



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

PCC

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**SOLANO
PARATRANSIT COORDINATING COUNCIL (PCC)**

**AGENDA
Friday, December 8, 2006
11:30 – 1:00pm**

Note Change in Location
Solano Transportation Authority
One Harbor Center, Ste. 130
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	James Williams, Chair
II. APPROVAL OF AGENDA (11:30 – 11:35 p.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (11:35 – 11:40 p.m.)	
IV. COMMENTS FROM STAFF (11:40 – 11:50 p.m.)	
V. ACTION ITEMS None	

PCC MEMBERS

James Williams
Member at Large

Jim Simon
Member at Large

Catarina Evenson
Solano Community College Rep.

George Bartolome
Vallejo Transitions

VI. INFORMATION ITEMS

- A. Status of PCC Membership & Recruitment** Elizabeth Richards
Informational
(11:50 – 12:05 p.m.)
Pg. 1
- B. Minutes of the PCC Meeting of September 15, 2006** Elizabeth Richards
Informational
(12:05-12:15 p.m.)
Pg. 7
- C. Status of Unmet Transit Needs Public Hearing Process** Elizabeth Richards
Informational
(1:25 – 1:30 p.m.)
Pg. 9
- D. Status of FT 5310 Process** Judy Leaks
Informational
(12:25 – 12:30)
Pg. 13
- E. Transit/Paratransit Monthly Reports and Updates** Group
Informational
(12:50 – 12:45 p.m.)
Pg. 13

- VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS** Group
Discussion
(12:45 – 1:00 p.m.)

VIII. ADJOURNMENT

The next regular meeting of the PCC is scheduled at **12:30 p.m., Friday, January 19, 2007.**

*For questions regarding this agenda:
Please contact James Williams, PCC Chair, at (707) 448-9195
or Elizabeth Richards at (707) 427-5109 or erichards@sta-snci.com.*

PCC

DATE: December 1, 2006
TO: Solano Paratransit Coordinating Council
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: PCC Membership and Election of Officers

Background/Discussion:

The STA's PCC By-Laws stipulate that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or paratransit riders. With the recent series of resignations from the PCC, only four positions are currently filled. This is summarized on Attachment A.

Staff has made progress in filling these vacancies. The new Executive Director of the Solano Independent Living Center (ILC) has been contacted. Although she is committed to joining the PCC, she is unavailable to attend the December meeting. She has been tentatively added to the attached roster.

Another PCC position that needs to be filled is a Solano representative from the Metropolitan Transportation Commission (MTC) Elderly and Disabled Advisory Committee (EDAC). STA staff has contacted MTC and received names and contact information for Solano EDAC members and is in the process of contacting them to determine their interest and availability to join the PCC.

Several months ago, staff developed and distributed a PCC flyer calling for volunteers to fill vacant positions on the PCC (Attachment B). In addition, a press release was distributed to Solano County media outlets and posted on the STA website calling for volunteers to fill vacant positions on the PCC.

In the past several weeks, two individuals have expressed interest in joining the PCC. All potential PCC members are being invited to the December 8 meeting to observe. The PCC recommends member appointees to the STA Board which meets monthly. The STA Board then appoints the individuals to the PCC. If at least two positions can be filled, the PCC will have a quorum and be able to process action items. STA staff will continue to recruit for additional PCC members and input from the committee is welcomed.

Past PCC members:

Two of the past PCC members who resigned recently have received awards for their exemplary work on paratransit issues. Ernest Bradford was the recipient of the MTC's Excellence in Motion – Miriam Gholikely Award and his work on the issue of Older Driver Training was highlighted. Ernest received this award at a Bay Area ceremony held at the beautiful Ferry Building in San Francisco on October 25.

Richard Broaddus who had been a long-time PCC member as well as a member of the STA's newly formed Lifeline Advisory Committee was honored at the STA's November Annual

Awards ceremony held at the Nut Tree in Vacaville. He was the recipient of the Committee Member of the Year Award.

Election of Officers:

Once there is a quorum established for the PCC, the election of 2007 PCC officers can be held. That is expected to occur in January 2007. PCC members are requested to consider if they are willing and able to serve in one of the three positions: Chair, Vice-Chair, and Parliamentarian. The Chair and Vice-Chair serve for a term of two years and are eligible to serve after at least a year between terms.

