



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

Benicia
Dixon
Fairfield
Rio Vista
Solano County
Suisun City
Vacaville
Vallejo

PAC

PEDESTRIAN ADVISORY COMMITTEE MEETING AGENDA

Thursday, JULY 17, 2008

Start at 6:00 p.m. in STA Conference Room

**STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585**

The STA Pedestrian Advisory Committee is a citizen's advisory committee made up of pedestrian advocates and supporters that help recommend funding for pedestrian projects in Solano County.

ITEM

ACTIVITY

ADMINISTRATOR

- | | |
|---|-----------------------|
| I. CALL TO ORDER—SELF INTRODUCTIONS
(6:00 p.m.) | Lynne Williams, Chair |
| II. OPPORTUNITY FOR PUBLIC COMMENT
(6:00 – 6:05 p.m.) | Lynne Williams, Chair |
| III. APPROVAL OF AGENDA: JULY 17, 2008
<i>Recommendation:</i>
<i>Approve agenda of July 17, 2008.</i>
(6:05 – 6:07 p.m.) | Lynne Williams, Chair |
| IV. APPROVAL OF MINUTES OF MAY 15, 2008
<i>Recommendation:</i>
<i>Approve minutes of May 15, 2008.</i>
(6:07 – 6:10 p.m.)
Pg. 1 | Lynne Williams, Chair |
| V. APPROVAL OF MINUTES OF MARCH 20, 2008
<i>Recommendation:</i>
<i>Approve minutes of March 20, 2008.</i>
(6:10 – 6:12 p.m.) | Lynne Williams, Chair |

PAC MEMBERS

<u>Lynne Williams</u> Chair City of Vallejo	<u>Carol Day</u> City of Benicia	<u>Michael Smith</u> City of Dixon	<u>Erica Gallegos</u> City of Fairfield	<u>Larry Mork</u> City of Rio Vista	<u>Michael Hudson</u> City of Suisun City	<u>Todd Rewick</u> City of Vacaville
<u>Linda Williams</u> County of Solano	<u>Allan Deal</u> Member at Large	<u>Kathy Hoffman</u> Bay Area Ridge Trail Council	<u>Maureen Gaffney</u> San Francisco Bay Trail Program	<u>Frank Morris</u> Solano Land Trust	<u>Brian Travis</u> Tri-City and County Cooperative Planning Group	

VI. STATUS REPORTS FROM STA STAFF

(6:12 – 6:15 p.m.)

- A. New PAC Members Sara Woo
 - a. City of Benicia – Carol Day
 - b. City of Fairfield – Erica Gallegos

VII. ACTION ITEMS

- A. **Vice Chair Nomination** Sara Woo

Recommendation:

Nominate a new Vice-Chair for the remainder of the 2008 calendar year.

(6:15 – 6:20 p.m.)

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- B. **Solano Bicycle and Pedestrian Program (SBPP) Working Group Appointments** Sara Woo

Recommendation:

Appoint two Pedestrian Advisory Committee members to serve on the SBPP Working Group.

(6:20 – 6:25 p.m.)

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VIII. INFORMATIONAL ITEMS - DISCUSSION

- A. **Solano Comprehensive Transportation Plan (CTP) Update: Alternative Modes Subcommittee Meeting Summary** Robert Macaulay

Informational

(6:25 – 6:45 p.m.)

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- B. **SR12 Jameson Canyon Bicycle and Pedestrian Connections Corridor Plan Update** Sara Woo

Informational

(6:45 – 6:50 p.m.)

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- C. **PAC By-Laws Update** Sara Woo

Informational

(6:50 – 7:00 p.m.)

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- D. **Regional Pedestrian Committee (RPC): 06/19/09 Meeting Summary** Sara Woo

Informational

(7:00 – 7:05 p.m.)

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- E. Bicycle and Pedestrian Project Cost Estimates** Sara Woo
Informational
(7:05 – 7:08 p.m.)
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- F. Solano County Pedestrian Projects Tour Summary** Sara Woo
Informational
(7:08 – 7:10 p.m.)
Pg. 8
- G. Safe Routes to School Pilot Projects** Sara Woo
Informational
(7:10 – 7:15 p.m.)
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IX. INFORMATIONAL ITEMS - NO DISCUSSION NECESSARY

- A. Funding Opportunities Summary** Sara Woo
Informational
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X. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS
(7:15 – 7:30 p.m.)

XI. ADJOURNMENT

The next meeting of the Pedestrian Advisory Committee will be a joint meeting with the Bicycle Advisory Committee (BAC) in the month of August 2008 at a time and location to be determined.

2008 MEETING SCHEDULE

August (TBD) – BAC/PAC joint meeting

September 18, 2008

November 20, 2008

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STA ACRONYMS LIST OF TRANSPORTATION TERMS

A		P	
ABAG	Association of Bay Area Governments	PAC	Pedestrian Advisory Committee
ADA	American Disabilities Act	PCC	Paratransit Coordinating Council
AVA	Abandoned Vehicle Abatement	PCRPP	Planning and Congestion Relief Program
APDE	Advanced Project Development Element (STIP)	PDS	Project Development Support
AQMD	Air Quality Management District	PDT	Project Delivery Team
		PMP	Pavement Management Program
B		PMS	Pavement Management System
BAAQMD	Bay Area Air Quality Management District	PNR	Park and Ride
BABC	Bay Area Bicycle Coalition	POP	Program of Projects
BAC	Bicycle Advisory Committee	PPM	Planning, Programming and Monitoring
BATA	Bay Area Toll Authority	PSR	Project Study Report
BCDC	Bay Conservation and Development Commission	PTA	Public Transportation Account
		PTAC	Partnership Technical Advisory Committee (MTC)
BT&H	Business, Transportation & Housing Agency		
		R	
C		RABA	Revenue Alignment Budget Authority
CAF	Clean Air Funds	REPEG	Regional Environmental Public Education Group
CALTRANS	California Department of Transportation		
CARB	California Air Resources Board	RFP	Request for Proposal
CCCC (4'Cs)	City County Coordinating Council	RFQ	Request for Qualification
CCCTA (3CTA)	Central Contra Costa Transit Authority	RM 2	Regional Measure 2
CEQA	California Environmental Quality Act	RRP	Regional Rideshare Program
CHP	California Highway Patrol	RTEP	Regional Transit Expansion Policy
CIP	Capital Improvement Program	RTIP	Regional Transportation Improvement Program
CMA	Congestion Management Agency		
CMAQ	Congestion Mitigation and Air Quality	RTMC	Regional Transit Marketing Committee
CMP	Congestion Management Program	RTP	Regional Transportation Plan
CNG	Compressed Natural Gas	RTPA	Regional Transportation Planning Agency
CTA	County Transportation Authority		
CTC	California Transportation Commission	S	
CTEP	County Transportation Expenditure Plan	SACOG	Sacramento Area Council of Governments
CTP	Comprehensive Transportation Plan	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users
D		SCTA	Sonoma County Transportation Authority
DBE	Disadvantaged Business Enterprise	SHOPP	State Highway Operations and Protection Program
DOT	Federal Department of Transportation		
		SJCOG	San Joaquin Council of Governments
E		SNCI	Solano Napa Commuter Information
EIR	Environmental Impact Report	SOV	Single Occupant Vehicle
EIS	Environmental Impact Statement	SMAQMD	Sacramento Metropolitan Air Quality Management District
EPA	Environmental Protection Agency		
		SP&R	State Planning and Research
F		SR2S	Safe Routes to School
FHWA	Federal Highway Administration	SR2T	Safe Routes to Transit
FST	Fairfield-Suisun Transit	SRITP	Short Range Intercity Transit Plan
FTA	Federal Transit Administration	SRTTP	Short Range Transit Plan
		STA	Solano Transportation Authority
G		STA	Spare the Air
GARVEE	Grant Anticipation Revenue Vehicle	STAF	State Transit Assistance Fund
GIS	Geographic Information System	STIA	Solano Transportation Improvement Authority
		STIP	State Transportation Improvement Program
H		STP	Surface Transportation Program
HIP	Housing Incentive Program		
HOV	High Occupancy Vehicle	T	
		TAC	Technical Advisory Committee
I		TAM	Transportation Authority of Marin
ISTEA	Intermodal Surface Transportation Efficiency Act	TANF	Temporary Assistance for Needy Families
		TAZ	Transportation Analysis Zone
ITIP	Interregional Transportation Improvement Program	TCI	Transportation Capital Improvement
		TCM	Transportation Control Measure
ITS	Intelligent Transportation System	TCRP	Transportation Congestion Relief Program
		TDA	Transportation Development Act
J		TDM	Transportation Demand Management
JARC	Jobs Access Reverse Commute	TEA	Transportation Enhancement Activity
JPA	Joint Powers Agreement	TEA-21	Transportation Efficiency Act for the 21 st Century
L		TFCA	Transportation Funds for Clean Air
LS&R	Local Streets & Roads	TIF	Transportation Investment Fund
LTA	Local Transportation Funds	TIP	Transportation Improvement Program
LEV	Low Emission Vehicle	TLC	Transportation for Livable Communities
LIFT	Low Income Flexible Transportation	TMA	Transportation Management Association
LOS	Level of Service	TMP	Transportation Management Plan
LTF	Local Transportation Funds	TMTAC	Transportation Management Technical Advisory Committee
M		TOS	Traffic Operation System
MIS	Major Investment Study	TRAC	Trails Advisory Committee
MOU	Memorandum of Understanding	TSM	Transportation Systems Management
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission	U, V, W, Y, & Z	
MTS	Metropolitan Transportation System	UZA	Urbanized Area
		VTA	Valley Transportation Authority (Santa Clara)
N		W2W	Welfare to Work
NEPA	National Environmental Policy Act	WCCCTAC	West Contra Costa County Transportation Advisory Committee
NCTPA	Napa County Transportation Planning Agency		
NHS	National Highway System	YSAQMD	Yolo/Solano Air Quality Management District
NVTA	Napa Valley Transportation Authority	ZEV	Zero Emission Vehicle
O			
OTS	Office of Traffic Safety		

Helpful Definitions for Pedestrian Advisory Committee Members

Below is a list of terms and acronyms that you may encounter in technical reports, plans, data, informational materials, or conversations when working with STA staff.

