



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) AGENDA

Members:

Friday, May 16, 2008
12:00 – 2:00pm

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

****Please Note New Location****
Vallejo JFK Library – Joseph Room
555 Santa Clara Street
Vallejo, CA

ITEM

STAFF PERSON

- I. **CALL TO ORDER** George Bartolome, Chair
- II. **APPROVAL OF AGENDA**
(12:05 – 12:10 p.m.)
- III. **OPPORTUNITY FOR PUBLIC COMMENT**
(12:10 – 12:20 p.m.)
- IV. **COMMENTS FROM STAFF**
(12:20 – 12:25 p.m.)
- V. **PRESENTATIONS**
 - A. **Milestones - Terri Rowland**
 - B. **Vallejo Transitions – George Bartolome**
 - C. **Vallejo Runabout –Amber Villarreal (MV Transportation)**
 - D. **Fairfield/Suisun Transit – George Fink**
(12:25 – 1:15 p.m.)
- VI. **ACTION ITEMS**
 - A. **Minutes from PCC Meeting of March 21, 2008** Liz Niedziela
Recommendation
Approve minutes of the March 21, 2008 meeting.
(1:15 – 1:20 p.m.)
Pg. 1

PCC MEMBERS

George Bartolome-Chair
Social Service Provider

Richard Burnett-Vice Chair
EDAC Representative

Kim Barkus
Public Agency – Health
& Human Services

Catarina Evanson
Public Agency –
Education

Tom Morgan
Transit User

Jim Simon
Member at Large

Shirley Stacy
Member at Large

Susan Rotchy
Social Service Provider

James Williams
Member at Large

ACTION ITEMS (Continued)

- B. FY 2008-09 TDA Claims – Cities of Vacaville and Suisun City** Liz Niedziela
Recommendation
Review and forward a recommendation to MTC to approve:
- 1) *The City of Vacaville FY2008-09 TDA Claim for \$2,858,572 for transit operations and capital;*
 - 2) *The City of Suisun City FY2008-09 TDA Claim for \$100,000 for streets and roads.*
- (1:20 – 1:30 p.m.)
Pg. 7

VII. INFORMATION ITEMS

- A. Unmet Transit Needs Update** Liz Niedziela
Informational
(1:30 – 1:30 p.m.)
Pg. 35
- B. PCC Membership Update** Liz Niedziela
Informational
(1:35 – 1:40 p.m.)
Pg. 41
- C. FY 2008 FTA Section 5310 Application and Scoring Subcommittee Update** Liz Niedziela
Informational
(1:40 – 1:45 p.m.)
Pg. 45
- D. Transit Operator Updates**
- Benicia Breeze
 - Fairfield/Suisun Transit
 - Rio Vista Delta Breeze
 - Vacaville City Coach
 - Vallejo Transit
- (1:45 -1:55 p.m.)

VIII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

Discussion
(1:55 – 2:00 p.m.)

IX. ADJOURNMENT

The next regular meeting of the PCC is scheduled in **Vacaville** at the **Ulati Community Center** at **12:00 noon, Friday, July 18, 2008.**

For questions regarding this agenda:

Please contact Liz Niedziela at (707) 424-6075 or eniedziela@sta-snci.com



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PCC

SOLANO PARATRANSIT COORDINATING COUNCIL AGENDA

Minutes for the meeting of March 28, 2008

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

I. CALL TO ORDER

PCC Chair, George Bartolome, called the meeting to order at 12:15 pm at Solano Community College in Fairfield. Self-introductions were made.

Voting Members Present:

George Bartolome	Chair, Social Service Provider
Richard Burnett	Vice-Chair, EDAC Representative
Catarina Evanson	Solano Community College Representative
Tom Morgan	Transit User
Jim Simon	Member-at-Large
Shirley Stacy	Transit User
James Williams	Member-at-Large

Voting Members Not Present:

Susan Rotchy	Independent Living Resource Center
Kim Barkus	Public Agency – Health & Human Svcs

Also Present:

Cathy Cooper	Transit User
George Fink	Fairfield/Suisun Transit
Liz Niedziela	STA
Terri Rowland	Milestones
Bob Stalker	Legal Services of Northern CA
Robin Van Valkenburgh	MV Transportation (Fairfield/Suisun Transit)
Amber Villarreal	MV Transportation (Vallejo Runabout)
Sara Woo	STA
Jeanne Wooley	Vallejo Transit

II. APPROVAL OF March 28, 2008 AGENDA

Action Item to be added for the PCC to endorse Cathy Cooper for a recommendation to the STA Board as a PCC council member. On a motion by Catarina Evanson and a second by Tom Morgan, the PCC unanimous approved the action item to be added and then approved the agenda for March 28, 2008.

III. OPPORTUNITY FOR PUBLIC COMMENT

- 1) Shirley Stacy:
Suggesting to other passengers to use the comment cards to report complaints and compliments on the paratransit services
- 2) George Bartolome:
Shared comments that there is no bus service in Vallejo that serves Solano Community College campus in Vallejo and Mare Island. These issues were presented through a Community Based Transportation Plan study at a stakeholder's meeting in Vallejo.
- 3) Tom Morgan:
Mentioned that Vallejo Runabout services Solano Community College at the Vallejo's campus. He utilizes this service and has heard comments of students wanting a ride and inquiring about the Runabout service.
- 4) Jim Simon:
An issue of transferring from Route 85 to Route 20 was presented. Route 85 arrives 5 minutes after Route 20 leaves so the wait time is another hour for the next Route 20 to arrive to the transfer point. Suggestion was offered to let the driver know when boarding that the passenger will be transferring to Route 20. The driver can call in to hold the bus for a limit of 5 minutes.
- 5) George Fink:
Suggested having a July's BBQ/Open House to attract and introduce more public service agencies and interested parties to the PCC.
- 6) Terri Rowland:
Milestones still has not received all of their vans yet. They have had some warranty issues with the vans they have received which causes problems because they are being repaired and are out of commission when they are needed in service.

IV. COMMENTS FROM STAFF

Liz Niedziela presented the Solano Paratransit/DART scheduling process Action Plan Report is in Progress and it will be presented in a future agenda item.

V. ACTION ITEMS

A. Minutes of the PCC Meeting of January 18, 2008

On a motion by Jim Williams and seconded by Richard Burnett (Jim Simon abstained since he was not present at the previous meeting), the PCC approved the minutes for the January 18, 2008 meeting.

B. Recommend the Solano Transportation Authority Board approve the PCC endorsement for Cathy Cooper as a PCC council member

On a motion by Jim Williams and seconded by Catarina Evanson, the PCC recommended the Solano Transportation Authority Board approve Cathy Cooper as a PCC Council member.

C. Recommend the Solano Transportation Authority Board approve the 2008 PCC Work Plan

On a motion by Jim Williams and seconded by Richard Burnett, the PCC recommended the Solano Transportation Authority Board approve the 2008 Work Plan. During the discussion of the Work Plan, the group suggested: 1. To further extend outreach, distributing brochures to social service providers and Retirement Living Communities throughout the county. 2. Sending flyers of future meetings to Social Service Providers and Retirement Living Communities. 3. Making public announcements of meeting time and locations (Tom Morgan volunteered to make the necessary arrangement after staff approves the announcement). 4. Schedule presentation in each city of providers in the area to educate the PCC and attendees of the services available to assist in better coordinating efforts.

D. Reconfirm two appointments of Jim Williams and George Bartolome, appoint one member, and one alternate to participate in Solano's FY2008 FTA Section 5310 Application Scoring Subcommittee.

On a motion by Jim Williams and seconded by Tom Morgan, the PCC recommended the following to the 5310 Application Scoring Subcommittee:

1. Jim Williams – Confirmed Appointment
2. George Bartolome - Confirmed Appointment
3. Cathy Cooper - Appointed
4. Jim Simon - Alternate

VI. INFORMATION ITEMS

A. Unmet Transit Needs Comments

Liz Niedziela presented the Unmet Transit Needs update. Metropolitan Transportation Commission (MTC) summarized the keys issues of concern from the Unmet Needs process and forwarded then to the STA to coordinate a response. STA staff is working with the affected transit operators to prepare Solano County's draft coordinated response. Staff and the transit operators are finishing up the responses and will present it as an informational agenda item in the next PCC meeting.

