



Solano Transportation Authority

One Harbor Center, Suite 130  
Suisun City, California 94585

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Members:

Benicia  
Dixon  
Fairfield  
Rio Vista  
Solano County  
Suisun City  
Vacaville  
Vallejo

# PAC

## PEDESTRIAN ADVISORY COMMITTEE MEETING AGENDA

Thursday, MAY 15, 2008

Start at 6:00 p.m. in STA Conference Room

**STA Conference Room  
One Harbor Center, Suite 130  
Suisun City, CA 94585**

The STA Pedestrian Advisory Committee is a citizen's advisory committee made up of pedestrian advocates and supporters that help recommend funding for pedestrian projects in Solano County.

<u>ITEM</u>	<u>ACTIVITY</u>	<u>ADMINISTRATOR</u>
I.	<b>CALL TO ORDER—SELF INTRODUCTIONS</b> (6:00 p.m.)	Lynne Williams, Chair
II.	<b>OPPORTUNITY FOR PUBLIC COMMENT</b> (6:00 – 6:05 p.m.)	Lynne Williams, Chair
III.	<b>APPROVAL OF AGENDA: MAY 15, 2008</b> <i>Recommendation:</i> <i>Approve agenda of May 15, 2008.</i> (6:05 – 6:07 p.m.)	Lynne Williams, Chair
IV.	<b>APPROVAL OF MINUTES OF MARCH 20, 2008</b> <i>Recommendation:</i> <i>Approve minutes of March 20, 2008.</i> (6:07 – 6:10 p.m.) <b>Pg. 1</b>	Lynne Williams, Chair
V.	<b>STATUS REPORTS FROM STA STAFF</b> (6:10 – 6:15 p.m.)	
	<b>A. Letter Regarding Benicia State Recreation Area Update</b>	Sara Woo
	<b>B. Pedestrian Safety Workshop Summary (5/12 – 5/13)</b>	Sara Woo
	<b>C. RPC Meeting Summary (04/17/08)</b>	Sara Woo

### PAC MEMBERS

<u>Lynne Williams</u> Chair City of Vallejo	<u>Pat Moran</u> Vice Chair City of Fairfield	<u>JB Davis</u> City of Benicia	<u>Michael Smith</u> City of Dixon	<u>Larry Mork</u> City of Rio Vista	<u>Michael Hudson</u> City of Suisun City	<u>Todd Rewick</u> City of Vacaville
<u>Linda Williams</u> County of Solano	<u>Allan Deal</u> Member at Large	<u>Kathy Hoffman</u> Bay Area Ridge Trail Council	<u>Maureen Gaffney</u> San Francisco Bay Trail Program	<u>Frank Morris</u> Solano Land Trust	<u>Brian Travis</u> Tri-City and County Cooperative Planning Group	

## VI. ACTION ITEMS

- A. Vice Chair Nomination** Sara Woo  
*Recommendation:*  
*Nominate a new Vice-Chair for the remainder of the 2008 calendar year.*  
(6:15 – 6:20 p.m.)  
**Pg. 5**
- B. PAC Handbook Update** Sara Woo  
*Recommendation:*  
*Approve updated documents and changes to the PAC Handbook.*  
(6:20 – 6:25 p.m.)  
**Pg. 6**

## VII. INFORMATIONAL ITEMS - DISCUSSION

- A. Solano Bicycle and Pedestrian Program (SBPP) 2008 Fund Estimate Status** Robert Guerrero  
*Informational*  
(6:25 – 6:40 p.m.)  
**Pg. 7**
- B. SR12 Jameson Canyon Bay Area Ridge Trail Pedestrian & Bicycle Connections Corridor Plan** Sara Woo  
*Informational*  
(6:40 – 6:50 p.m.)  
**Pg. 7**
- C. Alternative Modes Subcommittee Update** Sara Woo  
*Informational*  
(6:50 – 6:55 p.m.)  
**Pg. 7**
- D. Bicycle and Pedestrian Project Cost Estimates** Sara Woo  
*Informational*  
(7:00 – 7:05 p.m.)  
**Pg. 7**
- E. Solano County Pedestrian Projects Tour** Sara Woo  
*Informational*  
(7:05 – 7:10 p.m.)  
**Pg. 8**
- F. Advisory Committee Participation Incentives Update** Sara Woo  
*Informational*  
(7:10 – 7:15 p.m.)  
**Pg. 8**

**VIII. INFORMATIONAL ITEMS - NO DISCUSSION NECESSARY**

- A. Funding Opportunities Summary**  
*Informational*  
**Pg. 17**

Sara Woo

**IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS**  
(7:15 – 7:30 p.m.)

**X. ADJOURNMENT**

The next regular meeting of the Pedestrian Advisory Committee is scheduled at **6:00 p.m. on Thursday, July 17, 2008.**

