



Solano Transportation Authority

... working for you!

# SOLANO TRANSPORTATION AUTHORITY

Member Agencies:  
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

One Harbor Center, Suite 130, Suisun City, CA 94585-2473 ♦ Telephone (707) 424-6075 / Facsimile (707) 424-6074  
Email: staplan@sta-snci.com ♦ Website: solanolinks.com

## PCC

### SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) AGENDA

**1:00 – 3:00 p.m.**  
**Thursday, November 18, 2010**  
**Suisun City Hall Council Chambers**  
**701 Civic Center Drive**  
**Suisun City, CA**

<u>ITEM</u>	<u>STAFF PERSON</u>
<b>I. CALL TO ORDER</b>	Richard Burnett, Chair
<b>II. APPROVAL OF AGENDA</b> (1:00 – 1:05 p.m.)	
<b>III. OPPORTUNITY FOR PUBLIC COMMENT</b> (1:05 – 1:10 p.m.)	
<b>IV. COMMENTS FROM STAFF</b> (1:10 – 1:15 p.m.)	
<b>V. PRESENTATIONS</b>	
1. Richard Weiner-Senior and Disabled Transportation Plan	
2. Richard Weiner-Topic Guide Presentation for American with Disabilities Act (ADA) No Shows Policies	
3. Brian McLean-Intercity Taxi Scrip Update	
(1:15 – 2:00 p.m.)	
<b>VI. CONSENT CALENDAR</b>	
<b>A. Minutes from PCC Meeting</b>	
<u>Recommendation</u>	
Approve minutes of the September 16, 2010 meeting.	
(2:00 – 2:05 p.m.)	
<b>Pg. 1</b>	

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#### PCC MEMBERS

George Bartolome  
Social Service Provider

Richard Burnett- Chair  
PAC Representative

Rachel Ford  
Public Agency-Solano County

Judy Nash  
Public Agency-Education

Shannon Nelson  
Member at Large

Ted Newton  
Social Service Provider

Shirley Stacy  
Transit User

James William – Vice Chair  
Member at Large

Kurt Wellner  
Transit User

Alicia Roundtree  
Social Service Provider

## VII. ACTION ITEMS

**A. FY 2010-11 TDA Claims – Cities of Benicia, Fairfield and Rio Vista** Liz Niedziela

Recommendation:

1. Review and forward a recommendation to MTC to approve City of Benicia FY 2010-11 TDA claim for \$691,677 for transit operations;
2. Review and forward a recommendation to MTC to approve City of Fairfield FY 2010-11 TDA claim for \$4,099,135 for transit operations and \$4,810,170 for transit capital;
3. Review and forward a recommendation to MTC to approve City of Rio Vista FY 2010-11 TDA claim for \$176,351 for transit operations and \$17,200 for transit capital.

(2:05 – 2:10 p.m.)

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**B. Appointment of 5310 Application Scoring Subcommittee for FY2010** Liz Niedziela

Recommendation:

The PCC Committee to appoint Richard Burnett, Rachel Ford and Shirley Stacy, with Jim Williams as an alternate, to participate in Solano's FY 2010 FTA Section 5310 Application Scoring Subcommittee.

(2:10-2:15 p.m.)

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**C. PCC Membership Reappointment and Update** Liz Niedziela

Recommendation:

Forward a recommendation to the STA Board to reappoint Shirley Stacy to the PCC as a transit user for a three-year term.

(2:15-2:20 p.m.)

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## VIII. INFORMATIONAL

**A. Unmet Transit Needs Public Hearing for FY 2011-12** Liz Niedziela

Informational

(2:20-2:25 p.m.)

**Pg. 29**

**B. Solano Senior and Disabled Transportation Study Update** Elizabeth Richards

Informational

(2:25-2:30 p.m.)

**Pg. 41**

C. **FY 2011 PCC Draft Work Plan Discussion** Liz Niedziela  
*Informational*  
(2:30-2:35 p.m.)  
**Pg. 49**

D. **FY 2011 PCC Draft Outreach Plan Discussion** Liz Niedziela  
*Informational*  
(2:35-2:40 p.m.)  
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**Transit Operator Updates**

- Benicia Breeze
- Dixon Redit-Ride
- Fairfield and Suisun Transit
- Rio Vista Delta Breeze
- Solano County
- Vacaville City Coach
- Vallejo Transit

(2:40-2:50 p.m.)

IX. **FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**  
*Discussion*  
(2:50- 3:00 p.m.)

X. **ADJOURNMENT**

The next regular meeting of the PCC is *tentatively* scheduled at the Vallejo JFK Library, in **Vallejo at 1:00 pm, Thursday, January 20, 2011.**

*For questions regarding this agenda:*

Please contact Liz Niedziela at (707) 424-6075 or [eniedziela@sta-snci.com](mailto:eniedziela@sta-snci.com)

The complete STA PCC Meeting Packet is available on STA's Website at  
[www.solanolinks.com](http://www.solanolinks.com)

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**PCC**  
**SOLANO PARATRANSIT COORDINATING COUNCIL**  
**AGENDA**  
**Minutes for the meeting of**  
**September 16, 2010**

**I. CALL TO ORDER**

PCC Chair, Richard Burnett, called the meeting to order at 1:00 pm in Benicia at the Benicia City Hall's Commission Room.

**Voting Members Present:**

Richard Burnett	Chair, PAC Representative
James Williams	Vice-Chair, Member-at-Large
George Bartolome	Social Service Provider
Rachel Ford	Social Service Provider
Shannon Nelson	Member at Large
Shirley Stacy	Transit User
Kurt Wellner	Transit User

**Voting Members Not Present:**

Ted Newton	Social Service Provider
Judy Nash	Public Agency – Education

**Also Present:**

John Andoh	Rio Vista Delta Breeze
Jennifer Brown	MV Transportation - FAST
Derik Calhoun	MV Transportation - Vallejo
Deala Castamdeda	City of Benicia
Philip Kamhi	FAST
Marli Karrasch	Department of Rehabilitation
Ellen Kolowich	Senior and Disabled Advisory Committee
Kelly Kolowich	Benicia Resident
Sarah Lauri	FAST
Taramishia Leonard	Milestones Adult Center
Brian McLean	Vacaville City Coach
Liz Niedziela	STA
Elizabeth Richards	STA
Valerie Taylor	Nelson/Nygaard Consulting Associates
Richard Weiner	Nelson/Nygaard Consulting Associates

## **II. APPROVAL OF September 16, 2010 AGENDA**

On a motion by Shirley Stacy and a second by Jim Williams, the PCC unanimously approved the September 16, 2010 agenda.

## **III. OPPORTUNITY FOR PUBLIC COMMENT**

No comments from public.

## **IV. COMMENTS FROM STAFF**

The Vehicle Registration Fee was not approved by the STA Board to go on the ballot in November.

## **V. PRESENTATIONS**

### **A. Richard Weiner – Solano Senior and Disabled Transportation Study Update**

Richard Weiner introduced information on the Solano Senior and Disabled Transportation Study Update and discussed the extensive outreach to the Senior and Disabled that occur and led a preliminary discussion of issue. At the next PCC, Richard will lead a discussion with the PCC to collect input for this study.

### **B. John Andoh – Rio Vista Delta Breeze Transit**

John Andoh presented information on Rio Vista Delta Breeze Transit System (Attachment A).

## **VI. CONSENT CALENDAR**

### Recommendation:

On a motion by Jim Williams and seconded by Rachel Ford, the PCC unanimously approved the Consent Calendar.

### **A. Minutes of the PCC Meeting of July 15, 2010**

## **VII. ACTION ITEMS**

### **A. PCC Membership Recommendation and Update**

On a motion by Jim Williams and seconded by Rachel Ford, the PCC unanimously approved to forward a recommendation to STA Board to appoint Alicia Roundtree to the Paratransit Coordinating Council as a representative for Social Service Provider of The Independent Living Resource Center.

