



Solano Transportation Authority

One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**MEETING NOTICE**

**Wednesday, December 13, 2006**

**STA Board Meeting/Workshop  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA**

**6:00 p.m. Regular Meeting  
7:15 p.m. Workshop**

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY  
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

*Time set forth on agenda is an estimate. Items may be heard before or after the times designated.*

<b>ITEM</b>	<b>BOARD/STAFF PERSON</b>
<b>I. CALL TO ORDER – CONFIRM QUORUM</b> (6:00 p.m.)	Chair Augustine
<b>II. PLEDGE OF ALLEGIANCE</b>	
<b>III. APPROVAL OF AGENDA</b>	
<b>IV. OPPORTUNITY FOR PUBLIC COMMENT</b> (6:05 – 6:10 p.m.)	

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at 707.424.6008 during regular business hours, at least 24 hours prior to the time of the meeting.

**2006 STA BOARD MEMBERS**

Len Augustine Chair City of Vacaville	Anthony Intintoli Vice Chair City of Vallejo	Steve Messina City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Jim Spring City of Suisun City	Ed Woodruff City of Rio Vista	John Silva County of Solano
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**2006 STA BOARD ALTERNATES**

Steve Wilkins	Gary Cloutier	Alan Schwartzman	Gil Vega	Jack Batson	Mike Segala	Ron Jones	John Vasquez
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- V. **EXECUTIVE DIRECTOR'S REPORT** Daryl K. Halls  
Pg. 1
- VI. **COMMENTS FROM STAFF, CALTRANS AND MTC**  
(6:10 – 6:30 p.m.)
- A. Caltrans Report  
B. MTC Report  
C. STA Report
1. State Route (SR) 12 Presentation Janet Adams  
Doanh Nguyen  
Janet Adams
2. I-80/HOV Lanes Presentation
3. Proclamation of Appreciation Chair Len Augustine
- Ernest Bradford  
▪ Dan Christians
- VII. **INTRODUCTION AND SWEARING-IN OF NEW STA BOARD MEMBER** Johanna Masiclat  
Recommendation:  
*Informational.*  
(6:30 – 6:35 p.m.)
- VIII. **CONSENT CALENDAR**
- Recommendation:  
*Approve the following consent items in one motion.*  
*(Note: Items under consent calendar may be removed for separate discussion.)*  
(6:35 – 6:40 p.m.)
- A. **STA Board Minutes of October 11, 2006** Johanna Masiclat  
Recommendation:  
*Approve STA Board Minutes of October 11, 2006.*  
Pg. 9
- B. **Review Draft TAC Minutes of November 29, 2006** Johanna Masiclat  
Recommendation:  
*Receive and file.*  
Pg. 15
- C. **Updated STA Board Meeting Schedule for Calendar Year 2007** Johanna Masiclat  
Recommendation:  
*Informational.*  
Pg. 23
- D. **Fiscal Year (FY) 2006-07 First Quarter Budget Report** Susan Furtado  
Recommendation:  
*Review and file.*  
Pg. 27

- E. STA Employee 2007 Benefit Summary Update** Susan Furtado  
*Recommendation:*  
*Review and file.*  
**Pg. 31**
- F. Resolution Revising the Agency's Conflict of Interest Code for Designated Positions** Chuck Lamoree  
*Recommendation:*  
*Adopt the attached Resolution No. 2006-08 revising the Agency's Conflict of Interest Code for designated positions.*  
**Pg. 39**
- G. Co-Sponsorship of First Solano Economic Development Summit** Daryl Halls  
*Recommendation:*  
*Authorize the STA to serve as a co-sponsor of the proposed February 15, 2007 Solano Economic Development Summit.*  
**Pg. 49**
- H. Contract Amendment with Korve Engineering for North Connector Project (Project Report/Environmental Document)** Janet Adams  
*Recommendation:*  
*Authorize the Executive Director to approve Amendment No. 4 for the Korve Engineering Contract for an additional amount of \$136,875 and a total contract value of \$2,280,000.*  
**Pg. 51**
- I. Solano Pedestrian Advisory Committee (PAC) Member Appointment** Robert Guerrero  
*Recommendation:*  
*Appoint City of Dixon Councilmember Michael Smith to the Pedestrian Advisory Committee for a three-year term.*  
**Pg. 53**
- J. Approval of Fiscal Year (FY) 2006-07 Surface Transportation Program (STP) Fund Swap between the City of Rio Vista and County of Solano** Janet Adams  
*Recommendation:*  
*Approve the fund swap of FY 2006-07 \$75,000 in Third Cycle STP funds from the City of Rio Vista for \$65,300 in local funds from the County of Solano.*  
**Pg. 57**

- K. State Route (SR) 12 Jameson Canyon Project Memorandum of Understanding (MOU) and Resolution between Solano Transportation Authority (STA), Napa County Transportation Planning Agency (NCTPA) and Caltrans** Janet Adams
- Recommendation:*  
*Approve the attached Resolution Number 2006-06 authorizing the Executive Director to enter into a Memorandum of Understanding (MOU) for the SR 12 Jameson Canyon project which will define how the three agencies (Solano Transportation Authority, the Napa County Transportation Authority and Caltrans) will work together in cooperation to successfully deliver the SR 12 Jameson Canyon Project.*  
**Pg. 59**
- L. Approval of Solano County Regional Measure 2 (RM 2) Two-Year Transit Operating Funding Plan Submittals** Elizabeth Richards
- Recommendation:*  
*Approve the following:*
- 1. Approve the countywide transit operating RM 2 funding plan for FY 2006-07 and FY 2007-08;*
  - 2. Authorize STA staff to submit a coordinated RM 2 transit operating funding formula request for Solano County.*
- Pg. 81**
- M. Authorize State Route (SR) 12 Truck Climbing Lane Project Letter** Sam Shelton
- Recommendation:*  
*Authorize the Executive Director to send a letter to Caltrans, regarding the Bicycle Advisory Committee's (BAC) State Route 12 Truck Climbing Lane Project bicycle issues after a final review by the Technical Advisory Committee (TAC) at their January 2007 meeting.*  
**Pg. 85**
- N. Corridor Mobility Improvement Account (CMIA) Project Submittals** Janet Adams
- Recommendation:*  
*Approve the attached Resolution Number 2006-07 approving the submittal of CMIA project applications to MTC for:*
- 1. I-80/I-680/SR 12 Interchange (Second Phase)*
  - 2. SR 12 Jameson Canyon Widening*
  - 3. I-80 HOV Lane (WB Magazine St. to Carquinez Bridge)*
  - 4. I-80 HOV Lane (EB and WB SR 37 to Carquinez Bridge)*
  - 5. Cordelia Truck Scales Relocation (First Phase)*
- Pg. 89**

- O. State Transit Assistance Funds (STAF) Proposed Funding Amendment #3 for Fiscal Year (FY) 2006-07** Elizabeth Richards  
Recommendation:  
*Approve the amended FY 2006-07 STAF project list (Attachment B1) and amended draft FY 2007-08 STAF project list for Northern County and Regional Paratransit STAF population-based funds (Attachment B2).*  
**Pg. 93**
- P. Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application, Letter of Support** Sam Shelton  
Recommendation:  
*Authorize the Executive Director to send a letter of support to Caltrans District 4, Office of Local Assistance in support of Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application for the "Walking/Bike Path Connection Crystal Middle School and Crescent Elementary".*  
**Pg. 103**

**IX. ACTION ITEMS – FINANCIAL ITEMS**

- A. STA Annual Audit – Fiscal Year (FY) 2005-06** Susan Furtado  
Recommendation:  
*Accept the FY 2005-06 Annual Audit for STA.*  
 (6:40 – 6:45 p.m.)  
**Pg. 111**
- B. State Transportation Improvement Program (STIP) Funding Priorities** Janet Adams  
Recommendation:  
*Adopt the two tier funding project priority list for 2006 STIP-Augmentation, 2008 STIP and the 2010 STIP funding as shown in Attachment A.*  
 (6:45 – 6:50 p.m.)  
**Pg. 113**
- C. Programming of Planning, Programming and Monitoring (PPM) funds from 2006 State Transportation Improvement Program (STIP)-Augmentation** Janet Adams  
Recommendation:  
*Approve programming 5% of the 2006 STIP-Augmentation funds for Planning, Programming and Monitoring (PPM) in the amount of \$814,000.*  
 (6:50 – 6:55 p.m.)  
**Pg. 123**

**D. Countywide Transportation for Livable Communities (TLC) Program Capital Grants**

Robert Guerrero

Recommendation:

Approve the following:

1. *The allocation of Solano Transportation for Livable Communities (TLC) Capital funds for:*
  - *City of Benicia- State Park Road Overcrossing (\$1,000,000)*
  - *Suisun City- Driftwood Drive (\$372,200)*
  - *Solano County- Old Town Cordelia Improvement Project (\$500,000)*
2. *Authorization to conduct a second call for the remaining balance of FY 2008-09 TLC Capital Funds (\$1,323,000) in the spring of 2007.*

(6:55 – 7:00 p.m.)

**Pg. 127**

**X. ACTION ITEMS – NON-FINANCIAL ITEMS**

**A. Routes of Regional Significance**

Dan Christians

Recommendation:

Approve the following:

1. *Authorize the Executive Director to request member agencies to submit any new or proposed changes to the “Routes of Regional Significance” no later than January 26, 2007 (see Attachment A);*
2. *Approve the “Proposed Major Criteria for Adding and Ranking New Routes to the Routes of Regional Significance” (Attachment B).*

(7:00 – 7:05 p.m.)

**Pg. 141**

**B. Legislative Update – November 2006 and Adoption of Final STA 2007 Legislative Priorities and Platform**

Jayne Bauer

Recommendation:

Approve the Final STA 2007 Legislative Priorities and Platform.

(7:05 – 7:10 p.m.)

**Pg. 149**

**XI. INFORMATION ITEMS – NO DISCUSSION**

- A. Highway Projects Status Report:** Janet Adams
- 1.) I-80/I-680/SR 12 Interchange
  - 2.) North Connector
  - 3.) I-80 HOV Project: Red Top Road to Air Base Parkway
  - 4.) Jepson Parkway
  - 5.) Highway 12 (Jameson Canyon)
  - 6.) I-80 SHOPP Rehabilitation Project
  - 7.) SR 113 SHOPP (Downtown Dixon)
- Informational  
Pg. 177
- B. Status of Congestion Management Program (CMP) Consistency Review of Recently Submitted Development Projects** Dan Christians
- Informational  
Pg. 181
- C. Update of Fiscal Year (FY) 2007-08 Intercity Transit Funding (ITF) Agreement** Elizabeth Richards
- Informational  
Pg. 185
- D. Fall 2006 Solano Express Marketing Campaign** Elizabeth Richards
- Informational  
Pg. 187
- E. Solano Transit Consolidation Study Status** Elizabeth Richards
- Informational  
Pg. 197
- F. Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2007-08** Elizabeth Richards
- Informational  
Pg. 201
- G. Safe Routes to School (SR2S) Update** Sam Shelton
- Informational  
Pg. 205
- H. Project Delivery Update** Sam Shelton
- Informational  
Pg. 219
- I. Funding Opportunities Summary** Kimani Birden
- Informational  
Pg. 223

**XII. BOARD MEMBER DISCUSSION ITEMS - WORKSHOP**

- A. Future of Transit in Solano County Presentation** Elizabeth Richards  
*Discussion*  
(7:10– 7:20 p.m.)  
**Pg. 229**
- B. STA Public Information Review** Jayne Bauer  
*Discussion*  
(7:20 – 7:30 p.m.)  
**Pg. 233**

**XII. BOARD MEMBERS COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled for  
**Wednesday, January 10, 2007, 6:00 p.m., Suisun City Hall Council Chambers.**



## MEMORANDUM

DATE: December 6, 2006  
TO: STA Board  
FROM: Daryl K. Halls  
RE: Executive Director's Report – December 2006

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The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (\*) notes items included in this month's Board agenda.

### **STA Submits \$465.9 Million in Proposition 1B Corridor Mobility Improvement Account (CMIA) Project Requests to MTC \***

With the voter's approval of Proposition 1B in the November 2006 election, the California Transportation Commission (CTC) and California Department of Transportation (Caltrans) have initiated their process for development of the initial project list for the \$4.5 billion in Corridor Mobility Investment Account (CMIA) funds. According to Caltrans Director Will Kempton, Caltrans headquarters is scheduled to release their initial draft list to the 12 Caltrans District offices on December 8<sup>th</sup>.

Concurrently, the Metropolitan Transportation Commission (MTC) requested each of the nine Bay Area Congestion Management Agencies to submit their list of CMIA projects on December 1, 2006. Consistent with the STA Board's previously adopted priorities, staff has submitted a project list totaling \$465.9 million in funding requests for five projects. MTC's project list for the Bay Area is due to the CTC in January 2007 and CTC is scheduled to adopt the CMIA list of projects in March 2007. The STA's goal is to have Solano County's priority projects on both the Caltrans and MTC lists of projects that will be submitted to the CTC.

### **STA Continues to Focus on Safety Improvements on State Route (SR) 12 \***

On December 5<sup>th</sup>, the STA joined with Caltrans District IV to provide a presentation to the Solano County Board of Supervisors on efforts to improve travel safety on the SR 12 corridor. A similar presentation will be provided to the STA Board at the meeting. As part of the presentation, staff is proposing a series of next steps that would require discussion with and the concurrence by Caltrans and the California Highway Patrol (CHP).

**STA's Receives Clean Annual Fiscal Audit for Fiscal Year (FY) 2005-06 \***

Staff has included with this agenda the completed STA Annual Audit for FY 2005-06 that was recently completed by the independent audit firm of Maze and Associates. Based on their review and completion of the audit of the STA's expenditure and revenues, Maze and Associates has identified no findings and has provided an unqualified assessment of a clean audit. I want to acknowledge the hard work of STA's accounting staff, Susan Furtado and Barbara Padilla, who worked diligently to improve and enhance STA's accounting and budgetary procedures over the past year.

**Consideration of Tier 1 and Tier 2 Priorities for Future STIP Funds \***

The past three months, staff has reviewed with the STA Board the status of various priority projects and the estimated amounts of available State Transportation Improvement Program (STIP) and federal funds over the next five years. At the request of the STA Board, staff has developed a list of potential projects for consideration of this funding. These have been divided into tier 1 and tier 2 projects, with tier 1 projects ready to go within the five year timeframe and tier 2 projects needing some funds to continue their project development activities in anticipation of completion after the five year timeframe. This list of projects was reviewed and commented on by the TAC at their November meeting. Based on the Board direction at this meeting, staff will begin preparing the draft project lists for the 2006 STIP Augmentation (\$18 million) and the 2008 STIP (\$14 million).

**Board Workshop to Continue Discussion on Future of Transit and Introduce STA's Public Input Overview\***

At the October 2006 Board meeting, Elizabeth Richards, Director of Transit and Rideshare Services, presented an initial overview of the transit coordination and operating issues in preparation for the Board's "Future of Transit" discussions in December. Prior to initiation of the Countywide Transit Consolidation Study, staff has asked to Board to provide policy direction on a variety of questions and policy issues that will frame the scope of work for this study. One of the primary areas for discussions is the range of governance/operating options to be considered and evaluated by the consultant in the preparation of the study. At this meeting, Jayne Bauer, Legislative and Marketing Program Manager, will also present an initial introduction of the STA's Public Information efforts. This item will be discussed in more detail at the Board meeting in January 2007.

**STA to Award First \$1.8 Million in TLC Capital Grants \***

At this meeting, staff has recommended the STA Board award for the first time funding grants for Transportation for Livable Communities (TLC) capital projects. A total of \$1.8 million has been recommended for allocation for three separate TLC projects. The TLC projects are located within the cities of Benicia and Suisun City, and the County of Solano. An additional \$1.4 million in TLC capital funds are still available and staff is proposing to issue another call for projects in 2007 to allow project sponsors additional time to get their project applications ready.

