to STA.

### Opportunity?

While the state is mired in extensive deliberations to balance the budget and create a more stable revenue stream for state operations, myriad discussions are transpiring to allow local transportation agencies the opportunity to fund projects. This includes the following proposals:

- **Lower Voting Threshold** – Numerous bills will be introduced by key members of the Legislature (John Burton, Senate President Pro Tempore and John Dutra, Chair, Assembly Transportation Committee, among others) to allow local sales taxes for transportation to be approved by less than two-thirds of the electorate. This could be either a simple majority vote or 55%.
- **Bonds** – Discussions are occurring to potentially issue state-backed bonds in order to continue the timely delivery of transportation projects.
- **Increased State Sales Tax** – All indicators point towards the state increasing its sales tax rate. Some policymakers have suggested directing a portion of those new funds to transportation.
- **Increased Excise Tax** – A proposal to increase the state excise tax on gasoline has been submitted to Legislative Counsel for drafting for possible introduction this year. An increase in this tax would generate additional revenue for projects funded out of the State Transportation Improvement Program.

### Conclusion

Every major transportation funding source is in jeopardy at this time. Shaw / Yoder, Inc. will report any relevant changes and proposals as they happen.

COUNCIL MEMBERS  
DAVID A. FLEMING, Mayor  
LEN AUGUSTINE, Vice Mayor  
PAULINE CLANCY  
RISCHA SLADE  
ROB WOOD



DEC 20 2002

## CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

OFFICE OF  
The City Clerk

December 19, 2002

Daryl Halls  
Executive Director  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

Dear Mr. Halls:

At its meeting of December 10, 2002, the City Council unanimously approved the appointment of Mayor Len Augustine as Vacaville's representative on the Solano Transportation Authority. Council member Rischa Slade will serve at the City's alternate representative. Any correspondence can be mailed to them at 650 Merchant Street, Vacaville CA 95688.

I will be sending Mayor Augustine's Form 700 (assuming office statement) within the next week. If you have any questions, please call me at 707-449-5110 or you may contact me by e-mail ([kdussault@cityofvacaville.com](mailto:kdussault@cityofvacaville.com)).

Yours truly,

Kathy Dussault  
City Clerk

Cc: Mayor Augustine  
Councilwoman Slade

DEPARTMENTS: Area Code (707)

Administrative Services 449-5101	City Attorney 449-5105	City Manager 449-5100	Community Development 449-5140	Community Services 449-5654	Fire 449-5452	Housing & Redevelopment 449-5660	Police 449-5200	Public Works 449-5170
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**STA BOARD MEETING SCHEDULE  
(For The Calendar Year 2003)**

<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CONFIRM</b>
Jan. 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
Feb. 5	6:00 p.m.	STA Board Meeting <b>*Meeting Date Change</b>	Suisun City Hall	X
March 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
April 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
May 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
June 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
July 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
Sept. 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
Oct. 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	X
Nov. 12	5:00 p.m.	STA Board Meeting	Suisun City Hall	X
Nov. 12	6:00 p.m.	STA 6 <sup>th</sup> Annual Awards	Suisun City Community Ctr.	X
Dec. 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	X

**Solano Transportation Authority**  
**Acronyms List**  
*Updated 12/30/02*

ABAG	Association of Bay Area Governments	ISTEA	Intermodal Surface Transportation Efficiency Act
ADA	Americans with Disabilities Act		
APDE	Advanced Project Development/Element (STIP)	ITIP	Interregional Transportation Improvement Program
AQMP	Air Quality Management Plan	ITS	Intelligent Transportation System
BAAQMD	Bay Area Air Quality Management District	JARC	Jobs Access Reverse Commute
BAC	Bicycle Advisory Committee	JPA	Joint Powers Agreement
BCDC	Bay Conservation and Development Commission	LTA	Local Transportation Authority
		LEV	Low Emission Vehicle
CALTRANS	California Department of Transportation	LIFT	Low Income Flexible Transportation
		LOS	Level of Service
CEQA	California Environmental Quality Act	LTF	Local Transportation Funds
CARB	California Air Resource Board		
CCTA	Contra Costa Transportation Authority	MIS	Major Investment Study
CHP	California Highway Patrol	MOU	Memorandum of Understanding
CIP	Capital Improvement Program	MPO	Metropolitan Planning Organization
CMA	Congestion Management Agency	MTC	Metropolitan Transportation Commission
CMAQ	Congestion Mitigation and Air Quality		
CMP	Congestion Management Program	MTS	Metropolitan Transportation System
CNG	Compressed Natural Gas	NEPA	National Environmental Policy Act
CTA	County Transportation Authority	NCTPA	Napa County Transportation Planning Agency
CTC	California Transportation Commission		
CTEP	County Transportation Expenditure Plan	NHS	National Highway System
CTP	Comprehensive Transportation Plan	OTS	Office of Traffic Safety
DBE	Disadvantage Business Enterprise	PCC	Paratransit Coordinating Council
DOT	Federal Department of Transportation	PCRCP	Planning and Congestion Relief Program
EIR	Environmental Impact Report	PDS	Project Development Support
EIS	Environmental Impact Statement	PDT	Project Delivery Team
EPA	Federal Environmental Protection Agency	PMP	Pavement Management Program
		PMS	Pavement Management System
		PNR	Park and Ride
FHWA	Federal Highway Administration	POP	Program of Projects
FTA	Federal Transit Administration	PSR	Project Study Report
GARVEE	Grant Anticipation Revenue Vehicles	RABA	Revenue Alignment Budget Authority
GIS	Geographic Information System	REPEG	Regional Environmental Public Education Group
HIP	Housing Incentive Program	RFP	Request for Proposal
HOV	High Occupancy Vehicle	RFQ	Request for Qualification
		RTEP	Regional Transit Expansion Policy

RTIP	Regional Transportation Improvement Program	TRAC	Trails Advisory Committee
RTMC	Regional Transit Marketing Committee	TSM	Transportation Systems Management
RTP	Regional Transportation Plan	UZA	Urbanized Area
RTPA	Regional Transportation Planning Agency	VTA	Valley Transportation Authority (Santa Clara)
SACOG	Sacramento Area Council of Governments	W2Wk	Welfare to Work
SCTA	Sonoma County Transportation Authority	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SHOPP	State Highway Operational Protection Program	YSAQMD	Yolo/Solano Air Quality Management District
SNCI	Solano Napa Commuter Information	ZEV	Zero Emission Vehicle
SOV	Single Occupant Vehicle		
SMAQMD	Sacramento Metropolitan Air Quality Management District		
SP&R	State Planning and Research		
SRITP	Short Range Intercity Transit Plan		
SRTTP	Short Range Transit Plan		
STA	Solano Transportation Authority		
STAF	State Transit Assistance Fund		
STIA	Solano Transportation Improvement Authority		
STIP	State Transportation Improvement Program		
STP	Surface Transportation Program		
TAC	Technical Advisory Committee		
TAZ	Transportation Analysis Zone		
TCI	Transit Capital Improvement		
TCM	Transportation Control Measure		
TCRP	Transportation Congestion Relief Program		
TDA	Transportation Development Act		
TEA	Transportation Enhancement Activity		
TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century		
TDM	Transportation Demand Management		
TFCA	Transportation for Clean Air Funds		
TIP	Transportation Improvement Program		
TLC	Transportation for Livable Communities		
TMTAC	Transportation Management Technical Advisory Committee		
TOS	Traffic Operation System		



DATE: December 27, 2002  
TO: STA Board  
FROM: Kim Cassidy, Administrative Services Director/Clerk of the Board  
RE: CONSENT CALENDAR (Any consent calendar item can be pulled for discussion)

**Recommendation:**

The STA Board approve the following attached consent items:

- A. STA Board Minutes of December 11, 2002
- B. STA Cost Reimbursement Policy
- C. FY 2002/03 First Quarter Budget Report
- D. Re-appointment of Michael Segala as the Suisun City Representative to the Bicycle Advisory Committee
- E. TDA Article 3 (Bicycle and Pedestrian Projects) - Issuance of Call for Projects for 5 Year Bicycle/Pedestrian Plan



**SOLANO TRANSPORTATION AUTHORITY**  
**Minutes of Meeting of**  
**December 11, 2002**

**I. CALL TO ORDER - CONFIRM QUORUM**

Chair Silva called the regular meeting to order at 6:50 p.m. A quorum was confirmed.

**MEMBERS**

**PRESENT:**

John Silva (Chair)	County of Solano
Jim Spering (Vice Chair)	City of Suisun City
Pierre Bidou	City of Benicia
Mary Ann Courville	City of Dixon
Karin MacMillan	City of Fairfield
Marci Coglianese	City of Rio Vista
Rischa Slade	City of Vacaville
Dan Donahue	City of Vallejo

**MEMBERS**

**ABSENT:**

NONE

**STAFF**

**PRESENT:**

Daryl K. Halls	STA-Executive Director
Chuck Lamoree	STA Legal Counsel
Dan Christians	STA-Assist. Exec. Director/Director for Planning
Mike Duncan	STA-Director for Projects
Elizabeth Richards	STA/SNCI Program Director
Kim Cassidy	STA-Admin. Services Director/Clerk of the Board
Janice Sells	STA-Program Manager/Analyst
Robert Guerrero	STA Planning Assistant
Jennifer Tongson	STA Projects Assistant

**ALSO**

**PRESENT:**

Morrie Barr	City of Fairfield
Julie Pappa	City of Suisun City
Gian Aggarwal	City of Vacaville
Mark Akaba	City of Vallejo
Bernice Kaylin	League of Women Voters-Solano County
James Williams	PCC/Vacaville Citizen

### III. APPROVAL OF AGENDA

On a motion by Member Coglianese, and a second by Vice Chair Spring, The STA Board unanimously approved the agenda.

### IV. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

### V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following items:

- STA Budget Workshop/Revision
- STA's Priorities for Proposed \$3 Bridge Toll
- Amicus Brief to Support MTC in Air Quality Lawsuit
- State Budget Picture Worsens/Transportation Pursues 55% Threshold
- Federal Reauthorization Around the Corner
- STA/YSAQMD Conference on Transportation/Land Use/Air Quality
- STA Funds 27 of 34 Work Program Priorities
- Staff Adjustments/Reclassifications Proposed

### VI. COMMENTS/UPDATE FROM STAFF, CALTRANS, AND MTC

#### A. Caltrans Report, Caltrans District IV

None presented.

#### B. MTC Report:

Vice Chair Spring reported on the unveiling of the 511 Transit Info number.

#### C. STA Report:

Mike Duncan reported on the status of Rights of Entry response letters for the I-80/680/SR12 Interchange and the Public Input Meeting held on December 12, 2002.

### VII. CONSENT CALENDAR

On a motion by Vice Chair Spring, and a second by Member Slade, the Consent Calendar items were approved in one motion. Member MacMillan abstained from the vote on Agenda Item VII.A (Approve STA Board Minutes of November 13, 2002).

#### A. Approve STA Board Minutes of November 13, 2002

Recommendation: Approve STA Board Minutes of November 13, 2002.

#### B. Approve Draft STA TAC Minutes for November 27, 2002

Recommendation: Approve STA Board Minutes of November 27, 2002.

#### C. Contract Amendment No. 3-Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the I-80/I-680/SR12 Interchange (including North Connector) Project

Recommendation: Authorize the Executive Director to amend the consultant contract with the Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the Environmental Phase of

the I-80/I-680/SR12 Interchange and North Connector projects for an amount not to exceed \$192,000 until March 31, 2004

- D. Approval of New PCC Members**  
Recommendation: Appoint Carol Freeman as a Member at Large representative of the Paratransit Coordinating Council
- E. Approval of PCC 2003 Work Plan**  
Recommendation: Approve the Paratransit Coordinating Council (PCC) Work Plan for 2003 calendar
- F. Letter of Support for MTC JARC Earmark for LIFT Program**  
Recommendation: Approve and authorize the STA Board Chair to sign the attached letter of support
- G. BAC Work Plan for 2003**  
Recommendation: Approve the Bicycle Advisory Committee (BAC) Work Plan for the 2003 Calendar Year
- H. Adjustment to Compensation Ranges for SNCI Program Director and Administrative Services Director/Clerk of the Board**  
Recommendation: Approve the following: 1. Adjustment to the compensation range for SNCI Program Director job classification, 2. Adjustment to the compensation range for the Office Administrator/Clerk of the Board job classification and authorize modification of the position to Administrative Services Director/Clerk of the Board
- I. Cost of Living Adjustment for STA Employees**  
Recommendation: Approve a 3% cost of living adjustment for STA staff as part of the STA's FY 2002/03 budget

## VIII. ACTION ITEMS: FINANCIAL

### A. Participation in *Amicus Curiae* Brief in Bayview Hunter's Point, et al. v. Metropolitan Transportation Commission

Charles Lamoree discussed progress of the Bayview Hunter's Point et al. v. MTC lawsuit now being heard in federal District Court and the possible impact on local transportation projects pending the court's ruling.

He noted STA is being asked to participate in the brief and for a \$1000 contribution for attorney's fees to prepare the brief.

Recommendation: Authorize STA's participation as amicus curiae in the above referenced brief and further authorize the contribution of \$1,000 by STA toward the legal costs for this matter

On a motion by Member Dan Donahue, and a second by Vice Chair Spring, the Board unanimously approved this recommendation.

### B. Approval of Revised Budget FY 02-03/03-04

Daryl Halls summarized the budget workshop, conducted prior to the December 11, 2002 Board meeting, on the FY 2002/03 and FY 2003/04 budget. He reviewed the staff recommendation for a modified STA budget, budget constraints and guidelines for the FY 2002/03 budget and remaining issues.

Recommendation: 1. Approve the revised STA budget format as specified in attachment B, 2. Approve the revisions to the STA's FY 2002/03 budget as specified in attachment C, 3. Approve the expenditure plan for FY 2002/03 STAF funds as specified in attachment D, 4. Approve the expenditure plan for FY 2002/03 Regional STAF Paratransit funds as specified in attachment E and 5. Approve the expenditure plan for FY 2002/03 STIP/STP swap funds as specified in attachment F.

On a motion by Member Bidou, and a second by Vice Chair Spring, the Board unanimously approved this recommendation.

**IX. ACTION ITEMS – NON-FINANCIAL**

**B. Draft Legislative Platform for 2003**

Janice Sells reviewed the draft legislative platform and 12 policy areas that cover the range of STA's transportation planning, programming, services and administrative responsibilities. She noted a 30 day review and comment period is recommended be prior to STA Board for adoption in January.

Recommendation: Authorize STA staff to distribute the Draft 2003 Legislative Priorities and Platform to member agencies and interested parties for a 30-day review and comment period.

On a motion by Member Slade, and a second by Member Bidou, the Board unanimously approved this recommendation.

**X. INFORMATION ITEMS: (No Discussion Necessary)**

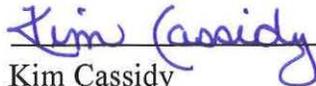
- A. TIP Conformity Status**
- B. Projects for Federal (STP/CMAQ) and State (STIP) Funding**
- C. Status of Bridge Toll Discussions and Project Priorities**
- D. Pedestrian Safety in California**
- E. Funding Opportunities Summary**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT**

The STA Board meeting was adjourned at 7:25 p.m. The next regular meeting is January 8, 2003 at 6:00 p.m. at Suisun City Hall.

Respectfully submitted,

  
\_\_\_\_\_  
Kim Cassidy  
Clerk of the Board

1-3-03  
\_\_\_\_\_  
Date:



DATE: December 30, 2002  
TO: STA Board  
FROM: Kim Cassidy, Administrative Services Director/Clerk of the Board  
RE: STA Cost Reimbursement Policy

**Discussion:**

Over the past year, the STA has taken on significant new responsibilities in production, delivery and monitoring of priority projects. For these services the STA often incurs significant printing, collating, and binding costs for plans, project reports, brochures, booklets, packets and electronic media.

In the first six months of FY 2002, the STA expended \$2500 from the General Operations Budget for these types of documents. The various funding sources used to fund these plans and project reports do not cover the full costs to produce multiple copies, drafts or electronic media. Staff has surveyed the City of Vacaville, Contra Costa Transportation Authority and Napa County Transportation Authority and find this proposed policy to be consistent with these agencies. Staff has reviewed the overall STA budget as it pertains to cost effective project delivery, planning and programming and recommend the following fee schedule to defray production costs. (See Attachment A).

**Recommendation:**

Adopt fee schedule for reimbursement of project plans, project reports, brochures, booklets, packets and electronic media as specified in Attachment A.

**STA Cost Reimbursement Fee Schedule**

Black and White Copies		Provided by STA at \$.10/page.
Bound Materials		Production cost as invoiced by vendor.
Color Copies		Production cost as invoiced by vendor.
Color Prints		Provided by STA at \$.15/page or production cost as invoiced by vendor.
Electronic Media		Provided by STA at \$3.00 per cd.
Postage		Provided by STA (first class) at \$.37 per piece.



DATE: December 30, 2002  
TO: STA Board  
FROM: Nancy Whelan, Nancy Whelan Consulting  
RE: FY 2002/03 First Quarter Budget Report

**Background:**

On June 12, 2002, the STA Board adopted its fiscal years 2002/03 and 2003/04 budget. On December 11, 2002, following a budget workshop, the STA Board approved a revision to the STA budget that included the allocation into the FY 02-03 budget of approximately \$108,000 of carryover discretionary funds and over \$2 million in Special Funds from FY 2001/02.

**Discussion:**

Attached for Board review is the 1<sup>st</sup> Quarter budget report for FY 2002/03. This report reflects the revised budget format approved by the Board in December 2002. With 25% of the fiscal year complete, the STA has expended 5.6 % of its projected budget expenditures overall. STA operations (including the SNCI program) had expended 13.6%. The budget expenditure category under the SNCI program for part time, overtime and temps has exceeded its annual budgeted allocation for the fiscal year. The SNCI program has been employing a temporary administrative assistant for the past six months to fill in for the vacant Outreach Coordinator position (this position was reclassified to an administrative assistant in December 2002). This expenditure will be covered by salary savings from the SNCI program and reflected in a future quarterly report. Staff is planning to provide the 2<sup>nd</sup> Quarter report and is preparing a revision to the FY 2003/04 budget for Board consideration in March 2003.

**Recommendation:**

Receive and file the 1<sup>st</sup> Quarter Budget Report for FY 2002/03

Attachment

**STA QUARTERLY FINANCIAL REPORT**  
**First Quarter FY 2002-03 (25% of Year Complete)**

July 1, 2002 - September 30, 2002  
**EXPENDITURES**

	Approved Budget	YTD Expenditures	Remaining	% Used to Date
<b>OPERATIONS</b>				
STA Salaries and Benefits	788,330	162,711	625,619	20.6%
Part time, Overtime, Temps	20,000	519	19,481	2.6%
STA Services and Supplies	487,970	83,385	404,585	17.1%
Board Expenses	41,440	4,740	36,700	11.4%
SNCI Salaries and Benefits	298,211	66,684	231,527	22.4%
SNCI Part time, Overtime, Temps	4,000	5,782	-1,782	144.6%
SNCI Services and Supplies	124,882	21,973	102,909	17.6%
Contribution to Reserve Account	50,000		50,000	0.0%
<b>TOTAL, OPERATIONS</b>	<b>\$1,814,833</b>	<b>\$246,616</b>	<b>\$1,568,217</b>	<b>13.6%</b>
<b>STRATEGIC PLANNING</b>				
Planning Management/Admin.	10,000	0	10,000	0.0%
Comprehensive Transportation Plan	75,000	3,053	71,948	4.1%
Model Development/Maintenance	480,000	80,000	400,000	16.7%
Expenditure Plan	216,000	40,041	175,959	18.5%
Countywide Pedestrian/Trails Plan	110,081	12,458	97,623	11.3%
Countywide Bicycle Plan	5,000	47	4,953	0.9%
Traffic Safety Plan Update	10,000	0	10,000	0.0%
Union St/Main St Feasibility Study	20,000	0	20,000	0.0%
Napa/Solano Rail Study	125,000	0	125,000	0.0%
Dixon/Auburn Rail Study	60,000	0	60,000	0.0%
Contra Costa/Solano Rail Study	65,000	0	65,000	0.0%
<b>TOTAL, STRATEGIC PLANNING</b>	<b>\$1,176,081</b>	<b>\$135,599</b>	<b>\$1,040,482</b>	<b>11.5%</b>
<b>PROJECT DEVELOPMENT</b>				
Project Monitoring	49,100	0	49,100	0.0%
Project Management/Administration	10,000	0	10,000	0.0%
I-80 Corridor Study (Segments 6-7)	26,050	0	26,050	0.0%
I-80/680/780 Cor Study (Seg 2-7)	710,700	0	710,700	0.0%
I-80/680/780 Cor Transit Study	250,000	0	250,000	0.0%
Senior and Disabled Transit Study	100,000	0	100,000	0.0%
<b>TOTAL, PROJECT DEVELOPMENT</b>	<b>\$1,145,850</b>	<b>\$0</b>	<b>\$1,145,850</b>	<b>0.0%</b>
<b>CAPITAL PROJECTS</b>				
Jepson Parkway	260,332	0	260,332	0.0%
I-80/680/12 Interchange PAVED	1,327,000	0	1,327,000	0.0%
North Connector PAVED	655,000	0	655,000	0.0%
<b>TOTAL, CAPITAL PROJECTS</b>	<b>\$2,242,332</b>	<b>\$0</b>	<b>\$2,242,332</b>	<b>0.0%</b>
<b>STA PROGRAMS</b>				
Marketing Program	55,000	2,027	52,973	3.7%
SolanoLinks Marketing	35,000	2,925	32,075	8.4%
Events	32,000	0	32,000	0.0%
TFCA Air Quality Program				
- Fairfield CNG Bus Program	75,000	0	75,000	0.0%
- Benicia Bus Stop Program	75,000	0	75,000	0.0%
- Fairfield Electric Chargers	27,000	0	27,000	0.0%
- Fairfield Bus Traffic Signal	100,000	0	100,000	0.0%
- Solano College Electric Chargers	30,000	0	30,000	0.0%
- Unallocated	65,627	5,230	60,397	8.0%
Abandoned Vehicle Abatement Prog	395,060	138,838	256,222	35.1%
<b>TOTAL, STA PROGRAMS</b>	<b>\$889,687</b>	<b>149,020</b>	<b>740,667.42</b>	<b>16.7%</b>
<b>SNCI PROGRAMS</b>				
Specialized City Services	10,000	0.00	10,000.00	0.0%
New Resident Outreach	10,000	0.00	10,000.00	0.0%
General Marketing Program	40,000	2,202.37	37,797.63	5.5%
Incentives	60,000	0.00	60,000.00	0.0%
Employer/Vanpool Outreach Prog	20,000	2,469.30	17,530.70	12.3%
On-line Campaign	15,000	20.73	14,979.27	0.1%
Guaranteed Ride Home Program	40,260	0.00	40,260.00	0.0%
BikeLinks Maps	14,075	11.08	14,063.92	0.1%
Bike to Work Campaign	10,000	0.00	10,000.00	0.0%
<b>TOTAL, SNCI PROGRAMS</b>	<b>\$219,335</b>	<b>\$4,703</b>	<b>\$214,632</b>	<b>2.1%</b>
<b>TRANSIT PROGRAMS</b>				
Solano Paratransit Operations	481,147	0	481,147	0.0%
Transit Route 30 Operations	141,800	0	141,800	0.0%
Transit Route 30 Capital	429,119	0	429,119	0.0%
Solano Paratransit Capital	346,796	0	346,796	0.0%
<b>TOTAL, TRANSIT PROGRAMS</b>	<b>\$1,398,862</b>	<b>\$0</b>	<b>1,398,862.00</b>	<b>0.0%</b>
<b>LOCAL AGENCY PROJECTS</b>				
Suisun City Amtrak Lot Improvements	591,000	0	591,000	0.0%
Capitol Corridor Prelim Station Design	113,354	12,965	100,389	11.4%
Vallejo Transit Capital	82,932	0	82,932	0.0%
Local Transit Studies (FF, RV, Vallejo)	161,381	0	161,381	0.0%
<b>TOTAL, LOCAL AGENCY PROJECTS</b>	<b>\$948,677</b>	<b>\$12,965</b>	<b>935,712.27</b>	<b>1.4%</b>
<b>GRAND TOTAL</b>	<b>\$9,835,657</b>	<b>\$548,903</b>	<b>\$3,969,180</b>	<b>5.6%</b>



DATE: December 27, 2002  
TO: STA Board  
FROM: Robert Guerrero, Associate Planner  
RE: Re-appointment of Michael Segala as the Suisun City  
Representative to the Bicycle Advisory Committee

**Background:**

The STA's Bicycle Advisory Committee (BAC) is a nine-member citizen's advisory committee to the STA Board on Countywide bicycle/pedestrian projects. The members are nominated by and represent each of the seven cities and the County of Solano (plus one member at large) and appointed by the STA Board, usually for a three-year term. The BAC meets bi-monthly on the first Thursday of every other month.

