

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL AGENDA

Friday, September 16, 2005 at 12:30 p.m.  
(“Brown Bag” Lunch from 12:00 – 12:30 p.m.)

Fairfield Community Center  
1000 Kentucky Street, Conference Room  
Fairfield, CA 94533

<u>Item</u>	<u>Action</u>
<b>I. CALL TO ORDER –</b>	<b>Confirm Quorum</b>
<b>II. APPROVAL OF SEPTEMBER 16, 2005 PCC AGENDA –</b> <i>Recommendation: Review and Approve September 16, 2005 Agenda (12:30 – 12:35 pm).</i>	<b>Approval</b>
<b>III. APPROVAL OF JULY 15, 2005 MINUTES –</b> <i>Recommendation: Review and Approve July 15, 2005 Minutes. Page 1-2 – (12:35 – 12:40 pm).</i>	<b>Approval</b>
<b>IV. OPPORTUNITY FOR PUBLIC COMMENT –</b> <i>(12:40 – 12:50 pm).</i>	<b>Discussion</b>
<b>V. ACTION ITEMS – Page 2.</b>	<b>Approval</b>
<b>A. FY 2005-06 TDA Claims – Jennifer Tongson, STA.</b> <i>Recommendation: Review and forward a recommendation to MTC to approve the following:</i> 1) <i>City of Dixon’s TDA/STAF Claim for \$510,457 for transit operations and capital.</i> 2) <i>Solano Transportation Authority’s TDA/STAF Claim for \$957,043 for STA planning and administrative activities.</i> <i>Page 2 – (12:50 – 1:05 pm).</i>	
<b>VI. INFORMATION ITEMS – Page 7.</b>	<b>Discussion</b>
<b>A. Solano Paratransit and Vallejo Runabout Monthly Reports –</b> George Fink, Fairfield-Suisun Transit, and Amber Villarreal, MV	

Transportation/Vallejo Runabout.

*(1:05 – 1:10 pm)*

**B. Transit Updates to the PCC – Solano County Transit Operators.**

*(1:10 – 1:20 pm)*

**VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS –**

**Discussion**

*Discuss items for next agenda. (1:20 – 1:30 pm).*

**VIII. ADJOURNMENT –** Next meeting is scheduled for November 18, 2005.

\* Please contact James Williams, PCC Chair, if you have any questions regarding this agenda at (707) 448-9195 or Jennifer Tongson at (707) 424-6075 or [jtongson@sta-snci.com](mailto:jtongson@sta-snci.com).

\*\* For PCC Committee Members: For purposes of anticipating a quorum, please contact James Williams or Jennifer Tongson as soon as possible if you are unable to attend the meeting.

# *PCC*

## **SOLANO PARATRANSIT COORDINATING COUNCIL**

### **Minutes**

Meeting of July 15, 2005  
Fairfield Community Center  
1000 Kentucky Street, Conference Room  
Fairfield, CA 94533

#### **AGENDA ITEM I. CALL TO ORDER**

PCC Chair James Williams called the meeting to order at 12:30 p.m. at the Fairfield Community Center. Self-introductions were made. A quorum was confirmed.

#### **Voting Members Present:**

James Williams	Chair, Member-at-Large
George Bartolome	Parliamentarian, Vallejo Transitions
Ernest Bradford	Elderly Rep. / MTC Rep.
Rich Broaddus	Independent Living Resource
Catarina Evanson	Vice Chair, Solano Community College Rep.
Fred Ramsey	Disabled Representative
Jim Simon	Social Service Provider Representative

#### **Also Present:**

John Andoh	City of Benicia
George Fink	Fairfield-Suisun Transit
Pam Lawrence	Vallejo Transit
Terri Rowland	Milestones Adult Development Center
Paul Wiese	Solano County Transportation
Jennifer Tongson	Solano Transportation Authority

#### **AGENDA ITEM II. APPROVAL OF JULY 15, 2005 AGENDA**

On a motion by Jim Simon and a second by Ernest Bradford the PCC approved the agenda for July 15, 2005.

#### **AGENDA ITEM III. APPROVAL OF MAY 20, 2005 MINUTES**

On a motion by Catarina Evanson and a second by Fred Ramsey, with an abstention from Jim Simon, the PCC approved the minutes for the May 20, 2005 meeting.

#### **AGENDA ITEM IV. OPPORTUNITY FOR PUBLIC COMMENT**

- Ernest Bradford announced that the MTC Elderly and Disabled Advisory Committee (EDAC) is recruiting a disabled representative for Solano County. The MTC EDAC meets on the first Thursday of every month from 10:00am – 12:00pm, and provides a stipend and reimbursement for transportation.
- Jim Williams met with the Solano County Superintendent of Schools, Dee Alarcon, and addressed paratransit issues around Solano College. He will

provide Dee Alarcon's contact information to Catarina Evanson and Jennifer Tongson.