**STA Releases Draft Environmental Document for North Connector Project**

The STA released the draft environmental document for the North Connector Project in November and a public hearing meeting has been scheduled for Thursday, December 14<sup>th</sup> at 6 p.m., at Nelda Mundy Elementary School in Fairfield.

**Dan Christians Set to Retire from STA**

STA's Assistant Executive Director/Director of Planning, Dan Christians, is set to retire on December 30, 2006 after a long and productive 13 years career with the STA. Dan has successfully accomplished a long list of planning tasks and he was a key staff contributor to the STA's recent effort to plan its transportation future. He will be missed.

**New Analyst Joins STA**

Judy Leaks is STA's new Program Manager/Analyst for the Solano Napa Commuter Information (SNCI) Program. She began her employment with the STA on November 13<sup>th</sup> and is a resident of the City of Richmond.

Attachment:

- A. STA Acronyms List of Transportation Terms

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Solano Transportation Authority

## STA ACRONYMS LIST OF TRANSPORTATION TERMS

<b>A</b>		<b>P</b>	
ABAG	Association of Bay Area Governments	PAC	Pedestrian Advisory Committee
ADA	American Disabilities Act	PCC	Paratransit Coordinating Council
AVA	Abandoned Vehicle Abatement	PCRPP	Planning and Congestion Relief Program
APDE	Advanced Project Development Element (STIP)	PDS	Project Development Support
AQMD	Air Quality Management District	PDT	Project Delivery Team
<b>B</b>		PMP	Pavement Management Program
BAAQMD	Bay Area Air Quality Management District	PMS	Pavement Management System
BABC	Bay Area Bicycle Coalition	PNR	Park and Ride
BAC	Bicycle Advisory Committee	POP	Program of Projects
BATA	Bay Area Toll Authority	PPM	Planning, Programming and Monitoring
BCDC	Bay Conservation and Development Commission	PSR	Project Study Report
BT&H	Business, Transportation & Housing Agency	PTA	Public Transportation Account
<b>C</b>		PTAC	Partnership Technical Advisory Committee (MTC)
CAF	Clean Air Funds	<b>R</b>	
CALTRANS	California Department of Transportation	RABA	Revenue Alignment Budget Authority
CARB	California Air Resources Board	REPEGE	Regional Environmental Public Education Group
CCCC (4'Cs)	City County Coordinating Council	RFP	Request for Proposal
CCCTA (3CTA)	Central Contra Costa Transit Authority	RFQ	Request for Qualification
CEQA	California Environmental Quality Act	RM 2	Regional Measure 2
CHP	California Highway Patrol	RRP	Regional Rideshare Program
CIP	Capital Improvement Program	RTEP	Regional Transit Expansion Policy
CMA	Congestion Management Agency	RTIP	Regional Transportation Improvement Program
CMAQ	Congestion Mitigation and Air Quality	RTMC	Regional Transit Marketing Committee
CMP	Congestion Management Program	RTP	Regional Transportation Plan
CNG	Compressed Natural Gas	RTPA	Regional Transportation Planning Agency
CTA	County Transportation Authority	<b>S</b>	
CTC	California Transportation Commission	SACOG	Sacramento Area Council of Governments
CTEP	County Transportation Expenditure Plan	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act -- a Legacy for Users
CTP	Comprehensive Transportation Plan	SCTA	Sonoma County Transportation Authority
<b>D</b>		SHOPP	State Highway Operations and Protection Program
DBE	Disadvantaged Business Enterprise	SJCOG	San Joaquin Council of Governments
DOT	Federal Department of Transportation	SNCI	Solano Napa Commuter Information
<b>E</b>		SOV	Single Occupant Vehicle
EIR	Environmental Impact Report	SMAQMD	Sacramento Metropolitan Air Quality Management District
EIS	Environmental Impact Statement	SP&R	State Planning and Research
EPA	Environmental Protection Agency	SR2S	Safe Routes to School
<b>F</b>		SR2T	Safe Routes to Transit
FHWA	Federal Highway Administration	SRITP	Short Range Intercity Transit Plan
FST	Fairfield-Suisun Transit	SRTIP	Short Range Transit Plan
FTA	Federal Transit Administration	STA	Solano Transportation Authority
<b>G</b>		STA	Spare the Air
GARVEE	Grant Anticipation Revenue Vehicle	STAF	State Transit Assistance Fund
GIS	Geographic Information System	STIA	Solano Transportation Improvement Authority
<b>H</b>		STIP	State Transportation Improvement Program
HIP	Housing Incentive Program	STP	Surface Transportation Program
HOV	High Occupancy Vehicle	<b>T</b>	
<b>I</b>		TAC	Technical Advisory Committee
ISTEA	Intermodal Surface Transportation Efficiency Act	TAM	Transportation Authority of Marin
ITIP	Interregional Transportation Improvement Program	TANF	Temporary Assistance for Needy Families
ITS	Intelligent Transportation System	TAZ	Transportation Analysis Zone
<b>J</b>		TCI	Transportation Capital Improvement
JARC	Jobs Access Reverse Commute	TCM	Transportation Control Measure
JPA	Joint Powers Agreement	TCRP	Transportation Congestion Relief Program
<b>L</b>		TDA	Transportation Development Act
LS&R	Local Streets & Roads	TDM	Transportation Demand Management
LTA	Local Transportation Funds	TEA	Transportation Enhancement Activity
LEV	Low Emission Vehicle	TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
LIFT	Low Income Flexible Transportation	TFCA	Transportation Funds for Clean Air
LOS	Level of Service	TIF	Transportation Investment Fund
LTF	Local Transportation Funds	TIP	Transportation Improvement Program
<b>M</b>		TLC	Transportation for Livable Communities
MIS	Major Investment Study	TMA	Transportation Management Association
MOU	Memorandum of Understanding	TMP	Transportation Management Plan
MPO	Metropolitan Planning Organization	TMTAC	Transportation Management Technical Advisory Committee
MTC	Metropolitan Transportation Commission	TOS	Traffic Operation System
MTS	Metropolitan Transportation System	TRAC	Trails Advisory Committee
<b>N</b>		TSM	Transportation Systems Management
NEPA	National Environmental Policy Act	U, V, W, Y, & Z	
NCTPA	Napa County Transportation Planning Agency	UZA	Urbanized Area
NHS	National Highway System	VTA	Valley Transportation Authority (Santa Clara)
NVTA	Napa Valley Transportation Authority	W2W	Welfare to Work
<b>O</b>		WCCCTAC	West Contra Costa County Transportation Advisory Committee
OTS	Office of Traffic Safety	YSAQMD	Yolo/Solano Air Quality Management District
		ZEV	Zero Emission Vehicle

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DATE: December 1, 2006  
TO: STA Board  
FROM: Johanna Masiclat, Clerk of the Board  
RE: Consent Calendar Summary  
(Any consent calendar item may be pulled for discussion)

**Recommendation:**

The STA Board to approve the following attached consent items:

- A. STA Board Minutes of October 11, 2006
- B. Review Draft TAC Minutes of November 29, 2006
- C. STA Board Meeting Schedule for Calendar Year 2007
- D. Fiscal Year (FY) 2006-07 First Quarter Budget Report
- E. STA Employee 2007 Benefit Summary Update
- F. Resolution Revising the Agency's Conflict of Interest Code for Designated Positions
- G. Co-Sponsorship of Solano County Economic Summit
- H. Contract Amendment with Korve Engineering for North Connector Project (Project Report/Environmental Document)
- I. Solano Pedestrian Advisory Committee (PAC) Member Appointment
- J. Approval of Fiscal Year (FY) 2006-07 Surface Transportation Program (STP) Fund Swap between the City of Rio Vista and County of Solano
- K. State Route (SR) 12 Jameson Canyon Project Memorandum of Understanding (MOU) and Resolution between Solano Transportation Authority (STA), Napa County Transportation Planning Agency (NCTPA), and Caltrans
- L. Approval of Solano County Regional Measure 2 (RM 2) Two-Year Transit Operating Funding Plan Submittals
- M. Authorize State Route (SR) 12 Truck Climbing Lane Project Letter
- N. Corridor Mobility Improvement Account (CMIA) Project Submittals
- O. State Transit Assistance Funds (STAF) Proposed Funding Amendment #3 for FY 2006-07
- P. Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application, Letter of Support

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**SOLANO TRANSPORTATION AUTHORITY**  
**Minutes for Meeting of**  
**October 11, 2006**

**I. CALL TO ORDER**

Chair Augustine called the regular meeting to order at 6:06 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Len Augustine (Chair)	City of Vacaville
	Anthony Intintoli (Vice Chair)	City of Vallejo
	Steve Messina	City of Benicia
	Mary Ann Courville	City of Dixon
	Ed Woodruff	City of Rio Vista
	John Vasquez (Alternate Member)	County of Solano

**MEMBERS**

<b>ABSENT:</b>	Harry Price	City of Fairfield
	Jim Spering	City of Suisun City

**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Charles Lamoree	Legal Counsel
	Johanna Masielat	Clerk of the Board
	Dan Christians	Executive Assistant Director
	Janet Adams	Director of Projects
	Elizabeth Richards	Director of Transit and Rideshare Services
	Susan Furtado	Financial Analyst/Accountant
	Jayne Bauer	Marketing and Legislative Program Manager
	Robert Guerrero	Associate Planner
	Kimani Birden	Assistant Planner
	Karen Koelling	Administrative Assistant II

**ALSO  
PRESENT:**

Dan Schiada	City of Benicia
Mike Duncan	City of Fairfield
John Duane	City of Suisun City
Chris Bailey	City of Vacaville
Gary Leach	City of Vallejo
Birgitta Corsello	County of Solano
Joy Apilado	City of Vacaville
George Guywn, Jr.	Resident, City of Suisun
Mo Pazooki	Caltrans District 4
Erin Pursell	The Reporter
Michael Scott	Parsons Brinckerhoff
Erin Pursell	The Reporter

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

On a motion by Member Messina, and a second by Vice Chair Intintoli, the STA Board approved the agenda.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

George Guywn, Jr. provided comments pertaining to employee benefits.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- “And the Nominees Are!” The STA to Announce Nominees for 9<sup>th</sup> Annual Awards Program
- Governor Signs AB 2538 (Wolk) Providing STA Future Flexibility for Project Development Activities
- STA Board to Consider Adoption of 50/50 Funding Policy
- Board Workshop to Continue Discussion on Five-Year Funding Priorities and Introduce Future of Transit
- California Transportation Commission (CTC) Scheduled to Allocate Three SHOPP Projects in Solano County
- STA Staff and Consultant Update

**VI. COMMENTS FROM STAFF, CALTRANS AND MTC**

**A. Caltrans Report:**

Mo Pazooki, Caltrans District 4 Project Manager, reported on the construction progress of the Benicia Bridge.

- B. MTC Report:**  
Daryl Halls reported on the California Transportation Commission (CTC)'s discussions on the State Bond (Proposition 1A and 1B).
- C. STA Report:**
1. **State Legislative Update**
  2. **Report from the League of California Cities**
  3. **STA Proclamation of Appreciation  
City of Vacaville's Joy Apilado**
  4. **STA's 9<sup>th</sup> Annual Awards Nominees**

## **VII. CONSENT CALENDAR**

On a motion by Member Messina, and a second by Vice Chair Intintoli, Consent Calendar Items A through J were unanimously approved and included an amendment to Item VII.H, Countywide Pedestrian Plan Update and Pedestrian Advisory Member Appointments shown below in *bold italics*.

- A. STA Board Minutes of September 13, 2006**  
Recommendation:  
Approve STA Board Minutes of September 13, 2006.
- B. Review Draft TAC Minutes of September 27, 2006**  
Recommendation:  
Receive and file.
- C. Updated STA Board Meeting Schedule for Calendar Year 2006 and 2007**  
Recommendation:  
Informational.
- D. Fiscal Year (FY) 2005-06 4<sup>th</sup> Quarter Budget Report**  
Recommendation:  
Receive and file.
- E. Funding Agreement with Napa County Transportation Planning Agency (NCTPA)**  
Recommendation:  
Authorize the Executive Director to enter into an agreement with NCTPA for \$25,000 of TFCA funds for FY 2006-07 for development and implementation of an Emergency Ride Home (ERH) and Commuter Incentives Program in Napa County.

**F. State Partnership Planning Grant Funds and Local Match for I-80/I-680/I-780 Corridors Study Highway Operations Plan**

Recommendation:

Approve the following:

1. Adopt Resolution No. 2006-05 authorizing the Executive Director to submit an application for Caltrans' State Transportation Planning Grant Program for \$250,000 for the I-80/I-680/I-780 Corridors Study Highway Operations Plan.
2. The allocation of \$62,500 State Transit Assistance Funds (STAF) for the required 20% local match.

**G. Distribution of \$75,000 Fiscal Year (FY) 2005-06 Surface Transportation Program (STP) Funds**

Recommendation:

Reprogram \$75,000 in FY 2005-06 STP-Augmentation funds for Local Streets and Roads from the City of Rio Vista to (1) the City of Benicia for \$25,000 and (2) the City of Vacaville for \$50,000.

**H. Countywide Pedestrian Plan Update and Pedestrian Advisory Member Appointments**

Recommendation:

Approve the following:

1. Approve the attached criteria and application for prioritizing the Countywide Pedestrian Plan's pedestrian projects.
2. Issue a call for additional or revised pedestrian projects to be considered for the Countywide Pedestrian Plan Update.
3. Appoint Linda Schrupp and Eva Laevastu, *Carol Renwick (as the member) and Todd Renwick (as the alternate)* to the Solano Pedestrian Advisory Committee as the Tri County Cooperative Planning Group, Bay Area Ridge Trail, and *City of Vacaville members respectively to the Pedestrian Advisory Committee (PAC)*.

**I. North Connector Transportation for Livable Communities (TLC) Concept Plan**

Recommendation:

Authorize the Executive Director to enter into an agreement with ARUP to provide planning and design services for the North Connector TLC Concept Plan for an amount not to exceed \$40,000 for a contract term through July 31, 2007.

**J. Request for Proposals (RFP) for Construction Management Services for the North Connector and the I-80 High Occupancy Vehicle (HOV) Lanes Projects**

Recommendation:

Authorize the Executive Director to issue a RFP for Construction Management Services for the North Connector Project and the I-80 HOV Lanes Advance Project – Green Valley North Side Bridge Widening.

## VIII. ACTION ITEMS: FINANCIAL AND NON FINANCIAL

### A. Solano Transportation Authority (STA) Funding Policy for Reliever Routes and Regionally Significant Interchanges

Janet Adams identified the funding policy (50% local and 50% regional) for regionally significant reliever routes and listed regionally significance local interchanges that would be eligible for Solano County. She stated that the proposed policy is intended to define local contribution for projects with both local and regional benefits.

#### Recommendation:

Approve Resolution 2006-04 adopting a funding policy of 50% local and 50% regional funds for Reliever Routes and regionally significant interchanges.

On a motion by Vice Chair Intintoli, and a second by Member Woodruff, the STA Board unanimously approved the recommendation. The vote was 5 to 0 (5 ayes, 0 noes, 0 abstain, and 3 absents).

### B. Legislative Update – October 2006 and Solano Transportation Authority (STA)'s Draft 2007 Legislative Priorities and Platform

Jayne Bauer provided an update to the Planning, Programming and Monitoring (PPM) AB 2538 Bill, STA's Draft 2007 Legislative Priorities and Platform, and Proposition 90. She recommended that the Draft 2007 Legislative Priorities and Platform be distributed to the STA Board for a 30-day review and comment period. She stated that the final draft would be placed on the December STA Board agenda for consideration of adoption.

#### Recommendation:

Authorize the Executive Director to distribute the STA Draft 2007 Legislative Priorities and Platform for a 30-day review and comment period.

On a motion by Vice Chair Intintoli, and a second by Member Woodruff, the STA Board unanimously approved the recommendation.