The BAC annually recommends priorities and claims for bicycle projects in the 5-Year Bicycle/Pedestrian Plan for the Transportation Development Act (TDA) Article 3 program. The BAC is also responsible for developing and updating the *Solano Countywide Bicycle Plan* and the Solano BikeLinks map.

**Discussion:**

The current BAC membership includes:

<u>Jurisdiction</u>	<u>Member</u>	<u>Term Expires</u>
City of Fairfield	Randy Carlson, Chair	12-05
City of Benicia	J.B. Davis, Vice-Chair	12-04
City of Dixon	Jim Fisk	12-03
Member-at-Large	Mick Weninger	12-03
City of Rio Vista	Vacant	-----
Solano County	Glen Grant	12-05
<i>City of Suisun City</i>	<i>Michael Segala</i>	<i>12-02</i>
City of Vacaville	Ray Posey	12-05
City of Vallejo	Robert Powell	12-03

The City of Suisun City's BAC representative is Michael Segala. His term was scheduled to expire in December 2002. Mr. Segala has expressed interest to continue to participate with the BAC for another three-year term (see attachment). Members of the BAC supported Mr. Segala's re-appointment at their December 5, 2002 meeting. Furthermore, members of the Suisun City

Council nominated Mr. Segala for appointment by the STA Board to continue representing the City of Suisun City at the BAC.

**Recommendation:**

Re-appoint Michael Segala as the City of Suisun City's BAC representative for another three-year term (2003-2006).

Attachments



CITY COUNCIL

James R. Spering, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Jane Day  
Pedro "Pete" M. Sanchez  
Sharon Ventura

CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

CITY OF SUISUN CITY

701 Civic Center Blvd.  
Suisun City, California 94585

Incorporated October 9, 1868

January 3, 2002

Mr. John Silva  
Chairperson, Solano Transportation Authority  
100 Harbor Center, Suite 130  
Suisun City, CA 94585

Dear Mr. Silva:

This letter is to inform you that at the City Council meeting held on Tuesday, December 17, 2002, Councilmember Michael Segala was nominated by the Suisun City Council to serve as the City's representative on the Bicycle Advisory Committee.

If you need any further information please contact me at (707) 421-7300.

Sincerely,

Donna Pock  
Deputy City Clerk

cc: Daryl Halls  
Robert Guerrero

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
REDEVELOPMENT AGENCY 421-7309 FAX 421-7366

DEC 30 2002

December 23, 2002

Chairperson John Silva  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

Subject: STA Bicycle Advisory Committee

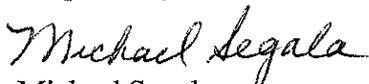
Dear Chairperson Silva,

I first received an appointment to the Solano Transportation Authority's Bicycle Advisory Committee in 1997 and recently learned my last term of three years ends December 2002.

The BAC meeting on December 5, had an agenda item that identified the terms that were to expire and I poised my continued interest in working on bicycle and pedestrian issues as they relate to City of Suisun City, Solano County and the counties which abound us.

The item was agendized for the December 17, 2002 City Council regular meeting. The Mayor took action and the members of the council unanimously supported my reappointment to the BAC, as the representative for the City of Suisun City.

Respectfully,



Michael Segala  
Councilman  
City of Suisun City

Cc: Daryl Halls  
Dan Christians  
Robert Guerrero



DATE: December 27, 2002  
TO: STA Board  
FROM: Robert Guerrero, Associate Planner  
RE: TDA Article 3 (Bicycle and Pedestrian Projects) - Issuance of Call for Projects

**Background:**

Transportation Development Act (TDA) funding is generated by a 1/4 cent tax on retail sales collected in California's 58 counties. The Metropolitan Transportation Commission (MTC) administers this funding for each of the nine Bay Area counties with assistance from each of the county Congestion Management Agencies (i.e. Solano Transportation Authority). Two percent of the TDA funding generated, called TDA Article 3, is returned to each county from which it was generated for bicycle and pedestrian projects. Although the exact amount fluctuates every year, Solano County generally receives between \$210,000 to \$230,000 annually. In addition, \$80,000 in 2002/03 TDA Article 3 funds will be available for reprogramming due to Solano County's decision not to proceed with the Pleasants Valley Bike Project.

The STA BAC is required by MTC to review TDA Article 3 applications and make recommendations to the STA Board of Directors for approval. To assist the BAC in establishing priorities for funding, a 5-Year Solano Bicycle/Pedestrian Plan was established to prioritize projects that will require funding in the next five years (see attachment). The BAC annually updates the 5-Year Solano Bicycle/Pedestrian Plan to add or remove bicycle/pedestrian projects from the list. This five year implementation plan is intended to be consistent with the Countywide Bicycle Plan, an element of the Comprehensive Transportation Plan.

**Discussion:**

Staff requests the STA Board authorize staff to initiate a call for projects. STA staff proposes to begin requesting project applications in early January and request applicants to submit a summary of their proposals to the STA by January 27, 2003. Project summaries will be included in the next BAC agenda for review and recommendation by the BAC on February 6, 2003 and scheduled for approval by the STA Board on March 12, 2003.

**Fiscal Impact:**

None to the STA Budget. TDA Article 3 funds are generated by 2% of a 1/4 cent tax on retail sales.

**Recommendation:**

Authorize staff to initiate a Call for Projects for TDA Article 3 eligible projects to be added to the 5-Year Solano Bicycle/ Pedestrian Plan.

Attachment

## TDA Article 3 5-Year Solano Bicycle/Pedestrian Plan (2003-2008)

Project Sponsor	Project	Total Project	TDA Request	Recommend.	Est. Running Balance	Comments
<b>Year 1 (2003-2004)</b>					\$310,000	\$230,000 est. MTC funds plus carryover o 80,000
1. City of Benicia	Construct improvements to Park Road to provide access to the bike route on the new Benicia-Martinez Bridge span	\$345,660	\$160,000	\$160,000	\$150,000	Based on request from City of Benicia and So. County Bicycle Plan Update.
3. Co. of Solano	Class 2 bike lanes to complete Phase 4 or 5 of Dixon-davis Bike Route, Tremont Rd. to Old davis Road		\$51,500	\$51,500	\$98,500	
<b>SUBTOTAL</b>	<b>Subtotal</b>	<b>\$345,660</b>	<b>\$211,500</b>	<b>\$211,500</b>	<b>\$98,500</b>	
<b>Year 2 (2004-2005)</b>					\$328,500	\$230,000 of est. MTC funds including carryover.
1. City of Vacaville	Construct Ulatis Creek Class 1 Bike Path (Allison Dr. to I-80)		\$75,000	\$62,000	\$266,500	Proposed in letter dated January 5, 2000
2. City of Vacaville	Construct Ulatis Creek Class 1 Bike Path (Allison Dr. to Nut Tree Road)		\$75,000	\$62,000	\$204,500	Proposed in letter dated January 5, 2000
3. Co. of Solano	Replace Suisun Valley Road Bridge at Suisun Creek to incorporate Class II shoulders and handrailing for bicyclists (Bridge No. 23C-77)	\$1,400,000	\$82,400	\$76,000	\$128,500	Project has been delayed because of environmental clearances
<b>SUBTOTAL</b>	<b>Subtotal</b>	<b>\$1,400,000</b>	<b>\$232,400</b>	<b>\$200,000</b>	<b>\$128,500</b>	
<b>Year 3 (2005-2006)</b>					\$358,500	\$230,000 MTC estimate plus any balance from previous year
1. Co. of Solano	Winters Railroad Bridge over Putah Creek	\$2,000,000	\$150,000	\$150,000	\$208,500	These TDA Article 3 funds are intended to help a local match to other state or federal discretionary to be pursued by applicant.
2. City of Fairfield	Construct Class 1 Fairfield Linear Park and related enhancements (landscaping, lighting, amenities) located between Union Avenue and Air Base Parkway	\$1,400,000	\$1,400,000	\$79,907	\$128,593	These TDA Article 3 funds are intended to help a local match to other state or federal discretionary to be pursued by applicant.
<b>SUBTOTAL</b>	<b>Subtotal</b>	<b>\$3,400,000</b>	<b>\$1,550,000</b>	<b>\$229,907</b>	<b>\$128,593</b>	
<b>Year 4 (2006-2007)</b>					\$358,593	\$230,000 MTC estimate plus any balance from previous
City of Fairfield	Class 1 Linear Park Trail- design and construction of enhancements (landscaping, lighting, amenities, etc.) for the Linear Park Trail between Union Avenue and North Texas Street.	1,400,000	\$60,093	\$60,093	\$298,500	Applicant requested additional funding for the Linear Project for a total of \$140,000. Letter dated Jan. 7th 2002.
Solano County	Vacaville-Dixon Bike Route (Phase 1)		\$150,000	\$150,000	\$148,500	Applicant request dated 2/15/02
<b>SUBTOTAL</b>	<b>Subtotal</b>	<b>\$1,400,000</b>	<b>\$210,093</b>	<b>\$210,093</b>	<b>\$148,500</b>	
<b>Year 5 (2007-2008)</b>					\$378,500	\$230,000 MTC estimate plus any balance from previous



DATE: December 30, 2002  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: STA's 2001/02 Annual Audit and Financial Reports

**Background:**

Each year, the Solano Transportation Authority (STA) is required to have an independent audit of its financial statements, various funding sources and accounting. In previous years, the STA's annual audit was completed in October and carryover funds from the previous fiscal year are then programmed into the current budget. These funds are traditionally used to augment the STA's operations, services and supplies, and project development segments of the budget. The accounting firm of Caporicci, Cropper & Larson was retained to perform the audit of the FY 2001/02 budget. Working in conjunction with STA staff and Heather Solaro (City of Vacaville Accounting), the fiscal year 2001/02 audit has been successfully completed. This is the third year the Caporicci, Cropper & Larson has performed STA's Annual Audit.

**Discussion:**

A copy of STA's Annual Audit for fiscal year 2001-02 is included as an attachment. Based on staff review of a draft of the Annual Audit Report, an estimated \$108,000 in FY 2001-02 carryover funds (discretionary) was available for programming in the STA's 2002-03 & 2003-04 budget. A total of over \$2 million in Special Funds were carried over. On December 11, 2002, the STA Board approved budget revisions to the FY 2002/03 budget (the first year of the STA's two year budget) that reflected the anticipated carryover and outstanding expenditures from FY 2001/02.

In addition to the Annual Audit and Financial Statements, the Auditor provides a management letter of audit findings and corresponding recommendations. A copy has been provided for each Board Member and management staff. The primary recommendations identified in this year's audit are as follows:

1. Budget updates were not reflected into the General Accounting Ledger on a timely basis
2. The need for the STA to retain a full-time/dedicated budget analyst/accountant position

During the course of FY 2001/02, the STA Board approved several budget adjustments and these were not reflected in the General Ledger until later in the year. In addition, the miscoding of reimbursements occurred due to the revised accounting system deployed by the City of Vacaville during FY 2001/02 and STA staff's initial unfamiliarity with the new accounting system and account codes. STA and Vacaville accounting staff have rectified the miscoded reimbursements, updated the revised budget into the General Ledger, and performed the necessary reclassifications. Management staff has implemented quarterly budget/accounting meetings between STA management and Vacaville accounting staff to review quarterly budgetary and accounting reports.

Within the current limits of the STA's operating budget, there are insufficient funds to hire a new, full-time budget analyst/accountant. Staff is currently hiring a consultant to develop a cost allocation plan for the STA and to assess the agencies' accounting and budget system needs. Management staff is currently assessing STA's current staff and plans to reassign existing staff and/or consultant to address the recommendation proposed by the audit report. This recommendation will be brought back to the Board at a future meeting.

Gary Caporicci (Caporicci, Cropper & Larson) is scheduled to attend the Board meeting to provide a brief summary of the audit and to answer any questions regarding the completed STA Audit for 2001/02.

**Recommendation:**

Accept the Annual Audit of STA's FY 2001/02 Budget

Attachment: General Purpose Financial Statements  
and Independent Auditors Report

**A COPY OF THE STA'S 2001/02  
ANNUAL AUDIT IS AVAILABLE  
UPON REQUEST**



DATE: December 30, 2002  
TO: STA Board  
FROM: Elizabeth Richards, SNCI Program Director  
RE: Public Hearing for Service and Fare Change  
for Transit Route 30

**Background:**

Route 30 is an intercity bus service funded by the Solano Transportation Authority and several of its member agencies. Fairfield-Suisun Transit is contracted to operate Route 30 which has for many years linked the Fairfield Transportation Center and Solano Mall with Vacaville, Dixon and UC Davis. Last year there were concerns about the route's performance, efficiency and effectiveness. In addition, service to Sacramento was identified as an Unmet Transit Need in 2001.

In April, the Board approved the Consortium's recommendations which included 1) Approve the short-term Route 30 service restructuring concept and related schedule and 2) Request staff to address outstanding issues related to the implementation of the Route 30 restructuring, including fares and specific routing of buses.

At the July STA Board public hearing, the public provided comments that resulted in the STA Board requesting staff look into additional options before proceeding any further with a service change proposal. The main concern expressed was that the proposed commute trip's arrival time in downtown Sacramento was not early enough and the return departure time was not late enough to accommodate commuters.

**Discussion:**

Since July 2002, the STA, Fairfield, Vacaville, and Dixon staff have met to assess this service. In addition a meeting was held with six riders who expressed interest in riding a new transit service to Sacramento. Their input was incorporated in an analysis of more than six alternatives that was prepared by CHS Consulting Group (see Attachment A).

Of the six alternatives, STA and the transit staff from Dixon, Fairfield and Vacaville, recommend Alternative 5B. This alternative includes the following service features:

- 2 morning and 2 evening peak roundtrips
- 1 morning and 1 evening peak trip oriented to the UC Davis 8 – 5pm work period.
- 1 morning and 1 evening peak express trip oriented to Downtown Sacramento and arriving in Sacramento before 8am and leaving after 5pm.
- 1 midday roundtrip from Fairfield to Sacramento.
- Maintain 4 daily roundtrips serving Dixon and Vacaville.

Operational features of the service include:

- An increase from 10 to 12.5 service hours.

- Streamlined, freeway-based service. (Express Bus)
- The use of 2 buses in the peak periods as compared to the current 1 bus operation.

Financial features of the new service include:

- Projected farebox recovery increase from 12% to 15-25%
- Slightly increasing the net operational cost to \$145,000 - \$165,000 annually from the current \$137,280.
- Along with the establishment of a fare to Sacramento, a fare increase is proposed for the entire route to be implemented with the start of service to Sacramento (see Attachment B). The fare increase is to remain consistent with other fare changes proposed along parallel services in Solano County.

At its December 18 meeting, the STA's Intercity Transit Consortium reviewed and supported STA staff's recommendations and the revised funding proposal. The STA's TAC did not meet in December and has not reviewed this most recent proposal. Staff plans to present this service proposal along with the proposed revising funding agreement to the TAC at its January meeting prior to returning to the Board in February 2003.

The week of December 23 public notices were placed on the Rt. 30 bus and at bus stops. This latest service proposal has been forwarded to key interested members of the public.

Staff plans new service prior to its implementation. Initial contact has already been made with transportation organizations and employers in Sacramento. Further outreach is planned if and when the proposed change is approved.

**Recommendations:**

Approve the following for Route 30:

- 1) Alternative 5B with 4 peak period roundtrips and one midday roundtrip between Fairfield and downtown Sacramento via Vacaville, Dixon, and Davis on selected trips contingent upon the approval of a revised shared funding agreement by the STA Board in February 2003; and
- 2) Authorize the increase of Route 30 fares as shown on Attachment B effective with the implementation of new service.

Attachments:

- A. Analysis of Options for Route 30 Draft Final Report
- B. Proposed Fare Change

# Analysis of Options for Solano Link Route 30

Prepared for the  
Solano Transportation Authority  
Suisun City, California

November 26, 2002

Prepared by:



*CHS Consulting  
Group*

**CHS Consulting Group  
500 Sutter Street, Suite 216  
San Francisco, California 94102**

## Recommendation

Staff recommends improving the effectiveness and efficiency of Route 30 by adopting the following actions:

- Extension of the route into downtown Sacramento;
- Expansion of service with two peak period trips in each direction;
- Reduction of midday service to one round trip;
- Reduction of reverse peak service.

These changes, studied as Alternative 5B, could be implemented as soon as March. Fare to Sacramento would be Dixon to Sacramento \$2.25, Vacaville to Sacramento \$2.75, and Fairfield to Sacramento \$3.75.

Depending on the level of patronage, this change could range from a low of \$8,000 annually to a \$28,000 annually increase in cost. Additionally, service could be extended to Sutter General Hospital and the UC Davis Medical Center in Sacramento (listed as Alternative 5A), but the increase in cost would range between \$45,000 to \$70,000, again depending on patronage. It is recommended that this scenario be entertained if the Medical Center can either guarantee fare revenue or provide additional subsidy.

## Summary

Revisions to Route 30 could provide better service to more passengers at a modest increase in costs. This report recommends (Alternative 5B) extension of service into Sacramento from Davis via Interstate 80 and the Tower Bridge, and increasing peak period service to allow for two arrival and departure times. It is recommended that service operate through downtown Sacramento to 12<sup>th</sup> and J, terminating near the State Capitol. Assuming an increase in farebox recovery the total net cost increase should not exceed \$8,000, while in the worst case scenario, the cost increase would be about \$28,000 annually.

The following chart lists the various alternatives considered:

### Summary -- Operating Expenses

Alternative	Hours	Hourly Cost	Daily Cost	Annual Cost	Farebox Recovery	Annual Net Cost After Fares (FY 02-03)	Annual Net Cost After Fares (FY 07-08)
Alternative 1 -- Current Route	10	\$60	\$600	\$156,000	12%	\$137,280	\$175,169
Alternative 2A	5	\$60	\$300	\$78,000	20%	\$62,400	\$79,622
Alternative 2B	6	\$60	\$360	\$93,600	20%	\$74,880	\$95,547
Alternative 3	9.5	\$60	\$570	\$148,200	20%	\$118,560	\$151,283
Alternative 4	9.5	\$60	\$570	\$148,200	20%	\$118,560	\$151,283
Alternative 5A	15.5	\$60	\$930	\$241,800	15-25%	\$181,350-\$205,530	\$231,400-\$262,250
<b>Alternative 5B</b>	<b>12.5</b>	<b>\$60</b>	<b>\$750</b>	<b>\$195,000</b>	<b>15-25%</b>	<b>\$145,000-\$165,000</b>	<b>\$194,000-\$220,000</b>
Alternative 6	89	\$60	\$5,340	\$1,388,400	35-50%	\$694,200-\$902,500	\$885,800-\$1,151,500

## Background

Fairfield-Suisun Transit operates four round trips daily between Fairfield, Vacaville, Dixon and Davis. One vehicle is required to provide the scheduled service. A consortium of transit

operators in Solano County provides funding for Route 30 services. Patronage has been disappointing – recent passenger counts indicate about 70 to 80 passengers daily and a farebox recovery of about 12 percent. Projected net expenses for this fiscal year are likely to exceed \$135,000 – resulting in a cost per passenger of about \$7.20.

### *Travel Market*

There is a large latent demand for transportation between Fairfield and Vacaville and Davis and even Sacramento. The current service has not captured the potential of this market, and as a result, is not competing effectively. Deficiencies with the service include limited arrival and departure times for work trips, and poor midday traffic generators.

The most important traffic generator, downtown Sacramento, is not served by Route 30. In addition, other potential midday traffic generators include medical facilities just outside of downtown Sacramento, including the UC Davis Medical Center, and Sutter General Hospital.

