

- VII. Action Items- Action**
- A. TDA Article 3 Call for Projects-** (Robert Guerrero, STA)
Recommendation: Forward a recommend the STA Board issue a TDA Article 3 Call for Projects for the 5-Year Bike Plan. (7:40-7:55 p.m.)-Pg 8

 - B. Solano Bikeway Extension Feasibility Study (McGary Road)-** (Dan Christians, STA)
Recommendation: Recommend that the STA Board authorize the Chair to submit a letter of support to the City of Fairfield on the Solano Bikeway Extension project. (7:55-8:15 p.m.)-Pg 11

 - C. 2005 BAC Chair and Vice-Chair Appointments-** (Robert Guerrero)
Recommendation: Nominate and appoint a Chair and Vice-Chair Person of 2005. (8:15-8:30 p.m.)-Pg 13
- VIII. Adjournment** (8:30 p.m.)— Next BAC meeting is scheduled tentatively for February 2, 2005 in the STA Conference Room at One Harbor Center, Suite 130, Suisun, CA 94585 at 6:30 p.m.

BAC/PAC

(Joint Special Meeting)

Date: December 10, 2004
To: STA BAC and PAC
From: Robert Guerrero, STA
Re: Information Item

A. Overview of Countywide Pedestrian Plan

The Countywide Pedestrian Plan is intended to identify general guiding policies and practices, and specific projects and priorities to be implemented by the Solano Transportation Authority's (STA) member agencies. This is the Bay Area's first effort to focus on pedestrian routes and places on a Countywide basis, and in most cases it is the first time local agencies have been encouraged to consider this subject comprehensively. The plan was not intended to address recreational trails, but does recognize existing and planned pedestrian routes to access regional open space areas. The plan identifies countywide pedestrian projects and pedestrian projects concepts at estimated \$25 million to complete. Typical pedestrian projects include sidewalk or crosswalk improvements near transit, schools, downtown areas, or high accident locations. The top pedestrian project for each city includes:

- State Park Road/ I-780 Bicycle Pedestrian Bridge (Benicia)
- Vallejo Ferry Station Pedestrian and Streetscape Enhancements (Vallejo)
- Jepson Parkway (Multi-Jurisdiction)
- West Texas St. Urban Village Project (Fairfield)
- Driftwood Drive Pedestrian Project (Suisun City)
- Vacaville Creekwalk Extension to McClellan St. (Vacaville)
- Multi-modal Transportation Center (Dixon)
- Waterfront Plan and Improvement Project (Rio Vista)

B. Overview of Countywide Bicycle Plan

The main purpose of the Countywide Bicycle Plan is to encourage the development of a unified bicycle system throughout Solano County with connections to other regional bike and pedestrian systems. The plan identifies projects at an estimated \$58 million to complete the system. Typical bicycle projects are either identified as part of a regionally significant bike route corridor segment or are listed as a corridor project. The top four priority projects identified in the Bicycle Plan are:

- McGary Road (Solano Bikeway Extension)
- Jepson Parkway (Corridor Project)

- Vacaville to Dixon Bike Route (Corridor Project)
- Benicia's State Park Road/I-780 Overcrossing (Vallejo to Benicia)

C. Relationship between the Countywide Bicycle Plan and Countywide Pedestrian Plan

There is an overlap between projects for both plans particularly with Class I separated multi-use paths. For example, the Countywide Pedestrian Plan also recognizes the Benicia's State Park Road/I-780 Over Crossing as an important pedestrian project because it would also serve pedestrians. The Pedestrian Plan recognizes the City of Fairfield's West Texas Street Gateway Project as an important connection to the Linear Park Bike Path. Linear Park is also listed in the Bicycle Plan as one of Fairfield's priority bicycle project. There are other examples of overlap in various parts of the county, and in these situations, the Pedestrian Plan focused costs implications on the pedestrian component of the bicycle network.