<u>Acronyms</u>	(Note: These acronyms have not yet been added to the “STA Acronyms List of Transportation Terms”)
ARB:	Air Resources Board
PDA:	Priority Development Area
RBPP:	Regional Bicycle and Pedestrian Program
RBWG:	Regional Bicycle Working Group
RPC:	Regional Pedestrian Committee
SBPP:	Solano Bicycle and Pedestrian Program

Planning Agencies

MTC (MPO):	The transportation planning, coordinating, and financing agency for the nine-county Bay Area
STA (CMA):	The transportation planning, coordinating and financing agency for the seven-city County of Solano

MPO:	Metropolitan Planning Agency; regional planning agency
CMA:	Congestion Management Agency; local countywide planning agency

Committees

BAC:	Advisory committee to STA for implementing the Countywide Bicycle Plan
RBWG:	Ad hoc advisory committee to MTC for implementing the Regional Bicycle Plan
PAC:	Advisory committee to STA for implementing the Countywide Pedestrian Plan
RPC:	Ad hoc advisory committee to MTC for addressing pedestrian-related issues in the Bay Area

Funding Sources

RBPP:	Regional Bicycle and Pedestrian Program; funding program for bicycle and pedestrian projects eligible to counties in the Bay Area
SBPP:	Solano Bicycle and Pedestrian Program; funding program made up of MTC CMAQ funds, SACOG ECMAQ funds, and TDA Article 3 funds for bicycle and pedestrian projects eligible to cities in Solano County <ul style="list-style-type: none">• MTC CMAQ – MTC Congestion Mitigation and Air Quality Improvement Program (for cities in Solano’s Western air basin: Benicia, Suisun City, Vacaville, Vallejo, and County unincorporated areas)• Solano County ECMAQ – Solano County Eastern Congestion Mitigation and Air Quality Improvement Program (for cities in Solano’s Eastern air basin: Dixon, Fairfield, Rio Vista, and County unincorporated areas)• TDA Article 3 – Transportation Development Act Article 3

**Pedestrian Advisory Committee (PAC)
Meeting Minutes
May 15, 2008**

PEDESTRIAN ADVISORY COMMITTEE CALL TO ORDER

The Pedestrian Advisory Committee meeting was called to order by Committee Chair, Lynne Williams at 6:07 p.m.

Committee Members Present:	Lynne Williams Pat Moran Michael Smith Larry Mork Linda Williams Frank Morris	Chair (Vallejo) Vice-Chair (Fairfield) Dixon Rio Vista Solano County Solano Land Trust
Committee Members Not Present:	J.B. Davis Allan Deal Mike Hudson Todd Rewick Kathy Hoffman Maureen Gaffney Brian Travis	Benicia Member at Large Suisun City Vacaville Bay Area Ridge Trail Council San Francisco Bay Trail Tri-City and County Cooperative Planning Group
Others Present:	Paul Wiese Matt Tuggle James Loomis	County of Solano County of Solano Vacaville
Staff Present:	Robert Macaulay Sara Woo	STA STA

- I. CALL TO ORDER—SELF INTRODUCTIONS**
Participants exchanged introductions.
- II. OPPORTUNITY FOR PUBLIC COMMENT**
None presented.
- III. APPROVAL OF AGENDA: MAY 15, 2008**
A quorum was not met.
- IV. APPROVAL OF MINUTES FROM LAST MEETING: MARCH 20, 2008**
A quorum was not met.

V. STATUS REPORTS FROM STA STAFF

- A. Letter Regarding Benicia State Recreation Area Update
- B. Pedestrian Safety Workshop Summary
- C. RPC Meeting Summary

VI. ACTION ITEMS

A. Vice Chair Nomination

Sara Woo explained to the committee that it would be Ms. Pat Moran's last meeting with the PAC. She noted that Ms. Moran has served on the PAC since 2005 and will be moving out of Solano County. Pat Moran commented that it has been a privilege to have had the opportunity to contribute to the Committee's work toward pedestrian oriented communities. Sara Woo further explained that with Ms. Moran's departure, the Committee will need to nominate a new vice-chair for the remainder of the 2008 calendar year.

Recommendation:

Nominate a new Vice-Chair for the remainder of the 2008 calendar year.

A quorum was not met; Committee tabled item for next meeting.

B. PAC Handbook Update

Sara Woo presented the "PAC Handbook's" updated documents to the Committee.

Recommendation:

Approve updated documents and changes to the PAC Handbook.

The Committee's consensus was that the "PAC Handbook" updated documents did not require a formal review by the PAC because it was updating outdated information. Michael Hudson suggested providing the option for paperless access to the handbook's documents and possibly the agenda online. He also requested to receive his agendas in electronic format only. Sara Woo commented that she would work with the Committee to provide an effective "paperless" option for the agenda packets for interested members.

A quorum was not met.

VII. INFORMATION ITEMS

A. Solano Bicycle and Pedestrian Program (SBPP) 2008 Fund Estimate Status

Robert Macaulay discussed the status of the SBPP and explained the estimate of future funds for the program. He commented that the SBPP is comprised of three funding sources:

1. Transportation Development Act (TDA) Article 3 funds
2. Congestion Mitigation for Air Quality (CMAQ) Improvement Program
3. Eastern Congestion Mitigation for Air Quality (ECMAQ) Improvement Program

Mr. Macaulay further explained that TDA Article 3 funds come from a local source which the County can continue to count on receiving in the upcoming years. He noted that the latter of the two funding sources are federal and will be affected by the currently pending reauthorization of the Federal Transportation Bill by Congress. He explained that the amount of funding that will be made available by the Bill, which is yet to be determined, poses a concern for STA's ability to provide funding for bicycle and pedestrian projects in the upcoming years. Mr. Macaulay described that it could be possible that TDA Article 3 money could be the only funds available to STA in the next few years. Therefore, STA staff may recommend that a working group consisting of members from the Bicycle Advisory Committee (BAC), the PAC, and Technical Advisory Committee (TAC) to help develop options for the future funding strategy for bicycle and pedestrian projects.

B. SR12 Jameson Canyon Bay Area Ridge Trail Pedestrian & Bicycle Connections Corridor Plan

Sara Woo explained that the STA has applied for \$55,000 in grant funding from the Bay Area Ridge Trail Council for a plan that would consider bicycle and pedestrian options for the Jameson Canyon corridor of SR12 (between Interstate 80 and SR 29). She informed the Committee that if the grant is awarded, the Board will act on the approval of the study looking at bike lanes and trails on the Jameson Canyon corridor of SR12 at their July meeting.

C. Alternative Modes Subcommittee Update

Sara Woo provided a brief review of the Comprehensive Transportation Plan (CTP) update process and its Alternative Modes Element. She mentioned that the Alternative Modes Subcommittee would be meeting in June to adopt a purpose statement and goals for the Alternative Modes Element.

D. Bicycle and Pedestrian Project Cost Estimates

Sara Woo updated the committee regarding her efforts to complete an update to the project costs for the projects listed in the Pedestrian Plan by working with project sponsors.

E. Solano County Pedestrian Project Tour

Sara Woo provided details regarding the scheduled pedestrian projects tour. She explained that the date has been set for June 6, 2008. She further provided that the tour will be a day-long event which will provide committee members an opportunity to get re-familiarized with projects and to meet with project sponsors.

F. Advisory Committee Participation Incentives Update

Sara Woo provided an overview of her report findings. Ms. Woo discussed the most appropriate and cost effective alternatives and let the Committee know that the STA budget for the next fiscal year proposes providing pizza at evening meetings. She further explained that the budget is still in the process of being finalized and that the STA Board would be meeting in July to formally act on the budget.

VIII. INFORMATION – NO DISCUSSION

A. Funding Opportunities Summary

No comments provided.

IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS

Michael Smith suggested an additional report summarizing the relevant Technical Advisory Committee (TAC) and STA Board action items on future agendas.

X. ADJOURNMENT

The PAC meeting was adjourned at approximately 7:00 p.m. The next meeting is regularly scheduled for Thursday July 17, 2008 in the STA Conference Room at 1 Harbor Center Suisun City, CA 94585 at 6:00 p.m.

2008 MEETING SCHEDULE

August (TBD) – BAC/PAC joint meeting

September 18, 2008

November 20, 2008

**Pedestrian Advisory Committee (PAC)
Meeting Minutes
March 20, 2008**

PEDESTRIAN ADVISORY COMMITTEE CALL TO ORDER

The Pedestrian Advisory Committee meeting was called to order by Committee Chair, Lynne Williams at 6:07 p.m.

Committee Members Present:	Lynne Williams Michael Smith Allan Deal J.B. Davis Frank Morris Kathy Hoffman Brian Travis	Chair (Vallejo) Dixon Member at Large Benicia Solano Land Trust Bay Area Ridge Trail Council Tri-City and County Cooperative Planning Group
Committee Members Not Present:	Pat Moran Larry Mork Linda Williams Mike Hudson Todd Rewick	Vice-Chair (Fairfield) Rio Vista Solano County Suisun City Vacaville
Others Present:	Nick Lozano	Suisun City
Staff Present:	Robert Guerrero Sam Shelton Sara Woo	STA STA STA

I. CALL TO ORDER—SELF INTRODUCTIONS

Participants exchanged introductions.

II. OPPORTUNITY FOR PUBLIC COMMENT

Sara Woo, STA, discussed the new format for the agenda. She explained that there were new sections added including “Status Reports from STA Staff,” “Information Items for Discussion,” and “Information Items – No Discussion Necessary.” Ms. Woo further explained that the new format has been implemented to conform to the agenda format used for the STA Technical Advisory Committee and Board of Directors meetings as well as to help streamline the meeting process.