### *Routing Objectives*

The current Route 30 is not meeting minimum standards of productivity. To ensure greater productivity, either less service should be provided, with the remaining trips at the times of most demand, or more service could be provided to more locations at more times to allow greater flexibility and marketability, and higher patronage.

If service is reduced, the remaining service should be targeted to the highest existing trips at the peak periods. The weak midday trips could be either eliminated or reduced.

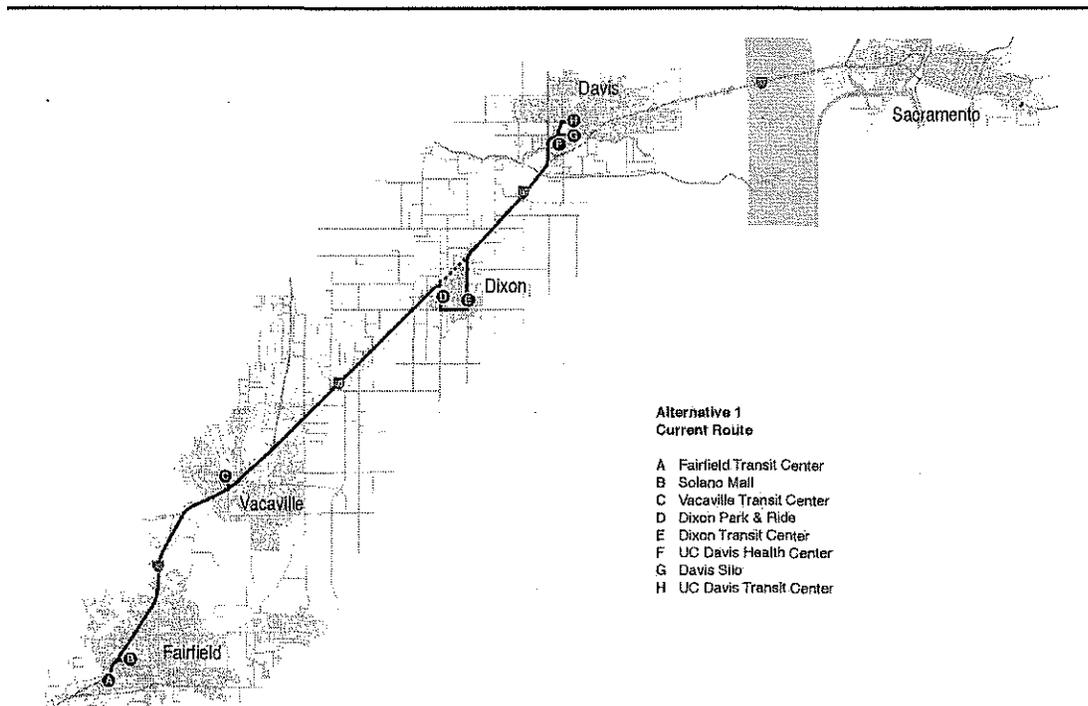
Service expansion could be accomplished either through increases in the service frequency and/or expansions of geographic coverage.

## Routing Alternatives

This report studies six basic alternatives, including the existing service. Net costs range from a savings of about \$60,000 annually to an increase of more than \$500,000 annually.

### Alternative 1 – Current Route

Routing and Service: Alternative 1 is the null alternative; i.e., it is the existing service and service pattern. The route operates from Fairfield to Davis with stops in Vacaville and Dixon. Four trips in each direction are provided, with one trip in each peak direction. Total service hours are about 10.



**CHS Consulting Group**

Analysis of Options for SolanoLink Route 30

Figure 1  
Alternative 1 - Current Route

### Current Route 30 Schedule

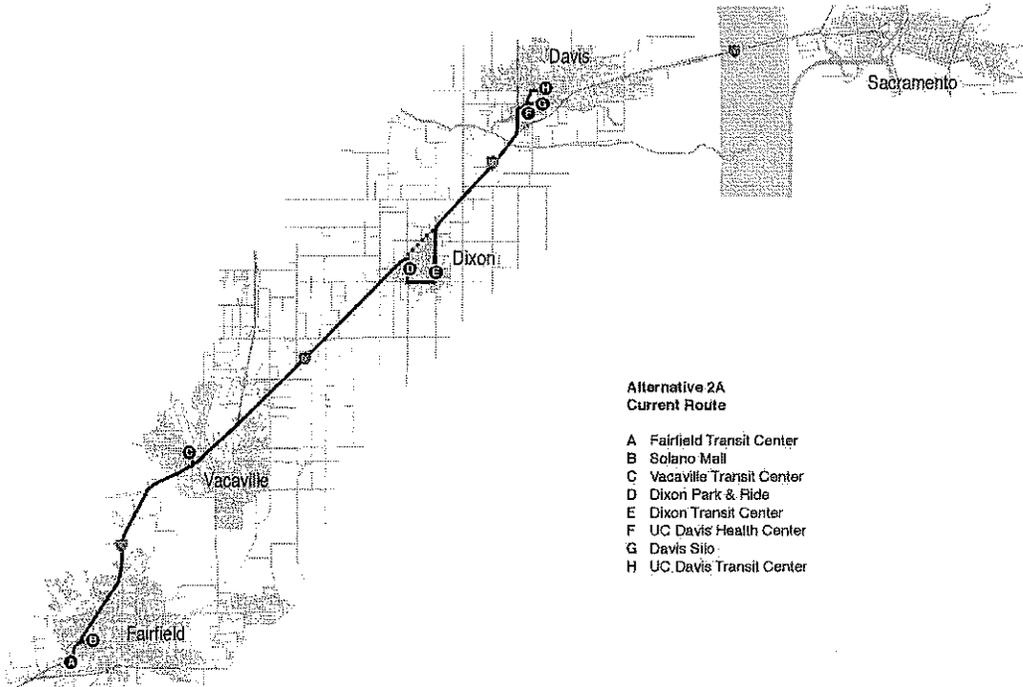
To Davis	Leave Fairfield T Ctr	Arrive Solano Mall	Arrive Vacaville	Arrive Dixon	Arrive Davis Health	Arrive Silo	Arrive MU-Davis
	6:48 AM	6:53 AM	7:07 AM	7:23 AM	7:32 AM	7:37 AM	7:42 AM
	8:56 AM	9:01 AM	9:13 AM	9:40 AM	9:57 AM	10:01 AM	10:06 AM
	1:04 PM	1:10 PM	1:22 PM	1:49 PM			2:11 PM
	3:49 PM	3:55 PM	4:07 PM	4:34 PM			4:57 PM
From Davis	Leave MU-Davis	Leave Silo	Leave Davis Health	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	7:44 AM			8:07 AM	8:36 AM	8:48 AM	8:54 AM
	10:08 AM			10:29 AM	10:58 AM	11:10 AM	11:16 AM
	2:12 PM	2:18 PM	2:24 PM	2:40 PM	3:13 PM	3:25 PM	3:31 PM
	5:07 PM	5:15 PM	5:20 PM	5:31 PM	5:46 PM	6:05 PM	6:11 PM

Patronage and Cost: Current daily patronage is 70 to 80 passengers, with most passengers traveling to and from Davis. Total current operating cost is about \$156,000 with a 12 percent farebox recovery, for a total estimated net cost of about \$137,000 in FY 02-03. Estimated net costs for FY 07-08 are about \$175,000.

## Alternative 2

Alternative 2 has two options – Alternative 2A is the current service pattern, while Alternative 2B is extends service to the Mace Boulevard Park and Ride lot.

Alternative 2A -- Routing and Service: Alternative 2A rationalizes and reduces service on Route 30. The same peak hour trip is provided at the same time and place, but the peak hour return trips become non-revenue and one midday trip is eliminated. Total service hours are reduced to about five daily.



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Analysis of Options for SolanoLink Route 30

Figure 2  
Alternative 2A

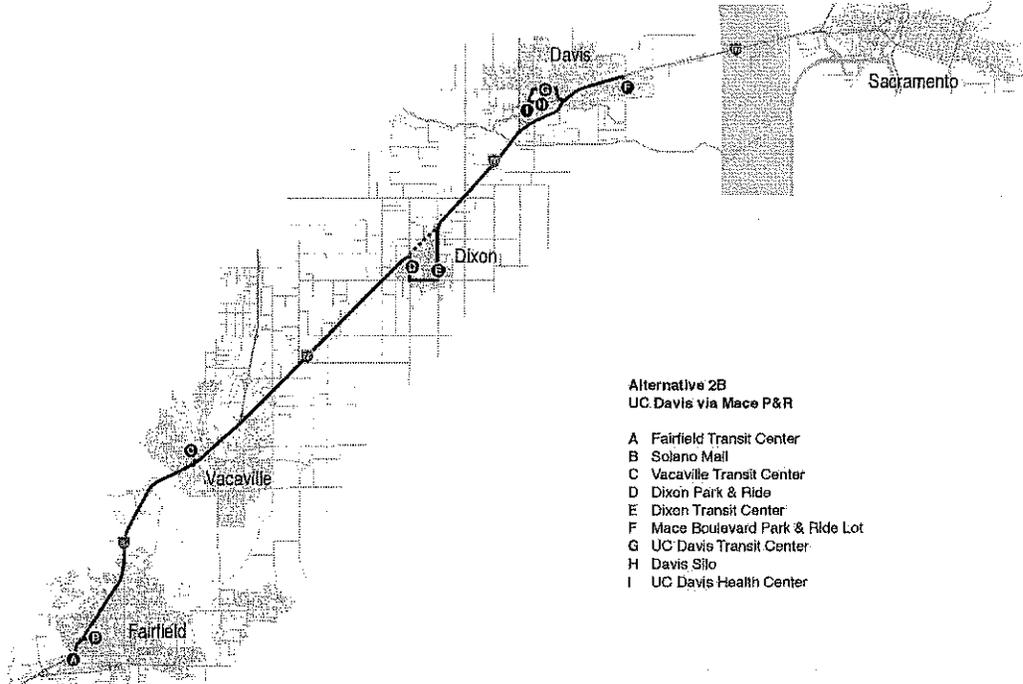
### Proposed Route 30 Schedule – Alternative 2A

To Davis	Leave Fairfield T Ctr	Leave Solano Mall	Leave Vacaville	Leave Dixon	Arrive UC Davis
	6:50 AM	6:55 AM	7:10 AM	7:25 AM	7:40 AM
	12:00 PM	12:05 PM	12:20 PM	12:35 PM	12:50 PM
	4:30 PM				4:55 PM
From Davis	Leave UC Davis	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	7:45 AM				8:10 AM
	1:00 PM	1:15 PM	1:30 PM	1:45 PM	1:50 PM
	5:05 PM	5:20 PM	5:35 PM	5:55 PM	6:00 PM

Patronage and Cost: With a decrease in operating hours, but by retaining trips that carry most of the existing passengers, farebox recovery is estimated at about 20 percent. Total operating

costs would be about \$78,000 and net costs would be about \$63,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$80,000.

**Alternative 2B – Routing and Service:** The same schedule would be provided as in Alternative 2A, but service would be extended to provide a connection with the YoloBus services at the Mace Boulevard Park and Ride lot. Total service hours would be about six daily.



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Analysis of Options for SolanoLink Route 30

Figure 3  
Alternative 2B

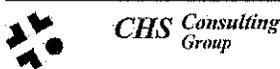
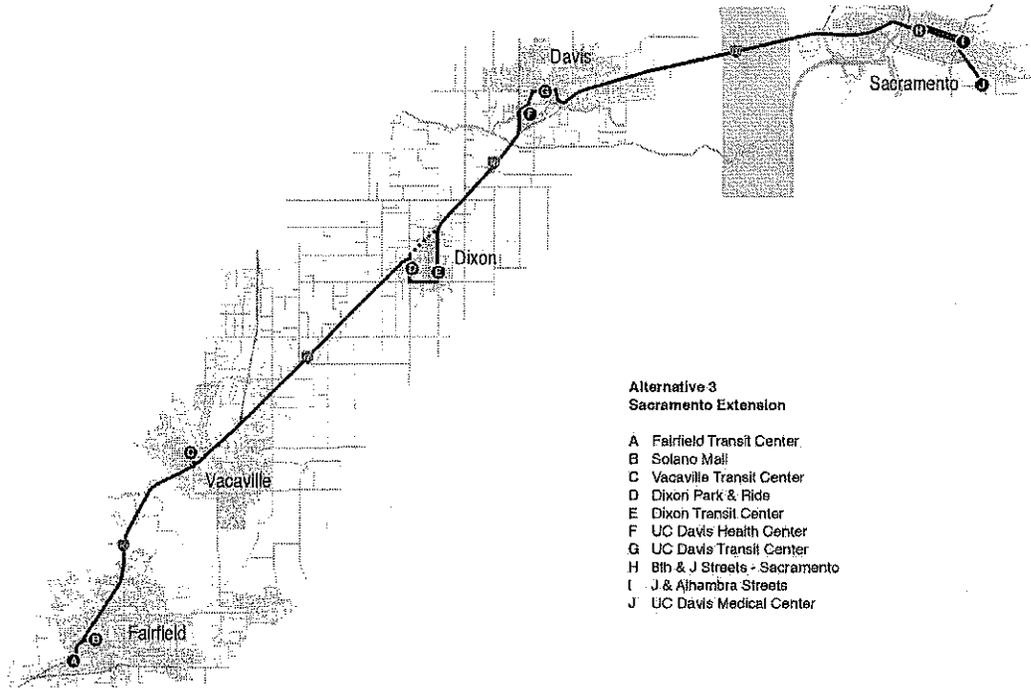
**Proposed Route 30 Schedule – Alternative 2B**

To Davis	Leave Fairfield T Ctr	Leave Solano Mall	Leave Vacaville	Leave Dixon	Leave Mace	Arrive UC Davis
	6:45 AM	6:50 AM	7:05 AM	7:20 AM	7:35 AM	7:45 AM
	12:00 PM	12:05 PM	12:20 PM	12:35 PM	12:50 PM	1:00 PM
	4:30 PM					4:55 PM
From Davis	Leave UC Davis	Leave Mace	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	7:50 AM	8:00 AM				8:25 AM
	1:10 PM	1:20 PM	1:35 PM	1:50 PM	2:05 PM	2:10 PM
	5:05 PM	5:15 PM	5:30 PM	5:45 PM	6:00 PM	6:05 PM

**Patronage and Cost:** Total operating costs would be about \$94,000 annually, and annual net costs would be about \$75,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$96,000.

### Alternative 3

Routing and Service: Alternative 3 would use the same basic route and schedule as Alternative 2A, but service would be extended to downtown Sacramento and to UC Davis Medical Center on Stockton Boulevard. Schedules would continue to be oriented towards UC Davis work times, meaning that Sacramento times would not be optimal. Total service hours would be about 9.5 daily.



Analysis of Options for SolanoLink Route 30

Figure 4  
Alternative 3

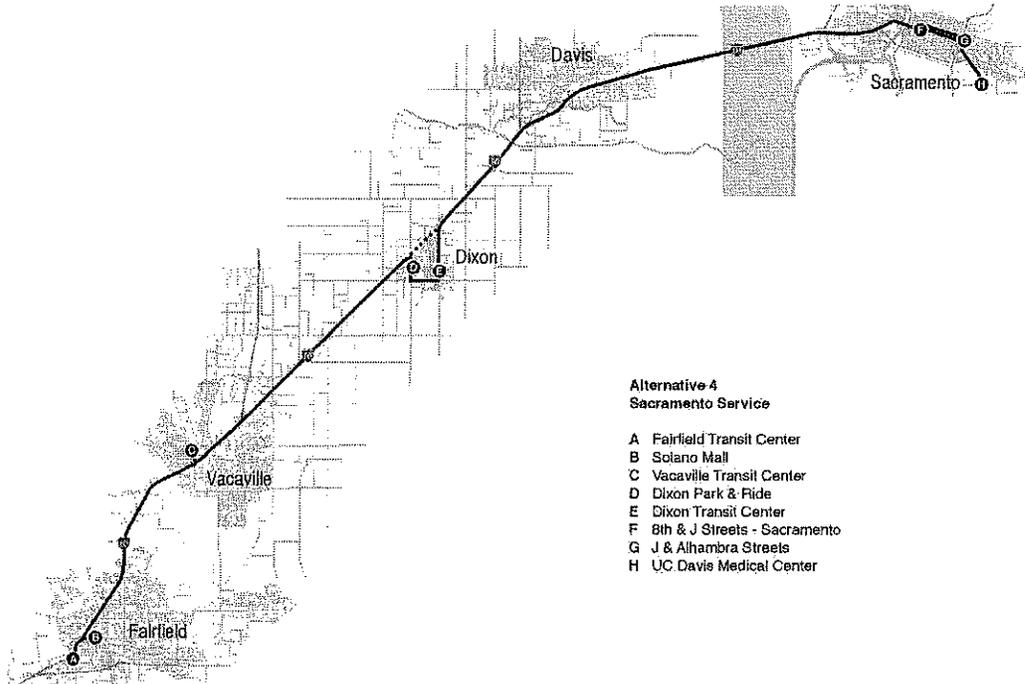
### Proposed Route 30 Schedule – Alternative 3

To Sacramento	Leave Fairfield T Ctr	Arrive Solano Mall	Arrive Vacaville	Arrive Dixon	Arrive Davis Health	Arrive UC Davis	Arrive 8th & J	Arrive J & Alhambra	Arrive UCD Med/EDD
	6:50 AM	6:55 AM	7:10 AM	7:25 AM	7:34 AM	7:44 AM	8:09 AM	8:17 AM	8:27 AM
	11:45 AM	11:50 AM	12:05 PM	12:20 PM	12:29 PM	12:39 PM	12:59 PM	1:07 PM	1:17 PM
	3:10 PM						4:05 PM	4:13 PM	4:23 PM
From Sacramento	Arrive UCD Med/EDD	Arrive J & Alhambra	Leave 8th & L	Leave UC Davis	Leave Davis Health	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	8:30 AM	8:40 AM	8:48 AM						9:38 AM
	1:25 PM	1:35 PM	1:43 PM	2:08 PM	2:18 PM	2:27 PM	2:42 PM	2:57 PM	3:02 PM
	4:30 PM	4:40 PM	4:48 PM	5:13 PM	5:23 PM	5:32 PM	5:47 PM	6:07 PM	6:12 PM

Patronage and Cost: With an extension to Sacramento, even at sub-optimal times, a farebox recovery of about 20 percent is expected. Total operating cost would be about \$148,000 annually, with net annual costs of about \$119,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$150,000.

## Alternative 4

Routing and Service: Alternative 4 would provide the same number of trips as Alternative 3, but service would be eliminated to Davis in favor of downtown Sacramento. Arrival times would allow an 8:15 am to 5:00 pm workday. Total service hours would be about 9.5 daily.



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Analysis of Options for SolanoLink Route 30

Figure 5  
Alternative 4

### Proposed Route 30 Schedule – Alternative 4

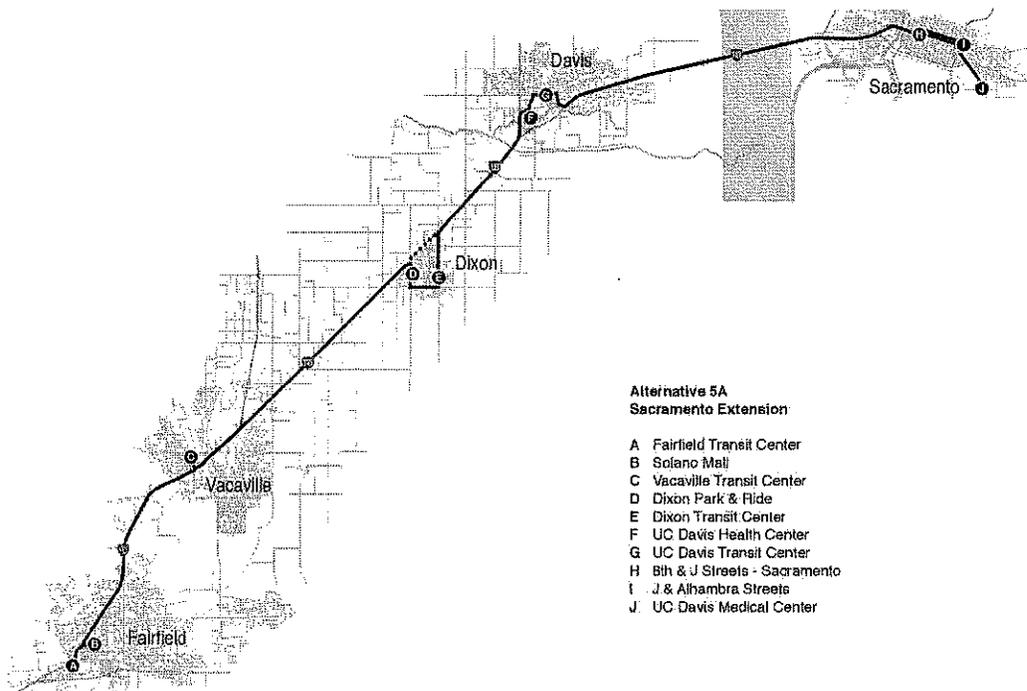
To Sacramento	Leave Fairfield T Ctr	Arrive Solano Mall	Arrive Vacaville	Arrive Dixon	Arrive 8th & J	Arrive J & Alhambra	Arrive UCD Med/EDD
	6:40 AM	6:45 AM	7:00 AM	7:15 AM	7:52 AM	8:00 AM	8:10 AM
	12:00 PM	12:05 PM	12:20 PM	12:35 PM	1:12 PM	1:20 PM	1:30 PM
	3:40 PM				4:35 PM	4:43 PM	4:53 PM
From Sacramento	Arrive UCD Med/EDD	Arrive J & Alhambra	Leave 8th & L	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	8:15 AM	8:25 AM	8:33 AM				9:23 AM
	1:40 PM	1:50 PM	1:58 PM	2:35 PM	2:50 PM	3:05 PM	3:10 PM
	5:00 PM	5:10 PM	5:18 PM	5:55 PM	6:10 PM	6:30 PM	6:35 PM

Patronage and Cost: Again, this alternative assumes a 20 percent farebox recovery. Total operating cost would be about \$148,000 annually, with net annual costs of about \$119,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$150,000.

## Alternative 5

Alternative 5 has two options – Alternative 5A extends service to the UC Davis Medical Center in Sacramento and provides two peak hour trips, increasing flexibility and marketability. Alternative 5B also provides two peak hour trips, and extends service to Sacramento, but terminates in downtown Sacramento.

