



Solano Transportation Authority

One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
424-6075 • Fax 424-6074

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) AGENDA

Friday, July 18, 2008  
12:00 – 2:00 p.m.

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**\*\*Please Note New Location\*\***

**Ulatis Community Center  
1000 Ulatis Drive  
Vacaville, CA**

<b><u>ITEM</u></b>	<b><u>STAFF PERSON</u></b>
<b>I. CALL TO ORDER</b>	George Bartolome, Chair
<b>II. APPROVAL OF AGENDA</b> (12:15 – 12:20 p.m.)	
<b>III. OPPORTUNITY FOR PUBLIC COMMENT</b> (12:20 – 12:25 p.m.)	
<b>IV. COMMENTS FROM STAFF</b> (12:25 – 12:30 p.m.)	
<b>V. PRESENTATIONS</b>	
<b>A. PACE Solano</b>	
<b>B. Vacaville City Coach/Special Services-Brian McLean</b> (12:30 – 1:00 p.m.)	
<b>VI. ACTION ITEMS</b>	
<b>A. Minutes from PCC Meeting of May 16, 2008</b> <u>Recommendation</u> <i>Approve minutes of the May 16, 2008 meeting.</i> (1:00 – 1:05 p.m.) <b>Pg. 1</b>	Liz Niedziela

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**PCC MEMBERS**

George Bartolome-Chair  
Social Service Provider

Richard Burnett-Vice Chair  
EDAC Representative

Kim Barkus  
Public Agency – Health  
& Human Services

Catarina Evanson  
Public Agency –  
Education

Tom Morgan  
Transit User

Jim Simon  
Member at Large

Shirley Stacy  
Member at Large

Susan Rotchy  
Social Service Provider

James Williams  
Member at Large

Cathy Cooper  
Transit User

## **ACTION ITEMS (Continued)**

- B. FY 2008-09 TDA Claims – Cities of Fairfield, Rio Vista and Vallejo** Liz Niedziela

Recommendation

*Review and forward a recommendation to MTC to approve:*

- 1) *The City of Fairfield FY2008-09 TDA Claim for transit operations and capital;*
- 2) *The City of Rio Vista FY2008-09 TDA Claim for \$309,641 for transit operations, capital, and streets and roads;*
- 3) *The City of Vallejo FY 2008-09 TDA Claim for \$5,185,498 for transit operations and planning*

(1:05 – 1:15 p.m.)

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## **VII. INFORMATION ITEMS**

- A. Unmet Transit Needs Update** Liz Niedziela

Informational

(1:15 – 1:20 p.m.)

**Pg. 17**

- B. PCC Membership Update** Liz Niedziela

Informational

(1:20 – 1:25 p.m.)

**Pg. 24**

- C. FY 2008 FTA Section 5310 Application and Scoring Update** Liz Niedziela

Informational

(1:25 – 1:30 p.m.)

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- D. Transit Operator Updates**

- Benicia Breeze
- Fairfield and Suisun Transit
- Rio Vista Delta Breeze
- Vacaville City Coach
- Vallejo Transit

(1:30 – 1:55 p.m.)

## **VIII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

Discussion

(1:55 – 2:00 p.m.)

## **IX. ADJOURNMENT**

The next regular meeting of the PCC is scheduled in **Dixon, Dixon Senior Center, 3:00 p.m.**, Friday, September 19, 2008.

*For questions regarding this agenda:*

Please contact Liz Niedziela at (707) 424-6075 or [eniedziela@sta-snci.com](mailto:eniedziela@sta-snci.com)



Solano Transportation Authority

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Agenda Item VI.A  
May 16, 2008

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL

### AGENDA

#### Minutes for the meeting of May 16, 2008

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

#### I. CALL TO ORDER

PCC Chair, George Bartolome, called the meeting to order at 12:15 pm at JFK Library, Joseph Room in Fairfield. Self-introductions were made.

#### Voting Members Present:

George Bartolome	Chair, Social Service Provider
Richard Burnett	Vice-Chair, EDAC Representative
Catarina Evanson	Solano Community College Representative
Tom Morgan	Transit User
Kim Barkus	Public Agency – Health & Human Svcs
Shirley Stacy	Transit User

#### Voting Members Not Present:

Cathy Cooper	Transit User
Susan Rotchy	Independent Living Resource Center
Jim Simon	Member-at-Large
James Williams	Member-at-Large

#### Also Present:

Melissa Andersen	City of Benicia
George Fink	Fairfield and Suisun Transit
Brian McLean	Vacaville City Coach
Liz Niedziela	STA
Elizabeth Richards	STA
Terri Rowland	Milestones
Robin Van Valkenburgh	MV Transportation (Fairfield and Suisun Transit)

#### II. APPROVAL OF May 16, 2008 AGENDA

On a motion by George Bartolome and a second by Catarina Evanson, the PCC unanimous approved the May 16, 2008 Agenda. George Bartolome, PCC Chair had to leave early so Richard Burnett, PCC Vice-Chair, chaired the rest of the PCC meeting.

### **III. OPPORTUNITY FOR PUBLIC COMMENT**

Catarina Evanson – Catarina’s classmate is a Dixon resident. She has attempted to get a ride on Solano Paratransit to go to Solano Community College in Vacaville several times and has been denied. Robin Van Valkenburgh, MV Transportation, offered to look into the issue.

Tom Morgan – Tom inquired, from the operators, if the escalating cost of diesel is affecting Paratransit. The cost of diesel has affected the operating budget for all transit modes in Solano County that use diesel.

### **IV. COMMENTS FROM STAFF**

No comments from staff.

### **V. PRESENTATION:**

#### **Milestones Developmental Center by Teri Rowland**

Milestones of Development, Inc. is a non-profit organization dedicated to providing comprehensive, quality services for children and adults with developmental disabilities. Milestones is designed to assist the individual with developmental disabilities to obtain the maximum level of independence possible. Client’s needs are established by a multidisciplinary team. This team consists of Special Education Teachers, Nurses, Medical Doctors, Physical Therapists, Occupational Therapist, Recreations Therapist, Speech Therapist, Social Workers, Direct Care Staff, Psychologist, Nutritionist, parents and the client. There are five homes in East Vallejo. Each home is a family-like atmosphere where up to six people reside.