- III. APPROVAL OF AGENDA: MARCH 20, 2008**
 With a motion from Kathy Hoffman and second by Michael Smith the agenda was unanimously approved.
- IV. APPROVAL OF MINUTES FROM LAST MEETING: JANUARY 17, 2008**
 With a motion from Kathy Hoffman and second by Mike Smith the agenda was unanimously approved.
- V. APPROVAL OF MINUTES FROM JOINT BAC/PAC MEETING: FEBRUARY 7, 2008**
 With a motion from Kathy Hoffman and second by Brian Travis the agenda was unanimously approved.
- VI. STATUS REPORTS FROM STA STAFF**
- A. Safe Routes to School (SR2S) Update**
 Sam Shelton provided a brief status report on the newly adopted Solano Countywide Safe Routes to School Plan. Mr. Shelton explained the funding strategy.
- B. Caltrans Regional Pedestrian Advisory Committee**
 Sara Woo discussed the Caltrans District 4 effort to form the first Regional Pedestrian Advisory Committee in the state. She notified the Committee that Caltrans is currently in the preliminary process of working out details regarding who will participate and role the committee will serve. STA staff will keep the Committee up to date as more information becomes available.
- VII. ACTION ITEMS**
- A. Letter Opposing Benicia State Recreation Area Closure**
 Sara Woo provided an overview of Governor Arnold Schwarzenegger's attempt to help balance the state budget as proposed in the draft 2008-09 State budget. She explained that the Benicia State Recreation Area is currently one of 48 state parks proposed for closure as a result. Ms. Woo further explained that the letter advocates for clean air policies and STA's intent to work with the State to make provisions to keep the regional Bay Trail link that connects downtown Benicia and downtown Vallejo.
- Recommendation:
 Forward a recommendation to the STA Board to approved the attached letter from the BAC and PAC to the Governor opposing the Benicia State Recreation Area closure.
- On a motion by Michael Smith and second by J.B. Davis, the PAC unanimously approved the recommendation with suggested amendments for the letter to be sent from the STA Board.

B. MTC 2008 Transportation Awards Nomination

Sara Woo discussed MTC's Annual Awards nomination and explained that the item originated from an interest from the BAC at their March 6, 2008 meeting. She further explained that the BAC expressed interest in nominating the Solano Countywide Safe Routes to School Plan and that it could be something the PAC would have interest in as the SR2S plan specifically pertains to the safe walkability of the immediate areas where children travel to and from school.

Recommendation:

Forward a recommendation to the STA Board to approve a MTC 2008 Transportation Awards nomination from the PAC for the Solano Countywide Safe Routes to School Plan.

On a motion by Mike Smith and second by J.B. Davis, the PAC unanimously approved the recommendation.

VIII. INFORMATION ITEMS

A. Bicycle and Pedestrian Project Cost Estimates Update

Sara Woo, STA, discussed her efforts to complete an update to the project costs for the projects listed in the Pedestrian Plan by working with project sponsors. Lynne Williams, Chair, asked how it was determined that the project costs were inaccurate. Ms. Woo explained that it was discovered by members from both committees at the February 2008 joint meeting; it was determined that some of the numbers were not correct. In addition, Paul Wiese from Solano County public works helped to confirm a few of the discrepancies noted. Ms. Woo further explained that although it was primarily the costs for the bicycle projects that were in question, a similar review of costs for the pedestrian projects was deemed appropriate. She will complete the update by the May 20, 2008 PAC meeting.

B. Solano County Pedestrian Projects Tour

Sara Woo provided details regarding the scheduled pedestrian projects tour. She explained that it will be a day-long event which will provide committee members an opportunity to get re-familiarized with projects and to meet with project sponsors. She also mentioned that the PAC should put some thought into what projects they would like to visit. Lynne Williams suggested e-mailing the Committee to determine an itinerary and appropriate date. Ms. Woo will follow up with the PAC to determine possible locations and a date via e-mail correspondence.

C. Solano Bicycle and Pedestrian Program (SBPP) 2008 Update

Sara Woo discussed the status of the SBPP. She reminded the Committee that the BAC and PAC met jointly in February to review the projects programmed for Fiscal Year (FY) 2008-09. She also reiterated that the two committees will meet jointly again in August to make a final recommendation on a date to be determined.

D. STA PAC Work Plan Discussion – STA Board Agenda Item

Sara Woo provided details about the April 9, 2008 STA Board of Directors meeting. She explained she will recognize and highlight the Pedestrian Advisory Committee’s goals and accomplishments for pedestrian related funding. Ms. Woo invited the entire PAC Board to attend the meeting and emphasized the importance that the Committee shows a presence by attending. J.B. Davis, PAC, recommended STA staff to send an e-mail to remind the advisory committee members of the Board meeting. STA staff will follow up with the PAC with more information.

E. PAC Handbook Update

Sara Woo reviewed the PAC Handbook with the Committee. She explained that the handbook is outdated and will be updated. Ms. Woo stated that she will provide updated documents to the PAC at their May 20, 2008 meeting and requested that committee members bring their handbooks to the meeting. Kathy Hoffman, PAC, and Allan Deal, PAC, expressed that they do not have a handbook. STA staff will provide an updated copy of the handbook for each of them at the May 20th meeting.

IX. INFORMATION – NO DISCUSSION

J.B. Davis identified item IX.B, “RTP Projects List” for discussion. He commented that it would be helpful if STA staff could include an additional column into the STA list submitted for the Regional Transportation plan update to show the actual cost for each project on the list. STA staff replied that it would be constructive and would follow up. Robert Guerrero reminded the Committee that the costs for the bicycle and pedestrian projects line item may not reflect a true cost until the bicycle and pedestrian project cost estimates update is complete. He also stated that the RTP projects list is not a request for funding, but a plan for what the STA believes can get funded over the next 30 years. Sara Woo clarified that the exercise would not alter the list submitted to the Metropolitan Transportation Commission for the RTP.

X. COMMENTS FROM COMMITTEE MEMBERS

No public comments.

XI. ADJOURNMENT

The PAC meeting was adjourned at approximately 7:00 p.m. The next meeting is regularly scheduled for Thursday May 20, 2008 in the STA Conference Room at 1 Harbor Center Suisun City, CA 94585 at 6:00 p.m.



DATE: July 7, 2008
TO: STA PAC
FROM: Sara Woo, Planning Assistant
RE: Vice Chair Nomination

Background:

According to the PAC By-Laws, Article V. Section 2, “the PAC shall, at the first meeting of each calendar year, nominate and elect Chairperson and the Vice-Chairperson for one calendar year term.” At the November 15, 2007 meeting, the PAC nominated and appointed Lynne Williams and Pat Moran to the offices of Chair and Vice Chair respectively for the 2008 calendar year.

Discussion:

Pat Moran is the current Vice Chair. Ms. Moran has participated on the PAC for the past three years and recently submitted a letter of resignation. STA Staff would like to thank Pat for her contributions working with the PAC. She has been dedicated to advocating for the development of successful pedestrian oriented communities. In 2007, she was recognized as the Advisory Committee Member of the Year by the STA. With her departure, the PAC must re-elect a member to take the office of Vice Chair for the remainder of the 2008 calendar year.

The PAC will be encouraged to nominate a member to the Vice Chair office for the 2008 calendar year at this time.

Fiscal Impact:

None

Recommendation:

Nominate a new Vice-Chair for the remainder of the 2008 calendar year.

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DATE: July 17, 2008
TO: STA PAC
FROM: Sara Woo, Planning Assistant
RE: SBPP Working Group Appointments

Background:

Established in 2004, the Solano Bicycle and Pedestrian Program (SBPP) is the primary funding program for Solano County’s bicycle and pedestrian related transportation projects. The SBPP is a funding implementation plan that operates on 3-year cycles. This “3-Year Implementation Plan” has been developed by the STA BAC, STA Pedestrian Advisory Committee (PAC), STA Technical Advisory Committee (TAC) and STA staff. The current SBPP 3-Year Implementation Plan cycle operates from Fiscal year (FY) 2006-07 through FY 2008-09.

The SBPP consists of three (3) funding sources pooled together to achieve its goal to strategically allocate funding for priority bicycle and pedestrian projects identified in the Solano Countywide Bicycle Plan and Countywide Pedestrian Plan. These three sources are:

1. Transportation Development Act (TDA) Article 3 funds;
2. Congestion Mitigation for Air Quality (CMAQ) Improvement Program; and
3. Eastern Congestion Mitigation for Air Quality (ECMAQ) Improvement Program

Fiscal year 2008-09, beginning on July 1, 2008, marks the third year of the current SBPP 3-Year Implementation Plan cycle. A call for projects is due; however, two main factors suggest that a call for projects could be premature if initiated before the federal transportation bill is reauthorized by Congress. In addition, due to the pending changes these factors propose, the future funding structure of the SBPP will require a re-evaluation of the existing SBPP.

Details regarding amendments to the SBPP and call for projects are detailed in the “SBPP Funding Guidelines,” Policy #6: *“A call for projects for the 3-year Implementation Plan will happen every three years. Amendments to the 3-year Plan must be approved by the project sponsors, the BAC, and the PAC before sending a recommendation to the STA Board for their adoption.”* (**Attachment A**)

Discussion:

The first factor affecting the upcoming call for projects for the SBPP 3-Year Implementation Plan is that STA staff does not know how much federal funding will be available for bicycle and pedestrian projects after FY 2008-09. The federal transportation bill affects the way the Metropolitan Transportation Commission (MTC) and Solano Transportation Authority (STA)

plan for programming funding for transportation projects because the Bill designates how much money will be provided for transportation over a period of approximately four to five years. Currently, the federal transportation bill (SAFTEA-LU¹, formerly TEA-21²) is in the process of being reauthorized. Until the federal transportation bill is reauthorized, however, neither MTC staff nor STA staff will be able to discern how much funding will be available for transportation projects, including bicycle and pedestrian projects.

The second factor affecting the call for projects for the SBPP 3-Year Implementation Plan is a proposed change in the 2009 update of MTC's Regional Transportation Plan (RTP) regarding the programming of funding for bicycle and pedestrian projects. MTC is proposing to eliminate funding for pedestrian projects from the "Regional Bicycle and Pedestrian Program (RBPP)," thereby renaming the program to the "Regional Bicycle Program (RBP)." This change would increase funding for bicycle projects.