**VIII. INFORMATION ITEMS**

**A. Topic Guides on ADA Transportation for PCC Presentations**

Liz Niedziela led the discussion on the Americans with Disabilities Act (ADA) Topic Guides recently completed by the Federal Transit Administration (FTA). STA staff proposed to provide a one of the seven topics on ADA Paratransit at starting the next meeting. The PCC concurred.

**B. Status of FY 2009 and FY 2010 Section 5310 Cycles**

Liz Niedziela presented Status of FY 2009 and FY 2010 Section 5310 Cycles. The STA staff was requesting PCC members to consider serving on the PCC Scoring Subcommittee that consists of three members and one alternate.

**C. Transit Operator Updates**

- |                               |   |
|-------------------------------|---|
| Benicia Breeze:               | New Staff member Deala Castamdeda was introduced.   |
| Dixon Read-Ride:              | Liz Niedziela presented Dixon Read-Ride ridership information.  |
| Rio Vista Delta Breeze:       | John Andoh had already presented Rio Vista's ridership statistics.  |
| Fairfield and Suisun Transit: | Jennifer Brown presented DART's ridership statistics.   |
| Vacaville City Coach:         | Brian McLean presented the Vacaville City Coach's ridership statistics.   |
| Vallejo RunAbout:             | Derik Calhoun presented Vallejo and Benicia proposed consolidation and the opening of the new transfer center by the end of the year. |

**IX. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

Shannon Nelson likes the ADA topics that will be presented to the PCC. Jim Williams mentioned that Vallejo Transit system has shown improvements and appreciates the efforts. Richard Burnett presented the meeting he attended at MTC concerning improving transit access to Health and Social Services.

**X. ADJOURNMENT**

The meeting adjourned at 3:00 pm. The next meeting of the PCC is scheduled at 1:00 pm on Thursday, November 18, 2010 in Suisun City Hall in the Council Chambers.

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RIO VISTA  
**DELTA BREEZE**




***Get On &  
Go!***

A service of the City of Rio Vista,  
Managed through the City Manager's Office  
Since 1978



***Delta Breeze  
in Action***



## Services Provided

### • Rio Vista Delta Breeze Deviated Fixed Routes

- Three routes to Rio Vista, Isleton, Fairfield, Suisun City, Antioch and Pittsburg/Bay Point BART Station.
- Monday-Saturday service.
- Deviations off route within ¼ mile in between cities or within ¾ to 2 miles inside city limits (in cities).
- Service to unincorporated areas of Sacramento County (i.e. Delta Loop & Resort Communities)



### • Rio Vista Delta Breeze Taxi Scrip Program in Partnership with Vista Cab

- 50% subsidized scrip for seniors 55 years old and older and persons with disabilities. 24 hours per day, seven days a week to go anywhere from Rio Vista.
- Solano County Intercity Taxi Scrip Program. Participant with six other cities and County for ADA paratransit riders traveling between the cities and the unincorporated area @ 85% subsidy.

## Performance Measures – Fiscal Year 2008-2009

1. Delta Breeze continues to grow – a record breaking high of 11,180 passenger trips – a 48% increase over prior fiscal year.
2. Fares collected exceeded 37% over prior fiscal year. The City achieved a 10% farebox recovery ratio without any general fund support – 1<sup>st</sup> in history.
3. 2.30 passengers per hour – an increase from 1.83 passengers per hour in FY 07-08
4. Cost per passenger - \$35.06, a decline from \$53.00 in FY 07-08

### Passenger Trips Increase Since Fiscal Year 2004-2005

FY 04-05 – 1,154

FY 05-06 – 1,907

FY 06-07 – 3,864

FY 07-08 – 5,401

FY 08-09 – 11,180

### Performance Measures – Fiscal Year 2009-2010

1. Delta Breeze continues to grow – a record breaking high of 14,399 passenger trips – a 23% increase over prior fiscal year.
2. Fares collected exceeded 12% over prior fiscal year. The City achieved a 10% farebox recovery ratio without any general fund support – 2<sup>nd</sup> year in a row.
3. 2.51 passengers per hour – an increase from 2.30 passengers per hour in FY 08-09
4. Cost per passenger - \$33.49, a decline from \$35.06 in FY 08-09

### Passenger Trips Increase Since Fiscal Year 2004-2005

FY 04-05 – 1,154  
FY 05-06 – 1,907  
FY 06-07 – 3,864  
FY 07-08 – 5,401  
FY 08-09 – 11,180  
FY 09-10 – 14,399

### Route Deviations

- **Bringing the bus closer to YOU!**



All Rio Vista Delta Breeze buses deviate off route and provide door to door service for all passengers. Deviations are \$1.00 for general fare rider and 50 cents for seniors, persons with disabilities and Medicare card holders extra.

You can even flag the bus at a safe intersection as its traveling on route or ask the driver to drop you off anywhere on the route or within the deviation zone!

7,694 deviations were performed in FY 09-10 – an increase by 67% from FY 08-09!

## Special Programs

- Ride and Read! Purchase the River News Herald on the buses every Wednesday
- All buses are Safe Places for youth ages 11-17 in trouble or in need of help.
- Need a travel buddy or travel training? Delta Breeze will help you learn how to take transit and make transfers to other systems!
- Buy bus passes at Delta Pharmacy, through the mail, online at [deltabreeze.org](http://deltabreeze.org) or at Rio Vista City Hall!
- Plan your trip on [511.org](http://511.org) or Google Transit!



## We've Got Great Connections!

- Rio Vista to San Francisco? New York? Los Angeles? Delta Breeze accepts Greyhound tickets, Amtrak tickets and transfers from all connecting transit systems! Reserve your next trip online at [amtrak.com](http://amtrak.com) or [greyhound.com](http://greyhound.com)!





## the transit store



- Delta Breeze operates a transit store inside the Suisun City Train Depot in partnership with CCJPA, Amtrak, Greyhound & Suisun City. Passengers can get RTC Cards, Clipper Cards, Greyhound tickets, bus passes, help with using Amtrak & Capitol Corridor and transit schedules. Delta Breeze also dispatches its vehicles from this location. All commission from tickets and other sales are applied towards our farebox recovery ratio.
- Store hours are seven days a week from 9:30 am to 6:30 pm. The depot opens weekdays three and half hours earlier starting at 6:00 am. Bus & Train Passengers love the fact that there is now staff available to answer questions here.









## Free Ride on Delta Breeze? Yes!

- Thanks to a partnership with 511 Contra Costa....If you purchase one \$90 Intercity Monthly Pass at regular price, you can receive the second month free on Route 52 to BART!
- Route 52 takes commuters between Rio Vista and Isleton to Antioch or the Pittsburg/Bay Point BART Station. For San Francisco-bound commuters from Rio Vista and Isleton, they can avoid those paying two bridge tolls on the Antioch and Bay Bridges. Delta Breeze also accepts BART Plus on Route 52.



**BART to SFO**



*12 people*

## New Buses

- Delta Breeze's fleet is 2006 or newer! Average age is 2.25 years old! New ADA minivan for Saturday and local dial-a-ride trips is on order now.



## Delta Breeze Taxi Scrip Program

The program provides economically priced, door-to-door transportation service exclusively to all seniors (age 55 years old or older), persons with disabilities and Medicare Cardholders that are Rio Vista residents. Service is provided 24 hours a day, seven days a week, to and from any point within the Cities of Rio Vista and Isleton or to regional destinations. \$5,000 has been budgeted for this program and up to \$416 is sold per month. Passengers must have an RTC card to participate in this program. Ridership on this program has increased each year and many residents use this program when Delta Breeze does not operate or for travel to Sacramento, Oakland or San Francisco International Airports.

