



Solano Transportation Authority

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Suisun City, California 94585

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# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) AGENDA

Friday, November 16, 2007  
1:00 – 3:00pm

Fairfield Community Center  
1000 Kentucky Street, Vista Conference Room  
Fairfield, CA 94533

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Jim Simon, Chair
II. APPROVAL OF AGENDA (1:15–1:20pm)	
III. OPPORTUNITY FOR PUBLIC COMMENT (1:20–1:25pm)	
IV. COMMENTS FROM STAFF (1:25–1:30pm)	
V. ACTION ITEMS	
A. Approval of Minutes from PCC Meeting of September 21, 2007 <i>Action:</i> Approve the minutes of the September 21 PCC meeting (1:30–1:35pm) – Pg. 1	Liz Niedziela

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### PCC MEMBERS

<u>Jim Simon-Chair</u> Member at Large	<u>Kim Barkus</u> Public Agency – Health & Human Svcs	<u>George Bartolome-Vice Chair</u> Social Service Provider	<u>Richard Burnett</u> EDAC Representative	<u>Deanna Dupont</u> Social Service Provider
<u>Catarina Evanson</u> Public Agency – Education	<u>Tom Morgan</u> Transit User	<u>Susan Rotchy</u> Social Service Provider	<u>James Williams</u> Member at Large	

**V. ACTION ITEMS (Continued)**

- B. PCC Membership Recommendation and Update** Judy Leaks  
*Action*  
Recommend the Solano Transportation Authority  
Board appoint Shirley Stacy to the Paratransit  
Coordination Council  
**(1:35-1:40pm) – Pg. 5**

**VI. INFORMATION ITEMS**

- A. Regional Policy for Paratransit Funding** Elizabeth Richards  
*Informational*  
**(1:40-1:50pm) – Pg. 7**
- B. 5310 and Coordinated Plan Update** Liz Niedziela  
*Informational*  
**(1:50-2:00pm) – Pg. 11**
- C. Unmet Transit Needs Hearing** Liz Niedziela  
*Informational*  
**(2:00-2:10pm) – Pg. 21**
- D. Transit/Paratransit Monthly Reports and Updates** Group  
*Informational*  
**(2:10-2:25pm)**

- VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS** Group  
*Discussion*

**VIII. ADJOURNMENT**

The next regular meeting of the PCC is scheduled – **at Fairfield Community Center, 12:00 noon , Friday, January 18, 2008**

*For questions regarding this agenda:*  
Please contact Liz Niedziela at (707) 424-6075 or [eniedziela@sta-snci.com](mailto:eniedziela@sta-snci.com)

# ***PCC***

## **SOLANO PARATRANSIT COORDINATING COUNCIL**

### **Minutes**

Meeting of September 21, 2007  
Fairfield Community Center  
1000 Kentucky Street  
Fairfield, CA 94533

#### **AGENDA ITEM I – CALL TO ORDER**

PCC Chair Jim Simon, called the meeting to order at 12:15 pm at Fairfield Community Center. Self-introductions were made.

#### **Voting Members Present:**

Jim Simon	Chair, Member-at-Large
Kim Barkus	Solano County Adult Mental Health Dept
Richard Burnett	MTC/EDAC Representative
Catarina Evanson	Solano Community College Representative
Tom Morgan	Transit User
Susan Rotchy	Independent Living Resource Center
James Williams	Member-at-Large

#### **Also Present:**

Shirley Stacy	Paratransit User
John Andoh	City of Benicia/City of Rio Vista
Jeff Matheson	City of Dixon
Liz Niedziela	STA
Elizabeth Richards	STA
Judy Leaks	STA

#### **AGENDA ITEM II – APPROVAL OF September 21, 2007 AGENDA**

On a motion by Jim Williams and a second by Catarina Evanson, the PCC approved the agenda for September 21, 2007.

#### **AGENDA ITEM III – OPPORTUNITY FOR PUBLIC COMMENT**

Shirley Stacy, a transit user and IHSS Advisory Committee board member, expressed concerns relating to her experience scheduling paratransit rides.

#### **AGENDA ITEM IV – COMMENTS FROM STAFF**

Liz Niedziela, STA Staff, was introduced to the PCC members as the Transit Program Manager/Analyst. Liz will eventually become the STA Staff liaison for the PCC.

