

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL AGENDA

Friday, July 15, 2005 at 12:30 p.m.  
(“Brown Bag” Lunch from 12:00 – 12:30 p.m.)

Fairfield Community Center  
1000 Kentucky Street, Conference Room  
Fairfield, CA 94533

<u>Item</u>	<u>Action</u>
<b>I. CALL TO ORDER –</b>	<b>Confirm Quorum</b>
<b>II. APPROVAL OF JULY 15, 2005 PCC AGENDA –</b> <i>Recommendation: Review and Approve July 15, 2005 Agenda (12:30 – 12:35 pm).</i>	<b>Approval</b>
<b>III. APPROVAL OF MAY 20, 2005 MINUTES –</b> <i>Recommendation: Review and Approve May 20, 2005 Minutes. Page 1-2 – (12:35 – 12:40 pm).</i>	<b>Approval</b>
<b>IV. OPPORTUNITY FOR PUBLIC COMMENT –</b> <i>(12:40 – 12:50 pm).</i>	<b>Discussion</b>
<b>V. ACTION ITEMS – Page 3.</b>	<b>Approval</b>
<b>A. FY 2005-06 TDA Claims – Jennifer Tongson, STA.</b> <i>Recommendation: Review and forward a recommendation to MTC to approve the following:</i> 1) <i>City of Vallejo’s TDA Claim for \$5,197,402 for transit operations.</i> 2) <i>County of Solano’s TDA Claim for \$540,000 for streets and roads.</i> <i>Page 3 – (12:50 – 1:05 pm).</i>	
<b>VI. INFORMATION ITEMS – Page 9.</b>	<b>Discussion</b>
<b>A. Status of Development of County Transportation Expenditure Plan (CTEP) – Jennifer Tongson, STA. (1:05 – 1:10 pm)</b>	

- B. FY 2005-06 FTA Section 5310 Update** – Jennifer Tongson, STA.  
(1:10 – 1:15 pm)
- C. Solano Paratransit Vehicle Wraps** – Jennifer Tongson, STA.  
(1:15 – 1:20 pm)
- D. Solano Paratransit and Vallejo Runabout Monthly Reports** – George Fink, Fairfield-Suisun Transit, and Amber Villarreal, MV Transportation/Vallejo Runabout.  
(1:20 – 1:25 pm)
- E. Transit Updates to the PCC** – Solano County Transit Operators.  
(1:25 – 1:30 pm)

**VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS** –  
*Discuss items for next agenda. (1:30 – 1:45 pm).*

**Discussion**

**VIII. ADJOURNMENT** – Next meeting is scheduled for September 16, 2005.

\* Please contact James Williams, PCC Chair, if you have any questions regarding this agenda at (707) 448-9195 or Jennifer Tongson at (707) 424-6075 or [jtongson@sta-snci.com](mailto:jtongson@sta-snci.com).

\*\* For PCC Committee Members: For purposes of anticipating a quorum, please contact James Williams or Jennifer Tongson as soon as possible if you are unable to attend the meeting.

# *PCC*

## **SOLANO PARATRANSIT COORDINATING COUNCIL**

### **Minutes**

Meeting of May 20, 2005  
Fairfield Community Center  
1000 Kentucky Street, Conference Room  
Fairfield, CA 94533

#### **AGENDA ITEM I. CALL TO ORDER**

PCC Chair James Williams called the meeting to order at 12:30 p.m. at the Fairfield Community Center. Self-introductions were made. A quorum was confirmed.

#### **Voting Members Present:**

James Williams	Chair, Member-at-Large
George Bartolome	Parliamentarian, Vallejo Transitions
Ernest Bradford	Elderly Rep. / MTC Rep.
Rich Broaddus	Independent Living Resource
Catarina Evanson	Vice Chair, Solano Community College Rep.
Fred Ramsey	Disabled Representative

#### **Voting Members Not Present:**

Jim Simon	Social Service Provider Representative
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#### **Also Present:**

George Fink	Fairfield-Suisun Transit
Kari Holmes	City of Vacaville
Jennifer Tongson	Solano Transportation Authority

#### **AGENDA ITEM II. APPROVAL OF MAY 20, 2005 AGENDA**

On a motion by Catarina Evanson and a second by Fred Ramsey the PCC approved the agenda for May 20, 2005.

#### **AGENDA ITEM III. APPROVAL OF MARCH 18, 2005 MINUTES**

On a motion by Catarina Evanson and a second by Fred Ramsey, with an abstention from Rich Broaddus, the PCC approved the minutes for the March 18, 2005 meeting.