The STA Board adopted the Solano Countywide Bicycle Plan update in August 2004, followed by the Countywide Pedestrian Plan and TLC Plan in October 2004. Information from each plan is currently being included into the Alternative Modes Element. STA staff is working to complete each element of the draft CTP by February 2005 followed by STA Board adoption in March 2005.

BAC/PAC (Joint Special Meeting)

Date: December 10, 2004
To: STA BAC and PAC
From: Robert Guerrero, Associate Planner
Re: Regional Bicycle/ Pedestrian Program Preliminary Applications

Background:

MTC committed \$200 million over a 25-year period to fund construction of regional bicycle system projects and pedestrian safety and enhancement projects as part of the new Regional Transportation Plan, called Transportation 2030. MTC developed the Regional Bicycle Pedestrian Program with 25% of the program funds to be administered by MTC on a competitive basis for the entire nine-bay area counties and 75% of the funds to be administered by the county congestion management agencies for their county priority projects.

\$32 million will be available over the next 4 years for the Regional Bicycle Pedestrian program. \$8 million is available for FY 2005/06 and FY 2006/07 for the 25% Regional Portion. Of the remaining 75% County Portion, Solano County's allocation (based on population) is approximately \$1.4 million and will be available for programming in FY2007/08 and FY2008/09.

MTC issued a call for the regional projects on September 30, 2004, and as part of the application evaluation process requested CMA's to review application submittals through the county Bicycle Advisory Committee and/or Pedestrian Advisory Committee. The formal application submittal deadline to MTC is January 21, 2005.

Discussion:

The STA's Bicycle Advisory Committee (BAC) and the Pedestrian Advisory Committee (PAC) have been invited to attend this special joint meeting to review applications for the Regional Program. As of the date of this report, STA had not received any application submittals for the committees to review. However, staff is expecting at least two preliminary applications to be submitted for bicycle and pedestrian plan consistency review prior to or at the December 16, BAC/PAC meeting.

The two expected projects are the State Park Road/I-780 Bicycle/Pedestrian Overcrossing (Benicia) and the Fairfield Linear Park Pedestrian Path from North Texas Street to Dover Street (Fairfield). Project sponsors have confirmed they will attend the BAC/PAC meeting to present their projects.

Recommendation:

Review and make a recommendation for the STA Board to support preliminary project applications submitted for the Regional Bicycle/ Pedestrian Program.

BAC

Meeting Minutes

Thursday, October 7, 2004 6:30pm
STA Conference Room
One Harbor Center, Suite 130
Suisun, CA 94585

I. CALL TO ORDER/ SELF-INTRODUCTIONS

The Solano Bicycle Advisory Committee (BAC) was called to order at 6:41 p.m. by BAC Chair, J.B. Davis. A quorum of BAC members was present.

<i>Members Present:</i>	<i>J.B. Davis, Chair Glen Grant, Vice-Chair Randall Carlson Bill Schmidt Larry Mork Mick Weninger</i>	<i>Benicia BAC member Solano County BAC Member Fairfield BAC member Member-at-Large BAC member Rio Vista BAC member Vallejo BAC member</i>
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Members Absent:	Michael Segala Ray Posey Jim Fisk	Suisun City BAC member Vacaville BAC member Dixon BAC member
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Also Present:	Dana Cowell Morrie Barr Doug Johnson	Caltrans District 4 City of Fairfield Public Works Metropolitan Transportation
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Commission	Paul Wiese	Solano County Transportation
Department	Gary Cullen Michael Throne Robert Guerrero Sam Shelton	Suisun City Public Works City of Benicia Public Works STA STA

II. APPROVAL OF AGENDA

On a motion by Mick Weninger and a second by Randy Carlson, the BAC approved the October 7, 2004 Agenda.

III. APPROVAL OF AUGUST 12, 2004 BAC MINUTES

On a motion by Mick Weninger and a second by Randy Carlson, the BAC approved the August 12, 2004 meeting minutes.