B. PCC Membership Update

Liz Niedziela presented a membership update. In February, staff received Deanna DuPont's resignation letter as a PCC member. In the letter, Deanna states that her responsibilities at the Area Board have changed and with an additional workload, she will be unable to serve on the Solano PCC. There are two vacancies; one for a transit user and one is for a Social Service Provider. Paratransit Coordinating Council interest forms were sent to Cathy Cooper and Kurt Wellner. Cathy Cooper submitted her interest form to staff as a Transit User and was endorsed by the PCC on an earlier item on the agenda of the March 28th meeting. Pending STA Board approval of Cathy Cooper, the remaining vacancy is for a Social Service Provider.

C. Status of Paratransit Operators Procurement

Liz Niedziela presented the status of Paratransit Operators Procurement. Fairfield/Suisun Transit and Vallejo Transit are currently in the process of re-bidding for some or all of their purchased transportation. The Federal Transit Administration (FTA) requires that all procurement transactions be conducted in a manner providing full and open competition. It also required that invitations for bids to be publicly advertised. Vallejo Transit and FST posted a public notice of their request for proposal in a local newspaper, posted it on their city's website, and directly mailed out the RFPs to potential bidders. Vallejo Transit proposal deadline submission ends March 28, 2008 and FST's will end April 3, 2008.

D. Surplus Paratransit Vehicle Process

Liz Niedziela presented the Surplus Paratransit Vehicle Process. The surplusing of vehicles is regulated at Federal, State, and local levels. Transit agencies must follow the California Air Resources Board's (CARB) Fleet Rule for Public Agencies and Utilities (title 13, California Code of Regulations). These regulations require that if an agency "retires" a vehicle, it must meet one of the following: 1. be sold, registered and operated out-of-state. 2. Scrapped. 3. Used as a low-usage or low population county/low-usage vehicle, or 4. Sold in state with Best Available Control Technology (BACT) installed. FST stated that they will sell their retired paratransit vans out-of-state.

E. Transit/Paratransit Monthly Reports

Benicia Breeze/Delta Breeze:

John Andoh was not present.

Fairfield/Suisun Transit:

George Fink presented comparisons analysis of Solano Paratransit and DART from 2002-03 to present representing ridership by city, revenue hours, revenue miles, and denials.

Vacaville City Coach:

Brian McLean was not present.

Vallejo RunAbout:

Amber Villarreal (MV Transportation) discussed Vallejo Runabout and door gasket issues requiring service calls to vans.

VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

Future agenda items could include:

1. Scheduling Action Plan Report
2. Unmet Needs
3. Update on the 5310 Process
4. Sanframento – Interregional Summit
5. Guest Speakers: Milestones, PACE, and Vallejo Transitions
6. TDA Claims

VIII. ADJOURNMENT

The meeting adjourned at 2:00 pm. The next regular meeting of the PCC is scheduled at 12:00 noon on Friday, May 16, 2008 at Vallejo JFK Library in the Joseph Room.

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PCC

Date: May 6, 2008
To: Solano Paratransit Coordinating Council
From: Liz Niedziela, Transit Program Manager/Analyst
Re: FY 2008-09 TDA Claims – Cities of Vacaville and Suisun City

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

Discussion:

Each of the seven cities and the County of Solano are eligible to receive TDA funding each year. Six of the seven Solano cities operate transit and TDA is a key funding source. In addition, TDA funds are shared among agencies to fund joint services such as intercity bus routes, paratransit services, etc. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. At this time, meetings and discussions with the Intercity Funding Group are being conducted. The TDA matrix is currently a work in progress. The City of Vacaville has a remaining balance of available TDA funds in their carryover that is more than sufficient to cover their projected share of costs for intercity express and paratransit service..

In Solano County, three local agencies (Rio Vista, Suisun City, and the County of Solano) continue to use TDA funds for streets and roads purposes. This is permissible as long as there are no Unmet Transit Needs as determined by MTC. To solicit comments, an Unmet Transit Needs local public hearing was held in December 2007 to solicit comments. Suisun City has committed

to discontinue using TDA funds for street and roads in FY2009-10. After this FY2008-09 claim, Suisun City will discontinue using TDA funds for streets and roads. The TDA claims for transit operations and capital projects are not impacted by the Unmet Needs process.

As required by MTC Resolution 1209, the Cities of Vacaville and Suisun City are submitting their FY 2008-09 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

City of Vacaville

The City of Vacaville is requesting \$ 2,858,571 in TDA funds (see Attachment A). TDA funds in the amount of \$883,477 will be used to operate local fixed route, paratransit, and a subsidized taxi program and \$1,975,094 would be used for transit capital projects (see Attachment B). Vacaville TDA funds will be claimed by other agencies for intercity services and transit planning. The claim is consistent with the current TDA matrix.

City of Vacaville staff will be in attendance to answer questions from the PCC.

City of Suisun City

The City of Suisun City is requesting \$100,000 in TDA funds (see Attachment C). TDA funds in the amount of \$100,000 will be used for streets and roads for the Street Rehabilitation and Maintenance Project. This project consists of repairing pavement, as well as concrete street, sewer and storm drain facilities, and providing the necessary striping and signing with the City rights-of-way (see Attachment D). Suisun City's TDA funds will be claimed by other agencies for local and intercity services and transit planning. The claim is consistent with the current TDA matrix.

City of Suisun City staff will be in attendance to answer questions from the PCC.

Recommendation:

Review and forward a recommendation to MTC to approve:

- 1) The City of Vacaville FY2008-09 TDA Claim for \$2,858,572 for transit operations and capital;
- 2) The City of Suisun City FY2008-09 TDA Claim for \$100,000 for streets and roads.

Attachments:

- A. City of Vacaville Letter
- B. City of Vacaville TDA Claim Summary
- C. City of Suisun City Letter
- D. City of Suisun City TDA Claim Summary

COUNCIL MEMBERS
 LEN AUGUSTINE, Mayor
 CHUCK DIMMICK, Vice Mayor
 PAULINE CLANCY
 CURTIS HUNT
 STEVE WILKINS



CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

Paratransit Coordinating Council
 c/o Liz Niedziela
 Solano Transportation Authority
 One Harbor Center, Suite 130
 Suisun City CA 94585

May 2, 2008

Dear PCC:

The City of Vacaville is submitting its annual Transportation Development Act (TDA) Claim to the Metropolitan Transportation Commission (MTC) for operating, capital, and Streets & Roads expenses for the upcoming Fiscal Year (2008-09).

Vacaville City Coach is requesting approximately \$900,000 for transit operations. Operations include Vacaville fixed route (City Coach), and paratransit (Special Services and Subsidized Taxi Program) services. Additionally, a share of our TDA funds are programmed for the support of Solano County's Intercity transit bus routes as well as Solano Paratransit.

We are seeking approximately \$2 million in TDA funds for capital expenditures. This year's projects involve funding for our Vacaville Intermodal Station, CNG bus preventative maintenance, transit traffic signal preemption project, and diesel particulate traps for four Paratransit vehicles, as required by the Yolo-Solano Air Resources Board.

Following the 2007 Unmet Needs hearings conducted in December 2007, the City of Vacaville received no unmet needs comments from the public.

We request your support of our TDA Claim for Fiscal Year 2008-2009.