**2008 MEETING SCHEDULE**

**June 6, 2008 – Bicycle Projects Tour**

**July 17, 2008**

**August (TBD) – BAC/PAC joint meeting**

**September 18, 2008**

**November 20, 2008**



## STA ACRONYMS LIST OF TRANSPORTATION TERMS

<b>A</b>		<b>P</b>	
ABAG	Association of Bay Area Governments	PAC	Pedestrian Advisory Committee
ADA	American Disabilities Act	PCC	Paratransit Coordinating Council
AVA	Abandoned Vehicle Abatement	PCRPP	Planning and Congestion Relief Program
APDE	Advanced Project Development Element (STIP)	PDS	Project Development Support
AQMD	Air Quality Management District	PDT	Project Delivery Team
		PMP	Pavement Management Program
<b>B</b>		PMS	Pavement Management System
BAAQMD	Bay Area Air Quality Management District	PNR	Park and Ride
BABC	Bay Area Bicycle Coalition	POP	Program of Projects
BAC	Bicycle Advisory Committee	PPM	Planning, Programming and Monitoring
BATA	Bay Area Toll Authority	PSR	Project Study Report
BCDC	Bay Conservation and Development Commission	PTA	Public Transportation Account
BT&H	Business, Transportation & Housing Agency	PTAC	Partnership Technical Advisory Committee (MTC)
<b>C</b>		<b>R</b>	
CAF	Clean Air Funds	RABA	Revenue Alignment Budget Authority
CALTRANS	California Department of Transportation	REPEG	Regional Environmental Public Education Group
CARB	California Air Resources Board		
CCCC (4'Cs)	City County Coordinating Council	RFP	Request for Proposal
CCCTA (3CTA)	Central Contra Costa Transit Authority	RFQ	Request for Qualification
CEQA	California Environmental Quality Act	RM 2	Regional Measure 2
CHP	California Highway Patrol	RRP	Regional Rideshare Program
CIP	Capital Improvement Program	RTEP	Regional Transit Expansion Policy
CMA	Congestion Management Agency	RTIP	Regional Transportation Improvement Program
CMAQ	Congestion Mitigation and Air Quality		
CMP	Congestion Management Program	RTMC	Regional Transit Marketing Committee
CNG	Compressed Natural Gas	RTP	Regional Transportation Plan
CTA	County Transportation Authority	RTPA	Regional Transportation Planning Agency
CTC	California Transportation Commission		
CTEP	County Transportation Expenditure Plan	<b>S</b>	
CTP	Comprehensive Transportation Plan	SACOG	Sacramento Area Council of Governments
		SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users
<b>D</b>		SCTA	Sonoma County Transportation Authority
DBE	Disadvantaged Business Enterprise	SHOPP	State Highway Operations and Protection Program
DOT	Federal Department of Transportation		
		SJCOG	San Joaquin Council of Governments
<b>E</b>		SNCI	Solano Napa Commuter Information
EIR	Environmental Impact Report	SOV	Single Occupant Vehicle
EIS	Environmental Impact Statement	SMAQMD	Sacramento Metropolitan Air Quality Management District
EPA	Environmental Protection Agency		
		SP&R	State Planning and Research
<b>F</b>		SR2S	Safe Routes to School
FHWA	Federal Highway Administration	SR2T	Safe Routes to Transit
FST	Fairfield-Suisun Transit	SRITP	Short Range Intercity Transit Plan
FTA	Federal Transit Administration	SRTTP	Short Range Transit Plan
		STA	Solano Transportation Authority
<b>G</b>		STA	Spare the Air
GARVEE	Grant Anticipation Revenue Vehicle	STAF	State Transit Assistance Fund
GIS	Geographic Information System	STIA	Solano Transportation Improvement Authority
		STIP	State Transportation Improvement Program
<b>H</b>		STP	Surface Transportation Program
HIP	Housing Incentive Program		
HOV	High Occupancy Vehicle	<b>T</b>	
		TAC	Technical Advisory Committee
<b>I</b>		TAM	Transportation Authority of Marin
ISTEA	Intermodal Surface Transportation Efficiency Act	TANF	Temporary Assistance for Needy Families
ITIP	Interregional Transportation Improvement Program	TAZ	Transportation Analysis Zone
ITS	Intelligent Transportation System	TCI	Transportation Capital Improvement
		TCM	Transportation Control Measure
<b>J</b>		TCRP	Transportation Congestion Relief Program
JARC	Jobs Access Reverse Commute	TDA	Transportation Development Act
JPA	Joint Powers Agreement	TDM	Transportation Demand Management
		TEA	Transportation Enhancement Activity
<b>L</b>		TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
LS&R	Local Streets & Roads	TFCA	Transportation Funds for Clean Air
LTA	Local Transportation Funds	TIF	Transportation Investment Fund
LEV	Low Emission Vehicle	TIP	Transportation Improvement Program
LIFT	Low Income Flexible Transportation	TLC	Transportation for Livable Communities
LOS	Level of Service	TMA	Transportation Management Association
LTF	Local Transportation Funds	TMP	Transportation Management Plan
		TMTAC	Transportation Management Technical Advisory Committee
<b>M</b>		TOS	Traffic Operation System
MIS	Major Investment Study	TRAC	Trails Advisory Committee
MOU	Memorandum of Understanding	TSM	Transportation Systems Management
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission	<b>U, V, W, Y, &amp; Z</b>	
MTS	Metropolitan Transportation System	UZA	Urbanized Area
		VTA	Valley Transportation Authority (Santa Clara)
<b>N</b>		W2W	Welfare to Work
NEPA	National Environmental Policy Act	WCCCTAC	West Contra Costa County Transportation Advisory Committee
NCTPA	Napa County Transportation Planning Agency		
NHS	National Highway System	YSAQMD	Yolo/Solano Air Quality Management District
NVTA	Napa Valley Transportation Authority	ZEV	Zero Emission Vehicle
<b>O</b>			
OTS	Office of Traffic Safety		

## Helpful Definitions for Bicycle Advisory Committee Members

Below is a list of terms and acronyms that you may encounter in technical reports, plans, data, informational materials, or conversations when working with STA staff.

<u>Acronyms</u>	(Note: These acronyms have not yet been added to the “STA Acronyms List of Transportation Terms”)
<b>ARB:</b>	Air Resources Board
<b>PDA:</b>	Priority Development Area
<b>RBPP:</b>	Regional Bicycle and Pedestrian Program
<b>RBWG:</b>	Regional Bicycle Working Group
<b>RPC:</b>	Regional Pedestrian Committee
<b>SBPP:</b>	Solano Bicycle and Pedestrian Program

### Planning Agencies

<b>MTC (MPO):</b>	The transportation planning, coordinating, and financing agency for the nine-county Bay Area
<b>STA (CMA):</b>	The transportation planning, coordinating and financing agency for the seven-city County of Solano

<b>MPO:</b>	Metropolitan Planning Agency; regional planning agency
<b>CMA:</b>	Congestion Management Agency; local countywide planning agency

### Committees

<b>BAC:</b>	Advisory committee to STA for implementing the Countywide Bicycle Plan
<b>RBWG:</b>	Ad hoc advisory committee to MTC for implementing the Regional Bicycle Plan
<b>PAC:</b>	Advisory committee to STA for implementing the Countywide Pedestrian Plan
<b>RPC:</b>	Ad hoc advisory committee to MTC for addressing pedestrian-related issues in the Bay Area