Recommendation:

Informational

Attachments:

- A. PCC Membership Status (12/06)
- B. Recruitment Flyer

Paratransit Coordinating Council (PCC)
(12/06)

Pos	Category	Sub-category	Name	Notes
1	Transit User ⁽¹⁾		Lerline Hawk	Potential member to observe
2	Transit User		Vacant	
3	Transit User		Vacant	
4	At-Large	n/a	Jim Williams	
5	At-Large	n/a	Jim Simon	
6	Public Agency	Education-related	Caterina Evans	Solano Community College
7	Public Agency	County, HSS	Vacant	
8	Social Service Provider	Independent Living Center	Leticia	Tentative
9	Social Service Provider	Vallejo Transitions	George Bartolome	
10	Social Service Provider	State Area Developmental Disabilities	Deana DuPont	Potential member to observe
11	Social Service Provider	MTC Elderly Disabled Advisory Committee rep.	Vacant	Potential member contacted

Notes:

1. Sub-categories are Elderly, Disabled, Low-Income

THIS PAGE INTENTIONALLY LEFT BLANK

Paratransit Coordinating Council Members Needed!



Are you a paratransit user?

**Are you interested in better mobility
for the disabled and elderly?**

**Would you like to be involved in the
decision-making process?**



WHAT IS THE PARATRANSIT COORDINATING COUNCIL (PCC)?

The PCC is the social services transportation advisory committee for the Solano Transportation Authority (STA). The PCC serves as an advocate for improved availability of transit services for elderly, disabled, minorities, economically disadvantaged and other transit dependent persons.



HOW OFTEN DOES THE PCC MEET?

The PCC meets once every other month.

**Solano Transportation
Authority**

One Harbor Center, Suite 130
Suisun City, CA 94585
707-424-6075

LEARN MORE ABOUT STA AND HOW TO JOIN THE PARATRANSIT COORDINATING COUNCIL!

For more information call 707-424-6075 or
visit www.solanolinks.com.

THIS PAGE INTENTIONALLY LEFT BLANK

PCC

DATE: December 1, 2006
TO: Solano Paratransit Coordinating Council
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Minutes of September 15, 2006 Meeting

Minutes of the September 15 PCC meeting will be provided at the December 8 meeting for the committee's review.

THIS PAGE INTENTIONALLY LEFT BLANK

PCC

DATE: December 1, 2006
TO: Solano Paratransit Coordinating Council
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Unmet Transit Needs Public Hearing for FY 2007-08

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Three out of eight jurisdictions currently use TDA funds for streets and roads (Suisun City, Vacaville and the County of Solano). Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff then selects pertinent comments for Solano County's local jurisdictions to respond to. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs allows the four agencies who claim TDA for streets and roads purposes to submit those TDA Article 8 claims for FY 2005-06. All TDA claims for local streets and roads are held by MTC until this process is completed.

Discussion:

The annual Unmet Transit Needs public hearing has been traditionally held in November or early December. This year the Unmet Transit Needs public hearing for FY 2007-08

is scheduled to be held Monday, December 11th at 6:00 pm. It will be held at the Solano County Administration Center (CSAC) in the Boardroom. STA staff is working with MTC and local transit operators to outreach to the public. MTC has produced a flyer (attached) announcing the public hearing that is being provided to transit operators to post on their buses and other locations. Transit operators are encouraged to attend. Following the public hearing and public comment period, MTC will summarize the key issues of concern and forward them to the STA to coordinate a response. STA staff will work with the affected transit operators to coordinate Solano County's coordinated response.

Currently three local jurisdictions use TDA funds for streets and roads purposes: Cities of Suisun City and Vacaville and the County of Solano. Suisun City has a TDA phase out plan with just two years remaining. The other two jurisdictions have no plans to phase out the use of TDA funds for streets and roads purposes.

Fiscal Impact:

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the three local jurisdictions that currently do so. It will have not any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

Recommendation:

Informational.

Attachment:

- A. Unmet Transit Needs Flyer



Attention Transit Riders

We Want To Hear From You!

You're Invited to a Public Hearing on Solano County Transit Needs

Monday, December 11, 2006, 6 p.m.