Elizabeth announced the Unmet Needs Public Hearing is tentatively scheduled to take place November 7, 2007. Members were encouraged to add to the mailing/contact list for the hearing.

#### **AGENDA ITEM V – ACTION ITEMS**

##### **A. Minutes of the PCC Meeting of July 20, 2007**

On a motion by Catarina Evanson and seconded by Tom Morgan, the PCC approved the minutes for the July 20, 2007 meeting.

##### **B. FY 2007-08 TDA Claims – City of Dixon**

On a motion by Richard Burnett and seconded by Catarina Evanson, the PCC recommended MTC approve the City of Dixon FY2007-08 TDA Claim for \$506,000 for transit operations and capital.

##### **C. Regional Policy for Paratransit Funding Action**

On a motion by Jim Williams and seconded by Tom Morgan the PCC approved support for advocating for increased State Transit Assistance Funds for Regional Paratransit purposes.

#### **AGENDA ITEM VI – INFORMATION ITEMS**

##### **A. Human Services Transportation Plan/Status of FTA 5310 Process**

Liz Niedziela presented the current FTA 5310 status. The Coordinated Public Transit Human Services Plan should be complete by January 2008. Caltrans is in the process of revising the application form and guidelines based on previous comments. Solano Transportation Authority (STA) is drafting a list of non-profit agencies that may qualify for these funds. Potential candidates could be any non-profit agency that provides transportation for the elderly and/or disabled.

##### **B. PCC Membership Status**

The STA Board appointed Kim Barkus and Susan Rotchy to the PCC on September 12, 2007. Shirley Stacy expressed interest in becoming a PCC member as one of the two transit user openings. Jim Simon indicated that he would be leaving the PCC in the near future, leaving an “At-Large” position open.

##### **C. Transit/Paratransit Monthly Reports**

Benicia Breeze/Delta Breeze - John Andoh distributed an updated Benicia Breeze Riders Guide, the Paratransit Riders Guide, and Benicia Breeze Paratransit data. He also provided information regarding a transit incentive promotion. The Rio Vista Riders Guide is in print.

Fairfield Suisun Transit – Hollie Miller was not present

Vacaville City Coach – Brian McLean was not present.

Vallejo RunAbout – Amber Villarreal was not present

## **AGENDA ITEM VII – FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

The meeting adjourned at 2:00. The next regular meeting of the PCC is scheduled at 12:00 noon, Friday, November 16, 2007 at Fairfield Community Center. Future agenda items could include: preparation for PCC elections; reconfirm 5310 subcommittee; improve coordination between medical facilities and paratransit service providers; facilitate accommodation at the Solano Mall to ensure safe and accessible stops.

## ***PCC***

DATE: November 16, 2007  
TO: Solano Paratransit Coordinating Council  
FROM: Judy Leaks, Program Manager/Analyst  
RE: PCC Membership Recommendation and Update

### **Background/Discussion:**

The STA's PCC By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or paratransit riders. At the September 21 meeting, there were two (2) vacancies for transit users. (Attachment A)

Shirley Stacy, a transit user and a member of the In Home Supportive Services (IHSS) Advisory Committee, expressed interest in becoming a PCC member as a transit user representative. Ms Stacy has attended the last two PCC meetings.

### **Recommendation:**

Recommend the Solano Transportation Authority (STA) Board appoint Shirley Stacy to the Paratransit Coordinating Council.

### **Attachment:**

- A. PCC Membership Status (9/07)

### PCC Membership Status (9/07)

<b>Voting Members</b>	<b>Category</b>	<b>Agency</b>	<b>Appointed</b>
<b>Jim Simon, Chair</b>	Member-at-Large		<b>1/19/07*</b>
<b>Jim Williams</b>	Member-at-Large		<b>1/19/07*</b>
<b>Richard Burnett</b>	MTC/EDAC Representative		<b>1/10/07</b>
<b>Caterina Evans</b>	Public Agency, Education-related Services	Solano Community College Representative	<b>1/19/07*</b>
<b>Kim Barkus</b>	Public Agency, Dept Health and Human Services	Solano County Adult Mental Health Dept	<b>9/12/07</b>
<b>George Bartolome, Vice Chair</b>	Social Service Provider	Vallejo Transitions	<b>1/19/07*</b>
<b>Susan Rotchy</b>	Social Service Provider	Independent Living Resource Center	<b>9/12/07</b>
<b>Deanna DuPont</b>	Social Service Provider	Area 4 Developmental Disabilities Board	<b>4/11/07</b>
<b>Tom Morgan</b>	Transit User		<b>6/13/07</b>
<b>Vacant - seeking 2 members</b>	Transit Users		
* By-Laws changed 1/07 to include re-appointment by STA Board. Existing members as of 12/06 will use 1/19/07 as appointment date.			