### Funding Sources

<b>RBPP:</b>	Regional Bicycle and Pedestrian Program; funding program for bicycle and pedestrian projects eligible to counties in the Bay Area
<b>SBPP:</b>	Solano Bicycle and Pedestrian Program; funding program made up of MTC CMAQ funds, SACOG ECMAQ funds, and TDA Article 3 funds for bicycle and pedestrian projects eligible to cities in Solano County <ul style="list-style-type: none"><li>• MTC CMAQ – MTC Congestion Mitigation and Air Quality Improvement Program (for cities in Solano’s Western air basin: Benicia, Suisun City, Vacaville, Vallejo, and County unincorporated areas)</li><li>• Solano County ECMAQ – Solano County Eastern Congestion Mitigation and Air Quality Improvement Program (for cities in Solano’s Eastern air basin: Dixon, Fairfield, Rio Vista, and County unincorporated areas)</li><li>• TDA Article 3 – Transportation Development Act Article 3</li></ul>

**Pedestrian Advisory Committee (PAC)  
Meeting Minutes  
March 20, 2008**

**PEDESTRIAN ADVISORY COMMITTEE CALL TO ORDER**

The Pedestrian Advisory Committee meeting was called to order by Committee Chair, Lynne Williams at 6:07 p.m.

<b>Committee Members Present:</b>	Lynne Williams Michael Smith Allan Deal J.B. Davis Frank Morris Kathy Hoffman Brian Travis	Chair (Vallejo) Dixon Member at Large Benicia Solano Land Trust Bay Area Ridge Trail Council Tri-City and County Cooperative Planning Group
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<b>Committee Members Not Present:</b>	Pat Moran Larry Mork Linda Williams Mike Hudson Todd Rewick	Vice-Chair (Fairfield) Rio Vista Solano County Suisun City Vacaville
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<b>Others Present:</b>	Nick Lozano	Suisun City
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<b>Staff Present:</b>	Robert Guerrero Sam Shelton Sara Woo	STA STA STA
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**I. CALL TO ORDER—SELF INTRODUCTIONS**

Participants exchanged introductions.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Sara Woo, STA, discussed the new format for the agenda. She explained that there were new sections added including “Status Reports from STA Staff,” “Information Items for Discussion,” and “Information Items – No Discussion Necessary.” Ms. Woo further explained that the new format has been implemented to conform to the agenda format used for the STA Technical Advisory Committee and Board of Directors meetings as well as to help streamline the meeting process.

**III. APPROVAL OF AGENDA: MARCH 20, 2008**

With a motion from Kathy Hoffman and second by Michael Smith the agenda was unanimously approved.

- IV. APPROVAL OF MINUTES FROM LAST MEETING: JANUARY 17, 2008  
With a motion from Kathy Hoffman and second by Mike Smith the agenda was unanimously approved.
- V. APPROVAL OF MINUTES FROM JOINT BAC/PAC MEETING: FEBRUARY 7, 2008  
With a motion from Kathy Hoffman and second by Brian Travis the agenda was unanimously approved.
- VI. STATUS REPORTS FROM STA STAFF
- A. Safe Routes to School (SR2S) Update  
Sam Shelton provided a brief status report on the newly adopted Solano Countywide Safe Routes to School Plan. Mr. Shelton explained the funding strategy.
- B. Caltrans Regional Pedestrian Advisory Committee  
Sara Woo discussed the Caltrans District 4 effort to form the first Regional Pedestrian Advisory Committee in the state. She notified the Committee that Caltrans is currently in the preliminary process of working out details regarding who will participate and role the committee will serve. STA staff will keep the Committee up to date as more information becomes available.
- VII. ACTION ITEMS
- A. Letter Opposing Benicia State Recreation Area Closure  
Sara Woo provided an overview of Governor Arnold Schwarzenegger's attempt to help balance the state budget as proposed in the draft 2008-09 State budget. She explained that the Benicia State Recreation Area is currently one of 48 state parks proposed for closure as a result. Ms. Woo further explained that the letter advocates for clean air policies and STA's intent to work with the State to make provisions to keep the regional Bay Trail link that connects downtown Benicia and downtown Vallejo.
- Recommendation:  
Forward a recommendation to the STA Board to approved the attached letter from the BAC and PAC to the Governor opposing the Benicia State Recreation Area closure.
- On a motion by Michael Smith and second by J.B. Davis, the PAC unanimously approved the recommendation with an amendment for the letter to be sent from the STA Board.
- B. MTC 2008 Transportation Awards Nomination  
Sara Woo discussed MTC's Annual Awards nomination and explained that the item originated from an interest from the BAC at their March 6, 2008 meeting. She further explained that the BAC expressed interest in nominating

the Solano Countywide Safe Routes to School Plan and that it could be something the PAC would have interest in as the SR2S plan specifically pertains to the safe walkability of the immediate areas where children travel to and from school.

Recommendation:

Forward a recommendation to the STA Board to approve a MTC 2008 Transportation Awards nomination from the PAC for the Solano Countywide Safe Routes to School Plan.

On a motion by Mike Smith and second by J.B. Davis, the PAC unanimously approved the recommendation.

VIII. INFORMATION ITEMS

A. Bicycle and Pedestrian Project Cost Estimates Update

Sara Woo, STA, discussed her efforts to complete an update to the project costs for the projects listed in the Pedestrian Plan by working with project sponsors. Lynne Williams, Chair, asked how it was determined that the project costs were inaccurate. Ms. Woo explained that it was discovered by members from both committees at the February 2008 joint meeting; it was determined that some of the numbers were not correct. In addition, Paul Wiese from Solano County public works helped to confirm a few of the discrepancies noted. Ms. Woo further explained that although it was primarily the costs for the bicycle projects that were in question, a similar review of costs for the pedestrian projects was deemed appropriate. She will complete the update by the May 20, 2008 PAC meeting.