#### **AGENDA ITEM IV. OPPORTUNITY FOR PUBLIC COMMENT**

- Fred Ramsey inquired about the Dixon Intermodal Station. The Dixon Intermodal Station will be constructed for future intercity rail service. Currently, the facility will be used to house the City of Dixon's transit department.
- Ernest Bradford announced that he would be attending a Taxi Symposium organized by MTC. He also announced that the Elderly and Disabled Advisory Committee (EDAC) will be performing a short skit on older drivers.

The skit represents a different method of outreach that can be used widely to demonstrate the barriers older drivers face and some potential solutions. He expressed interest in including the older drivers issue on the STA website.

- Mike Duncan announced that this week is Public Works Week. The City of Fairfield is holding a corporate yard field trip today from 10am – 2pm.
- Jim Williams suggested submitting a letter to the STIA from the PCC to include the older drivers issue as part of the Environmental Impact Report (EIR) for the Countywide Transportation Expenditure Plan. The EIR is an opportunity to raise awareness about the issue of older drivers. The PCC agreed and instructed Jennifer Tongson to draft a letter in time for the May 30, 2005 deadline for submittal.

#### **AGENDA ITEM V. ACTION ITEMS**

##### **V(A). FY 2005-06 TDA Claims –**

Fairfield: George Fink and Mike Duncan, City of Fairfield, presented their FY 2005-06 TDA Claim for \$3,334,401 for transit operations. The claim included TDA and STA funds for the local FST routes as well as TDA funds from Dixon, Rio Vista, Suisun City, Vacaville, and Solano County for the intercity services FST provides such as the Solano Paratransit, Routes 20, 30 and 40. On a motion by Fred Ramsey and a second from Catarina Evanson, the PCC forwarded a recommendation to MTC to approve the City of Fairfield's FY 2005-06 TDA Claim.

Vacaville: Kari Holmes, City of Vacaville, presented their FY 2005-06 TDA Claim for \$3,952,000 in TDA funds. The request includes \$2.169M for transit operations for the Vacaville City Coach and paratransit and \$1.68M for transit capital expenditures for the regional TransitInfo project, the Vacaville Transportation Center, and additional transit maintenance equipment. The request is also for \$750,000 for local streets and roads funding to continue the city's annual Slurry Seal street improvement program. On a motion by Fred Ramsey and a second by Rich Broaddus, the PCC forwarded a recommendation to MTC to approve the City of Vacaville's FY 2005-06 TDA Claim.

#### **AGENDA ITEM VI. INFORMATION ITEMS**

**VI(A).** ADA/Sensitivity Training Update – Jennifer Tongson distributed copies of MV Transportation's Driver's Training program, showing that a full day (8 hours) is dedicated to sensitivity training. Jim Williams and Rich Broaddus expressed interest in attending a training session on sensitivity training to learn the process and procedures first-hand. George Fink, Fairfield-Suisun Transit, and Kari Holmes, City of Vacaville, said they would inquire about having PCC members attend a sensitivity training session.

**VI(B).** Solano Paratransit and Vallejo Runabout Monthly Reports – The PCC reviewed the Solano Paratransit stats with no questions.

**VI(C).** Transit Updates to the PCC – There were no transit updates to report.

#### **AGENDA ITEM VII. FUTURE AGENDA ITEMS**

The following items will be agendized for the July 15<sup>th</sup> PCC meeting: TDA Claims, Solano Paratransit and Vallejo Runabout bi-monthly reports, Transit Updates to the PCC.

On a motion from Ernest Bradford and a second from Catarina Evanson, the meeting was adjourned at 2:00 pm.

## **PCC**

Date: July 7, 2005  
To: Solano Paratransit Coordinating Council  
From: Jennifer Tongson, Projects Assistant  
Re: FY 2005-06 TDA Claims

### **Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the regional transportation agency for the nine Bay Area counties.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the PCC before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no public transit needs that are reasonable to meet.

### **Discussion:**

On May 12, 2005, STA staff met with the city staffs to develop the funding matrix for the 2005-06 TDA fund cycle.

As required by MTC Resolution 1209, the City of Vallejo and Solano County have submitted their FY 2005-06 Transportation Development Act (TDA) Article 4 and 8 Claim for consideration by the PCC.

#### **Vallejo:**

The City of Vallejo is submitting a TDA claim for transit operations for \$5,197,402. The TDA funds will be used to operate Vallejo Transit, the Baylink Ferry, Vallejo Runabout, and their subsidized taxi service. A portion of Vallejo TDA funds is claimed by the STA to fund STA planning activities.

A representative from the City of Vallejo will be in attendance to answer questions from the PCC.