Although the conversion of the "Regional Bicycle and Pedestrian Program" to the "Regional Bicycle Program" appears to decrease funding for pedestrian projects, MTC also proposes to increase future funding for pedestrian-related transportation projects through significantly increasing funding for the Transportation for Livable Communities (TLC) and Priority Development Area (PDA) programs.

Traditionally, the STA SBPP is funded almost directly by allocations from the RBPP. The pending transition of the RBPP to RBP, which will only fund bicycle projects, will intrinsically affect the funding structure of the SBPP 3-Year Implementation Plan (**Attachment B**).

To help address options for the future funding structure of the SBPP, STA staff has proposed a working group consisting of two members from each of the following three advisory committees: STA Bicycle Advisory Committee (BAC); STA Pedestrian Advisory Committee (PAC); and STA Technical Advisory Committee (TAC). Currently, members from the BAC and TAC have been appointed (**Attachment C**). This working group is anticipated to meeting in August 2008 at a date and location to be determined.

Fiscal Impact:

None

Recommendation:

Appoint two Pedestrian Advisory Committee members to serve on the SBPP Working Group.

Attachments:

- A. SBPP Funding Guidelines
- B. SBPP 3-Year Implementation Plan (FY 2006-07 through FY 2008-09)
- C. 2008 SBPP Working Group Membership Roster

¹ Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (active 1998 through 2005)

² Transportation Equity Act for the 21st Century (active 2005 through 2009)

Solano Bicycle and Pedestrian Program Funding Guidelines

1. The Solano Transportation Authority's (STA) Bicycle Advisory Committee (BAC) and the Pedestrian Advisory Committee (PAC) shall each establish a 3-year Implementation Plan that consists of priority projects identified in the Solano Countywide Bicycle Plan and the Countywide Pedestrian Plan for purposes of allocating Solano Bicycle and Pedestrian Program (SBPP) funds. The STA's Technical Advisory Committee and Alternative Modes Committee shall also review and make a recommendation on the 3-year Plan and any subsequent amendments before the plan is submitted to the STA Board for approval.
2. Eligible projects for the 3-year Implementation Plan shall be based on criteria recommended by the BAC and PAC and approved by the STA Board. The 3-year Plan will be prioritized by the following tiers:
 - Tier 1 – Projects in the Countywide Bicycle Plan and Countywide Pedestrian Plan deemed to be top priority based on evaluation criteria.
 - Tier 2 – The next level of priority projects listed in the Countywide Bicycle Plan and Countywide Pedestrian Plan based on evaluation criteria.

Based on a natural break¹ in project criteria scores, the BAC and PAC will divide their priority projects into Tier 1 and Tier 2 categories.
3. The 3-year Implementation Plan will function as a guide for SBPP Fund recommendations and will be flexible to the funding needs of STA member agencies. Project sponsors will be requested to provide annual project updates to the BAC and PAC for projects identified in the 3-year Implementation Plan.
4. Each year, preferably during the months of December or January, BAC and PAC shall confirm their top priority projects for the next fiscal year's projects found in the then current SBPP 3-year Implementation Plan.
5. The BAC and PAC will meet jointly to develop their recommendations for the Solano Transportation Authority (STA) Board of Directors to allocate SBPP funds. SBPP funds will be allocated generally 1/3 to primarily pedestrian-oriented projects and 2/3 to primarily bicycle-oriented projects. Not more than 25 percent should be recommended per year for Tier 2 projects. The PAC and BAC are under no obligation to recommend allocation of all available SBPP funding on a yearly basis.
6. A call for projects for the 3-year Implementation Plan will happen every three years. Amendments to the 3-year Plan must be approved by the project sponsors, the BAC and the PAC before sending a recommendation to the STA Board for their adoption.

¹ "A natural break is based on an algorithm produced by Jenks that is an optimization procedure which minimizes within class variance and maximizes between class variance in an iterative series of calculations." In other words, it identifies natural cut-points in the data, rather than imposing classification boundaries with set widths.

Attachment B

Solano Bicycle Pedestrian Program (SBPP) 3-Year Implementation Plan (FY 2006-07 to FY 2008-09)

Mode	Priority					Funding Sources*			TOTAL
		BAC	PAC	Sponsor	Project	TDA (local)	RBPP MTC CMAQ (federal) ECMAQ (federal)		
Application	BAC	PAC	Sponsor	Project	Request	TDA (local)	MTC CMAQ (federal)	ECMAQ (federal)	SBPP
FY 2006/07					\$275,000.00	\$302,000.00	\$0.00	\$0.00	\$302,000.00
Ped		2.3	Fairfield	Union Avenue Corridor, Phase II	\$100,000.00	\$25,000.00			\$25,000.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$50,000.00	\$50,000.00			\$50,000.00
Bike	2.5		Solano County	Abernathy Road Bridge	\$100,000.00	\$50,000.00			\$50,000.00
Bike	1.1	1.6	Solano County	McGary Road Regional Bike Path	\$25,000.00	\$25,000.00			\$25,000.00
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase I	\$300,000.00	\$152,000.00			\$152,000.00
Bike	2.4		Suisun City	Bike Lane Striping Along Railroad Ave, Phase I	\$60,000.00				\$0.00
Remaining					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FY 2007/08					\$4,235,000.00	\$415,458.00	\$0.00	\$464,640.00	\$880,098.00
Both	1.3	1.1	Benicia	State Park Road Bridge Project	\$800,000				\$0.00
Ped		1.7	Fairfield	Linear Park (Dover Ave to Claybank Rd)	\$400,000				\$0.00
Bike	1.1	1.6	Fairfield	McGary Road Regional Bike Path	\$175,000				\$0.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$250,000				\$0
Bike	2.3		Solano County	Suisun Valley Road Bridge	\$110,000	\$110,000			\$110,000
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase II	\$1,000,000	\$215,458		\$127,542	\$343,000
Bike	2.4		Suisun City	Bike Lane Striping Along Railroad Ave, Phase II	\$90,000				\$0.00
Ped		2.2	Suisun City	Marina Blvd Sidewalk Gap Closure	\$110,000				\$0.00
Both	1.2	1.5	Vacaville	Nob Hill Bike Path	\$300,000			\$300,000	\$300,000
Both	2.1	2.4	Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	\$1,000,000	\$90,000		\$37,098	\$127,098
Remaining					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FY 2008/09					\$5,700,000.00	\$456,000.00	\$1,396,000.00	\$506,000.00	\$2,358,000.00
Both	1.3	1.1	Benicia	State Park Road Bridge Project	\$1,000,000.00	\$271,000.00	\$671,000.00		\$942,000.00
Ped	1.6	1.7	Fairfield	Linear Park (Dover Ave to Claybank Rd)	\$50,000.00				\$0.00
Bike	1.1	1.6	Fairfield	McGary Road Regional Bike Path	\$650,000.00	\$185,000.00	\$640,000.00		\$825,000.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$300,000.00		\$85,000.00		\$85,000.00
Both	1.5	1.4	Solano County	Old Town Cordelia Improvements	\$500,000.00				\$0.00
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase III	\$1,000,000.00			\$337,000.00	\$337,000.00
Both	1.7	2.1	Suisun City	McCoy Creek Trail, Phase II	\$200,000.00				\$0.00
Both	2.1	2.4	Vacaville	Ulatis Creek Bike Path (Allison to I-80)	\$1,200,000.00			\$169,000.00	\$169,000.00
Both	2.2	1.3	Vallejo	Vallejo Station Pedestrian & Bicycle Links	\$800,000.00				\$0.00
Remaining					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

*Funding Sources:

1. Transportation Development Act (TDA) Article 3
2. Congestion Mitigation for Air Quality (CMAQ) Improvement Program
3. Eastern Congestion Mitigation for Air Quality (ECMAQ) Improvement Program



2008 SOLANO BICYCLE AND PEDESTRIAN PROGRAM (SBPP) WORKING GROUP

BICYCLE ADVISORY COMMITTEE (BAC)	
Members	Agency
Barbara Wood	City of Benicia
Randy Carlson	City of Fairfield
PEDESTRIAN ADVISORY COMMITTEE (PAC)	
Members	Agency
Vacant	N/A
Vacant	N/A
TECHNICAL ADVISORY COMMITTEE (TAC)	
Members	Agency
Dan Schiada	City of Benicia
Paul Wiese	County of Solano
Lead STA Staff Person	Administrative Support
Sara Woo, STA Planning Assistant	Karen Koelling, Administrative Assistant II

This subcommittee will provide recommendations on a revised Solano Bicycle and Pedestrian Program (SBPP) based on projected revenues.

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DATE: July 7, 2008
TO: STA PAC
FROM: Sara Woo, Planning Assistant
RE: Informational Items – Discussion

VIII. A Solano Comprehensive Transportation Plan (CTP) Update: Alternative Modes Subcommittee Meeting Summary – (Robert Macaulay, STA)

The CTP is in the process of being updated. It consists of three elements: Alternative Modes, Arterials Highways & Freeways, and Transit. The Alternative Modes Element pertains most to bicycle and pedestrian needs. To update each element, a subcommittee made up of policy makers and key stakeholders have been formed for each respective element. The Alternative Modes Subcommittee met to discuss the Purpose Statement and Goals for the 2009 update of the Solano Countywide Comprehensive Transportation Plan (CTP). The committee discussed obstacles and opportunities for decreasing the prevalence of “single-occupancy vehicle” trips and increasing other modes of transportation such as walking, bicycling, taking public transportation, and/or carpooling. After a thorough discussion, it was the committee’s preference to hold two additional meetings in July and August to further explore the opportunities for a long-term “strategy” for the development of sustainable communities that support walking and bicycling through connectivity to public transportation. A report regarding the history of the CTP (see **Attachment VIII.A1, page 19**) has been included in addition to the agenda covers for each of the Subcommittee meetings pertaining to the three CTP elements (see **Attachment VIII.A2, page 25**).

VIII.B SR12 Jameson Canyon Bicycle and Pedestrian Connections Corridor Plan Update – (Sara Woo, STA)

The STA has been awarded a \$55,000 grant from the Bay Area Ridge Trail Council and is preparing to retain a consultant to help develop a multi-jurisdiction plan for potential bicycle and pedestrian connections along and across State Route 12 on the Jameson Canyon Corridor. STA staff will keep the PAC current with the development of this plan. No Attachments.