Sincerely,

BRIAN MCLEAN
 Transit Manager

cc. Dale I. Pfeiffer, Director of Public Works
 Jeff Knowles, Deputy Director of Public Works, Traffic



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MTC Claim Application - Document A(a)

Claimant Information

FY 2008-09

Submittal Date: May 15, 2008

Enter requested information in yellow cells
 Enter requested information using dropdown menu
 Information appears automatically in cells highlighted

Claimant Information

- 1 Claimant Name
- 2 Street Address
- 3 City
- 4 ZIP Code
- 5 County

City of Vacaville
650 Merchant Street
Vacaville
95688
Solano

Claimant Personnel Information

- 6 Authorized Signature Name
- 7 Authorized Signature Title
- 8 CFO Name
- 9 CFO Title
- 10 Contact Person Name
- 11 Contact Person Title
- 12 Contact Person's Telephone
- 13 Contact Person's FAX
- 14 Contact E-Mail Address

Dale I. Pfeiffer
Director of Public Works
Ken Campo
Finance Director
Brian McLean
Transit Manager
(707) 449-5330
(707) 449-5330
bmclean@cityofvacaville.com

Application Submittal Date

- 15 Fiscal Year
- 16 Claim Submittal Date

2008-09
May 15, 2008

Public Transportation Modes Operated

	Mode Type	Service Name
17	Motorbus	Vacaville City Coach
18	Demand Response	Special Services
19	Demand Response	Subsidized Taxi Service
20		
21		
22		
23		
24		
25		
26		

MTC Claim Application - Document A(c)
 Revenue Detail
 FY 2008-09
 Submittal Date: May 15, 2008 Operator: City of Vacaville

Information in cells highlighted light-blue are entered via drop-down menu

Line no.	TDA Article	Purpose	Apportionment Area
1	TDA 8	Transit Operating	Vacaville
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
STA Operating			
Line no.	STA Type	Purpose	Apportionment Area
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
TDA Capital			
Line no.	TDA Article	Purpose	Apportionment Area
33	TDA 8	Capital	Vacaville
34			
35			
36			
37			
38			
39			
40			
41			
42			
STA Capital			
Line no.	STA Type	Purpose	Apportionment Area
43			
44			
45			
46			
Article 8 Streets and Roads			
Line no.	TDA Article	Purpose	Apportionment Area
47			
48			
49			

Article 8 Transit Applications

Document E (a)

DESCRIPTION OF APPLICANT AND SYSTEM

1. Service and Operations Description

(Public Utilities Code §99261 and 21 Cal. Code of Regs. §6630)

City Coach (Intra-City) (Article 8)

The City of Vacaville contracts with First Transit Inc. for City Coach fixed route and dial-a-ride paratransit services within the city limits. Our present service agreement expires July 31, 2009. This agreement was entered into after an extensive, competitive bid process conducted in late spring of 2006.

Fixed route operations commenced in October 1989 with four buses operating on two City-wide loops, providing hourly two-way service. A five-route structure was introduced in August 1993, representing a 25% increase in service. Transit services are evaluated at least every other year, and adjustments are made where necessary.

In late April 2007, City Coach went through a total system overhaul. Routes were restructured, headway times for all routes reduced to a more frequent 30-minutes, a new transfer policy was implemented and staff began a series of aggressive marketing and outreach efforts to promote City Coach transit as a frequent, friendly and green alternative to the automobile. Fares were not increased during the transition to our new routes.

The public response to these changes was extremely positive. Ridership levels began to immediately climb. In addition to operational changes, in August 2007 the City of Vacaville celebrated the dedication of our first official transit station dubbed the Downtown Transit Plaza. Additionally, the City installed the TalkingBus system into all fixed route fleet vehicles to aid patrons in navigating the transit system. The TalkingBus system provides both an audio and visual announcement of upcoming stops, major intersections and places of interest.

All routes either begin and end at the Downtown Transit Plaza or the Ulatis Community Center, and run for 11 hours Monday through Friday starting between 6:30 and 7:30 AM. Saturday service is 8 hours starting at 9 AM. There is no Sunday service.

Our transit fleet consists of seventeen (18) vehicles.

- seven (7) 1995 Gillig Phantoms;
- five (5) 2001 Bluebird CNG Q-Buses;
- two (2) 1999 El Dorado Paratransit buses; and,
- four (4) 2006 El Dorado Paratransit buses.

Fixed Route and Paratransit fare structure, route maps and public schedules are attached as an appendix to this TDA Claim.

Description of Transit Services

CITY COACH/SPECIAL SERVICES

Fund Source:	TDA Article 8:	Fixed Route	Spec Svc	Combined
		\$ 594,009	\$ 258,294	\$ 852,303
	Local Advertising:	\$ 15,016	\$ 0	\$ 15,016
	Fares:	\$ 227,656	\$ 31,996	\$ 259,652
	FTA	\$ 700,095	\$ 186,692	\$ 886,787
	Total Cost:	\$ 1,536,776	\$ 476,982	\$ 2,013,758

Description: This is Vacaville's local Fixed Route and Paratransit operations. Both services limit their service area to within Vacaville city limits. This year the City of Vacaville will be claiming a portion of our operating funds out of our Federal FTA apportionment.

SUBSIDIZED TAXI PROGRAM

Fund Source:	TDA Article 8:	\$ 31,174
	FTA	\$ 46,673
	Fares:	\$ 48,825
	Total Cost:	\$ 126,672

Description: This is a program in which both local taxi services participate. City Coach provides half-fare taxi services for the elderly and handicapped. This service does not compete with, but rather complements our local paratransit service (Special Services). The City of Vacaville is projecting a slight operating expense increase due to a request from the operators of the our two local taxi cab companies to raise the base taxi cab fare rate to cover escalating fuel costs.

**OPERATIONS
BUDGET SUMMARY**

PROJECT	Fares	Local Advertising	TDA	FTA	TOTAL
<i>Operations</i>					
City Coach	\$227,656	\$15,016	\$594,009	\$700,095	\$1,536,776
Special Services	\$31,996	\$0	\$258,294	\$186,692	\$476,982
Subsidized Taxi Program	\$48,825	\$0	\$31,174	\$46,673	\$126,672
	\$308,477	\$15,016	\$883,477	\$933,460	\$2,140,430

2. Service Coordination
(Public Utilities Code §99282)

Both Fixed Route and Dial-A-Ride services are coordinated with other area transit services.

Fixed Route: The City of Vacaville partners with the Solano Transportation Authority and all the local transit operators in the provision of Intercity bus service across Solano County. To this end, Vacaville has ensured that our local transit system has convenient and coordinated stops at our Davis Street Park & Ride Lot for the Route 20 operating between Fairfield and Vacaville, Route 30 operating between Fairfield, Vacaville and Sacramento and the Route 40 providing service to Walnut Creek BART and Pleasant Hill BART. Again, our local City Coach transit service provides connections to stops within Vacaville that are utilized by these Intercity bus lines.

Special Services: Vacaville's Dial-A-Ride (Special Services), is complemented by the coordinated effort of Solano Paratransit. Special Services operates within Vacaville's city limits, while Solano Paratransit operates in the unincorporated areas of the County. Our local Subsidized Taxi Program complements our intra-city service for the elderly and disabled.

3. Efficiency and Effectiveness
(Public Utilities Code §99244)

Vacaville partners with the Cities of Fairfield and Vallejo for weekday peak hour commute service along Interstates 80 & 680.

Attached is a copy of our most recent City Coach Ridership Performance report (Attachment 2). The transition to our more frequent 30-minute routes has helped to drive ridership higher for each successive month as compared to the previous year.

**CAPITAL PLAN
BUDGET SUMMARY**

	TDA	FTA	TOTAL
<i>Capital Projects</i>			
Vacaville Intermodal Station	\$1,706,094		\$1,706,094
CNG Bus Preventative Maintenance	\$130,000		\$130,000
Transit Traffic Signal Preemption Project	\$75,000		\$75,000
Diesel Particulate Traps - Four Paratransit Vehicles	\$64,000		\$64,000
<i>Total:</i>	\$1,975,094	\$0	\$1,975,094

5. Significant Budget Provisions

(21 Cal Code of Regs §6632)

Higher fuel costs and increased contract costs resulted in this year's TDA Claim's operational expenses being higher.

6. Service Contract(21 Cal Code of Regs §6683 and §6684)

Attached as an appendix to this TDA Claim. Our original service contract between City of Vacaville and Coach USA Transit Services Inc.(now First Transit, Inc.) expired June 30, 2004. The 2002 change in ownership was transparent to our operations. We negotiated a contract extension of two years which will now expire at the end of June 2006.

7. Applicant's Financial and Management Information Data.

(Article 4.5 applications.) (Public Utilities Code §99275.5)

Not required as part of an Article 8 only TDA Claim

8. Planning and Administration

[Public Utilities Code §99400(d)]

We are not directly claiming funds under this category.