Milestones also have an adult day program component which provides vocational training, community access and socialization for adults with physical and developmental disabilities. The adult day program is located in Vallejo on One Florida Street. Each day, Milestones serves over 120 individuals with developmental and physical disabilities on a fixed route schedule for morning transportation to day programs and work sites, as well as afternoon transportation back home. Milestones also provides transportation to medical appointments as well as accessing recreation in the community daily. The individuals served live in Solano and Napa counties. The staff to client ratio is 1 to 3, 1 to 2, or 1 to 1, depending upon the needs of the individual. The program accepts individuals age 18 and up. The program includes the following:

Computer Activities  
Arts, Crafts, and Games  
On and Off Site Vocational  
Opportunities

Music Appreciation  
Range of Motion per Doctor’s Orders  
Help Prepare Daily Snacks  
Positioning equipment

Time out of Wheelchair – Relax  
Community Integration  
Sensory Motor Activities  
Cooking Activities

Exercise Time  
Ceramics Program  
Senior Component for the Young at  
Heart

### **Vallejo Transition by George Bartolome**

Vallejo Transition Partnership Program (TPP) is a collaborative project between Vallejo City Unified School District and the Department of Rehabilitation designed to facilitate young adults as they transition from high school to the world of work. The program focus is to provide curriculum, assessment, counseling, career exploration, job placement, job coaching and other employment related support when appropriate.

Vallejo Transition Partnership Program clients are enrolled into a transition class during their junior and senior years of high school. In this class, the students explore their own skills, abilities, and interests. With the help of a Department of Rehabilitation counselor, each Vallejo Transition Partnership Program client will write an Individualized Plan for Employment. This plan will project an employment goal and objectives for the client to begin working towards. Upon completion of high school, the Vallejo Transition Partnership Program client will be referred to a Vallejo Transition Partnership Program job developer who then provides guidance and support to the client as he/she enters into employment.

**About the TPP - Program on Bethel Campus** - Vallejo Transition Partnership Program offers a Career Class for Junior & Senior Special Education students. The career class meets English standards and can be used for English credit. In the class, students gain career awareness through assessment and hands-on activities with the employment community, preparing them for the world of work.

After graduation, students continue to receive services from a Career Transition Specialist which include assistance with Post-Secondary training and/or on-the-job training. In addition, access to an Employment Training Specialist provides assistance to youth while on the job.

Workability I - includes paid and/or unpaid work experience, career awareness & exploration activities based on student needs. Paid work is for students enrolled in school only.

Workability Work Experience - is offered for Special Education students. Students can receive credit. All students must go through an approval process.

Bridges to Youth Self-Sufficiency - is offered to Special Education students wishing to become more independent.

J101 Career Information Center - includes job postings, vocational school program information and work permits.

If students are unable to secure a driver's license, some become transit dependent and regular users of the public fixed-route systems and/or public paratransit services.

## **ACTION ITEMS**

### **A. Minutes of the PCC Meeting of March 28, 2008**

On a motion by Catarina Evanson and seconded by Shirley Stacy, the PCC unanimously approved the minutes for the March 28, 2008 meeting.

### **B. FY 2008-2009 TDA Claims - Cities of Vacaville and Suisun City**

On a motion by George Bartolome and seconded by Catarina Evanson, the PCC unanimously approved to forward the City of Vacaville FY 2008-09 TDA Claim for \$2,858,572 for transit operations and capital.

On a motion by Tom Morgan and seconded by Catarina Evanson, the PCC voted 4-1-1(abstain) to forward Suisun City FY 2008-09 TDA Claim for \$100,000 for street and roads.

Tom Morgan voted against the action stating TDA funds should be used for transit and not for street and roads since there are still unmet transit needs such as service to Mare Island in Vallejo. Kim Barkus abstained from voting.

## **VI. INFORMATION ITEMS**

### **A. Unmet Transit Needs Update**

Liz Niedziela presented the Unmet Transit Needs update. Metropolitan Transportation Commission (MTC) summarized the keys issues of concern from the Unmet Needs process and forwarded them to the STA to coordinate a response. MTC is requesting additional information concerning Issue #3 concerning DART/Solano Paratransit service before making a recommendation to their Commission. MTC is asking for additional information regarding the expense incurred of implementing new technology, adding resource, training, and quality control measures. The staff at STA has met with Fairfield/Suisun Transit and the additional information will be submitted to MTC for preliminary acceptance before finalizing. Staff and the transit operators are finishing up the responses and will present it as an informational agenda item in the next PCC meeting.

### **B. PCC Membership Update**

Liz Niedziela presented a membership update. On May 14, 2008, the STA Board took action on the PCC recommendation to appoint Cathy Cooper as Transit User

representative to the PCC for 3-year term. There is one (1) vacancy for a Social Service Provider.

**C. FY 2008 FTA 5310 Application and Scoring Subcommittee Update**

Liz Niedziela presented the status of 5310 Application and Scoring Subcommittee Update. She reported that applications for the FY 2008 FTA Section 5310 Program are due today to STA and MTC. The Solano PCC 5310 Scoring Subcommittee met May 7, 2008 to review the scoring criteria's guideline and familiarized themselves with the Bay Area's Coordinated Plan. The subcommittee will meet again on May 29, 2008 to score the applications. Staff at STA posted the 5310 application information on STA's website and notified non-profit organizations either through mail and e-mail. Three applications are expected.

**D. Transit/Paratransit Monthly Reports**

Benicia Breeze:	Melissa Andersen presented positive feedback on the future of Benicia Breeze Route 75 and upcoming, new express bus service in the I-780 corridor by Vallejo Transit
Rio Vista Delta Breeze:	John Andoh was not present.
Fairfield and Suisun Transit:	George Fink presented comparisons analysis of Solano Paratransit and DART from 2002-03 to present representing ridership by city, revenue hours, revenue miles, and denials.
Vacaville City Coach:	Brian McLean gave an update on Vacaville City Coach services.
Vallejo RunAbout:	Amber Villarreal (MV Transportation) was not present.

**VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

None

**VIII. ADJOURNMENT**

The meeting adjourned at 2:00 pm. The next regular meeting of the PCC is scheduled at 12:00 noon on Friday, July 18, 2008 in Vacaville at the Ulatis Community Center.

## **PCC**

Date: July 10, 2008  
To: Solano Paratransit Coordinating Council  
From: Liz Niedziela, Transit Program Manager/Analyst  
Re: FY 2008-09 TDA Claims – Cities of Fairfield, Rio Vista, and Vallejo

### **Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

### **Discussion:**

Each of the seven cities and the County of Solano are eligible to receive TDA funding each year. Six of the seven Solano cities operate transit and TDA is a key funding source. In addition, TDA funds are shared among agencies to fund joint services such as intercity bus routes, paratransit services, etc. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. The latest version of the TDA matrix was approved by the STA Board on July 9, 2008. (See Attachment A)

In Solano County, three local agencies (Rio Vista, Suisun City, and the County of Solano) continue to use TDA funds for streets and roads purposes. This is permissible as long as there are no Unmet Transit Needs as determined by MTC. To solicit comments, an Unmet Transit Needs local public hearing was held in December 2007 to solicit comments. Suisun City has committed to discontinue using TDA funds for street and roads in FY2009-10. The TDA claims for transit operations and capital projects are not impacted by the Unmet Needs process.

As required by MTC Resolution 1209, the Cities of Fairfield, Rio Vista, and Vallejo are submitting their FY 2008-09 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

City of Fairfield

The City of Fairfield is requesting approximately \$3 million TDA funds for transit operating and capital. Fairfield staff has been working with STA staff while preparing their TDA claim to ensure consistency with the TDA matrix and other funding agreements. Fairfield was unable to have its claim finalized before PCC agenda package went into production. The claim will be distributed during the PCC meeting. The City of Fairfield does not use any TDA funds for streets and roads. Fairfield's TDA funds will be claimed by other agencies for intercity services and countywide transit planning. Fairfield will be claiming other agencies TDA funds for intercity and paratransit services. The claim will be consistent with the current TDA matrix.

City of Fairfield staff will be in attendance to answer questions from the PCC.

City of Rio Vista

Rio Vista is requesting \$309,641 in TDA funds. (see Attachment C). TDA funds in the amount of \$190,301 will be used to operate its bus route system. The amount of \$69,340 would be used for transit capital projects: bus, radio, computer and office equipment, and bus benches. TDA funds in the amount of \$50,000 will be used for streets and roads. This project consists of overlay pavement and sidewalk repairs to various streets in the city limits of Rio Vista. The claim is consistent with the current TDA matrix.

City of Rio Vista staff will be in attendance to answer questions from the PCC.

City of Vallejo

The City of Vallejo is requesting \$5,185,498 in TDA funds. (see Attachment D). TDA funds in the amount of \$4,734,074 will be used to operate local and intercity fixed route, paratransit, and a subsidized taxi program and \$451,424 is requested on behalf of STA for countywide transit planning. Vallejo's TDA funds will be claimed by other agencies for intercity services and Vallejo claims TDA funds from other agencies for intercity fixed-route services. The claim is consistent with the current TDA matrix.

City of Vallejo staff will be in attendance to answer questions from the PCC.

**Recommendation:**

Review and forward a recommendation to MTC to approve:

- 1) The City of Fairfield FY2008-09 TDA Claim for transit operations and capital;
- 2) The City of Rio Vista FY2008-09 TDA Claim for \$309,641 for transit operations, capital and streets and roads;
- 3) The City of Vallejo FY2008-09 TDA Claim for \$5,185,498 for transit operations and planning.

**Attachments:**

- A. June Version of TDA Matrix**
- B. City of Fairfield TDA Claim Summary (hand out)**
- C. City of Rio Vista TDA Claim Summary**
- D. City of Vallejo TDA Claim Summary**





**MTC Claim Application - Document F(c)**

**Capital Allocation Request**

**FY 2008-09**

**Submittal Date: 6/1/2008 Operator: City of Rio Vista**

Enter amounts to the nearest dollar in the cells highlighted yellow

Cells highlighted blue calculate automatically

Start in Column 1		Totals FY 2008-09
1. Project Name		
2. ENTER Total Project Cost	\$	76,040
<b>Capital Project Revenue</b>		
<b>Federal Sources</b>		
3. FTA Section 5309	\$	-
4. FTA Section 5307	\$	-
5. FTA Section 5310	\$	6,700
6. FTA Section 5311	\$	-
7. FTA Section 5314	\$	-
8. STP	\$	-
9. CMAQ	\$	-
10.	\$	-
11.	\$	-
12.	\$	-
<b>State Sources</b>		
13. STIP	\$	-
14. Transportation Congestion Relief Program	\$	-
15. Prop 116	\$	-
16.	\$	-
17.	\$	-
<b>Regional Sources</b>		
18. AB 434 (regional discretionary and county program mgr.)	\$	-
19.	\$	-
20.	\$	-
<b>Local Sources</b>		
21. City or County General Fund	\$	-
22. County Half-Cent Sales Tax	\$	-
23. Transit District Sales Tax	\$	-
24. Transfers from Other Sectors of Operations	\$	-
25. Developer Fees	\$	-
26. Transit Impact Development Fee	\$	-
27. Safe Harbor Lease	\$	-
28.	\$	-
29.	\$	-
<b>MTC Funds (not in this request)</b>		
30. 5% Unrestricted Funds	\$	-
31. 2% Toll Revenues	\$	-
32. AB 664 Net Toll Bridge Revenues	\$	-
33. Prior Allocated TDA	\$	-
34. Prior Allocated STA	\$	-
<b>TDA, STA, 1107 &amp; Feeder Bus Request</b>		
35. AB 1107	\$	-
36. Feeder Bus	\$	-
37. TDA 4 - Rio Vista	\$	69,340
38.	\$	-
39.	\$	-
40.	\$	-
41.	\$	-
42.	\$	-
43.	\$	-
44.	\$	-
45.	\$	-
46.	\$	-
47.	\$	-
48.	\$	-
49.	\$	-
50.	\$	-
51. <b>Total Revenue</b>	<b>\$</b>	<b>76,040</b>
52. <b>Surplus/(Deficit)</b>	<b>\$</b>	<b>-</b>