### **Annual Passenger Trips**

FY 2006 - 26 (Program started in January 2006)

FY 2007 - 121

FY 2008 - 59 (Delta Cab closed in August 2007)

FY -2009 - 119 (Vista Cab opened in September 2008)

FY - 2010 - 281

## co ing

- Update Short Range Transit Plan to guide the next 10 years of Delta Breeze.
  - Evaluation of new once a month shopper shuttle and service to medical & shopping in Vacaville.
- Clipper Card Implementation.
- Continued coordination with City of Isleton regarding transit service provision.
- Reroutes to include more direct service to destinations in Rio Vista and Fairfield that are visited most by our riders.
- Replace two cutaway vehicles purchased in 2006.
- Develop new park and ride lot on SR 12 near Drouin Drive at former Bank of Rio Vista parcel with space for 30 cars and a bus stop.
- Seek funding for additional marketing and promotions, including lower fares during midday and Saturday.
- Increase ancillary sales (Greyhound, Amtrak and other transit store activities).
- Continue participation in the Intercity Taxi Scrip Program and increase awareness in Rio Vista.
- Purchase bus stop amenities for popular stops.

o at are o aitin or Get On  
& Go it io i ta Delta Breeze!



Operated By Storer Transit Systems





# PCC

Date: November 8, 2010  
To: Solano Paratransit Coordinating Council  
From: Liz Niedziela, Transit Program Manager/Analyst  
RE: FY 2010-11 TDA Claim – Cities of Benicia, Fairfield and Rio Vista

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## **Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

## **Discussion:**

Each of the seven cities and the County of Solano are eligible to receive TDA funding each year. Six of the seven Solano cities operate transit and TDA is a key funding source. In addition, TDA funds are shared among agencies to fund joint services such as intercity bus routes. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. At this time, the latest TDA for FY 2010-11 matrix was approved by the STA Board for approval September 8, 2010 (see Attachment A).

As required by MTC Resolution 1209, the Cities of Benicia, Fairfield and Rio Vista are submitting their FY 2010-11 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC. The Cities of Benicia, Fairfield and Rio Vista no longer use their TDA for streets and roads.

### City of Benicia

The City of Benicia is requesting \$691,677 in TDA funds (Attachment B). TDA funds in the amount of \$691,677 will be used for transit operation. The claim is consistent with the current TDA matrix.

The City of Benicia staff will be in attendance to answer questions from the PCC.

### City of Fairfield

The City of Fairfield is requesting \$8,909,305 in TDA funds (Attachment C). TDA funds in the amount of \$4,099,135 will be used for transit operation and \$4,810,170 for transit capital. The claim is consistent with the current TDA matrix.

The City of Fairfield staff will be in attendance to answer questions from the PCC.

### City of Rio Vista

The City of Rio Vista is requesting \$193,551 in TDA funds (Attachment D). TDA funds in the amount of \$176,351 will be used for transit operations and \$17,200 for transit capital. The claim is consistent with the current TDA matrix.

The City of Rio Vista staff will be in attendance to answer questions from the PCC.

### **Recommendation:**

1. Review and forward a recommendation to MTC to approve City of Benicia FY 2010-11 TDA claim for \$691,677 for transit operations;
2. Review and forward a recommendation to MTC to approve City of Fairfield FY 2010-11 TDA claim for \$4,099,135 for transit operations and \$4,810,170 for transit capital;
3. Review and forward a recommendation to MTC to approve City of Rio Vista FY 2010-11 TDA claim for \$176,351 for transit operations and \$17,200 for transit capital.

### Attachments:

- A. September 2010 Solano TDA Article 4/8 Matrix for FY 2010-11 (An enlarged colored version of this attachment has been provided to the PCC Committee Members under separate enclosure. To obtain a copy, please contact the STA at (707) 424-6075.
- B. City of Benicia TDA Claim Summary
- C. City of Fairfield TDA Claim Summary
- D. City of Rio Vista TDA Claim Summary



MTC Claim Application - Document A(b)  
 Claim Summary

FY 2010-11

Information from other documents (tabs) in the workbook will appear automatically on this form.

Submittal Date:

This form must be signed and dated

Operator: City of Fairfield

**OPERATING FUNDS REQUESTED**

TDA Operating Fund Request				
Article	Purpose	PUC§	Amount	Apportionment Area
TDA 4	Transit Operating	99260 (a)	\$ 1,382,696	Fairfield
TDA 4	Transit Operating	99260 (a)	\$ 629,381	Suisun City
TDA 4	Transit Operating	99260 (a)	\$ 19,415	Benicia
TDA 4	Transit Operating	99260 (a)	\$ 56,239	Dixon
TDA 4	Transit Operating	99260 (a)	\$ 311,734	Vacaville
TDA 4	Transit Operating	99260 (a)	\$ 162,225	Vallejo
TDA 4	Transit Operating	99260 (a)	\$ 80,096	County of Solano
TDA 8	Transit Operating	99400 (c)	\$ 1,211,095	Fairfield
TDA 8	Transit Operating	99400 (c)	\$ 246,253	Suisun City
TDA 8	Transit Operating	99400 (c)	\$ -	Dixon
TDA 8	Transit Operating	99400 (c)	\$ -	Rio Vista
TDA 8	Transit Operating	99400 (c)	\$ -	Vacaville
TDA 8	Transit Operating	99400 (c)	\$ -	County of Solano
			<b>Total TDA Operating</b>	<b>\$ 4,099,134</b>

STA Operating Fund Request				
STA fund	Purpose	CCR§	Amount	Apportionment Area
Pop MTC Regn'l Coord.	Transit Operating	6730(a)	\$ -	MTC
Pop Northern County	Transit Operating	6730(a)	\$ -	County of Solano
Pop Regn'l Paratransit	Transit Operating	6730(a)	\$ -	County of Solano
			<b>Total STA Operating</b>	<b>\$ -</b>

Other Operating Funds Requested	
Feeder Bus Funds	\$ -
AB 1107 Total	\$ -
Regional Measure 2	\$ 711,035
<b>TOTAL OPERATING REQUEST</b>	<b>\$ 4,810,169</b>

**CAPITAL FUNDS REQUESTED**

TDA Capital Fund Request				
Article	Purpose	PUC §	Amount	Apportionment Area
TDA 4	Capital	99260 (a)	\$ 2,616,755	Fairfield
			<b>Total TDA Capital</b>	<b>\$ 2,616,755</b>

STA Capital Fund Request				
STA fund	Purpose	CCR§	Amount	Apportionment Area
			<b>Total STA Capital</b>	<b>\$ -</b>

Other Capital Funds Requested	
AB 1107 Total	\$ -
Feeder Bus Total	\$ -
<b>TOTAL CAPITAL REQUEST</b>	<b>\$ 2,616,755</b>

TDA Article 8 Streets and Roads Funds Requested				
			\$ -	
			\$ -	
			\$ -	
			<b>Total Article 8 Streets and Roads Request</b>	<b>\$ -</b>

The above named applicant hereby applies for an allocation of Transportation Development Act (TDA), State Transit Assistance (STA), AB 1107

**Fairfield and Suisun Transit (FAST)**

TDA Claim

<b>Operating Assistance</b>	<b>\$</b>	<b>4,099,135</b>
<b>Transit Capital Allocation Request</b>	<b>\$</b>	<b>2,616,755</b>
Red Top Road P& R Lot	\$	60,000
FTC Over Flow Parking	\$	900,000
W Texas Ped Access	\$	50,000
Bus Stop Improvements	\$	2,500
Transit Equipment	\$	154,969
FTC Facility Improvements	\$	14,750
Maintenance Equipment	\$	840,452
Misc Capital	\$	144,084





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# PCC

Date: November 8, 2010  
To: Solano Paratransit Coordinating Council  
From: Liz Niedziela, Transit Program Manager/Analyst  
Re: Appointment of a 5310 Application Scoring Subcommittee for FY2010

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## **Background:**

The Federal Transit Administration's (FTA) Elderly Individuals and Individuals with Disabilities Program (Section 5310) provides capital grants for the purpose of meeting the transportation needs of elderly persons and persons with disabilities where mass public transportation services are otherwise unavailable, insufficient, or inappropriate. Caltrans is the designated recipient of the funds.