OPPORTUNITY FOR PUBLIC COMMENT

Bill Schmidt made an observation that Amport is trying to prohibit bicycles on a road

he believes is a public access road. J.B. Davis notified Bill Schmidt that he has already advised the Chief of Police about the matter.

Robert Guerrero announced that the 7th Annual STA Awards Ceremony will be held on November 10th. Mr. Guerrero also stated that three BAC members had been nominated for awards.

IV. INFORMATION ITEMS

A. Rideshare Thursday

Robert Guerrero presented Anna McLaughlin's staff report about SNCI's Rideshare Thursday campaign.

B. Solano Bikeway Extension Caltrans (McGary Road)/Red Top Slide Update

J.B. Davis praised Randy Carlson for his aggressive questions for Caltrans and City of Fairfield staff during the September 9th meeting at McGary Road.

Robert Guerrero gave a quick overview of the September 9th McGary Road meeting between Caltrans Staff, City of Fairfield Staff, STA staff and members of the BAC. Dana Cowell, Caltrans District 4, reported to the BAC about the stabilization measures being put into place. The initial results from phase one are promising but the stabilization system still needs to be tested with heavy rains. Caltrans cannot guarantee that the slide has stopped.

Morrie Barr, City of Fairfield Deputy City Manager, reminded the BAC of the liability issues involved in improving a road on a slide and indicated the City of Fairfield will not improve McGary Road if the slide is still moving. Any improvements that will hold vehicles will need concrete injection treatments that would increase the cost of any project by at least \$700K. Several BAC members presented the following alternatives to improving McGary Road to one or two lanes of public access:

- Alternative access along the shoulder of I-80
- Limited improvements along the shoulder of McGary Road for "non-motorized public bicycle and pedestrian access" including Magnesium Chloride treatments that Solano County uses for levees or Rubberized Asphalt that Mr. Barr recommended
- "At your own risk" designation to remove liability by working with the City of Fairfield's City Attorney.

Randy Carlson indicated that he tried to work with the city staff to resolve this issue and felt that it was time to work directly with the Fairfield City Council. Mr. Carlson requested an item be agendaized in the next meeting for the BAC to send a letter regarding the Solano Bikeway Extension and McGary Road to the STA and City of Fairfield.

Dana Cowell also presented information regarding the Al Zampa / Carquinez Bridge. Talks with the CHP have extended the hours of operation for the bike/ped path from 6am to 9pm. Dana also updated the BAC regarding the

Benicia/Martinez Bike/Ped Shuttle. The shuttle will not be brought back due to fiscal constraints; however, he recommended that the BAC join the EBBC to raise bike issues during a Benicia/Martinez Bridge meeting at Caltrans in January.

C. MTC Regional Bicycle and Pedestrian Program

Doug Johnson gave an overview of the Regional Bicycle and Pedestrian Program. On J.B. Davis' request, Johnson gave several recommendations about how to make an application stronger, such as letters of recommendation, inclusion in countywide and local bicycle and pedestrian plans, and meeting all the eligibility criteria and scoring factors.

D. 5-Year TDA Article 3 schedule

Robert Guerrero took the BAC through a schedule designed to prevent the BAC from submitting a late TDA Art-3 application.

ADJOURNMENT

Randy Carlson proposed an action item for next BAC meeting regarding political action for McGary Road and a letter to the City Council pending his dialogue with the Fairfield City Manager. J.B. Davis announced that he would be absent from the next BAC meeting.

J.B. Davis also reminded the BAC that Glen Grant requested setting a future agenda item to address Uniform Class I Bike Path requirements discussed at the previous BAC meeting. Grant sited that some Class I paths were poorly designed at intersections, had poor surfacing, and non-standard widths. Grant also had concerns about funding Class I paths adjacent to quality Class II paths.

The BAC adjourned at 8:14 p.m.