MTC Claim Application - Document F(c)

Capital Allocation Request

FY 2008-09

Submission Date: 6/1/2008 Operator: City of Rio Vista

Enter amounts to the nearest dollar in the cells highlighted yellow

Cells highlighted blue calculate automatically

Start in Column 1

START HERE

		Column 1	Column 2
		Proposed Project	Proposed Project
		FY 2008-09	FY 2008-09
1. Project Name		Transit Bus	Radio Equipment
2. ENTER Total Project Cost		\$ 65,000	\$ 4,440
<b>Capital Project Revenue</b>			
<b>Federal Sources</b>			
3. FTA Section 5309			
4. FTA Section 5307			
5. FTA Section 5310			\$ 3,700
6. FTA Section 5311			
7. FTA Section 5314			
8. STP			
9. CMAQ			
10.			
11.			
12.			
<b>State Sources</b>			
13. STIP			
14. Transportation Congestion Relief Program			
15. Prop 116			
16.			
17.			
<b>Regional Sources</b>			
18. AB 434 (regional discretionary and county program mgr.)			
19.			
20.			
<b>Local Sources</b>			
21. City or County General Fund			
22. County Half-Cent Sales Tax			
23. Transit District Sales Tax			
24. Transfers from Other Sectors of Operations			
25. Developer Fees			
26. Transit Impact Development Fee			
27. Safe Harbor Lease			
28.			
29.			
<b>MTC Funds (not in this request)</b>			
30. 5% Unrestricted Funds			
31. 2% Toll Revenues			
32. AB 664 Net Toll Bridge Revenues			
33. Prior Allocated TDA			
34. Prior Allocated STA			
<b>TDA, STA, 1107 &amp; Feeder Bus Request</b>			
35. AB 1107			
36. Feeder Bus		\$ -	\$ -
37. TDA 4 - Rio Vista		\$ 65,000	\$ 740
38.			
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51.	<b>Total Revenue</b>	\$ 65,000	\$ 4,440
52.	<b>Surplus/(Deficit)</b>	\$ -	\$ -

MTC Claim Application - Document F(c)

Capital Allocation Request

FY 2008-09

Submital Date: 6/1/2008 Operator: City of Rio Vista

Enter amounts to the nearest dollar in the cells highlighted yellow

Cells highlighted blue calculate automatically

Start in Column 1

		Column 3	Column 4
		Proposed Project FY 2008-09	Proposed Project FY 2008-09
		Computer Equipment	Office Equipment
1.	Project Name		
2.	ENTER Total Project Cost	\$ 3,600	\$ 1,500
<b>Capital Project Revenue</b>			
<b>Federal Sources</b>			
3.	FTA Section 5309		
4.	FTA Section 5307		
5.	FTA Section 5310	\$ 3,000	\$ -
6.	FTA Section 5311		
7.	FTA Section 5314		
8.	STP		
9.	CMAQ		
10.			
11.			
12.			
<b>State Sources</b>			
13.	STIP		
14.	Transportation Congestion Relief Program		
15.	Prop 116		
16.			
17.			
<b>Regional Sources</b>			
18.	AB 434 (regional discretionary and county program mgr.)		
19.			
20.			
<b>Local Sources</b>			
21.	City or County General Fund		
22.	County Half-Cent Sales Tax		
23.	Transit District Sales Tax		
24.	Transfers from Other Sectors of Operations		
25.	Developer Fees		
26.	Transit Impact Development Fee		
27.	Safe Harbor Lease		
28.			
29.			
<b>MTC Funds (not in this request)</b>			
30.	5% Unrestricted Funds		
31.	2% Toll Revenues		
32.	AB 664 Net Toll Bridge Revenues		
33.	Prior Allocated TDA		
34.	Prior Allocated STA		
<b>TDA, STA, 1107 &amp; Feeder Bus Request</b>			
35.	AB 1107		
36.	Feeder Bus	\$ -	\$ -
37.	TDA 4 - Rio Vista	\$ 600	\$ 1,500
38.			
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43.			
44.			
45.			
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51.	<b>Total Revenue</b>	<b>\$ 3,600</b>	<b>\$ 1,500</b>
52.	<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>

**MTC Claim Application - Document F(c)**

**Capital Allocation Request**

**FY 2008-09**

**Submital Date: 6/1/2008 Operator: City of Rio Vista**

Enter amounts to the nearest dollar in the cells highlighted yellow

Cells highlighted blue calculate automatically

Start in Column 1

	Column 5	Column 6
Proposed Project		Proposed Project
FY 2008-09		FY 2008-09
Bus Bench		
ENTER Total Project Cost	\$ 1,500	

1. Project Name

2.

**Capital Project Revenue**

**Federal Sources**

3. FTA Section 5309		
4. FTA Section 5307		
5. FTA Section 5310	\$ -	
6. FTA Section 5311		
7. FTA Section 5314		
8. STP		
9. CMAQ		
10.		
11.		
12.		

**State Sources**

13. STIP		
14. Transportation Congestion Relief Program		
15. Prop 116		
16.		
17.		

**Regional Sources**

18. AB 434 (regional discretionary and county program mgr.)		
19.		
20.		

**Local Sources**

21. City or County General Fund		
22. County Half-Cent Sales Tax		
23. Transit District Sales Tax		
24. Transfers from Other Sectors of Operations		
25. Developer Fees		
26. Transit Impact Development Fee		
27. Safe Harbor Lease		
28.		
29.		