VIII.C PAC By-Laws Update – (Sara Woo, STA)

The PAC by-laws were recently amended by the STA Board on March 14, 2008 which did not include the PAC’s original recommendation for addressing quorums. The STA Legal Counsel recommended not including it as part of the amended PAC by-laws. However, Larry Mork and other members of the PAC advocated for the STA Board to reconsider the amendment due to the committee’s difficulty in establishing quorum. STA Legal counsel reconsidered the request made by the PAC and recommended the STA Board to revise the PAC bylaws to include the PAC’s original recommendation.

This month, the STA Board met on Wednesday, July 9, 2008 to act on a recommendation to amend the PAC by-laws once more to reflect the original recommendation from the PAC (**Attachment VIII.C, page 31**). STA staff will provide additional details at the July 17, 2008 meeting.

VIII. D Regional Pedestrian Committee (RPC): 06/19/08 Meeting Summary – (Sara Woo, STA)
At the June 19, 2008 RPC meeting, MTC staff provided a status update regarding the RTP process. The RPC members also discussed their draft white paper regarding the need for a Regional Pedestrian Plan (see **Attachment VIII.D1, page 33**). Also discussed was the topic of Alameda County’s “Pedestrian and Bicycle Counting Project” (see **Attachment VIII.D2, page 37**). STA staff will provide additional details at the July 17, 2008 PAC meeting.

VIII. E Bicycle and Pedestrian Project Cost Estimates Update – (Sara Woo, STA)
STA Staff is working with project sponsors to update the list to be more complete and up to date. A Microsoft Excel spreadsheet has been sent to each city for review. STA staff will provide the PAC with a status report related to this effort at the July 17, 2008 meeting. No attachments.

VIII. F Solano County Pedestrian Projects Tour Summary – (Sara Woo, STA)
To reacquaint PAC members with the current priority bicycle projects in the county, STA staff proposed to take a group tour of these proposed facilities. In the past, the tour of bicycle facilities has been useful to committee members in making recommendations for funding projects. STA staff invited project sponsors to meet at each site for a brief overview of the projects. The tour was held on Thursday, June 6, 2008. Please see **Attachment VIII.F1, page 39**, for the full summary report of the tour and **Attachment VIII.F2, page 43**, for the tour itinerary.

VIII. G Safe Routes to School Pilot Projects – (Sara Woo)
At the June 11, 2008 STA Board meeting, the funding for the following pilot projects were approved:

1. Program \$90,000 in Eastern Solano Congestion Mitigation and Air Quality (ECMAQ) funding to the City of Dixon’s “State Route 113 & C Street Flashing Crosswalk and Bulb-outs Project”;
2. Program \$20,000 in Yolo Solano Air Quality Management District (YSAQMD) funding to the City of Rio Vista’s “Second Street Radar Speed Signs Project”;
3. Program \$150,000 in ECMAQ funding and \$40,000 in YSQMD funding to the City of Vacaville’s “Pedestrian Improvements on North-Texas corner of Peabody& Marshall Project” for a total of \$190,000.

No Attachments.



DATE: May 12, 2008
TO: STA Comprehensive Transportation Plan – Transit Committee
FROM: Robert Macaulay, Director of Planning
RE: CTP History and Organization

Background:

The Solano Transportation Authority (STA) was created in 1990 by a Joint Powers Agreement between the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo and Solano County. The STA Board is made up of one representative from each city – often the Mayor – and one member of the Board of Supervisors. STA serves as the long-range transportation planning organization for the county, and partners with regional transportation planning agencies such as the Metropolitan Transportation Commission (MTC) and the California Department of Transportation (Caltrans).

STA’s functions involve not only planning for future transportation needs, but also obtaining and disbursing local, state and federal money for those needs. Most of this money is channeled through STA to the cities, county and transit operators. Recently, STA began its first construction project – the I-80 High Occupancy Vehicle lanes from Red Top Road to Airbase Parkway.

Since its creation, STA has used a variety of plans to create a long-term vision of the county’s transportation system. One of the primary documents was the Congestion Management Program, which examines certain key roads and intersections every two years. Other plans have included corridor and infrastructure studies and transit plans.

Discussion:

In 2000, the STA began to develop its first comprehensive plan, integrating all forms of transportation in a single document. In May 2002, the STA adopted the first Solano Comprehensive Transportation Plan. The purpose of this original CTP was to “establish a vision, provide direction and set priorities” for the county-wide transportation needs through 2025. The 2002 CTP had 4 elements:

- Arterials, Highways and Freeways
- Alternative Modes
- Transit
- Funding

The CTP identified 30 individual projects or programs. These included express bus service, improvements to the Vallejo ferry terminal, improvements to State Route (SR) 37 through Vallejo and to the I-80/I-680/SR 12 interchange in Fairfield, new park and ride lots, and the beginning of the Transportation for Livable Communities (TLC) program.

The 2002 CTP identified approximately \$4 billion in projects and programs over the 20-year time period covered by the plan. Over that same time period, total revenues for these projects and programs were estimated to be approximately \$1 billion, leaving a \$3 billion shortfall.

The CTP was updated in 2005, with a new plan horizon year of 2030. The same general organization was kept, with separate elements for Transit, Arterials, Highways and Freeways, and Alternative Modes.

Amongst the new features of the CTP were:

- Routes of Regional Significance – roadways within the plan area that were significant to more than one jurisdiction; and, that may be eligible for matching funds from STA when they are improved.
- Corridor Studies: Studies of future traffic patterns and needed infrastructure for SR 12 and I-80/I-680/I-780 were incorporated into the CTP.
- Countywide Bicycle and Pedestrian Plans were adopted as part of the CTP.

The 2005 CTP identified more than \$5.7 billion worth of projects and programs in 26 separate entries. The CTP identified a funding shortfall of more than \$2.3 billion. The discussion of regional transit systems, especially express busses, was substantially more detailed in the 2005 CTP, as was the Transportation for Livable Communities program.

The 2005 CTP included substantially improved maps and graphics. This included county-wide and community-specific maps using STA's Geographic Information System.

In February 2008, the STA Board authorized the update of the CTP. The overall organization will be familiar, but several changes will be made. Each Element will identify performance standards and measures, and will incorporate recommendations on funding, safety and disaster preparedness, and environmental issues. The elements of the CTP will be:

- Conditions and Projections
- Arterials, Highways and Freeways
- Alternative Modes
- Transit

The first step in preparing the new Solano CTP was the adoption in February 2008 of the CTP Purpose Statement and Goals. Purpose Statement and Goals are included as Attachment A, and are also contained in the Committee Member binders. The adopted Purpose Statement is:

The Solano Comprehensive Transportation Plan will help fulfill the STA's mission by identifying a long-term and sustainable transportation system to provide mobility, reduce congestion, and ensure travel safety and economic vitality to Solano County.

As the CTP is updated, all of the policies and elements of the CTP will be examined in regards to how they promote this overall purpose.

Recommendation:

Informational.

Attachments:

- A. STA Comprehensive Transportation Plan Purpose and Goals

COMPREHENSIVE TRANSPORTATION PLAN

PURPOSE STATEMENT: The mission of the Solano Transportation Authority is “To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality.”

Comprehensive Transportation Plan:

Purpose Statement: The Solano Comprehensive Transportation Plan will help fulfill the STA’s mission by identifying a long-term and sustainable transportation system to provide mobility, reduce congestion, and ensure travel safety and economic vitality to Solano County.

All of the goals and policies of the Solano CTP will be evaluated on their conformance with the Purpose Statement.

Goals: Goals are the milestones by which achievement of the Purpose Statement are measured. In order to implement the Purpose of the Solano CTP, the following goals are established:

- 1) The Solano CTP will serve as a foundational document for all other STA plans, studies and programs.
- 2) Each Element of the Solano CTP will directly support the achievement of the overall Purpose Statement.
- 3) The Solano CTP will be compatible with regional plans such as the Metropolitan Transportation Commission’s Regional Transportation Plan, as well as plans from the Bay Area Air Quality Management District, the Yolo-Solano Air Quality Management District, and the Association of Bay Area Government’s regional growth projections.
 - a) The CTP will acknowledge plans from outside the region, such as the Sacramento Area Council of Governments Blueprint program, and seek to identify areas of common interest.
- 4) The Solano CTP will identify a transportation system that supports the existing and planned land uses of Solano County’s seven cities and the County of Solano.
 - b) The Solano CTP recognizes that land use decisions are the responsibility of the local agencies.
 - c) Recognize the interaction between land use and transportation plans, with neither taking precedence over the other.

- d) The CTP will help identify regional and state land use initiatives linked to transportation, and support local land use plans and projects that seek to take advantage of those programs.
- 5) The Solano CTP will seek to maintain regional mobility while improving local mobility.
- e) Mobility will be maintained or improved by reducing congestion, whether through more efficient use or expansion of existing systems.
 - f) Local roadway and transit systems that do not rely upon the regional freeways will play a key role in improving local mobility.
- 6) Assess projects and programs based on their ability to balance the goals of economy, environment and equity
- g) Economy – continue to promote the development of a healthy, diverse economy in Solano County.
 - h) Environment – promote the maintenance and improvement of a healthy natural environment, with special emphasis on air quality and climate change issues.
 - i) Equity – ensure that the transportation system is fully accessible to all members of society, and is not developed or operated at the expense of any segment.
- 7) Encourage projects and programs that maintain and use existing systems more efficiently before expanding infrastructure.
- 8) The Solano CTP will include priority lists and funding strategies for projects and programs.
- a) Projects and programs will be prioritized as either Tier 1 (can be built or implemented in the next 5 years), Tier 2 (can be built or implemented in the 5- to 10-year time frame) or Tier 3 (could be built beyond the 10-year time frame, and needs additional study before being moved into the Tier 2 or Tier 1 category).
 - b) Funding strategies will identify potential funding opportunities and constraints.
 - i) Projects will identify potential funding to qualify for regional, state and federal funds.
 - ii) Roadway projects must be in the CTP to qualify for the STAs “50/50” funding policy.
 - iii) Consideration will be given to fully funding a smaller number of projects and programs that have a high likelihood of completion, rather than partially funding a large number of projects or programs that may not be constructed.
 - iv) Project costs will consider full life cycle costs – construction, operation, maintenance and replacement.
- 9) The Solano CTP will identify and support a transportation system that supports Solano County’s economic vitality and economic priorities and a range of housing options.