The Metropolitan Transportation Commission (MTC), the regional transportation planning organization for the nine Bay Area counties, requires that each county's Paratransit Coordinating Council (PCC) score FTA Section 5310 applications from their respective county before MTC formally reviews the applications. To fulfill this obligation, the Solano PCC establishes a three-person subcommittee each year to review and score Solano County FTA Section 5310 applications and recommends its findings for MTC to review before submittal to Caltrans.

Applicants submit their applications to the appropriate County Paratransit Coordinating Council (PCC). The PCC Scoring Subcommittee evaluates and scores the applications, and then forwards both the applications and scores to MTC. MTC compiles the County PCC scores and develops draft regional scores and rankings for review by the PCCs, and hears applicant appeals if necessary. MTC then transmits the applications and final regional rankings to Caltrans. When all applications throughout the state have been submitted to Caltrans, a statewide review committee develops a draft statewide prioritized list based on the scores provided by each region, and determines the minimum score for projects to be recommended for funding. The statewide review committee holds a staff level hearing for all stakeholders to discuss the statewide-prioritized list and hear any appeals on technical issues. The statewide evaluation committee submits a final statewide-prioritized list to the California Transportation Commission (CTC). The CTC holds a public hearing to discuss the prioritized list, overall program policy and adopts the prioritized list.

## **Discussion:**

Caltrans has delayed the next cycle of Section 5310 for FY 2010 because they needed additional time to implement purchasing procedures for the Section 5310 FY 2009 cycle. The call for projects could be announced as early as this month. The Caltrans 5310 website (<http://www.dot.ca.gov/hq/MassTrans/5310.html>) will be updated when the call for projects is released.

At the last PCC meeting, the STA staff requested PCC members to consider serving on the PCC Scoring Subcommittee. The PCC Scoring Subcommittee evaluates and scores the applications, and then forwards both the applications and scores to MTC for the FTA 5310 program. The PCC Scoring Subcommittee consists of three members and one alternate. Richard Burnett, Rachel Ford, Shirley Stacy, Kurt Wellner, and Jim Williams expressed interest in the PCC Scoring Subcommittee. Kurt's schedule is limited during tax season and Jim Williams expressed interest only as an alternate.

**Recommendation:**

The PCC Committee to appoint Richard Burnett, Rachel Ford and Shirley Stacy, with Jim Williams as an alternate, to participate in Solano's FY 2010 FTA Section 5310 Application Scoring Subcommittee.

# PCC

DATE: November 8, 2010  
TO: Solano Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: PCC Membership Reappointment and Update

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## **Background:**

The Solano Transportation Authority's (STA) Paratransit Coordination Council (PCC) By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or transit riders. At the September meeting, there were two (2) vacancies: one (1) for Transit User, and one (1) for Social Service Provider.

## **Discussion:**

The PCC forwarded a recommendation to the STA Board to appoint Alicia Roundtree from The Independent Living Resource Center to the PCC at the September PCC meeting. At the Solano Transportation Authority (STA) Board meeting on October 8, the STA Board appointed Alicia Roundtree to the PCC for a three year term as a Social Service Provider position.

The following is the one (1) positions currently available (see Attachment A):

- o Transit User (1)

Shirley Stacy was appointed to the PCC on January 18, 2008 and her term will expire January 2011 unless renewed. Shirley has expressed interest serving on the PCC for another term.

## **Recommendation:**

Forward a recommendation to the STA Board to reappoint Shirley Stacy to the Paratransit Coordinating Council as a transit user for a three year term.

## **Attachments:**

- A. PCC Membership Status (11/10)

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PCC Membership Status (11/10)

Attachment A

<b>Voting Members</b>	<b>Category</b>	<b>Agency</b>	<b>Appointed</b>	<b>Chair/Vice</b>
<b>Richard Burnett - Chair</b>	MTC/PAC Representative		<b>1/13/10</b>	<b>7/16/2010</b>
<b>Jim Williams - Vice Chair</b>	Member-at-Large		<b>1/13/10</b>	<b>1/13/2010</b>
<b>George Bartolome</b>	Social Service Provider	Vallejo Transitions	<b>1/13/10</b>	<b>1/18/2008</b>
<b>Rachel Ford</b>	Public Agency, Solano County Health and Social Services		<b>6/9/10</b>	
<b>Judy Nash</b>	Public Agency, Education-related Services	Solano Community College	<b>4/14/10</b>	
<b>Shannon Nelson</b>	Member-at-Large	ADA Coordinator - City of Vacaville	<b>9/8/10</b>	
<b>Ted Newton</b>	Social Service Provider	Vallejo Unified School District	<b>6/9/10</b>	
<b>Alicia Roundtree</b>	Social Service Provider	Independent Living Resource	<b>10/13/10</b>	
<b>Shirley Stacy</b>	Transit User		<b>1/18/08</b>	
<b>Kurt Wellner</b>	Transit User		<b>10/14/09</b>	
Vacant - seeking 1 member	Transit User			

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PCC Membership Status (11/09)

<b>Voting Members</b>	<b>Category</b>	<b>Appointed</b>	<b>Chair/Vice</b>
<b>George Bartolome, Chair</b>	Social Service Provider	<b>1/19/07*</b>	<b>1/18/2008</b>
<b>Richard Burnett, Vice Chair</b>	MTC/EDAC Representative	<b>1/19/07*</b>	<b>1/18/2008</b>
<b>Jim Williams</b>	Member-at-Large	<b>1/19/07*</b>	
<b>Jim Simon</b>	Member-at-Large	<b>1/19/07*</b>	
<b>Caterina Evanson</b>	Public Agency, Education-related Services	<b>1/19/07*</b>	
Vacant - seeking 1 member	Public Agency/County of Solano		
Vacant - seeking 1 member	Social Service Provider		
<b>Tom Morgan</b>	Transit User	<b>6/13/07</b>	
<b>Shirley Stacy</b>	Transit User	<b>1/18/08</b>	
<b>Jamie Johnson</b>	Social Service Provider	<b>12/10/08</b>	
<b>Kurt Wellner</b>	Transit User	<b>10/14/09</b>	

\* By-Laws changed 1/07 to include re-appointment by STA Board. Existing members as of 12/06 will use 1/19/07 as appoi

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## **PCC**

DATE: November 5, 2010  
TO: STA TAC  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2011-12

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### **Background:**

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the late fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selects pertinent comments for Solano County's local jurisdictions that will be addressed. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is approved by the STA Board and forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan. Until MTC can make a finding that there are no reasonable unmet transit needs, all TDA claims for local streets and roads are held by MTC.

When MTC took final action on the FY 2009-10 Unmet Transit Needs process and concluded that there were no reasonable unmet transit needs, they also took action that directed Rio Vista and the County of Solano to develop a TDA phase out plan. Since MTC took this action, MTC and STA have met with both Rio Vista and County of Solano to discuss the TDA phase out plan. As a result of this, in February 2010 Rio Vista City Council took action directing that Rio Vista no longer use TDA funds for streets and roads beginning FY 2010-11. A strategy to phase the County of Solano out of the Unmet Needs process was approved by the STA Board April 14, 2010. Therefore, the Unmet Transit Needs process is still being required to allow the County of Solano to claim TDA for streets and roads for FY 2011-12.

On August 17, 2010 MTC staff requested that the County of Solano formally commit to phasing out of the Unmet Transit Needs process prior to MTC programming \$580,000 in shifted Cycle 1 funding for additional local streets and roads projects in FY 2010-11 as programmed by the STA.

On August 23<sup>rd</sup>, STA and County of Solano staff discussed phase out funding options. Based on this meeting, a recommendation was made that would meet MTC's FY 2011-12 phase out deadline and enable the programming of \$580,000 of Cycle 1 funds the STA has dedicated for the County of Solano in Cycle 1 (Attachment A).

