

MEETING NOTICE

October 13, 2004

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

6:00 P.M. Regular Meeting

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

<u>ITEM</u>	<u>BOARD/STAFF PERSON</u>
I. CALL TO ORDER – CONFIRM QUORUM (6:00 – 6:05 p.m.)	Chair MacMillan
II. PLEDGE OF ALLEGIANCE	
III. APPROVAL OF AGENDA	
IV. OPPORTUNITY FOR PUBLIC COMMENT (6:05- 6:10 p.m.) Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Kim Cassidy, Clerk of the Board, at 707.424.6008 during regular business hours, at least 24 hours prior to the time of the meeting.	
V. EXECUTIVE DIRECTOR’S REPORT (6:10-6:15 p.m.) – Pg 1	Daryl K. Halls

VI. COMMENTS FROM STAFF, CALTRANS AND MTC
(6:15-6:30 p.m.)

- A. Caltrans Report**
- B. MTC Report**
- C. STA Report**

- 1. **Presentation – Funding the Arterials, Highways, and Freeways Element of the CTP** Mike Dunca
- 2. **Announcement of Nominees for the 7th Annual STA Awards – November 10, 2004** Jennifer Tongsc
- 3. **Cancel STA Board Meeting of November 10, 2004** Daryl Hal

VII. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. (Note: Items under consent calendar may be removed for separate discussion.)

(6:30-6:35 p.m.) – Pg. 7

- A. STA Board Minutes of September 8, 2004** Kim Cassic
Recommendation: Approve minutes of September 8, 2004. – Pg. 9
- B. Review Draft TAC Minutes of September 29, 2004** Johanna Masicl
Recommendation: Receive and file. – Pg. 17
- C. Modification to Classification Range for Financial Analyst/Accountant** Daryl Hal
Recommendation: - Pg. 23
 - 1. *Modify Compensation Range for Budget Analyst/Accountant Position as specified in attachment A.*
 - 2. *Authorize amending the STA's FY 04-05 budget by transferring expenditure saving from the I-80/I-680/I-780 Corridor and Major Investment Study to fund the position for six months in FY 04-05.*
- D. Extension of Contract for State Lobbying Representation Transportation Services – Shaw/Yoder** Daryl Hal
Recommendation: Authorize the Executive Director to extend the contract for Lobbying Representation Services with Shaw & Yoder, Inc. for services through September 30, 2005 for an amount not to exceed \$36,000. – Pg. 27
- E. Solano/Napa Multi-Modal Travel Demand Model (Phase 1) Contract Amendment** Dan Christian
Recommendation: Approve a \$25,000 contract amendment with DKS Associates to complete the Phase 1 Solano Napa Multimodal Travel Demand

Model.– Pg. 31

- F. Support of Welfare to Work LIFT Grant Applications** Elizabeth Richard
Recommendation:
Authorize the Chair to sign letters of support for Low Income Flexible Transportation grant applications supporting the Welfare to Work Transportation Plan for the following projects: 1) Extended Transit for CalWORKs and 2) DRIVES.– Pg. 43
- G. Letter of Support for Caltrans Planning Grant for Sonoma Boulevard (SR 29) Corridor Study** Dan Christian
Recommendation:
Authorize the STA Chair to sign a letter of support for the City of Vallejo's application to Caltrans for a Community – Based Transportation Planning Grant for the Sonoma Boulevard (SR 29) Corridor Study.– Pg. 49

VIII. ACTION ITEMS – NON FINANCIAL

- A. STA Board Approval of Priority Projects/Overall Work Plan for FY 2004-05 and FY 2005-06** Daryl Hal
Recommendation:
*Approve STA's Overall Work Program for FY 2004-05 and FY 2005-06.
(6:35 – 6:40 p.m.) – Pg. 55*
- B. MTC Transit Connectivity Study** Daryl Hal
Recommendation:
*Authorize the STA Chair to sign a letter to the Metropolitan Transportation Commission requesting that the Fairfield Transportation Center be added to the list of Regional Transit Hubs included in MTC's Transit Connectivity Study.
(6:40 – 6:45 p.m.) – Pg. 71*
- C. Solano Countywide Transportation for Livable Communities (TLC) Program Plan** Robert Guerrei
Recommendation:
*Approve the Solano Countywide Transportation for Livable Communities Plan.
(6:45 – 6:55 p.m.) – Pg. 109*
- D. Solano Countywide Pedestrian Plan** Robert Guerrei
Recommendation:
*Approve the Solano Countywide Pedestrian Plan.
(6:55 – 7:05 p.m.) – Pg. 111*

IX. INFORMATION ITEMS- (No Discussion Necessary)

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| A. Funding the Arterials, Highways, and Freeways Element of the CTP
<i>Informational</i> – Pg. 113 | Mike Dunca |
| B. Status of Unmet Transit Needs Process for FY 2005-06
<i>Informational</i> – Pg. 123 | Elizabeth Richard |
| C. TLC Planning Grants
<i>Informational</i> – Pg. 125 | Dan Christian |
| D. State Transportation Funding Update
<i>Informational</i> – Pg. 129 | Mike Dunca |
| E. Federal “First Cycle” STP/CMAQ/TE Obligation
<i>Informational</i> – Pg. 139 | Mike Dunca |
| F. Regional Local Streets and Roads Funding
<i>Informational</i> : – Pg. 155 | Mike Dunca |
| G. MTC’s Regional Bicycle/Pedestrian Program
<i>Informational</i> – Pg. 159 | Robert Guerren |
| H. Funding Opportunities Summary
<i>Informational</i> – Pg. 171 | Sam Shelton |

X. BOARD MEMBERS COMMENTS

XI. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for December 8, 2004, 6:00 p.m. at Suisun City Hall Council Chambers.