**MTC Funds (not in this request)**

30. 5% Unrestricted Funds		
31. 2% Toll Revenues		
32. AB 664 Net Toll Bridge Revenues		
33. Prior Allocated TDA		
34. Prior Allocated STA		

**TDA, STA, 1107 & Feeder Bus Request**

35. AB 1107		
36. Feeder Bus	\$ -	
37. TDA 4 - Rio Vista	\$ 1,500	
38.		
39.		
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41.		
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43.		
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45.		
46.		
47.		
48.		
49.		
50.		
51. Total Revenue	\$ 1,500	\$ -
52. Surplus/(Deficit)	\$ -	\$ -

**MTC Claim Application - Document 8S&R**  
**Streets and Roads Projects**  
**FY 2008-09**  
**Submittal Date: 6/1/2008**

**Claimant: City of Rio Vista**

Enter project short title description(s), and claim amount(s) in the cells highlighted yellow  
 Enter Apportionment Area Code in cells highlighted green (select code from list at the bottom of this page)  
 Information in cells highlighted blue will appear automatically  
 Information in cells highlighted light-blue are entered via drop-down menu

<b>ENTER Project Short Title Description</b>	<b>Apportionment Area Name</b>	<b>ENTER Claim Amount</b>
Overlay Pavement and Sidewalk Repairs to Various Streets in the City Limits of Rio Vista	Rio Vista	\$ 50,000
<b>Article 8 Streets and Roads Claim Total:</b>		<b>\$ 50,000</b>

YOU MUST ALSO SUBMIT DOCUMENT "E(b)", PROJECT DESCRIPTION(S).  
 DESCRIPTIONS MUST INCLUDE:

- Justification for performing the project.
- Estimated (or actual) start date (month/year) and estimated (or actual) completion date (month/year).
- Name of street(s) or road(s) on which project will be performed, and boundaries (by cross street(s) or post miles).
- Brief description of work to be done (including related work even if not funded under this allocation request).
- All sources of funds and amounts for completing the project (all prior funding and this allocation).



## **PCC**

DATE: July 10, 2008  
TO: Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Unmet Transit Needs Comments and Responses for Fiscal Year  
(FY) 2008-09

### **Background:**

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Currently, four out of eight jurisdictions use TDA funds for streets and roads (Rio Vista, Suisun City, Vacaville and the County of Solano). In FY 2008-09, three jurisdictions plan to continue to use TDA funds for streets and roads purposes (Rio Vista, Suisun City, and the County of Solano). Suisun City is scheduled to phase out of this process beginning in FY 2009-10. Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selected pertinent comments for Solano County's local jurisdictions for response. The STA coordinates with the transit operators who prepare responses specific to their operation.

Once STA staff has prepared all the responses, a coordinated response is forwarded to MTC. If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county and an Unmet Needs Plan does not need to be prepared. Making a positive finding of no reasonable transit needs would allow the three agencies who plan to claim TDA for streets and roads purposes to receive allocations of TDA Article 4/8 for FY 2008-09. All TDA claims for local streets and roads, but not transit, are held by MTC until this process is completed.

**Discussion:**

This year's annual Unmet Transit Needs public hearing for FY 2008-09 was held on December 4, 2007 at the Solano County Administration Center (CSAC) in Fairfield.

MTC summarized the key issues of concern and forwarded them to STA to coordinate a response. STA staff worked with the affected transit operators to prepare Solano County's draft coordinated response. STA has submitted the attached response to MTC. The MTC Committee approved the responses on July 9, 2008.

**Fiscal Impact:**

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs had remained at the end of this process, TDA funds could have been used for streets and roads purposes by the three local jurisdictions that plan to do so in FY 2008-2009. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

**Recommendation:**

Informational.

Attachments:

- A. FY 2008-09 Unmet Transit Needs Issues and Responses

**FY2008-09**  
**Solano Unmet Transit Needs Response**

**Issue 1: Request for more service and better coordination of the Fairfield/Suisun Transit Rt.30**

Transit Operator: Fairfield/Suisun Transit (FST)

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

**Response**

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Route 30 operates Monday - Friday with five round trips a day between Fairfield and Sacramento (Capitol Mall) with selected stops in Vacaville, Dixon, and UC Davis. The ridership on this route has been steadily increasing. On a few occasions, riders at the Dixon's stop were turned away due to full capacity. The route's productivity should be able to handle additional service and perform above a 20% farebox recovery rate. The Solano Transportation Authority provides management oversight to Route 30. The STA has begun discussions with FST to add another morning and evening peak trips. New, limited Saturday service may be provided with Lifeline funding. However, there are two obstacles that will need to be overcome prior to implementation and these are expected to be resolved in FY2008-09: equipment and contract service hour limits. The first issue concerns equipment and the need to secure additional over the road coaches to provide additional peak period trips. For an immediate fix, Fairfield/Suisun Transit is trying to lease a bus from another transit agency. The second is there are not enough service hours on FST's current transportation provider's contract. Fairfield/Suisun Transit currently has an RFP out for a transportation provider. A new contract should be in place by the July 2008 with more service hours so that existing services may be expanded.

**Issue 2: Request for more local service in Benicia**

Transit Operator: Benicia Breeze

Use of TDA: Benicia Breeze uses 100% of its TDA for transit

**Response**

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Benicia Breeze is in the process updating their Short Range Transit Plan. A key element of this is evaluating their local transit system in the context of the new express route (Rt. 70) that is proposed to soon serve Benicia. Benicia Breeze has secured \$30,000 of Solano STA funds to assist in the cost of developing a Benicia Breeze Local Service Study. This study will analyze the current local Benicia Breeze route structure and develop a revised route structure within the City of Benicia to connect with Route 70 that is due to start in April 2008. The Benicia Breeze system has numerous routes some of which have difficulty meeting the required systemwide 20% farebox recovery ratio on some of the routes. A complete analysis of the local bus system will assist in developing an efficient and effective transit system and determine if additional local service can be added while still maintaining a systemwide 20% farebox recovery rate.