**Discussion:**

On September 8, 2010, MTC Programming and Allocations Committee authorized MTC staff to proceed with the Unmet Transit Needs Public Hearing for Solano County (Attachment B). This year Unmet Needs Hearing is scheduled to be held on Thursday, December 2, 2010 from approximately 6:00 pm – 8:00 pm at the Solano County Administration Center (SCAC) in the Board of Supervisors Chambers.

STA staff has been working with MTC and local transit operators to outreach to the public. MTC produced a flyer announcing the public hearing that has been provided to transit operators to post on their buses and other locations (Attachment C). Transit operators are encouraged to attend and hear the concerns expressed first hand in this process.

The issues raised at the hearing and through written comments will be reviewed and compiled by MTC. The comments that are identified as reasonable unmet needs will be forwarded by MTC to STA. The STA staff will work with the transit operators to address the issues and STA staff will report to the PCC the status of the Unmet Needs progress so the PCC may monitor the process..

As FY 2011-12 will be the last year the County of Solano uses TDA for streets and roads, the Unmet Needs process will no longer be required in Solano County since no jurisdiction will be using TDA funds for streets and roads.

**Recommendation:**

Informational.

Attachments:

- A. STA Letter to County re: Summary of Proposed Phasing Out of the Unmet Needs Process by the County of Solano
- B. MTC Programming and Allocations Committee Unmet Transit Needs Public Hearing for Solano County
- C. Solano County Transit Needs Flyer



Solano Transportation Authority

## SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

... working for you!

One Harbor Center, Suite 130, Suisun City, CA 94585-2473 ♦ Telephone (707) 424-6075 / Facsimile (707) 424-6074  
Email: staplan@sta-snci.com ♦ Website: solanolinks.com

September 17, 2010

Clifford K. Covey  
Interim Director of Resource Management  
Solano County Resource Management  
675 Texas Street, Suite 5500  
Fairfield, CA 94533

**RE: Summary of Proposed Phasing Out of the Unmet Transit Needs Process by the County of Solano**

Dear Cliff:

I am writing in follow-up to our recent meeting where we discussed options and the timing of the County of Solano phasing out of the Unmet Transit Needs Process that has been utilized to allow the County of Solano to utilize a portion of its local Transportation Development Act (TDA) funds for local streets and roads rehabilitation projects. At the conclusion of this discussion, it was recommended the Solano County consider taking action either through a resolution or via a letter forwarded to the Metropolitan Transportation Commission (MTC) taking action to phase out of the Unmet Transit Needs Process by the conclusion of Fiscal Year (FY) 2011-12 in order to be eligible to receive \$580,000 in Cycle 1 federal Surface Transportation Program (STP) funds in FY 2010-11 or 2011-12.

In recent years, all of Solano County's cities and all of the other Bay Area counties and cities have phased out of the Unmet Transit Needs Process. Beginning in FY 2010-11, the County of Solano is now the only Bay Area local jurisdiction requesting the Unmet Transit Needs Process. In order to accommodate the request of the local agency to utilize local TDA for local streets and roads, MTC schedules an Unmet Transit Needs hearing in Solano County with the assistance of the Solano Transportation Authority (STA). Based on public comments received at the meeting and provided during a two to three week comment period, the STA works with all of Solano's transit operators and the County of Solano to respond to these public comments to help MTC ascertain if there are any reasonable unmet transit needs not being met within the boundaries of the jurisdiction, in this case the County unincorporated area, requesting to use a portion of their TDA funds for local streets and roads. This process does occur in more rural areas of the State of California, but is not common in the more urban regions.

In recent years, the STA has been working with our local transit operators to pursue various opportunities for regional discretionary funds for various transit operations, capital and programs. This effort has been somewhat hampered by Solano County's continued participation in the Unmet Transit Needs Process. In recognition, several of the remaining Solano cities participating in this process have phased out the last three years. Dixon, Suisun City, and Vacaville all phased out joining Benicia, Fairfield and Vallejo in dedicating all of their local TDA funds for transit purposes.

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MTC has made it clear that they would like to eliminate the Unmet Transit Need Process from the region by the conclusion of Cycle 1 of the regional allocation of flexible federal STP and Congestion Mitigation and Air Quality (CMAQ) funds which covers FY's 2010-11 and 2011-12. Last year, MTC met with the County and the City of Rio Vista, the last two local agencies in Solano County and the Bay Area region still participating in the Unmet Transit Needs Process, to discuss the two agencies phasing out of the process. Subsequently, the Rio Vista City Council agreed to come out of the process beginning in FY 2010-11.

As part of the allocation of the federal cycle funds in Cycle 1, MTC has provided all nine Bay Area Congestion Management Agencies, including STA, with some flexibility (up to 20%) for programming funds between three categories – local streets and roads, regional bike projects, and Priority Development Areas (PDAs)/Transportation for Livable Communities (TLC).

In recognition of MTC's request for the County of Solano to phase out of this process, the STA Board, on April 14, 2010, approved shifting up to 20% of federal Bicycle, Pedestrian, and TLC grant funding during Cycle 1 to the County of Solano for local streets and roads rehabilitation projects. With this action, an estimated total of \$580,000 in Cycle 1 funds will be available to the County of Solano over the two year timeframe (FY's 2010-11 and 2011-12). This action by the STA Board was intended to help relieve the near-term impact of the loss of the County TDA funds being available for local streets and roads.

Currently, the STA Board only has authority to program Cycle 1 funding (FY 2010-11 & FY 2011-12), which includes the shifting of \$580,000 of Cycle 1 bicycle, pedestrian and TLC funding to Solano County for local streets and roads projects. Once Cycle 2 funding is authorized by MTC, STA staff will recommend that STA Board prioritize Cycle 2 funding priorities at that time, including the shift of up to 20% of TLC, bike and pedestrians funds toward County of Solano for local streets and roads as directed by the STA Board on April 14, 2010, and if MTC allows flexing of Cycle 2 funds. As part of this recommendation, STA staff will seek the County TDA funds be used for countywide benefit projects, such Lifeline projects, Senior and Disabled Study Priority projects, Transit Consolidation Implementation, Intercity Transit Funding Agreement increased contributions, implementation of local element of regional transit projects, or pilot multi-jurisdictional projects.

On the transit side, having additional County TDA funds available for transit will provide the County of Solano with the opportunity to help fund Countywide transit priorities such as transit services for senior and disabled citizens (e.g., Taxi Scrip, paratransit, etc.), support for transit capital projects, support for sustaining or improving Solano Express Service (such as new service on SR 12 Jameson Canyon a component of the Solano County Sustainable Communities Strategy for transportation), Lifeline Transit Service for lower income residents, and opportunities for improved transit efficiencies and accountability (Proposed merger of Benicia Breeze and Vallejo Transit into the Solano County Transit (SolTrans) Joint Powers Agreement). It is recognized by the STA that this shift in funds would reduce the County of Solano's ability to rehabilitate rural roadways in future fiscal years during a period of dwindling government resources.

*STA Ltr. to CCovey dated Sept. 17, 2010 re. Summary of Proposed Phasing Out of the Unmet Transit Needs Process by the County of Solano*

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On August 17, 2010, MTC staff requested that the County of Solano formally commit to phasing out of the Unmet Transit Needs process prior to MTC programming the \$580,000 in shifted cycle one funding for additional local streets and roads projects in FY 2010-11 as programmed by the STA. On August 23rd, STA and County of Solano staff discussed phase out funding options. Based on this meeting, Option B was recommended which would meet MTC's FY 2011-12 phase out deadline and enable the programming of \$580,000 of cycle one funds the STA has dedicated for the County of Solano in cycle 1 shifted funding.

Let me know if you have any questions regarding the specifics of this issue.