B. Solano County Pedestrian Projects Tour

Sara Woo provided details regarding the scheduled pedestrian projects tour. She explained that it will be a day-long event which will provide committee members an opportunity to get re-familiarized with projects and to meet with project sponsors. She also mentioned that the PAC should put some thought into what projects they would like to visit. Lynne Williams suggested e-mailing the Committee to determine an itinerary and appropriate date. Ms. Woo will follow up with the PAC to determine possible locations and a date via e-mail correspondence.

C. Solano Bicycle and Pedestrian Program (SBPP) 2008 Update

Sara Woo discussed the status of the SBPP. She reminded the Committee that the BAC and PAC met jointly in February to review the projects programmed for Fiscal Year (FY) 2008-09. She also reiterated that the two committees will meet jointly again in August to make a final recommendation on a date to be determined.

D. STA PAC Work Plan Discussion – STA Board Agenda Item

Sara Woo provided details about the April 9, 2008 STA Board of Directors meeting. She explained she will recognize and highlight the Pedestrian Advisory Committee's goals and accomplishments for pedestrian related funding. Ms. Woo invited the entire PAC Board to attend the meeting and emphasized the importance that the Committee shows a presence by attending. J.B. Davis, PAC, recommended STA staff to send an e-mail to remind the advisory committee members of the Board meeting. STA staff will follow up with the PAC with more information.

E. PAC Handbook Update

Sara Woo reviewed the PAC Handbook with the Committee. She explained that the handbook is outdated and will be updated. Ms. Woo stated that she will provide updated documents to the PAC at their May 20, 2008 meeting and requested that committee members bring their handbooks to the meeting. Kathy Hoffman, PAC, and Allan Deal, PAC, expressed that they do not have a handbook. STA staff will provide an updated copy of the handbook for each of them at the May 20<sup>th</sup> meeting.

IX. INFORMATION – NO DISCUSSION

J.B. Davis identified item IX.B, "RTP Projects List" for discussion. He commented that it would be helpful if STA staff could include an additional column into the STA list submitted for the Regional Transportation plan update to show the actual cost for each project on the list. STA staff replied that it would be constructive and would follow up. Robert Guerrero reminded the Committee that the costs for the bicycle and pedestrian projects line item may not reflect a true cost until the bicycle and pedestrian project cost estimates update is complete. He also stated that the RTP projects list is not a request for funding, but a plan for what the STA believes can get funded over the next 30 years. Sara Woo clarified that the exercise would not alter the list submitted to the Metropolitan Transportation Commission for the RTP.

X. COMMENTS FROM COMMITTEE MEMBERS

No public comments.

XI. ADJOURNMENT

The PAC meeting was adjourned at approximately 7:00 p.m. The next meeting is regularly scheduled for Thursday May 20, 2008 in the STA Conference Room at 1 Harbor Center Suisun City, CA 94585 at 6:00 p.m.



DATE: May 6, 2008  
TO: STA PAC  
FROM: Sara Woo, Planning Assistant  
RE: Vice Chair Nomination

**Background:**

According to the PAC By-Laws, Article V. Section 2, “the PAC shall, at the first meeting of each calendar year, nominate and elect Chairperson and the Vice-Chairperson for one calendar year term.” At the November 15, 2007 meeting, the PAC nominated and appointed Lynne Williams and Pat Moran to the offices of Chair and Vice Chair respectively for the 2008 calendar year.

**Discussion:**

Pat Moran is the current Vice Chair. Ms. Moran has participated on the PAC for the past three years and recently submitted a letter of resignation. STA Staff would like to thank Pat for her contributions working with the PAC. She has been dedicated to advocating for the development of successful pedestrian oriented communities. In 2007, she was recognized as the Advisory Committee Member of the Year by the STA. With her departure, the PAC must re-elect a member to take the office of Vice Chair for the remainder of the 2008 calendar year.

The PAC will be encouraged to nominate a member to the Vice Chair office for the 2008 calendar year at this time.

**Fiscal Impact:**

None

**Recommendation:**

Nominate a new Vice-Chair for the remainder of the 2008 calendar year.



DATE: May 6, 2008  
TO: STA PAC  
FROM: Sara Woo, Planning Assistant  
RE: PAC Handbook Update

**Background:**

The Pedestrian Advisory Committee (PAC) Handbook is a binder provided to the PAC Board members consisting of various reference materials. This handbook was developed to serve as a quick reference to information such as the STA committee organization structure, committee bylaws, funding, contact information and other resource documents.

**Discussion:**

Since its 2004 version, much of the reference materials have become outdated. To revise the handbook, STA staff has updated all reference documents and has included an additional provision for managing meeting agendas. Agendas will be three-ring hole-punched for ease of insertion at the back of each member's handbook. These updated documents will be provided at the May 15, 2008 meeting. The PAC will be encouraged to review the updated documents and provide comments as appropriate.

**Fiscal Impact:**

None.

**Recommendation:**

Approve updated documents and changes to the PAC Handbook.



DATE: May 7, 2008  
TO: STA PAC  
FROM: Sara Woo, Planning Assistant  
RE: Informational Items – Discussion

- VII. A Solano Bicycle and Pedestrian Program (SBPP) 2008 Fund Estimate Status – (Robert Guerrero, STA)  
The SBPP is a combination of local funds (TDA Article 3) and regional funds (MTC CMAQ and ECMAQ). With both the pending reauthorization of the federal transportation bill and Regional Transportation Plan update, it is uncertain how much in regional funding will be available. However, local TDA Article 3 funds estimates are available. The attached staff report provides further details regarding the SBPP fund estimate status (see **Attachment VII.A**, page 9)
- VII. B SR12 Jameson Canyon Bay Area Ridge Trail Pedestrian & Bicycle Connections Corridor Plan – (Sara Woo, STA)  
STA staff has applied for a grant from the Bay Area Ridge Trail Council for \$55,000 for the development of a Pedestrian and Bicycle Connections Plan for Jameson Canyon. Bay Area Ridge Trail staff will be notifying STA staff whether the grant will be awarded to the STA in June. STA staff will provide additional details at the May 15, 2008 meeting. No attachments.
- VII. C Solano Comprehensive Transportation Plan and Alternative Modes Subcommittee Update – (Robert Macaulay)  
The Solano Comprehensive Transportation Plan (CTP) is in the process of getting updated. The CTP consists of three elements: Arterials Freeway & Highways, Transit, and Alternative Modes. As discussed at previous meetings, the Alternative Modes Element primarily pertains to pedestrian and bicycle needs. The PAC has appointed Lynne Williams to serve as the PAC representative on the Alternative Modes subcommittee with Larry Mork as alternate. The meeting schedule will be discussed in further detail at the May 15, 2008 meeting. No attachments.
- VII. D Bicycle and Pedestrian Project Cost Estimates Update – (Sara Woo, STA)  
STA Staff is working with project sponsors to update the list to be more complete and up to date. A Microsoft Excel spreadsheet has been sent to each city for review. STA staff will provide the BAC with a status report related to this effort at the May 15, 2008 meeting. No attachments.