## IX. INFORMATION ITEMS – NO DICUSSION

### A. Local Projects Delivery Update

Informational

### B. Update of Fiscal Year (FY) 2007-08 Intercity Transit Funding (ITF) Agreement

Informational

### C. Status Report on State Route (SR) 113 Corridor Study

Informational

### D. Safe Routes to School (SR2S) Update

Informational

E. **Abandoned Vehicle Abatement (AVA) Annual Report Fiscal Year (FY) 2005-06**  
Informational

F. **Funding Opportunities Summary**  
Informational

X. **BOARD MEMBER DISCUSSION ITEMS - WORKSHOP**

A. **Priority Projects Funding Options and Projected Projects Delivery Schedule**  
Janet Adams presented the State Transportation Improvement Program (STIP) financial outlook for the 2008 and 2010 cycles. She indicated that the funding priorities for STIP funding would occur on a two (2) tier level. She identified the two (2) tier list of projects that would be eligible for funding for the STIP cycles through 2010.

**Board Comments:**  
None presented.

B. **Future of Transit in Solano County Presentation**  
Elizabeth Richards reviewed several items regarding transit projects to be presented for discussion at the STA Board Workshop on October 11, 2006. She listed the items to be: 1.) Transit plans and studies, 2.) Transit Agreements and Management, 3.) Transit Funding, and 4.) Transit Marketing.

**Board Comments:**  
None presented.

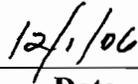
XI. **BOARD MEMBER COMMENTS:**  
Members Courville and Woodruff commended Caltrans for their maintenance and safety improvement efforts along State Route (SR) 12 and SR 113.

XII. **ADJOURNMENT**

The STA Board meeting was adjourned at 7:15 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, December 13, 2006, 6:00 p.m., Suisun City Hall Council Chambers.**

**Attested By:**

  
\_\_\_\_\_  
**Johanna Masielat**  
**Clerk of the Board**

  
\_\_\_\_\_  
**Date**



**TECHNICAL ADVISORY COMMITTEE**

**DRAFT**

**Minutes of the meeting**

**November 29, 2006**

**I. CALL TO ORDER**

The regular meeting of the Technical Advisory Committee (TAC) was called to order at approximately 1:35 p.m. in the Solano Transportation Authority's Conference Room.

**Present:**

<b>TAC Members Present:</b>	Dan Schiada	City of Benicia
	Royce Cunningham	City of Dixon
	Mike Duncan	City of Fairfield
	Brent Salmi	City of Rio Vista
Arrived at 2:05 p.m.	John Duane	City of Suisun City
	Dale Pfeiffer	City of Vacaville
	Gary Leach	City of Vallejo
	Leo Flores	County of Solano

**Others Present:**

Jeff Knowles	City of Vacaville
Daryl Halls	STA
Dan Christians	STA
Janet Adams	STA
Elizabeth Richards	STA/SNCI
Judy Leaks	STA/SNCI
Jayne Bauer	STA
Robert Guerrero	STA
Kimani Birden	STA
Johanna Masiclat	STA

**II. APPROVAL OF AGENDA**

On a motion by Dan Schiada, and a second by Brent Salmi, the STA TAC unanimously approved the agenda.

### III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

### REPORTS FROM CALTRANS, MTC AND STA STAFF

#### IV.

**Caltrans:** None presented.

**MTC:** None presented.

**STA:** Kimani Birden provided and distributed information on STA's funding opportunities.

#### V. CONSENT CALENDAR

On a motion by Dan Schiada, and a second by Mike Duncan, the STA TAC unanimously approved Consent Calendar with the exception of the following:

- Agenda Item V.F, Jameson Canyon Draft Memorandum of Understanding (MOU) Agreement, was pulled for discussion.
- Agenda Item V.H, Solano County Regional Measure 2 (RM 2) Two-Year Transit Operating Funding Plan, was unanimously approved as amended shown in *bold italics*.

#### Recommendations:

**A. Minutes of the TAC Meeting of September 27, 2006**

Recommendation:

Approve minutes of September 27, 2006.

**B. STA Board Meeting Highlights – October 11, 2006**

Informational

**C. Updated STA Board and Advisory Committee Meeting Schedule for 2006 and 2007**

Informational

**D. Funding Opportunities Summary**

Informational

**E. \$75,000 Fiscal Year (FY) 2006-07 Surface Transportation Program (STP) Fund Swap between Rio Vista and Solano County**

Recommendation:

Forward a recommendation to the STA Board to approve the fund swap of FY 2006-07 \$75,000 in Third Cycle STP funds from the City of Rio Vista for \$65,300 in local funds from the County of Solano.

**G. Corridor Mobility Improvement Account (CMIA) Call for Projects**

Recommendation:

Forward a recommendation to the STA Board that the STA apply for CMIA funding for the following projects: I-80/I-680/SR 12 Interchange (First Phase), the Cordelia Truck Scales Relocation (First Phase), I-80 HOV Lane (WB Magazine St. to Carquinez Bridge), I-80 HOV Lane (EB and WB SR 37 to Carquinez Bridge) and SR 12 Jameson Canyon Widening.

**H. Solano County Regional Measure 2 (RM 2) Two-Year Transit Operating Funding Plan**

Recommendation:

Forward a recommendation to the STA Board to:

1. Approve the countywide transit operating RM 2 funding plan for FY 2006-07 and FY 2007-08;
2. Authorize STA staff to submit a coordinated RM 2 transit operating *funding formula* request for Solano County.

**I. State Transit Assistance Funds (STAF) Proposed Funding Amendment #3 for FY 2006-07**

Recommendation:

Forward a recommendation to the STA Board to approve the amended FY 2006-07 STAF project list and amended draft FY 2007-08 STAF project list for Northern County and Regional Paratransit STAF population-based funds.

**F. This item was pulled for discussion.**

**Jameson Canyon Draft Memorandum of Understanding (MOU) Agreement**

Dale Pfeiffer, City of Vacaville and Mike Duncan, City of Fairfield, addressed questions and comments regarding the MOU agreement.

Recommendation:

Forward recommendation to the STA Board authorizing the Executive Director to enter into a Memorandum of Understanding (MOU) for the SR 12 Jameson Canyon project which will define how the three agencies (Solano Transportation Authority, the Napa County Transportation Authority and Caltrans) will work together in cooperation to successfully deliver the Jameson Canyon Project.

By consensus, the STA TAC approved the recommendation.

**VI. ACTION ITEMS**

**A. State Transportation Improvement Program (STIP) Funding Priorities**

Janet Adams discussed the STIP financial outlook for the 2008 and 2010 STIP cycles. She stated that with the passage of Transportation Infrastructure Bonds on November 7, 2006, Solano County would receive an estimated additional \$18.8 million in 2006 STIP Augmentation. She reviewed the two tier list which identified projects that would be eligible for funding for the STIP cycles through 2010.

Based on discussion, the STA TAC recommended the following modifications:

1. Mike Duncan, City of Fairfield, requested to move EB I-80 Aux. Lane: Travis Air Base Pkwy from Potential Future Tier One Projects to Tier One (Near Term Projects).
2. Dale Pfeiffer, City of Vacaville, requested the Vacaville Transportation Center Phase 2 be added as a future tier 2 project.
3. Gary Leach, City of Vallejo, mentioned the Vallejo ferry maintenance facility as potential tier 1 project.

On a motion by Mike Duncan, and a second by Dale Pfeiffer, the STA TAC approved the recommendation as amended.

Recommendation:

Forward a recommendation to the STA Board to adopt the two tier funding project priority list for future STIP funding as shown in Attachment A *with the understanding that member agencies may submit a letter to STA requesting projects to be moved out of potential future or add new projects to the proposed list.*

On a motion by Dan Schiada, and a second by Dale Pfeiffer, the STA TAC approved the recommendation as amended shown above in *bold italics.*

- B. Programming of Planning, Programming and Monitoring (PPM) funds from State Transportation Improvement Program (STIP)-Augmentation**  
Janet Adams reviewed the Metropolitan Transportation Commission (MTC)'s STIP PPM funding estimates from AB 2538 by County and described the basis for STA's staff recommendation.

Recommendation:

Forward a recommendation to the STA Board to approve programming 5% of the STIP Augmentation funds for Planning, Programming and Monitoring (PPM) in the amount of \$814,000.

On a motion by Mike Duncan, and a second by Dale Pfeiffer, the STA TAC approved the recommendation.

- C. Routes of Regional Significance**

Dan Christians reviewed the existing "Routes of Regional Significance" map as well as the proposed major criteria for adding and ranking new routes to the "Routes of Significance". He stated that all of the routes included in the revised map would then potentially qualify for regional funding under STA's recently adopted 50/50 regional/local funding policy.

Recommendation:

Forward a recommendation to the STA Board to:

1. Request member agencies to submit any new or proposed additions or changes to the Routes of Regional Significance no later than January 26, 2007 (see Attachment A);
2. Approve the “Proposed Major Criteria for Adding and Ranking New Routes to the Routes of Regional Significance” (Attachment B);

On a motion by Mike Duncan, and a second by Royce Cunningham, the STA TAC approved the recommendation.

**D. Legislative Update – November 2006 and Adoption of STA’s 2007 Legislative Priorities and Platform**

Jayne Bauer provided a summary of the state legislation from 2006 and reviewed the STA’s Final Draft 2007 Legislative Priorities and Platform.

After further discussion, individual TAC members recommended the following modifications to the Final Draft 2007 Legislative Priorities and Platform. The STA TAC concurred, and the recommended modifications are as follows:

- Legislative Priorities
  3. Support efforts to prevent the future suspension of Proposition 42, diverting voter approved funds dedicated for transportation to the state general fund *as authorized by Proposition 1A*.
- I. Air Quality

~~Monitor-Support~~ legislation providing infrastructure for low, ultra-low and zero emission vehicles.
- II. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)
  5. Support legislation that increases employers’ opportunities to offer commute incentives ~~and their value~~.
- XII. Transit
  3. Support tax benefits and/or incentives ~~for transportation demand management programs and alternative fuel programs~~ to promote the use of public transit.

Recommendation:

Forward the Final Draft 2007 Legislative Priorities and Platform to the STA Board for approval.

On a motion by Dan Schiada, and a second by Dale Pfeiffer, the STA TAC approved the recommendation as amended shown above in ~~strikethrough bold italics~~.

**E. Route 30 and 90 Service and Funding Agreement**

This item was pulled at the request of the City of Fairfield at an earlier meeting of the Transit Consortium. The item was tabled at the request of staff and will be agendized for a future TAC meeting.

**F. Countywide Transportation for Livable Communities (TLC) Program Capital Grants**

Robert Guerrero reviewed the applications received from the cities of Benicia and Suisun City, and the County of Solano for total capital grants requests of \$1,872,200. He stated that a remaining balance of \$1,323,000 of TLC Capital funds will need to be programmed to TLC projects that can obligate the funds for the FY 2008-09 program year.

Recommendation:

Forward a recommendation to the STA Board to approve the following Solano Transportation for Livable Communities (TLC) Capital funds:

- City of Benicia- State Park Road Overcrossing (\$1,000,000)
- Suisun City- Driftwood Drive (~~\$372,200~~ 372,2000)
- Solano County- Old Town Cordelia Improvement Project (\$500,000)

On a motion by Dan Schiada, and a second by Mike Duncan, the STA TAC approved the recommendation as amended shown above in ~~strikethrough bold italics~~.

**G. State Route (SR) 12 Truck Climbing Lane Project Letter**

Sam Shelton reviewed the letter drafted by the STA to send to Caltrans regarding the truck climbing lane project's bicycle issues. He said that the issues listed on the draft letter were raised during a special Bicycle Advisory Committee (BAC) meeting held on August 17, 2006.

Recommendation:

Forward a recommendation to the STA Board requesting that the STA ~~send a letter to Caltrans communicating the Bicycle Advisory Committee's (BAC) bicycle concerns and suggestions for Caltrans' State Route 12 Truck Climbing Lane Project~~ Executive Director is authorized to submit a letter to Caltrans subsequent to review by the STA TAC.

On a motion by Mike Duncan, and a second by Dan Schiada, the STA TAC approved the recommendation as amended shown in ~~strikethrough bold italics~~.

**VII. INFORMATION ITEMS**

**C. Metropolitan Transportation Commission (MTC) 2006 Local Streets and Roads Maintenance Cost and Revenue Survey**

Janet Adams reviewed and distributed information containing additional guidance and instructions on the 2006 Local Street and Road Survey.

## **NO DISCUSSION ITEMS**

- A. Highway Projects Status Report:**
  - 1.) I-80/I-680/SR 12 Interchange**
  - 2.) North Connector**
  - 3.) I-80 HOV Project: Red Top Road to Air Base Parkway**
  - 4.) Jepson Parkway**
  - 5.) Highway 12 (Jameson Canyon)**
  - 6.) I-80 SHOPP Rehabilitation Project**
  - 7.) SR 113 SHOPP (Downtown Dixon)**
  
- B. Status of Congestion Management Program (CMP) Consistency Review of Recently Submitted Development Projects**
  
- D. Metropolitan Transportation Commission Routine Accommodation of Bicyclist and Pedestrians in the Bay Area**
  
- E. Update of Fiscal Year (FY) 2007-08 Intercity Transit Funding (ITF) Agreement**
  
- F. Fall 2006 Solano Express Marketing Campaign**
  
- G. Solano Transit Consolidation Study Status**
  
- H. Unmet Transit Needs Public Hearing for FY 2007-08**
  
- I. Safe Routes to School (SR2S) Update**
  
- J. Project Delivery Update**

## **VIII. ADJOURNMENT**

The meeting was adjourned at 3:50 p.m. The next meeting of the STA TAC is scheduled at **1:30 p.m. on Wednesday, January 3, 2007.**

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DATE: December 1, 2006  
TO: STA Board  
FROM: Johanna Masiclat, Clerk of the Board  
RE: STA Board Meeting Schedule for Calendar Year 2007

**Discussion:**

Attached is the updated STA Board meeting schedule for calendar year 2007.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachment:

- A. STA Board Meeting Schedule for the Calendar Year 2007

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STA BOARD MEETING SCHEDULE  
Calendar Year 2007

DATE	TIME	DESCRIPTION	LOCATION	STATUS
January 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
February 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
March 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
April 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
May 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
June 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
July 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
August	NO MEETING -SUMMER RECESS			
September 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
October 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
November 14	6:00 p.m.	STA 10 <sup>th</sup> Annual Awards	Vallejo - TBD	Confirmed
December 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed

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DATE: November 17, 2006  
TO: STA Board  
FROM: Susan Furtado, Financial Analyst/Accountant  
RE: Fiscal Year (FY) 2006-07 First Quarter Budget Report

**Background:**

In June 2006, the Solano Transportation Authority (STA) Board approved the STA budget for FY 2006-07. The budget included the reclassification of salaries and staffing positions as a result of the salary survey recommendation made by Koff and Associates. On a quarterly schedule, the STA Board is provided a report of the revenue and expenditure actual versus the approved budget. A mid-year adjustment to the fiscal year budget is scheduled to occur in January 2007.

**Discussion:**

The attached financial report shows the revenue and expenditure activity of the STA for the First Quarter of FY 2006-07. The STA's total program administration and operation expenditures for the first quarter are at 6% with total revenues at 11% of the FY 2006-07 budget.

**Revenues:**

Revenues received during the first quarter of the fiscal year primarily consist of quarterly or annual advances. As most STA programs are funded with grants on a reimbursement basis, the reimbursements from fund sources for the First Quarter were billed and received after the quarter ending September 30, 2006. As of September 30, 2006, the total revenue received is \$1.4 million (11%).

**Expenditures:**

STA's projects and programs are underway and expenditures are within budget projections.

1. STA's Management and Operations is within the First Quarter budget projection at 20% of budget.
2. Transit and Rideshare Services/Solano Napa Commuter Information (SNCI) is at 10% of budget.
3. Project Development is at 3% budget.
4. Strategic Planning is at 6%.

