



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) AGENDA

Friday, September 19, 2008
12:30 – 2:30 p.m.

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

****Please Note New Location****

**Dixon Senior Center
201 S 5th St
Dixon, CA 95620**

ITEM

STAFF PERSON

I. CALL TO ORDER

George Bartolome, Chair

II. APPROVAL OF AGENDA
(12:45 – 12:50 p.m.)

III. OPPORTUNITY FOR PUBLIC COMMENT
(12:50 – 1:00 p.m.)

IV. COMMENTS FROM STAFF
(1:00 – 1:05 p.m.)

V. PRESENTATIONS
A. Dixon Read-Ride-Jeff Matheson
(1:05 – 1:20 p.m.)

VI. ACTION ITEMS

A. Minutes from PCC Meeting of July 18, 2008
Recommendation
Approve minutes of the July 18, 2008 meeting.
(1:20 – 1:25 p.m.)
Pg. 1

Liz Niedziela

PCC MEMBERS

George Bartolome-Chair
Social Service Provider

Richard Burnett-Vice Chair
EDAC Representative

Kim Barkus
Public Agency – Health
& Human Services

Catarina Evanson
Public Agency –
Education

Tom Morgan
Transit User

Jim Simon
Member at Large

Shirley Stacy
Transit User

Susan Rotchy
Social Service Provider

James Williams
Member at Large

Cathy Cooper
Transit User

ACTION ITEMS (Continued)

- B. FY 2008-09 TDA Claims – City of Dixon, and County of Solano** Liz Niedziela
Recommendation
Review and forward a recommendation to MTC to approve:
- 1) *The City of Dixon FY2008-09 TDA Claim for \$440,316 for transit operations;*
 - 2) *The County of Solano FY2008-09 TDA Claim for \$590,000 streets and roads;*
- (1:25 – 1:35 p.m.)
Pg. 15

VII. INFORMATION ITEMS

- A. Comprehensive Transportation Plan Update** Robert Macauley
Paratransit Issues and Opportunities
Information and Discussion
(1:15– 1:35 p.m.)
Pg. 23
- B. Unmet Transit Needs, Public Hearing for FY 2009-10** Liz Niedziela
Informational
(1:35– 1:40 p.m.)
Pg. 25
- C. PCC Membership Update** Liz Niedziela
Informational
(1:40 – 1:50 p.m.)
Pg. 27
- D. Transit Operator Updates**
- Benicia Breeze
 - Fairfield and Suisun Transit
 - Rio Vista Delta Breeze
 - Vacaville City Coach
 - Vallejo Transit
- (1:50 – 2:20 p.m.)

VIII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

Discussion
(2:20 – 2:30 p.m.)

IX. ADJOURNMENT

The next regular meeting of the PCC is scheduled in **Suisun City, Suisun City Hall, 12:00 NOON**, Friday, November 21, 2008.

For questions regarding this agenda:

Please contact Liz Niedziela at (707) 424-6075 or eniedziela@sta-snci.com



Solano Transportation Authority

Agenda Item VI.A
September 19, 2008

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL

AGENDA

Minutes for the meeting of July 18, 2008

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

I.

CALL TO ORDER

PCC Vice-Chair, Richard Burnett, called the meeting to order at 12:15 pm at Ulatis Community Center in Vacaville. Self-introductions were made.

Voting Members Present:

- | | |
|------------------|---|
| Richard Burnett | Vice-Chair, EDAC Representative |
| Kim Barkus | Public Agency – Health & Human Svcs |
| Cathy Cooper | Transit User |
| Catarina Evanson | Solano Community College Representative |
| Shirley Stacy | Transit User |
| James Williams | Member-at-Large |

Voting Members Not Present:

- | | |
|------------------|------------------------------------|
| George Bartolome | Chair, Social Service Provider |
| Susan Rotchy | Independent Living Resource Center |
| Jim Simon | Member-at-Large |
| Tom Morgan | Transit User |

Also Present:

- | | |
|-----------------------|--|
| Liz Curtis | Transit User |
| George Fink | Fairfield and Suisun Transit |
| Brian McLean | Vacaville City Coach |
| Judy Nash | Solano Community College |
| Liz Niedziela | STA |
| Elizabeth Richards | STA |
| Gloria Standafer | Pace Solano |
| Robin Van Valkenburgh | MV Transportation (Fairfield and Suisun Transit) |
| Amber Villarreal | MV Transportation (Vallejo Runabout) |
| Sue Wakerly | Pace Solano |
| Laurie Woods | Fairfield and Suisun Transit |

II. APPROVAL OF July 18, 2008 AGENDA

On a motion by Catarina Evanson and a second by Jim Williams, the PCC unanimously approved the July 18, 2008 Agenda. George Bartolome, PCC Chair was not present so Richard Burnett, PCC Vice-Chair, chaired the PCC meeting.

III. OPPORTUNITY FOR PUBLIC COMMENT

Catarina Evanson – She is aware of a Dixon resident is having problems reserving rides on Solano Paratransit to Solano Community College for class starting at 8:00 am.

Shirley Stacy – Shirley suggested holders be placed on all the DART/Solano Paratransit buses to make comment cards and other information more easily assessable to passengers.

Cathy Cooper – Cathy mentioned that she has not been using the Solano Paratransit service very often. However, recently she called and left a message and promptly received a call back.

IV. COMMENTS FROM STAFF

No comments from staff.

V. PRESENTATIONS

PACE Solano by Gloria Standafer

Please see Attachment A Pace Solano

Vacaville City Coach by Brian McLean

Please see Attachment B Power Point Presentation

VI. ACTION ITEMS

A. Minutes of the PCC Meeting of May 16, 2008

On a motion by Catarina Evanson and seconded by Shirley Stacy, the PCC unanimously approved the minutes for the May 16, 2008 meeting.

B. FY 2008-2009 TDA Claims - Cities of Fairfield, Rio Vista, and Vallejo.

On a motion by Catarina Evanson and seconded by Jim Williams, the PCC unanimously approved to forward the City of Fairfield FY 2008-09 TDA Claim for approximately \$3 million for transit operations and capital with the stated amendment for STA staff to work with the City of Fairfield staff to work out the minor inconsistencies with the TDA matrix.

On a motion by Richard Burnett and seconded by Kim Barkus, the PCC unanimously approved to forward the City of Rio Vista FY 2008-09 TDA Claim for \$309,641 for operating, transit capital, and streets and roads.

On a motion by Kim Barkus and seconded by Catarina Evanson, the PCC unanimously approved to forward the City of Vallejo FY 2008-09 TDA Claim for \$5,185,498 for operating and countywide transit planning.

VII. INFORMATION ITEMS

A. Unmet Transit Needs Update

Liz Niedziela presented the Unmet Transit Needs update. Metropolitan Transportation Commission (MTC) summarized the keys issues of concern from the Unmet Needs process and forwarded them to the STA to coordinate a response. After a draft response was submitted, MTC requested additional information concerning Issue #3 concerning DART/Solano Paratransit service before making a recommendation to their Commission additional information was provided. The MTC Programming and Allocation Committee approved the responses on July 9, 2008 and this concludes the process.

B. PCC Membership Update

Liz Niedziela presented a membership update. There were no changes to the PCC membership. One (1) vacancy remains for a Social Service Provider.

C. FY 2008 FTA 5310 Application and Scoring Update

Liz Niedziela presented the status of 5310 Application and Scoring Update. She reported that applications for the FY 2008 FTA Section 5310 Program were due May 16, 2008 to STA and MTC. The Solano PCC 5310 Scoring Subcommittee met with applicants and scored the applications on May 29, 2008. Three applications were received from Milestones, Rio Vista Delta Breeze, and Solano Paratransit. The Scoring Sub-Committee scored Milestones and Solano Paratransit applications. The committee did not score Rio vista's application because it was deemed ineligible. The scores were submitted to MTC. MTC staff will submit their recommendation to their Commission for approval and then forward the applications to Caltrans on August 29, 2008.

D. Transit/Paratransit Monthly Reports

Benicia Breeze:

Staff was not present.

Rio Vista Delta Breeze:

John Andoh stated that Rio Vista reinstated their taxi scrip program and has a new rider guide. He provided a 6-month update stating

revenue is up and a significant increase in ridership. Rio Vista will be providing their own service to accommodate the ADA rider since they are no long participating in the Solano Paratransit program.