BAC

Date: December 8, 2004
To: STA BAC
From: Robert Guerrero, Associate Planner
RE: TDA Article 3 Call for Projects

Background:

Transportation Development Act (TDA) funding is generated by a 1/4 cent tax on retail sales collected in California's 58 counties. The Metropolitan Transportation Commission (MTC) administers this funding for each of the nine Bay Area counties with assistance from each of the county Congestion Management Agencies (e.g. Solano Transportation Authority). Two percent of the TDA funding generated, called TDA Article 3, is returned to each county from which it was generated for bicycle and pedestrian projects. Although the exact amount fluctuates every year, Solano County generally receives approximately \$235,000 annually.

The STA's Bicycle Advisory Committee (BAC) is required by MTC to review TDA Article 3 applications and make funding recommendations for bicycle related projects. The BAC consists of nine (9) members nominated by each city and county jurisdiction and a Member at Large appointed by the STA Board of Directors. The BAC established TDA Article 3 Criteria and Guidelines, based on MTC requirements, to assist them in recommending priority countywide bicycle projects. Their recommendations are conveyed through a 5-year implementation plan (TDA Article 3 5-year Bicycle Plan), which is updated annually to allow bicycle project sponsors to add, delete, or change the project status (see Attachment A). Projects in the first year of the updated TDA Article 3 5-year Bicycle Plan are recommended to MTC for funding.

Discussion:

In order to have TDA Art. 3 applications submitted to the Metropolitan Transportation Commission prior to May 1, 2005, staff recommends the BAC forward a recommendation to STA Board to issue a Call for TDA Projects for the 5-Year Bicycle/Pedestrian Plan. Projects listed in Year 1 of the 5-Year Plan (see Attachment A) will have priority for TDA funds in FY 2005-06 and will need to submit applications for the BAC and STA Board to review prior to submitting them to MTC for final approval and funding allocation. Generally, no new projects are added in Year 1 unless additional funding is available (such as higher than anticipated TDA revenue) or projects scheduled for Year 1 are deleted or delayed by project sponsor.

The remainder of the 5-Year Plan is subject to change, particularly in Year 5 (FY 2009/10) where there are no listed projects. Projects in the outer years of the 5-Year

plan do not have fund amounts identified due to the uncertainty of TDA fund availability. Staff is requesting project sponsors with new projects or revisions to the 5-Year Plan to prepare a letter describing the project for BAC review and STA Board approval. The Year 1 TDA application and project letters will be due to STA on February 18, 2005. Staff proposes to hold a special BAC meeting on March 3, 2005 to review applications and project letters from sponsors and make a recommendation to the STA Board.

Recommendation:

Forward a recommendation the STA Board to issue a TDA Article 3 Call for Projects for the new TDA Article 3 5-Year Bicycle/Pedestrian Plan.

Attachments:

A. Preliminary TDA Article 3 5-Year Bicycle/Pedestrian Plan

FY 2005-2010 5-Year Solano Bicycle/Pedestrian Plan

Project Sponsor	Project	Total Project	TDA Request.	Recommend.	Est. Running Balance	Comments
Year 1 (2005-2006)					\$235,000	\$235,000 MTC estimate plus any balance from previous year
1. Co. of Solano	Winters Railroad Bridge over Putah Creek	\$2,000,000	\$150,000	\$150,000	\$85,000	These TDA Article 3 funds are intended to help a local match to other state or federal discretionary to be pursued by applicant.
2. City of Fairfield	Construct Class 1 Fairfield Linear Park and related enhancements (landscaping, lighting, amenities) located between Union Avenue and Air Base Parkway	\$1,400,000	\$1,400,000	\$79,907	\$5,093	These TDA Article 3 funds are intended to help a local match to other state or federal discretionary to be pursued by applicant.
SUBTOTAL		\$3,400,000	\$1,550,000	\$229,907	\$5,093	
Year 2 (2006-2007)					\$235,093	\$235,000 MTC estimate plus any balance from previous year
1. City of Fairfield	Class 1 Linear Park Trail- design and construction of enhancements (landscaping, lighting, amenities, etc.) for the Linear Park Trail between Union Avenue and North Texas Street.	1,400,000	\$60,093	\$60,093	\$175,000	Applicant requested additional funding for the Linear Project for a total of \$140,000. Letter dated Jan. 7th 2002.
2. Solano County	Vacaville-Dixon Bike Route (Phase 1)		\$150,000	\$150,000	\$25,000	Applicant request dated 2/15/02
SUBTOTAL		\$1,400,000	\$210,093	\$210,093	\$25,000	
Year 3 (2007-2008)					\$255,000	\$235,000 MTC estimate plus any balance from previous year.
City of Rio Vista	Class 1 Bike Route between Trilogy Subdivision and Downtown Rio Vista	\$312,000	\$100,000	\$100,000	\$155,000	Request made 2003
County of Solano	Suisun Valley Road Bridge at Suisun Creek Replacement Project (Bridge no. 23C-77)	\$1,400,000	\$80,000	\$80,000	\$75,000	Originally recommended for funding in 2004-05 for \$76,000. Request made 2003.
City of Vacaville	Ulatis Creek Class I Bike Path (Segment C)	\$150,000	\$75,000	\$75,000	\$0	Request made 2003
SUBTOTAL		\$1,862,000	\$255,000	\$255,000	\$0	
Year 4 (2008-2009)					\$235,000	\$235,000 MTC estimate plus any balance from previous year.
City of Vacaville	Ulatis Creek Class I Bike Path (Segment D) - completes the class I bikerooute between Allison Drive to Ulatis Drive near intersection w/ Nut Tree Road.	\$250,000	\$150,000			
Solano County	Bridge replacement project to include class 2 bike route on Abernathy Road, south of Mankas Corner Road.		\$100,000			
Solano County	Bridge replacement project to include class 2 bike route on Cordelia Road, east of Thomasson Lane		\$100,000			
Rio Vista	Waterfront Pedestrian and Bicycle Improvements		\$200,000			
Suisun City	Class I Bike/Pedestrian Path along McCoy Creek from Highway 12 to Pintail		\$75,000			
STA	Countywide Bicycle Plan Update		\$40,000			
SUBTOTAL		\$250,000	\$665,000	\$0		

NEW PROJECT REQUEST

Year 5 (2009-2010)

BAC

Date: December 9, 2004
To: STA BAC
From: Dan Christians, Assistant Executive Director/ Director of Planning
Re: Solano Bikeway Extension Feasibility Study (McGary Road)

Background:

In 1995, the Solano Bikeway project was originally identified as a primary bicycle route in the Countywide Bicycle Plan. The need for that route has been confirmed in each of subsequent updates to the bicycle plan (including the 1997, 1999, 2001 and 2004 plan updates). In the May 2004 Countywide Bicycle Plan update, the Solano Bikeway Extension gap closure was deemed to be one of the four highest priority bicycle projects in Solano County.

In 2001, Phase 1 of the Solano Bikeway was completed in Vallejo (which provided a connection between Columbus Parkway and Hiddenbrooke Parkway). Phase 1 of the bike route was built because of the need to provide a more complete intercity bicycle system with the expectation that additional connecting phases of the route would be provided to key destinations in Fairfield and Vallejo and beyond.

Beginning in June 2002, the Bicycle Advisory Committee (BAC) and the STA staff have been working with the City of Fairfield staff to develop the Solano Bikeway Extension Feasibility Study. The main purpose of this study was to identify options for developing bikeway facilities (both short and long term) for a bicycle facility along the I-80 Corridor connecting Solano Community College and the Linear Park in Fairfield to the existing Phase 1 Solano Bikeway in Vallejo.