The Transit and Rideshare Services/SNCI, Project Development, and Strategic Planning invoice billings from project consultants for projects such as the Countywide Finance Assessment Study, Countywide Ridership Survey, Transit Consolidation Feasibility Study, North Connector, I-80/I-680/SR12 Interchange, I-80 HOV, and Jepson Parkway, were submitted after the end of the Quarter. Therefore, the forecasted expenditures for these projects for actual work completed are not reflective of the budget ratio for the Quarter. It is expected that these forecasted expenditures will align the expenditure to budget expectations.

**Fiscal Impact**

FY 2006-07 First Quarter Budget is within budget projections for Revenue received of \$1.4 million (11%) and Expenditures of \$739,127 (6%).

**Recommendation**

Review and file.

**Attachment**

- A. STA FY 2006-07 First Quarter Budget Report
- B. 2007 Budget and Fiscal Reporting Calendar



**FINANCIAL REPORT FIRST QUARTER (25%)  
July 1, 2006 through September 30, 2006**

**FY 2006-07**

REVENUES			
Operations	FY 06-07 Budget	Actual Received YTD	%
Gas Tax (Reserve Account)	30,000	30,000	100%
Interest	-	2,224	0%
Gas Tax	280,958	255,958	91%
TDA Art. 4/8	444,061	111,015	25%
STAF	735,020	246,275	34%
STP	1,219,393	167,171	14%
Rio Vista Federal Earmark	362,000		0%
STIP/PPM	39,000		0%
Regional Measure (RM) 2 North Connector	12,482		0%
TCRP 25.3	29,120	14,693	50%
Regional Measure (RM) 2 I-80 HOV	27,273	4,485	16%
TFCA	320,305	55,890	17%
DMV/AVA	11,000		0%
STA ECMAQ	100,000		0%
CBO	30,000		0%
TCRP 25.2 - North Connector		10,374	0%
LIFT	3,300		0%
TFCA-City of Napa	25,000		0%
MTC-Rideshare	240,000	62,683	26%
MTC-ECMAQ	115,000	17,187	15%
Other Gov't	173,000	44,211	26%
Sponsors	28,000		0%
<b>Subtotal</b>	<b>\$ 4,224,912</b>	<b>\$ 1,022,166</b>	<b>24%</b>

TFCA Programs			
Operations	FY 06-07 Budget	Actual Received YTD	%
Transportation for Clean Air (TFCA)	402,855	165,802	41%
Interest		7,201	0%
<b>Subtotal</b>	<b>\$ 402,855</b>	<b>\$ 173,003</b>	<b>43%</b>

Abandoned Vehicle Abatement			
Operations	FY 06-07 Budget	Actual Received YTD	%
Department of Motor Vehicle (DMV)	342,000		0%
Interest		756	0%
<b>Subtotal</b>	<b>\$ 342,000</b>	<b>\$ 756</b>	<b>0%</b>

Solano Paratransit			
Operations	FY 06-07 Budget	Actual Received YTD	%
Vehicle Wrap	35,000		0%
<b>Subtotal</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>0%</b>

Jepson Parkway Environmental Impact Report (EIR)			
Operations	FY 06-07 Budget	Actual Received YTD	%
STP	264,507		0%
<b>Subtotal</b>	<b>\$ 264,507</b>	<b>\$ -</b>	<b>0%</b>

North Connector			
Operations	FY 06-07 Budget	Actual Received YTD	%
TCRP 25.2		40,537	0%
Interest		2,223	0%
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 42,760</b>	<b>0%</b>

North Connector East			
Operations	FY 06-07 Budget	Actual Received YTD	%
Preliminary Engineering - RM 2	2,194,057		0%
<b>Subtotal</b>	<b>\$ 2,194,057</b>	<b>\$ -</b>	<b>0%</b>

I-80 HOV Lane (SR 12 to Airbase)			
Operations	FY 06-07 Budget	Actual Received YTD	%
PA/ED Preliminary Engineering - RM2	2,093,161	92,884	4%
<b>Subtotal</b>	<b>\$ 2,093,161</b>	<b>\$ 92,884</b>	<b>4%</b>

I-80I-680/SR 12 Interchange			
Operations	FY 06-07 Budget	Actual Received YTD	%
TCRP 25.3	2,042,025	78,935	4%
Interest		(753)	0%
<b>Subtotal</b>	<b>\$ 2,042,025</b>	<b>\$ 78,182</b>	<b>4%</b>

I-80 HOV/Turner Parkway OverCrossing			
Operations	FY 06-07 Budget	Actual Received YTD	%
Federal Earmark	900,000		0%
<b>Subtotal</b>	<b>\$ 900,000</b>	<b>\$ -</b>	<b>0%</b>

<b>TOTAL REVENUES</b>	<b>\$ 12,498,517</b>	<b>\$ 1,409,751</b>	<b>11%</b>
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EXPENDITURES			
Operations	FY 06-07 Budget	Actual Spent YTD	%
Operations Management/Administration	1,189,268	262,684	22%
STA Board of Directors	51,800	5,154	10%
Expenditure Plan	50,000		0%
Contribution to STA Reserve	30,000		0%
<b>Subtotal</b>	<b>\$ 1,321,068</b>	<b>\$ 267,838</b>	<b>20%</b>

Transit and Rideshare/Solano Napa Commuter Info (SNCI)			
Operations	FY 06-07 Budget	Actual Spent YTD	%
SNCI Management/Administration	436,366	96,501	22%
Employer/Van Pool Outreach	12,200	1,274	10%
SNCI General Marketing	145,000	9,718	7%
Fall Campaign	16,000		0%
Bike to Work Campaign	20,000		0%
BikeLinks Maps			0%
Incentives	35,000		0%
Guaranteed Ride Home Program	31,000	83	0.27%
Transit Management Administration	52,800	13,510	26%
Rio Vista Van Pool Program	3,300		0%
Community Based Transit Study	30,000		0%
Lifeline Program	15,000	996	7%
Countywide Finance Assessment Study	60,000		0%
Countywide Ridership Survey	100,000		0%
Paratransit Coordinating/PCC	40,000	2,633	7%
Solano Paratransit Capital	35,000		0%
Solano Paratransit Assessment Study	40,000	2,856	7%
Transit Consolidation Feasibility Study	175,000		0%
<b>Subtotal</b>	<b>\$ 1,246,666</b>	<b>\$ 127,571</b>	<b>10%</b>

Project Development			
Operations	FY 06-07 Budget	Actual Spent YTD	%
Project Management/Administration	38,300	24,282	63%
Traffic Safety Plan Update	109,551	4,562	4%
Project Study Report	164,145		0%
Jepson Parkway EIR	264,507	2,936	1%
North Connector PA/ED	0	40,537	0%
I-80/680/12 Interchange PA/ED	2,039,197	78,935	4%
North Connector East Design - RM 2	2,194,057	913	0.04%
I-80 HOV Lane - RM 2	2,093,161	92,884	4%
Turner Over Crossing I-80/I-680	900,000		0%
SR 12 Bridge Realignment Study	362,000		0%
<b>Subtotal</b>	<b>\$ 8,164,918</b>	<b>\$ 245,049</b>	<b>3%</b>

Strategic Planning			
Operations	FY 06-07 Budget	Actual Spent YTD	%
Planning Management/Administration	268,990	43,236	16%
SolanoLinks Marketing	103,020	5,505	5%
General Marketing	32,000	6,632	21%
Events	27,000	793	3%
Model Development/Maintenance	80,000		0%
Solano County TLC Program	300,000	26,469	9%
FF/VV Rail Station Design	110,000	11,968	11%
SR 113 MIS/Corridor Study	100,000		0%
TFCA Programs	402,855	2,842	1%
DMV Abandoned Vehicle Abatement	342,000	1,224	0.36%
<b>Total Strategic Planning</b>	<b>\$ 1,765,865</b>	<b>\$ 98,669</b>	<b>6%</b>

<b>TOTAL EXPENDITURES</b>	<b>\$ 12,498,517</b>	<b>\$ 739,127</b>	<b>6%</b>
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## 2007 Budget and Fiscal Reporting Calendar

### STA Board Meeting Schedule:

<b>JANUARY</b>	FY 2006-07 Mid-Year Budget Revision FY 2006-07 2nd Quarter Budget Report
<b>FEBRUARY</b>	5-Year Budget Forecast
<b>MARCH</b>	None
<b>APRIL</b>	None
<b>MAY</b>	FY 2006-07 3rd Quarter Budget Report FY 2007-08 Gas Tax/TDA Contributions
<b>JUNE</b>	FY 2006-07 Final Budget Revision FY 2007-08 Budget Revision and FY 2008-09 Proposed Budget adoption FY 2007-08 COLA Approval
<b>JULY</b>	None
<b>AUGUST</b>	No Scheduled STA Board Meeting
<b>SEPTEMBER</b>	FY 2006-07 4th Quarter Budget Report.
<b>OCTOBER</b>	FY 2007-08 1st Quarter Budget Report.
<b>NOVEMBER</b>	STA's 10th Annual Awards Program No Scheduled STA Board Meeting
<b>DECEMBER</b>	FY 2007-08 Mid-Year Budget Revision. FY 2006-07 Annual Audit Report. FY 2006-07 Annual Indirect Cost Rate Application STA Employee 2008 Benefit Summary Update



DATE: November 17, 2006  
 TO: STA Board  
 FROM: Susan Furtado, Financial Analyst/Accountant  
 RE: STA Employee 2007 Benefit Summary Update

**Background:**

The STA Personnel Policies and Procedures Benefits Summary shows the current benefits for all full time employees and is approved annually by the STA Board. The STA Benefit Summary is annually updated to reflect changes to the health benefit premium effective the first of January and the holiday schedule for the new calendar year. STA benchmark for its employee health benefit the Kaiser premium rate.

**Discussion:**

The approved budget for FY 2006-07 reflected an anticipated premium rate increase of 12.0% based on the previous two years average rate increase. Subsequently, the Kaiser premium has increased only by 10.7% starting January 2007. STA offers choices of health providers, should an employee choose a health care provider with a higher premium rate, the employee is responsible for the additional premium cost above the benchmark Kaiser premium rate.

HEALTH PLAN CHOICES	FY 2006-07					
	July 2006 - December 2006			January 2007 - June 2007		
	1	2	3+	1	2	3+
BLUE SHIELD HMO	\$425.50	\$851.00	\$1,106.30	\$484.21	\$968.21	\$1,258.95
<b>KAISER</b>	<b>\$389.38</b>	<b>\$778.76</b>	<b>\$1,012.39</b>	<b>\$431.17</b>	<b>\$862.34</b>	<b>\$1,121.04</b>
WESTERN HEALTH ADVANTAGE	\$354.07	\$708.14	\$920.58	\$395.85	\$791.70	\$1,029.21
PERS CARE	\$680.43	\$1,360.86	\$1,769.12	\$769.50	\$1,539.00	\$2,000.70
PERS CHOICE	\$766.00	\$1,198.00	\$1,413.00	\$455.18	\$910.36	\$1,183.47

The holiday schedule is updated annually on a calendar basis. This calendar provides for holiday's when the STA office will be closed for business. No change is made on the number of paid holiday benefits.

**Fiscal Impact:**

The Kaiser Health Premium increase has resulted in a cost savings of \$2,000 (1.30%) for FY 2006-07 Health Benefit Budget. The Mid-Year Budget Revision will reflect this cost savings.

**Recommendation:**

Review and file.

Attachment

- A. Employee Benefit Summary January 2007
- B. Holiday Schedule 2007

**SOLANO TRANSPORTATION AUTHORITY**  
**Employee Benefit Summary**  
**January 2007**

**TERM**

This summary shall remain in effect until amended by STA Board action.

**SALARY**

Salary schedule.

**WORKWEEK**

The workweek will be forty (40) hours per week for all employees. Overtime will be granted at time and one-half for all hours worked in excess of the normal workweek. In accordance with the Fair Labor Standards Act (FLSA), Compensatory time may be granted in lieu of pay at the employee's request and the Executive director's approval. The Executive Director established a flexible work schedules (9-day Alternate Work Schedule) in order to meet the needs of the agency and the employee's job responsibilities.

An employee may elect, by so stating, in writing, on the appropriate time card, a preference to earn compensatory overtime in lieu of overtime pay. An employee may accumulate up to a maximum of sixty (60) hours of compensatory time. Those hours reflect thirty (30) hours of straight time worked. An employee who has reached the maximum balance shall be paid overtime until such time that the accrual is below the stated ceiling. A supervisor or the Executive Director must approve overtime in advance.

**RETIREMENT*****PERS***

Employees are covered under the Public Employees Retirement System. Solano Transportation Authority (STA) shall pay seven percent (7%) of PERS Employee Contribution Rate to PERS. Service Credit shall be credited in accordance with PERS guidelines. Miscellaneous employees shall be covered under 2% @ age 55 modified formula. Retirement allowance benefits shall be calculated under the 36 highest paid consecutive months. The 1959 Survivor's Benefits shall be at the Third (3<sup>rd</sup>) Level. The employee is responsible for paying the \$2.00 contribution for the 1959 Survivor's Benefit.

***401(a) PROGRAM***

Employees are covered under a 401(a) plan. The employee shall contribute a total of 3.8% of salary and STA shall contribute 6.2% of salary.

***SOCIAL SECURITY***

Effective July 1, 1997, employees will no longer be covered under Social Security, however the medicare portion will remain in effect. The employee and the employer shall contribute the mandatory 1.45% each.

**HEALTH & WELFARE**

STA to contribute an amount for employee plus family towards health, dental, vision, life and long term disability insurance. Employees are responsible for amounts that exceed the maximum amount. Employees who can provide proof of other insurance coverage may elect to receive cash equivalent in lieu of the STA's health and dental coverage. Employee electing to decline the health coverage will receive \$350 per month and for dental of coverage for \$50 per month, a total \$400 per month if both Health and Dental benefit are declined.

**HEALTH INSURANCE**

STA shall contribute an amount equal to the Kaiser rate. Premium contributions shall be based on the number of eligible dependents enrolled on the employee's plan.

The amounts as of 01/01/07 are as follows:

Employee Only	\$431.17
Employee Plus One Dependent	\$862.34
Employee Plus Two or More	\$1,121.04

**DENTAL INSURANCE**

STA shall contribute a maximum of \$96.00 for employee plus family for dental coverage.

**VISION INSURANCE**

STA shall contribute a maximum of \$8.68 for employee and \$18.76 for family for vision coverage.

**LIFE INSURANCE**

STA provide a monthly premium of \$9.00 sufficient to maintain \$50,000 basic life insurance.

**LONG TERM DISABILITY**

STA to provide an LTD plan to cover all employees. The plan shall include a 30 day waiting period. 60% of the first \$3,333 of earnings, 5 year + ADEA maximum benefit period.

**HOLIDAYS**

Paid holidays include the following:

New Year's Day	Veteran's Day
Martin Luther King's Birthday	Thanksgiving Day
President's Birthday	Day after Thanksgiving Day
Memorial Day	4 Hours Christmas Eve*
Independence Day	Christmas Day
Labor Day	4 Hours New Year's Eve*
Columbus Day	

Three floating holidays shall be credited July 1<sup>st</sup> of each year to the employee's vacation balance. \*If Christmas Eve and New Year's Eve falls on a Saturday or Sunday an additional eight (8) hours of vacation shall be credited on July 1<sup>st</sup>. Employees hired between July and December shall receive credit for three floating holidays and Christmas Eve and New Year's Eve, if applicable. Employees hired between January and June shall receive credit for two floating holiday.

**VACATION**

Vacation is accrued monthly in accordance to the following schedule for full-time employees:

<b>Years of Service</b>	<b>Annual Entitlement</b>	<b>Annual Vacation Hours</b>	<b>Maximum Carry-Over</b>
0 through 5 years	10 working days	80	320
5+ through 10	15 working days	120	320
11 years	16 working days	128	320
12 years	17 working days	136	320
13 years	18 working days	144	320
14 years	19 working days	152	320
15+ years	20 working days	160	320

**SICK LEAVE**

12 days accrual per year and unlimited accrual. Employees may be required to provide a doctor's note for absences, which are more than three days in length, more than five day in any 30-day period, or on a day adjacent to a holiday weekend.