- VII. E      Solano County Bicycle Projects Tour – (Sara Woo, STA)  
To reacquaint PAC members with the current priority bicycle projects in the county, STA staff is proposing to take a group tour of these proposed facilities. In the past, the tour of bicycle facilities has been useful to committee members in making recommendations for funding projects. STA staff will also invite project sponsors to meet at each site for a brief overview of the projects. The tour will take place on Thursday **June 6, 2008**. No attachments.
- VII. F      Advisory Committee Membership Incentives – (Sara Woo, STA)  
The option to consider the benefits for providing a stipend (other incentive) to members of the BAC and PAC Boards was discussed at the January BAC meeting. STA staff has investigated the advisory committee structure in neighboring counties and is finalizing its feasibility internally (see **Attachment VII.F**, page 13). The merits and potential selection of an incentive option will be determined by June 2008 as part of the FY 2008-09 STA budget. The outcome will be reported to the PAC at their July 17, 2008 meeting.



DATE: May 15, 2008  
TO: STA PAC  
FROM: Robert Guerrero, Senior Planner  
RE: Solano Bicycle and Pedestrian Program (SBPP) 2008 Fund Estimate Status

**Background:**

In September 2006, the BAC and PAC adopted a 3-year Solano Bicycle Pedestrian Program (SBPP) to help them recommend funding to the STA Board each fiscal year. The SBPP Program is a combination of local and federal funding sources used to fund priority bicycle and pedestrian projects in Solano County. The three SBPP funding sources include:

- Transportation Development Act Article 3 (Total: \$1,173,458)
  - FY 2006-07 (\$302,000)
  - FY 2007-08 (\$415,458)
  - FY 2008-09 (\$456,000- estimated)
  
- Metropolitan Transportation Commission's Regional Bicycle/Pedestrian Program (Total: \$1,396,000)
  - FY 2006-07 (\$0)
  - FY 2007-08 (\$73,000)
  - FY 2008-09 (\$1,323,000)
  
- Eastern Solano Congestion Mitigation Air Quality Improvement Program (ECMAQ) (Total: \$971,640)
  - FY 2006-07 (\$0)
  - FY 2007-08 (\$465,640)
  - FY 2008-09 (\$506,000)

As indicated, a total of approximately \$3.550 million of combined funding was approved over the last three fiscal years (see Attachment A). The STA BAC and PAC reviewed, prioritized and recommended all projects funded by the SBPP Program.

**Transportation Development Act (TDA) Article 3 funds**

Solano County receives an average of \$391,000 on annual basis for bicycle and pedestrian projects from TDA Article 3 funding. TDA funding is generated by a 1/4 cent tax on retail sales collected in California's 58 counties. Two percent of the TDA funding generated, called Article 3, is returned to each county from which it was generated for bicycle and pedestrian projects. MTC administers this funding for each of the nine Bay Area counties with assistance from each of the county congestion management agencies (e.g. Solano Transportation Authority). The STA submits approved bicycle and pedestrian projects for this fund source after the STA BAC and PAC reviews and recommends them. These funds are generated locally and do not require a local match.

Generally, project sponsors prefer TDA Article 3 funding since it doesn't require substantial administration to process the grant funding, unlike Federal or State funding sources. Project sponsors also prefer to use TDA Article 3 funding as a source of local match for Federal and State funding rather than their own general funds. City and County funding are more difficult to secure specifically for bicycle and pedestrian projects.

*MTC Regional Bicycle/Pedestrian Program Funds*

In 2004, MTC committed to fund \$200 million of Congestion Mitigation Air Quality (CMAQ) Improvement Program for bicycle and pedestrian projects over the next 25 years. CMAQ is Federal transportation funding and is provided to the State of California to fund clean air type projects, including but not limited to bicycle and pedestrian projects. CMAQ can also be used to fund transit-related capital improvements, education and alternative fuel incentive programs. In addition to the Regional Bicycle/Pedestrian Program, MTC uses CMAQ funding for other regional programs, including the Transportation for Livable Communities program.

The State provides CMAQ funding to Regional Transportation Planning Agencies (RTPA) such as MTC and the Sacramento Area Council of Governments (SACOG) to administer projects within their respective air basins. The total amount of CMAQ apportioned to each agency is related to the total population and the air quality within each air basin.

Since CMAQ is a Federal fund source, project sponsors have to go through an extended administrative process to spend the funding. In summary, each project must have a local match of at least 11.5% committed to the project and must coordinate with Caltrans and MTC to ensure the project is eligible and ready to implement upon receipt of the funding. Caltrans and MTC are mandated to review the project for complete documents and permits related to environmental impacts and mitigation, design, and right of way acquisition. In addition, the project sponsor must demonstrate that the project is fully funded (generally projects have multiple funding sources, particularly large costly projects). This process can take anywhere from 6 months to 2 years due to the review and approval coordination by the project sponsor, STA, Caltrans and MTC. This process can be further extended when additional agencies need to be involved.

CMAQ funding is directly related to the Federal Transportation Bill which is approved every six years. Funding allocations are made in 3 cycles of 2 years. The current CMAQ allocation began with Cycle 1 in FY 2003-04 and FY 2004-05. Cycle 2 occurred in FY 2005-06 and FY 2006-07 followed by Cycle 3 in FY 2007-08 and FY 2008-09.