McGary Road in Fairfield previously served as a of that connection until it was closed in 1998 for liability and maintenance problems due to damage caused by the Red Top Slide.

This feasibility study was funded with TDA Article 3 funds. A project development team (PDT) consisting of members of the Bicycle Advisory Committee, and staff from City of Fairfield and STA provided input and oversight on the study. Alta Planning and Design, and their engineering subconsultant Creegan and D'Angelo, drafted the study.

The draft feasibility study was completed on January 27, 2003. On May 14, 2003, based on a recommendation from the Bicycle Advisory Committee and the STA TAC, the STA Board authorized the Executive Director to submit a letter forwarding comments to the City of Fairfield.

The feasibility study assumed that the existing McGary Road would not be fully re-opened to the general vehicle traffic, but instead would be developed as a 10-foot wide bikeway that would also accommodate local landowners and emergency access vehicles. The study recommended the Alternative 2 option, consisting of an 8" concrete section built over a minimum 7" base rock section. This option was estimated to cost about \$760,000 for a 4,000 linear foot segment.

Since the initial letter was sent to the City of Fairfield, there has been additional input provided from the Bicycle Advisory Committee, the City of Fairfield and STA staff to consider other variations to the recommended option as well as potential ways or to address on-going maintenance concerns. Also a field meeting at the site was held on September 9, 2004 with Caltrans representatives, BAC members, city and STA staff. to obtain a current update on the condition of the roadway and a hear status report on the nearby Red Top Slide remediation project.

Discussion:

In its role as an advisory committee to the STA Board, at its last meeting on October 7, 2004 the Bicycle Advisory Committee (BAC) requested STA staff to prepare a letter of support to the STA Board to encourage the City of Fairfield to complete the feasibility study, select an option and move towards implementing the project.

While the final alignment design and implementation process and schedule is ultimately a local jurisdiction decision, STA staff is willing to facilitate the best course of action to encourage the city to complete the Solano Bikeway Extension Feasibility Study and make further progress towards funding and implementing the project.

Recommendation:

Recommend that the STA Board authorize the Chair to submit a letter of support to the City of Fairfield on the Solano Bikeway Extension project.

BAC

Date: December 10, 2004
To: STA BAC
From: Robert Guerrero, Associate Planner
Re: 2005 BAC Chair and Vice-Chair Appointments

Background:

Each year the BAC must nominate and elect a Chair and Vice Chair for the committee. Specifically, Article VI. Sec. 1 of the BAC Bylaws states, "The BAC shall, at the first meeting of the calendar year, nominate and elect annually the Chair and the Vice-chair for one (1) calendar year term. No officer shall serve more than two (2) consecutive terms in a given office."

The BAC Chair is responsible for calling the meetings to order, conducting the BAC meeting through the BAC agenda, and is responsible for maintaining order and focusing the BAC meeting on the agenda items presented at each meeting. The BAC Vice Chair is responsible for assisting the Chair with his or her duties, and should represent the Chair in the event of the Chair's absence. STA staff, under the direction of the STA Board of Directors, will provide staff time and organizational support to the BAC Chair and Vice Chair. STA staff will work closely with the BAC Chair before, during, and after BAC meetings to discuss BAC issues including agenda items, appointments to committees, and special meetings.

Discussion:

The 2004 Chair and Vice Chair for the BAC were J.B Davis and Glen Grant, respectively. STA staff would like to thank J.B. Davis and Glen Grant for their work and commitment to the BAC this past year. J.B. Davis was nominated in November '04 for Advisory Committee Member of the Year Award from the STA. Also, Mr. Davis and Mr. Grant were very active this past year by assisting in the development of the TDA Article 3 Guidelines and Criteria and the Solano Countywide Bicycle Plan Update.

The new Chair and Vice Chair would begin their appointments at the next BAC meeting (February 3, 2004).

Recommendation:

Nominate and elect a Chair and Vice-Chair for the 2003 BAC.