**SICK LEAVE BUYBACK**

Upon Service retirement –25% may be paid to the employee for the remaining sick leave balance.

Employees are eligible to participate in an annual cash-out program. Employees with at least 30 days (240 hours) of accrued but unused sick leave who used less than 4 days (32 hours) of 12 days (96 hours) earned in the fiscal year, can elect to receive 50% in cash of the unused portion earned, in excess of 30 days. Eligible employees electing to participate shall be paid in July of every year.

**BEREAVEMENT LEAVE**

A maximum of three (3) consecutive days in California or five (5) consecutive days outside California to attend funeral of employee's spouse, child, parent, brother, sister, grandparent, mother or father-in-law, or household dependent or relative.

**COMMUTER TRANSIT INCENTIVE**

STA offers financial incentive for employees using commute alternative mode limited to: trains, buses, vanpool, and ferry. Employee who can provide proof of their monthly commute cost and use of any transit mode of transportation can receive up to \$75 per month travel incentive.

**AT-WILL EMPLOYMENT**

Employees shall be considered as at-will employees and may be terminated at anytime by the Executive Director.

In addition to the above, STA shall comply with all employment regulations mandated by state and federal laws.

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## HOLIDAY SCHEDULE 2007

Monday	January 1	New Year's Day
Monday	January 15	Dr. Martin Luther King's Birthday
Monday	February 19	Presidents' Day
Monday	May 28	Memorial Day
Wednesday	July 4	Independence Day
Monday	September 3	Labor Day
Monday	October 8	Columbus Day
Monday	November 12	Veterans' Day
Thursday	November 22	Thanksgiving Day
Friday	November 23	Friday After Thanksgiving Day
Monday	December 24	Christmas Eve – HALF DAY
Tuesday	December 25	Christmas Day
Monday	December 31	New Years Eve – HALF DAY

**Please Note:** Three floating holidays shall be credited July 1<sup>st</sup> of each year to the employee's vacation balance. **\*If Christmas Eve and New Year's Eve falls on a Saturday or Sunday an additional eight (8) hours of vacation shall be credited on July 1<sup>st</sup>.** Employees hired between July and December shall receive credit for three floating holidays and Christmas Eve and New Year's Eve, if applicable. Employees hired between January and June shall receive credit for two floating holiday.

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DATE: November 30, 2006  
TO: STA Board  
FROM: Charles Lamoree, Legal Counsel  
RE: Resolution Revising the Agency's Conflict Of Interest Code  
for Designated Positions

**Background/Discussion:**

Every two years, public agencies are required to review and, if necessary, revise their Conflict of Interest Code. Solano Transportation Authority (STA)'s Conflict of Interest Code is in need of some minor revisions and is presented this evening for Board consideration and adoption.

In summary, the changes are:

1. Add two positions to those requiring the annual Statement of Economic Interests.
  - a. Financial Analyst/Accountant position
  - b. Marketing and Legislative Program Director
2. Change certain titles of positions that already file reports.
3. Modify the rules for which consultants need file Statements of Economic Interest to those consultants involved in commitment of Agency funds.

Attached is a Resolution to effectuate those changes.

**Recommendation:**

Adopt the attached Resolution No. 2006-08 revising the Agency's Conflict of Interest Code for designated positions.

Attachment:

- A. Resolution No. 2006-08 – Resolution Amending and Readopting the Conflict of Interest Code for the Solano Transportation Authority
- B. Conflict of Interest Code for the Solano Transportation Authority  
(December 2006 Revision)

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**SOLANO TRANSPORTATION AUTHORITY**

**RESOLUTION NO. 2006-08**

**RESOLUTION AMENDING AND READOPTING THE  
CONFLICT OF INTEREST CODE FOR THE SOLANO TRANSPORTATION  
AUTHORITY**

**WHEREAS**, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

**WHEREAS**, the Solano Transportation Authority has adopted such a conflict of interest code, which now need amendment; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, 2 Col. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference by a public agency; and

**WHEREAS**, changes in duties and responsibilities of certain agency employees necessitate their addition to the designated positions for which annual financial interest filings are required.

**NOW, THEREFORE, BE IT RESOLVED** that governing Board of the Solano Transportation Authority hereby approves and adopts the attached Conflict of Interest Code for the Solano Transportation Authority along with:

Exhibit "A" (the Designated Positions),  
Exhibit "B" (the Disclosure Categories); and

**FURTHER**, the Governing Board of the Solano Transportation Authority hereby adopts by reference the provisions of FPPC Regulation 2 California Code of Regulations Section 18730 (the Model Code) which provision is incorporated herein as though set forth in full as now promulgated or as may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.

**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a regular meeting of the Board of the Solano Transportation Authority, held on the 13th day December, 2006, by the following vote:

---

Len Augustine, Chair  
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed, and adopted by said Authority at a regular meeting thereof held this the day of December 13, 2006.

---

Daryl K. Halls, Executive Director  
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th day of December 2006 by the following vote:

Ayes: \_\_\_\_\_

Nos: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Attest: \_\_\_\_\_

Johanna Masielat  
Clerk of the Board



CONFLICT OF INTEREST CODE  
FOR THE SOLANO TRANSPORTATION AUTHORITY  
(December 2006 Revision)

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The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached appendices, Exhibit "A" and Exhibit "B", in which positions are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Solano Transportation Authority.

Designated employees, board members and officers shall file statements of economic interests with the Agency Clerk, the Agency's filing officer, who will make the statements available for public inspection and reproduction (pursuant to Government Code Section 81008). Upon receipt of the statements of those positions designated in Government Code Section 87200, the Agency Clerk shall make and retain a copy and forward the original of these statements to the Solano County Registrar of Voters.

**EXHIBIT "A"**

<b>DESIGNATED POSITION</b>	<b>DISCLOSURE CATEGORIES</b>
Agency Board ■ Board Members ■ Alternate Board Member	1 through 6
Executive Director	1 through 6
Legal Counsel	1 through 6
Clerk of the Board/Office Manager	1 through 6
Assistant Executive Director/Director of Planning	1 through 6
Director of Projects	1 through 6
Director of Transit & Rideshare Services	1 through 6
Marketing and Legislative Program Director	1 through 6
Financial Analyst/Accountant	1 through 6
Miscellaneous <ul style="list-style-type: none"> <li>▪ Consultants performing contracts for more than \$100,000 annually.</li> <li>▪ Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitations</li> <li>▪ As the majority of consultant contracts are limited in scope and do not involve financial matters but, rather, preparation of environmental, planning and engineering programs and projects, such consultants are not designated by this policy unless the Executive Director determines, in writing, that a particular consultant shall be required to comply with the disclosure requirements described</li> </ul>	1 through 6

in this Code.

- Consultants performing financial services such as investment advice, bond underwriting, payroll, receipts or accounts payable or other financial function shall be considered “designated employees” under this code unless the Executive Director determines, in writing, that a particular consultant shall not be required to comply with the disclosure requirements described in this Code.
- Any determination by the Executive Director is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## EXHIBIT B

### DISCLOSURE CATEGORIES

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#### **Category 1**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if it is located within Solano County and would otherwise be required to be disclosed on Form 700. Thus, for purposes of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer or any other property which the filer utilizes exclusively as the personal residence of the filer.

#### **Category 2**

Persons in this category shall disclose all investments. Investment means: Any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this Code. No asset shall be deemed an investment unless its fair market value exceeds one thousand dollars (\$1,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency. Investments of an individual or spouse owns, directly, indirectly or beneficially, a ten percent (10%) interest or greater.

#### **Category 3**

Persons in this category shall disclose all income, including loans, aggregating \$250 or more in value during the reporting period, received from any source located or doing business within the jurisdiction or expecting to do business within the jurisdiction. Gifts in excess of the FPPC discloser limit received during the period from any source shall be disclosed. Income received from a public agency need not be disclosed. Income of persons in this category also includes a pro rata share of any income of any business entity located or doing business within the jurisdiction in which the person or spouse owns, directly, indirectly or beneficially, a ten percent (10%) interest or greater.

#### **Category 4**

Persons in this category shall disclose all income from and investments in any business that manufactures or sells services and/or supplies of the type annually purchased or utilized by the Solano Transportation Authority and of which the annual purchases by the Authority exceeds \$5,000.

**Category 5**

Persons in this category shall disclose all investments in and income from all banks, savings, and loan association, insurance companies, investment companies, stockbrokers, title companies, financial consultants, data processing firms or consultants.

**Category 6**

Persons in this category shall disclose all income from and investments in business entities in the construction or building industry.

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DATE: December 5, 2006  
TO: STA Board  
FROM: Daryl Halls, Executive Director  
RE: Co-Sponsorship of First Solano Economic Development Summit/Forum

**Background:**

The Solano Transportation Authority's (STA) mission statement reads as follows; "To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety and economic vitality." The STA has been a member of the Solano Economic Development Corporation (EDC) since 1996 and has actively partnered with Solano EDC and the chambers of commerce and business groups to encourage, plan for, and advocate for improved economic vitality through the investment in various transportation projects and programs. Both a member of the STA Board, Jim Spering, and the STA's Executive Director serve as members of the Board of Directors for Solano EDC. Through STA's Solano Napa Commuter Information (SNCI) program, the STA is a participating member of six local chambers of commerce.

**Discussion:**

Members of the Solano County Board of Supervisors have expressed an interest in organizing a countywide meeting/summit on Economic Development to discuss the development of an economic development strategy for Solano County. The summit has been scheduled for February 15, 2007 and is being designed to convene local elected officials and opinion leaders from city, county, business and industry throughout the county for the following purposes:

- Develop and reach consensus on an economic vision and direction for Solano County.
- Define countywide economic goals and objectives.
- Identify potential "niche" markets that can be fostered within Solano County.
- Determine how to strengthen current industry clusters.
- Develop coordinated economic policies and approaches – strategies, actions, industries and resources.
- Outline the role of a countywide partnership in supporting and promoting city and countywide economic development.
- Create "buy-in" on strategic economic development from local political leaders.
- Identify mutual benefits (cities and county) from increased collaborative and coordinated planning efforts.

The County of Solano has retained a consultant firm, Moore, Icafano & Goltsman, Inc. (MIG), to facilitate the summit. County staff and the consultant has been working with a working group consisting of two members of the Board of Supervisors and staff representatives from several cities, the County, Solano EDC, and the STA to develop the topics and agenda for the February 15<sup>th</sup> summit.

The County of Solano, the Solano Economic Development Corporation (EDC), and City County Coordinating Council (CCCC) have committed to co-sponsoring the event. The STA has also been requested to co-sponsor the event to help ensure a co-leadership structure is developed to foster a neutral leadership body and to allow the county to remain in a supportive role in partnership with the seven cities and the business community. Staff views this as an opportunity to continue to foster our partnership with the business community and the seven cities and County of Solano and to work in a collaborative process to improve economic vitality throughout Solano county.

**Fiscal Impact:**

There is no anticipated fiscal impact to the STA.

**Recommendation:**

Authorize the STA to serve as a co-sponsor of the proposed February 15, 2007 Solano Economic Development Summit.



DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: Contract Amendment with Korve Engineering for North Connector Project  
(Project Report/Environmental Document)

**Background:**

On May 8, 2002, the STA Board authorized the Executive Director to enter into an agreement with Korve Engineering to prepare the Project Report/Environmental Document for the North Connector Project for an amount not to exceed \$2,200,000. The actual original contract with Korve Engineering signed by the Executive Director was for \$1,842,587 ending on December 31, 2004.

Three subsequent amendments have been made to this contract totaling \$188,000 and extending the contract to March 31, 2007. The first amendment was on October 9, 2003 for an additional \$70,202, the second amendment was on December 14, 2004 for an additional \$118,102 plus a contract time extension to December 31, 2005, and the third was on March 8, 2006 to extend the contract term to March 31, 2007.

**Discussion:**

The Administrative Draft for the Environmental Document and Draft Project Report have been completed. The Draft Initial Study (IS)/ Environmental Assessment (EA) was released for public review and comment on November 9, 2006. The final EA/EIR is anticipated in the First Quarter 2007. Due to unanticipated additional work on the environmental document that was requested by Caltrans and the US Fish and Wildlife Service (USFWS), an amendment to the contract is required for a total additional amount of \$136,875. As a result the contract requires a fourth amendment. The amendment does not require the contract term to be extended beyond March 31, 2007. This amendment will make the total contract value \$2,280,000, which will exceed the original authorization total by \$80,000.

**Fiscal Impact:**

The additional contract cost for the contract amendment of \$136,875 will be funded through the remaining TCRP funds and Regional Measure 2 funds dedicated to this project.

**Recommendation:**

Authorize the Executive Director to approve Amendment No. 4 for the Korve Engineering Contract for an additional amount of \$136,875 and a total contract value of \$2,280,000.

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DATE: December 1, 2006  
TO: STA Board  
FROM: Robert Guerrero, Senior Planner  
RE: Solano Pedestrian Advisory Committee (PAC) Member Appointment

**Background:**

The Solano Transportation Authority's (STA) Pedestrian Advisory Committee (PAC) membership currently has vacant positions. The committee is responsible for providing funding and policy recommendations to the STA Board on pedestrian related issues and monitoring, implementing, and updating the Countywide Pedestrian Plan.

Membership consists of representatives from a city, agency, and/or advocacy group, as well as a member-at-large (see Attachment A). The representatives are nominated either by their respective organization, city council or mayor before being considered by the STA Board for a formal appointment. Member-at-large positions are appointed directly by the STA Board.

**Discussion:**

The City of Dixon confirmed that Dixon Councilmember Michael Smith has volunteered to serve on the STA PAC (see Attachment B). Upon approval by the STA Board, Mr. Smith will be appointed for a 3-year term and all seven cities and the county will have representatives participating on the PAC. There are a few other remaining agencies which staff will continue to seek new members to fill vacancies until all appointments are filled.

**Fiscal Impact:**

None to the STA General Fund.

**Recommendation:**

Appoint City of Dixon Councilmember Michael Smith to the Pedestrian Advisory Committee for a three-year term.

Attachments:

- A. STA Pedestrian Advisory Committee Membership Roster
- B. City of Dixon's confirmation for Councilmember Michael Smith's appointment to the PAC

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**Pedestrian Advisory Committee Membership Roster**  
12/1/2006

<u>City and County Representation</u>		<u>Appointment</u> <u>Date</u>	<u>Term Expires</u> <u>(December 31st)</u>
City of Benicia	J.B. Davis	2005	2008
City of Suisun	Michael Segala	2004	2007
City of Vacaville	Carol Renwick	2006	2009
City of Fairfield	Pat Moran	2005	2008
City of Vallejo	Lynne Williams	2005	2008
County of Solano	Linda Williams	2006	2009
City of Rio Vista	Larry Mork	2005	2008
City of Dixon	Michael Smith	2006	2009
<b><u>Member at Large:</u></b>			
Benicia Resident	Allen Deal	2005	2008
<b><u>Other Agency PAC Representation</u></b>			
Tri City and County Cooperative Planning Group	Linda Schrupp	2006	2009
Bay Area Ridge Trail Council	Eva K. Laevastu	2006	2009
Solano Land Trust	Frank Morris	2006	2009
Solano County Agriculture Commission	<b>VACANT</b>		
San Francisco Bay Trail Program	<b>VACANT</b>		
Solano Community College	<b>VACANT</b>		



MAYOR MARY ANN COURVILLE  
VICE MAYOR GIL VEGA  
COUNCILMEMBER STEVE ALEXANDER

ATTACHMENT B

COUNCILMEMBER LOREN FERRERO  
COUNCILMEMBER MICHAEL C. SMITH  
CITY TREASURER DAVID DINGMAN

RECEIVED

NOV 14 2006

SOLANO TRANSPORTATION  
AUTHORITY

November 10, 2006

Mr. Robert Guerrero  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

Dear Robert:

This is to confirm that Councilmember Michael C. Smith has volunteered to serve on the Pedestrian Advisory Committee (PAC) representing the City of Dixon. His contact information is:

Michael C. Smith  
City of Dixon  
600 East A Street  
Dixon, CA 95620

Phone: 707-363-3450  
Email: [citycouncil@ci.dixon.ca.us](mailto:citycouncil@ci.dixon.ca.us)

If you have any question, please feel free to call me.