**Issue 3: Concerns about DART/Solano Paratransit service including: late pick-ups, early pick-ups, long trips, shortened dialysis treatments.**

Transit Operators: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

**Response**

Resolution#1: This issue has been addressed through recent changes in service, and  
Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

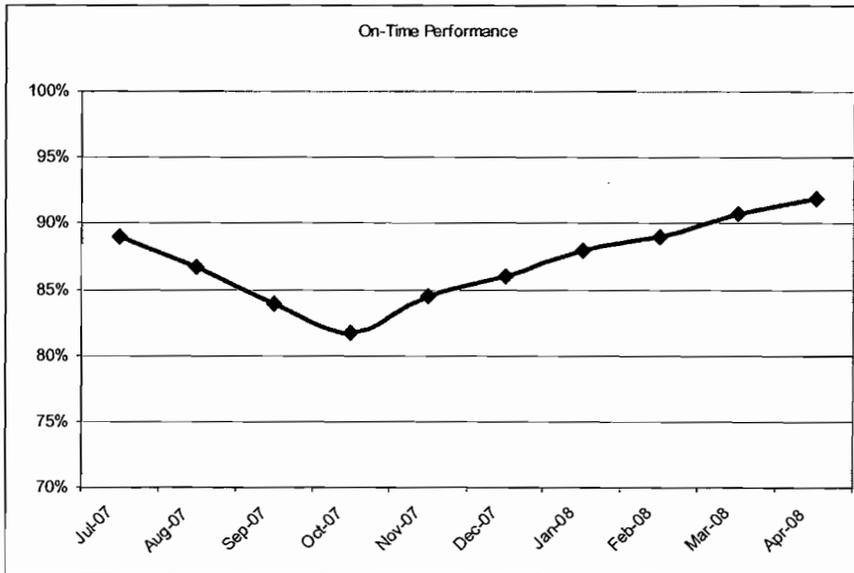
FST and STA take these issues and concerns very seriously. DART is FST's local ADA paratransit service provider. Solano Paratransit is also operated by FST with management oversight by the Solano Transportation Authority (STA) and funded by the five jurisdictions that it services. The two paratransit services are operated together to provide seamless service. As these issues relate to Solano Paratransit, the STA will work with FST to improve the monitoring of the issues raised (late pick-ups, early pick-ups, etc.), evaluate the reported problems, and develop an implementation plan to resolve these issues.

The City of Fairfield is currently maintaining an on-time service delivery rate of approximately 90% for both services. On Time performance (OTP) is defined as; performed trip (pick-up) arrival times which are within +/- 15 minutes of the agreed upon pick-up time. The performance standard is set at 90% On-time. The method of tracking this is thru driver documentation on the daily manifest, with each manifest audited at the end of the day by staff.

The City has been, and continues to be committed to continuing to improve on-time performance by implementing new technology, adding resources, training, and quality control measures. These include:

1. In June 2007, new scheduling software program (Trapeze) was implemented to increase productivity including on-time performance. The replaced software had not been providing adequate performance measures. To utilize all of its capabilities, training on the new software scheduling program continued over several months. Trapeze has allowed the contractor to schedule paratransit trips more efficiently decreasing the time customers are on the phone, both while actually scheduling a trip and while on hold. In addition, Trapeze has allowed the system to increase ridership versus prior years while maintaining productivity above a 2 passengers per revenue hour. It offers the ability to track any schedule changes by date, time and person who made the changes thus increasing accountability, interfaces with Spider Real Time reports which allows contractor personnel and City Staff to observe real time on-time performance of the paratransit system. Trapeze was a value added technology item, based on the recommendation of the contractor. This technology was implemented for a nominal, one time licensing fee with all other costs being absorbed by the contractor.

Prior to implementing Trapeze On-Time performance was not tracked as accurately. The table below notes the OTP for the last year.



7/2007	89%
8/2007	86.71%
9/2007	83.86%
10/2007	81.66%
11/2007	84.48%
12/2007	85.94%
1/2008	87.9%
2/2008	88.96%
3/2008	90.76%
4/2008	91.88%

2. An upgraded automated phone system was installed November 2007. All dispatchers completed a seven part telephone training course called the Telephone Doctor to elevate customer service. All dispatchers completed the coursework by January 2008. The Telephone Doctor and all associated staff training were instituted at no cost to the City. This program was implemented in response to additional training programs required by the contractor and the City. The program is targeted at improving the overall customer experience through increased focus on professionalism, courtesy and responsiveness. The phone system upgrade has allowed a higher level of standardization among customer service calls and offers the City the ability to track: hold times (longest and average), number of abandoned calls, total number of incoming calls, longest wait in queue, average wait in queue and percentage of calls abandoned. In addition to the added functionality of monitoring customer service, the phone system now allows a customer to directly choose which service (reservations, dispatch, paratransit, administration) is desired without being passed around from person to person. Voice mail was added for those that choose not to hold for the next available staff member. Increased monitoring of the statistics has enhanced enforcement of customer service standards. And finally, two additional lines were added to address capacity constraints identified with the previous system.
3. To further evaluate the customer service, a monitoring system went into effect in February 2008 requiring the contractor to include a CD-ROM in their monthly reports with audio files of all the dispatch calls for five days to audit the effectiveness of training and ensure that the passengers are receiving the highest quality customer service. The additional monitoring of the actual recorded calls has improved customer service.

4. An additional position of an Operations Manager was hired March 2008. The Operations Manager position was added at no cost to the City in response to the growth of the system.
5. One additional Paratransit van was added to service on Saturday that began January 2008. The additional paratransit route was added to Saturdays based on a consistent demand for service which was greater than current capacity could meet. The addition was only made after a complete review of service indicated that the prior capacity had been exceeded and that customer needs and services were suffering, these indicators included: low On-Time Performance, low customer satisfaction due to inability to obtain trips and an increase in cancellations. These issues have been alleviated with the addition of the new route. Cost of this implementation is approximately \$680 per Saturday.
6. A Geographic Information System (GIS) has been used to an extent as the basis for the ADA mapping and the scheduling software, Trapeze, set up. It is available to be modified for eventual use in the Automated Vehicle Location (AVL) for computerized trip planning service to further increase productivity.