Fairfield and Suisun Transit:

George Fink presented the new technology that will be installed on the paratransit vehicles. GPS/on board computers and tracking devices are being installed. It will take approximately three weeks to have this system fully employed. The new fixed route buses are being painted with the new FAST logo.

Vacaville City Coach:

Brian McLean gave an update on Vacaville City Coach services through his presentation.

Vallejo RunAbout:

Amber Villarreal presented the new route 5 that Vallejo Transit will start in August serving the Solano Community College Campus in Vallejo.

VIII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

None

IX. ADJOURNMENT

The meeting adjourned at 2:00 pm. The next regular meeting of the PCC is scheduled at 12:30 on Friday, September 19, 2008 in Dixon at the Dixon Senior Center.

Attachments:

- A. PACE Solano by Gloria Standafer
- B. Vacaville City Coach by Brian McLean

PACE Solano

Pace Solano is a private, non-profit corporation, serving adults with developmental disabilities in Solano County. Our day programs are dedicated to improve the lives of the individuals we serve. We provide life skills training, job opportunities, educational classes and transportation services to over 370 adults with developmental disabilities in Solano County.

Pace Solano opened its doors nearly 50 years ago as USARC by a group of parents in the Fairfield and Vacaville area to provide much needed services for their adult children with developmental disabilities. We have grown under the watchful eye of the founding members, a dedicated Board of Directors, caring employees and resources from North Bay Regional Center.

We are now operating 8 center-based program sites throughout the county; 2 sites serving Vacaville and Dixon, 3 sites in Fairfield and Suisun, and 3 locations in the Vallejo and Benicia area.

In 1987 Pace Solano began providing transportation services using 3 vans. Today, our fleet consists of 42 vehicles, 31 of which are equipped to transport passengers requiring wheelchairs and other mobility devices.

Pace Solano Transportation currently provides daily set-route, curb-to-curb service for 354 passengers attending our programs sites, as well as, service to Pride Industries in Fairfield and Napa Valley PSI. Pace Transportation works in conjunction with Transportation Connections to determine efficient daily routes and times to meet the transportation needs of our participants. We are currently running 22 morning and afternoon routes. Of the participants we serve, many are physically and mentally unable to use any form of public transportation. Pace Solano drivers are trained to provide the unique, one-to-one service that many of our passengers require.

In addition to the daily set-route service we provide, our fleet is used during program hours to transport our participants to job-sites and various community activities such as shopping trips, lunch out, educational and recreational activities. Also, our buses are used after regular program hours to attend special events in and around the Sacramento and Bay Areas.

Over the past several years, we have applied for 3 Cal-Trans grants using the FTA Section 5310 Grant Program. We have received grant money to purchase 16 buses at less than 80% of the actual purchase price. In 2002, we successfully received our first grant in which we used funds to purchase a combination of 7 new and used buses. In 2004 we were granted 1 low mileage bus, and in April, 2008 we received 8 brand new buses, for less than the price of 1 fully equipped bus. With the acquisition of these buses, we were able to retire high mileage, high maintenance buses which translates to better and more efficient ways to serve the needs of our participants.

As we strive to meet the transportation needs of the adults with developmental disabilities we serve, especially during hard economic times, the assistance of programs like the 5310 Grant Program will insure agencies like Pace Solano will continue to grow and provide the much needed transportation services that are unique to the population we serve.

Program will insure agencies like Pace Solano will continue to grow and provide the much needed transportation services that are unique to the population we serve.