Janice Beaman, CMC  
City Clerk

cc: Councilmember Michael Smith

City of Dixon

600 East A Street • Dixon, California • 95620-3697  
(707) 678-7000 • FAX (707) 678-0960 • TTY (707) 678-1489



DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: Approval of Fiscal Year (FY) 2006-07 Surface Transportation Program (STP) Fund Swap between the City of Rio Vista and County of Solano

**Background:**

On December 14, 2005, the STA Board approved the distribution of \$1.42 million in Third Cycle STP funds for Local Streets and Roads. Each jurisdiction received a portion of Third Cycle Surface Transportation Program (STP) funds, with a \$75,000 minimum threshold for smaller agencies.

The Regional Project Funding Delivery Policy (Resolution 3606) states that “the funds must be obligated by the established deadline or they will be deprogrammed from the project and redirected by the Commission to a project that can use the funds in a timely manner.”

**Discussion:**

Over the past fiscal year, the City of Rio Vista was unable to obligate its \$75,000 in STP funds in FY 2005-06 by the April 1<sup>st</sup> deadline. In a last minute attempt to save the \$75,000 for Solano County, MTC provided Solano County with the opportunity to reprogram the funds to another local streets and roads project from FY 2006-07 despite the policy to deprogram unobligated funds. In October, the Cities of Benicia and Vacaville were able to program these funds to the West K Street Rehabilitation project and the Nut Tree Road Rehabilitation project, respectively.

In order to prevent another last-minute reprogramming situation from occurring again, the City of Rio Vista is proposing to swap its \$75,000 in FY 2006-07 Third Cycle STP funds for local funds from another jurisdiction. The funds are currently programmed in the 2<sup>nd</sup> Street and Gardiner Way Rehabilitation project (SOL050016). The City of Rio Vista does not anticipate it will obligate the funds by the March 1, 2007 regional submittal deadline for obligation.

After some discussion, the County of Solano has agreed to swap local funds for Rio Vista’s STP funds. The federal STP funds will be added to the Various Streets Rehabilitation project (SOL010024). The swap will happen at an exchange rate equal to the federal-local match requirement of 88.53%:11.47%. In other words, Solano County will exchange \$65,300 in its local funds for \$75,000 of Rio Vista’s federal STP funds. The swap will require a funding agreement between the agencies, and STA staff has agreed to submit the necessary TIP Amendments to perform the swap.

At the November 29, 2006 Technical Advisory Committee (TAC), this proposed action received unanimous consent to send a recommendation to the STA Board to approve the fund swap of FY 2006-07 \$75,000 in Third Cycle STP funds from the City of Rio Vista for \$65,300 in local funds from the County of Solano.

**Fiscal Impact:**

There is no fiscal impact by this proposed action to the STA. This action will keep the \$75,000 STP finding within Solano County jurisdiction so it is not lost to the region, while the City of Rio Vista will obtain \$65,300 in local funds.

**Recommendation:**

Approve the fund swap of FY 2006-07 \$75,000 in Third Cycle STP funds from the City of Rio Vista for \$65,300 in local funds from the County of Solano.



DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: State Route (SR) 12 Jameson Canyon Project Memorandum of Understanding (MOU) Agreement and Resolution between Solano Transportation Authority (STA), Napa County Transportation Planning Agency (NCTPA) and Caltrans

**Background:**

The Purpose and Need for the Jameson Canyon Project on State Route (SR) 12 from I-80 in Solano County to and including SR 12/29 intersection in Napa County is to relieve traffic congestion, improve mobility, enhance safety and improve current roadway conditions. The project is proposing to construct a four lane roadway with a concrete median barrier. The existing traffic signals at Kelly Road and Kirkland Ranch Road will remain. In addition, the project would include a full intersection at Lynch Road (no signal, left turn pocket), a opening east of county line (no adjacent local road), and one high retaining wall with a maximum height of 15 meters (45 feet) close to Red Top Road.

Currently Caltrans is the lead agency for the environmental phase of the project. This Phase was initiated in March 2001 and funded through the Traffic Congestion Relief Program (TCRP) for an initial allocation of \$4,100,000. As of December 2005, Caltrans had expended \$3,476,600 of the initial allocation. According to Caltrans, this Phase will not be completed until 2008. The environmental technical reports were required by the US Fish and Wildlife Service to be updated.

The December 2005 cost estimate from Caltrans was:

PA/ED	\$6,800,000
Design*	\$17,000,000
Right-of-Way	\$9,700,000
Construction	\$78,500,000
<hr/> TOTAL	<hr/> \$112,000,000

\* Includes \$1.2 million Right-of-Way Support and \$7.4 million construction support

In August 2006 Caltrans updated the cost estimate. As seen on many other major transportation projects, costs have increased at an alarming rate, the current cost estimates, escalated to year 2011 are:

PA/ED	\$5,700,000
Design*	\$26,500,000
Right-of-Way	\$9,700,000
Construction**	\$163,100,000
<hr/> TOTAL	<hr/> \$205,000,000

\* Includes \$1.2 million Right-of-Way Support and \$7.4 million construction support

\*\* Includes escalation at 5%/year to year 2011

**Discussion:**

SR 12 is a vital link between Solano and Napa Counties. The Solano Transportation Authority (STA) and the Napa County Transportation Authority (NCTPA) support the timely completion of the Project with the most cost effective solution that meets the Project Purpose and Need.

STA and NCTPA are seeking to be involved in solutions to move this project forward in completing not only the environmental document and design work, but also to work in partnership to seek a funding plan for the project. The first step is to put into place a project delivery and issue resolution structure that formalizes the partnership of the agencies. This structure would be outlined in a Memorandum of Understanding (MOU) between the STA, NCTPA and Caltrans. The intent of this MOU is to define how the three agencies will work together in cooperation to successfully deliver the Project, a common goal. It constitutes a guide to the intentions and strategies of the parties involved and provides the overall framework, including outlining their respective roles, responsibilities and funding strategy for the Project.

The MOU covers project development activities, including the environmental document, preparing the plans, specification and estimate (PS&E), completing right-of-way acquisition and concluding with construction. STA, NCTPA and Caltrans would work cooperatively, using staff, consultants and resources interchangeably in a commitment to deliver the Project. Follow-up cooperative agreements will be required for each specific phase of work requiring the expenditure of funds and/or staff services provided by STA, NCTPA and Caltrans.

The MOU will also put into place the authority of a multi-agency represented project team, provide an executive level mechanism for project direction, and provide a cost reporting and financial responsibility structure.

STA, NCTPA and Caltrans have discussed having the STA contact with a highly qualified consultant Project Manager to work jointly with the three agencies to deliver the Project. It is intended that the consultant Project Manager would provide an assessment of the current progress of the Environmental document and current cost estimates to make a recommendation to STA, NCTPA and Caltrans on the specific project delivery team structure, measures to facilitate the completion of the environmental document, a draft Project Management Plan, and a draft financial plan. The hiring of a Project Manager will require additional discussion with Caltrans.

At the November 29, 2006 Technical Advisory Committee (TAC) meeting, this proposed action received unanimous consent to send a recommendation to the STA Board to authorize the Executive Director to enter into a Memorandum of Understanding (MOU) for the SR 12 Jameson Canyon project which will define how the three agencies (Solano Transportation Authority, the Napa County Transportation Authority and Caltrans) will work together in cooperation to successfully deliver the Jameson Canyon Project.

**Fiscal Impact:**

There is not a calculative cost to the STA to enter into a MOU with NCTPA and Caltrans for the Jameson Canyon Project.

**Recommendation:**

Approve the attached Resolution Number 2006-06 authorizing the Executive Director to enter into a Memorandum of Understanding (MOU) for the SR 12 Jameson Canyon project which will define how the three agencies (Solano Transportation Authority, the Napa County Transportation Authority and Caltrans) will work together in cooperation to successfully deliver the SR 12 Jameson Canyon Project.

Attachments:

- A. Resolution Number 2006-06
- B. Draft Jameson Canyon Memorandum of Understanding

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**SOLANO TRANSPORTATION AUTHORITY**

**RESOLUTION 2006-06**

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING (MOU) FOR  
THE JAMESON CANYON PROJECT**

**WHEREAS**, traffic congestion on State Route (SR) 12 from I-80 in Solano County to and including SR 12/29 intersection in Napa County has become so severe that it constitutes a threat to public health and safety; and

**WHEREAS**, the Jameson Canyon Project is to relieve traffic congestion, improve mobility, enhance safety and improve current roadway conditions on the above mentioned section of SR12 by proposing to construct a four lane roadway with a concrete median barrier with, among other improvements, a full intersection at Lynch Road (no signal, left turn pocket), a opening east of county line (no adjacent local road), and one high retaining wall with a maximum height of 15 meters (45 feet) close to Red Top Road; and

**WHEREAS**, SR 12 is a vital link between Solano and Napa Counties and both the Solano Transportation Authority (STA) and the Napa County Transportation Planning Agency (NCTPA) support the timely completion of the Project with the most cost effective solution that meets the Project Purpose and Need; and

**WHEREAS**, STA and NCTPA seek to put into place a project delivery and issue resolution structure that formalizes the partnership of the agencies and said structure would be outlined in a Memorandum of Understanding (MOU) between the STA, NCTPA and Caltrans, a draft of which is attached hereto as Exhibit A; and

**WHEREAS**, the intent of the MOU is to define how the three agencies will work together in cooperation to successfully deliver the Project and constitutes a guide to the intentions and strategies of the parties involved and provides the overall framework, including outlining their respective roles, responsibilities and funding strategy for the Project.

**NOW, THEREFOR, BE IT RESOLVED** that the STA Board authorizes the Executive Director to enter into a Memorandum of Understanding (MOU) for the SR 12 Jameson Canyon project which will define how the three agencies (Solano Transportation Authority, the Napa County Transportation Authority and Caltrans) will work together in cooperation to successfully deliver the Jameson Canyon Project.

**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a regular meeting of the Board of the Solano Transportation Authority, held on the 13<sup>th</sup> day December, 2006, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

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JOHANNA MASICLAT  
Agency Clerk

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**DRAFT**

**MEMORANDUM OF UNDERSTANDING  
FOR THE JAMESON CANYON PROJECT**

Between

California Department of Transportation,  
the Solano Transportation Authority  
and the

Napa County Transportation Planning Agency  
December XX, 2006

**I. INTENT**

This Memorandum of Understanding (MOU), entered into effect on \_\_\_\_\_, between the State of California, Department of Transportation (Department), the Solano Transportation Authority (STA), and Napa County Transportation Planning Agency (NCTPA) constitutes solely a guide to the respective intentions and policies of the parties involved for the Jameson Canyon Project, herein called PROJECT. It is not intended to authorize funding or project effort nor is it a legally binding contract. Funding commitments providing for the deposit of funds for specific work phases or project effort committing machine or personnel time will be covered by one or more separate cooperative agreements as may be outlined herein.

The intent of this MOU is to define how the three agencies will work together in cooperation to successfully deliver the PROJECT, a common goal. It constitutes a guide to the intentions and strategies of the parties involved and provides the overall framework, including outlining their respective roles, responsibilities and funding strategy for the PROJECT.

This MOU covers project development activities, including the environmental document, preparing the plans, specification and estimate (PS&E), completing right-of-way acquisition and concluding with construction. Department, STA and NCTPA will work cooperatively, using staff, consultants and resources interchangeably, as part of the Project Team in a commitment to deliver the PROJECT. Cooperative agreements will be required for each specific phase of work requiring the expenditure of funds and/or staff services provided by Department, STA, and NCTPA.

**II. PROJECT DESCRIPTION**

Jameson Canyon on State Highway 12 (SR 12) is a regionally significant highway linking Solano and Napa Counties. It is one of the significant links between the two counties. The PROJECT has been the recipient of state discretionary funding on in the form of \$4.1 million in Traffic Congestion and Relief Program (TCRP) for the Environmental Phase and \$2.9 million TCRP, \$2.0 million RIP, and \$2.0 million IIP for the Design Phase. In addition, NCTPA obtained a \$6.4 million Federal

Earmark. The PROJECT is also included in the 2005 Regional Transportation Plan. The movement of goods and people along this interregional route has increased in recent years as the demographics and industrial centers have developed and shifted. Commercial growth in Napa and Solano counties, coupled with growth in Solano County, has resulted in increased commuting on SR 12.

The existing SR 12 has one lane in each direction with no median barrier. It has sections that do not meet current highway standards and consistently maintains a poor level of service in many sections. This PROJECT will widen approximately 6 miles of SR 12 from two to four lanes and upgrade the highway to current standards from Interstate 80 in Solano County to State Route 29 (SR 29) in Napa County. The purpose of this PROJECT is to relieve traffic congestion and provide additional capacity while improving safety and operations along the route.

The PROJECT area is currently divided into two projects; the Jameson Canyon widening and the SR 12/SR 29 interchange. These projects have been combined into a single study area for a comprehensive environmental document. Currently the environmental document is classified as a Negative Declaration for CEQA and FONSI for NEPA. The environmental document is currently under development and has the following key milestone dates:

Draft Environmental Document – April 2007

Environmental Document – January 2008

After the environmental document is complete and approved the two projects will once again be divided. This MOU applies to Jameson Canyon and the SR 12/SR 29 Interchange for the full environmental phase. For all other phases – right-of-way, design and construction, this MOU applies only to the Jameson Canyon project.

### **III. GENERAL**

The key PROJECT tasks, detailed in Appendix A, may be modified by written recommendation of the Project Leadership Team, with the approval of the Executive Committee, without formally amending this MOU.

Department, STA, or NCTPA may arrange for consultant services to perform the key project tasks described in attached Appendix A.

Since the constructed PROJECT will be owned and operated by the Department, PROJECT must conform to Department design, construction standards and requirements.

All cooperative efforts and reviews through completion of PROJECT construction are intended to deliver the PROJECT as a collaborative team comprised of

Department, STA, NCTPA and consultant staff in a manner similar to that employed by Department to deliver its own projects, thus minimizing standard Department oversight activities.

The mix of staff assigned to each independent project within PROJECT may come from different sources. The primary sources will be Department staff and consultants provided by STA and NCTPA and will be incorporated into the Project Staffing Plans, which are an element of the Work Plan. No work shall be performed nor expenditures incurred without the recommendation of the Project Manager and approval of the Project Leadership Team.

#### **IV. PROJECT DELIVERY ORGANIZATION – APPROACH, ROLES, RESPONSIBILITIES**

The development activities required for completion of PROJECT include finalizing the environmental document and approval, PS&E, right-of-way and construction. Listed below are the development activities and general areas of responsibility for each agency. Key project tasks are shown on the attached Appendix A.

The Department is currently performing and will complete Project Approval and Environmental Document. For each subsequent PROJECT phase, the Executive Committee will determine the lead agency for the development activities, and the necessary support resources as determined and agreed to by the three entities. Development activities will be tied to the sample funding plan attached as Appendix B.

Development activities include:

- Preparing Plans, Specifications & Estimate
- Obtaining Required Permitting
- Right of Way Engineering, Acquisition and Utilities
- Bid Advertisement, Award, and Approval
- Construction

The organizational structure for Project Management is shown on the attached Appendix C and defined below.

#### **STA & NCTPA Board of Directors**

**Role:** The STA and NCTPA Boards of Directors govern their respective agencies. They will provide guidance and direction and make policy decisions as it relates to that agency and the PROJECT.

**Responsibilities:** Each Board will approve any policy or proposed funding actions affecting the agency it governs as it relates to the PROJECT. Each Board reserves the right to use a policy or technical advisory entity to advise the Board on PROJECT issues or elements.

### **Executive Committee (EC)**

**Role:** The Executive Committee will provide PROJECT guidance and issue PROJECT specific policies or policy determinations related to each PROJECT phase. It will hold the Project Leadership Team accountable for delivering the PROJECT phases by approving annual Work Plans and scope, schedule and/or cost changes beyond the limits previously approved.