## ***PCC***

DATE: November 9, 2007  
TO: Solano Paratransit Coordinating Council  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Regional Policy for Increased Paratransit Funding

### **Background:**

In June 2007, MTC staff was directed by the Commission to develop a consolidated formula proposal for the distribution of State Transit Assistance population-based funds (STAF). A recommendation was put forth in September 2007 that converts the existing distribution policy for STA population-based funds to fixed percentages, beginning in FY 2008-2009.

In October, Senate Bill (SB717) was signed into law by the Governor, resulting in a significant change to the distribution of Proposition 42 funds that flow to transit. SB 717 increased by 50 percent the share of transit funds going to State Transit Assistance Funds (STAF) beginning in FY 2008-2009. Over the next 10 years, this change is expected to result in an additional increment of approximately \$90 million in the Bay Area's share of the STAF population-based funding.

### **Discussion:**

The existing STAF population-based regional distribution policy provides an annual increase for Regional Paratransit funding that is equal to the increase in Consumer Price Index (CPI) each year. According to MTC, between 1991 and 2007, this policy yielded a 65% growth in Regional Paratransit funding through the STA program. However, census data has revealed the "Transportation Disabled" population increase by approximately 84% between 1990 and 2000. Further, according to projections prepared by the Association of Bay Area Governments (ABAG), it is estimated that by the year 2030 the older adult population will have increased by 162% over 2005, and it is estimated that about 38% of older adults have some disability that may affect their ability to utilize traditional transit services.

At the last PCC meeting, STA staff presented a report on the subject of advocating for increased paratransit funding and the PCC supported the recommendation. Subsequently, this issue was also discussed regionwide by all nine Congestion Management Agencies (CMAs). Regionally, there was a general consensus to advocate for increased paratransit funding. In response, MTC developed three options for the distribution of the additional \$90 million projected in the next 10 years as a result of SB 717 (see Attachment A). Each of the options increases funds dedicated to Regional Paratransit but to varying degrees ranging from an increase of \$10 million to \$90 million over the 10-year period.

MTC's initial three options were presented and discussed at an MTC Transit Finance Working Group (TFWG) meeting on November 7. As a result of this discussion, two additional options were created for consideration.

Option 4: Distribution of the \$90 million of SB 717 funds

Northern Counties/Small Operators	25%
<b>Regional Paratransit</b>	<b>50%</b>
Lifeline	25%
<u>MTC Coordination/Translink</u>	<u>0%</u>
TOTAL	100%

Option 5: Distribution of the \$90 million of SB 717 funds

Northern Counties/Small Operators	33%
<b>Regional Paratransit</b>	<b>33%</b>
Lifeline	33%
<u>MTC Coordination/Translink</u>	<u>0%</u>
TOTAL	100%

**Recommendation:**  
Informational

Attachments:

- A. 10/7/07/MTC Attachment B: Summary of Consolidated STA Population Distribution Proposals with the SB 717 Increments

## ATTACHMENT B

**SUMMARY OF CONSOLIDATED STA POPULATION BASED  
DISTRIBUTION PROPOSALS WITH 717 INCREMENT**

<i>ORIGINAL CONSOLIDATED PROPOSAL</i>	10-Year Total	% Share
Northern Counties/Small Operators	103,163,781	27%
Regional Paratransit	43,085,428	11%
Lifeline	122,184,829	32%
MTC Coordination/TransLink®	111,191,360	29%
<b>TOTAL</b>	<b>379,625,398</b>	<b>100%</b>