Alternative 5A – Routing and Service: Five trips in each direction would be provided from Fairfield to the UC Davis Medical Center in Sacramento via Vacaville, Dixon and Davis. Two peak hour trips would provide a better range of start times for work trips in both Sacramento and in Davis. Total service hours would be about 15.5 daily.



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Analysis of Options for SolanoLink Route 30

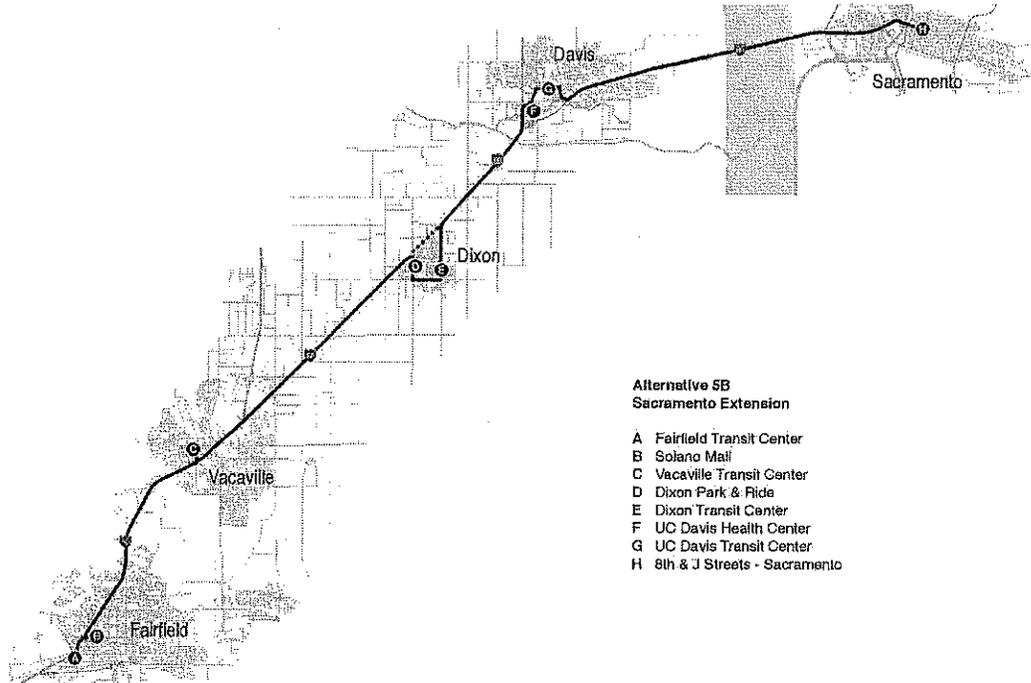
Figure 6  
Alternative 5A

### Proposed Route 30 Schedule – Alternative 5A

To Sacramento	Leave Fairfield T Ctr	Arrive Solano Mall	Arrive Vacaville	Arrive Dixon	Arrive 8th & J	Arrive J & Alhambra	Arrive UCD Med/EDD
	6:40 AM	6:45 AM	7:00 AM	7:15 AM	7:52 AM	8:00 AM	8:10 AM
	12:00 PM	12:05 PM	12:20 PM	12:35 PM	1:12 PM	1:20 PM	1:30 PM
	3:40 PM				4:35 PM	4:43 PM	4:53 PM
From Sacramento	Arrive UCD Med/EDD	Arrive J & Alhambra	Leave 8th & L	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	8:15 AM	8:25 AM	8:33 AM				9:23 AM
	1:40 PM	1:50 PM	1:58 PM	2:35 PM	2:50 PM	3:05 PM	3:10 PM
	5:00 PM	5:10 PM	5:18 PM	5:55 PM	6:10 PM	6:30 PM	6:35 PM

Patronage and Costs: A farebox recovery of between 15 and 25 percent is assumed, since service will be better with a larger range of destinations. A total of two vehicles will be required to provide this service. Total operating cost would be about \$242,000 annually, with net annual costs of about \$182,000 to \$205,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$232,000 to \$260,000.

**Alternative 5B** – Routing and Service: Five trips in each direction would be provided from Fairfield to downtown Sacramento via Vacaville, Dixon and Davis. Two peak hour trips would provide a better range of start times for work trips in both Sacramento and in Davis. Total service hours would be about 12.5 daily.



- Alternative 5B  
Sacramento Extension**
- A Fairfield Transit Center
  - B Solano Mall
  - C Vacaville Transit Center
  - D Dixon Park & Ride
  - E Dixon Transit Center
  - F UC Davis Health Center
  - G UC Davis Transit Center
  - H 8th & J Streets - Sacramento



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Analysis of Options for SolanoLink Route 30

Figure 7  
Alternative 5B

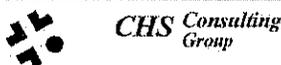
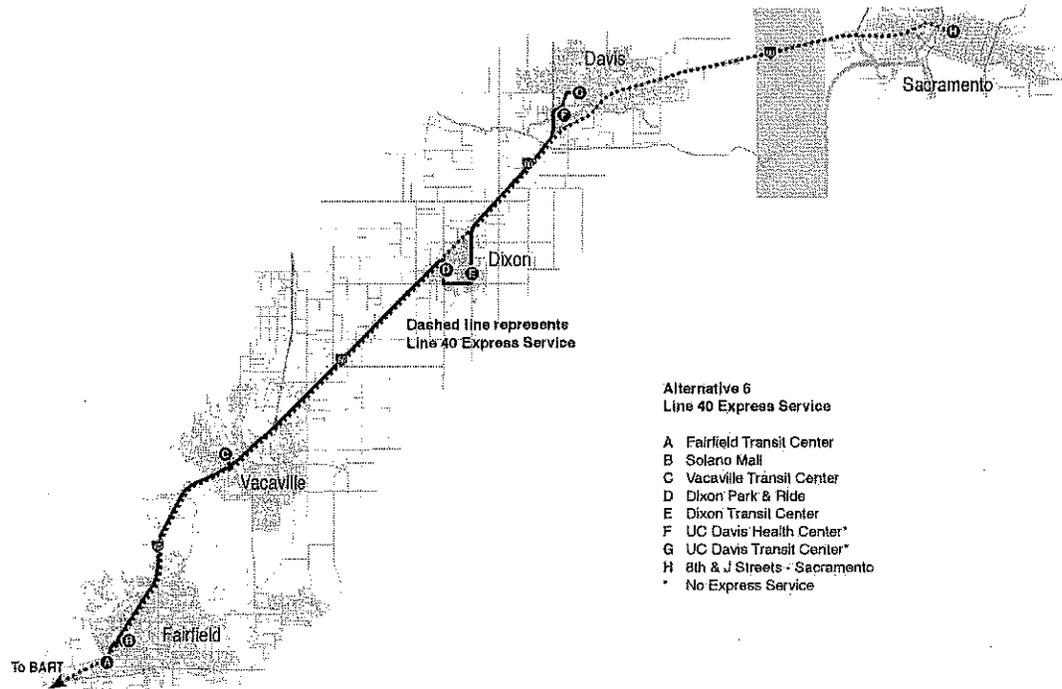
**Proposed Route 30 Schedule – Alternative 5B**

To Sacramento	Leave Fairfield T Ctr	Arrive Solano Mall	Arrive Vacaville	Arrive Dixon	Arrive Davis Health	Arrive UC Davis	Arrive 8th & J
	6:40 AM	6:45 AM	7:00 AM	7:15 AM			7:50 AM
	6:50 AM	6:55 AM	7:10 AM	7:25 AM	7:34 AM	7:44 AM	8:09 AM
	12:45 PM	12:50 PM	1:05 PM	1:20 PM	1:29 PM	1:39 PM	2:04 PM
	3:40 PM						4:30 PM
	4:15 PM		4:30 PM	4:45 PM			5:25 PM
From Sacramento	Arrive 8th & L	Leave UC Davis	Leave Davis Health	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T
	7:55 AM						8:45 AM
	8:15 AM			8:55 AM	9:10 AM		9:25 AM
	2:10 PM	2:35 PM	2:45 PM	2:54 PM	3:09 PM	3:24 PM	3:29 PM
	4:40 PM	5:05 PM	5:15 PM	5:24 PM	5:39 PM	5:59 PM	6:04 PM
	5:30 PM			6:05 PM	6:20 PM	6:40 PM	6:45 PM

**Patronage and Costs:** A farebox recovery of about 15 to 25 percent is assumed, since service will be better with a larger range of destinations. A total of two vehicles will be required to provide this service. Total operating cost would be about \$195,000 annually, with net annual costs of about \$145,000 to \$165,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$194,000 to \$220,000.

## Alternative 6

Routing and Service: Alternative 6 is the most aggressive alternative. Route 30 would be rationalized and service would be provided as in Alternative 2A. However, service to Sacramento would also be provided in express mode from Fairfield, Vacaville, and Dixon (bypassing Davis) to downtown Sacramento (Route 40 would continue to serve Pleasant Hill BART and would also be extended to Walnut Creek BART). Route 40 service would operate every 30 minutes in the peak, with some midday service. Total service hours would be about 89 daily.



Analysis of Options for SolanoLink Route 30

Figure 8  
Alternative 6

### Proposed Route 30 Schedule – Alternative 6

To Davis	Leave Fairfield T Ctr	Leave Solano Mall	Leave Vacaville	Leave Dixon	Arrive UC Davis
	6:50 AM	6:55 AM	7:10 AM	7:25 AM	7:40 AM
	12:00 PM	12:05 PM	12:20 PM	12:35 PM	12:50 PM
	4:30 PM				4:55 PM
From Davis	Leave UC Davis	Leave Dixon	Leave Vacaville	Leave Solano Mall	Arrive Fairfield T Ctr
	7:45 AM				8:10 AM
	1:00 PM	1:15 PM	1:30 PM	1:45 PM	1:50 PM
	5:05 PM	5:20 PM	5:35 PM	5:55 PM	6:00 PM

**Proposed Route 40 Schedule – Alternative 6**

TO SACRAMENTO						TO WALNUT CREEK BART					
Leave WC BART	Arrive Fairfield TC	Arrive Vacaville	Arrive Dixon	Arrive Davis	Arrive 8th & J	Leave 8th & J	Arrive Davis	Arrive Dixon	Arrive Vacaville	Arrive Fairfield TC	Arrive WC BART
									5:20 AM	5:35 AM	6:25 AM
									5:50 AM	6:05 AM	6:55 AM
									6:20 AM	6:35 AM	7:25 AM
									6:50 AM	7:05 AM	7:55 AM
									7:20 AM	7:35 AM	8:25 AM
									7:50 AM	8:05 AM	8:55 AM
	6:10 AM	6:25 AM	6:40 AM		7:15 AM	7:30 AM		8:05 AM	8:20 AM	8:35 AM	9:25 AM
	6:40 AM	6:55 AM	7:10 AM		7:45 AM	8:00 AM		8:35 AM	8:50 AM	9:05 AM	9:55 AM
	7:10 AM	7:25 AM	7:40 AM		8:15 AM	8:30 AM		9:05 AM	9:20 AM	9:35 AM	10:25 AM
6:50 AM	7:40 AM	7:55 AM	8:10 AM		8:45 AM	9:00 AM		9:35 AM	9:50 AM	10:05 AM	10:55 AM
7:50 AM	8:40 AM	8:55 AM	9:10 AM		9:45 AM	10:00 AM		10:35 AM	10:50 AM	11:05 AM	11:55 AM
8:20 AM	9:10 AM	9:25 AM	9:40 AM		10:15 AM						
8:50 AM	9:40 AM	9:55 AM	10:10 AM		10:45 AM	11:00 AM		11:35 AM	11:50 AM	12:05 PM	12:55 PM
9:20 AM	10:10 AM	10:25 AM	10:40 AM		11:15 AM						
9:50 AM	10:40 AM	10:55 AM	11:10 AM		11:45 AM	12:00 PM		12:35 PM	12:50 PM	1:05 PM	1:55 PM
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2:50 PM	3:40 PM	3:55 PM	4:10 PM		4:45 PM	5:00 PM		5:35 PM	5:50 PM	6:05 PM	6:55 PM
						5:30 PM		6:05 PM	6:20 PM	6:35 PM	7:25 PM
3:50 PM	4:40 PM	4:55 PM	5:10 PM		5:45 PM	6:00 PM		6:35 PM	6:50 PM	7:05 PM	7:55 PM
						6:30 PM		7:05 PM	7:20 PM	7:35 PM	8:25 PM
4:50 PM	5:40 PM	5:55 PM	6:10 PM		6:45 PM	7:00 PM		7:35 PM	7:50 PM	8:05 PM	8:55 PM
5:20 PM	6:10 PM	6:25 PM	6:40 PM								
5:50 PM	6:40 PM	6:55 PM	7:10 PM		7:45 PM	8:00 PM		8:35 PM	8:50 PM	9:05 PM	9:55 PM
6:20 PM	7:10 PM	7:25 PM	7:40 PM								
6:50 PM	7:40 PM	7:55 PM	8:10 PM		8:45 PM	9:00 PM		9:35 PM	9:50 PM	10:05 PM	10:50 PM
7:20 PM	8:10 PM	8:25 PM	8:40 PM								
7:50 PM	8:40 PM	8:55 PM	9:10 PM		9:45 PM	10:00 PM		10:35 PM	10:50 PM	11:05 PM	
8:20 PM	9:10 PM	9:25 PM	9:40 PM								
8:50 PM	9:40 PM	9:55 PM	10:10 PM		10:45 PM	11:00 PM		11:35 PM	11:50 PM	12:05 AM	
9:20 PM	10:10 PM	10:25 PM									
10:20 PM	11:10 PM	11:25 PM									
10:50 PM	11:40 PM	11:55 PM									

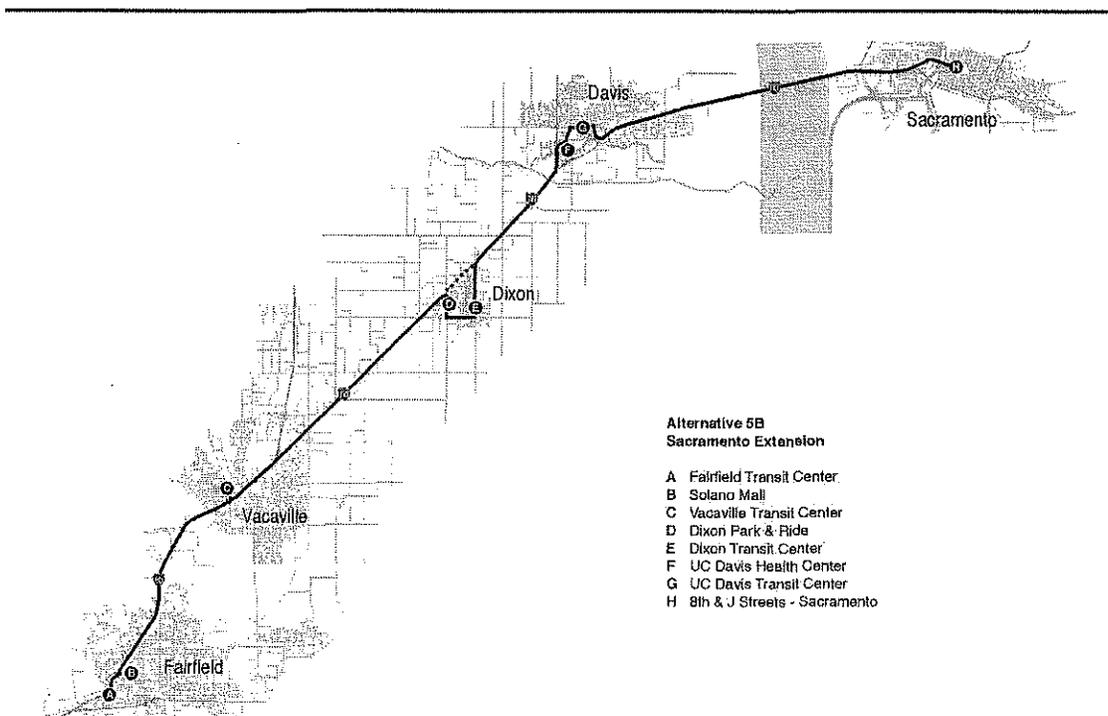
Patronage and Costs: A farebox recovery of about 25 to 50 percent is assumed, consistent with the Route 80/90 experience. A total of one Route 30 vehicle and nine Route 40 vehicles would be required to provide this service (note that FST has seven highway express coaches on order, so a total of three additional coaches would be required for this service, including spares). Total operating cost would be about \$1.4 million, with net annual costs of about \$700,000 to \$900,000 in FY 02-03. Estimated net costs for FY 07-08 would be about \$900,000 to \$1.1 million.

## Recommendation

The Route 30 stakeholders have identified service to Sacramento as a high priority, but continuing service to Davis is also important. While direct service from Solano County to Sacramento without a diversion into UC Davis is also desired, at the present time there is not adequate funding to separate the services.

Accordingly, this study recommends Alternative 5B. This service design extends Route 30 from Davis to Sacramento, terminating at near the State Capitol. An additional peak period trip in each direction is also provided, increasing arrival and departure options. Assuming an increase in farebox recovery the total net cost should not exceed \$8,000, while in the worst case scenario, the cost increase would be about \$28,000 annually.

As an option, service could also be extended to the UC Davis Medical Center, east of downtown Sacramento. The most likely scenario for this service enhancement (shown as Alternative 5A) would assume active financial participation by the Medical Center, either through guaranteed-fare revenues, or through a direct subsidy. The total additional cost would be \$45,000 to \$70,000 annually more than the current Route 30 subsidy.



**Summary -- Operating Expenses**

<b>Alternative</b>	<b>Hours</b>	<b>Hourly Cost</b>	<b>Daily Cost</b>	<b>Annual Cost</b>	<b>Farebox Recovery</b>	<b>Annual Net Cost After Fares (FY 02-03)</b>	<b>Annual Net Cost After Fares (FY 07-08)</b>
Alternative 1 -- Current Route	10	\$60	\$600	\$156,000	12%	\$137,280	\$175,169
Alternative 2A	5	\$60	\$300	\$78,000	20%	\$62,400	\$79,622
Alternative 2B	6	\$60	\$360	\$93,600	20%	\$74,880	\$95,547
Alternative 3	9.5	\$60	\$570	\$148,200	20%	\$118,560	\$151,283
Alternative 4	9.5	\$60	\$570	\$148,200	20%	\$118,560	\$151,283
Alternative 5A	15.5	\$60	\$930	\$241,800	15-25%	\$181,350-\$205,530	\$231,400-\$262,250
<b>Alternative 5B</b>	<b>12.5</b>	<b>\$60</b>	<b>\$750</b>	<b>\$195,000</b>	<b>15-25%</b>	<b>\$145,000-\$165,000</b>	<b>\$194,000-\$220,000</b>
Alternative 6	89	\$60	\$5,340	\$1,388,400	35-50%	\$694,200-\$902,500	\$885,800-\$1,151,500

Rt. 30  
Proposed Fare Change

Fares for Route 30 have remained the same since 1997. Route 30 fares have been one of the lowest of any Solano freeway based route. Less than 20% of the actual cost of providing Route 30 service is paid for by the passenger fares. The remaining over 80% is subsidized through transportation funds. The purpose of the fare increase is to reduce the subsidy and make fares more comparable to other transit services.

**Proposed Fares for Rt. 30**

<b>One-way Trip Btwn</b>	<b>Current</b>	<b>Proposed:</b>		
		March 2003 <sup>1</sup>	E & H	Monthly Pass
<b>Fairfield/Vacaville</b>	\$1.25	\$1.75	\$0.85	\$44.00
<b>Vacaville/Dixon</b>	\$1.25	\$1.75	\$0.85	\$44.00
<b>Dixon/Davis</b>	\$1.25	\$1.75	\$0.85	\$44.00
<b>Davis/Sacramento</b>	<i>N/a</i>	\$1.75	\$0.85	\$44.00
<b>Fairfield/Dixon</b>	\$2.00	\$2.25	\$1.10	\$56.00
<b>Vacaville/Davis</b>	\$2.00	\$2.25	\$1.10	\$56.00
<b>Dixon/Sacramento</b>	<i>N/a</i>	\$2.25	\$1.10	\$56.00
<b>Fairfield/Davis</b>	\$2.25	\$2.75	\$1.35	\$69.00
<b>Vacaville/Sacramento</b>	<i>N/a</i>	\$2.75	\$1.35	\$69.00
<b>Fairfield/Sacramento</b>	<i>N/a</i>	\$3.75	\$1.85	\$79.00

<sup>1</sup> Implementation of new fare structure contingent upon implementation of Rt. 30 service extension to Sacramento



DATE: December 30, 2002  
TO: STA Board  
FROM: Dan Christians, Assistant Executive Director/Director of Planning  
RE: Approve Program and Budget for  
STA/YSAQMD Transportation Land Use Conference

**Background:**

Last year, the Yolo Solano Air Quality Management District contacted the STA regarding the potential for co-sponsoring an STA/YSAQMD Transportation-Land Use Conference. On October 9, 2002, the STA Board authorized STA's co-sponsorship of this event. For the past few months, a planning committee consisting of YSAQMD and STA staff have been meeting to identify potential speakers, develop a preliminary program and develop a budget for this conference.

Priority Project No. 30 of the STA's Work Program, adopted by the STA Board on July 10, 2002, proposed to develop an STA Transportation for Livable Communities (TLC) Program by FY 2003/04. Such a program would establish guidelines to program federal enhancement funds that STA is expected to receive under the next federal transportation bill (referred to as TEA-3). These funds can be used for projects that help implement identified downtown revitalization projects, including various pedestrian, bicycle and transit-oriented improvements.

The conference will help initiate the discussions and complete some the groundwork needed to eventually formulate guidelines for a Countywide TLC Program by next fiscal year.

**Discussion:**

The proposed STA/YSAQMD Transportation - Land Use Conference is scheduled to be held on April 11, 2003 at the Travis Federal Credit Union in Vacaville. The main purpose is to showcase many of the excellent TLC-type of programs and projects in various stages of planning in Solano and Yolo Counties and to promote better links between transportation and land use.