To learn more about Pace Solano, our various program sites and the services we provide, I invite you to visit our new website at www.pacesolano.org

**Welcome
to the City of Vacaville!**



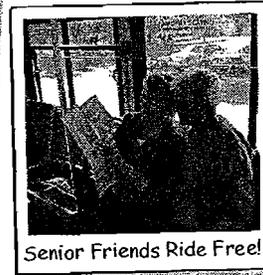
Solano PCC Meeting
July 18, 2008
Ulatis Cultural Center - Vacaville

VACAVILLE CITY COACH

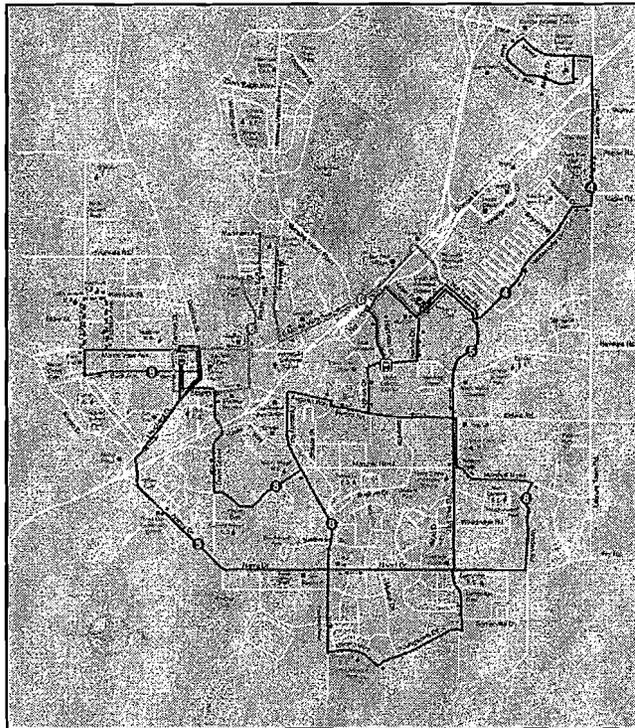
Friendly, Frequent and Ready to Serve Your Transit Needs



Vacaville City Coach



Dedicated to Customer Service

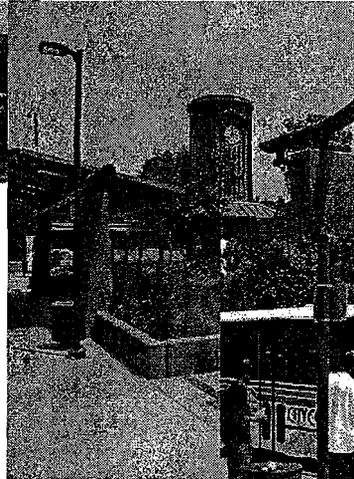


April 2007 –

**New Routes,
Faster Service**

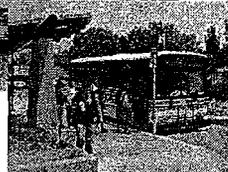
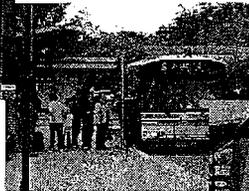
30-minute schedules
Easier to read route map
Over 60 new bus stops
10 new bus shelters

Recent Project - Downtown Transit Plaza



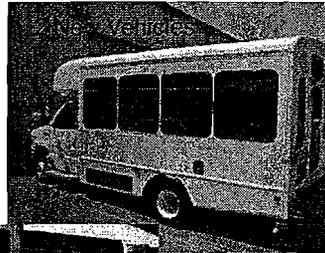
Completed August 2007

City Coach – Fixed Route



FY 2007-08
Adults – UP 7%
Seniors – UP 11%
Youth – Up 23%

City Coach – Special Services



FY 2007-08
Customers – 14,874
Up 11% over last year

New to Transit?

Over 450 kits mailed.

Has attracted new riders from all categories.

Provided a "vehicle" to open discussions about the benefits of public transit.



First-Time Rider?

FIRST-TIME RIDER KIT now available!

- Want to enjoy the cost savings offered by City Coach transit but unsure about how public transit works?
- Would you like to benefit from the convenience of stress-free transit but you need help reading the route map?
- Anxious about being "lost" and not arriving at your destination on-time?

We can help! Call us today, we can show you how easy it is to use City Coach transit.