## OPTION 1:

<i>CONSOLIDATED PROPOSAL W/ 717</i>	10-Year Total	% Share	Change from Original	
Northern Counties/Small Operators	127,774,185	27%	24,610,404	24%
Regional Paratransit	53,363,742	11%	10,278,314	24%
Lifeline	151,332,830	32%	29,148,001	24%
MTC Coordination/TransLink®	137,716,796	29%	26,525,436	24%
<b>TOTAL</b>	<b>470,187,553</b>	<b>100%</b>	<b>90,562,155</b>	<b>24%</b>

## OPTION 2:

<i>100% OF 717 INCREMENT FOR PARATRANSIT</i>	10-Year Total	% Share	Change from Original	
Northern Counties/Small Operators	103,163,781	22%	0	0%
Regional Paratransit	133,647,583	28%	90,562,155	210%
Lifeline	122,184,829	26%	0	0%
MTC Coordination/TransLink®	111,191,360	24%	0	0%
<b>TOTAL</b>	<b>470,187,553</b>	<b>100%</b>	<b>90,562,155</b>	<b>24%</b>

## OPTION 3:

<i>50% OF 717 INCREMENT FOR PARATRANSIT &amp; 50% FOR LIFELINE</i>	10-Year Total	% Share	Change from Original	
Northern Counties/Small Operators	103,163,781	22%	0	0%
Regional Paratransit	88,366,505	19%	45,281,078	105%
Lifeline	167,465,906	36%	45,281,078	37%
MTC Coordination/TransLink®	111,191,360	24%	0	0%
<b>TOTAL</b>	<b>470,187,553</b>	<b>100%</b>	<b>90,562,155</b>	<b>24%</b>

## ***PCC***

DATE : November 9, 2007  
TO: Solano Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: 5310 Program Update

### **Background/Discussion:**

The general intent of the Federal Transit Administration (FTA) 5310 program has remained the same as prior years, which is to provide capital grants for the transportation needs of elderly and disabled person where public transportation services otherwise is unavailable, insufficient, or inappropriate. One of the more significant changes derived out of SAFETEA-LU is the projects must be derived from a locally developed, coordinated public transit-human services transportation plan. ('Coordinated Plan') MTC has taken the lead on this effort for Solano County as well as the rest of the Bay Area. Caltrans established a statewide Advisory Committee to review the required SAFETEA-LU changes to the program, revise project selection criteria, and make recommendations for California Transportation Commission's (CTC) adoption.

Advisory Committee Update: At the September 27th meeting of the statewide Advisory Committee, they reviewed the application and scoring criteria documents. These documents still need to be adopted by the California Transportation Commission (CTC). Once adopted, the new application and evaluation criteria will be effective. Caltrans is hoping to be able to release the call for projects that would cover two cycles in early 2008. The two cycles will cover projects for the Federal Fiscal Year 2008 and 2009. The appropriated amount available for California is roughly \$12 million each year. The following is a list of the significant changes and/or additions on this revision:

- Coordinated Plan Certification – updated
- Active Grant Recipient Compliance – new
- Competitive estimates on funding request for equipment – new
- Coordination Planning – updated
- Questions based on the four elements of the Coordinated Plan – updated  
(Chapter V of Circular 9070.1F)
- Coordinating use of vehicle/equipment – updated  
(Chapter VI of Circular 9070.1F)

The format of the application and scoring are very different than last year. Both documents now cross reference each other. This new format should make it much easier, not only for the applicant to fill out the application, but also for the scoring process.

**Coordinated Plan:** The Bay Area's plan, including Solano County, is expected to be reasonably close to being, if not altogether, complete by January 2008. An initial draft of the Coordinated Plan is currently under review. The Advisory Committee was previously seeking input on what tack to pursue should Caltrans find that other plans are not complete by January's deadline. The recommendation is to accept project applications if the Coordination Plan has not been finalized as long as the projects are addressed in the draft.

**Mobility Management:** Caltrans began their survey on various agencies throughout the state to get an idea of what types of Mobility Management (MM) projects are being considered. They expect to use the survey results to determine the recommended amount to set aside for Mobility Management, as well as to get a better idea for how the Mobility Management (MM) programs for 5310, JARC, and New Freedom might fit together.

**Caltrans Status:** Caltrans will be forwarding the application form and guidelines for adoption by the California Transportation Commission (CTC). Further information concerning the timeline will be provided at the PCC meeting. Caltrans seemed confident that most plans would be completed by January 2008.