One of the products proposed to be released at this conference is a Transportation/Land use "Toolkit" that will highlight examples of Solano and Yolo County TLC projects including pedestrian, bicycle and transit uses. The "Toolkit" will also provide a broad range of information on how to incorporate best design practices into downtown TLC plans. Staff recommends meeting with the Alternative Modes Committee (to be scheduled in February 2003) to develop a draft "toolkit" for review at the STA Board's meeting on March 12, 2003.

The development of the "toolkit" and the conference will implement part of Priority Project No. 30 to develop "Land Use Strategies – TLC Best Practices" and hold a "TLC Conference with the YSAQMD - Spring 2003."

The overall conference budget is proposed to be \$18,000, with \$10,000 from YSAQMD, \$5,000 from STA and \$3,000 from registrations (a \$30 registration fee is being recommended for all participants to cover materials and a continental breakfast and lunch).

Attached is a more detailed draft program for Board review and comments.

**Fiscal Impact:**

The \$5,000 contribution from the STA would come from existing line items in the STA's 2002-03 Revised Budget (approved on December 11, 2002) with \$2,500 earmarked from the SNCI's Transportation for Clean Air Fund (TFCA) General Marketing Program and \$2,500 from the SolanoLinks State Transit Assistance (STAF) Marketing Program. No additional budget authority is being requested. The \$5,000 will cover the cost of developing the "toolkit."

**Recommendation:**

Approve the following:

1. Preliminary program for the conference 2. \$5,000 expenditure from the STA for the STA/YSAQMD Transportation Land Use Conference; and 3. Request the Alternative Modes Subcommittee develop a draft TLC program and Transportation/Land Use "Toolkit" for consideration by the STA Board.

Attachment

# DRAFT ver. 1-2-03

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## The Transportation – Land Use Connection At Travis Credit Union, Vacaville On April 11, 2003

8:00-8:30 Registration/Continental Breakfast

8:30-8:35 Greetings/Introduction: Larry Greene, Y-S AQMD, APCO  
Daryl Halls, STA, Executive Director

8:35-9:45 Opportunities and Challenges Ahead

Panel Speakers: Dir. Jeff Morales, Caltrans or Diane Eidam, CTC  
Possible Topic: I-80 Corridor (highway, transit and rail)  
Dir. Martin Tuttle, SACOG  
Possible Topic: Community Design Program  
Dir. Steve Heminger, MTC  
Possible Topic: TLC/HIP Program and MTC/CMAs  
Transportation/Land Use Partnership

9:45-10:00 Break

10:00-12:00 Path to Success (Tom Stallard)

Speakers: Jim McElroy  
Topic: Transportation Program – Unitrans  
Dir: Terry Bassett Yolo County Transportation District  
Topic: (Potential: Auburn-Dixon Rail; Rapid Bus Transit;  
Public Transit Growth)  
Hon. Marci Coglianese, City of Rio Vista  
Topic: Community Programs Rio Vista Main Street and  
Waterfront Projects  
Other speakers for following projects:  
Dixon Rail Station and Downtown- Mayor Mary Ann  
Courville  
West Sacramento River Walk - Christopher Cabaldon or  
Mike McGowan  
STA Jepson Parkway – Dan Christians/Bob Grandy

12:00-12:30 Lunch

# DRAFT ver. 1-2-03

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12:30-1:30 Lunch Panel: Making Better Transportation/Land Use Connections

Discussion Leaders: Lois Wolk, Assemblywoman

Helen Thompson, Supervisor, Yolo County

Hon. Jim Spering, Mayor, Suisun City

1:30-2:30 How do we Incentivize Smart Growth?

Hon. Duane Kromm, Solano County Supervisor (Chair)

Panel Speakers: Sean Quinn, City of Fairfield

Judy Corbett, Local Government Commission

Warren Salmons, City of Dixon

Local Developers (Roma, Miller-Sorg, examples of Projects in Solano County)

2:30-3:25 Transportation/Land Use Toolkit

Speakers: Larry Greene

Topic: Incentive Programs available: SACOG

Community Design Program and YSAQMD's Clean Air Program

Elizabeth Richards

Topic: Transportation Demand Management/Rideshare

Daryl Halls

Topic: Best Practices Handbook, STA/MTC TLC programs

3:25-3:30 Closing Remarks: Larry Greene, Y-S AQMD, APCO and

Daryl Halls, STA, Executive Director

# DRAFT ver. 1-2-03

## Budget

### Revenue

<u>Item</u>	<u>Amount</u>
Y-S AQMD	\$10,000
STA (toolkit)	\$5,000
Registration (100 @ \$30 ea.)	\$3,000
Total	<u>\$18,000</u>

### Expenses

<u>Item/Description</u>	<u>Amount</u>	<u>Notes</u>
Location/Travis Credit Union	\$400	includes audio/visual equipment
Catering/Tormey's	\$3,000	includes continental breakfast, lunch and snacks for 100
Printing	\$2,000	"Save the Date" card/designer/signs
Postage/STA	\$185	500 pieces @.37 each
Travel/Speakers	\$500	
Toolkit/STA	\$5,000	Qty. 125 - printing, binder, CD, tablet
Supplies	\$100	name tags, pens, pencils, misc
On-line registration/ABAG	\$500	credit card payments
Total	<u>\$11,685</u>	

### Balance

\$6,315

### Speakers or Alternates

<u>Confirmed</u>	<u>To Be Confirmed</u>
Tom Stallard	Jeff Morales - Daryl to call
Terry Bassett	Steve Hemminger - Daryl to call
Marci Coglianese	Mary Anne Courville - Dan C to call
Marty Tuttle	Lois Wolk - Larry to call
Judy Corbett	Helen Thompson - Larry to call
Sean Quinn	Jim McElroy - Carl to call
Jim Spearing	Warren Salmons - Dan C. to call
Mike McGowan	Bob Grandy - Dan C. to call
	Christopher Calbaldon - Assistant contacted, may have conflict, awaiting reply



DATE: December 27, 2002  
TO: STA Board  
FROM: Janice Sells Program Manager/Analyst  
RE: Adoption of STA's 2003 Legislative Platform  
and Priorities

**Background:**

On December 11, 2002, the STA Board of Directors authorized staff to distribute the Draft 2003 STA Legislative Platform and Priorities for review and comment to committees, member agencies and interested parties. Platform documents were mailed and responses have been requested by January 3, 2003.

**Discussion:**

To date, comments have been received from the City of Benicia, requesting change to Section I, Item 3, adding the words *ultra-low* to the policy. The policy will now read:

Monitor legislation providing infrastructure for low, *ultra-low* and zero emission vehicles.

Benicia also requests that the words *and/or time* be added to Platform Section IX on Project Delivery, Item 3. The policy will now read:

Support legislation and/or administrative reforms that result in cost *and/or time* savings to environmental clearance processes for transportation construction projects.

Staff continues to work with City of Vallejo staff to develop policies on Baylink Ferry Service to be added to Sections X. In addition, staff is working with the Paratransit service providers to answer questions posed by Member MacMillan. Any additional comments will be provided at the meeting.

**Recommendation:**

Approve STA's 2003 Legislative Platform and Priorities

Attachment: STA's Draft 2003 Legislative Platform and Priorities

**Solano Transportation Authority  
Draft 2003 Legislative Priorities and Platform**

**LEGISLATIVE PRIORITIES**

1. Monitor and support, as appropriate, legislative proposals to increase funding for transportation infrastructure
2. Oppose efforts to reduce or divert funding from transportation projects.
3. Pursue project funding:
  - a. I-80/I-680/SR 12 Interchange \*
  - b. Jepson Parkway Project\*
  - c. Vallejo Intermodal Station\*
  - d. Vallejo Baylink Ferry Service
  - e. *Fairfield/Vacaville Intermodal Station\**
  - f. Capitol Corridor Rail Service
  - g. Inter-city transit
4. Support the extension of the 55% vote threshold to county transportation infrastructure measures.
5. *Monitor legislative efforts to merge MTC and ABAG governing boards and their respective responsibilities.*
6. *Monitor the development of the \$3 toll bridge legislation and support the inclusion of Solano County's priority transportation projects that have a nexus to the relevant State Owned Bay Area Toll Bridges in Solano County (Benicia and Carquinez).*

*\* Federal Priority Projects*

## LEGISLATIVE PLATFORM

### I. *Air Quality*

1. Sponsor use of Petroleum Violation Escrow Account (PVEA) funds for clean fuel projects.
2. Monitor and review approval of the 2004 Ozone Attainment Plan by EPA.
3. Support legislation, which ensures that any fees imposed to reduce vehicle miles traveled, or to control mobile source emissions are used to support transportation programs that provide congestion relief or benefit air quality.
4. Monitor legislation providing infrastructure for low, *ultra-low* and zero emission vehicles.
5. Monitor and comment on regulations regarding diesel fuel exhaust particulates and alternative fuels.
6. Support policies that improve the environmental review process to minimize conflicts between transportation and air quality requirements.
7. Monitor energy policies and alternative fuel legislation or regulation that may affect fleet vehicle requirements for mandated use of alternative fuels.
8. Support legislation to provide funding for innovative, intelligent/advanced transportation and air quality programs, which relieve congestion, improve air quality and enhance economic development.
9. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.

10. Support income tax benefits or incentives that encourage use of alternative fuel vehicles, van pools and public transit without reducing existing transportation or air quality funding levels.

## *II. Americans with Disabilities Act*

- ~~1. Request the Federal Transit Administration (FTA) to retain the present mobility-related definition of handicapped for transit fare reductions and not change to the Americans with Disabilities Act (ADA) definition.~~
- 2. 1* Encourage new or revised guidelines to provide more flexible ADA access to trails, bike routes and transit

## *III. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)*

1. Support legislation promoting bicycling and bicycle facilities as a commute option.
2. Oppose expanded use of HOV lanes for purposes not related to congestion relief and air quality improvement.
3. Monitor legislation providing land use incentives in connection with rail and multimodal transit stations – transit oriented development.

## *IV. Congestion Management*

1. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.

## *V. Employee Relations*

1. Monitor legislation and regulations affecting labor relations, employee rights, benefits, and working conditions. Preserve a balance between the needs of the employees and the resources of public employers that have a legal fiduciary responsibility to taxpayers.
2. Monitor any legislation affecting workers compensation that impacts employee benefits, control of costs, and, in particular, changes that affect self-insured employers.

## *VI. Funding*

1. Protect Solano County's statutory portions of the state highway and transit funding programs.
2. Seek a fair share for Solano County of any state discretionary funding made available for transportation grants or programs.
3. Protect State Transportation Improvement Program (STIP) from use for purposes other than those covered in SB 140 of 1997 reforming transportation planning and programming.
4. Support state budget and California Transportation Commission allocation to fully fund projects for Solano County included in the State Transportation Improvement Program and the Comprehensive Transportation Plans of the county.
5. Support transportation initiatives that increase the overall funding levels for transportation priorities in Solano County.
6. Advocate for primacy of general transportation infrastructure funding over high-speed rail project and Bay Area Ferry Authority.
7. Support measures to restore local government's property tax revenues used for general fund purposes, including road rehabilitation and maintenance.
8. Seek a fair share for Solano County of any federal funding made available for transportation programs and projects.
9. Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in Solano County.
10. Monitor and react as necessary to any proposed TEA-21 mid-term corrections bill.

11. Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.
12. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
13. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local street and road maintenance and repairs.
14. Monitor the distribution of state transportation demand management funding.
15. Oppose any proposal that could reduce Solano County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, the Petroleum Violation Escrow Account (PVEA), State Highway Account (SHA), Public Transit Account (PTA), and Transportation Development Act (TDA) and any ballot initiative.

*VII. Liability*

1. Monitor legislation affecting the liability of public entities, particularly in personal injury or other civil wrong legal actions.

*VIII. Paratransit*

1. In partnership with other affected agencies and local governments seek additional funding for paratransit operations, including service for persons with disabilities and senior citizens.

*IX. Project Delivery*

1. Support legislation to encourage the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection Agency to reform administrative procedures to expedite federal review and reduce delays in payments to local agencies and their contractors for transportation project development, right-of-way and construction activities.

2. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.
3. Support legislation and/or administrative reforms that result in cost *and/or time* savings to environmental clearance processes for transportation construction projects.
4. Continue to streamline federal application/reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

*X. Rail/Ferry*

1. In partnership with other affected agencies, sponsor making Capitol Corridor Joint Powers Authority an eligible operator for state transit assistance with funds to be apportioned to member agencies.
2. In partnership with other counties located along Capitol Corridor, seek expanded state commitment for funding passenger rail service whether state or locally administered.
3. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided by Capitol Corridor) funding for Northern California and Solano County.
4. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.

*XI. Safety*

1. Support legislation or administrative procedures to streamline the process for local agencies to receive funds for road repair from the Federal Emergency Management Agency (FEMA).

*XII. Transit*

1. Protect funding levels for transit by opposing state funding source reduction without substitution of comparable revenue.

2. Support an income tax credit to employers for subsidizing employee transit passes.
3. Support tax benefits and/or incentives for transportation demand management programs and alternative fuel programs to promote the use of public transit.
4. In partnership with other transit agencies seek strategies to assure public transit receives a fair share of funding for welfare-to-work social services care, and other community-based programs.
5. Due to the elimination/reduction of Federal transit operating subsidies, support legislation to also eliminate or ease Federal requirements and regulations regarding transit operations.



DATE: December 30, 2002  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Funding Requests for Priority Projects for Proposed \$3 Bridge Toll

**Background:**

Regional Measure 1 (RM 1), approved by Bay Area voters in 1988, established a uniform \$1 bridge toll on the Bay Area's seven State Owned Toll bridges with proceeds pledged to specific bridge corridors. An additional \$1 surcharge funds specific seismic retrofits projects on the Antioch, Bay Bridge, Benicia-Martinez, Carquinez, Dumbarton, Richmond-San Rafael, and San Mateo-Hayward bridges. In 1997, the State Legislature created the Bay Area Toll Authority (BATA) to administer, program and allocate revenues from the \$1 base toll (not the \$1 seismic retrofit surcharge). The seismic surcharge is administered by the California Department of Transportation (Caltrans), the agency responsible for the Toll Bridge Seismic Retrofit Program.

In 2001, AB 1171 (Dutra) was enacted into law extending the 2008 repeal date for the \$1 seismic retrofit surcharge for a 30 year period beyond 2008 until the project escalation costs for the Toll Bridge Seismic Retrofit Program are covered. The legislation included a provision that if revenue exceeded the actual cost of the bridge retrofit than MTC would have the authority to program the potential excess funds for projects relieving congestion in the bridge corridors. MTC included provisions for the allocation of these additional funds as part of the adoption of its Resolution 3434 – better known as the Regional Transportation Expansion Plan (RTEP). Funding for the I-80/680 Interchange (the only highway project) was included as an eligible project if these funds become available.

**PROPOSED \$3 BRIDGE TOLL**

In August of 2002, State Senator Don Perata (Alameda) initiated discussions about the potential for adding an additional dollar to the seven State Owned Toll Bridges located in the Bay Area. A Senate Select Committee was formed and staffed primarily by its consultant, Ezra Rappaport, held a series of weekly meetings during the months of September, October and November. Under the framework of the Senate Select Committee, Rappaport established a technical/advisory committee comprised of seven county CMAs (all but Napa and Sonoma), the Bay Area's major transit operators, and Caltrans to review and discuss the various projects under consideration. MTC provided staff support to the committee, but the deliberations of the Committee have been under the close direction and supervision of the Committee's consultant.

The consultant proposed a set of criteria to guide the consideration of projects to be considered for this funding. MTC subsequently adopted a set of guiding principles for the

new bridge toll funds. Concurrently, the Bay Area CMAs submitted a more comprehensive list of criteria and issues to consider (Attachment A). An addition of a \$1 increase on the State Owned Bridges would require approval by the State Legislature and approval by Bay Area voters in 7 of the 9 specified Bay Area Counties, although the Committee Consultant has intimated that a vote of the State Legislature may not be required.

At the request of the consultant, all potential projects were submitted to MTC by mid-October. Numerous transit operators have submitted specific projects for consideration. In addition, the STA staff and most of the other CMAs have submitted a list of projects for consideration pursuant to their respective bridge corridors. STA staff submitted four projects for consideration consistent with the STA Board's priorities adopted on November 13, 2002 (the City of Vallejo separately submitted a request for the Vallejo Baylink Ferry).

MTC staff has estimated that a new \$1 bridge toll for the seven State Owned Bridges would generate approximately \$2.4 billion over a 30 year timeframe, with an annual revenue stream of approximately \$125 million. The Committee has not determined how and/or in what manner the funds will be allocated. Currently, the projects have been divided into four separate bridge groupings (Antioch-Benicia/Martinez-Carquinez, Bay Bridge, SanMateo/Hayward-Dumbarton, and Richmond/San Rafael) and a fifth category labeled as system-wide. The Committee's consultant has established the criteria of allocating 50% of the funds for transit capital and 50% for transit operating. Several counties (including STA) have requested the appropriate highway projects with a nexus to the specified bridge corridors also be included (such as I-80/680).

STA Board adopted priority projects for proposed \$3 Bridge Toll revenues are as follows:

1. I-80/680/SR 12 Interchange
2. I-80 HOV Lane between SR 12 and I-505
3. Express Bus Operating and Capitol along the I-80 and 680 Corridors
4. Vallejo Baylink Ferry Operating and Infrastructure
5. Commuter Rail Operating and Capital between Solano and Contra Costa Counties

#### **Discussion:**

In December, the Consultant released his preliminary list of projects recommended for inclusion in the expenditure plan for the proposed \$3 Bridge Toll (see Attachment B). This list did not include project cost recommendations for capital or operating. The STA's priority projects of Express Bus, the Vallejo Baylink Ferry, and Commuter Rail are included in this list. The I-80/680/SR 12 Interchange and I-80 HOV Lane projects were not included. In November 2002, STA staff met with staff from the Contra Costa Transportation Authority (CCTA), Napa County Transportation Planning Agency (NCTPA), Caltrans, MTC, and Vallejo Transit to review and discuss the list of projects submitted for \$3 Bridge Toll funding with a nexus to the bridge group consisting of the Antioch, Benicia and Carquinez bridges. Those attending agreed that by working together a cohesive and logical list of projects could be developed that address the criteria discussed by the consultant and technical/advisory committee, addressed the priorities of all six participants, and programmed capital and operating within the projected revenues to be generated by the specified three bridges. In addition, the three CMAs noted our respective concerns that the list of projects submitted in the Bay Bridge corridor far exceeds the anticipated revenues, and coupled with the list of system-wide projects, will seek significant levels of funding from the other three bridge groups.

On December 18, 2002, STA staff met with STA Chair John Silva, MTC Commissioner (and STA Vice-Chair) Jim Spering, Vallejo Mayor Tony Intintoli, Vallejo Council Member (and STA Board Member) Dan Donahue, and Vallejo Transit staff to discuss the proposed \$3 Bridge Toll and the respective funding needs for each of the submitted projects. At the meeting, Mayor Intintoli indicated his support for the STA's list of priority projects (including the I-80/680/SR 12 Interchange) and requested STA support a specific request for \$20 million for the Vallejo Station as part of the capital request for the Vallejo Baylink Ferry service and Express Bus capital request.

On December 20, 2002, Jim Spering and I met with new Assembly Member Lois Wolk to discuss STA's legislative priorities, including the list of priority projects for the proposed \$3 Bridge Toll. In January, MTC is scheduled to adopt a position on the \$3 Bridge Toll and a recommended list of projects. Staff is also scheduling meetings with the remaining three members of Solano County's state legislative delegation (Chesbro, Machado and Wiggins).

In preparation for the upcoming legislative session, Board Members Silva, Spering and Donahue have requested staff agendaize for Board consideration specific budget requests for capital and operating for the STA's priority projects for the proposed \$3 Bridge Toll. Board consideration and direction will provide STA staff and lobbyists, MTC Commissioner Spering, STA's member agencies, and Solano County's four State Legislators with a specific list of projects and budget targets to guide our collective and collaborative efforts during the forthcoming legislative session.

**Recommendation:**

Adopt budget recommendations for four of the STA's priority projects for proposed \$3 Bridge Toll funds as specified in Attachment C

Attachments

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# **CMA ASSOCIATION**

## **Bridge Toll Advisory Committee Presentation**

**September 27, 2002**

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

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# **CMA ASSOCIATION**

## **Expenditure Plan Principles**

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

- 1. NEXUS**
- 2. NEW TRANSIT SERVICES**
- 3. TRANSIT OPERATIONS**
- 4. PERFORMANCE**
- 5. SUSTAINABILITY**

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# **CMA ASSOCIATION**

## **Recommended Additional Expenditure Plan Principles**

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

**6. EQUITY** (geographic)

**7. COMPLEMENT EXISTING PLANS** (RTP,RTEP, Countywide)

**8. LEVERAGE FUNDS** (Local,State, Federal)

**9. 30 YEAR BUDGET** (2002 Constant Dollars)

**10. PROCESS** (Collaborative, Open, Inclusive)

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# CMA ASSOCIATION

## Process Recommendations

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

Goal: To insure the integrity of a voter supported Expenditure Plan and Toll Bridge increase through a process that is collaborative, open and inclusive.

Objective: To develop to the greatest extent possible Expenditure Plan supporting from planning, programming, funding and stakeholders agencies and organizations. (e.g. MTC, CMAs, TRANSIT OPERATORS, CALTRANS, STAKEHOLDERS)

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# CMA ASSOCIATION

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## Process

### Recommendations

1. Revise schedule for project selection to insure inclusion of all recommendations and reviews.
2. Establish Bridge Corridor Subcommittees (made up of Advisory Committee Members) to prepare initial list of projects.
3. Full Advisory Committee recommends list of projects.
4. Review list with Caltrans and Policy Boards of: MTC, CMAs, Transit Operators, and Stakeholders Organizations.
5. Meet with Senator Perata and Bay Area Legislators to insure support of Toll Bridge Expenditure Plan.

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

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# **CMA ASSOCIATION**

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## **Recommended Bridge Groupings for Evaluation**

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

1. Carquinez • Benicia Martinez •  
Antioch
2. Richmond - San Rafael
3. San Francisco - Oakland Bay
4. San Mateo - Hayward • Dumbarton

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# CMA ASSOCIATION

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## Summary

**CCTA**

**ACCMA**

**NCTPA**

**MCCMA**

**SMCCAG**

**SFCTA**

**SCVTA**

**SCTA**

**STA**

- Add principles of equity, plan consistency, funding leverage, budgeting, and an inclusionary process to the development of an Expenditure Plan.
- Develop an initial project evaluation completed by the Advisory Committee (divided into Bridge Group Subcommittees initially).
- Develop the necessary consensus among agencies, stakeholders, and voters to insure a successful passage of an increased Bridge Toll ballot measure.