**Solano County Administration Center – Board Chambers
675 Texas Street, Fairfield, CA**

The Metropolitan Transportation Commission (MTC) wants to hear your transit needs — both local and commuter services — in Solano County. We invite you to comment on any “unmet” transit needs in Solano County as well as offer support for services you currently use.

Unable to attend? Submit your written comments no later than 4 p.m. on Friday, December 15, 2006. (You may use the form on the back of this flyer.) Mail to MTC Public Information, 101 Eighth Street, Oakland, CA 94607; FAX to 510.817.5848; or send your comments via e-mail to info@mtc.ca.gov.

Public Transit is available to the hearing. For information, call Solano Napa Commuter Information at **1.800.53KMUTE (535.6883)**. Specialized transportation will be provided with advance reservations. Vallejo and Benicia residents, please call Run About at **707.649.1999**. All other county residents call Solano Paratransit at 707.429.2400. *See reverse for driving directions.*

For more information regarding the hearing, call MTC Public Information at:
510.817.5757
(TDD 510.817.5769)



MTC is the transportation planning and financing agency for the nine-county San Francisco Bay Area

Driving Directions to Solano County Administration Center (SCAC), Board Chambers - 675 Texas St. Fairfield, CA

The Solano County Administration Center (SCAC) is located in downtown Fairfield on Texas Street. The Board Chambers are located on the First Floor just off the main lobby which can be reached from Texas St. or Union St. entries or the adjacent parking structure between Union and Jefferson south of the building. Free public parking is located on many of the adjacent streets as well as on the second level or above in the parking structure.

Driving Directions from I-80

From the WEST

(Vallejo/Benicia/Bay Area)

- Take I-80 East to Hwy 12/East.
- Take Hwy 12 East to Pennsylvania St.
- Exit (approx. 2.5 miles). Pennsylvania to W. Texas St.
- Turn Right on W. Texas St.
- The SCAC is 6 blocks down on the right between Jefferson and Union Streets.

From the EAST

(Vacaville/Dixon/Sacramento)

- Take I-80 West to Travis Blvd.
- Turn left from the off-ramp to Travis Blvd.
- Take Travis Blvd to Pennsylvania St. (approx. 1 mile). Pennsylvania to W. Texas.
- Turn Left at W. Texas
- The SCAC is 6 blocks down on the right between Jefferson and Union streets.

Driving Directions from Rio Vista/Hwy 12

- From Rio Vista, take Hwy 12 to Jackson St exit.
- Take Jackson Street 5 blocks to W. Texas St.
- Turn right on W. Texas St.
- The SCAC is 2 blocks down on the right between Jefferson and Union streets.

Yes, I'd like to comment on transit services in Solano County and offer ideas for improved service.

(Please note specific transit service, when appropriate.)

Name.....

Address.....

City..... State..... Zip.....

E-Mail Address.....

Comments *(please be specific regarding transit services):*

.....

.....

.....

.....

.....

.....

You can e-mail your comments to *info@mtc.ca.gov*; mail this form to: MTC Public Information, 101-8th Street, Oakland, CA 94607 or fax it to 510.817.5848 no later than 4 p.m. Dec. 15, 2006.

PCC

DATE: December 1, 2006
TO: Solano Paratransit Coordinating Council
FROM: Judy Leaks, Program Manager/Analyst
RE: Information Items D and E

D. Status of FTA 5310 Process

The Federal Transit Administration (FTA) provides Section 5310 grant funds to non-profits and public agencies to purchase capital equipment for services to the elderly and disabled. This equipment includes vans, small buses, computers, software, and mobile radios. Applications are usually available in October and due by the end of February. This year, however, due to the additional planning requirements enacted as part of the SAFETEA authorization, the Section 5310 application cycle for FY2007-08 will be postponed for several months so that Caltrans can revise the applications, instructions, and scoring criteria.

E. Transit/Paratransit Monthly Reports and Updates

- John Andoh, Benicia Breeze & Rio Vista Breeze
- Marlon Flournoy, Fairfield-Suisun Transit
- Amber Villarreal, MV Transportation/Vallejo Runabout
- Brian McLean, Vacaville City Coach

Benicia Breeze, Rio Vista Breeze, Fairfield-Suisun Transit, and MV Transportation (for Vallejo Runabout) will be available at the PCC meeting to update the members of any changes in their program or operations.