**PCC Scoring Committee:** A scoring committee was created in March 2007 for the upcoming 5310 Grant Cycle that consisted of James Williams, George Bartolome, and Deanna Dupont.

### **Recommendation**

Informational

Attachment:

- A. Draft of the Scoring Criteria for the 5310

# DRAFT

**FEDERAL TRANSIT ADMINISTRATION PROGRAM**  
**CALIFORNIA DEPARTMENT OF TRANSPORTATION**  
**ELDERLY AND DISABLED SPECIALIZED TRANSIT PROGRAM**  
**(49 U.S.C. SECTION 5310)**

**2008 FEDERAL FUNDING CYCLE**  
**ISSUE DATE: \_\_\_\_\_**

**QUANTITATIVE SCORING CRITERIA**  
**AND PROJECT RATING FORM**

## CONTENTS

		Page
<b>Section I</b>	Ability of Applicant - 32 points	2
<b>Section II</b>	Coordination - 18 points	3
	• Planning (12 points)	
	• Use of Vehicles/Equipment (6 points)	
<b>Section III</b>	Transportation Service - 20 points	
	Replacement	4
	Service Expansion	4
	Other Equipment	5
<b>Section IV</b>	Service Effectiveness - 30 points	6
<b>Section V</b>	Project Scoring Form	7



**Quantitative Scoring Criteria & Project Rating**

**SECTION – II  
Coordination**

(See Application Part III – Pg. 4,5 & 6)

<b>COORDINATION PLANNING</b>	Maximum 12 points (3 points per question)
<p><i>Element 1: An assessment of available services that identifies current transportation providers (public, private, and non-profit).</i></p> <p>1. Clearly describes the available non-profit, public transit or Paratransit, including fixed route, dial-a-ride, ADA complementary Paratransit services as contained in the Coordinated Plan by section and/or page number.</p>	
<p><i>Element 2: An assessment of transportation needs for individuals with disabilities, older adults, and people with low incomes. This assessment can be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts, and gaps in service.</i></p> <p>2. Clearly describes transportation needs of individuals with disabilities or elderly individuals as contained in the Coordinated Plan by section and/or page number.</p>	
<p><i>Element 3: Strategies, activities, and/or projects to address the identified gaps between current services and needs, as well as opportunities to achieve efficiencies in service delivery.</i></p> <p>3. Clearly identifies coordination strategies activities and/or efficiencies by name. Accurately describes <u>how this project addresses strategies, activities and/or efficiencies.</u> Includes section and/or page number of Coordinated Plan.</p>	
<p><i>Element 4: Priorities for implementation based on resources (from multiple program sources), time, and feasibility for implementing specific strategies and/or activities identified.</i></p> <p>4. Clearly identifies the Coordinated Plan’s implementation priorities. Accurately describes <u>how does this project addresses them.</u> Includes section and/or page number of Coordinated Plan.</p>	
<b>Total Planning Score</b>	
<b>COORDINATION OF VEHICLES/EQUIPMENT</b>	Maximum 6 points (2 points per question)
<p>1. Clearly describes how vehicles in agency’s <b>existing</b> fleet are used to provide coordinated service for another agency’s clients or how these vehicles are shared with another agency(s).</p>	
<p>2. Clearly describes plan for coordinating use of <b>requested</b> vehicle(s)/equipment. Examples:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Shared use of vehicles</li> <li><input type="checkbox"/> Dispatching or scheduling</li> <li><input type="checkbox"/> Maintenance</li> <li><input type="checkbox"/> Staff training programs</li> <li><input type="checkbox"/> Joint procurement of services and supplies from funding sources other than Section 5310</li> <li><input type="checkbox"/> Active participation in local social service transportation planning process</li> <li><input type="checkbox"/> Back up transportation</li> <li><input type="checkbox"/> Coordination of client trip(s) with other transportation agencies</li> </ul>	
<p>3. Clearly identifies attempts the agency has made to coordinate. Explains why coordinating isn’t possible. Provides supporting documentation letter from CTSA or RTPA confirming that no opportunities for coordination currently exist for requested equipment.</p>	
<b>Total Use of Vehicles Score</b>	