Sincerely,



Daryl Halls  
Executive Director

CC: Solano County Board of Supervisors  
James P. Spering, MTC Commissioner and STA Board Member  
STA Board Members  
Michael Johnson, County Administrator, County of Solano  
Birgitta Corsello, Assistant County Administrator  
Paul Wiese, Engineering Manager  
Ann Flemer and Alix Bockelman, Metropolitan Transportation Commission

Attachments:

- A. 08-17-2010 Email from MTC to STA regarding "Block Grant funds: Flex to County for Rehabilitation and TDA Unmet Needs Process"
- B. 09-08-2010 MTC Programming and Allocations Committee agenda item 2d: "Block Grant funds: Flex to County for Rehabilitation and TDA Unmet Needs Process"
- C. STA Unmet Transit Needs Phase Out Recommendation & Five-Year Funding Summary

## Sam Shelton

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**From:** Craig Goldblatt [CGoldblatt@mtc.ca.gov]  
**Sent:** Tuesday, August 17, 2010 2:10 PM  
**To:** Sam Shelton  
**Cc:** Alix Bockelman; Bob Bates; Ross McKeown; Daryl Halls; ERichards@sta-snci.com; Janet Adams  
**Subject:** Block Grant funds: Flex to County for Rehabilitation and TDA Unmet Needs Process

Hi, Sam:

Following up on our discussion about Solano's block grant program, we discussed the maximum flexing of amounts from the Regional Bicycle and County TLC programs to the LSR Rehabilitation Program. Through the Strategic Plan process, MTC had concurred that the County of Solano would receive the flexed funds for streets and roads rehabilitation purposes, predicated on a commitment from the County of Solano to phase out their streets and roads claim on TDA funds in 2 years with FY 2011-12 being the last year. As I understand, there has been no formal board action by the County Board of Supervisors to date or letter confirming this understanding by the Public Works Director .

Therefore, MTC is requesting formal communication from the County prior to programming STP funds to their 2012 Pavement Overlay Program, which is the beneficiary of the flex funds. We will not be adding it to the 2011 TIP until we have this documentation; then the project will be added as a TIP amendment to the 2011 TIP. This should not be burdensome to the County as the STP funds they are requesting are not needed until FY 2012.

Let me know if STA or the county has any questions about this.

Craig

**Metropolitan Transportation Commission  
Programming and Allocations Committee**

**September 8, 2010**

**Item Number 2d**

**Unmet Transit Needs Hearings**

---

**Subject:** Unmet Transit Needs Public Hearing for Solano County

**Background:** Each year before Transportation Development Act (TDA) funds can be allocated for streets and roads purposes, MTC must conduct a public hearing to receive testimony to determine whether there are any “unmet transit needs which are reasonable to meet” within the jurisdictions of the claimants. We anticipate that TDA funds will be claimed for streets and roads purposes in Solano County. No other county in the Bay Area claims TDA funds for streets and roads purposes.

In accordance with the provisions of Resolution No. 2380, Revised, MTC will hold an unmet transit needs public hearing in November or December 2010 for the upcoming fiscal year 2011-12. Staff is working with the County of Solano and the Solano Transportation Authority to phase out their use of TDA funds for streets and roads purposes in the coming years. Based on current discussions, FY 2011-12 would be the final year for the county to use TDA for streets and roads. If this schedule is maintained, this would be the last Unmet Needs Hearing in Solano County and the region as a whole.

The final date will be chosen based on the schedules of attending Commissioners, Solano Transportation Authority staff, and MTC staff, who will be managing the hearing. Issues identified at the hearing will be forwarded to the jurisdictions by January 1st and be brought to the Committee in Fall 2011, before any streets and roads claims are brought to the Commission for approval.

**Issues:** None

**Recommendation:** We request the Programming and Allocations Committee’s authorization to proceed with the public hearing.

**Attachments:** None

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**Metropolitan Transportation Commission  
Programming and Allocations Committee**

September 8, 2010

Item Number 2d

**Unmet Transit Needs Hearings**

---

**Subject:** Unmet Transit Needs Public Hearing for Solano County

**Background:** Each year before Transportation Development Act (TDA) funds can be allocated for streets and roads purposes, MTC must conduct a public hearing to receive testimony to determine whether there are any “unmet transit needs which are reasonable to meet” within the jurisdictions of the claimants. We anticipate that TDA funds will be claimed for streets and roads purposes in Solano County. No other county in the Bay Area claims TDA funds for streets and roads purposes.

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**Issues:** None

**Recommendation:** We request the Programming and Allocations Committee’s authorization to proceed with the public hearing.

**Attachments:** None

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## Attention Transit Riders

# We Want To Hear From You! You're Invited to a Public Hearing on Solano County Transit Needs

Thursday, December 2, 2010, 6 p.m.

Solano County Administration Center – Board Chambers  
675 Texas Street, Fairfield, CA

The Metropolitan Transportation Commission (MTC) wants to hear your transit needs — both local and commuter services — in Solano County. We invite you to comment on any “unmet” transit needs in Solano County as well as offer support for services you currently use.

Unable to attend? Submit your written comments no later than 4 p.m. on Wednesday, December 8, 2010. (You may use the form on the back of this flyer.) Mail to MTC Public Information, 101 Eighth Street, Oakland, CA 94607; FAX to (510) 817-5848; or e-mail your comments to [info@mtc.ca.gov](mailto:info@mtc.ca.gov).

**Public Transit** is available to the hearing.

For information, call Solano Napa Commuter Information (SNCI) at **1(800) 53-KMUTE (535-6883)**. For specialized transportation, please call your local transit operator:

- **Benicia:** Dial-A-Ride, (707) 748-0808
- **Dixon:** Dixon Read-Ride, (707) 678-5020
- **Fairfield/Suisun City:** DART, (707) 429-2400
- **Rio Vista:** Delta Breeze, (707) 374-2878
- **Unincorporated County:** (707) 784-6765
- **Vacaville:** City Coach, (707) 449-6000
- **Vallejo:** Runabout, (707) 649-1999

*See reverse for driving directions.*

For more information regarding the hearing, call MTC Public Information at:

**(510) 817-5757**

**TDD (510) 817-5769**



## Driving Directions to Solano County Administration Center (SCAC), Board Chambers - 675 Texas St. Fairfield, CA

The Solano County Administration Center (SCAC) is located in downtown Fairfield on Texas Street. The Board Chambers are located on the First Floor just off the main lobby which can be reached from Texas St. or Union St. entries or the adjacent parking structure between Union and Jefferson south of the building. Free public parking is located on many of the adjacent streets as well as on the second level of the parking structure.

### Driving Directions from I-80

#### From the WEST

*(Vallejo/Benicia/Bay Area)*

- Take I-80 East to Hwy 12/East.
- Take Hwy 12 East to Pennsylvania St. (approx. 2.5 miles).
- Turn left Pennsylvania to W. Texas St.
- Turn right on W. Texas St.
- The SCAC is 6 blocks down on the right between Jefferson and Union Streets.

#### From the EAST

*(Vacaville/Dixon/Sacramento)*

- Take I-80 West to Travis Blvd.
- Turn left from the off-ramp to Travis Blvd.
- Take Travis Blvd to Pennsylvania St. (approx. 1 mile).
- Turn right at Pennsylvania to W. Texas.
- Turn left at W. Texas
- The SCAC is 6 blocks down on the right between Jefferson and Union streets.

### Driving Directions from Rio Vista/Hwy 12

- From Rio Vista, take Hwy 12 to Jackson St exit.
- Take Jackson Street 5 blocks to W. Texas St.
- Turn right on W. Texas St.
- The SCAC is 2 blocks down on the right between Jefferson and Union streets.

**Yes, I'd like to comment on transit services in Solano County and offer ideas for improved service.**

*(Please note specific transit service, when appropriate.)*

Name.....

Address.....

City..... State..... Zip.....

E-Mail Address.....