A total of \$32 million was made available by MTC for the first four years of the Regional Bicycle Pedestrian Program with \$8 million made available on a competitive basis Bay Area wide for the first two years. The remaining \$24 million was divided amongst each of the nine-Bay Area Counties through a population share formula. Solano County received \$1.395 million for fiscal years FY 2007-08 and FY 2008-09. SACOG provides CMAQ funding for projects and programs located in eastern Solano County; therefore,

only bicycle and pedestrian projects located in the western portion of Solano County were eligible for Solano County's portion of MTC's Bicycle Pedestrian Program. SACOG's CMAQ contribution is discussed further in the following section.

*Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Improvement Program*

Solano County is divided by two air basins: the Sacramento Valley Air Basin and the San Francisco Air Basin. As discussed previously, CMAQ funding is provided by the State to SACOG and MTC for clean air projects. Since Solano County is located in two air basins, the County receives CMAQ funding from both SACOG and MTC; however MTC as the RTPA for Solano County, administers the CMAQ funding from SACOG for Solano County. To distinguish CMAQ funding available from SACOG and MTC, the STA associated the term Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Improvement Program with CMAQ funds available through SACOG. All eligible projects and requirements for ECMAQ funds are the same as CMAQ funding. The STA uses ECMAQ funding for projects related to transit, ridesharing, bicycle and pedestrian and alternative fuel incentives.

**Discussion:**

At this point, MTC has not committed to an estimate of available Regional Bike and Pedestrian Program funding beyond FY 2008-09. There are two major reasons for this:

1. MTC is currently updating the Regional Transportation Plan (T2035) and is evaluating current commitments as well as reprioritizing their regional programs (including the Regional Bicycle Pedestrian Program). As a result, the regional programs may have different emphasis areas or priorities based on an evaluation/success of each program in prior years and on comments received from the public, transportation agencies, and other government municipalities. MTC anticipates the T-2035 to be completed by February 2009.
2. The Regional Bike and Pedestrian Program is funded with Federal CMAQ funding. The current Federal Transportation Bill expires in FY 2008-09. A new transportation bill is expected in FY 2009-10; however, there are no definitive CMAQ estimates at this time.

MTC and SACOG have not provided an estimate for ECMAQ as well due to reason #2 above. Based on recent discussions with MTC staff, there is a good chance that the Regional Bicycle Pedestrian Program and ECMAQ estimates will not be release until February/March 2009 at the earliest. There is also a good chance that CMAQ and ECMAQ funding will not be available for new projects until FY 2010-11 or later.

Although the STA does not have an estimate for the Regional Bicycle Pedestrian Program and ECMAQ, the STA can continue to approve projects for TDA Article 3 funding which is available annually.

At the May 15, 2008 meeting, STA staff will encourage the PAC members and participants to have a discussion on the following key questions regarding the future of the SBPP Program:

1. Given that bike and pedestrian funding may be limited to TDA Article 3 funds for the next year or two, would it be appropriate to issue another call for projects for a relatively small amount of funding?

2. The current SBPP 3-Year Plan has several unfunded priority projects. Should future funds be committed to the projects already identified?
3. Current priority projects identified in the 3-Year Plan do not fully fund the project for completion. This leaves project sponsors responsible for obtaining additional funding that may or may not occur. If additional funds aren't obtained the funding approved through the SBPP program may be in jeopardy. Should the PAC and BAC concentrate future SBPP funding to fully fund bike and ped projects?
4. MTC staff is currently considering revising the Regional Bicycle Pedestrian Program to not allow funding for pedestrian projects. If all of the future funding for this program is focused on bicycle projects should the STA consider using TDA Article 3 funds specifically for pedestrian projects?

STA staff will also provide an implementation status update on the current SBPP projects approved for funding at the May 15<sup>th</sup> PAC meeting. Based on discussions with the PAC and BAC, STA staff will develop recommendations to revise the SBPP program for both committees to consider at their next regularly scheduled meeting.

**Recommendation:**  
Informational.

Attachment:

- A. Solano Bicycle Pedestrian Program 3-Year plan



DATE: April 24, 2008  
 TO: Robert Macaulay, Director of Planning  
 FROM: Sara Woo, Planning Assistant  
 RE: Advisory Committee Participation Incentives

**Background:**

The STA sponsors two countywide citizen’s advisory committees to help address Bicycle and Pedestrian needs in the County. The Bicycle Advisory Committee is comprised of nine representatives from the eight STA member agencies. The Pedestrian Advisory Committee is comprised of representatives from STA member agencies and pedestrian advocacy or interest groups. Each representative appointed to either committee can serve a term of up to three years. Therefore, each agency/jurisdiction responsible must appoint a member to the BAC or PAC every three years. In the past, some positions remained vacant due to an inability to appoint someone to represent the respective agency.

At their January 10, 2008 meeting, members from the Bicycle Advisory Committee initiated a discussion regarding the importance to consider potential future membership vacancies. Committee members suggested that providing an incentive for members to participate was a worthy topic to research. In considering various incentives strategies to consider for membership participation, the STA Bicycle Advisory Committee has asked what membership incentive options are available to Committee participants (i.e. stipends or other compensation for time and travelling expense). Since the January 10, 2008 BAC meeting, STA staff has contacted Solano County’s neighboring Congestion Management Agencies to find out more information regarding the types of Advisory Committee membership incentives currently in practice.

**Discussion:**

STA staff contacted Napa, Contra Costa, Sonoma, Alameda, and Santa Clara counties. Staff from Solano Napa Commuter Information (SNCI) was also contacted. SNCI staffs a citizen’s advisory committee for the STA Board to assist in transit related funding recommendations. Each County’s advisory committee coordinator was asked whether and incentive is provided for their Bicycle and/or Pedestrian Advisory Committee members to participate. Table 1 below shows these results:

Table 1: Membership Incentives in Other Counties

County	Meeting Time	Incentive	Source
1. Alameda BPAC	5:30 – 7:30 p.m.	Per Diem	½ cent sales tax measure
2. Contra Costa BPAC	Evening	None	N/A
3. Napa BPAC	6:00 p.m.	None	N/A
4. Sonoma BPAC	10:00 – 11:45 a.m.	Occasional Lunch	SCTA Budget
5. Santa Clara BPAC	6:00 p.m.	Mileage/travel reimbursement	½ cent sales tax measure

(None of the agencies contacted expressed issues with membership vacancies)

Table 2: STA Membership Incentives

<b>Committee</b>	<b>Meeting Time</b>	<b>Incentive</b>	<b>Source</b>
1. STA PCC	12:00 – 2:00 p.m.	Lunch	STA Budget
2. STA BAC	6:30 – 8:00 p.m.	None.	N/A
3. STA PAC	6:00 – 7:30 p.m.	None.	N/A

Below is a matrix showing the last three years of BAC and PAC membership status. The BAC has been filled since 2005. The PAC membership has been consistently filled for the County and Cities; however, STA hasn't received appointments for a few advocacy positions since 2005.