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Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

**Transit Element
Committee Meeting Agenda
May 19, 2008 – 2:00 – 3:30 p.m.
Location: Solano Transportation Authority
One Harbor Center, Suisun City**

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

ITEM

BOARD/STAFF PERSON

- | | |
|--|---|
| <p>I. CALL TO ORDER – SELF INTRODUCTIONS –</p> <p>II. COMMITTEE VICE-CHAIRPERSON APPOINTMENT</p> <p>III. APPROVAL OF AGENDA</p> <p>IV. INFORMATIONAL ITEMS</p> <p style="padding-left: 40px;">A. CTP History and Organization
Pg. 1</p> <p style="padding-left: 40px;">B. Summary of the 2005 Transit Element</p> <p style="padding-left: 40px;">C. Commute and Transit Statistics
Pg. 7</p> <p>V. ACTION ITEMS</p> <p style="padding-left: 40px;">A. Transit Element Goals and Objectives
<i>Recommendation:</i>
<i>Forward recommendation to the STA Board to adopt the Transit Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.</i>
Pg. 11</p> <p style="padding-left: 40px;">B. Transit Element Vector Chart
<i>Participate in a process to develop a “vector chart” identifying factors supporting and resisting achievement of Transit Element Goals.</i>
Pg. 17</p> | <p>Mary Ann Courville, Chair</p> <p>Mary Ann Courville, Chair</p> <p></p> <p>Robert Macaulay, STA</p> <p>Elizabeth Richards, STA</p> <p>Robert Macaulay, STA</p> <p></p> <p>Robert Macaulay, STA</p> <p>Robert Macaulay, STA</p> |
|--|---|

C. Transit Facilities of Regional Significance

Robert Macaulay, STA

Recommendation:

Issue an invitation to the STA member agencies and Solano County transit providers to submit proposed Transit Facilities of Regional Significance, based upon the adopted criteria.

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VI. NEXT MEETING

Mary Ann Courville, Chair

- A. Establish date and agenda for next Committee meeting.

VII. ADJOURNMENT

Mary Ann Courville, Chair



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

Alternative Modes Subcommittee Meeting Agenda

Wednesday, June 18, 2008
3:00 – 4:30 p.m.

STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585

ITEM

BOARD/STAFF PERSON

- | | |
|--|-----------------------------|
| I. CALL TO ORDER – SELF INTRODUCTIONS
(3:00 p.m.) | Jim Spering, Chair |
| II. COMMITTEE VICE CHAIRPERSON APPOINTMENT
(3:05 p.m.) | Jim Spering, Chair |
| III. APPROVAL OF AGENDA
(3:08 p.m.) | Jim Spering, Chair |
| IV. INFORMATIONAL ITEMS | |
| A. CTP History and Organization
(3:10 – 3:15 p.m.)
Pg. 1 | Robert Macaulay, STA |
| B. Summary of the 2005 Alternative Modes Element
(3:15 – 3:20 p.m.)
Pg. 7 | Sara Woo, STA |
| C. Multimodal Travel Statistics: Obstacles and Opportunities
(3:20 – 3:50 p.m.)
Pg. 9 | Robert Macaulay, STA |
| D. Alternative Modes Subsidiary Studies and Committee Meeting Schedule
(3:50 – 3:55 p.m.)
Pg. 13 | Sara Woo, STA |

Alternative Modes Subcommittee Members

<u>Jim Spering</u> Chair County of Solano	<u>Alan Schwartzman</u> City of Benicia	<u>Jack Batchelor, Jr.</u> City of Dixon	<u>Chuck Timm</u> City of Fairfield	<u>Jan Vick</u> City of Rio Vista	<u>Steve Wilkins</u> City of Vacaville
<u>Tom Bartee</u> City of Vallejo	<u>Mike Segala</u> City of Suisun City	<u>J.B. Davis</u> Bicycle Advisory Committee	<u>Lynne Williams</u> Pedestrian Advisory Committee	<u>Ed Huestis</u> Technical Advisory Committee	

V. ACTION ITEMS

A. Alternative Modes Element Purpose Statement and Goals

Sara Woo, STA

Recommendation:

Forward recommendation to the STA Board to adopt the Alternative Modes Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.

(3:55 – 4:15 p.m.)

Pg. 17

VI. NEXT MEETING

Jim Spering, Chair

(4:15 p.m.)

- A. Establish date and agenda for next Committee meeting
- B. Future agenda items/next steps

VII. ADJOURNMENT – 4:30 p.m.

Jim Spering, Chair

2008 TENTATIVE MEETING SCHEDULE

June 18, 2008

September 2008 (TBD)

December 2008 (TBD)

March 2009 (TBD)



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

**Arterials, Highways, and Freeways Element
Committee Meeting Agenda
Monday, June 23, 2008
1:00 – 2:30 p.m.**

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**Meeting Location: Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City 94585**

<u>ITEM</u>	<u>BOARD/STAFF PERSON</u>
I. CALL TO ORDER – SELF INTRODUCTIONS (1:00-1:05 p.m.)	Len Augustine, Chair
II. COMMITTEE VICE-CHAIRPERSON APPOINTMENT (1:05-1:10 p.m.)	Len Augustine, Chair
III. APPROVAL OF JUNE 23, 2008 ARTERIALS, HIGHWAYS AND FREEWAYS AGENDA (1:10-1:15 p.m.)	Len Augustine, Chair
IV. INFORMATIONAL ITEMS	
1. Solano County Comprehensive Transportation (CTP) Plan History and Organization. (1:15-1:25 p.m.) Pg 2	Robert Macaulay, STA
2. Summary of the 2005 Arterials, Highways, and Freeways Element (1:25-1:30 p.m.) Pg 7	Robert Guerrero, STA
3. Highway Studies and Projects Status (1:30-1:40 p.m.) Pg. 10	Janet Adams, STA

ARTERIALS, HIGHWAYS, AND FREEWAYS COMMITTEE MEMBERS

Len Augustine Chair
City of Vacaville

Elizabeth Patterson
City of Benicia

Jack Batchelor,
City of Dixon

Harry Price
City of Fairfield

Ed Woodruff
City of Rio Vista

Pete Sanchez
City of Suisun City

Mike Reagan
County of Solano

Paul Wiese
Technical Advisory
Committee

4. Solano County Travel Demand Model
(1:40-1:50 p.m.)
Pg. 11

Robert Macaulay, STA

5. Committee Schedule and Subsidiary Plans
(1:50-2:00 p.m.)
Pg. 13

Robert Guerrero, STA

V. ACTION ITEMS

A. Arterials, Highways, and Freeways Element Goals and Objectives

Robert Guerrero, STA

Recommendation:

Forward recommendation to the STA Board to adopt the Arterials, Highways, and Freeway Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.

(2:00-2:25 p.m.)

Pg. 16

VI. NEXT MEETING DATE
(2:25 p.m.)

Len Augustine, Chair

Establish date and agenda for next Committee meeting.

VII. ADJOURNMENT- 2:30 p.m.

Len Augustine, Chair

ARTERTIALS, HIGHWAYS, AND FREEWAYS COMMITTEE MEMBERS

Len Augustine Chair
City of Vacaville

Elizabeth Patterson
City of Benicia

Jack Batchelor,
City of Dixon

Harry Price
City of Fairfield

Ed Woodruff
City of Rio Vista

Pete Sanchez
City of Suisun City

Mike Reagan
County of Solano

Paul Wiese
Technical Advisory
Committee



DATE: June 24, 2008
TO: STA Board
FROM: Charles Lamoree, STA Legal Counsel
RE: Pedestrian Advisory Committee (PAC) By-Laws

Background:

On May 14, 2008, the STA Board amended the by-laws of the Pedestrian Advisory Committee (PAC) in various ways. However, in preparing the staff report for that item, one proposal was left out as it appeared to be more a policy issue than a procedural clean-up. Later, it was determined that the policy issue was important to the Committee and, thus, it has been reagendaized for Board consideration.

Discussion:

At present there are 14 members of the PAC: one from each of the seven cities, one county appointee; one at large public member, and 5 “organizational” members representing various interest groups. The problem arises in trying to obtain a quorum and, thereafter, voting on matters for, often, the organizational members are not in attendance or have no appointed representative. That leaves the Committee without sufficient members in attendance to conduct business. Normally, a quorum of the PAC would be 8 members and that number can’t be met when a couple of “local” members are absent, in addition to organizational members.

The proposal is to designate that a quorum for calling a meeting to order and voting on matters would be a majority of the “local” members: the seven city members, the county member and the member at large. As such, a quorum would be established with 5 PAC members present.

Organizational members would continue to be eligible to participate and vote on matters when they attend the meetings.