**Quantitative Scoring Criteria & Project Rating**

**SECTION – III**  
**TRANSPORTATION SERVICES**  
*(See Application Part III – Pg. 7 Existing Services)*

**REPLACEMENT** – Vehicles to be replaced that are currently in Active Service

Useful Life of Vehicle

TYPE OF VEHICLE	VEHICLE MILES AND AGE	SCORE
<b>Minivan, Modified Van or</b>	175,000 to 200,000 or 8 years	..... 20
	150,000 to 175, 000 or 7 years	..... 15
	125,000 to 150,000 or 6 years	..... 10
	100,00 to 124,999 or 5 years	..... 5
	Less than 100,000 miles or 4 years old not eligible	..... 0
<b>Bus Type I, IA, IB, II, III</b>	225,000 - 250,000 or 9 years	..... 20
	200,000 – 224,999 or 8 years	..... 15
	175,000 – 199,999 or 7 years	..... 10
	150,000 – 174,999 or 6 years	..... 5
	Less than 150,000 or 5 years not eligible	..... 0
<b>Bus Type VII</b>	275,000 – 300,000 or 11 years	..... 20
	250,000 – 274,999 or 10 years	..... 15
	225,000 – 249,000 or 9 years	..... 10
	200,000 – 224,999 or 8 years	..... 5
	Less than 200,000 or 7 years not eligible	..... 0
<b>Bus Type VIII</b>	425,000 – 449,999 or 14 years	..... 20
	400,000 – 424,999 or 13 years	..... 15
	375,000 – 399,999 or 12 years	..... 10
	350,000 – 374,999 or 11 years	..... 5
	Less than 350,000 or 10 years not eligible	..... 0

**Replacement:** Determination that an applicant’s vehicle needs to be replaced in order to continue its existing transportation services. For each new vehicle requested a vehicle currently in **active service** will be removed and sold or placed into backup service.

**Active Service:** Vehicle is providing service throughout the agency’s normal days and hours of operation.

**Excessive Maintenance:** Vehicle does not meet minimum useful life requirements (4 years or 100,000 miles for minivan, modified van and single wheel cut-a-way or 6 years or 175,000 miles for Type 1A, B, II, III and VII buses or 10 years and 300,000 miles for type VIII Bus) but needs to be replaced due to excessive maintenance.

**Score each replacement vehicle using the chart**

**Maximum 20 points each**

Type of Vehicle	VIN # last 5	Sold or placed in Backup	Mileage	Years	Score

\* If requesting new system (base station and mobile radios) score under **Other Equipment**.

**Quantitative Scoring Criteria & Project Rating**

**SECTION – III**  
**TRANSPORTATION SERVICES**  
*(See Application Part III – Pg. 8 Proposed Services)*

**SERVICE EXPANSION – Determination that requested additional equipment will be fully utilized (days and hours, passenger trips, service area) including usage of vehicle by another agency through a coordination plan.**

Projected service hours per week to be provided with requested vehicle will increase total existing service hours by:	<b>Score</b>	
.....7 35 to 38 .....6 32 to 35 .....5 29 to 32 .....4 26 to 29 .....3 23 to 26 .....2 20 to 23 .....1 Less than 20 hours .....0		
<b>AND</b> Projected number of daily one-way <b>Passenger Trips</b> divided by Proposed total vehicle service hours:		
8 per service hour .....7 7 to 8 .....6 6 to 7 .....5 5 to 6 .....4 4 to 5 .....3 3 to 4 .....2 2 to 3 .....1 Less than 2 per service hour .....0		
<b>AND</b> Projected number of miles for proposed vehicle per day is:		
105 miles per vehicle .....6 90 to 105 .....5 75 to 90 .....4 60 to 75 .....3 45 to 60 .....2 30 to 45 .....1 Less than 30 miles per vehicle .....0		

Maximum 20 Points

Proposed SE Vehicle	Total Score Each Vehicle

**Quantitative Scoring Criteria & Project Rating**

**SECTION – III**  
**TRANSPORTATION SERVICES**  
*(See Application Part III – Pg .9 Other Equipment)*

**OTHER EQUIPMENT - Determination that ancillary equipment will provide critical support to the applicant’s transportation program.**

Criteria	Points	Score
Equipment will coordinate fleet of <b>more than 10</b> vehicles (application page 7)	10	
9	9	
8	8	
7	7	
6	6	
5	5	
4	4	
3	3	
Less than 3	0	
<b>AND</b> (Application page 9) Applicant is currently using manual system for scheduling, vehicle tracking, etc.	5	
<b>Or</b> Applicant has no communication equipment.	5	
<b>And</b> (Application page 9) Applicant needs to replace inadequate computer equipment to improve efficiency. Describe current equipment and year purchased		
More than 5 years		
3 to 4 years	5	
Less than 3 years	3	
	0	
	<b>Total Points</b>	

**Other Equipment:**

Computer system and Software, Maintenance equipment, Communication system or other.

