



SOLANO TRANSPORTATION AUTHORITY
BOARD MEETING AGENDA

5:30 p.m., Closed Session
6:00 p.m., Regular Meeting
Wednesday, July 13, 2011
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasielat@sta-snci.com. Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

I. CLOSED SESSION:

A. PERSONNEL

Pursuant to CA Gov't Code § 549547 et seq.; Public Employee Performance Review – Executive Director; and

B. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to CA Gov't Code § 54054.6 et seq., STA Board Chairman – STA Executive Director

STA BOARD MEMBERS

Table listing STA Board Members: Harry Price (Chair, City of Fairfield), Jack Batchelor, Jr. (Vice-Chair, City of Dixon), Elizabeth Patterson (City of Benicia), Jan Vick (City of Rio Vista), Pete Sanchez (City of Suisun City), Steve Hardy (City of Vacaville), Osby Davis (City of Vallejo), and Jim Sperring (County of Solano).

STA BOARD ALTERNATES

Table listing STA Board Alternates: Rick Fuller, Chuck Timm, Mike Ioakimedes, Janith Norman, Mike Hudson, Ron Rowlett, Erin Hannigan, and John Vasquez.

- II. CALL TO ORDER/PLEDGE OF ALLEGIANCE** Chair Price  
(6:00 – 6:05 p.m.)
- III. CONFIRM QUORUM/ STATEMENT OF CONFLICT** Chair Price  
*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.*
- IV. APPROVAL OF AGENDA**
- V. OPPORTUNITY FOR PUBLIC COMMENT**  
(6:05 – 6:10 p.m.)
- VI. EXECUTIVE DIRECTOR'S REPORT – Pg. 1** Daryl Halls  
(6:10 – 6:15 p.m.)
- VII. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**  
(6:15 – 6:25 p.m.)
- A. Proclamations of Appreciation for:**
1. **Mike Ammann, Solano EDC** Chair Price
2. **Paul Wiese, County of Solano** Board Member Spring
- B. Directors Report:**
1. **Planning** Robert Macaulay
2. **Projects** Janet Adams
3. **Transit/Rideshare** Elizabeth Richard
- VIII. CONSENT CALENDAR**
- Recommendation:*  
*Approve the following consent items in one motion.*  
*(Note: Items under consent calendar may be removed for separate discussion.)*  
(6:25 - 6:30 p.m.)
- A. STA Board Meeting Minutes of June 8, 2011** Johanna Masiclat  
*Recommendation:*  
*Approve STA Board Meeting Minutes of June 8, 2011.*  
**Pg. 11**
- B. Draft TAC Meeting Minutes of June 29, 2011** Johanna Masiclat  
*Recommendation:*  
*Approve Draft TAC Meeting Minutes of June 29, 2011.*  
**Pg. 17**
- C. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Article 3 Bicycle Projects** Robert Guerrero  
*Recommendation:*  
*Approve the FY 2011-12 TDA Article 3 Resolution No. 2011-11.*  
**Pg. 23**

- D. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – July 2011** Elizabeth Richards  
Recommendation:  
*Approve the FY 2011-12 Solano TDA Matrix – July 2011 as shown in Attachment A.*  
**Pg. 31**
- E. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2011-12 Work Program** Judy Leaks  
Recommendation:  
*Approve the Solano Napa Commuter Information Work Program FY 2011-12 as shown in Attachment A.*  
**Pg. 35**
- F. Fiscal Year (FY) 2011-12 Transportation for Clean Air (TFCA) Program** Robert Guerrero  
Recommendation:  
*Approve the allocation of \$17,909.36 each for SNCI’s Rideshare Incentives Program and Solano SR2S Program from the remaining FY 2011-12 TFCA Program Manager fund balance.*  
**Pg. 39**
- G. Project Delivery Schedule for Fiscal Year (FY) 2011-12** Jessica McCabe  
Recommendation:  
*Approve the project delivery schedules and milestones for FY 2011-12 projects, as part of the STA Project Delivery policies as shown in Attachment B.*  
**Pg. 41**
- H. Fiscal Year (FY) 2011-12 Intercity Transit Funding Agreement Schedule** Elizabeth Richards  
Recommendation:  
*Approve the FY 2011-12 Cost-Sharing Intercity Transit Funding Agreement as shown in Attachment B.*  
**Pg. 51**
- I. Safe Routes to School (SR2S) Countywide Walking School Bus/Bicycle Train Program Grant Request** Sam Shelton  
Recommendation:  
*Authorize staff to apply for the Cycle 3 Federal Safe Routes to School Program grant for up to \$500,000 for the Scope of Work as shown in Attachment B.*  
**Pg. 57**