Liz Niedziela, Transit Program Manager/Analyst of Solano Transportation Authority followed up with Joan Emerick of Renal Advantage, a dialysis center in Fairfield, who spoke at the unmet needs hearing. Joan said that the paratransit service has shown overall improvements. She feels that the scheduling can be a bit better but there have been definite improvements. Joan also stated that no paratransit patients have missed any treatments since the unmet needs hearing. Additionally, overall system complaints have declined since December 2007. There were nineteen specific paratransit complaints received by Fairfield, STA, and MV Transit since July 2007. Only four complaints were recorded after the unmet needs hearing as of May 9, 2008.

**Issue 4: Request to make discount pass application available in central county.**

Transit Operator: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

**Response**

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Fairfield/Suisun Transit honors the Regional Transit Connection Discount Card. FST or STA will commit to offering this service locally in FY2008-09.

**Issue 5: Request for more local service by Fairfield/Suisun Transit**

Transit Operator: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

**Response**

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

The City of Fairfield recently completed a fiscally restrained Short Range Transit Plan (SRTP) covering FY 2006- FY 2017. This plan outlines future service roll-outs in a fiscally restrained environment and was developed after a lengthy public outreach and planning process.

**Issue 6: Request for more local service in Vallejo, including service to the new Solano Community College campus, Vallejo**

Transit Operator: Vallejo Transit

Use of TDA: Vallejo Transit uses 100% of its TDA for transit

Resolution #3: The service changes required to address an issue have been recently studied and determined not reasonable based on locally established standards.

Since 1999, Vallejo Transit had been incurring operating deficits due to increasing operating expenses, sporadic rising fuel costs, and the growing disparity between the rate of rising operating costs and transportation revenues. Between June 2006 and June 2007, Vallejo City Council approved two rounds of fare increases, service adjustments, route restructuring, and cuts on the ferry, bus, and taxi scrip programs resulting in over 10% of the transit budget. The increasing cost of operations and the escalating cost of fuel are still adversely and severely impacting Vallejo Transit's present and future budget. Solano College has opened a new satellite college in Vallejo. Presently there is no Vallejo Transit route that directly serves the campus and budgetary constraints have made it impossible to do so to date. Transportation staff recognizes both the need to provide this community service and the opportunity to reach a larger population of new transit riders. Vallejo Transit staff is presently costing out route adjustments in anticipation of developing creative measures to provide the service within the existing transit and/or college budgets. However, given the alarming rate of increase in the cost of diesel fuel, it is highly unlikely that additional local service can be implemented. New service to Solano Community College/Vallejo campus is also being studied as part of a Vallejo Community Based Transportation Plan that is currently underway and scheduled to be completed by early Summer 2008. If this is identified as a key project priority and if Lifeline funding is secured, service may be able to be implemented. However, without new funding additional service is not expected to be possible.

## ***PCC***

DATE: July 10, 2008  
TO: Solano Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: PCC Membership Update

**Background:**

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or paratransit riders. Currently, there is one (1) vacancy for a Social Service Provider.

**Discussion:**

On May 14, 2008, the STA Board approved the appointment of Cathy Cooper, a Transit User, to the PCC.

The status of the current PCC membership is attached. STA staff will continue to recruit for the additional PCC member and input from the committee is welcomed.

**Recommendation:**

Informational

**Attachments:**

- A. PCC Membership Status (7/08)

## PCC Membership Status (7/08)

Voting Members	Category	Agency	Appointed	Chair/Vice
George Bartolome, Chair	Social Service Provider	Vallejo Transitions	1/19/07*	01/18/2008
Richard Burnett, Vice Chair	MTC/EDAC Representative		1/10/07	01/18/2008
Jim Williams	Member-at-Large		1/19/07*	
Jim Simon	Member-at-Large		1/19/07*	
Caterina Evans	Public Agency, Education-related Services	Solano Community College Representative	1/19/07*	
Kim Barkus	Public Agency, Dept Health and Human Services	Solano County Adult Mental Health Dept	9/12/07	
Susan Rotchy	Social Service Provider	Independent Living Resource Center	9/12/07	
Tom Morgan	Transit User		6/13/07	
Shirley Stacy	Transit User		1/18/08	
Cathy Cooper	Transit User		5/14/08	
Vacant - seeking 1 member	Social Service Provider			
* By-Laws changed 1/07 to include re-appointment by STA Board. Existing members as of 12/06 will use 1/19/07 as appointment date.				

## **PCC**

Date: July 10, 2008  
To: Solano Paratransit Coordinating Council  
From: Liz Niedziela, Transit Program Manager/Analyst  
Re: FY 2008 FTA Section 5310 Application and Scoring Update

### **Background:**

The Federal Transit Administration's Elderly Individuals and Individuals with Disabilities Program (Section 5310) provides capital grants for the purpose of meeting the transportation needs of elderly persons and persons with disabilities where mass public transportation services are otherwise unavailable, insufficient, or inappropriate. For California, approximately \$12 million in Federal funds is available annually, and Caltrans is the designated recipient of the funds.

The Metropolitan Transportation Commission (MTC), the regional transportation planning organization for the nine bay area counties, requires that each county Paratransit Coordinating Council (PCC) score FTA Section 5310 applications from their respective county before MTC formally reviews the applications. To fulfill this obligation, the Solano PCC establishes a three-person subcommittee each year to review and score Solano County FTA Section 5310 applications.

Applicants submitted their applications to the appropriate County Paratransit Coordinating Council (PCC) by **May 16, 2008**. The County PCCs evaluated and scored the applications, and then forwarded both the applications and scores to MTC. The deadline for submitting County scores to MTC is **June 2, 2008**. MTC compiled the County PCC scores and developed draft regional scores and rankings for review by the PCCs, and heard applicant appeals. MTC will transmit the applications and final regional rankings to Caltrans by the **August 29, 2008** due date.