Describe and Score **each** request

Maximum Points 20

Equipment Requested	Points	Score

**Quantitative Scoring Criteria & Project Rating**

**SECTION – IV  
Service Effectiveness**

(See Application Part III – Pg.7 & Pg. 8 Transportation Services)

Determination that existing fleet is fully utilized (days and hours, passenger trips and service area) including usage of vehicle(s) by another agency through a coordination plan.

<b>Existing transportation provider:</b> Total service hours per week divided by number of vehicles (excluding vehicles in back up service): <b>First-time transportation provider:</b> Total service hours per week divided by number of vehicles (excluding vehicles in back up service):		<b>SCORE</b>
Over 38 hours per week = 10 34 to 36 = 9 32 to 34 = 8 30 to 32 = 7 28 to 30 = 6	26 to 28 = 5 24 to 26 = 4 22 to 24 = 3 20 to 22 = 2 Less than 20 hours per week = 0	
<b>AND Existing transportation provider:</b> Sum of the total one-way passenger trips per day divided by total service hours per day (excluding backup service): <b>First-time transportation provider:</b> Projected number of daily one-way passenger trips divided by total vehicle service hours:		<b>SCORE</b>
Over 8 passengers per service hour = 10 Over 6 to 8 = 8 Over 4 to 6 = 6	2 to 4 = 4 1 to 2 = 2 Less than 1 passenger per service hour = 0	
<b>AND Existing transportation provider:</b> Total miles per day divided by number of vehicles: <b>First-time transportation provider:</b> Projected number of miles for requested vehicle per day:		<b>SCORE</b>
Over 102 miles per vehicle = 10 94 to 102 = 9 86 to 94 = 8 78 to 86 = 7 70 to 78 = 6 62 to 70 = 5	54 to 62 = 4 46 to 54 = 3 38 to 46 = 2 Over 30 to 38 = 1 Less than 30 miles per vehicle 10 = 0	
<b>Additional Points Possible Total Can not Exceed 30 points</b>		
<b>Existing transportation provider:</b> Current wheelchair users as a percentage of current total users: <b>First-time transportation provider:</b> Projected wheelchair users as a percentage of current total users:		<b>SCORE</b>
More than 65% = 10 60 to 65% = 9 55 to 60% = 8 50 to 55% = 7 45 to 50% = 6	40 to 45% = 5 35 to 40% = 4 30 to 35% = 3 25 to 30% = 2 20 to 25% = 1 Less than 20% = 0	
		<b>Total Score</b> Maximum 30

**Project Scoring**

Agency: \_\_\_\_\_

	<b>Project Request</b>	<b>If Replacement Vehicle - VIN</b>	<b>Sect 1 (Max 32pts)</b>	<b>Sect II (Max 18pts)</b>	<b>Sect III (Max 30pts)</b>	<b>Sect IV (Max 30pts)</b>	<b>Total (Max 100pts)</b>
1							
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## PCC

DATE: November 9, 2007  
TO: STA Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Unmet Transit Needs Public Hearing for FY 2008-2009

### **Background:**

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Four out of eight jurisdictions currently use TDA funds for streets and roads (Rio Vista, Suisun City, Vacaville and the County of Solano). Suisun City and Vacaville have a TDA phase out plan. This will be their last year claiming for streets and roads. The other two jurisdictions have no plans to phase out the use of TDA funds for streets and roads purposes.

Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selects pertinent comments for Solano County's local jurisdictions that will be addressed. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is approved by the STA Board and forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan. Until MTC can make a finding that there are no reasonable unmet transit needs, all TDA claims for local streets and roads are held by MTC.