- Jim Williams announced that he and Ernest Bradford were participants in the Solano Transportation Improvement Authority's (STIA) Citizens Advisory Committee (CAC). In July, the STIA agreed to postpone the action to place a ½-cent sales tax for transportation on the November 2005 ballot. Jim Williams said that the delay provides more time for the PCC to regroup to include a stronger emphasis on older driver safety in the next expenditure plan.
- George Bartolome asked about the cancellation of the Benicia dial-a-ride service after reading about it in the Vallejo Times Herald. Pam Lawrence, Vallejo Transit, explained that canceling the service is part of a system wide overhaul where the City of Benicia will use utilize paratransit and flex-route services in place of the dial-a-ride. (Flex-route service has the flexibility to travel within a ¼-mile radius along existing fixed-route service lines.) City of Benicia is holding a series of public meetings on the service change.

#### **AGENDA ITEM V. ACTION ITEMS**

##### **V(A). FY 2005-06 TDA Claims –**

Vallejo: Pam Lawrence presented the City of Vallejo's TDA Claim for \$5,197,402 for transit operations. Vallejo uses \$24 M a year for transit services: \$11.7 M for Vallejo Transit, \$11.0 M for the Baylink Ferry, \$1.2 M for Vallejo Runabout, and \$400 K for taxi services. On a motion by Catarina Evanson and a second from Ernest Bradford, the PCC recommended the City of Vallejo's TDA Claim for \$5,197,402 for transit operations.

Solano County: Paul Wiese presented Solano County's TDA Claim for \$540,000 for streets and roads. Solano County does not have transit service, however, they allow local transit agencies to directly claim from the County's TDA apportionments to support local transit services. On a motion by Catarina Evanson and a second from Fred Ramsey, the PCC recommended Solano County's TDA Claim for \$540,000 for streets and roads.

#### **AGENDA ITEM VI. INFORMATION ITEMS**

**VI(A).** Status of Development of County Transportation Expenditure Plan (CTEP) – Jennifer Tongson restated the STIA's decision to postpone the November placement of a ½-cent sales tax measure for transportation. Ernest Bradford said that this is an opportunity to reinforce the importance of the older drivers safety issue. George Fink mentioned that many of the improvements proposed for older driver safety are policy driven on the city/county level.

**VI(B).** FY 2005-06 FTA Section 5310 Update – Jennifer Tongson provided a status update of the FY 2005-06 FTA Section 5310 program. Jennifer reintroduced Terri Rowland, Milestones Adult Development Center, who submitted a successful Section 5310 application.

**VI(C).** Solano Paratransit Vehicle Wraps – Jennifer Tongson announced that Solano Paratransit vehicles will be wrapped with the newly developed Solano Paratransit logo. A new brochure will also be produced to advertise and educate the public of the service.

**VI(D).** Solano Paratransit and Vallejo Runabout Monthly Reports – The PCC reviewed the Solano Paratransit stats.

**VI(E).** Transit Updates to the PCC – There were no transit updates to report.

**AGENDA ITEM VII. FUTURE AGENDA ITEMS**

The following items will be agendized for the September 16<sup>th</sup> PCC meeting: TDA Claims, Solano Paratransit and Vallejo Runabout bi-monthly reports, Transit Updates to the PCC.

On a motion from Ernest Bradford and a second from Jim Simon, the meeting was adjourned at 2:00 pm.

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## **PCC**

Date: September 9, 2005  
To: Solano Paratransit Coordinating Council  
From: Jennifer Tongson, Assistant Project Manager  
Re: FY 2005-06 TDA/STAF Claims

### **Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population.

The Transportation Development Act (TDA) also provided funds for the State Transit Assistance Funds (STAF) program. State law specifies that STAF funds be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

To obtain TDA and STAF funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the regional transportation agency for the nine Bay Area counties.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the PCC before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no public transit needs that are reasonable to meet.

### **Discussion:**

On May 12, 2005, STA staff met with the city staffs to develop the funding matrix for the 2005-06 TDA fund cycle.

As required by MTC Resolution 1209, the City of Vallejo and Solano County have submitted their FY 2005-06 Transportation Development Act (TDA) Article 4 and 8 Claim for consideration by the PCC.