When all applications throughout the state have been submitted to Caltrans, a statewide review committee develops a draft statewide prioritized list based on the scores provided by each region, and determines the minimum score for projects to be recommended for funding. The statewide review committee holds a staff level hearing for all stakeholders to discuss the statewide-prioritized list and hear any appeals on technical issues. The statewide evaluation committee submits a final statewide-prioritized list to the California Transportation Commission (CTC). The CTC holds a public hearing to discuss the prioritized list, overall program policy and adopts the prioritized list.

### **Discussion:**

Applications for the FY 2008 FTA Section 5310 Program have been received and scored by the PCC Scoring Sub-Committee. The committee consisted of George Bartolome, Jim Williams, and Jim Simon. The sub-committee met May 29, 2008 to meet with the applicants and score the

applications submitted based on the guidelines and instructions set by Caltrans. Three applications were received from Milestones, Rio Vista Delta Breeze, and Solano Paratransit. Milestones requested funding for one (1) Minivan, one (1) Modified Van, and eight (8) Medium Buses. Milestones also requested funding for equipment consisting of a computer, printer/fax, and Q-strains. Rio Vista requested funding for one (1) Medium Bus. Solano Paratransit requested funding for five (5) Medium Buses. The Scoring Sub-Committee scored Milestones and Solano Paratransit applicants. The committee did not score Rio Vista's application because it was deemed ineligible. Rio Vista was requesting a replacement vehicle that was stated in the application that it was not in active service. Caltrans guidelines state, "To be eligible for replacement, vehicles must meet the following criteria at the time the applicant is filed: Vehicle to be replaced is currently in active service (providing service throughout the agency's normal days and hours of operation)." The scores were submitted to MTC (see attachment A) and then MTC scored the application (see attachment B). MTC staff will submit their recommendation to their Commission for approval. The deadline for MTC to submit the application is August 29, 2008.

**Recommendation:**  
Informational.

**Attachments:**

- A. PCC Scoring Sub-Committee
- B. FTA Section 5310 Application Scores by MTC

SECTION 5310 FY 2008 FUNDING CYCLE

COUNTY: Solano PCC

NO.	APPLICANT	PROJECT	TYPE	VIN	QTY	SECTION I SCORE	SECTION II SCORE	SECTION III SCORE	SECTION IV SCORE	PROJECT SCORE
1	Milestones	R	Minivan IV	27968	1	29	18	20	30	97
2	Milestones	R	Modified Van	27967	1	29	18	20	30	97
3	Milestones	R	Med Bus	20192	1	29	18	20	30	97
4	Milestones	R	Med Bus	20542	1	29	18	20	30	97
5	Milestones	R	Med Bus	63098	1	29	18	15	30	92
6	Milestones	R	Med Bus	20541	1	29	18	20	30	97
7	Milestones	R	Med Bus	65141	1	29	18	15	30	92
8	Milestones	R	Med Bus	38105	1	29	18	20	30	97
9	Milestones	SE	Med Bus		1	29	18	16	30	93
10	Milestones	SE	Med Bus		1	29	18	16	30	93
11	Milestones	SE	Med Bus		1	29	18	16	30	93
12	Milestones	OE	Computer		1	29	18	18	30	95
13	Milestones	OE	Printer/Fax		1	29	18	18	30	95
14	Milestones	OE	Q-straints		13	29	18	18	30	95
15	Solano Paratransit	R	Med Bus	59936	1	32	18	5	30	85
16	Solano Paratransit	R	Med Bus	63811	1	32	18	10	30	90
17	Solano Paratransit	R	Med Bus	63058	1	32	18	10	30	90
18	Solano Paratransit	R	Med Bus	66370	1	32	18	10	30	90
19	Solano Paratransit	R	Med Bus	66371	1	32	18	10	30	90
20										0
21										0
22										0
23										0
24										0
25										0
26										0
27										0
28										0
29										0
30										0

Column C:

R = Replacement Vehicle

SE = Service Expansion Vehicle

OE = Other Equipment (non-vehicle requests)

For replacement projects, enter the last five digits of the Vehicle Identification Number (VIN) of the vehicle that is being replaced.

For non-vehicle (Other), projects enter the quantity (QTY) of each kind of equipment that is being scored in the project.

Columns F - K:

Enter the scores as shown on PAGE 8 OF 8, of the QUANTITATIVE SCORING AND PROJECT RATING WORKSHEET.

SECTION 5310 FY 2008 FUNDING CYCLE

COUNTY: SOLANO - MTC

NO.	APPLICANT	PROJECT	TYPE	VIN	QTY	SECTION I SCORE	SECTION II SCORE	SECTION III SCORE	SECTION IV SCORE	PROJECT SCORE
1	Milestones	Minivan	R	27968		30	15	20	28	93
2	Milestones	Modified Van	R	27967		30	15	20	28	93
3	Milestones	Medium Bus	R	20192		30	15	20	28	93
4	Milestones	Medium Bus	R	20542		30	15	20	28	93
5	Milestones	Medium Bus	R	63098		30	15	20	28	93
6	Milestones	Medium Bus	R	20541		30	15	20	28	93
7	Milestones	Medium Bus	R	65141		30	15	20	28	93
8	Milestones	Medium Bus	R	38105		30	15	20	28	93
9	Milestones	Medium Bus	R	18528		30	15	10	28	83
10	Milestones	Medium Bus	SE			30	15	14	28	87
11	Milestones	Tie-downs	OE		13	30	15	14	28	87
12	Milestones	Computer System	OE		1	30	15	14	28	87
13	Milestones	Printer/Fax	OE		1	30	15	14	28	87
14	Rio Vista	Small Bus	R			0	0	0	0	0
15	Solano Transportation Authority	Medium Bus	R	59936		28	18	5	26	77
16	Solano Transportation Authority	Medium Bus	R	63811		28	18	-10	26	82
17	Solano Transportation Authority	Medium Bus	R	63098		28	18	10	26	82
18	Solano Transportation Authority	Medium Bus	R	66370		28	18	10	26	82
19	Solano Transportation Authority	Medium Bus	R	66371		28	18	15	26	87

Not eligible for replacement: vehicle not in active service

Not eligible for replacement: vehicle not in active service

Public agency certification pending