### **Discussion:**

The annual Unmet Transit Needs public hearing has been traditionally held in November or early December. This year the Unmet Transit Needs public hearing for FY 2008-2009 will be Tuesday, December 4<sup>th</sup> at 6:00pm. It will be held at the Solano County Administration Center

(CSAC) in the Board chambers. STA staff is working with MTC and local transit operators to outreach to the public. MTC has produced a flyer (attached) announcing the public hearing that is being provided to transit operators to post on their buses and other locations. Transit operators are encouraged to attend and hear the concerns expressed first hand in this process. Following the public hearing and public comment period, MTC will summarize the key issues of concern and forward them to the STA to coordinate a response. STA staff will work with the affected transit operators to prepare Solano County's coordinated response.

**Fiscal Impact:**

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the two local jurisdictions that plan to use TDA for streets and roads in FY 09. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

**Recommendation:**

Informational

Attachment:

Unmet Transit Needs Public Hearing Flyer

Attention Transit Riders  
**We Want To Hear From You!**  
**You're Invited to a Public Hearing**  
on  
**Solano County Transit Needs**

**Tuesday, December 4, 2007, 6:00 p.m.**

**Solano County Administration Center - Board Chambers**  
**675 Texas St. Fairfield, CA**

The Metropolitan Transportation Commission (MTC) wants to hear your transit needs — both local and commuter services — in Solano County. We invite you to comment on any “unmet” transit needs in Solano County as well as offer support for services you currently use.

**Unable to attend?** Submit your written comments no later than 4 p.m. on Friday, December 7, 2007. (You may use the form on the back of this flyer.) Mail to MTC Public Information, 101 Eighth Street, Oakland, CA 94607; FAX to 510.817.5848; or send your comments via e-mail to *info@mtc.ca.gov*.

**Public Transit** is available to the hearing. For information, call **Solano Napa Commuter Information** at **1.800.53.KMUTE (53.56883)**. Specialized transportation will be provided with advance reservations. Vallejo residents please call **Runabout** at **707-649-1999** and Benicia residents; please call **Benicia Breeze Paratransit** at **707-748-0808**. All other county residents call **Solano Paratransit** at **707-429-2400**. See reverse for driving directions.

**For more information regarding the hearing,**  
**call MTC Public Information at:**  
**510.817.5757**  
**(TDD 510.817.5769)**

DRIVING DIRECTIONS

Solano County Administration Center (SCAC), Board Chambers  
675 Texas St. Fairfield, CA

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The Solano County Administration Center (SCAC) is located in downtown Fairfield on Texas Street. The Board Chambers is located on the First Floor just off the main lobby which can be reached from Texas St. or Union St. entries or the adjacent parking structure between Union and Jefferson south of the building. Free public parking is located on many of the adjacent streets as well as on the second level or above in the parking structure.

**Driving Directions from I-80:**

From the West (Vallejo/Benicia/Bay Area)

- Take I-80 East to Hwy 12/East.
- Take Hwy 12 East to Pennsylvania St. (approx. 2.5 miles).
- Turn left at Pennsylvania to W. Texas St.
- Turn right on W. Texas St.
- The SCAC is 6 blocks down on the right between Jefferson and Union Streets.

From the East (Vacaville/Dixon/Sacramento)

- Take I-80 West to Travis Blvd.
- Turn left from the off-ramp to Travis Blvd.
- Take Travis Blvd to Pennsylvania St. (approx. 1 mile).
- Turn right at Pennsylvania to W. Texas.
- Turn left at W. Texas
- The SCAC is 6 blocks down on the right between Jefferson and Union streets.

**Driving Directions from Rio Vista/Hwy 12:**

From Rio Vista, take Hwy 12 to Jackson St exit. Take Jackson Street 5 blocks to W. Texas St. Turn right on W. Texas St. The SCAC is 2 blocks down on the right between Jefferson and Union streets.

**Yes, I'd like to comment on transit services in Solano County and offer ideas for improved service.**  
*(Please note specific transit service, when appropriate.)*

Name.....

Address.....

City.....State.....Zip.....

E-Mail Address.....

Comments *(please be specific regarding transit services):*

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Please mail or fax this form to MTC Public Information:  
101-8th Street, Oakland, CA 94607; Or Fax 510.817.5848 no later than 4 p.m. Dec. 7, 2007.