Comments *(please be specific regarding transit services):*

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Please e-mail your comments to [info@mtc.ca.gov](mailto:info@mtc.ca.gov) or mail this form to: MTC Public Information, 101-8th Street, Oakland, CA 94607 or fax it to (510) 817-5848 no later than 4 p.m. December 8, 2010.

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## **PCC**

DATE: November 10, 2010  
TO: STA PCC  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Solano Senior and Disabled Transportation Study Update Status

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### **Background:**

The STA's initial Comprehensive Transportation Plan (CTP) Transit Element, which was adopted by the STA Board May 2002, recommended further study to focus on new or updated senior and disabled transportation services. The purpose of the study was to develop a concept or vision for future senior and disabled service through extensive public outreach, data collection, projected service demand, and projected funding needed for service providers. The current Senior and Disabled Transportation Study was completed and approved by the STA Board in June 2004.

The CTP is currently being updated. Transportation services for seniors and the disabled have changed, and will continue to evolve, since the completion of the last Senior and Disabled Transportation Study six years ago. The large public response to the two Senior Summits held in 2009 further indicates it is an increasing important transportation mobility issue and the STA Board authorized the initiating an update to the plan earlier this year.

The proposed update to the Senior and Disabled Transportation Study will provide implementation recommendations that may be incorporated into or provide direction to:

1. The update of the Transit Element of the CTP;
2. Solano County transit providers' short- and long-range transit plans;
3. Identifying new funding revenues for Senior and Disabled transit services and setting priorities for service once these funding sources are identified; and
4. Provide direction to the STA, the County Board of Supervisors, and others, for coordinating senior and disabled transportation services in the county.

Public input and involvement during this study effort is a key component. The input already collected from the June and October 2009 Senior Summits will help support this Study. These events have also identified an extensive list of stakeholders including public, private and non-profit organizations that will be invited to participate in identifying the needs and prioritizing solutions as they relate to Senior and Disabled Transportation. The momentum of the Senior Summits was maintained with the establishment of a new STA Committee: Solano Senior and Disabled Transportation Advisory Committee which began meeting in May 2010.

Nelson/Nygaard has been selected as the consultant to conduct this study. The consultant attended the first Committee meeting that was held in May 2010 and is

expected to further engage the Committee throughout the project schedule. At the recent October Senior and Disabled Transportation Advisory Committee the group was given an update and their input was requested. To allow adequate time for this, a separate meeting time for interested Committee members will be held in November.

**Discussion:**

This Study was introduced to the PCC at its last meeting in September. Initial comments were received from the PCC and are noted on Attachment A. The consultant will be attending the November PCC meeting to provide an update and request any additional comments on transportation gaps and potential strategies.

A survey has been developed and distributed in hard copy as well as electronically (see Attachment B). It will be available on-line by the week of November 15. Rochelle Sherlock of Solano's Senior Coalition is a member of the consultant team and has taken the lead on outreach to Solano's senior population. This includes developing an outreach strategy to reach a broad section of seniors throughout Solano County by attending senior oriented events, presentations, focus groups, and distributing surveys. Nelson/Nygaard and Acumen are focusing on the outreach to people with disabilities of all ages. Outreach has begun and will continue into early December. Surveys will be collected through December 15.

Subsequently, the study will progress into developing and prioritizing strategies to address identified service gaps. While transit, paratransit and taxis services are expected to be among the strategies, non-transit strategies are also expected to be identified. As part of the implementation element of the plan, strategies will be presented in categories of short, medium, and long-term with cost estimates and implementation issues. The Study is due to be completed by June 2011.

**Recommendation:**

Informational.

- A. September 2010 PCC Summary of Senior and Disabled Transportation Plan
- B. Survey

## **Solano Senior and Disabled Transportation Plan**

### **Preliminary List of Groups for Outreach – presented at 9/17/10 PCC Meeting, Benicia**

#### Focus: People with disabilities

- Paratransit Coordinating Council
- SCC Disability Services Program
- Solano County Mayor's Committee for Employment of People with Disabilities
- Solano County Veteran's Services
- Vacaville ADA Advisory Committee
- California Department of Rehabilitation
- Meals on Wheels (for distribution of survey)

#### Focus: Seniors

- Betty Frank Senior Lunch Program
- Dixon Advocates for Seniors
- Filipino-American Senior Citizen's Committee
- In-Home Supportive Services Advisory Council
- Retired Teachers Association
- Senior Centers
- Senior Communities (Leisure Town, Trilogy)
- Senior Health Resource Fairs
- Senior Roundtables – Vacaville, Vallejo, and Fairfield
- Senior Coalition of Solano County
- Transit operators
- Wednesday Club
- Rio Vista Senior Foundation
- Senior Summit (probably not a group, but was suggested)

#### ISSUES from the PCC Meeting 9/17/10

- Mare Island is part of Vallejo. There is no transit to/from the island, thus there is no paratransit either. However, there is a Veteran's clinic there.
- People with learning or cognitive disabilities also need to be considered in the plan.
- Include in the strategies education for elderly drivers, and infrastructure changes to support them, such as better signage



**Solano Transportation Authority**  
**Seniors & Residents with Disabilities**  
**TRANSPORTATION SURVEY**

The Solano Transportation Authority (STA) is updating the countywide plan to address near and long-term transportation needs for seniors and people with disabilities. Whether you currently drive or use other ways to travel, we would like your input to understand your needs now and in the future. Results of the survey will be used to prioritize improvements to existing or new services and programs so that seniors and people with disabilities can maintain their mobility. Please complete this survey, fold and **mail it back by December 15**. You can also complete the survey on-line by going to [www.surveymonkey.com/s/STA-survey](http://www.surveymonkey.com/s/STA-survey).

**1. How do you get around Solano County? Please rank the top three ways you get around, using 1 for the most often, 2 for the next, and 3 for the third most-often used mode.**

- |   |   |
|---|---|
| <input type="checkbox"/> Drive myself                           | <input type="checkbox"/> Walk             |
| <input type="checkbox"/> Get a ride in a car from someone else  | <input type="checkbox"/> Ride paratransit |
| <input type="checkbox"/> Use public transit (bus, train, ferry) | <input type="checkbox"/> Take a taxi      |
| <input type="checkbox"/> Bicycle                                |   |
| <input type="checkbox"/> Other (specify): _____                 |   |

**2. In the past 12 months, have you used any of the following transportation services (check all that apply).**

- Non-profit transportation service or program  
(Senior Escort Program, Ride with Pride, PACE, etc);
- Private transportation provider (medical transport, etc.)
- Senior Center shuttle                       Facility Shuttle
- Faith-based service                               Paid personal assistant
- Other (specify) \_\_\_\_\_

- 3A. Do you currently have a driver's license?**                       Yes                       No
- 3B. If Yes, do you have a car available for your use?**                       Yes                       No
- 3C. If No, is this due to a disability?**                       Yes                       No

(more on next page)

**4. Do you have any driving limitations?** (I.e., daytime only, not driving on the freeway, only close to home).  Yes  No

If so, what are they?

---

**5. Do you plan to stay where you live now for the next 5 years?**

Yes  No  Don't Know

**6. Do you have a strong family and/or social circle to depend upon for transportation as you age?**  Yes  No

**7. If you currently drive as your primary means of travel, what plans do you have to maintain mobility as you age? (check up to 3)**

Family / friends  Walk  Bike  
 Transit  Taxi  Facility service

I have not thought about it

Other (specify) \_\_\_\_\_

**8. Would any of the following changes to Solano transit services result in you riding more frequently (if you are a current rider) or beginning to ride?**

**Please prioritize the top three with 1 being the most important.**

None, I don't expect to use transit any more than I do now.

\_\_\_ If transit runs earlier in morning or later in evening

\_\_\_ If transit is more frequent on weekdays (Monday - Friday).

\_\_\_ If transit is more frequent on Saturdays and Sundays.