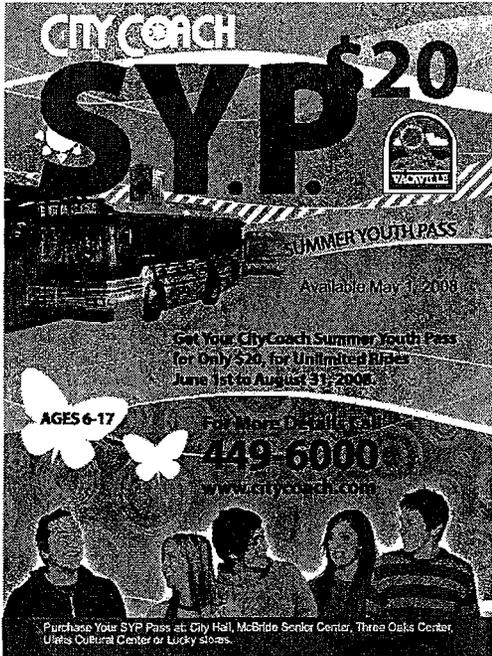
You will receive our **FIRST-TIME RIDER KIT** which includes:

- Two DayPasses for you and a friend,
- A personalized trip-plan with one of our friendly staff,
- City Coach route maps/schedule



Call today to get your **FIRST-TIME RIDER KIT**

CITY COACH 449.6000 | citycoach.com



CITY COACH
SYP \$20
Summer Youth Pass

Available May 1, 2008

Get Your City Coach Summer Youth Pass for Only \$20, for Unlimited Rides June 1st to August 31, 2008

AGES 6-17

For More Details call 449-6000
www.citycoach.com

Purchase Your SYP Pass at: City Hall, McBride Senior Center, Three Oaks Center, Usher's Outdoor Center or Lucky Stores.

Summer Youth Pass

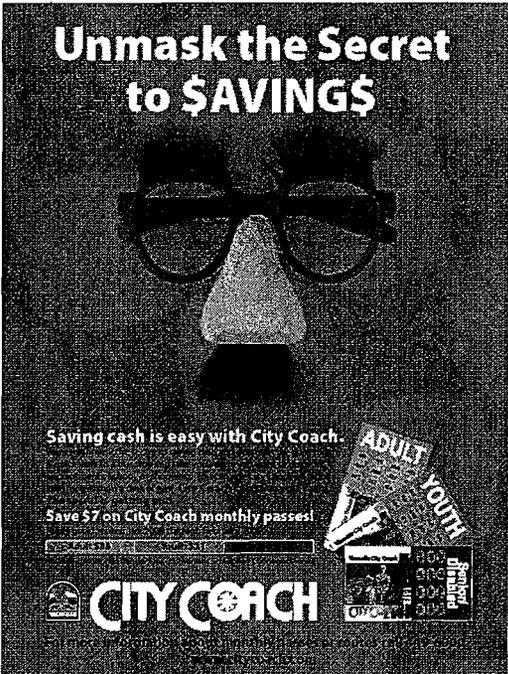


Save \$7 on City Coach Monthly Passes

Beginning in September 2008!

Adult - \$45	\$38
Youth - \$28	\$21
Senior - \$25	\$18

Sale good Sept. 2008 – Feb. 2009



Unmask the Secret to \$AVING\$

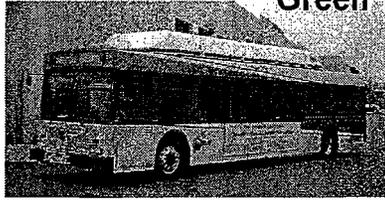
Saving cash is easy with City Coach.

Save \$7 on City Coach monthly passes!

CITY COACH

ADULT YOUTH SENIOR MONTHLY PASS

Recent News - Council Approves Purchase of Green Transit Buses



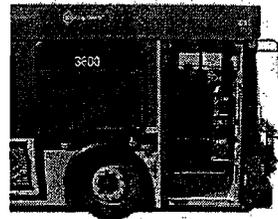
QUICK FACTS

- Clean CNG fuel
- Lower dB (noise)
- Improved fuel economy
- More comfortable seating
- Easier entry/exit via Low Floor