9. Description of Unmet Needs

(Public Utilities Code §99275.5)

No Unmet Need pertaining to Vacaville City Coach operations were identified during the last MTC Unmet Needs process in December 2007.

SUMMARY

The combined transit operating and capital budget for Fiscal Year 2008-2009 is reflected in on Attachment 1.

Attachement 1.
Vacaville City Coach
Transit Budget FY 08/09
 (Line Item Funding Source)

PROJECT	TDA	FTA	TOTAL
<i>Operations</i>			
City Coach	\$594,009	\$700,095	\$1,294,104
Special Services	\$258,294	\$186,692	\$444,986
Subsidized Taxi Program	\$31,174	\$46,673	\$77,847
<i>Total Operations:</i>	<i>\$883,477</i>	<i>\$933,460</i>	<i>\$1,816,937</i>

<i>Capital Projects</i>			
Vacaville Intermodal Station	\$1,706,094		\$1,706,094
CNG Bus Preventative Maintenance	\$130,000		\$130,000
Transit Traffic Signal Preemption Project	\$75,000		\$75,000
Diesel Particulate Traps - Four Paratransit Vehicles	\$64,000		\$64,000
<i>Total Capital Projects:</i>	<i>\$1,975,094</i>	<i>\$0</i>	<i>\$1,975,094</i>

<i>Summary</i>			
Operations	\$883,477	\$933,460	\$1,816,937
Capital Projects	\$1,975,094	\$0	\$1,975,094
<i>Total:</i>	<i>\$2,858,571</i>	<i>\$933,460</i>	<i>\$3,792,031</i>

Attachment 2.
City Coach Fixed Route
Performance Data
(May 1, 2008)

CITY COACH PERFORMANCE DATA

Fiscal Year 2007-08

Fiscal Year 08	PASSENGERS										REVENUES				
	Adult	Student	Senior/ Disabled	Free/ Transfer	Paid Transfer	Totals	Avg Week day	Avg Week end	Total Miles	Revenue Hours	Total Hours	On Board Fares	Pass Sales	Rev Per Mile	Rev Per Hour
July	6,054	3,000	2,884	1,650	2,465	16,837	421	344	28,997	1,979	2,015	\$ 12,840	\$ 6,917	0.64	14.5
August	1,248	2,008	2,797	1,842	3,245	11,640	293	400	30,245	2,069	2,069	\$ 13,974	\$ 7,847	0.61	13.7
September	6,272	5,128	2,542	3,766	2,482	20,707	571	385	28,307	2,068	2,068	\$ 13,316	\$ 7,715	0.64	13.2
October	8,280	8,230	3,549	4,178	2,878	24,320	640	455	32,027	2,068	2,068	\$ 16,003	\$ 4,184	0.64	14.2
November	6,254	4,857	3,074	4,011	2,510	21,696	571	411	27,244	2,068	2,068	\$ 15,274	\$ 4,111	0.61	13.8
December	5,803	3,808	2,885	3,808	2,927	19,818	492	469	27,777	1,873	1,868	\$ 12,988	\$ 3,976	0.61	13.0
January	5,701	3,881	2,938	3,880	3,244	19,660	448	402	21,506	1,976	2,011	\$ 13,406	\$ 3,304	0.59	14.6
February	6,121	5,215	3,117	4,061	2,891	22,008	519	378	27,765	2,008	2,028	\$ 13,801	\$ 6,700	0.78	16.1
March	5,359	6,045	3,513	5,031	2,388	23,311	584	403	28,245	1,955	1,951	\$ 16,947	\$ 3,936	0.67	14.5
April	6,775	5,811	3,361	5,974	2,920	24,981	1,073	664	29,078	1,880	2,016	\$ 16,028	\$ 3,851	0.70	10.4
May						0								BCVMI	BCVMI
June						0								BCVMI	BCVMI
Annual	65,612	61,354	31,642	42,055	37,345	216,811	748	519	279,490	19,873	19,887	\$ 183,832	\$ 47,083	0.63	9.01

CITY COACH PERFORMANCE DATA

Fiscal Year 2006-07

Fiscal Year 07	PASSENGERS										REVENUES				
	Adult	Student	Senior/ Disabled	Free/ Transfer	Paid Transfer	Totals	Avg Week day	Avg Week end	Total Miles	Revenue Hours	Total Hours	On Board Fares	Pass Sales	Rev Per Mile	Rev Per Hour
July	3,343	3,000	2,914	1,416	2,26	13,266	719	379	27,722	1,869	1,905	\$ 10,330	\$ 7,483	0.74	13.3
August	1,810	3,422	2,204	3,243	715	17,224	480	345	31,884	2,084	2,110	\$ 13,890	\$ 2,990	0.66	12.9
September	5,240	3,702	3,134	3,274	1,841	18,425	476	311	25,782	1,982	1,982	\$ 12,770	\$ 2,588	0.66	11.1
October	5,547	5,577	3,438	4,970	1,841	19,733	510	440	27,060	1,988	2,006	\$ 13,508	\$ 3,311	0.70	13.8
November	6,793	3,128	3,043	3,154	1,052	17,170	447	343	25,011	1,884	1,906	\$ 12,588	\$ 3,783	0.65	13.5
December	5,416	3,535	2,885	2,977	1,911	18,811	480	404	24,970	1,884	1,941	\$ 12,551	\$ 3,451	0.65	14.4
January	5,789	4,100	3,073	3,977	1,911	19,723	504	403	27,051	1,933	1,941	\$ 13,086	\$ 3,127	0.67	11.0
February	6,253	4,227	2,943	3,510	1,447	19,173	719	443	25,534	1,948	1,987	\$ 13,186	\$ 2,474	0.67	14.7
March	5,867	4,767	3,077	3,570	1,855	19,962	472	376	28,244	2,120	2,172	\$ 14,161	\$ 2,333	0.66	12.1
April	6,635	3,898	2,940	2,938	1,193	19,448	724	311	28,477	2,077	1,866	\$ 14,132	\$ 4,525	0.70	9.70
May						1,932		401						0.61	
June						1,824		339						0.64	
Annual	71,476	61,189	36,682	37,174	19,468	208,108	783	537	318,785	23,853	24,116	\$ 188,272	\$ 49,072	0.62	9.42

CITY COACH PERFORMANCE DATA

Fiscal Year 2005-06

Fiscal Year 06	PASSENGERS										REVENUES				
	Adult	Student	Senior/ Disabled	Free/ Transfer	Paid Transfer	Totals	Avg Week day	Avg Week end	Total Miles	Revenue Hours	Total Hours	On Board Fares	Pass Sales	Rev Per Mile	Rev Per Hour
July	4,077	4,004	2,821	1,537	915	14,143	714	330	28,168	1,860	1,860	\$ 11,903	\$ 2,264	0.67	11.0
August	1,140	3,222	2,281	3,930	822	14,374	485	321	29,340	2,037	2,156	\$ 12,974	\$ 3,340	0.57	7.82
September	6,112	5,138	3,145	5,915	1,720	17,865	720	435	28,709	1,940	1,987	\$ 12,744	\$ 3,207	0.60	10.22
October	5,178	5,170	3,002	3,227	1,077	17,580	744	380	27,644	2,003	2,036	\$ 13,980	\$ 3,291	0.60	11.3
November	5,059	4,203	3,502	3,429	886	14,978	724	344	28,528	2,062	2,062	\$ 13,004	\$ 3,190	0.58	10.9
December	4,819	3,221	2,787	2,775	866	14,917	633	283	27,719	2,013	2,058	\$ 13,802	\$ 3,165	0.58	10.9
January	5,026	4,123	2,468	3,237	482	14,911	653	341	27,806	2,038	2,048	\$ 13,002	\$ 2,871	0.53	12.0
February	4,876	4,181	2,520	2,934	407	14,911	683	309	25,504	1,900	1,900	\$ 11,574	\$ 3,779	0.60	12.8
March	5,338	5,313	2,683	2,665	1,060	14,683	744	254	24,981	1,912	2,153	\$ 13,210	\$ 3,545	0.58	11.4
April	6,118	3,745	2,767	2,538	375	14,543	651	304	28,774	2,008	1,866	\$ 10,862	\$ 2,215	0.60	9.30
May						1,837		339						0.63	
June						1,714		329						0.53	
Annual	63,438	62,417	36,070	34,910	6,812	194,748	703	318	328,970	24,345	24,855	\$ 144,873	\$ 40,024	0.57	11.89