### **Dixon:**

The City of Dixon is submitting a TDA claim for \$472,540 in transit operations and \$17,917 in transit capital. They are also submitting a request for \$20,000 in State

Transit Assistance funds (STAF) for the Dixon Low Income Medical Shuttle service and the Dixon Area Low Income Subsidized Taxi Program. The total amount requested for FY 2005-06 is \$510,457.

A representative from the City of Dixon will be in attendance to answer questions from the PCC.

**STA:**

The Solano Transportation Authority is submitting a claim for \$433,099 in TDA funds and \$523,944 in STAF funds. The total amount of \$957,043 will be used for STA planning and administration, SolanoLinks planning and marketing, transit planning and studies, paratransit vehicle improvements, and paratransit coordination.

A representative from the STA will be in attendance to answer questions from the PCC.

**Recommendation:**

Review and forward a recommendation to MTC to approve the following:

- 3) City of Dixon's TDA/STAF Claim for \$510,457 for transit operations and capital.
- 4) Solano Transportation Authority's TDA/STAF Claim for \$957,043 for STA planning and administrative activities.

**Attachments:**

- a. FY 2005-06 TDA Matrix for Solano County.
- b. City of Dixon's TDA/STAF Claim Summary Page.
- c. Solano Transportation Authority's TDA/STAF Claim Summary Page.

## **PCC**

Date: September 9, 2005  
To: Solano Paratransit Coordinating Council  
Re: **Information Items**

**A. Solano Paratransit and Vallejo Run About Bi-Monthly Reports** – George Fink, Fairfield-Suisun Transit; Amber Villarreal, MV Transportation/Vallejo Runabout.

Fairfield-Suisun Transit and MV Transportation provide paratransit bi-monthly reports for the PCC's review. Staffs from both agencies are available at the PCC meetings to update the members of any changes in the program or operations. The Solano Paratransit bi-monthly reports and the Vallejo Run About statistics will be distributed at the PCC meeting for review.

**B. Transit Updates to the PCC** – Solano County Transit Operators.

Transit operators will have the opportunity to update the PCC on any service changes or notify the council of upcoming events.

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June 1, 2005

Dan Christians  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

***RE: Request to Evaluate Older Drivers as part of  
the Scope of Study for the EIR of the Solano  
Countywide Transportation Expenditure Plan***

Dear Mr. Christians:

According to the Solano County Senior and Disabled Transit Study (2004), the proportion of the County's population age 65 and over is expected to grow dramatically from 9% to 19% by 2030. The Study also projected that by 2030, 72% of men and 55% of women age 85 or older will have a driver's license. The Solano Paratransit Coordinating Council (PCC) recognizes that *Older Driver Wellness Programs* were identified as a long-term strategy in the Solano Senior and Disabled Transit Study and appreciates the significant strides made to bring senior and disabled mobility to the foreground.

On January 21, 2005, the Solano Paratransit Coordinating Council approved the action to 1) support the inclusion of safety improvements/programs for older drivers as a priority for future studies and plans, and 2) increase awareness of the older drivers issue through outreach and coordination. **In concurrence with this action, the PCC is requesting to add the evaluation of safety improvements/programs for older drivers to the scope of study for the EIR of the Solano Countywide Transportation Expenditure Plan as an element of the Transportation Safety category.**

In the past, some focused on getting older drivers off the road. The new focus is to realize that safe driving depends more on functionality and capability than with age. With good "out of the box" thinking and planning, innovative and creative agencies can enhance and extend the safe driving duration of older drivers.

Illuminated signs, larger fonts, striped lane markings, information/education of seniors, and improved designs of roads and intersections are just some of the safety improvements that could be done and would not only accommodate older drivers but would also make the roadways safer for all drivers. Mobility is a key component of

the quality of life for all of us, young and old. Seniors depend on the automobile for shopping (which stimulates the economy), medical appointments, church/faith, social and family visits, and others. Contrary to erroneous popular belief, seniors are not the road hazard.

This particular recommendation is in regards to 1) placing the older driver issue on the radar screen as a high priority component of transportation planning for the elderly, 2) starting now to increase awareness regarding this issue, and 3) ensuring that it is included in the next formal planning cycle. While transportation related programs exist in public, private, non-profit and other agencies, the specific focus, attention and planning regarding older drivers is missing from the Regional Transportation Plan 2030. The PCC hopes the EIR of the CTEP will serve as an opportunity to shine a brighter light on the older drivers issue.

*Thank you for your consideration. If you have any questions, please contact Jennifer Tongson at 707-424-6075.*

Sincerely,

James Williams  
Chair, Solano Paratransit Coordinating Council

Cc: Ernest Bradford, MTC EDAC  
Daryl K. Halls, STA  
Andrew Fremier, STA  
Jennifer Tongson, STA