Mfg.	New Flyer
Length	35 foot
Fuel	CNG
Configuration	Low Floor
Seating	30

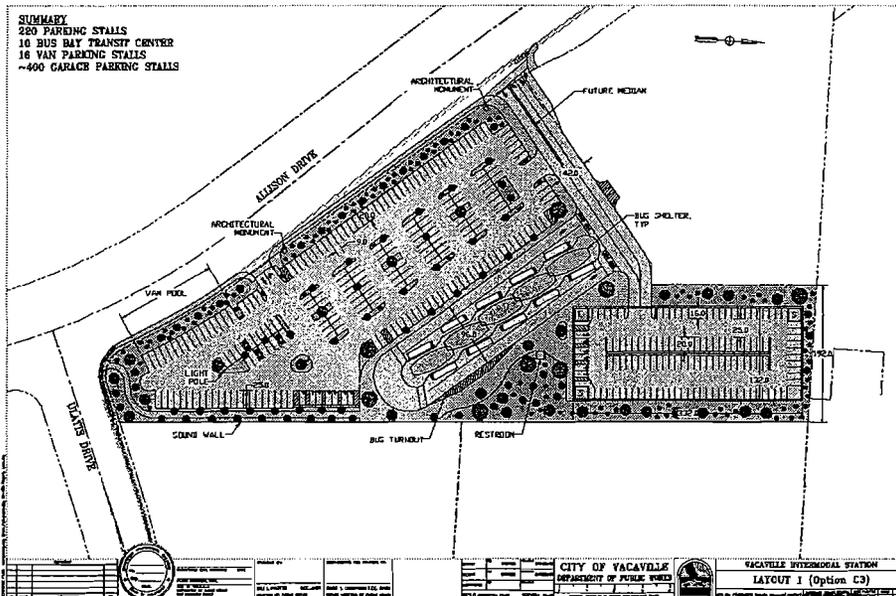


High-back seating



Low Floor – no stairs

Coming Soon - Vacaville Intermodal Station





Friendly, Frequent and Ready to Serve Your Transit Needs

VACAVILLE
CITY COACH

THIS PAGE INTENTIONALLY LEFT BLANK

PCC

Date: September 10, 2008
To: Solano Paratransit Coordinating Council
From: Liz Niedziela, Transit Program Manager/Analyst
Re: FY 2008-09 TDA Claims – City of Dixon and County of Solano

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

Discussion:

Each of the seven cities and the County of Solano are eligible to receive TDA funding each year. Six of the seven Solano cities operate transit and TDA is a key funding source. In addition, TDA funds are shared among agencies to fund joint services such as intercity bus routes, paratransit services, etc. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved.

The amount of TDA each jurisdiction will receive is estimated each year by the County Auditors and approved by MTC. An original estimate is approved in February of each year. The estimate includes new revenue and projected carryover. After the fiscal year ends in June and actual revenue can be determined for the previous fiscal year, a new total estimate is projected in July. For most jurisdictions, the carryover amounts from FY2007-08 to FY2008-09 were reduced substantially thus reducing the total available in FY2008-09. The July estimates are included on the attached TDA matrix.

In Solano County, three local agencies (Rio Vista, Suisun City, and the County of Solano) continue to use TDA funds for streets and roads purposes. This is permissible as long as there are no Unmet Transit Needs as determined by MTC. For FY2008-09, MTC has determined that there are no reasonable Unmet Transit Needs and TDA funds may be used for street and roads.

As required by MTC Resolution 1209, the City of Dixon and the County of Solano are submitting their FY 2008-09 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

City of Dixon

Dixon is requesting \$440,316 TDA funds (see Attachment B). TDA funds in the amount of \$440,316 will be used to operate its general public demand response system. The City of Dixon does not use any TDA funds for streets and roads. Dixon's TDA funds will be claimed by other agencies for intercity fixed-route and paratransit services and countywide transit planning. The claim is consistent with the attached TDA matrix.

City of Dixon staff will be in attendance to answer questions from the PCC.

County of Solano

The County of Solano is requesting \$590,000 in TDA funds (see Attachment C) for streets and roads. TDA funds claimed by others in the amount of \$138,000 will be used to for intercity bus service, paratransit, and countywide planning. The claim is consistent with the attached TDA matrix.

County of Solano staff will be in attendance to answer questions from the PCC.

Recommendation:

Review and forward a recommendation to MTC to approve:

- 1) The City of Dixon FY2008-09 TDA Claim for \$440,316 for transit operations;
- 2) The County of Solano FY2008-09 TDA Claim for \$590,000 for streets and roads.