Special Services
Performance Data

FISCAL YEAR 2007-08 Special Services													
	Total Ridership	Average Weekday Passengers	Average Weekend Passengers	Weekday Vehicles	Weekend Vehicles	Lifts	Rev. Vehicle Miles	Total Vehicle Hours	Rev. Vehicle Hours	On Board Fare	Pass. Sales	Rev. Per Mile	Rev. Per Hour
JUL	1,055	49	17	2	1	437	4,721	5,554	423	890	\$1,404	0.51	5.65
AUG	1,388	57	19	2	1	511	5,904	6,833	473	\$1,278	\$1,482	0.47	5.83
SEPT	1,212	60	16	2	1	423	5,246	5,818	415	\$1,051	\$1,384	0.48	5.82
OCT	1,451	64	19	2	1	508	6,178	7,041	469	\$1,207	\$1,521	0.44	6.06
NOV	1,212	60	14	2	1	417	5,037	5,588	402	\$1,027	\$1,327	0.48	5.80
DEC	1,104	51	17	2	1	407	5,032	5,708	405	\$978	\$1,404	0.57	5.82
JAN	1,162	49	16	3	1	422	5,457	6,228	462	\$1,055	\$1,482	0.48	5.45
FEB	1,203	58	16	3	1	475	5,546	6,295	440	\$1,085	\$1,462	0.48	5.77
MARCH	1,278	56	16	3	1	508	5,842	6,506	439	\$952	\$1,338	0.44	5.90
APRIL	1,392	68	14	3	1	533	6,037	6,882	477	\$939	\$1,580	0.41	5.24
MAY													
JUNE													
ANNUAL	12,341	47	15	2	2	388	67,480	84,218	5,083	\$10,446	\$14,878	\$0.46	\$6.88

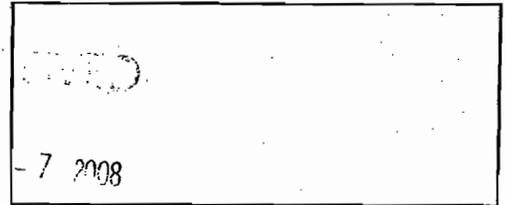
FISCAL YEAR 2006-07 Special Services													
	Total Ridership	Average Weekday Passengers	Average Weekend Passengers	Weekday Vehicles	Weekend Vehicles	Lifts	Rev. Vehicle Miles	Total Vehicle Hours	Rev. Vehicle Hours	On Board Fare	Pass. Sales	Rev. Per Mile	Rev. Per Hour
JUL	1,074	48	16	2	1	467	5,357	5,743	463	888	\$1,072	0.58	4.30
AUG	1,185	48	15	3	2	382	5,971	6,274	297	\$1,200	\$1,383	0.38	4.21
SEPT	1,043	54	17	3	1	375	5,243	6,045	462	\$1,116	\$1,561	0.32	8.37
OCT	1,088	49	20	3	1	418	5,161	5,829	441	969	897	0.35	4.23
NOV	904	48	22	2	1	261	4,886	5,387	451	391	\$1,092	0.43	4.36
DEC	893	41	19	2	1	391	4,453	5,097	372	879	\$1,170	0.44	5.27
JAN	1,050	47	35	2	1	435	5,054	6,066	411	695	\$1,062	0.40	4.88
FEB	1,068	51	14	2	1	382	5,302	5,844	388	\$1,118	\$790	0.38	4.79
MARCH	1,302	46	16	2	1	461	5,951	6,688	465	\$1,181	\$790	0.48	6.02
APRIL	1,219	55	30	2	1	428	5,530	6,307	414	\$1,085	\$1,248	0.41	5.51
MAY	1,261	56	17	2	1	460	5,878	6,529	431	\$1,118	\$1,348	0.41	6.48
JUNE	1,227	54	37	2	1	447	5,427	6,235	443	\$1,120	\$1,237	0.44	5.43
ANNUAL	11,490	48	21	2	2	407	63,947	72,871	5,281	\$12,425	\$16,788	0.44	\$7.54

FISCAL YEAR 2005-06 Special Services													
	Total Ridership	Average Weekday Passengers	Average Weekend Passengers	Weekday Vehicles	Weekend Vehicles	Lifts	Rev. Vehicle Miles	Total Vehicle Hours	Rev. Vehicle Hours	On Board Fare	Pass. Sales	Rev. Per Mile	Rev. Per Hour
JUL	1,171	64	26	2	1	468	5,139	6,340	551	870	\$1,413	0.40	4.49
AUG	1,386	61	20	2	1	375	7,718	7,878	543	\$1,294	\$1,083	0.33	3.69
SEPT	1,245	55	20	2	1	458	6,444	6,883	502	\$1,072	\$2,682	0.38	6.51
OCT	1,311	57	23	2	1	495	6,788	7,304	535	\$1,120	\$1,985	0.37	4.18
NOV	1,285	57	16	2	1	460	6,786	7,311	605	\$1,080	\$1,521	0.38	4.48
DEC	1,246	62	22	2	2	627	6,712	7,184	641	\$1,086	\$1,328	0.38	3.88
JAN	1,226	62	24	2	2	487	6,518	7,340	2,048	\$1,120	\$1,311	0.35	1.10
FEB	1,092	60	31	2	2	403	6,710	6,182	523	\$1,072	\$1,443	0.44	6.51
MARCH	1,179	62	18	2	2	373	6,206	6,883	543	\$1,088	\$1,328	0.39	4.28
APRIL	1,068	48	20	2	2	421	5,807	6,214	488	\$957	\$1,181	0.38	4.19
MAY	1,104	49	21	2	2	435	6,077	6,328	554	\$1,110	\$1,287	0.38	4.46
JUNE	1,169	49	21	2	2	446	5,999	6,317	519	\$1,120	\$1,014	0.38	4.12
ANNUAL	13,311	58	21	2	2	374	67,984	81,740	6,848	\$14,073	\$16,947	0.39	\$7.83

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City of Suisun City
Department of Public Works
701 Civic Center Blvd.
Suisun City, CA 94533
707.421.7340
fax: 429.3758



TRANSMITTAL MEMORANDUM

To:	Elizabeth Richards Director of Transit and Rideshare Services Solano Transportation Authority One Harbor Center, Suite 130 Suisun City, CA 94585	Date:	April 2, 2008
Subject:	Suisun City's TDA Article 8 FY 2008-09 Claim Application		

TRANSMITTED	<input checked="" type="checkbox"/>	Herewith	<input checked="" type="checkbox"/>	VIA MAIL
		Under separate cover		VIA HAND
ACTION		Per your request	<input checked="" type="checkbox"/>	For your review & approval
INFORMATION		For your approval		For your file
		For your review		For your use

DESCRIPTION OF ENCLOSED

1. TDA Article 8 Application Packet (two sets)

MESSAGE

Ms. Richards,

The enclosed TDA Article 8 FY 2008-09 application packet is for your consideration. We are also mailing Mr. Bates, TDA Program Manager with MTC, this same application packet.

If you have any questions, please call me at (707) 421-7340.

Sincerely,

Nick Lozano

FROM: Nick Lozano, Associate Engineer

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MTC Claim Application - Article 8 Streets and Roads Checklist
Claim Application Checklist - Streets and Roads Projects
FY 2008-09

Submittal Date: April 2, 2008

Claimant: City of Suisun City

Enter an "X" in the cells highlighted yellow to indicate that each required document is being submitted with the claim application.