# Bridge Toll Expenditure Plan

*Improved BART service*

*Bay Area ferries*

*Commuter rail network*

*Express Bus service on HOV lanes*

*Ezra Rapport – Consultant, Senate Select  
Committee on Bay Area Transportation*

01/02/2003

# Expenditure Plan Goals

- **A cost effective and sustainable regional transit plan**
- **Seamless connections among systems**
- **New travel choices over highly congested bridge corridors**
- **Improved transit experience and safety**
- **Incentives for smart growth and appropriate waterfront development**

# Why Raise Bridge Tolls Now?

- Delay on bridge corridors expected to more than double over the next 15 years
- Five year lead time to implement most new transit investments
- Toll payers support new transit investment
- Economic incentives: low interest rates and public works employment
- \$3 roundtrip toll compares favorably to other states

## Summarizing the Plan (1)

- **Connects East Bay and West Bay commuter rail systems via the Dumbarton Rail Bridge**
- **Expands Caltrain service between San Jose and San Francisco**
- **Connects BART to four commuter rail lines**

## Summarizing the Plan (2)

- Provides new express bus service in Alameda, Contra Costa, Solano, Sonoma, Marin, Napa, and San Mateo counties
- Adds HOV lanes, park and ride terminals, and direct connectors for bus service
- The new Express Bus services travel primarily on HOV lanes

## Summarizing the Plan (3)

- **Adds BART seats and improves headways on the most congested BART line**
- **Seismically strengthens the transbay tube**
- **Provides bus night owl service for BART riders**
- **Improves local transit, bicycle & pedestrian access to BART**
- **Connects BART to the Oakland Airport**

## Summarizing the Plan (4)

- **Funds a new Transbay Terminal with future connections for high speed rail**
- **Expands MUNI service along the waterfront**

## Summarizing the Plan (5)

- **Offers new ferry services at terminals in Alameda, Oakland, Albany, Vallejo, Oyster Point, and San Francisco**
- **Ferry services are high speed with low emissions**
- **Expands the Vallejo intermodal hub to support the express bus/ferry service**

## **Summarizing the Plan (6)**

- **Provides commuter rail and express bus service from Fairfield/Vacaville through the 680 corridor**
- **Funds the e-BART extension to East Contra Costa County**

## Summarizing the Plan (7)

- **Funds express bus service from Sonoma to the San Rafael transit hub**
- **Provides funding for a Sonoma - San Rafael - Larkspur rail link**
- **Improves local access to the Larkspur ferry terminal**

## Summarizing the Plan (8)

- **Provides transit commuters with a single monthly pass to access all major transit systems**
- **Leverages federal tax subsidies to reduce transit fares up to 35%**

# The Core Plan

## Tier One Projects

- **Projects that meet and are consistent with the plan's goals and perform well in most evaluative criteria;**
- **Incremental additional funding may be required primarily through sales tax measures;**
- **Conditions may be imposed prior to funding.**

## Projects Not Listed in Core Plan

- **Additional projects may be considered during the legislative process**
- **No projects have been eliminated at this point**
- **Further financial analysis is required to establish the capacity of the toll expenditure plan**

# **System Wide Projects - Tier One**

**Transbay Tube Earthquake Safety**

**Translink**

**Real Time Transit Information**

**Employer Commute Benefits**

**Transbay Owl Service**

**WTA Environmental/Planning/Admin**

**WTA Spare vessels and SF Terminal**

**BART-MUNI Station Connector**

**BART Planning and Engineering Studies**

**Safe Routes to Transit**

**BART TOD/ Fare gates**

# Bay Bridge Corridor - Tier One

- **MUNI E line and 3rd Street**
- **AC Enhanced Bus  
(International/Telegraph)**
- **AC Transbay Express Bus**
- **Transbay Terminal**
- **BART Airport connector**
- **BART Contra Costa Crossover**
- **WTA Service: Alameda, Oakland, Albany**

# San Mateo - Dumbarton Corridor

## - Tier One

- Dumbarton Bridge Rail service
- Connectivity improvements for Capitol Corridor, BART, ACE, Dumbarton, and Caltrain rail services
- Additional Caltrain service
- Express Bus Service on San Mateo Bridge & Dumbarton Bridges
- Oyster Point Ferry Service

# Carquinez Corridor - Tier One

- **Vallejo express bus improvements**
- **Vallejo ferry service**
- **Park and ride terminals - Solano County**
- **Napa Vine to Vallejo Express Bus**
- **Richmond Parkway Park and Ride**
- **I-80 East Bound HOV lanes**
- **Capitol Corridor rail improvements**

# **Richmond - San Rafael Corridor**

## **- Tier One**

- **Golden Gate Express Bus service over Richmond Bridge**
- **Sonoma - Marin Express Bus to San Rafael**
- **SMART train extension San Rafael - Larkspur**
- **Larkspur ferry access improvements**

# **Benicia/Antioch - Contra Costa Corridor - Tier One**

- **E- BART extension**
- **Lake Herman Park and Ride Station**
- **Commuter Rail/Express Bus service  
Fairfield-Vacaville**
- **I-680 study and implementation**
- **Direct connector 680 HOV to Walnut  
Creek/Pleasant Hill BART**

**BAY AREA PROPOSED BRIDGE TOLL INCREASE - SOLANO COUNTY PROJECTS with \$100M for Interchange**

<b>PROJECT</b>	<b>CAPITAL</b>	<b>OPERATIONS</b>
I-80/680 Interchange and I-80 HOV Lanes	100,000,000	
Express Bus/Ferry Infrastructure*	35,000,000	
Commuter Rail/Track Improvements	15,000,000	30,000,000
4th Ferry Boat		30,000,000
Solano Express Bus Service		105,000,000
Express Bus Replacements**		27,000,000
<b>TOTALS</b>	<b>150,000,000</b>	<b>192,000,000</b>

\* Assumes \$69M allocated as  
\$35M Solano, \$30M CC, \$4M Napa

\*\* Assumes \$60M allocated as  
\$27M Solano, \$27M CC, \$6M Napa

Possible Express Bus/Ferry Infrastructure

Vallejo Intermodal	\$20,000,000
Vallejo Bus Maintenance Fac	\$1,000,000
Benicia Intermodal	\$4,000,000
Fairfield Transit Center	\$2,500,000
VV Transit Center	\$2,500,000
Park and Ride Lots (e.g., Curtola, Red Top, etc.)	\$5,000,000
<b>Subtotal</b>	<b>\$35,000,000</b>

**NOTES:**

1. Allocates \$30M to ops for 4th Ferry
2. Funds existing express bus replacements from \$27M
3. Funds existing express bus ops from \$105M
4. Does not expand ferry or express bus service

06



DATE: December 30, 2002  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Proposed Revisions to MTC's  
Regional Housing Incentive Program (HIP)

**Background:**

In 1998, the Metropolitan Transportation Commission (MTC) established the Transportation for Livable Communities Program (TLC) to fund and support the planning and development of livable communities throughout the Bay Area. The program's main goal is to work with local communities to plan, develop and fund community-oriented streetscapes and pedestrian/transit-oriented transportation projects.

In November 2000, MTC's TLC Program was expanded to include a Housing Incentives Program (HIP). The housing program is designed to maximize public investments in transit infrastructure and encourage transit use while also addressing the region's shortage of housing.

Since 1998, approximately \$59.3 million, primarily from federal enhancements funding, has been programmed by MTC through the region for various TLC Planning, TLC Capital and HIP programs. While the STA and its member agencies (and other North Bay counties) have been able to take advantage of the TLC Planning and TLC Capital programs, it has been more difficult to obtain HIP funds. The following TLC and HIP projects have been approved for Solano County jurisdictions:

**TLC Planning Grants**

	<b><u>Approved Funding</u></b>
STA's Jepson Parkway	\$ 35,000
Rio Vista Waterfront	\$ 15,000
Vallejo Sereno Bus Transit Center/Affordable Housing Plan	\$ 40,000
Fairfield West Texas Street	\$ 25,000
<b>Subtotal</b>	<b>\$115,000</b>

**TLC Capital Program**

Suisun City Main Street Project	\$195,000
Rio Vista Main Street /Waterfront	\$650,000
Vallejo Georgia Street Extension Pedestrian Project	\$800,000
Jepson Parkway Bike Route (Walters Rd in Suisun City)	\$500,000
Suisun City Driftwood Drive Pedestrian Project	\$350,000
Vacaville Davis St Gateway and Pedestrian Project	\$482,000
<b>Subtotal</b>	<b>\$2,977,000</b>

**Housing Incentive Program**

Vallejo Sereno Transit Center/ Affordable Housing Project

\$382,500

For the next round of federal funding (referred to as TEA-3), \$9 million per year is proposed to be set aside for HIP eligible projects throughout the Bay Area. MTC is currently discussing possible modifications to the program and STA staff believes this would be an appropriate time to submit proposed revisions to make the program more effective for communities in Solano County and other North Bay counties.

**Discussion:**

When the HIP program was initially created, STA staff was concerned about some of the criteria that were being recommended by MTC staff. In particular, the criteria regarding required densities and the availability of transit services appeared to be oriented more to denser, more urbanized counties. STA staff expressed some concern to MTC that jurisdictions in Solano County (and the other North Bay counties of Marin, Napa and Sonoma) might have difficulty qualifying housing projects for these funds. A review of the first cycle of the HIP Program indicated the following tabulation of HIP funds when compiled and ranked for each of the nine Bay-Area counties:

<u>County</u>	<u>2001 HIP Funds</u>	<u>%</u>
Alameda	\$4,052,625	45%
San Mateo	\$2,182,500	24%
San Francisco	\$1,144,875	13%
Contra Costa	\$ 963,000	11%
Solano	\$ 382,500	4%
Sonoma	\$ 258,000	3%
San Jose	None	0%
Napa	None	0%
Marin	<u>None</u>	0%
<b>TOTAL</b>	<b>\$8,983,500</b>	

Projects are awarded on a case-by-case basis with a maximum limit of \$1.0 million for any particular community (and is not based on a “return-to-source” method for each county such as has been used for some of the federal STP, CMAQ and enhancements programs). However, as indicated above, the percentage of funding awarded for each county in the 2001 cycle, illustrate a possible distribution inequity, partly because of the criteria used for awarding these grants. The list indicates that 82% of the HIP funds were awarded to communities in only three of the nine Bay Area counties. Also, the fact that three of the Bay Area counties had no HIP funds awarded in 2001 highlights a need to change the selection criteria prior to the next cycle.

Projects in certain cities did very well (e.g. Berkeley, Oakland, San Francisco and Dublin each had funding totaling \$1.0 million or more – see attached list from MTC) while other cities in the Bay Area had no HIP applications submitted and/or approved at all (e.g. Fairfield, Vacaville, Napa, Santa Rosa, San Rafael, Concord, San Jose etc.). While the program was never intended to distribute funds on any type of population basis, staff believes that there are excellent multiple-family housing projects, at somewhat lower densities, being planned in other communities in the North Bay that should also qualify for these funds.

On December 19, 2002, the Solano City and County Planners Group met to discuss the program and develop some proposed revisions to the criteria based on more reasonable multiple-family densities for projects in communities throughout Solano County. The group requested that if a few basic changes were made to this program for Solano County (as well as other North Bay communities), there would be an increased number of qualified applications and broader regional participation. These revisions would create some critical new incentives, directly encouraging more development of new multiple-family housing developments in downtowns, along transit corridors and adjacent to emerging transit hubs.

The Planner's Group main areas of concern and requested changes included:

### **Density**

Required density standards in the HIP program are too difficult for most multiple-family projects in Solano County to meet based on the following current requirements:

#### **Existing HIP Program Densities and Award Amounts**

25 units per acre: \$1,000 per bedroom  
40 units per acre: \$1,500 per bedroom  
60 units per acre: \$2,000 per bedroom

To make the program more effective, the planners proposed that the following be used for all North Bay counties:

#### **Proposed HIP Program Densities and Award Amounts for North Bay counties**

***15-19 units per acre: \$1,000 per bedroom***  
***20-39 units per acre: \$1,500 per bedroom***  
***40-59 units per bedroom \$2,000 per bedroom***  
***60 units per acre or more: \$2,500 per bedroom***

For all ***low and very low*** affordable units (***80% of the area median income or below***), an additional \$500 per bedroom will be awarded.

### **Transit**

In addition, the Planner's Group noted that (with the possible exception of City Vallejo that already has some 15-minute peak hour headways for certain transit routes) the transit criteria would prohibit HIP funds from being awarded to any other Solano County community.

The existing HIP transit criteria is as follows:

#### **Existing Transit Service Section**

Eligible projects must be within a 1/3 mile walk from the center of the development site to a trunk line transit station. Eligible transit service is bus, ferry or rail transit with no more than a 15-minute headway during the peak period commute.

The Planner's Group proposed the following changes to this criteria (changes are shown in bold):

**Proposed Transit Service Section**

*For counties having a population of 600,000 or less, eligible projects must be within a ½ mile walk from the center of the development site to a **local or** trunk line transit **route or transit** station. Eligible transit service is bus, ferry or rail transit with no more than a 60-minute headway during the peak period commute.*

A more detailed letter from the Solano City and County's Planner's Group is attached. A similar cover letter from the STA Chair is also attached for review by the STA Board.

**Fiscal Impact:**

The HIP program is primarily federal enhancement funding awarded on a case-by-case basis and the program has no impact on the STA budget.

**Recommendation:**

Authorize the Executive Director to submit the attached letter to MTC requesting revisions to the Housing Incentive Program (HIP).

Attachments

December 26, 2002

John Silva, Chair  
Jim Spering, Vice Chair, MTC Commissioner  
Solano Transportation Authority  
1 Harbor Center, Suite 130  
Suisun City, CA 94585

**Re: Housing Incentive Program (HIP)**

Dear Supervisor Silva and Mayor Spering:

On December 19, 2002, the Solano City and County Planner's Group met to discuss the current criteria used in the Metropolitan Transportation Commission's (MTC) Housing Incentive Program (HIP). The Planning Directors determined that the current program tends to favor the denser, more urbanized counties of the Bay Area. Because planned housing densities and the availability of transit services are much lower throughout most of Solano County (and the other North Bay counties) than other portions of the Bay Area, it has been very hard for many of our jurisdictions to identify projects that could qualify for these funds. In the past funding cycle there was only one HIP project approved in Solano County and one approved in Sonoma County.

If a few basic changes were made to this program for our area, we believe there would be an increased number of qualified applications. Because of very rapidly increasing housing prices, these changes would create some critical new incentives, directly supporting the development of many new higher density housing developments in our downtowns, along transit corridors and adjacent to emerging transit hubs. Without these needed housing units, many additional workers will need to commute from areas outside of our communities.

It is our understanding that in the next round of federal funding (TEA-3), \$9 million per year is proposed to be set aside for HIP eligible projects throughout the Bay Area. The following revised criteria for the North Bay counties would help qualify many new housing projects.

**Density**

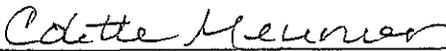
**Existing HIP Program Densities and Award Amounts**

25 units per acre: \$1,000 per bedroom  
40 units per acre: \$1,500 per bedroom  
60 units per acre: \$2,000 per bedroom

**Proposed HIP Program Densities and Award Amounts for North Bay counties**

***15-19 units per acre: \$1,000 per bedroom***  
***20-39 units per acre: \$1,500 per bedroom***  
***40-59 units per acre: \$2,000 per bedroom***  
***60 units per acre or more: \$2,500 per bedroom***

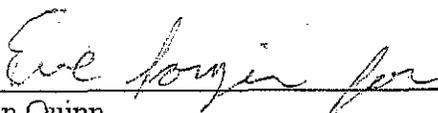
Housing Incentive Program (HIP)  
December 26, 2002

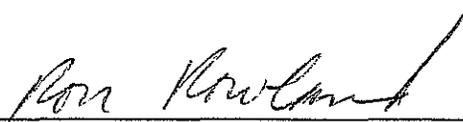
  
\_\_\_\_\_  
Colette Meunier RG  
Community Development Director  
City of Benicia

  
\_\_\_\_\_  
Birgitta Corsello  
Director of Environmental Management  
Solano County

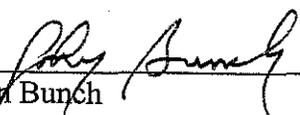
\_\_\_\_\_  
Steve Streeter  
Planning Director  
City of Dixon

\_\_\_\_\_  
Barry Munowitch  
Planning Director  
City of Suisun City

  
\_\_\_\_\_  
Sean Quinn  
Planning and Development Director  
City of Fairfield

  
\_\_\_\_\_  
Ron Rowland  
Community Development Director  
City of Vacaville

  
\_\_\_\_\_  
Thomas Bland  
Community Development Director  
City of Rio Vista

  
\_\_\_\_\_  
John Bunch  
Development Services Director  
City of Vallejo

Date: July 25, 2001  
W.I.: 1611  
Referred by: PAC

Attachment B  
MTC Resolution No. 3398  
Page 1 of 4

**FY 2000-01 TLC Housing Incentive Program**

<b>Project Sponsor</b>	<b>Project and Description</b> <i>(Projects are listed in alphabetical order by project sponsor and are not in priority order.)</i>	<b>Market Rate Bedrooms</b>	<b>Affordable Bedrooms</b>	<b>Original Request</b>	<b>Adjusted Request</b>
Berkeley	2076 Ashby Ave Multi-story apartment building at Ashby and Shattuck. Served by AC Transit #43 and Ashby BART.	18	2	\$41,000	
	2700 Bancroft Way Multi story student housing being built by a private developer. Dormitory rooms. Served by AC Transit #7, 52L and F.	90	0	\$180,000	
	2526 Durant Ave 5 story mixed-use building. Served by AC Transit #7, 52L, 64 and F.	71	5	\$154,500	
	2020 Kittredge St Three level parking garage combined with several stories of housing. Served by AC Transit #51.	263	65	\$688,500	
	2575 San Pablo Ave Two story senior housing apartment building. Served by AC Transit # 72, 72L, and 73.	0	16	\$40,000	
	2700 San Pablo Ave Mixed use building with ground floor retail and housing above. Served by AC Transit #72, 72L, and 73.	59	16	\$158,000	
	1607 Shattuck Ave 3-story mixed-use building. Served by AC Transit #43.	56	14	\$112,000	
	1797 Shattuck Ave Mixed use building with ground floor retail and housing above. Served by AC Transit #43.	105	63	\$367,000	
	2701 Shattuck Ave Mixed use building with ground floor retail and housing above. Lofts, one and two bedroom units. Served by AC Transit #43.	19	0	\$28,500	
	2593-99 Telegraph Ave Mixed-use building with ground floor retail and housing above. Served by AC Transit #40.	32	9	\$86,500	
	1392 University Ave Mixed-use, five-story building with ground floor retail and housing above. Served by AC	95	36	\$280,000	

Title of Project	Description		Sponsor/Co-sponsor	Proposed TLC Funds	
	Transit #51.				
	1719-25 University Ave Mixed use building. Served by AC Transit #51.	0	64	\$160,000	
	Berkeley Total:	808	290	\$2,296,500	\$1,000,000
Daly City	Landmark Development The redevelopment agency is building a mixed-use project with 80 to 100 residential units along with commercial and retail uses in the project. Served by Mission St. Muni and SamTrans bus service. BART is within ½ but not 1/3 of a mile of the development site.	141	24	342,000	342,000
Dublin	Dublin Transit Center Mixed-use development with a high density housing component. General Plan Amendments and an EIR are being prepared. Adjacent to the Dublin BART station.	1425	75	\$3,037,500	\$1,306,125
East Palo Alto	Nugent Square Affordable Housing Mixed use development that will provide 39 affordable rental units being built adjacent to the Town Center. Served by SamTrans #280, #281, and #296.	0	96	\$192,000	
	University Ave. Apartments New multi family rental apartments near the Town Center redevelopment area. Served by SamTrans routes #280, #281, and #296.	38	10	\$101,000	
	East Palo Alto Total:	38	106	\$293,000	\$293,000
El Cerrito	Mill and Lumber Site Demolition of old lumber building and build a mixed-use retail and residential development. Served by BART and AC Transit.	209	24	361,500	361,500
Emeryville	Heritage Square 66-unit development adjacent to the Emeryville AMTRAK Station. Served by AC Transit #57 and EmeryGoRound	57	33	\$151,500	\$151,500
Oakland	14 <sup>th</sup> and Harrison Residential and retail development within 1/3 of a mile of City Center BART and served by AC Transit.	0	121	\$242,000	
	Fruitvale Transit Village Mixed-use transit oriented development that includes housing, retail and community services. Served by BART Fruitvale St.	270	90	\$585,000	
	3 <sup>rd</sup> and Broadway	192	0	\$384,000	

Title of Project	Description		Sponsor/Co-sponsor	Proposed TLC Funds	
	Mixed-use housing and office development on Broadway. served by AC Transit #58.				
	West Oakland Transit Village Mixed-use project near West Oakland BART station.	207	36	\$382,500	
	Cox Cadillac Housing and retail development at the former Cox Cadillac site at Harrison and Bay Place. Served by AC Transit #11.	234	0	\$468,000	
	Oakland Total:	903	247	\$2,061,500	\$1,000,000
Petaluma	Downtown Petaluma River Apartments Rental housing development in downtown Petaluma adjacent to the Petaluma River. Served by Sonoma County Transit # 44.	0	172	\$258,000	\$258,000
Richmond	Richmond Transit Village Mixed-use development seeking to increase homeowner opportunities in the City of Richmond. Adjacent to the Richmond BART station.	0	642	\$963,000	\$963,000
San Bruno	Navy site Multi-Family Residential Four story 262-unit multi-family development. Part of an old Navy Site and is served by Samtrans Bus Lines and will be served by BART upon opening of the SF extension.	352	78	\$684,000	\$684,000
San Carlos	South Plaza Development 33-unit rental housing development in downtown San Carlos. Served by Caltrain and SamTrans.	19	30	\$113,000	\$113,000
San Francisco	Mission Bay Block N3/Parcel 2 Mixed-use project served by Caltrain and Muni.	406	0		
	Mission Bay Block N4/Parcel 1 Mixed-use project served by Caltrain and Muni.	337	0		
	Mission Bay Block N4/Parcel 3 Mixed-use project served by Caltrain and Muni.	144	0		
	Mission Bay Block N4a/Parcel 1 Mixed-use project served by Caltrain and Muni.	130	0		
	Mission Bay Block N4/Parcel 3 Mixed-use project served by Caltrain and Muni.	164	109		
	San Francisco Total:	1195	109	\$2,662,500	\$1,144,875
San	Promethius	329	37	\$750,500	\$750,500

Title of Project	Description		Sponsor/Co-sponsor	Proposed TLC Funds
Mateo	226 units of housing in San Mateo's Gateway area. The project area is served by SamTrans #TX and #250.			
Union City	Union City Senior Village Eden housing is building a Senior Village along Alvarado Nile Road. The development is served by Union City Transit and AC Transit #97.	65	68	\$233,500
Vallejo	Sereno Village Apartments Housing project being built immediately adjacent to the Serreno Village Transit Center. Served by Vallejo Transit # 2.	0	125	\$382,500
Total Eligible HIP Requests:		5,541	2,060	\$14,590,000
				\$8,983,500



DATE: December 30, 2002  
TO: STA Board  
FROM: Robert Guerrero, Associate Planner  
RE: Appointments to STA/YSAQMD Clean Air Program Pre-Screening Committee

**Background:**

The Yolo Solano Air Quality Management District (YSAQMD) annually provides funding for motor vehicle air pollution reduction projects in the Yolo Solano Air Basin through the YSAQMD Clean Air Program. Funding for this program is provided by a \$4 DMV vehicle registration fee established under AB 2766 and a special property tax (AB 8) generated from Solano County properties located in the YSAQMD.