Attachments:

- A. TDA Matrix
- B. City of Dixon TDA Claim Summary
- C. County of Solano TDA Claim Summary

THIS PAGE INTENTIONALLY LEFT BLANK

THIS PAGE INTENTIONALLY LEFT BLANK



SOLANO COUNTY
Department of Resource Management
 Public Works Engineering
 675 Texas Street
 Fairfield, CA 94533
 www.solanocounty.com

Telephone No.: (707) 784-6060
 Fax No.: (707) 784-2894

Birgitta Corsello, Director
 Cliff Covey, Assistant Director

September 19, 2008

Metropolitan Transportation Commission
 Attn: Bob Bates
 101 Eighth Street
 Oakland, CA 94607-4700

Re: FY 2008-2009 TDA Article 8 Claim

Dear Mr. Bates:

Attached is a summary of Solano County's TDA Article 8 application for FY 08-09. The amount of the claim was determined as follows:

<u>Description</u>	<u>Amount</u>
TDA estimate from MTC	\$743,180
Plus projected carryover	<u>\$7,126</u>
Total Solano County funds available	\$750,306
Less Solano County funds authorized to be claimed by others (FY 08-09)	
Fairfield – Suisun Transit Routes 20, 30, 40 and 90	(\$5,803)
Vallejo Transit Route 80 and 85	(\$74,108)
TBD Interstate 780 Corridor	(\$14,261)
Solano Transportation Authority STA Planning	(\$21,134)
Solano Transportation Authority Solano Paratransit	<u>(\$23,570)</u>
Total Solano County funds authorized to be claimed by others	(\$138,876)
Funds claimed by Solano County	
Streets and Roads (TDA Article 8, Section 99400(a))	\$590,000
Unclaimed balance	\$21,430

Building & Safety
 David Cliche,
 Chief Building
 Official

Planning Services
 Mike Yankovich
 Program Manager

Environmental Health
 Terry Schmidbauer
 Program Manager

Administrative
 Services
 Daniel Bellem
 Staff Analyst

Public Works-
 Engineering
 Paul Wiese
 Engineering Manager

Public Works-
 Operations
 Steve Hilas
 Operations Manager

Please do not approve any claims against Solano County funds that exceed the amounts shown.

Feel free to call me at (707) 784-6072 if you have any questions.

Sincerely,

Paul Wiese
Engineering Manager

U:\users\pwiese\data\word\TDA Article 8 Claim\FY 08-09\Claim cover letter.doc

c. Elizabeth Richards, STA



DATE: September 12, 2008
TO: STA Paratransit Coordinating Committee
FROM: Robert Macaulay, Director of Planning
RE: Comprehensive Transportation Plan Update Paratransit Issues and Opportunities

Background:

The STA Board has initiated an update of the Solano Comprehensive Transportation Plan (CTP). The CTP is the STA's primary long-range planning document. The CTP consists of three main elements: Alternative Modes; Arterials, Highways and Freeways; and, Transit.

Discussion:

The Transit element deals with intercity transit services (bus, train and ferry), carpool and vanpool services, and paratransit issues. The STA intends to update the Solano County Senior and Disabled Transit Plan as part of the CTP update.

One of the early steps in preparing for the update is to meet with the STA's advisory committees to identify obstacles and opportunities in their area of expertise. STA staff will facilitate a discussion to identify the obstacles to providing Paratransit services in Solano County, and the opportunities that offer themselves at this time to improve those services.

Fiscal Impact:

None.

Recommendation:

Information and Discussion

THIS PAGE INTENTIONALLY LEFT BLANK

PCC

DATE: September 10, 2008
TO: STA Paratransit Coordinating Council
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Public Hearing for FY 2009-2010

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Three out of eight jurisdictions currently use TDA funds for streets and roads (Rio Vista, Suisun City, and the County of Solano). This will be the last year Suisun City will be claiming TDA funds for streets and roads. The other two jurisdictions have no plans to phase out the use of TDA funds for streets and roads purposes.

Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the late fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selects pertinent comments for Solano County's local jurisdictions that will be addressed. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is approved by the STA Board and forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan. Until MTC can make a finding that there are no reasonable unmet transit needs, all TDA claims for local streets and roads are held by MTC.