Recommendation:

Approve the PAC by-laws from:

A quorum shall consist of the majority of the PAC members of the Cities, the County, member at large, and organizational members. (As presently in the by-laws)

To:

A quorum shall consist of the majority of the PAC members of the Cities, the County, and Members at Large. (As recommended by the BAC/PAC subcommittee)

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**Regional Pedestrian Planning for the San Francisco Bay Area:
Recommendations for Moving Forward**

DRAFT: 5-Jun-08

Regional Pedestrian Committee
Metropolitan Transportation Commission
Oakland, CA

Contributors

Nancy Baer (Contra Costa Health Services, RPC Chair 2008), Brad Beck (Contra Costa Transportation Authority), John Brazil (City of San Jose), Michelle DeRobertis (Santa Clara Valley Transportation Authority), Robert Guerrero (Solano Transportation Authority), Heath Maddox (City of San Francisco), Jason Patton (City of Oakland, RPC Chair 2007), Beth Thomas (California Department of Transportation), Ana Validzic (City of San Francisco), Rochelle Wheeler (Alameda County Transportation Improvement Authority, RPC Chair 2006)

Participants

Roger Bazeley (SF PTA), Bob Planthold (MTC Advisory Council) Beth Thomas (Caltrans), Sara Woo (Solano Transportation Authority)

Regional Pedestrian Committee

The Regional Pedestrian Committee is an ad hoc advisory body to staff at the Metropolitan Transportation Commission and provides a forum for information-sharing on pedestrian issues throughout the Bay Area. The committee is composed of agency staff and advocates and its meetings are open to the public. The work of the RPC is guided by this vision: *"Everyone is a pedestrian almost every day. The Bay Area is committed, at the local and regional level, to encouraging walking as a safe, convenient and healthy way to get around. The Regional Pedestrian Committee strives to improve pedestrian safety, mobility, and connectivity by promoting the best engineering, planning, public education, and law enforcement practices available."*

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Executive Summary

In June 2007, the Regional Pedestrian Committee (RPC) of the Metropolitan Transportation Commission (MTC) undertook a one year project to evaluate the need for a regional pedestrian plan in the San Francisco Bay Area. Based on the analysis presented in this white paper, the RPC recommends that the MTC develop a regional pedestrian plan. Such a plan would provide a coherent vision on the central role of walking to the success of regional policies on smart growth, traffic safety, air quality, climate change, and public health. This white paper makes the case for such a plan by establishing the regional significance of pedestrian considerations and proposing a scope of work for the planning effort. This case is built upon MTC's work to date and demonstrates how such a plan would add significant value to existing policies and programs by developing an explicit focus on pedestrian needs.

How are pedestrian issues relevant to regional transportation planning? The paper addresses regional policies related to pedestrians, regionally significant pedestrian facilities, and other regions with pedestrian plans. In particular, regional policies on land use, transportation, public health, and air quality impact pedestrians throughout the nine-county San Francisco Bay Area. Furthermore, the success of these policies increasingly depends upon the safety and quality of the pedestrian environment. Faced with sprawl, climate change, and social disparities in traffic safety and public health, the region can no longer afford to dismiss walking as a merely local concern.

A regional pedestrian plan uld [sc1]make a positive contribution to these policy challenges by identifying and prioritizing pedestrian needs, adding value to many of MTC's existing policies and programs. Such a plan is necessary for providing a full accounting of the needs and benefits to the region. The scope of work for such a plan would address existing conditions, policies and plans, programs and resources, and implementation. The "Existing Conditions" chapter would address available data, regional pedestrian facilities, and the capacity of local jurisdictions to deliver pedestrian projects. The "Policies and Plans" chapter would examine and augment the existing MTC policies that provide the foundation for such a plan. It would also address related MTC planning efforts, resource sharing, data collection and analysis, funding programs, and walking promotion. The "Implementation" chapter would ensure an effective and realistic plan by specifying roles and responsibilities, cost estimates, funding sources, and the relation of the plan to the Regional Transportation Plan.

The white paper concludes by returning to the introductory discussion of "Pedestrians and Regional Policies" with specific examples of the benefits to smart growth, public health, traffic safety, regional air quality, and climate change. The readily achievable opportunity for MTC is developing a pedestrian plan that would coordinate and

thereby add value to the numerous policies and programs at the regional level that already affect pedestrians. The focus and clarity provided by such a plan would add value far beyond its cost, helping the region to achieve its policy goals and promoting equity in transportation decision-making.

Alameda County Pedestrian and Bicycle Counting Project

The UC-Berkeley Traffic Safety Center has gathered counts at 50 intersection locations throughout Alameda County to quantify pedestrian and bicycle activity and gain a more accurate understanding of crash risk for these human-powered modes. Thirty of the sample intersections are on CalTrans roadways, and the 20 others are on other arterial and collector roadways throughout the county. This pilot study provides the basis for generating a rough estimate of the number of pedestrians and bicyclists crossing all 528 intersections of CalTrans roadways and all 6,938 other intersections in the county. It demonstrates data collection and modeling methods that could be applied to CalTrans roadways statewide. The study has followed a rigorous scientific process, including gathering fine-grained land use and transportation infrastructure data in GIS; selecting representative locations for sample counts; collecting data through manual and automated methods; developing daily, weekly, seasonal, and weather adjustment factors; accounting for differences in daily patterns of pedestrian activity by land use area; and estimating appropriate statistical models. This research project is being conducted by the UC-Berkeley Traffic Safety Center for the California Department of Transportation and Alameda County Transportation Improvement Authority.

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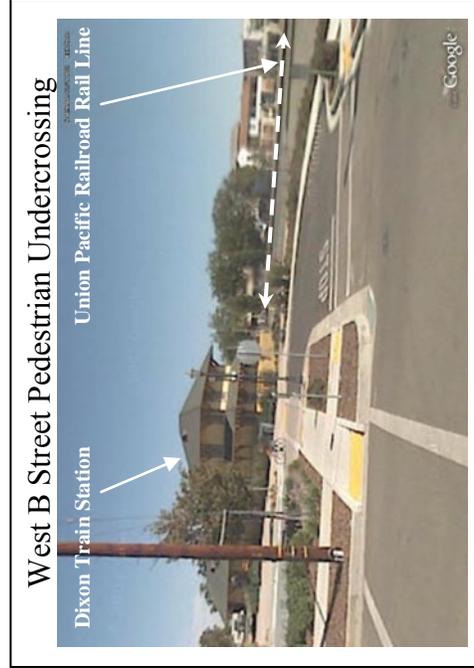
I-780 Bicycle-Pedestrian Overcrossing

- Sponsor:** City of Benicia
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** Construct 10-foot bicycle-pedestrian path along the Interstate 780 overpass.
- Status:** Environmental clearance is expected to be complete Fall of 2008 with construction planned for Summer 2009. Currently, the City of Benicia is waiting for a confirmation of whether the project will be awarded approximately \$500,000 in grant requests from the San Francisco Bay Ridge Trail Program. The City will also be approving a resolution expressing support for the project in the form of committing local funds if the expected grants are not awarded.



West B Street Pedestrian Undercrossing

- Sponsor:** City of Dixon
- Project Type:** Pedestrian Only (included in Countywide Pedestrian Plan)
- Scope:** Pedestrian undercrossing to replace existing at-grade crossing at future train station location.
- Status:** Preliminary engineering and design as part of the Dixon Tran Station. City is working with Union Pacific, Capitol Corridor, and STA to design the Train station for future passenger service.



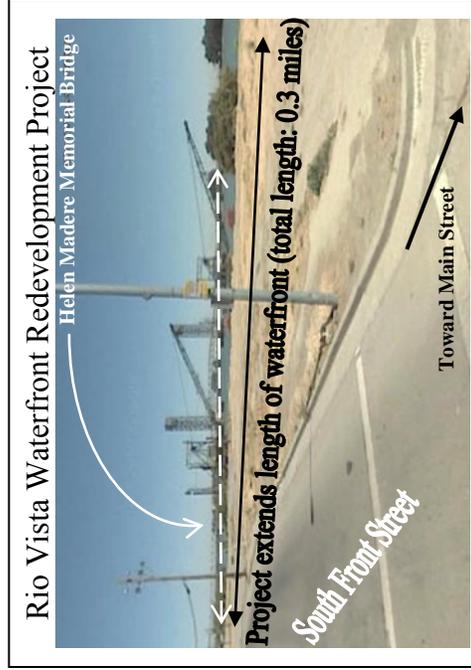
**West Texas Street Gateway Project:
 West Texas Street & 5th Street Pedestrian Project**

- Sponsor:** City of Fairfield
- Project Type:** Pedestrian Only (included in Countywide Pedestrian Plan)
- Scope:** Improve crosswalks, handicapped access, and other streetscaping enhancements. Project is part of larger “West Texas Street Gateway Project” pedestrian corridor and crossing improvements on West Texas Street from Pennsylvania Avenue to Beck Avenue
- Status:** Preliminary engineering and design completion anticipated December 2008. Construction planned for April-May 2009.



Rio Vista Waterfront Redevelopment Project

- Sponsor:** City of Rio Vista
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** City of Rio Vista owns all but 4 properties along the scope of the project. Project will connect the downtown district to developing residential communities from Main Street to approximately 0.1 miles short of Helen Madero Memorial Bridge.
- Status:** Project approval and environmental design (PA/ED). The city has been awarded \$300,000 over the next two years in Yolo-Solano Air Quality Management District Clean Air Funding to complete the preliminary engineering and soil-assessment for the project location.



McCoy Creek Bicycle-Pedestrian Path

- Sponsor:** City of Suisun City
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** Construct two Class I bicycle-pedestrian paths along McCoy Creek connecting City of Suisun City proper at State Route 12 (SR12) to City of Fairfield.
- Status:** Segment Central County Bikeway (SR12) to Pintail Drive construction expected Fall 2008. City is planning to design another Class I segment north of Pintail Drive along McCoy Creek to Worley Way and potentially beyond.



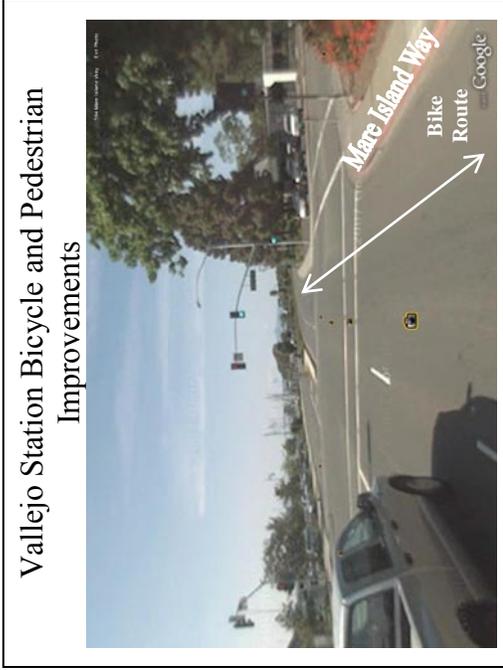
**Ulatis Creek Bike/Ped Path:
 Ulatis to Leisure Town (Phase I) and Allison to I-80 (Phase II)**

- Sponsor:** City of Vacaville
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** Class I multi-use connection from the Downtown creek path to under I-80 along Ulatis Drive connecting to Jepson Parkway at Leisure Town Road and eventually the Vaca-Dixon Bike Route.
- Status:** Preliminary engineering and design. The project is separated in three segments. A segment connecting Phase I & II, from Allison Drive to Ulatis Drive, has been completed. Vacaville is actively pursuing delivery of these projects as funding is available.