YSAQMD jurisdictions in Solano County receive on average about \$270,000 annually for Clean Air projects in the following categories: Alternative Fuels Infrastructure and Low Emission Vehicles, Alternative Transportation, Transit Services, and Public Education and Information. Rio Vista, Vacaville, Dixon, Solano County and the STA (as well as public schools and universities in these areas) are eligible for this program.

**Discussion:**

For the past two years, the STA has assisted the YSAQMD by establishing a Clean Air Application Pre-Screening Committee consisting of any two members or alternates from the STA Board (who will not be serving on the YSAQMD Board next year) and three members invited from the YSAQMD Board of Directors. After final applications are submitted the YSAQMD will also convene a formal Clean Air Screening Committee consisting only of Board members from the YSAQMD.

The Pre-Screening Committee reviews preliminary Clean Air application funding amounts, determines project eligibility, and creates consensus for Solano County Clean Air projects. Applicants are also invited to the Pre-Screening Committee meeting to summarize their projects and clarify any questions the committee might have regarding their specific project.

Applications for the FY 2003-2004 YSAQMD Clean Air Program will be available from the Air District beginning in early January 2003. STA staff requires all Solano County applicants to submit preliminary applications to the STA by February 6, 2003 and proposes to convene the Clean Air Screening Committee the following week, February 10th to February 14<sup>th</sup>. Final Clean Air applications are due to the YSAQMD on February 21, 2003.

All actions made by the STA/ YSAQMD Clean Air Application Screening Committee are recommendations to the YSAQMD Board of Directors. Approval of all Clean Air

applications, including actual funding amounts, are decided by the YSAQMD Board of Directors (historically based on the recommendations from the Screening Committee).

*FY 2003-04 YSAQMD Clean Air Application Deadlines:*

January 2003	FY 2003/04 YSAQMD Clean Air Applications Available
February 6, 2003	Preliminary Clean Air Applications Due to the STA
February 10-14, 2003	STA/YSAQMD Clean Air Application Screening Committee Meeting
February 21, 2003	Final Applications Due to YSAQMD

At this time, STA staff would like to request the STA Board appoint two members or alternates of the Board (who are not members of the YSAQMD Board) to participate in the 2003 STA/YSAQMD Clean Air Application Pre-Screening Committee. STA staff will work with committee members to establish a meeting date and time between February 10th and February 14th, 2003.

For 2003, the following representatives from the cities and County of Solano are expected to serve on the YSAQMD Board of Directors:

- Mary Ann Courville, City of Dixon \*
- Marci Coglianese, City of Rio Vista \*
- Pauline Clancy, City of Vacaville
- Duane Kromm, County of Solano \*
- John Silva, County of Solano (alternate serving until Governor appointee is selected to fill Skip Thomson's position)
- John Vasquez, County of Solano

\* Proposed to be invited to serve on committee from the YSAQMD because of their past participation and knowledge of the Clean Air Program. If any of these board members cannot serve another member will be invited from the above list.

**Fiscal Impact:**

None to the STA Budget. YSAQMD Clean Air Funds are provided by vehicle registration fees and property taxes collected from AB 8 funds in cities and County jurisdictions within the Yolo Solano Air Basin.

**Recommendation:**

Appoint two STA Board members or alternates to participate in the 2003-04 STA/YSAQMD Clean Air Program Pre-Screening Committee.



DATE: December 30, 2002  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Selection of 2003 STA Chair and Vice Chair

**Background:**

The STA policy for selection of Board Chair and Vice-Chair is identified in the STA's Joint Powers Agreement and stipulates that, "the members of the Transportation Authority shall select a chairperson and a vice-chairperson for the Transportation Authority, each of whom shall serve one year terms." Historically, the selection of the STA's Chair and Vice-Chair has taken place at the discretion of the STA Board. In February 2000, the STA Board established a policy to rotate the annual selection of the Chair and Vice-Chair among the STA's eight member agencies. As part of the action, the Board reserved the flexibility to juggle the rotation if the prospective incoming Chair was a recently appointed member of the STA Board. The intent being to provide the new Board Member with the opportunity to accumulate at least one year of experience on the STA Board before assuming the role and expanded responsibilities of STA Board Chair. When the policy was adopted, the rotation was scheduled to begin in calendar year 2003 after the current two Board Members on the 2001 Executive Committee had served their term as STA Chair (Marci Coglianese and John Silva). Beginning in 2003, the next Chair in the rotation would come from the member agency whose representative had last served as STA Chair (see attached list of past STA Chairs).

In 2000, then STA Chair Dan Donahue modified the membership of the STA's Executive Committee by inviting the outgoing Chair (during 2000 that was Rischa Slade) to remain on the Executive Committee with the new Chair, Vice-Chair and a fourth Board member scheduled to serve as Chair following the new Vice-Chair. In order to comply with the Ralph M. Brown Act, a total of four members of the STA Board, one less than a quorum, are allowed to serve on the Executive Committee. This complement of past, current and prospective STA Chairs on the Executive Committee serves to provide a continuity of leadership and policy direction from the STA Board. The selection of the STA's Executive Committee remains at the discretion of the new STA Chair. With the completion of Marci Coglianese's term as Chair in 2001, all eight STA member agencies have had the opportunity to serve as the Chair of the STA since 1991.

**Discussion:**

Attached is a revised list of STA Board Chairs that have served since 1991. Utilizing the previous Chair's list as a starting point, the rotation of agencies is as follows:

<u>Year</u>	<u>Agency</u>
2002	Solano County (John Silva) - current
2003	Suisun City (Jim Spering)
2004	Benicia (Pierre Bidou)
2005	Fairfield (Karin MacMillan)
2006	Dixon (Mary Ann Courville)
2007	Vacaville (Len Augustine)
2008	Vallejo
2009	Rio Vista
2010	Solano County
2011	Suisun City
2012	Benicia

Recently, Board Member Pierre Bidou has requested that his turn to serve as Chair/Vice-Chair be skipped due to his heavy workload outside of the STA. If Benicia turn is skipped, the rotation will be revised as follows:

<u>Year</u>	<u>Agency</u>
2003	Suisun City
2004	Fairfield
2005	Dixon
2006	Vacaville
2007	Vallejo
2008	Rio Vista
2009	Solano County
2010	Suisun City
2011	Benicia

**Recommendation:**

- 1.) Select STA Chair and Vice-Chair for 2003
- 2.) Request new Chair designate Executive Committee for 2003.

Attachment

## STA Board Chairs

<i>Year</i>	<i>Chair</i>	<i>Member Agency</i>
1991	Jim Spering	City of Suisun
1992	Sam Caddle	County of Solano
1993	Gary Falati	City of Fairfield
1994	Richard Brians (Jan.- May 94, was not re-elected)	City of Dixon
1994/95	Jerry Hayes (June 94 – Dec. 95)	City of Benicia
1996/97	Steve Lessler	City of Fairfield
1998	Don Erickson	City of Dixon
1999	Rischa Slade	City of Vacaville
2000	Dan Donahue	City of Vallejo
2001	Marci Coglianesse	City of Rio Vista
2002	John Silva	County of Solano
2003	Jim Spering	City of Suisun
2004	Karin MacMillan	City of Fairfield
2005	Mary Ann Courville	City of Dixon
2006	Len Augustine	City of Vacaville
2007	TBD	City of Vallejo
2008	TBD	City of Rio Vista
2009	TBD	County of Solano
2010	TBD	City of Suisun
2011	TBD	City of Benicia



DATE: December 27, 2002  
TO: STA Board  
FROM: Sandy Catalano, SNCI Program Manager/Analyst  
RE: SNCI Program Incentives Update

**Background:**

Moore, Iacofano and Goltsman, Inc. (MIG) was approved by the STA Board on September 11, 2002, to be hired as consultants to work with the STA's Solano Napa Commuter Information (SNCI) Program to assist in the design, development and printing of the new SNCI logo, commuter incentive programs including a Guaranteed Return Trip (GRT), and a wide range of marketing collateral materials. A contract for \$85,000 was initiated between the Solano Transportation Authority and MIG with \$70,000 being applied to the 2002-03 SNCI Marketing Program and \$15,000 for STA's SolanoLinks Marketing Program. In September 2002, the Board also authorized the allocation of funds to implement 2 vanpool incentives, a carpool incentive, a transit incentive and a bicycle incentive.

**Discussion:**

***Carpool Incentive***

To date, two commuter incentives have been completed. The first one is the Carpool Incentive. This incentive is unique to other carpool incentives available today in that it is a "direct mail" brochure, targeted at areas where the residents have the greatest potential for either forming or joining a carpool and are in a somewhat defined location. What predetermines this idea is the lack of additional parking at local "park 'n ride" lots or limited transit service potential.

The first mailing has been targeted to Vallejo's Glen Cove neighborhood and the City of Rio Vista's residents immediately following the Christmas holiday. Residents will have until January 22, 2003 to respond, by returning the Registration Card, to signify initial interest. This will entitle them to be entered into the ridematching database as either a carpool driver or passenger, receive a matchlist for forming or joining a carpool, and entry in a random drawing for one of ten \$20 gift certificates. The remaining portion of the incentive is the application which will be retained by the resident until a carpool is formed or joined traveling from or within Solano County. The program criteria will be that each carpool member is asked to pledge to carpool at least two days a week for two consecutive months. Each member of the carpool will complete their section and return it to SNCI. Information will be verified and each carpool member will be awarded a \$40 gas card. \$5,000 has been budgeted to be used for carpool incentives, which would translate into the potential of 120 - \$40 gas card awards.

### ***New Vanpool Back-Up Driver Incentive***

The second incentive is a New Vanpool Back-Up Driver Incentive Program. This incentive will be used for recruiting vanpool back-up drivers to keep vanpools “on the road” and encourage the formation of new vanpools. Securing drivers has become more of an issue since September 11<sup>th</sup> when many companies were financially impaired and this led to employee layoffs. Many of these laid off employees were back-up or main drivers in vanpools. This incentive is severely needed to generate interest in either existing or new passengers wanting to become vanpool back-up drivers.

To introduce this incentive, a letter and a new program brochure was mailed in December to each of the vanpool coordinators or main drivers in our database. Coordinators who need back-up drivers will contact staff requesting incentive program brochures to distribute to their passengers to entice becoming a driver. If a current (or new) passenger desires to become a driver, he/she will complete the application and return it to SNCI. Staff will verify that the individual is not currently a registered driver in our database. Once staff has verified the individual has a clean driving record through DMV, they will be linked to a vanpool in the SNCI database as a back-up driver and sent two Vanpool Incentive Vouchers.

Once they have driven for an entire month (staff is requesting 5x/month), the back-up driver and main driver/coordinator will sign and return the first voucher to SNCI for verification and processing. The first of two \$50 gas card incentive awards will be mailed to the new vanpool back-up driver. When the next voucher is returned after two consecutive months of back-up driving, the same process will occur. \$5,000 has been budgeted for awarding 50 new drivers @ \$100 each.

Based on feedback staff has received from working with commuters and vanpool coordinators, these incentives are expected to be effective in soliciting a combination of drivers and passengers to sustain the life of vanpools on the road today and recruit new members to either form or join carpools in existence.

### **Future Incentives**

Additional incentives under current research and development for 2003 are: transit incentive - transportation benefit to transit passengers promoting Commuter Check; vanpool start-up incentives; bicycle commuting; and a Guaranteed Return Trip (GRT) Program.

### **Recommendation:**

Informational



DATE: December 30, 2002  
TO: STA Board  
FROM: Mike Duncan, Director of Projects  
RE: TIP Conformity Status

**Background:**

On November 13<sup>th</sup>, the lawsuit that challenged EPA's finding that the Motor Vehicle Emissions Budget (MVEB) is adequate to "conform" to federal air quality standards was dismissed by the Ninth Circuit Court. However, the Court did not lift the "stay" that has prevented MTC from approving the 2003 TIP. MTC developed an "Interim" TIP that includes projects that do not have an impact on air quality (exempt projects) and projects necessary to meet Transportation Control Measures (TCMs). On November 12<sup>th</sup>, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) partially approved the Interim TIP. Over 1,000 air quality "exempt" projects were approved, but the projects to support TCM 2 (e.g., park and ride lots) and HOV lane expansion projects were not included.

**Discussion:**

On December 24<sup>th</sup>, the Ninth Circuit Court lifted the "stay" against the EPA's emissions budget, which was put in place on July 25<sup>th</sup> and was the action that prevented MTC from approving the 2003 TIP. Anticipating this ruling, MTC published the original 2003 TIP on December 13<sup>th</sup> for public comment. A Public Hearing will be held on January 8<sup>th</sup> and MTC intends to adopt the original 2003 TIP at its regularly scheduled meeting on January 22, 2003. The 2003 TIP will then be forwarded to Caltrans, FHWA and FTA for approval. Approval of the 2003 TIP will allow all projects to move forward, not just the air quality exempt projects that were approved in the Interim TIP.

**Recommendation:**

Informational.



DATE: December 31, 2002  
TO: STA Board  
FROM: Elizabeth Richards, SNCI Program Director  
RE: SNCI Outreach Project Summaries  
1. SNCI Events  
2. Information Displays  
3. Benicia Rocket Employer Outreach

**Background:**

To promote the use of alternative modes such as carpooling, vanpooling, transit, and bicycling the STA's Solano Napa Commuter Information (SNCI) program outreaches to the community on an on-going basis. The many strategies used include staffing information booths at events in Solano and Napa counties, display racks, and outreach through employers. This report offers a summary of these strategies that have recently reached key points. The 2002 event season ran from March through November. Information displays increased in the last few months and a special employer promotion was implemented for the Benicia Rocket in November.

**Discussion:**

**EVENTS:**

The Solano Napa Commuter Information (SNCI) program has traditionally staffed information booths at numerous employer and community events. The SNCI program staffed over two dozen events primarily in Solano and Napa counties. In total, thousands of materials were distributed and clients served at these events. At the top producing events over 20 clients per hour were served. These top events ranged from Dixon's Lambtown Festival, Fairfield Job Faires, and Vallejo's Farmer's Market Earth Day to the Transpo Expo in Solano Mall. A comparison of all the events is shown as part of the Project Summary (Attachment A).

**INFORMATION DISPLAYS:**

Display racks serve as a means of distributing transit and rideshare information to the public who may otherwise not know of the services transit agencies and SNCI provide. For several years, staff has placed about a dozen brochure display racks throughout Solano County. They are located at employers, public facilities and social service agencies. Over the past three months, SNCI has nearly tripled the number of locations. Commute Consultant Yolanda Dillinger was the primary staff for this project. A listing of these locations and a summary of this project is attached (Attachment B).

**BENICIA ROCKET EMPLOYER OUTREACH:**

In September 2002, Benicia Transit introduced fixed route transit service to the Benicia Industrial Park. This was in response to requests for such service generated from the Solano

Welfare to Work Transportation Advisory Committee and the Unmet Transit Needs Hearing. To support this new transit service (the Benicia Rocket), SNCI employer outreach strategies were utilized. About a month after the new service was introduced and capacity on the service was identified as available, staff began coordinating with Benicia Transit in preparing a targeted employer outreach promotional campaign for the Benicia Rocket and implemented the campaign in November. Commute Consultant Sorel Klein was the primary staff for this project. This is the first time that the SNCI program has provided this depth of targeted employer outreach for a local fixed-route transit service.

From November 13 through November 18, staff carried out door-to-door marketing for Benicia Rocket along its route in the Benicia Industrial Park. A total of sixty-nine employers were visited. Fifty-five folders containing a Benicia Rocket schedule and promotional information, free ride coupons and a total of 550 free ride coupons were distributed. An additional 261 Benicia Transit timetables were distributed to employers on request. A detailed review of this project is attached (Attachment C).

**Recommendation:**  
Information

Attachments:

- A. Events Summary Project Report
- B. Information Displays Project Report
- C. Benicia Rocket Employer Outreach Project Report

## Attachment A

## SNCI EVENT SUMMARY~ 2002

Events	Staff	Date	Hours	Materials given out	Clients Served	Total Hours	Materials given per hour	Clients per hour
<b>Vallejo Farmers Market/Earth Day</b>	ER TW	4/20/02	8-1 pm	456	215	5.0	91.2	43.0
<b>Travis AFB Youth Job Faire</b>	YD	11/07/02	8-3pm	329	205	7.0	47.0	29.3
<b>Christmas in October Job Fair in Fairfield</b>	YD	10/9/02	10-2PM	169	91	4.0	42.3	22.8
<b>Lambtown Festival Dixon</b>	ER YD SK	7/27/02	10:00-8:00	311	220	10.0	31.1	22.0
<b>Napa Chamber of Commerce Business Showcase</b>	ER TC	3/20/02	2-8 p.m.	461	121	6.0	76.8	20.2
<b>STA Transpo Expo at Solano Mall</b>	ER YD SK	9/28/02	9:00-7:00	677	200	10.0	67.7	20.0
<b>UC Davis Air Quality &amp; Trans Faire</b>	YD	10/23/02	11:30- 2:00	70	50	2.5	28.0	20.0
Solano Home and Business Expo VV	SC TW	4/24/02	2:00-7:30	254	99	5.5	46.2	18.0
Lawnmower Exchange at VV Home Depot	ER KH	4/27/02	7:30-noon	147	80	4.5	32.7	17.8
Rio Vista Bass Festival	YD ER	10/12/02	10-9PM	293	173	11.0	26.6	15.7
Solano Community College Registration	YD ER SK	8/21/02- 8/22/02	8-1p.m. 5- 8 p.m.	1671	241	16.0	104.4	15.1
Vallejo Farmer's Market	SK	10/19/02	9-1 pm	203	60	4.0	50.8	15.0
Napa Chamber of Commerce Event	ER	4/9/02	9-12 noon	128	45	3.0	42.7	15.0
Napa Farmer's Market	SK	10/1/02	7-12 noon	169	70	5.0	33.8	14.0
Benicia Farmer's Market	SK	8/29/02	4-8 p.m.	107	56	4.0	26.8	14.0
Napa Farmer's Market	SK	9/10/02	7-12 noon	207	60	5.0	41.4	12.0
Napa Valley Job Fair	SK	10/16/02	9-3pm	427	68	6.0	71.2	11.3
STA Public Input Mtg FF/VV	ER	4/30/02- 5/1/02	7-9 PM	61	45	4.0	15.3	11.3
Napa Farmer's Market	SK	9/24/02	7-12 noon	161	56	5.0	32.2	11.2
St. Helena Farmer's Market	SK	10/11/02	7-11:30	46	30	4.5	10.2	6.7
Napa Valley College Registration	SK	8/6/02	10:00-3:00	323	30	5.0	64.6	6.0
Anheuser Busch Transportation Fair w/ Enterprise	KH	4/22/02	10:30-1:30 p.m	27	15	3.0	9.0	5.0
STA Public Input Mtg Rio Vista	ER	4/8/02	7-9 p.m.	11	5	2.0	5.5	2.5
STA Public Input Mtg Vallejo	TW	4/22/02	7-9 p.m.	16	3	2.0	8.0	1.5
STA Public Input Mtg Suisun City	ER	4/11/02	7-9 p.m.	7	3	2.0	0.0	1.5
STA Public Input Mtg Dixon	TC	4/4/02	7-9 p.m.	6	2	2.0	3.0	1.0

Attachment B

**DISPLAY RACK LOCATIONS**

<b>Benicia</b>	<b>Dixon</b>	<b>Fairfield</b>	<b>Rio Vista</b>	<b>Suisun City</b>	<b>Travis AFB</b>	<b>Vacaville</b>	<b>Vallejo</b>
Chamber of Commerce	Chamber of Commerce	City Hall at the Mall	Chamber of Commerce	Amtrak Station	Family Support Services	Bolt Staffing Services	Bolt Staffing Services
	Family Resource Center	County Office of Education	City Hall	City Hall		Genentech	Chamber of Commerce
	Senior Center	Dept. of Rehabilitation	Family Resource Center	Nelson Community Center		Latino Family Services	City Hall
		Family Resource Center		Remax Home Traditions		Opportunity House	Dept. of Rehabilitation
		Independent Living Resource				Solano Community College	Family Resource Center
		Ready Center				Ready Center	Public Library
		Solano Community College					Ready Center
		Westfield Shoppingtown					Solano Community College
		Workforce Investment Board					Valcore Recycling Inc.
<b>1</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>6</b>	<b>9</b>

**TOTAL: 36 locations**

## RESULTS OF BENICIA INDUSTRIAL PARK EMPLOYER OUTREACH - BENICIA ROCKET, NOV.-DEC. 2002

COMPANY	EMPLOYEES	ADDRESS	FOLDERS GIVEN OUT	ADDTL BT	DEC. FOLLOW UP CALL
				SCHEDULES GIVEN OUT	RESULTS/COMMENT
Valero Refining Co.	500	3400 E 2nd	1		Seemed unfamiliar w/it, will look @ again.
BSW/Buck Stove	25	4680 E 2nd	1		No interest, her emp. come from Contra Costa Cty.
Accuvac Technology/ Turnkey Technology		4650 E. 2nd	1		No, all emp. have own transport.
Benicia Fabrication & Machine	130	101 E Channel	1	10	Gave a few coupons out, doesn't know if they were used.
PSC (Phillip Services Corp.)	320	395 W. Channel	1		Out - left msg.
Delta Tech Service		397 W. Channel	1		In mtg - left VM.
Benicia Cabinetry		4824 E 2nd	1		Out - left msg. w/Dave.
Ditco Hydraulic	12	4900 E 2nd	1		No, "the guys won't use it."
Specialty A/C Products		5250 E 2nd	1		Gave to emp. - some said they'd try it.
Copart		5500 E 2nd	1		Wouldn't give contact name. "If int., they'll call."
Bio-Rad	150	5500 E 2nd	1	8	No number to call.
IFS	173	5100 Park	1	17	No answer - 9:35 AM.
Acme Home Elevator		4740 E 2nd	1		Not useful for them - all live close to ofc.
Molecular Biologics	10	4740 E 2nd Ste.20	1		Two employees used Rocket and liked it.
Longs Drugs Fixture Shop		4700 E 2nd	1	10	Put on lunchroom table, doesn't know if used.
Golden Years Medical	10	4690 E 2nd Ste. 10	1		Out - left msg. 12/13-Called back, very interested. Sent another folder +15 BT schedules-for emp./clients.
Dolan's Lumber		4563 E 2nd	1	7	Enthusiastic, promoting to staff & customers.
Sea River Maritime	12	150 W Ind. Way	1		No interest-too small, everyone lives locally.
Safway Steel Products	26	140 W Ind. Wy.	1		Lori shared w/staff, doesn't know if they used it.
Aggreko	18	160 W. Ind. Wy.	1		1 emp. may be interested &/or may call us re ride-sharing. All others have company vehicles.