<u>Document Name</u>	<u>Document Description</u>	<u>Submitted</u>
Document A(a)	Claimant Information	X
Document A(b)	Claim Detail Summary	X
Document B	Authorizing Resolution	X
Document C	Opinion of Counsel	x
Document D	Environmental Documentation	X
Document E(b)	Description of Streets and Roads Claimant and Project	X
Document 8 S&R	TDA Apportionment Area(s) and Claim Amount(s)	X

MTC Claim Application - Document A(a)

Claimant Information

FY 2008-09

Submittal Date: April 2, 2008

Enter requested information in yellow cells

Enter requested information using dropdown menu

Information appears automatically in cells highlighted

Claimant Information

- 1 Claimant Name
- 2 Street Address
- 3 City
- 4 ZIP Code
- 5 County

City of Suisun City
701 Civic Center Boulevard
Suisun City
94585
Solano County

Claimant Personnel Information

- 6 Authorized Signature Name
- 7 Authorized Signature Title
- 8 CFO Name
- 9 CFO Title
- 10 Contact Person Name
- 11 Contact Person Title
- 12 Contact Person's Telephone
- 13 Contact Person's FAX
- 14 Contact E-Mail Address

Suzanne Bragdon
City Manager
Nick Lozano
Associate Engineer
(707) 421-7344
(707) 429-3758
nlozano@suisun.com

Application Submittal Date

- 15 Fiscal Year
- 16 Claim Submittal Date

2008-09
April 2, 2008

Public Transportation Modes Operated

	Mode Type	Service Name
17		
18		
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20		
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RESOLUTION NO. 2008 - 42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE FILING OF AN APPLICATION WITH THE
METROPOLITAN TRANSPORTATION COMMISSION FOR THE ALLOCATION
OF TRANSPORTATION DEVELOPMENT ACT/STATE TRANSIT ASSISTANCE
FUNDS FOR FISCAL YEAR 2008/2009**

WHEREAS, the Transportation Development Act ("TDA"), (Public Utilities Code §99200 *et seq.*), provides for the disbursement of funds from the Local Transportation Fund ("LTF") of the County of Solano Article 8 Streets and Roads Funds for use by eligible applicants for the purpose of the 2008/2009 TDA projects; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Code of Regs. §6600 *et seq.*) a prospective applicant wishing to receive an allocation from the LTF shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance fund ("STA") is created pursuant to Public Utilities Code §99310 *et seq.* and

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code §99313.6 for allocation to eligible applicants to support approved transit projects; and

WHEREAS, TDA funds from the LTF of Solano County and STA funds will be required by applicant in Fiscal Year 2008-09 for the TDA projects; and

WHEREAS, the City of Suisun City is an eligible applicant for TDA and/or STA funds pursuant to PUC §99400 (a) as attested by the opinion of counsel dated March 19, 2008.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby authorizes the City Manager or her designee to execute and file appropriate TDA/STA applications together with all necessary supporting documents, with the Metropolitan Transportation Commission for an allocation of TDA and STAF funds in Fiscal Year 2008-09; and

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claim, and that the Metropolitan Transportation Commission be requested to grant the allocations of funds as specified herein.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 1st day of April 2008 by the following vote:

AYES:	Councilmembers:	<u>Day, Derting, Hudson, Segala, Sanchez</u>
NOES:	Councilmembers:	<u>None</u>
ABSENT:	Councilmembers:	<u>None</u>
ABSTAIN:	Councilmembers:	<u>None</u>

WITNESS my hand and the seal of said City this 1st day of April 2008.

THIS DOCUMENT IS A TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE

ATTEST: 4/2/08

DONNA POCK, Deputy
In and for the said City

By: Donna Pock Deputy

Linda Hobson
Linda Hobson, CMC
City Clerk

March 19, 2008

TO: Bob Bates
TDA Program Manager
Metropolitan Transportation Commission

FROM: Sky Woodruff
City Attorney
City of Suisun City

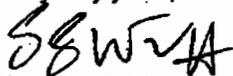
RE: Eligibility for Funds under Transportation Development Act, Title 8

This memorandum serves as the requisite Opinion of Counsel in connection with the application of the City of Suisun City ("City") for an allocation of funding from the Transportation Development Act ("TDA"), Article 8/State Transit Assistance ("STA") funds for its project consisting of the following: removing, replacing, and repairing pavement and concrete roadway facilities; sewer and storm drain facilities; and striping and signage within the City rights-of-way.

1. The City is authorized to perform the project for which TDA and STA funds are requested. The project may be performed directly or by contractual arrangements with other parties.
2. The City is eligible to apply under the Public Utilities Code section 99400(a).
3. There is no legal impediment to the City applying for TDA and STA funds, and there is no pending or anticipated litigation that might adversely affect the project or the ability of the City to carry out the project.

If you have any questions, please contact me at 510.808.2000.

Very truly yours,


Sky Woodruff

c: Susanne Bragdon, City Manager
Nick Lozano, Associate Engineer
Lee Evans, Public Works Project Manager

1072611.1;468.001



CITY OF SUISUN CITY
 701 CIVIC CENTER BOULEVARD
 SUISUN CITY, CA 94585
 (707) 421-7300, FAX: (707) 429-3758

NOTICE OF EXEMPTION

FROM: Public Works Department
 City of Suisun City
 701 Civic Center Blvd.
 Suisun City, CA 94585

TO: Clerk of the Board
 County of Solano
 675 Texas Street, Suite 6500
 Fairfield, CA 94533

Project Title: Street Repair and Rehabilitation.

Project Location: Various locations within the City rights-of-way in the City of Suisun City, County of Solano.

Description of Nature, Purpose and Beneficiaries of Project:

This project consists of removing/replacing pavement, concrete roadway facilities, and sewer and storm drain facilities; providing roadway treatment such as asphalt-rubber with cape seal and providing the necessary striping and signage within the City rights-of-way.

Name of Public Agency Approving Project: City of Suisun City

Name of Person or Agency Carrying Out Project: City of Suisun City Public Works Department

Public Works Department (707) 421-7340

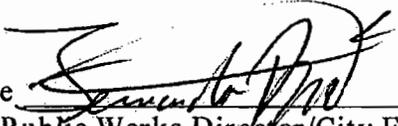
Exempt Status: (Check One)

- Ministerial (Section 21080(b)(1); 15268:
- Categorical Exemption **CEQA Section 15301(c)**
- Declared Emergency (Section 21080 (b)(3); 15269(a);
- Emergency Project (Section 21080 (b)(4); 15269(b)(c);

Reasons why project is exempt:

This project results in no expansion of an existing street within existing City rights-of-way.

Lead Agency Contact Person: Fernando G. Bravo, P.E. **Telephone:** (707) 421-7340

Signature  Date: 3-26-08
 Public Works Director/City Engineer

Document E(b)
Description of Streets and Roads Applicant & Project
Suisun City – FY 08-09

1. Description of Streets and Roads Program

Suisun City Streets and Roads Program for FY 2008-2009 consists of the following items:

TDA Article 8 Projects - Current Claim

Street Rehabilitation and Maintenance

This project consists of repairing pavement, as well as concrete street, sewer and storm drain facilities; and providing the necessary striping and signing within the City rights-of-way.

<u>Expenditures</u>	
Design	\$ 195,360.00
Construction Management	130,240.00
Contract Construction	<u>1,302,400.00</u>
Total Expenditures	\$ 1,628,000.00

<u>Revenues</u>	
Proposition 1B	\$ 451,200.00
Proposition 42	191,000.00
TDA Article 8	200,000.00
SSWA	<u>785,800.00</u>
Total Revenues	\$ 1,628,000.00

The TDA Article 8 Funds will be used in conjunction with Federal and State Grants to complete the projects listed. It is anticipated that all current TDA claim projects will be completed in Fiscal Years 2007-2008 and 2008-2009. The work will be performed and/or supervised by the Suisun City Public Works Department, Contract Engineers, and Contract Construction Inspectors.