Vallejo Station Bicycle and Pedestrian Improvements

- Sponsor:** City of Vallejo
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** Class II Bicycle Lane on Mare Island Way toward Ferry Station. Improve linkages between the Vallejo Baylink ferry dock, the existing terminal building, the proposed Vallejo Station parking structure, landside transit facilities including regional bus stops, and an off-street bus transfer facility
- Status:** Planned



Old Town Cordelia Improvements

- Sponsor:** County of Solano
- Project Type:** Bicycle and Pedestrian (included in Countywide Bicycle Plan and Countywide Pedestrian Plan)
- Scope:** Improve bicycle/pedestrian access along Cordelia Road between Lopes Road and Pittman Road by constructing a pedestrian/bicycle path. Also includes gateway signs, historical markers, trees and lighting.
- Status:** Project approval and environmental design (PA/ED); construction anticipated Summer 2009.





PAC Travel Itinerary
Solano County Pedestrian Projects Tour

Friday June 6, 2008

Location: STA Parking Lot

Departure Time: 8:00 a.m.

Traveler Information	
Traveler's Name	STA Pedestrian Advisory Committee (PAC)
Start Address	STA Parking Lot: 1 Harbor Center Suisun City, CA 94585
Travel Date	Friday June 6, 2008

STA Staff Contact (primary):
 Sara Woo, Planning Assistant
 (707) 399-3214 Direct
 (619) 623-1847 Mobile
swoo@sta-snci.com

STA Staff Contact (secondary):
 Robert Guerrero, Senior Planner
 (707) 399-3213 Direct
 (707) 424-6075 Main
rguerrero@sta-snci.com

Travel Route	
Location #1 – Rio Vista	Rio Vista City Hall
Project	Rio Vista Waterfront Project
Estimated Arrival	8:30 a.m.
Departure Time	8:45 a.m.
Meeting with	Emi Theriault, Planning Manager (15 minutes)
Note to STA Staff: Approx. 55 minutes to Vallejo	
Location #2 – Vallejo	Vallejo City Hall
Project	Ferry Station Pedestrian Improvements
Estimated Arrival	9:40 a.m.
Departure Time	9:55 a.m.
Meeting with	Gary Leach, Director of Public Works (15 minutes)
Note to STA Staff: Approx. 10 minutes to Benicia	
Location #3 – Benicia	Benicia State Recreation Area
Project	Benicia State Park Road I-780 Bike/Ped Overcrossing
Estimated Arrival	10:10 a.m.
Departure Time	10:25 a.m.
Meeting with	Michael Throne, City Engineer (15 minutes)
Note to STA Staff: Approx. 15 minutes to Solano County location; will see North Connector on the way (+10 minutes)	
Location #4 – Solano County	Cordelia Road/Ritchie Road
Project	Old Town Cordelia Bike/Ped Improvements
Estimated Arrival	10:55 a.m.
Departure Time	11:10 a.m.
Meeting with	Paul Wiese, Engineering Manager (15 minutes)

Note to STA Staff: Approx. 10 minutes to Fairfield	
Location #5 – Fairfield	Allan Witt Park
Project	West Texas Street Bike/Ped Improvements
Estimated Arrival	11:30 a.m.
Departure Time	11:45 a.m.
Meeting with	Brian Miller, City of Fairfield Planning (15 minutes)
Note to STA Staff: Approx. 10 minutes to Suisun City	
LUNCH (12:00 – 1:00)	
Location #6 – Suisun City	Suisun City City Hall
Project	McCoy Creek Bike/Ped Path
Estimated Arrival	1:00 p.m.
Departure Time	1:15 p.m.
Presented by	STA Staff (15 minutes)
Note to STA Staff: Approx. 20 minutes to Vacaville	
Location #7 – Vacaville	Leisure Town Road
Project	Ulatis Creek Bike/Ped Path (both segments)
Estimated Arrival	1:25 p.m.
Departure Time	1:45 p.m.
Meeting with	Ed Huestis, Transportation Manager (20 minutes)
Note to STA Staff: Approx. 20 minutes to Dixon	
Location #8 – Dixon	West B Street Pedestrian Crossing
Project	West B Street Pedestrian Grade Separation Project
Estimated Arrival	2:05 p.m.
Departure Time	2:20 p.m.
Meeting with	Janet Koster, Senior Management Analyst (15 minutes)

Itinerary Prepared By: Sara Woo, STA Planning Assistant, (707) 399-3214



DATE: July 8, 2008
TO: STA PAC
FROM: Sara Woo, Planning Assistant
RE: Informational Items – No Discussion

IX.A Funding Opportunities Summary Report – (Sara Woo, STA)
The funding opportunities summary report is intended to inform STA staff and policy based committees of funding for various types of projects potentially available to sponsors (**Attachment IX.A, page 47**).

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DATE: July 8, 2008
 TO: STA PAC
 FROM: Sara Woo, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Federal Safe Routes to School (SRTS) Program	Joyce Parks, California Department of Transportation (Caltrans) (916) 653-6920	July 18, 2008
Non-Urbanized Area Intercity Bus Program (FTA 5311)	Dan Mundy, Caltrans (916) 657-4587	August 29, 2008
Job Access and Reverse Commute (JARC) Program (FTA 5316)	Bill Walker, Caltrans (916) 654-8222	August 29, 2008
New Freedom Program (FTA 5317)	Bill Walker, Caltrans (916) 654-8222	August 29, 2008

* New funding opportunity



FUNDING OPPORTUNITY

Federal Safe Routes to School (SRTS) Program

Applications Due July 18, 2008

TO: STA PAC
FROM: Sara Woo, Planning Assistant

This summary of the SRTS Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: State, local, regional agencies; cities and counties; non-profit organizations; schools/school districts; and Native American Tribes.

Program Description: The program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school.

The second FY 2007-08 call for projects is currently unknown, but anticipated for January 2008.

Funding Available: Approximately \$46 million is available for FY 2007-08; each of the twelve (12) Caltrans Districts will receive at least \$1 million; no local match, 100 percent federally reimbursed.

Eligible Projects: Infrastructure projects: capital improvements related to bicycle and pedestrian facilities
Non-infrastructure projects: programs and strategies that increase public awareness and education.

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

Program Contact Person: Joyce Parks, Caltrans SRTS Coordinator,
(916) 653-6920
joyce_parks@dot.ca.gov

STA Contact Person: Sara Woo, STA Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY
Non-Urbanized Area Intercity Bus Program
(FTA 5311(f))
Applications Due August 29, 2008

TO: STA PAC
FROM: Sara Woo, Planning Assistant

This summary of the Non-Urbanized Area Intercity Bus Program (FTA 5311(f)) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations, and tribal governments

Program Description: The federal grant program provides funding for public transit in non-urbanized areas with a population fewer than 50,000 as designated by the Bureau of the Census.

Funding Available: Approximately \$2.9 million

Eligible Projects: Operating, capital, and/or planning projects
Examples:

- **Operating:** costs/expenses, marketing activities
- **Capital:** accessible vans and buses, infrastructure (shelters, benches, signage, technology (i.e. transit related ITS systems such as smart cards); equipment (communication, computer hardware and software); feasibility/planning studies

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5311.html>

Program Contact Person: Dan Mundy, Branch Chief (Caltrans),
(916) 657-4587
Dan_Mundy@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst,
(707) 424-6075
eniedziela@sta-snci.com



FUNDING OPPORTUNITY
Job Access and Reverse Commute (JARC) Program
FY 2007-09 (FTA 5316)
Applications Due August 29, 2008

TO: STA PAC
FROM: Sara Woo, Planning Assistant

This summary of the Job Access and Reverse Commute (JARC) Program (FTA 5316) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The Job Access and Reverse Commute (JARC) Program provides funding for projects designed to transport welfare recipients and eligible low-income individuals to and from employment and employment-related activities.

Funding Available: \$5.6 million for small-urbanized projects;
\$2.7 million for rural projects

The maximum grant amount per project is \$200,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

Eligible Projects:

<u>Operating:</u> <ul style="list-style-type: none">• Late night/weekend service• Guaranteed ride home service• Shuttle service• Expanded fixed-route public transit routes• Demand-responsive service• Ridesharing/carpooling activities• Voucher programs	<u>Capital:</u> <ul style="list-style-type: none">• Intelligent Transportation Systems (ITS)• Promotion of operating activities• Vehicles• Mobility management activities
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Further Details: <http://www.dot.ca.gov/hq/MassTrans/5316.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986
bill_walker_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075
eniedziela@sta-snci.com

FUNDING OPPORTUNITY

**New Freedom Program FY 2007-09
(FTA 5317)**

Applications Due August 29, 2008

TO: STA PAC
FROM: Sara Woo, Planning Assistant

This summary of the New Freedom Program (FTA 5317) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The New Freedom Program provides funding to assist transit operators and public agencies to provide new transportation services for individuals with disabilities, above and beyond the minimum required by the Americans with Disabilities Act of 1990.

Funding Available: \$3.2 million for small-urbanized projects;
\$1.3 million for rural projects

The maximum grant amount per project \$125,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

Eligible Projects:

<u>Operating:</u>	<u>Capital:</u>
<ul style="list-style-type: none">• Expansion of hours for paratransit service• Enhancement of services• Voucher programs• Volunteer driver programs	<ul style="list-style-type: none">• Acquisition of accessibility equipment beyond ADA requirements• Purchasing accessible vehicles to support taxi, vanpooling, and/or ridesharing programs• Mobility management activities

Examples:

- AC Transit: Paratransit Inventory – \$144,000
- City of Benicia: Taxi Scrip Program Extension – \$15,000
- Contra Costa County Transportation Authority: Comprehensive Mobility Options Inventory – \$35,000

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5317.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986
bill_walker_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075
eniedziela@sta-snci.com

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