Table 3: BAC Vacancies from January 2005 through January 2008

<b>Representative</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Benicia	Filled	Filled	Filled	Filled
Dixon	Filled	Filled	Filled	Filled
Fairfield	Filled	Filled	Filled	Filled
Rio Vista	Filled	Filled	Filled	Filled
Suisun City	Filled	Filled	Filled	Filled
Vacaville	Filled	Filled	Filled	Filled
Vallejo	Filled	Filled	Filled	Filled
Solano County	Filled	Filled	Filled	Filled
Member at Large	Filled	Filled	Filled	Filled

Table 4: PAC Vacancies from January 2005 through January 2008

<b>Representative</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Benicia	Filled	Filled	Filled	Filled
Dixon	Filled	Filled	Filled	Filled
Fairfield	Filled	Filled	Filled	Filled
Rio Vista	Filled	Filled	Filled	Filled
Suisun City	Filled	Filled	Filled	Filled
Vacaville	Filled	Filled	Filled	Filled
Vallejo	Filled	Filled	Filled	Filled
Solano County	Filled	Filled	Filled	Filled
Member at Large	Filled	Filled	Filled	Filled
Bay Area Ridge Trail	Filled	Filled	Filled	Filled
San Francisco Bay Trail	Filled	Filled	Filled	Filled
Solano Land Trust	Filled	Filled	Filled	Filled
Tri-City and County Cooperative Planning Group	Vacant	Vacant	Vacant	Filled
Solano Community College	Vacant	Vacant	Vacant	Vacant
Solano Agricultural Commission	Vacant	Vacant	Vacant	Vacant

**Fiscal Impact:**

Based on current practices, four incentives options are the most common: Per Diem, mileage/travel reimbursement, food, and no incentive. The following briefly describes each of the four options:

Option 1 – Based on discussions with other agencies, those that offered a stipend provided \$25 (Alameda County)

Option 2 – The mileage/travel reimbursement rate is based on a standard set by the IRS, which is \$0.505 per mile. The median distance from each of Solano’s 7 cities is 18.6 miles. The range was 0.5 to 23.2 miles. Using the median, \$18.80 per round trip was calculated.

Option 3 – Pizza was selected as the most cost effective food alternative

Option 4 – Maintaining status quo would incur a cost of \$0

Table 5 shows a cost estimate for provisions for each of these options respective to each committee.

Table 5: Schedule of Costs for Incentive Options (per meeting)

<b>Options</b>	<b>BAC (9)</b>	<b>PAC (13)</b>	<b>PCC (9)</b>	<b>Totals</b>
1. \$25 Per Diem	\$225	\$325	\$225	\$775
2. Mileage/travel reimbursement (\$18.80 per person)	\$169.2	\$244.4	\$169.2	\$582.8
3. Pizza* (1 pizza per 3 people at \$20.00 per pizza)	\$50	\$65	\$50	\$165
4. No Incentive	\$0	\$0	\$0	\$0

Table 6: Annual Schedule of Costs for Incentive Options (6-8 meetings per year)

<b>Options</b>	<b>BAC (6-8 meetings)</b>	<b>PAC (6-8 meetings)</b>	<b>PCC (6-8 meetings)</b>	<b>Totals</b>
1. \$25 Per Diem	\$1350 - 1800	\$1950 - \$4225	\$810 - \$1080	\$4650 - \$6200
2. Mileage/travel reimbursement	\$1015.2 - \$1353.6	\$1466.4 - \$1955.2	\$1015.2 - \$1353.6	\$3496.8 – \$4662.4
3. Pizza* (1 pizza per 3 people at \$20.00 per pizza)	\$300 - \$400	\$390 - \$520	\$300 - \$400	\$990 - \$1320
4. No Incentive	\$0	\$0	\$0	\$0

\*Note: Given that committee members would eat during the meeting, pizza is the most practical alternative.



DATE: May 8, 2008  
TO: STA PAC  
FROM: Sara Woo, Planning Assistant  
RE: Informational Items – No Discussion Necessary

VIII.A Funding Opportunities Summary Report – (Sara Woo, STA)

The funding opportunities summary report is intended to inform STA staff and policy based committees of funding for various types of projects potentially available to sponsors. It is included as part of the Technical Advisory Committee and Board of Directors meeting agendas and is updated each month by STA staff to reflect new funding opportunities as they become available. This report will be included in future BAC meeting packets to further assist the Committee in their recommendation processes (**Attachment VIII.A**, page 17).