TDA Article 8 Projects - Future Claim

<u>Expenditures</u>	
TBD	\$
Total Expenditures	\$

<u>Revenues</u>	
TBD	\$
Total Revenues	\$

Total Streets and Program Costs for Current Projects

<u>Expenditures</u>	
TDA Capital Projects – Current Claim	\$ 1,628,000.00
TDA Capital Projects – Future Claim	<u>TBD</u>
Total Expenditures	\$ 1,628,000.00

<u>Revenues</u>	
Proposition 1B	\$ 451,200.00
Proposition 42	191,000.00
TDA Article 8	200,000.00
SSWA	<u>785,800.00</u>
Total Revenues	\$ 1,628,000.00

MTC Claim Application - Document 8S&R
Streets and Roads Projects
FY 2008-09
Submittal Date: April 2, 2008

Claimant: City of Suisun City

Enter project short title description(s), and claim amount(s) in the cells highlighted yellow
 Enter Apportionment Area Code in cells highlighted green (select code from list at the bottom of this page)
 Information in cells highlighted blue will appear automatically
 Information in cells highlighted light-blue are entered via drop-down menu

ENTER Project Short Title Description	Apportionment Area Name	ENTER Claim Amount
		\$ 100,000
Article 8 Streets and Roads Claim Total:		\$ 100,000

**YOU MUST ALSO SUBMIT DOCUMENT "E(b)", PROJECT DESCRIPTION(S).
 DESCRIPTIONS MUST INCLUDE:**

- Justification for performing the project.
- Estimated (or actual) start date (month/year) and estimated (or actual) completion date (month/year).
- Name of street(s) or road(s) on which project will be performed, and boundaries (by cross street(s) or post miles).
- Brief description of work to be done (including related work even if not funded under this allocation request).
- All sources of funds and amounts for completing the project (all prior funding and this allocation).

Apportionment Area
County of Solano
Benicia
Dixon
Fairfield
Rio Vista
Suisun City
Vacaville
Vallejo

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PCC

DATE: May 7, 2008
TO: Paratransit Coordinating Council
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Comments and Responses for Fiscal Year
(FY) 2008-09

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Currently, four out of eight jurisdictions use TDA funds for streets and roads (Rio Vista, Suisun City, Vacaville and the County of Solano). In FY 2008-09, three jurisdictions plan to continue to use TDA funds for streets and roads purposes (Rio Vista, Suisun City, and the County of Solano). Suisun City is scheduled to phase out of this process beginning in FY 2009-10. Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selected pertinent comments for Solano County's local jurisdictions for response. The STA coordinates with the transit operators who prepare responses specific to their operation.

Once STA staff has prepared all the responses, a coordinated response is forwarded to MTC. If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county and an Unmet Needs Plan does not need to be prepared. Making a positive finding of no reasonable transit needs would allow the three agencies who plan to claim TDA for streets and roads purposes to receive allocations of TDA Article 4/8 for FY 2008-09. All TDA claims for local streets and roads, but not transit, are held by MTC until this process is completed.

Discussion:

This year's annual Unmet Transit Needs public hearing for FY 2008-09 was held on December 4, 2007 at the Solano County Administration Center (CSAC) in Fairfield.

MTC summarized the key issues of concern and forwarded them to STA to coordinate a response. STA staff worked with the affected transit operators to prepare Solano County's draft coordinated response (see Attachment A). STA has submitted this preliminary draft response to MTC for review and comments. MTC is requesting additional information concerning Issue #3 concerning DART/Solano Paratransit service before making a recommendation to their Commission.

MTC is asking for additional information regarding the expense incurred of implementing new technology, adding resource, training, and quality control measures. More detailed information concerning the statistical analysis of performance measures, productivity, and complaints will also be submitted

The staff at STA has met with Fairfield/Suisun Transit and the additional information will be submitted to MTC for preliminary acceptance before presenting to the PCC for review.

Fiscal Impact:

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the three local jurisdictions that plan to do so in FY 2008-2009. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

Recommendation:

Informational.

Attachments:

- A. FY 2008-09 Unmet Transit Needs Issues and Preliminary Draft Responses

FY2008-09
Solano Unmet Transit Needs Response

Issue 1: Request for more service and better coordination of the Fairfield/Suisun Transit Rt. 30

Transit Operator: Fairfield/Suisun Transit (FST)

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

Response

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Route 30 operates Monday - Friday with five round trips a day between Fairfield and Sacramento (Capitol Mall) with selected stops in Vacaville, Dixon, and UC Davis. The ridership on this route has been steadily increasing. On a few occasions, riders at the Dixon's stop were turned away due to full capacity. The route's productivity should be able to handle additional service and perform above a 20% farebox recovery rate. The Solano Transportation Authority provides management oversight to Route 30. The STA has begun discussions with FST to add another morning and evening peak trips. New, limited Saturday service may be provided with Lifeline funding. However, there are two obstacles that will need to be overcome prior to implementation and these are expected to be resolved in FY2008-09: equipment and contract service hour limits. The first issue concerns equipment and the need to secure additional over the road coaches to provide additional peak period trips. For an immediate fix, Fairfield/Suisun Transit is trying to lease a bus from another transit agency. The second is there are not enough service hours on FST's current transportation provider's contract. Fairfield/Suisun Transit currently has an RFP out for a transportation provider. A new contract should be in place by the July 2008 with more service hours so that existing services may be expanded.

Issue 2: Request for more local service in Benicia

Transit Operator: Benicia Breeze

Use of TDA: Benicia Breeze uses 100% of its TDA for transit

Response

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Benicia Breeze is in the process updating their Short Range Transit Plan. A key element of this is evaluating their local transit system in the context of the new express route (Rt. 70) that is proposed to soon serve Benicia. Benicia Breeze has secured \$30,000 of Solano STA funds to assist in the cost of developing a Benicia Breeze Local Service Study. This study will analyze the current local Benicia Breeze route structure and develop a revised route structure within the City of Benicia to connect with Route 70 that is due to start in April 2008. The Benicia Breeze system has numerous routes some of which have difficulty meeting the required systemwide 20% farebox recovery ratio on some of the routes. A complete analysis of the local bus system will assist in developing an efficient and effective transit system and determine if additional local service can be added while still maintaining a systemwide 20% farebox recovery rate.

Issue 3: Concerns about DART/Solano Paratransit service including: late pick-ups, early pick-ups, long trips, shortened dialysis treatments.

Transit Operators: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

Response

Resolution#1: This issue has been addressed through recent changes in service, and
Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

FST and STA take these issues and concerns very seriously. DART is FST's local ADA paratransit service provider. Solano Paratransit is also operated by FST with management oversight by the Solano Transportation Authority (STA) and funded by the five jurisdictions that it services. The two paratransit services are operated together to provide seamless service. As these issues relate to Solano Paratransit, the STA will work with FST to improve the monitoring of the issues raised (late pick-ups, early pick-ups, etc.), evaluate the reported problems, and develop an implementation plan to resolve these issues.

The City of Fairfield maintains an on-time service delivery rate of approximately 90% for both services. The City has been, and continues to be committed to continuing to improve on-time performance by implementing new technology, adding resources, training, and quality control measures. These include:

1. In June 2007, new scheduling software program (Trapeze) was implemented to increase productivity including on-time performance. The replaced software was not providing adequate performance measures. To utilize all of its capabilities, training on the new software scheduling program continued over several months.
2. An upgraded automated phone system was installed November 2007. All dispatchers completed a seven part telephone training course called the Telephone Doctor to elevate customer service. All dispatchers completed the coursework by January 2008.
3. To further evaluate the customer service, a monitoring system went into effect in February 2008 requiring the contractor to include a CD-ROM in their monthly reports with audio files of all the dispatch calls for five days to audit the effectiveness of training and ensure that the passengers are receiving the highest quality customer service.
4. Also, an additional position of an Operation Manager was hired March 2008.
5. One additional Paratransit van was added to service on Saturday that began January 2008.
6. A Geographic Information System (GIS) has been used to an extent as the basis for the ADA mapping and the scheduling software, Trapeze, set up. It is available

to be modified for eventual use in the Automated Vehicle Location (AVL) for computerized trip planning service to further increase productivity.

Issue 4: Request to make discount pass application available in central county.

Transit Operator: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

Response

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

Fairfield/Suisun Transit honors the Regional Transit Connection Discount Card. FST or STA will commit to offering this service locally in FY2008-09.

Issue 5: Request for more local service by Fairfield/Suisun Transit

Transit Operator: Fairfield/Suisun Transit

Use of TDA: Fairfield/Suisun Transit does not use 100% of their TDA for transit.