- J. 2011 Solano Napa Travel Demand Model Update** Robert Guerrero  
Recommendation:  
*Approve the following:*
1. *Authorize the Executive Director to amend Cambridge Systematics' agreement to:*
    - a. *Extend on-call modeling services until June 30, 2012; and*
    - b. *Include the Model Update as described in Attachment A; and*
  2. *Work with Caltrans to model traffic impacts related to ramp metering on Solano County's freeway corridors.*
- Pg. 61**
- K. Final Countywide Greenhouse Gas Emission Inventory** Robert Macaulay  
Recommendation:  
*Approve the submittal of a request to the City County Coordinating Council (4'Cs) to coordinate the submittal of a grant to the Strategic Growth Council (SGC) for development of a multi-agency Climate Action Plan (CAP).*
- Pg. 71**
- L. Project Management Services for Jepson Parkway– Contract Amendment** Janet Adams  
Recommendation:  
*Authorize the Executive Director to:*
1. *Amend the Quincy Engineering, Inc. contract for project management and design oversight services for an amount not-to-exceed \$150,000 with a term of June 30, 2013;*
  2. *Release a Request for Proposals for Jepson Parkway Concept Plan Update; and*
  3. *Enter into an agreement with a consultant for Concept Plan Update Services for an amount not-to-exceed \$100,000.*
- Pg. 73**
- M. Detailed Preliminary Engineering for the I-80/I-680/State Route (SR) 12 Interchange - Contract Amendment** Janet Adams  
Recommendation:  
*Authorize the Executive Director to negotiate a scope and fee and execute a contract amendment with the MTCO/Nolte team to complete the environmental document/detailed preliminary engineering for the I-80/I-680/SR 12 Interchange for an amount not-to-exceed \$2,100,000.*
- Pg. 81**
- N. I-80/I-680/State Route (SR) 12 Interchange Project Allocation** Janet Adams  
Recommendation:  
*Approve Resolution No. 2011-14 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$7 million in Regional Measure 2 funds for the I-80/I-680/SR 12 Interchange Project for the environmental document/detailed preliminary engineering.*
- Pg. 83**

- O. Approve Cooperative Agreement with Metropolitan Transportation Commission (MTC) for Construction of the I-80 Eastbound Cordelia Truck Scales Relocation Project** Janet Adams  
*Recommendation:*  
*Authorize the Executive Director to finalize and execute the agreement between STA and MTC for AB 1171 funding for construction of I-80 Eastbound Cordelia Truck Scales Relocation Project.*  
**Pg. 105**
- P. Award Construction Contract for the Tree Removal as Advanced Construction Work for the I-80 Cordelia Truck Scales Relocation Project** Janet Adams  
*Recommendation:*  
*Approve Resolution No. 2011-12 for the tree removal as advanced construction work for the I-80 Eastbound Cordelia Truck Scales Relocation Project.*  
**Pg. 119**
- Q. Amendment to Funding Agreement Between the Solano Transportation Authority, the County of Solano and the City of Suisun City for the Travis Air Force Base (AFB) Access Improvement Project** Janet Adams  
*Recommendation:*  
*Authorize the Executive Director to execute an Amendment to the Funding Agreement between the Solano Transportation Authority, County of Solano and the City of Suisun City for the Travis Air Force Base (AFB) Access Improvement Project to remove the North Gate work from the Agreement.*  
**Pg. 127**
- R. Amendment to the STA's Deferred Compensation Program** Joy Apilado  
*Recommendation:* Susan Furtado  
*Approve Resolution No. 2011-15 authorizing the Executive Director to execute amendments to the Deferred Compensation Program as specified.*  
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## **IX. ACTION FINANCIAL ITEMS**

- A. STA's Fiscal Year (FY) 2011-12 Budget Revision and FY 2012-13 Proposed Budget** Susan Furtado  
*Recommendation:*  
*Approve the following:*
- 1. Adopt the STA's FY 2011-12 Budget Revision as shown in Attachment A; and*
  - 2. Adopt the STA's FY 2012-13 Proposed Budget as shown in Attachment B.*
- (6:30 – 6:45 p.m.)  
**Pg. 137**

- B. Jepson Parkway Project Update** Janet Adams  
*Recommendation:*  
*Approve the Jepson Parkway Funding Agreement between the STA, the City of Fairfield and Solano County.*  
(6:45 – 6:50 p.m.)  
**Pg. 151**

**X. ACTION NON-FINANCIAL ITEMS**

- A. STA Marketing Plan for FY 2011-12 and FY 2012-13** Jayne Bauer  
*Recommendation:*  
*Approve the STA FY 2011-12 and FY 2012-13 Marketing Plan.*  
(6:50 – 7:00 p.m.)  
**Pg. 171**

**XI. INFORMATIONAL**

- A. Summary of Discussion From STA Board Workshop of June 27, 2011** Daryl Halls  
*Informational*  
(7:00 – 7:15 p.m.)  
**Pg. 177**

**NO DISCUSSION**

- B. Local Project Delivery Update** Jessica McCabe  
*Informational*  
**Pg. 183**
- C. STA Funding Opportunities Report** Sara Woo  
*Informational*  
**Pg. 189**
- D. STA Board Meeting Schedule for Calendar Year 2011** Johanna Masielat  
*Informational*  
**Pg. 195**

**XII. BOARD MEMBERS COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, September 14, 2011, Suisun City Hall Council Chambers.**