#### **Solano County:**

The County of Solano is submitting a TDA claim for streets and roads projects for \$540,000. A portion of Solano County TDA funds is claimed by other agencies to fund Routes 20, 30, and 40, the Rural Taxi Service, Route 85/90/91, Solano Paratransit and STA Planning activities.

A representative from Solano County will be in attendance to provide additional materials and answer questions from the PCC.

**Recommendation:**

Review and forward a recommendation to MTC to approve the following:

- 1) City of Vallejo's TDA Claim for \$5,197,402 for transit operations.
- 2) Solano County's TDA Claim for \$540,000 for streets and roads.

Attachment:

- a. FY 2005-06 TDA Matrix for Solano County, p. 5.
- b. City of Vallejo TDA Claim, p. 6.
- c. Cover letter from Solano County, p. 7-8.

## **PCC**

Date: July 6, 2005  
To: Solano Paratransit Coordinating Council  
Re: **Information Items**

### **A. Status of Development of County Transportation Expenditure Plan (CTEP) – Jennifer Tongson, STA.**

On November 2, 2004, Measure A received the support of 63.88% of Solano County voters, but failed to attain the necessary 66.7% support required for passage. On February 17, 2005, the STA Board held a retreat to discuss various topics, which included a follow-up effort to Measure A. Since that time, the STA has been preparing for a potential follow-up to Measure A for the November ballot, including updating the Programmatic Environmental Impact Report (EIR). On behalf of the PCC, Chair Jim Williams submitted a letter to the STA requesting the inclusion of the Older Drivers issue to the EIR. (Attachment A.) Within the past month, STA has coordinated seven community input meetings, one in each city, and two meetings of the Citizen's Advisory Committee (CAC) comprised of representatives from 62 interest and community groups. (Participants include Jim Williams and Ernest Bradford.) The Solano Transportation Improvement Authority (STIA) Board will decide on July 13<sup>th</sup> whether a transportation sales tax measure will be included in the November ballot. An update of their decision will be given to the PCC at the meeting.

### **B. FY 2005-06 FTA Section 5310 Update – Jennifer Tongson, STA.**

The Federal Transit Administration (FTA) Section 5310 Program is designed to provide funding for the purchase of accessible vans and buses or other transportation related equipment to serve individuals with special needs. Solano County received three (3) applications for the FY 2005-06 FTA Section 5310 funding cycle (Attachment B):

1. Milestones Adult Development Center, for four (4) large buses, one (1) computer, and one (1) printer;
2. PRIDE Industries, for one (1) modified van, one (1) large bus, five (5) PASS-MON, and five (5) Mentor GPS;
3. City of Rio Vista, for two (2) large buses, two (2) base stations, two (2) mobile radios, two (2) computers, and (1) transit software.

Early this month, the California Transportation Commission (CTC) released the preliminary draft of the Statewide Prioritized Project List (Attachment C). The Rio Vista applications were not included in the list due to an incomplete application submittal, where the public input process required by public agencies was not completed. Approximately \$12.4 M in funding (including the 20% local share) is expected to be available for the FY 2005-06 cycle. Based on the preliminary draft list, the CTC anticipates that projects with a score of 78 and above will be funded. A staff level conference will be held on July 20, 2005 to discuss the preliminary draft list and

hear any appeals on technical issues. The preliminary draft list will be adopted at the September 29, 2005 CTC meeting.

**C. Solano Paratransit Vehicle Wraps** – Jennifer Tongson, STA.

*Fairfield-Suisun Transit (FST) operates Solano Paratransit on behalf of the STA. Solano Paratransit operates Monday-Saturday providing intercity paratransit service between the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and the unincorporated areas in the central and eastern portion of Solano County. The demand for paratransit service continues to increase. To improve the image and identity of this very important service, the STA has developed a logo for Solano Paratransit. (Attachments D and E.) This logo will be used to wrap the Solano Paratransit vehicles, which are currently white with black block lettering. In addition, a new brochure for Solano Paratransit would incorporate the new logo and be designed to be consistent with other STA products. The wrap and brochure would include mention of the local jurisdictions that contribute funding for this service.*

**D. Solano Paratransit and Vallejo Run About Bi-Monthly Reports** – George Fink, Fairfield-Suisun Transit; Amber Villarreal, MV Transportation/Vallejo Runabout.

Fairfield-Suisun Transit and MV Transportation provide paratransit bi-monthly reports for the PCC's review. Staffs from both agencies are available at the PCC meetings to update the members of any changes in the program or operations. Attached are the Solano Paratransit bi-monthly reports and the Vallejo Run About statistics for the PCC's review. (Attachment F.)

**E. Transit Updates to the PCC** – Solano County Transit Operators.

Transit operators will have the opportunity to update the PCC on any service changes or notify the council of upcoming events.