Discussion:

The annual Unmet Transit Needs public hearing has been traditionally held in November or early December. The final date will be chosen based on the schedules of attending Commissioners, Solano Transportation Authority staff, and MTC staff, who will be managing the hearing. The issues

raised at the hearing and through written comments will be reviewed and compiled by MTC. The comments that are identified as reasonable unmet needs, will be forwarded by MTC to STA. STA staff will work with MTC and local transit operators to outreach to the public as soon as the date of the Unmet Transit Needs is set. MTC produces a flyer announcing the public hearing that will be provided to transit operators to post on their buses and other locations. Transit operators are encouraged to attend and hear the concerns expressed first hand in this process.

Recommendation:
Informational

PCC

DATE: September 12, 2008
TO: Solano Paratransit Coordinating Council
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: PCC Membership Update

Background:

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or paratransit riders. At the July meeting, there was one (1) vacancy for a Social Service Provider.

Discussion:

The status of the current PCC membership is attached. STA staff will continue to recruit for additional PCC members and input from the committee is welcomed.

An updated PCC brochure was designed and will be printed for wide distribution. Included in the brochure is an application for PCC membership. This PCC brochure will be distributed to encourage participation in the PCC as committee members and by the public in general. (see Attachment C).

Recommendation:

Informational

Attachments:

- A. PCC Membership Status (09/08)
- B. Draft PCC Council Brochure (handout)
- C. PCC Distribution List

THIS PAGE INTENTIONALLY LEFT BLANK

PCC Membership Status (09/08)

Voting Members	Category	Agency	Appointed	Chair/Vice
George Bartolome, Chair	Social Service Provider	Vallejo Transitions	1/19/07*	1/18/2008
Richard Burnett, Vice Chair	MTC/EDAC Representative		1/10/07	1/18/2008
Jim Williams	Member-at-Large		1/19/07*	
Jim Simon	Member-at-Large		1/19/07*	
Caterina Evans	Public Agency, Education-related Services	Solano Community College Representative	1/19/07*	
Kim Barkus	Public Agency, Dept Health and Human Services	Solano County Adult Mental Health Dept	9/12/07	
Susan Rotchy	Social Service Provider	Independent Living Resource Center	9/12/07	
Tom Morgan	Transit User		6/13/07	
Shirley Stacy	Transit User		1/18/08	
Cathy Cooper	Tranist User		5/14/08	
Vacant - seeking 1 member	Social Service Provider			
* By-Laws changed 1/07 to include re-appointment by STA Board. Existing members as of 12/06 will use 1/19/07 as appointment date.				

THIS PAGE INTENTIONALLY LEFT BLANK

DISTRIBUTION LIST

Purpose: To encourage participation in the PCC as committee members and by the public in general.

1. Update and print the Paratransit Coordinating Council Brochure
2. Distribute Paratransit Coordinating Council Brochures
 - a. Paratransit Vehicles
 - i. Make brochures available to all Solano Paratransit providers for distribution on their vehicles
 - b. Distribute brochures at two or more locations in each city in Solano County
 - i. Vallejo
 1. Florence Senior Center
 2. Solano Employment Connection (display rack)
 3. JFK Library
 - ii. Fairfield
 1. Independent Living Center (display rack)
 2. Fairfield Senior Center
 3. Solano Community College (display rack)
 - iii. Suisun City
 1. Nelson Community Center (display rack)
 2. Suisun City Hall (display rack)
 - iv. Vacaville
 1. Vacaville Library – Ulatis Community Center (display rack)
 2. Vacaville Senior Center (display rack)
 - v. Rio Vista
 1. Rio Vista City Hall (display rack)
 2. The Family Resource Center (display rack)
 3. Rio Vista Senior Center
 - vi. Benicia
 1. Benicia Library (display rack)
 2. Benicia Senior Center
 - vii. Dixon
 1. Dixon Chamber of Commerce (display rack)
 2. Dixon Senior Center (display rack)
 - c. Distribute Paratransit Coordinating Council Brochures to
 1. Social Service Agencies
 2. Senior Agencies
 3. Disability Agencies