#### **Members:**

- Department's District 4 Director
- Executive Director of STA
- Executive Director of NCTPA

#### **Responsibilities:**

- Consult on designation of the Project Manager.
- Provide the Project Management Team and other project staff necessary feedback related to the PROJECT
- Approve PROJECT scope, schedule and budget
- Agree on funding plan for each PROJECT phase
- Oversee overall PROJECT progress
- Review Project Staffing Plans, including the use of consultants
- Approve changes to the approved PROJECT scope, schedule and budget beyond the approved scope and budget contingency
- Determine how and when to brief the STA and NCTPA Boards, California Transportation Commission (CTC) and other governmental agencies.
- Serve as the third and final level of review for unresolved PROJECT issues (such issues may be within or between task teams and members and/or the agencies).

#### **Meetings:**

- Once per quarter or as needed.

### **Project Leadership Team (PLT)**

**Role:** This team reports to the EC and provides direct agency support and input to the PROJECT. The EC shall appoint the PLT members and includes a designated representative from STA, NCTPA and Department. The PLT will oversee the Project Manager in delivering PROJECT within scope, schedule and budget and provide the EC with recommendations for those items requiring EC approval per this MOU and subsequent Cooperative Agreements.

#### **Members:**

- Designated appointees from the three agencies.

#### **Responsibilities:**

- Recommend changes to the PROJECT scope, schedule and/or budget to the EC
- Monitor and review the progress of PROJECT
- Provide direction on issues as requested by the Project Manager
- Concur on the draft Project Staffing Plan including the use of consultants
- Recommend the award of consultant contracts as submitted by the Project Manager.
- Concur w/appointments of the Task Managers based upon the recommendations from the Project Manager.
- Member of Project Development Team (PDT).
- Serve as the second level of review for disputes

**Meetings:**

- Attend meetings of the EC and Project Leadership Team, PDT and other PROJECT meetings as needed.

**Project Manager**

**Role:** The Executive Committee will select the Project Manager who may be a Caltrans employee or a consultant. The Project Manager will have the overall responsibility to deliver the PROJECT. The Project Manager will oversee and coordinate the efforts in delivering the PROJECT within scope, schedule and budget and will provide the EC with recommendations for those items requiring their approval.

**Responsibilities:**

- Manage the activities of the Task Managers.
- Direct project controls staff in schedule management, cost control and scope monitoring Tasks.
- Review the independent project status on a regular basis to make certain that progress is according to the documented scope, schedule and budget.
- The timely delivery of the PROJECT within scope, schedule and budget
- Reporting on PROJECT progress, project controls and quality control/quality assurance
- Provide the first level of review for disputes.
- Oversee all aspects of the PROJECT.
- Convene meetings of the EC, Project Management Team and PDT, making sure that agendas, minutes, and other materials are created and distributed for meetings.
- Provide overall coordination and management of independent project tasks as assigned by Cooperative Agreements and/or the Project Staffing Plan.
- Provide reports and make presentations to the CTC, the STA, and NCTPA Boards, and other governmental agencies on an as needed basis.

A more detailed description of the Project Manager's duties is included in Appendix D.

**Meetings:**

- Be responsible for monthly PDT and other project meetings as needed.

**Task Manager**

**Role:** May be either a Department Engineer/Planner or a STA or NCTPA consultant with the necessary qualifications to perform tasks such as PS&E, public relations, right-of-way, construction, project management etc.

**Responsibilities:**

- Delivery of the assigned scope of work within scope, schedule and both support and capital budgets
- Communicate with the Project Manager about progress and possible changes
- Identify any policy changes or functional area directives that will impact the Project and proceed once direction is received from the Project Manager
- Ensure that the Quality Control actions are taking place within the Task work
- Each Task Manager will be responsible for the expenditures and performance on their assigned task

**V. PROJECT FUNDING**

STA, NCTPA and Department intend to jointly fund PROJECT phases in conjunction with the CTC. The three entities will continue to seek additional funding in a cooperative manner.

STA and NCTPA have been advised that the CTC is encouraging cooperation between counties with Department in the development of priorities related to the programming of State Transportation Improvement Program (STIP) funds for highway projects.

Under this MOU, STA and NCTPA agree to pool Regional Transportation Improvement Program (RTIP) funds (county shares) and other local funds for the purpose of jointly sponsoring independent projects.

STA, NCTPA and Department will jointly request that the CTC commit Interregional Transportation Improvement Program (ITIP) funding toward the joint sponsored PROJECT and independent projects throughout the upcoming STIP cycles.

STA, NCTPA and Department agree to meet and confer upon the request of any party to this MOU to discuss proposed changes to scope, limits, cost and/or

schedule. STA, NCTPA and the Department agree to not change scope, limits, cost and/or schedule without the mutual consent of all parties to the MOU.

The Executive Committee must approve changes in the use of funds prior to requesting an allocation of such funds from the responsible Boards, CTC, Department and/or Agency.

### ***Proposed PROJECT Funding***

The framework for a funding plan for the PROJECT is shown in Appendix B. In addition, it is the intent of this MOU that the project be funded as follows:

- XX% by the STA controlled fund sources such as RTIP, local funds, federal funds, earmarked federal funds or regional funds.
- XX% by State controlled fund sources such as ITIP, TCRP funds or any other discretionary State or Federal funding
- XX% by the NCTPA controlled fund sources such as RTIP, local funds, federal funds, earmarked federal funds or regional funds.

Prior to each STIP funding cycle STA, NCTPA and Department will complete Appendix B, which will outline the timing and funding for each independent project to be recommended for programming to the CTC in the next STIP cycle. Appendix B will also include an estimate of the support costs for all three entities.

## **VI. ISSUE RESOLUTION**

As issues arise in the PROJECT life-cycle, time is of the essence and they need to be resolved as diligently as possible. To this end, a process has been built into the responsibilities described in this MOU.

Issues will arise in the midst of the Task Teams and Project Management effort to develop the PROJECT. Many of these issues can be resolved within these teams, especially those that do not change the scope of the PROJECT, require additional budget and that do not delay the approved schedule. The Project Manager shall be the first level of review of the issues, which these teams cannot resolve. If the Project Manager is unable to resolve the issue it will be elevated as follows:

Second-level of review and resolution: the Project Leadership Team will review the issue, the options for resolution, the pros and cons to each option, and any advocate's reasons in support of specific options. Provided the resolution falls within the available PROJECT contingency, then the Project Leadership Team should determine the outcome. If the Project Leadership Team either does not have sufficient authority to resolve the issue or is unable to agree, then they will elevate the issue resolution after a maximum of two meetings (an initial meeting to

hear the issue, and, if necessary, a second meeting to hear any additional information requested during the first meeting). The Project Leadership Team will keep the Executive Committee informed of issue resolution.

Third-level (and final) review and resolution: the Executive Committee will review the issue, the options for resolution, the pros and cons to each option, and the advocate's reasons in support of specific options. Provided the resolution falls within the authority granted the Executive Committee, then they should determine the outcome. If, for some reason, the issue cannot be fully resolved without approval from the agency board then the Executive Committee will direct preparation of agenda items for any required action needed to ratify their agreed upon solution.

In the event that the Department believes that the implementation of a PROJECT proposal may adversely affect:

- i. The safety of the traveling public or Department employees,
- ii. Future Department liability as respects operations and maintenance of the completed PROJECT facility,
- iii. Future operations and maintenance costs of the constructed PROJECT facilities, and
- iv. Future statutory obligations of the Department that may arise during the development of the PROJECT and pertain to either the new or existing facility but are not yet identifiable at this time,

The Department expressly reserves the right to exercise its sovereign, constitutional and statutory police powers to direct the implementation of the appropriate responses to such issues affecting the PROJECT until it is complete and operational.

District Director Department of Transportation	Date	Executive Director Napa County Transportation Planning Agency	Date
Executive Director Solano Transportation Authority	Date		

## **Appendix A**

### **Key Project Tasks Grouped by Project Discipline**

#### **Work Plan**

- In the last quarter of each calendar year, an annual Work Plan will be developed by the Project Leadership Team and Project Manager and approved by the Executive Committee.
- Work Plans shall remain flexible to adapt to changing resources and funding.

#### **Project Estimate**

- In the last quarter of each calendar year, the Project Manager will produce a PROJECT estimate update to serve as the basis of any budgetary changes.
- Throughout the year following each estimate update, any scope or cost impacts should be immediately reflected on a revised estimate and reported to the Executive Committee.

#### **Environmental Approval**

- Obtain Base Maps
- Prepare various studies
- Complete traffic forecast
- Provide traffic analysis of alternatives
- Evaluate Alternatives
- Prepare Environmental Assessment
- Recommend Preferred Alternative

#### **Roadway Design**

- Develop preliminary design and produce an approved Project Report
- Produce a biddable and buildable PS&E

#### **Structure Design**

- Conduct Geotechnical Investigation
- Produce a complete structure PS&E

#### **Right of Way**

- Provide mapping, appraisal, acquisition, encroachment permits, temporary construction easements, utility verification and relocation, etc.
- Certify the Project

#### **Public Relations**

- Develop a public relations/outreach plan
- Communicate with all stakeholders
- Prepare exhibits and presentations for use in internal and external meetings
- Ensure that a public information/outreach program for the PROJECT be coordinated and implemented.

**Aesthetics**

- With input from the local agencies and communities, the Project Leadership Team and Project Manager will ensure a coordinated approach for the aesthetics for the PROJECT, particularly for new retaining walls and structures.

**Project Controls**

- Develop budget and schedule to complete the work down to the task level
- Monitor progress, cost performance and schedule
- Develop PROJECT change control procedures
- Identify problem areas and recommend solutions
- Compile the Task plans from each of the Task Managers
- Produce the Project Staffing Plan for each independent project
- Develop and maintain organization, project procedures and budget, securing necessary approvals as required for each independent project
- Develop options available to the participating agencies to finance the design and construction of the independent project

**Construction Administration**

- Complete independent project review
- Advertise, award and approve contract
- Administer contract and close out contract, including the settlement of all claims

**Quality Control and Assurance (QC/QA)**

- The Quality Assurance Plan will be developed by the Project Manager and approved by the Project Leadership Team.
- The Project Leadership Team will provide concurrence as part of their approval of the Annual Work Plan.

**Appendix B  
Funding Plan**

**Appendix C**  
**Organization Chart**

## **Appendix D**

### **Project Manager Responsibilities**

#### **1. DEVELOP ORGANIZATION AND PROCEDURES**

- Recommend Approval of the Task Managers (a Task Manager may be a consultant)
- Recommend the extent to which consultant support is necessary and make recommendations to the Project Leadership Team on consultant selection
- Provide vision for the entire Project Team
- Make sure that teamwork is occurring within the Discipline and Task Teams
- Develop the Project Work Plan and Staffing Plan, including a project organization chart for approval for each independent project
- Lead the development and implement the Project Control procedures
- Develop a documented Project scope of work
- Process and make recommendations for changes in scope, schedule and budget

#### **2. COMMUNICATION PLAN**

- Prepare and distribute agendas, minutes and reports for various project meetings
- Establish and operate a document/correspondence management and distribution system
- Manage the public relations plan for the PROJECT
- Oversee the preparation of necessary exhibits
- Make presentations on behalf of the PROJECT
- Make certain that agendas for public, inter-agency and PROJECT meetings are prepared and distributed
- Make certain that meeting places are arranged and that necessary equipment is available
- Assist Executive Committee in public hearings
- Prepare quarterly progress reports for the Executive Committee, STA and NCTPA Boards
- Make annual and as needed reports and presentations to the CTC, the STA and NCTPA Boards, and other governmental agencies
- Prepare media releases

#### **3. BUDGET CONTROL**

- Develop a funding plan for the PROJECT and/or independent projects
- Oversee the annual compilation of the complete PROJECT and independent project estimate
- Lead the creation of the PROJECT and independent project budget down to the Task Level
- Review and approve the proposed Task budgets
- Monitor PROJECT and independent project expenditures at the Task Level
- Prepare a quarterly financial report showing the current approved budget and expenditures to date by fund source, and expected expenditures in the future.

- Report to the Executive Committee on PROJECT and independent project financial status
- Recommend approval of any scope changes that are beyond the approved budget and independent project contingency to the Executive Committee

#### **4. SCHEDULE CONTROL**

- Oversee the development and approve the PROJECT and independent project schedules
- Review the Task schedules
- Monitor overall PROJECT and independent project schedules
- Implement methods to keep PROJECT and independent projects on schedule
- Provide necessary direction to the PROJECT Scheduler
- Report to the Executive Committee on PROJECT and independent project progress
- Develop quarterly reports on progress and percent complete

#### **5. INTER-AGENCY COORDINATION**

- Carry out communication per the Communication Plan
- Assure information moves agency to agency
- Monitor agency activities

#### **6. QUALITY ASSURANCE**

- Ensure consistency between independent projects
- Hold the Task Team members accountable for implementing the QA plan

#### **7. TECHNICAL COORDINATION**

- Recommend selection of consultants along with other interview panel members
- Direct the development of Task Orders
- Coordinate technical activities performed by the Task Teams

#### **8. LEGAL REQUIREMENTS**

- Develop format for RFPs and technical agreements
- Confirm that terms of agreements and contracts accomplish the purposes for which they are created

#### **9. CONTRACT ADMINISTRATION**

- Provide overall coordination and management as assigned by the Cooperative Agreements
- Monitor progress on the contracts based upon information compiled by the Project Controls staff
- Approve changes to the PROJECT scope, schedule and budget that remain within the approved scope and budget contingency within a specific PROJECT phase
- Review and recommend payment of invoices

## **10. AESTHETICS**

- Coordinate aesthetics for the PROJECT

## **11. RISK MANAGEMENT**

- Identify potential risk issues.
- Minimize scope, cost and schedule changes
- Develop contingency plans for scope, cost and schedule changes

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DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Approval of Solano County Regional Measure 2 (RM 2) Two-Year  
Transit Operating Funding Plan Submittal

**Background:**

In Fiscal Year (FY) 2005-06, the Solano Transportation Authority (STA) led an effort to develop a consistent methodology for cost-sharing of Solano County intercity transit routes. All Solano County intercity transit services are operated by just a few local jurisdictions, yet all local jurisdictions contribute Transportation Development Act (TDA) funds to at least one intercity route. The Intercity Transit Funding (ITF) Working Group was formed by representatives from each Solano County city and the County of Solano to work on this multi-jurisdictional project.

The original purpose of the ITF Working Group was to develop a uniform methodology for shared funding of Intercity Transit Services. This was complicated due to the issue of overall rising costs and potential service changes. After many months of work to determine intercity route costs, revenues, ridership, service changes, cost-sharing options and more, a comprehensive Intercity Transit Funding Agreement was reached for one year. In June 2006, the STA Board approved an Intercity Transit Funding Agreement for FY 2006-07.

**Discussion:**

The FY 2006-07 ITF Agreement assumed the streamlining and transfer of Rt. 90 from Vallejo Transit to Fairfield/Suisun Transit effective October 1, 2006. One of the issues that needed to be resolved with this transfer was the distribution of Regional Measure 2 (RM 2) funds between Vallejo Transit and Fairfield/Suisun Transit (FST) routes that were RM 2 eligible. Although RM 2 funding for FY 2006-07 had been agreed upon, there was interest to clarify RM 2 funds beyond this fiscal year. FST requested that the STA take the lead on facilitating the resolution of this issue.

After many weeks of negotiation among FST, Vallejo Transit and the STA a resolution was reached. With the agreed upon resolution, additional Northern County STAF funds were assumed to make up for funding shortfalls identified by the two transit operators. The allocation of STAF funds have been approved by the STA Board.