**RESULTS OF BENICIA INDUSTRIAL PARK EMPLOYER OUTREACH - BENICIA ROCKET, NOV.-DEC. 2002**

COMPANY	EMPLOYEES ON-SITE(EST.)	ADDRESS	ADDTL BT		DEC. FOLLOW UP CALL RESULTS/COMMENT
			FOLDERS GIVEN OUT	SCHEDULES GIVEN OUT	
Romak Iron Works	50	380 Ind. Ct.	1	10	Out - left VM.
Red Apple Resources	seasonal	360 Ind. Ct.	1	5	Gave to emp., doesn't know if used it. Nearing end of busy season - Fall to Xmas plus spring are busy.
Santa Clara Warehouses	20	363 Ind. Ct.	1	10	No, emp. Don't live in the areas served.
A.P.M. Europak	105	441 Ind. Wy	1	33	Out- left VM.
BAI & E		175 Ind. Wy.	1		Out - left VM.
Bay Area Oil Co.		485 Ind. Wy	1		No, they had 1 emp. In mind, but she left the co.
Allied Exhaust Systems/ Allied Manufacturing	30	3928 Oregon	1	10	Out - left VM.
Corey Delta	20	610 Ind. Wy.	1		Busy - left VM.
Hadley Auto Transport	100	3800 Ind. Wy.	1		Doubts useful-most emp.truck drivers w/odd hours.
Conhagen	45	3900 Oregon	1	5	Gave to GM, will remind him."Looks like a good svc."
Universal Environmental	100	4101 Ind. Wy	1	5	Put in emp.lounge,doesn't know if they used it.
Bebe	100	4995 Ind. Wy	1	10	No ph. number.
West Coast Beauty Supply	220	5001 Ind. Wy	1	15	Out - left VM.
C.E. Toland & Son	150	5300 Ind. Wy	1	15	Shared it w/emp.,doesn't know if they used it.
Underground Construction	350	5145 Ind. Wy	1	15	Out-left msg.Rcpst said info. was left in emp. lounge
Rockridge Data Systems	160	5357 Ind.Wy.	1	5	Out - left VM.
Flowserve	10	6077 Egret Ct.	1		Busy - left VM.
SLG		521 Stone Rd.	1		Out - left VM.
(Sears Logistics Group)					
Auto-Chlor System		515 Stone Rd.	1		Out - left msg.
Bearing Engineering		5000A E 2nd	1	2	Jay said he told everyone,none have tried it.
Coca Cola Bottling Co.	130	530 Getty Ct.	1	10	No answer - 1:36 pm.
Western Container Corp.	68	539 Stone Rd.	1	7	Left VM.
Dex Baby Products		602A Stone	1		Gave it out, no one was interested.
DST Controls (Engineering)		651 Stone Rd	1	3	Out. Distributed, rctspst didn't know how many used it.
Moss Rubber & Equip.		4315 Park Rd.	1	1	Busy - left msg.
BioVir Labs	17	685 Stone Rd	1		No,only 3 emp. live locally, and all have cars.

**RESULTS OF BENICIA INDUSTRIAL PARK EMPLOYER OUTREACH - BENICIA ROCKET, NOV.-DEC. 2002**

COMPANY	EMPLOYEES	ADDRESS	ADDTL BT		DEC. FOLLOW UP CALL RESULTS/COMMENT
			FOLDERS GIVEN OUT	SCHEDULES GIVEN OUT	
			ON-SITE(EST.)		
Caliber Wine Group	10+seasonal	603 Indiana St.	1	10	Gave it to emp., doesn't know who's used it.
PSC (Phillips Services Corp.)-diff. location	see above	3909 Park Rd Ste. D	1		Gave it out,no interest.No Ben. emps, 1 Vjo emp.
Superior Tile Co.	12	3655 Park Rd.	1	5	Gave it to his boss.
Pepsi Bottling Group	174	4701 Park	1	25	Out - left VM
Insituform Technologies	40	5100 E 2nd	1		Out - left VM.
Mission Linen Supply	10	506 Stone Rd	1		Toni told people about it, is enthusiastic. Sees it going by w/more riders than before. Sees potential for night svc.
Home Focus		4950 E 2nd	1		No interest - all emp. From 'out of town,' no Ben./Vjo.
Montroy	10	4690 E 2nd #8	1		Gave it out, doesn't know if they tried it.
Gold Rush Kettle Corn		4690 E 2nd	1	8	Left VM.

**BENICIA INDUSTRIAL PARK- COMPANIES WHO WERE NOT INTERESTED IN BENICIA ROCKET**

DATE	COMPANY	ADDRESS	REASON GIVEN
11/13/02	Aspen Timco	4562 E 2nd	Only 10-15 employees-none live in Benicia/Vallejo.
"	HMT	250 W.Channel	All but 3 employees work off-site.
"	California Erectors	4500 Calif.Ct	Only 10 on-site workers-none live in Benicia/Vallejo.
"	Not Just Baskets	4728 E 2nd	All emp. have cars.
11/14/02	Cooper Heating	475 Ind.Wy	Work schedules vary - don't match Rocket schedules.
"	Portosan	Teal Dr.	All emp. have cars.
"	Redline Synthetic Oil	6100 Ind.Wy	Only 1 employee lives in Vallejo or Benicia.
11/18/02	Recoton Home Audio	527 Stone Rd.	No emp. Live in Benicia or Vallejo; co. moving soon to Fairfield.
"	R3 Builders	503 Stone Rd.	All emp. have cars.
"	Color Zone	4357 Park Rd.	All emp. have cars.
"	Boisset USA/Lion Imports	631 Indiana St.	Only 2 on-site employees.
"	Lathrop	4001 Park Rd.	
"	Intertile	3651 Park Rd.	Only 4 employees.
"	M & D Loe	3140 Park	

*Agenda Item XII.D  
January 8, 2003*



DATE: December 30, 2002  
TO: STA Board  
FROM: Jennifer Tongson, Projects Assistant  
RE: Highway Projects Update

**Discussion:**

The attached Project Status Report from Caltrans District 4 provides an update on the latest activities for the referenced projects.

All projects are moving ahead. The impact of the State budget deficit on these and other projects is unknown at this time. Staff will provide an update following the California Transportation Commission's Special hearing scheduled for January 17, 2003

**Recommendation:**

Informational.

Attachment

SOLANO HIGHWAY PROJECTS FUNDED

Projects	EA	Project Manager	FUNDING			PROJECT STATUS		
			Projected Cost	% Funded	Fund Sources	Status	Begin Construction	Projected Completion
I-80 / I-680 (Auxiliary Lanes)	0T1601	Katie Yim	\$19 M	100%	ITIP	Effort is underway to accelerate auxiliary lane segment completion prior to bridge openings. (Phase I). The Federal Highway Administration approved the FONSI, the final environmental approval, on January 16, 2002. PS &E is about 95% complete. Air Quality Conformity Lapse could jeopardize advertisement of project.	Summer 2003	Fall 2004
I-80 / I-680 (Interchange Project)	0A5300	Katie Yim	TBD	\$9.4M	TCRP; RTIP	\$9.0 M in Governor's budget for this interchange. MIS** started Jan-01 and is scheduled to be completed Dec 03. Mark Thomas/Nolte team was selected for mainline widening project. PA&ED.	Phase 2 - TBD	Phase 2 - TBD
North Connector	0A5200	Katie Yim	47M	\$3.0M	TCRP	\$3.0M Governor's budget allocated for this project. Krove Eng'g was awarded the PA&ED contract.	06/29/1905	TBD
Red Top Slide (I-80)	259014	Patrick Pang	\$8 M	100%	SHOPP	State-of-the-art drainage shaft project. Design Sequencing Project. Contract was awarded October 4, 2001 and approved October 15, 2001. The contractor is Condon Johnson & Associates. Contract is about 40% complete.	Fall 2001	Fall 2003
Rte 80 WB intersection of on-ramp, Oliver Rd/Rockville Rd/W. Texas St	27510K	Larry Jones	\$1,450,000	100%	SHOPP	PS&E stage. This project is proposed to improve the intersection of westbound Route 80 on-ramp/Oliver Rd/Rockville Rd/West Texas St.	05/01/2006	11/01/2007
Rte 12,80,505,680,780 install lighting	443600	Roland Au-Yeung	\$2.8M	100%	SHOPP	PSR was approved on 12/06/01. PR will be approved in September, 02. This project proposes to install new safety lighting, or bring to standard existing lighting, at all non-signalized local street intersections with freeway ramps in Solano County.	07/01/2005	11/01/2006
I-80 (Vacaville to Dixon)		Jason Mac	\$43 M (construction only)	11%	ITIP; RTIP	10.5 mile stretch to be widened from 6 to 8 lanes. \$9M ITIP programmed for environmental only. Negative Declaration is required for environmental approval. Scoping changes, additional archeological studies and the length of the corridor will require additional time to complete the environmental approval. A preliminary Value Analysis Report is circulated for comment.	PA&ED*** Summer 2003	TBD
Sol-80/Nut Tree Rd. O/C	443100	Saaid Fakharzadeh	\$12.5M	100%	Local	Environmental Approval for this project will be ND for CEQA and CE for NEPA. Both CEQA & NEPA documents are in process.	Oct.03	Nov.04
I-80 pavement Rehabilitation	240901	Nita Logan	\$18.3M	100%	SHOPP	PSSR was approved September 14, 2001. The project is programmed in 2002. SHOPP for FY 05/06	03/06/2002	Feb.07
Highway 37 (Phase I)	0T1431	Katie Yim	\$3.6 M	100%	STIP	Phase I will restore tidal wetlands at Guadalucaan Village and will provide mitigation for the loss of wetland habitat associated with the proposed construction of the 4-lane freeway on SR-37. Contract was accepted on March 29, 2002.	Nov-00	03/29/2002
Highway 37 (Phase II)	0T1411	Katie Yim	\$52M	100%	STIP	Phase II will construct a four-lane freeway from the Napa River Bridge to Enterprise Street. Contract was award December 18, 2001. Contract was approved January 7, 2002. Contractor is O.C. Jones & Sons, Inc. Construction is 31% complete.	Mar-02	Dec-05
Highway 37 (Phase III)	0T1441	Katie Yim	\$62 M	100%	ITIP; RTIP	Phase III will construct a four-lane freeway from Enterprise St. to Diablo St. and a partial cloverleaf interchange for Rt. 37/29 intersection. Phase III will be located on a new alignment north of the existing alignment of Rt. 37. PS&E submitted to HQs on February 21, 2002. All permits are secured. R/W certification upgraded on September 20, 2002. Bids were opened 11/13/02.	Feb-03	Dec-05
Sol - 37 Mitigation planting in Vallejo	0T14C1	Katie Yim	600K	100%	STIP	Project under Construction.	06/01/2002	07/01/2006

SOLANO HIGHWAY PROJECTS FUNDED

Projects	EA	Project Manager	FUNDING			PROJECT STATUS		
			Projected Cost	% Funded	Fund Sources	Status	Begin Construction	Projected Completion
Highway 12 Widening (Napa-29 to I-80)	264100	Katie Yim	\$104 M	\$11.0 M	TCRP; ITIP; RTIP	The environmental document will be EIS/R. Environmental process started. 118 Permits to Enter are needed to perform various environmental studies. 103 Permits to Enter (PTN) out of 118 (both counties) have been obtained to date. CT is working on taskorders with Env. on call consultant is on board to perform env. studies and preparation of env. document.	PA&ED June 2005	Spring 2012
Rte 12 West Truck Climb Ln	0A0400	Katie Yim	\$7 M	100%	SHOPP	PSR was approved November 2, 2001. The project is fully funded through 2002 SHOPP. Preliminary engineering and env. Study started	Fall 2006	Jan-08
Rte 780 Columbus PKWY	299300	Larry Jones	\$500,000	100%	SHOPP	PR was approved on 03/29/01. This project proposed to extend the acceleration lane and merge taper lengths on westbound Rte 780 at the Columbus Parkway on-ramp. Proposed funding is from 2002/2003 Minor A program.	TBD	TBD
Benicia/Martinez Bridge		Mo Pazooki	\$652.8M	100%	Bridge Tolls	Eight contracts. New main Span bridge 780/680 I/C Reconstruction, Toll Plaza and Administration Building, Marina Vista I/C are under construction. The Wetland mitigation contract will be advertised on 2/14/03. The new bridge opening to traffic scheduled in December 2004.	Summer 1999	2004
Carquinez Replacement Bridge		Kevin Azarmi	\$355 M (construction only)	100%	Bridge Tolls	Under Construction; project on schedule, 65% complete. Cable spinning operations are scheduled to begin in August after erection of saddles. The Maintenance Facility is completed. The new bridge is scheduled to be opened to traffic in October 2003.	Mar-00	2005
Sol - 113 Round Hill Creek Bridge Replacement	4C020	Jerry Ma	1,462	100%	SHOPP	Under construction	04/13/1999	05/01/2003
Jepson Parkway	0T2100	Saaid Fakharzadeh	\$75 M	66%	TEA-21; STIP; Local	EIS/EIR preparation and concept plan completed; NEPA-404 process underway; 10 segments. Widening of 2 Leisure Town Rd. bridges & culverts in construction (\$1.451M fed). PE & RW underway for I-80/Leisure Town Rd. Interchange modification (\$9.5M fed). EA: 0T2100 is only for Leisure Town project.	two segments underway	final segments 2004-2007

PS&E: Plans, Specifications, and Estimates  
MIS: Major Investment Study  
PA&ED: Project Approval and Environmental Document  
PSR: Project Study Report  
PR: Project Report



DATE: December 27, 2002  
 TO: STA Board  
 FROM: Robert Guerrero, Associate Planner  
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA members during the next few months. Also attached are summary fact sheets for each program.

<u>Fund Source</u>	<u>Application Available From</u>	<u>Applications Due</u>
Active Living Policy and Environmental Studies (ALPES) Grant Program	Robert Wood Johnson Foundation	Preliminary proposal summaries due <b>January 17, 2003</b> . Final applications due <b>May 16, 2003</b>
2003-04 Transportation Development Act (TDA) Article 3 Program	Robert Guerrero, STA (707) 424-6014	TDA project summary sheets due to STA on <b>January 27, 2003</b>
2003-04 Yolo Solano Air Quality Management District Clean Air Program	Jim Antone, YSAQMD (530) 757-3653	Applications due to STA/YSAQMD Screening Committee on <b>February 6, 2003</b>
2003-2004 Elderly and Disabled Transit (Section 5310) Program	Kate Miller, MTC (510) 464-7722	Final applications due to STA, Caltrans, and MTC on <b>February 26, 2003</b>
2003-04 Solano Transportation Fund for Clean Air (TFCA) Program	Robert Guerrero, STA (707) 424-6014	<b>March 3, 2003</b>



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*FUNDING OPPORTUNITY:*

**Active Living Policy and Environmental Studies Grant Program (ALPES)**

Preliminary project summaries due January 17, 2003

Final applications due May 16, 2003

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TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Active Living Policy and Environmental Studies Grant Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

**Eligible Project Sponsors:** Local, state or regional agencies. Health Care coalitions, local advocacy groups, parks and recreation agencies, churches and community centers, as well as other nonprofit or government agencies can apply in partnership with appropriate local, state or regional government agency.

**Program Description:** The ALPES research program is designed to identify and evaluate environmental factors and policies with a potential to substantially increase levels of physical activity in communities among Americans of all ages, incomes and ethnic backgrounds.

**Funding Available:** \$3.5 million is available for research grants. The maximum grant amount per project will be \$600,000 over three years.

**Eligible Projects:** Projects that exam community design variables that have been proposed to contribute to physical activities such as accessibility to destinations (schools, transit facilities, etc.), functionality of pedestrian and bicycle infrastructure, and safety from traffic and crime. See program website for a comprehensive summary of eligible projects.

**Further Details:** More information is available at [www.rwjf.org](http://www.rwjf.org). Preliminary proposals can be submitted online at [www.alpes.ws](http://www.alpes.ws).

**STA Contact Person:** Robert Guerrero, STA Associate Planner, (707) 424-6014

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*FUNDING OPPORTUNITY:*

**2003-04 Transportation Development Act (TDA) Article 3 Program**

TDA Article 3 Project Summary Sheet due to STA on January 27, 2003

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TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Transportation Development Act (TDA) Article 3 Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Solano cities and county agencies

Program Description: 2% of TDA funds is dedicated to pedestrian and bicycle projects in Solano County. TDA funding is generated by a 1/4 cent tax on retail sales in each county.

Funding Available: Approximately \$230,000 is available for TDA Article 3 funding each year for Solano County jurisdictions.

Eligible Projects: Eligible projects include bicycle and pedestrian planning and construction projects.

Further Details: Applicants for TDA Article 3 funding must be included on the STA's 5-Year TDA Article 3 Bicycle/Pedestrian Plan. The BAC annually reviews and recommends revisions to the 5-Year Plan based on applications received.

Program Contact Person: Robert Guerrero, Associate Planner, (707) 424-6014

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*FUNDING OPPORTUNITY:*

**2003-04 YSAQMD Clean Air Funds Program**

***Draft Applications Due to the STA/YSAQMD Screening Committee on February 6, 2003***  
***Final Applications due to YSAQMD on February 21, 2003***

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TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the YSAQMD Clean Air Funds Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Dixon, Rio Vista, Vacaville, County of Solano and the STA.

Program Description: The YSAQMD Clean Air Funds Program provides grants to regional and local agencies to implement various clean air projects including transit, bicycle routes and electric vehicles.

Funding Available: Last year approximately \$270,000 was awarded to the STA and its eligible member agencies.

Eligible Projects: Clean air vehicles, transit routes, bicycle routes, pedestrian paths, clean air programs, and ridesharing. This discretionary program funds various clean air projects that result in reduction of air emissions. The District will require Emission Reduction and Cost Effectiveness Calculations for projects that receive more than \$10,000 in District Clean Air Funds.

Further Details: Applications will be available in January 2003. Solano Clean Air Applications will be reviewed by a screening committee consisting of STA Board members and board members from the YSAQMD before they are formally submitted to the Air District for approval.

Program Contact Person: Jim Antone, YSAQMD (530) 757-3653

STA Contact Person: Robert Guerrero, STA Associate Planner, (707) 424-

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*FUNDING OPPORTUNITY:*

**2003-2004 Elderly and Disabled Transit (Section 5310) Program**

Applications Due February 26, 2003

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TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Caltrans' Elderly and Disabled Transit Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

**Eligible Project Sponsors:** Private non-profit organizations and public agencies under certain circumstances.

**Program Description:** This program is designed to provide funding for purchasing accessible vans and buses or other transportation related equipment to serve individuals with special needs. Agencies are eligible to receive up to 80 percent of the purchase price for vehicles and equipment.

**Funding Available:** Approximately \$8.5 million will be made available statewide on a competitive basis. A local match is required.

**Eligible Projects:** Eligible projects include bus or van purchase/replacement and computer or radio equipment purchase/replacement.

**Further Details:** The STA's PCC will score applications for this program in February 2003 and forward their recommendations to MTC. MTC will then review the PCC scores and forward a recommendation to Caltrans in March 2003.

**Program Contact Person:** Kate Miller, MTC, (510) 464-7722

**STA Contact Person:** Jennifer Tongson, Projects Assistant, (707) 424-6013.  
[jtongson@STA-SNCL.com](mailto:jtongson@STA-SNCL.com)

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*FUNDING OPPORTUNITY:*

**2003-04 Solano Transportation Fund for Clean  
Air Program  
(40% Program Manager Funds)**

Applications Due: March 3, 2003

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TO: STA Board

FROM: Robert Guerrero, Associate Planner

This summary of the Solano Transportation Fund for Clean Air is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Benicia, Fairfield, Suisun City and Vallejo, the County of Solano, school districts and colleges in south Solano County are eligible.

Program Description: This program provides grants to local agencies for clean air projects.

Funding Available: Approximately \$340,000 is available for FY 2003-04.

Eligible Equipment: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and "Smart Growth" projects.

Further Details: Contact the Solano Transportation Authority for application material, program guidelines, and any other additional information about the Solano Transportation Fund for Clean Air.

STA Contact Person: Robert Guerrero, Associate Planner, 707.424.6014

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