\_\_\_ If information on bus routes, times, transferring is easier to understand.

\_\_\_ If bus stop was closer or had better light/had a bench or shelter.

\_\_\_ If the experience was more pleasant (less crowded, cleaner, more safe, etc.).

\_\_\_ Other (please describe) \_\_\_\_\_

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9. Please rate each of the following transportation improvements by circling a number from 1 to 5, with 1 for *least* helpful and 5 for *most* helpful.

	Least Helpful					Most Helpful				
Support & education to <b>reduce driving</b> .....	1	2	3	4	5					
Support & education to <b>keep driving longer</b> .....	1	2	3	4	5					
More <b>information</b> on how to use services other than driving (transit, private services, bicycling, etc) .....	1	2	3	4	5					
Improved <b>inter-city taxi</b> service.....	1	2	3	4	5					
More wheelchair- <b>accessible taxis</b> .....	1	2	3	4	5					
<b>Lower fares</b> for senior and disabled taxi programs ...	1	2	3	4	5					
<b>Lower fares</b> on transit service.....	1	2	3	4	5					
<b>Shuttles</b> for seniors & disabled to <b>medical</b> facilities..	1	2	3	4	5					
<b>Shuttles</b> for seniors & disabled for other <b>special</b> trips	1	2	3	4	5					
<b>Pedestrian</b> improvements (including wheelchairs) ... (safer crossings, more/wider sidewalks, resting locations)	1	2	3	4	5					
<b>Bicycle</b> facility improvements (paths) .....	1	2	3	4	5					
Reduced <b>speed limits</b> .....	1	2	3	4	5					

10. Please list the names of up to five places that you think need better public transit access (added bus stops, more frequent service, evening/weekends).

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11. Please tell us how you would prefer to get your information about public, private, and other transportation services and programs.

<input type="checkbox"/> Printed Materials	<input type="checkbox"/> Presentations	<input type="checkbox"/> Telephone	<input type="checkbox"/> Friends or family
<input type="checkbox"/> Electronic (websites, email, social media)		<input type="checkbox"/> In-person assistance	
<input type="checkbox"/> Other			



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# PCC

Date: November 8, 2010  
 To: Solano Paratransit Coordinating Council  
 From: Liz Niedziela, Transit Program Manager/Analyst  
 Re: 2011 PCC Draft Work Plan

**Background/Discussion:**

In preparation for 2011, the STA staff has developed a draft Work Plan for review, and future approval, by the PCC. The 2011 Work Plan continues to focus on outreach activities. The purposes of these outreach activities are to promote awareness of the PCC and its advisory function and to encourage persons with disabilities, seniors and others to take advantage of the opportunity to provide comments on the transportation system.

The following is the draft PCC Work Plan for 2011. The PCC may wish to add items to the Work Plan throughout the year, as they deem necessary. After approval by the PCC, the Work Plan will be presented to the STA Board for action. At this time, it is being presented for review and discussion. It will be agendized in January 2011 for action.

Activity	Tasks	2011 Timeline
Administrative	Elect PCC Officers	November 2011
Outreach	Develop a strategy to increase/maintain PCC Membership. (i.e., press releases, letters of outreach, etc.)	January – December Until vacancies are filled.
	Improve the identity of the PCC through marketing strategies.	January – December
	Outreach to Solano Community College.	January – December
	Outreach to senior centers and disabled groups.	January – December
	Develop stronger presence on the STA Website.	January – December
Projects	Participate in studies that impact transportation for seniors and the disabled.	January – December
	Develop expertise and understanding of the range of transportation services for Solano seniors and disabled.	January – December
	Improve understanding of Americans with Disabilities Act (ADA) and how it relates to ADA Paratransit and transit services. (The 7 ADA Topics)	
Funding	Establish FTA Section 5310 application scoring subcommittee.	TBA
	Review and score FTA Section 5310 applications.	TBA
	Review TDA Article 4/8 Claims for Cities and County of Solano.	January – December
	Monitor the MTC Unmet Transit Needs Process.	January - December

**Recommendation:**

Informational.

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# PCC

DATE: November 8, 2010  
TO: Solano Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: 2011 PCC Draft Outreach Plan

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## **Background/Discussion:**

In preparation for 2011, the STA staff developed a Paratransit Coordinating Council (PCC) draft Work Plan for review and discussion by the PCC.

One of the key elements of the 2011 Work Plan is to focus on outreach activities. The purposes of these outreach activities are to promote awareness of the PCC and its information and advisory function and to encourage persons with disabilities, seniors and others to take advantage of the opportunity to provide comments on the transportation system.

It was suggested to alternate PCC meeting locations in an effort to outreach further to senior centers and disabled groups throughout the County. In response, STA staff developed a PCC Outreach Plan, with the PCC approval, which included rotating the PCC meeting location throughout the county to make it easier for the public to attend. In addition, notice of the PCC meetings were more broadly distributed. Finally, an updated PCC brochure was designed, and printed for wide distribution. Included in the brochure is an application for PCC membership.

The PCC is being asked to review and comment on the attached draft 2011 PCC Outreach Plan (see Attachment A). Following the discussion, the STA staff will make revisions and edits to the draft 2011 PCC Outreach Plan and present it to the PCC in January 2011 for approval.

## **Recommendations:**

Informational

## **Attachment:**

- A. Draft Solano Paratransit Coordinating Council 2011 Outreach Plan

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Solano Paratransit Coordinating Council  
Draft 2011 Outreach Plan

Purpose:

- To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors and the disabled.
  - To encourage participation in the PCC as committee members and by the public in general.
1. Update and print the Paratransit Coordinating Council Brochure as needed
  2. Distribute Paratransit Coordinating Council Brochures
    - a. Paratransit Vehicles
      - i. Make brochures available to all Paratransit providers for distribution on their vehicles
    - b. Distribute brochures at two or more locations in each city in Solano County
      - i. Vallejo
        1. Florence Senior Center
        2. Solano Employment Connection (display rack)
        3. JFK Library
      - ii. Fairfield
        1. Independent Living Center (display rack)
        2. Fairfield Senior Center
        3. Solano Community College (display rack)
        4. Westfield Mall – City Hall at the Mall
        5. City Hall
      - iii. Suisun City
        1. Nelson Community Center (display rack)
        2. Suisun City Hall (display rack)
      - iv. Vacaville
        1. Vacaville Library – Ulatis Community Center (display rack)
        2. Vacaville Senior Center (display rack)
        3. City Hall
      - v. Rio Vista
        1. Rio Vista City Hall (display rack)
        2. The Family Resource Center (display rack)
        3. Rio Vista Senior Center
      - vi. Benicia
        1. Benicia Library (display rack)
        2. Benicia Senior Center
        3. City Hall

- vii. Dixon
  - 1. Dixon Chamber of Commerce (display rack)
  - 2. Dixon Senior Center (display rack)
  - 3. City Hall
- 3. Outreach Program targeting senior centers and groups
  - a. Hold a PCC meeting at a different location throughout the year
  - b. Publicize meetings
    - 1. Distribute agenda to Board Clerk at all Cities/County
    - 2. Flyers on Paratransit vehicles in the city the meeting will be held
    - 3. Senior Centers of the city the meeting will be held
    - 4. Post on STA website
  - c. Improve PCC presence via the internet by linking improved STA website pages to senior and disabled interest groups via weblinks.
  - d. Location of Meetings (depending on availability)
    - 1. Vallejo Joseph Room at JFK Library (Vallejo Runabout) – January 20, 2011
    - 2. Solano Community College (Fairfield) - March 17, 2011
    - 3. Ulatis Community Center (Vacaville City Coach Special Services)- May 19, 2011
    - 4. Fairfield Community Center (DART) July 21, 2011
    - 5. Benicia City Hall (Benicia Breeze) - September 15, 2011
    - 6. Suisun City Hall (DART) - November 17, 2011