Response

Resolution #2: This issue will be addressed by changes in service planned to take place through the fiscal year 2008-09.

The City of Fairfield recently completed a fiscally restrained Short Range Transit Plan (SRTP) covering FY 2006- FY 2017. This plan outlines future service roll-outs in a fiscally restrained environment and was developed after a lengthy public outreach and planning process.

Issue 6: Request for more local service in Vallejo, including service to the new Solano Community College campus, Vallejo

Transit Operator: Vallejo Transit

Use of TDA: Vallejo Transit uses 100% of its TDA for transit

Resolution #3: The service changes required to address an issue have been recently studied and determined not reasonable based on locally established standards.

Since 1999, Vallejo Transit had been incurring operating deficits due to increasing operating expenses, sporadic rising fuel costs, and the growing disparity between the rate of rising operating costs and transportation revenues. Between June 2006 and June 2007, Vallejo City Council approved two rounds of fare increases, service adjustments, route restructuring, and cuts on the ferry, bus, and taxi scrip programs resulting in over 10% of the transit budget. The increasing cost of operations and the escalating cost of fuel are still adversely and severely impacting Vallejo Transit's present and future budget. Solano College has opened a new satellite college in Vallejo. Presently there is no Vallejo Transit route that directly serves the campus and budgetary constraints have made it

impossible to do so to date. Transportation staff recognizes both the need to provide this community service and the opportunity to reach a larger population of new transit riders. Vallejo Transit staff is presently costing out route adjustments in anticipation of developing creative measures to provide the service within the existing transit and/or college budgets. However, given the alarming rate of increase in the cost of diesel fuel, it is highly unlikely that additional local service can be implemented. New service to Solano Community College/Vallejo campus is also being studied as part of a Vallejo Community Based Transportation Plan that is currently underway and scheduled to be completed by early Summer 2008. If this is identified as a key project priority and if Lifeline funding is secured, service may be able to be implemented. However, without new funding additional service is not expected to be possible.

PCC

DATE: May 7, 2008
TO: Solano Paratransit Coordinating Council
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: PCC Membership Update

Background:

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or paratransit riders. At the March meeting, there was one (1) vacancy for a Transit User and one (1) vacancy for a Social Service Provider.

Discussion:

Cathy Cooper has attended the last two PCC meetings and submitted her Paratransit Coordinating Council Interest Form and resume. During the PCC meeting in March 2008, the PCC council members voted to recommend Cathy Cooper for appointment. On May 14, 2008, the STA Board will take an action on the PCC recommendation to appoint Cathy Cooper as a Transit User representative to the PCC for a 3-year term.

The status of the current PCC membership is attached. STA staff will continue to recruit for additional PCC members and input from the committee is welcomed.

Recommendation:

Informational

Attachments:

- A. PCC Membership Status (5/08)

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PCC Membership Status (5/08)

Voting Members	Category	Agency	Appointed	Chair/Vice
George Bartolome, Chair	Social Service Provider	Vallejo Transitions	1/19/07*	1/18/2008
Richard Burnett, Vice Chair	MTC/EDAC Representative		1/10/07	1/18/2008
Jim Williams	Member-at-Large		1/19/07*	
Jim Simon	Member-at-Large		1/19/07*	
Caterina Evans	Public Agency, Education-related Services	Solano Community College Representative	1/19/07*	
Kim Barkus	Public Agency, Dept Health and Human Services	Solano County Adult Mental Health Dept	9/12/07	
Susan Rotchy	Social Service Provider	Independent Living Resource Center	9/12/07	
Tom Morgan	Transit User		6/13/07	
Shirley Stacy	Transit User		1/18/08	
Vacant - seeking 1 member	Social Service Provider			
Vacant - seeking 1 member	Transit User			
* By-Laws changed 1/07 to include re-appointment by STA Board. Existing members as of 12/06 will use 1/19/07 as appointment date.				

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PCC

Date: May 8, 2008
To: Solano Paratransit Coordinating Council
From: Liz Niedziela, Transit Program Manager/Analyst
Re: FY 2008 FTA Section 5310 Application and Scoring Subcommittee Update

Background:

The Federal Transit Administration's Elderly Individuals and Individuals with Disabilities Program (Section 5310) provides capital grants for the purpose of meeting the transportation needs of elderly persons and persons with disabilities where mass public transportation services are otherwise unavailable, insufficient, or inappropriate. For California, approximately \$12 million in Federal funds is available annually, and Caltrans is the designated recipient of the funds.

The Metropolitan Transportation Commission (MTC), the regional transportation planning organization for the nine bay area counties, requires that each county Paratransit Coordinating Council (PCC) score FTA Section 5310 applications from their respective county before MTC formally reviews the applications. To fulfill this obligation, the Solano PCC establishes a three-person subcommittee each year to review and score Solano County FTA Section 5310 applications and recommends its findings for the PCC to review and approve.

Applicants submit their applications to the appropriate County Paratransit Coordinating Council (PCC) by **May 16, 2008**. The County PCCs evaluate and score the applications, and then forward both the applications and scores to MTC. The deadline for submitting County scores to MTC is **June 2, 2008**. MTC compiles the County PCC scores and develops draft regional scores and rankings for review by the PCCs, and hears applicant appeals if necessary. MTC then transmits the applications and final regional rankings to Caltrans by the **August 29, 2008** due date. Attachment A provides the detailed process and timeline up to MTC's submittal to Caltrans.

When all applications throughout the state have been submitted to Caltrans, a statewide review committee develops a draft statewide prioritized list based on the scores provided by each region, and determines the minimum score for projects to be recommended for funding. The statewide review committee holds a staff level hearing for all stakeholders to discuss the statewide-prioritized list and hear any appeals on technical issues. The statewide evaluation committee submits a final statewide-prioritized list to the California Transportation Commission (CTC). The CTC holds a public hearing to discuss the prioritized list, overall program policy and adopts the prioritized list.

Discussion:

Applications for the FY 2008 FTA Section 5310 Program are currently available through Caltrans with a deadline for submittal to county PCCs by May 16, 2008. In anticipation of this

5310 grant cycle, the PCC appointed four individuals to a 5310 Application Scoring Subcommittee: George Bartolome, Jim Williams, Cathy Cooper and Jim Simons as the alternate. Since that time, Cathy Cooper resigned from the Application Scoring Committee advancing Jim Simon to a seat on the subcommittee. The subcommittee met May 7, 2008 to review the scoring criteria's guidelines and familiarize themselves with the Bay Area's Coordinated Plan that was adopted by the MTC at their December 19 meeting. The plan is available at www.mtc.ca.gov/planning/pths/. Applicants will be required to demonstrate their proposed project's consistency with the transportation needs, proposed solutions, or enhanced strategies presented in the plan, so that MTC may certify that the project was derived from the plan. The subcommittee will meet again Thursday, May 29 from 1:00 pm – 5:00 pm and if needed on Friday May 30 from 12:00 pm – 4:00 pm to score the applications submitted based on the guidelines and instructions set by Caltrans.

Recommendation:

Informational.

Attachments:

- A. FTA Section 5310 Application Process and Timeline, FY 2008

Attachment A
FTA Section 5310 FY 2007-08 Funding Cycle
Application Process and Timeline

Item	Tentative Date
Final applications due to County PCCs (contact for number of copies) and MTC (1 original + 6 copies)	May 16
Applications evaluated by PCC scoring committees	May 29 –30
PCC's transmit county scores to MTC	June 10
MTC publishes draft regional rankings	June 12
Applicants review scores and prepare appeals, as necessary	June 13 - 17
Applicant Appeals due to MTC (details to follow)	June 18
MTC Open Forum – Applicant appeals (details to follow)	June 24
MTC Programming & Allocations Committee approval of regional rankings and referral to MTC Commission for adoption	July 9
MTC Commission adoption of regional rankings	July 23
MTC transmits adopted regional priorities to Caltrans	August 29
Caltrans notifies region of Draft Statewide Scores	TBD
MTC notifies PCC's of score changes; discuss with applicants and Caltrans	TBD
Caltrans staff level conference for appeals of statewide scores	TBD
CTC approves final Section 5310 scores and adopts program	TBD