**Attachment VIII.A**  
*Funding Opportunities Summary*



DATE: May 8, 2008  
 TO: STA PAC  
 FROM: Sara Woo, Planning Assistant  
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

<b>Fund Source</b>	<b>Application Available From</b>	<b>Application Due</b>
Elderly and Disabled Specialized Transit Program (FTA 5310)*	Cindy Chiaverini, Caltrans (916) 654-6990	<b>May 16, 2008</b>
Job Access and Reverse Commute (JARC) Program (FTA 5316)*	Bill Walker, Caltrans (916) 654-8222	<b>June 2, 2008 (tentative)</b>
New Freedom Program (FTA 5317)*	Bill Walker, Caltrans (916) 654-8222	<b>June 2, 2008 (tentative)</b>
Federal Safe Routes to School (SRTS) Program*	Joyce Parks, California Department of Transportation (Caltrans) (916) 653-6920	<b>July 18, 2008</b>
Non-Urbanized Area Intercity Bus Program (FTA 5316)*	Dan Mundy, Caltrans (916) 657-4587	<b>August 29, 2008</b>

\* New funding opportunity



**FUNDING OPPORTUNITY**  
**Elderly and Disabled Specialized Transit Program**  
**(FTA 5310)**  
**Applications Due May 16, 2008**

TO: STA TAC  
FROM: Sara Woo, Planning Assistant

This summary of the Elderly and Disabled Specialized Transit Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors: Private non-profit corporations and some public agencies
- Program Description: The Program provides capital grants for providing safe, efficient, and coordinated transportation services for elderly individuals and individuals with disabilities for whom public transportation is otherwise unavailable, insufficient, or inappropriate
- Funding Available: \$12.1 million available statewide
- Eligible Projects: Replacement vehicles, service expansion vehicles, and transportation operation support equipment.
- Further Details: <http://www.dot.ca.gov/hq/MassTrans/5310.html>
- Program Contact Person: Cindy Chiaverini, Branch Chief,  
(916) 654-6990  
Cindy\_Chiaverini@dot.ca.gov
- STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst,  
(707) 424-6075  
eniedziela@sta-snci.com
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**FUNDING OPPORTUNITY**  
**Job Access and Reverse Commute (JARC) Program**  
**FY 2007-09 (FTA 5316)**  
**Applications Due June 2, 2008 (tentative)**

TO: STA TAC  
 FROM: Sara Woo, Planning Assistant

This summary of the Job Access and Reverse Commute (JARC) Program (FTA 5316) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The Job Access and Reverse Commute (JARC) Program provides funding for projects designed to transport welfare recipients and eligible low-income individuals to and from employment and employment-related activities.

Funding Available: \$5.6 million for small-urbanized projects;  
 \$2.7 million for rural projects

The maximum grant amount per project is \$200,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

Eligible Projects:

<p><u>Operating:</u></p> <ul style="list-style-type: none"> <li>• Late night/weekend service</li> <li>• Guaranteed ride home service</li> <li>• Shuttle service</li> <li>• Expanded fixed-route public transit routes</li> <li>• Demand-responsive service</li> <li>• Ridesharing/carpooling activities</li> <li>• Voucher programs</li> </ul>	<p><u>Capital:</u></p> <ul style="list-style-type: none"> <li>• Intelligent Transportation Systems (ITS)</li> <li>• Promotion of operating activities</li> <li>• Vehicles</li> <li>• Mobility management activities</li> </ul>
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Further Details: <http://www.dot.ca.gov/hq/MassTrans/5316.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986  
 bill\_walker\_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075  
 eniedziela@sta-snci.com



**FUNDING OPPORTUNITY**

**New Freedom Program FY 2007-09  
(FTA 5317)**

**Applications Due June 2, 2008**

TO: STA TAC  
FROM: Sara Woo, Planning Assistant

This summary of the New Freedom Program (FTA 5317) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The New Freedom Program provides funding to assist transit operators and public agencies to provide new transportation services for individuals with disabilities, above and beyond the minimum required by the Americans with Disabilities Act of 1990.

Funding Available: \$3.2 million for small-urbanized projects;  
\$1.3 million for rural projects

The maximum grant amount per project \$125,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

Eligible Projects: Operating:  
• Expansion of hours for paratransit service  
• Enhancement of services  
• Voucher programs  
• Volunteer driver programs

Capital:  
• Acquisition of accessibility equipment beyond ADA requirements  
• Purchasing accessible vehicles to support taxi, vanpooling, and/or ridesharing programs  
• Mobility management activities

Examples:  
• AC Transit: Paratransit Inventory – \$144,000  
• City of Benicia: Taxi Scrip Program Extension – \$15,000  
• Contra Costa County Transportation Authority: Comprehensive Mobility Options Inventory – \$35,000

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5317.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986  
bill\_walker\_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075  
eniedziela@sta-snci.com



**FUNDING OPPORTUNITY**

**Federal Safe Routes to School (SRTS) Program**

**Applications Due July 18, 2008**

TO: STA TAC  
FROM: Sara Woo, Planning Assistant

This summary of the SRTS Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: State, local, regional agencies; cities and counties; non-profit organizations; schools/school districts; and Native American Tribes.

Program Description: The program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school.

The second FY 2007-08 call for projects is currently unknown, but anticipated for January 2008.

Funding Available: Approximately \$46 million is available for FY 2007-08; each of the twelve (12) Caltrans Districts will receive at least \$1 million; no local match, 100 percent federally reimbursed.

Eligible Projects: Infrastructure projects: capital improvements related to bicycle and pedestrian facilities  
Non-infrastructure projects: programs and strategies that increase public awareness and education.

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

Program Contact Person: Joyce Parks, Caltrans SRTS Coordinator,  
(916) 653-6920  
joyce\_parks@dot.ca.gov

STA Contact Person: Sara Woo, STA Planning Assistant, (707) 399-3214  
swoo@sta-snci.com



FUNDING OPPORTUNITY

**Non-Urbanized Area Intercity Bus Program  
(FTA 5311(f))**

Applications Due August 29, 2008

TO: STA TAC  
FROM: Sara Woo, Planning Assistant

This summary of the Non-Urbanized Area Intercity Bus Program (FTA 5311(f)) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations, and tribal governments

Program Description: The federal grant program provides funding for public transit in non-urbanized areas with a population fewer than 50,000 as designated by the Bureau of the Census.

Funding Available: Approximately \$2.9 million

Eligible Projects: Operating, capital, and/or planning projects  
Examples:

- **Operating:** costs/expenses, marketing activities
- **Capital:** accessible vans and buses, infrastructure (shelters, benches, signage, technology (i.e. transit related ITS systems such as smart cards); equipment (communication, computer hardware and software); feasibility/planning studies

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5311.html>

Program Contact Person: Dan Mundy, Branch Chief (Caltrans),  
(916) 657-4587  
Dan\_Mundy@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst,  
(707) 424-6075  
eniedziela@sta-snci.com

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