RM 2 transit operating claims are due to Metropolitan Transportation Commission (MTC). This is the initial step toward the allocation of funds. After discussions with the transit operators and MTC, the proposed direction is to have STA submit a coordinated RM 2 funding formula request for transit operating based on data submitted by Vallejo

Transit and Fairfield/Suisun Transit. The RM 2 funds would be disbursed directly to the transit operators. The claim submitted would be consistent with the attached RM 2 plan. At this time, staff is seeking the STA Board's approval of the Solano RM 2 transit operating plan and direction to submit a coordinated claim.

**Fiscal Impact:**

None to the STA. This action would maximize RM 2 funds for Solano County transit operators by submitting a coordinated claim to MTC.

**Recommendations:**

Approve the following:

1. Approve the countywide transit operating RM 2 funding plan for FY 2006-07 and FY 2007-08;
2. Authorize STA staff to submit a coordinated RM 2 transit operating funding formula request for Solano County.

Attachment:

- A. Solano County RM 2 FY 2006-07 & FY 2007-08 Transit Operating Plan

Solano Transportation Authority Regional Measure 2 Operating Assistance  
 STA Plan for  
 FY2006-07

Operating Plan

	Route 40	Route 90	Route 80	Route 85	Route 92	Total	Total
<b>Operating Budget</b>							
Estimated Annual Revenue Hrs.	0	0					-
Estimated Operating Cost/Revenue Hour	0	0					-
<b>Total Operating Cost</b>	679,311	1,498,979	2,577,652	1,158,869	723,958		6,638,769
-- Fare Revenue	116,413	449,146	1,349,745	285,814	27,094		2,228,212
-- RM 2 Operating Assistance Request	152,166	367,450	383,018	300,502	696,864		1,900,000
-- Local Sales Tax	-	-	-	-	-		-
-- Private Sector Contributions	-	-	-	-	-		-
-- Other Subsidy (5311, No Co. STAF)	-	216,286	-	100,000	-		316,286
<b>Total Subsidy</b>	152,166	583,736	383,018	400,502	696,864		2,216,286
<b>Total Revenues</b>	268,579	1,032,882	1,732,763	686,316	723,958		4,444,498
<b>Local Agencies' IDA Contributions</b>	(410,732)	(466,097)	(844,889)	(472,553)	-		(2,194,271)

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DATE: December 1, 2006  
TO: STA Board  
FROM: Sam Shelton, Assistant Project Manager  
RE: State Route (SR) 12 Truck Climbing Lane Project Letter

**Background:**

Caltrans proposes to construct a truck climbing lane on westbound Route 12 (Jameson Canyon Road) from postmile markers 1.5 to 2.79 (nearly half the length of SR12 West from I-80). The new truck climbing lane will bring the shoulders on the westbound side of SR12 up to Caltrans standards of 2.4 meters (nearly 8 feet) and 3.0 meters (nearly 10 feet) at retaining wall locations. The existing 1.0 meter to 1.2 meter shoulders on the eastbound lanes will remain the same. The entrance to the existing Class I path along the north side of I-80 to Red Top Road will be improved to accommodate the additional truck climbing lane and shoulders.

The project's design is currently 35%, preliminary designs are underway and permits for environmental & right-of-way are being negotiated. This project has again been delayed in the State Highway Operations Protection Program (SHOPP) from being funded in fiscal year 2007/08 to fiscal year 2008/09.

**Discussion:**

At a special BAC meeting held on August 17, 2006, the BAC received a presentation from Nick Endrawos, the Caltrans District 4 Project manager of the State Route 12 Truck Climbing Lanes project. An action item was added to the BAC agenda to ask the STA to send a letter to Caltrans regarding the truck climbing lane project's bicycle issues. The BAC vote to table this item and bring back a revised draft to include a number of comments made during the August 17<sup>th</sup> BAC meeting.

Several bicycle issues were raised with regards to the truck climbing lane project:

- Crossing SR12 at Red Top Road is already hazardous. Adding an additional lane to cross degrades the current bicycle access.
- The proposed increased shoulder widths of 8-10 feet will create sufficient room for a Class III bicycle path in the westbound direction. However, the Project Report for the Truck Climbing Lanes Project does not reference the STA's Solano Countywide Bicycle Plan, which calls for either a Class I or Class II bicycle path along SR12.

As part of the discussion, BAC members were able to discuss possible bicycle facility improvements to the truck climbing lanes project that would increase safety for bicyclist who cross SR12 at Red Top Road. Mr. Endrawos asked that a letter to Caltrans include these proposals:

- Add rumble strips along the westbound shoulder to increase motorist awareness of leaving the road and entering shoulder and bicycle space.
- Add a bicycle/pedestrian refuge island in the space made for the designed left turn pocket.
- Add bicycle/pedestrian route & crossing signage at the entrance to the existing Class I bicycle and pedestrian facility on the north side of SR12 for both directions of SR12 traffic.
- Add bicycle and pedestrian access tubes near I-80, under the SR12 on & off ramps to ensure safe bicycle and pedestrian access during the construction of not only the Truck Climbing Lanes project, but also subsequent projects planned for the Cordelia Area (such as the North Connector Project and the I-80/I-680/SR12 Interchange Project).

At the BAC's regular October 5, 2006 meeting, they recommended that "the STA send a letter to Caltrans regarding the Bicycle Advisory Committee's (BAC) bicycle concerns and suggestions for Caltrans' State Route 12 Truck Climbing Lane Project". The BAC made a few additions to the letter, requesting a Class II bike path to accompany the rumble strip as well as a more specific description of where a bicycle/pedestrian refuge island would be located.

At the November 29, 2006 Technical Advisory Committee (TAC) meeting, several TAC members raised concerns about sending a letter from the STA recommending additional bicycle facilities on a Caltrans sponsored. The TAC recommended that the letter ought to come from the Executive Director on behalf of the BAC Chair. The TAC recommended that "the STA Board authorize the Executive Director to send a letter on behalf of the Bicycle Advisory Committee (BAC) after a final review by the Technical Advisory Committee (TAC) at their January 2007 meeting."

STA Staff has revised the letter to be sent and signed by the Executive Director on behalf of the BAC Chair. All bicycle issues and concerns of the BAC have remained consistent with the BAC's October 2006 adopted letter.

**Fiscal Impact:**

There is not STA fiscal impact for this recommendation.

**Recommendation:**

Authorize the Executive Director to send a letter to Caltrans, regarding the Bicycle Advisory Committee's (BAC) State Route 12 Truck Climbing Lane Project bicycle issues after a final review by the Technical Advisory Committee (TAC) at their January 2007 meeting.

**Attachment:**

- A. STA Executive Director Letter to Caltrans regarding the STA's Bicycle Advisory Committee (BAC) Caltrans' State Route 12 Truck Climbing Lane Project bicycle issues

DRAFT

December 2006

Nick Endrawos  
Caltrans District 4  
SR12 Truck Climbing Lanes Project Manager

Dear Mr. Endrawos:

Thank you for attending the Solano Bicycle Advisory Committee (BAC) meeting on August 17, 2006 and presenting an overview of Caltrans' SR12 Truck Climbing Lanes Project. One of the responsibilities of the BAC is to advise the STA Board on transportation projects that might have an affect on the planned bicycle projects and current bicycle mobility in Solano County.

During the BAC meeting discussion, several bicycle issues were raised regarding the SR12 Truck Climbing Lanes Project. BAC members described how crossing SR12 at Red Top Road is already hazardous and that adding an additional lane to cross degrades the current bicycle access. The proposed increased shoulder widths of 8-10 feet will create sufficient room for a Class III bicycle path in the westbound direction. However, the Project Report for the Truck Climbing Lanes Project does not reference the STA's Solano Countywide Bicycle Plan, which calls for either a Class I or Class II bicycle path along SR12.

On behalf of Glen Grant, the Chair of the BAC, BAC members have recommended the following design solutions to help mitigate these bicycle hazards:

- Add rumble strips and a Class II bicycle path along the westbound shoulder to increase motorist awareness of leaving the road and entering shoulder and bicycle space.
- Add a bicycle/pedestrian refuge island in the space made for the designed left turn pocket at Red Top Road and the existing Class I bicycle & pedestrian facility.
- Add bicycle/pedestrian route & crossing signage at the entrance to the existing Class I bicycle and pedestrian facility on the north side of SR12 for both directions of SR12 traffic.
- Add bicycle and pedestrian access tubes near I-80, under the SR12 on & off ramps to ensure safe bicycle and pedestrian access during the construction of not only the Truck Climbing Lanes project, but also subsequent projects planned for the Cordelia Area (such as the North Connector Project and the I-80/I-680/SR12 Interchange Project).

In the sprit of Deputy Directive 64, please consider incorporating these non-motorized vehicle designs into the State Route 12 Truck Climbing Lanes project. If you have any questions regarding this matter, please contact Janet Adams, STA's Director of Projects or Robert Guerrero, STA's Senior Planner, at (707) 424-6075.

Thanks for your assistance,

DARYL K. HALLS  
Executive Director

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DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: Corridor Mobility Improvement Account (CMIA) Project Submittals

**Background:**

On July 12, 2006, the STA Board approved a list of priority projects to propose to be funded through the "Highway, Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006" (Proposition 1B). Among the bond act's categories is the Corridor Mobility Improvement Account (CMIA), which is intended to "provide demonstrable congestion relief, enhanced mobility, improved safety, and stronger connectivity to benefit traveling Californians."

The STA Board approved the proposal of the following projects for the CMIA:

- I-80/I-680/SR 12 Interchange
- I-80 HOV Lane Project (Carquinez Bridge to I-505)
- SR 12 Jameson Canyon

The STA Board approved the proposal of these other highway projects as part of other Prop 1B programs:

- Cordelia Truck Scales Relocation (Trade Corridors Program)
- Rio Vista Bridge improvements (Local Bridge Seismic Retrofit Account)
- I-80 Pavement Rehabilitation (Highway safety, Rehab & Preservation Account)
- SR 12 Safety (Highway safety, Rehab & Preservation Account)
- SR 113 Safety (Highway safety, Rehab & Preservation Account)

Once Proposition 1B passed on November 7, 2006, the California Transportation Commission (CTC) passed the CMIA guidelines on November 8, 2006, which stipulates how projects will be selected. To include a project in the CMIA, the CTC must find that the project "improves mobility in a high-congestion corridor by improving travel times or reducing the number of daily vehicle hours of delay, improves the connectivity of the state highway system between rural, suburban, and urban areas, or improves the operation or safety of a highway or road segment."

**Discussion:**

The CTC will adopt an initial CMIA program of projects by March 1, 2007. The initial CMIA program will include only projects that are nominated by Caltrans or by a regional agency no later than January 16, 2007. Caltrans has already requested project information sheets from the STA for specific Solano County projects:

- I-80 HOV Lane (WB Magazine St. to Carquinez Bridge)
- I-80 HOV Lane (EB and WB SR 37 to Carquinez Bridge)
- SR 12 Jameson Canyon Widening

STA Staff has prepared CMIA applications for the Caltrans requested projects as well as the following projects:

- I-80/I-680/SR 12 Interchange, Second Phase
- Cordelia Truck Scales Relocation, First Phase

STA Staff is recommending that the STA apply for CMIA funding for those five projects.

**Recommendation:**

Approve the attached Resolution Number 2006-07 approving the submittal of CMIA project applications to MTC for:

1. I-80/I-680/SR 12 Interchange (Second Phase)
2. SR 12 Jameson Canyon Widening
3. I-80 HOV Lane (WB Magazine St. to Carquinez Bridge)
4. I-80 HOV Lane (EB and WB SR 37 to Carquinez Bridge)
5. Cordelia Truck Scales Relocation (First Phase)

Attachment:

- A. Resolution Number 2006-07

**SOLANO TRANSPORTATION AUTHORITY**

**RESOLUTION 2006-07**

**RESOLUTION APPROVING CORRIDOR MOBILITY IMPROVEMENT  
ACCOUNT (CMIA) PROJECTS**

**WHEREAS**, Proposition 1B passed on November 7, 2006 and included the Corridor Mobility Improvement Account (CMIA), which is intended to “provide demonstrable congestion relief, enhanced mobility, improved safety, and stronger connectivity to benefit traveling Californians;” and

**WHEREAS**, the California Transportation Commission (CTC) passed the CMIA guidelines on November 8, 2006, which guidelines stipulate how projects will be selected such that, to include a project in the CMIA, the CTC must be able find that the project “improves mobility in a high-congestion corridor by improving travel times or reducing the number of daily vehicle hours of delay, improves the connectivity of the state highway system between rural, suburban, and urban areas, or improves the operation or safety of a highway or road segment;” and

**WHEREAS**, the Technical Advisory Committee of the Solano Transportation Authority consists of the Public Works Officials of the County of Solano and the seven cities in Solano County: Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo; and

**WHEREAS**, the Technical Advisory Committee and the Solano Transportation Authority have reviewed a series of projects in Solano County and evaluate them relative to their ability to provide “demonstrable congestion relief, enhanced mobility, improved safety, and stronger connectivity to benefit traveling Californians;” and

**WHEREAS**, Caltrans has also evaluated projects for inclusion in the CMIA program for Solano County, and

**WHEREAS**, beginning on July 12, 2006, the Board of the Solano Transportation Authority has reviewed the proposed projects to create priority projects for Bond funding, including those projects to be submitted for CMIA funding pursuant to this Resolution, and

**WHEREAS**, the combined evaluation of proposed CMIA projects for Solano County include the following projects:

- I-80/I-680/SR 12 Interchange, Second Phase
- SR 12 Jameson Canyon Widening
- I-80 HOV Lane (WB Magazine St. to Carquinez Bridge)
- I-80 HOV Lanes (EB and WB SR 37 to Carquinez Bridge)
- Cordelia Truck Scales Relocation, First Phase; and

**WHEREAS**, it is recommended that the STA apply for CMIA funding for those five projects.

**NOW, THEREFORE, BE IT RESOLVED** that:

The Solano Transportation Authority hereby approves the following proposed, in priority order, CMIA projects for Solano County in priority order:

1. I-80/I-680/SR 12 Interchange, Second Phase
2. SR 12 Jameson Canyon Widening
3. I-80 HOV Lane (WB Magazine St. to Carquinez Bridge)
4. I-80 HOV Lanes (EB and WB SR 37 to Carquinez Bridge)
5. Cordelia Truck Scales Relocation, First Phase,

and finds that each such project will “provide demonstrable congestion relief, enhanced mobility, improved safety, and stronger connectivity to benefit traveling Californians”; and

The Executive Director of the Solano Transportation Authority is hereby authorized to take those steps necessary to submit the aforementioned CMIA projects including, but not limited to, making application for approval of the CMIA projects and funding therefor, and executing necessary agreements for undertaking those projects.

**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a regular meeting of the Board of the Solano Transportation Authority, held on the 13<sup>th</sup> day December, 2006, by the following vote:

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Len Augustine, Chair  
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed, and adopted by said Authority at a regular meeting thereof held this the day of December 13, 2006.

---

Daryl K. Halls, Executive Director  
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 13th day of December 2006 by the following vote:

Ayes: \_\_\_\_\_  
Nos: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

Attest: \_\_\_\_\_  
Johanna Masielat  
Clerk of the Board



DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: State Transit Assistance Funds (STAF) Proposed Funding Amendment #3  
for Fiscal Year (FY) 2006-07

**Background:**

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Solano County has typically received approximately \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF have been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning efforts.

Annually, Cities and the County, through their Transit Consortium member, and STA submit candidate projects/programs for STAF for both the Northern Counties and the Regional Paratransit. At the May 2006 STA Board meeting, an initial list of STAF projects and funding was approved. In June 2006, the STA Board approved an amendment to the original project list.

In July 2006, a new STAF fund estimate was approved by Metropolitan Transportation Commission (MTC) and reflected a substantial increase in funds allocated to all population-based STAF funds including the Solano Northern county category. The Solano Northern County funds available for allocation has increased from \$1,175,474 to \$3,112,418. The majority of this increase are “one-time” funds resulting from Prop. 42 repayment and spillover. As these are not projected to be long-term increases, these funds should not be used for on-going operating expenses but rather for one-time projects, particularly capital. The STA Board approved a second amendment to the STAF project list in September 2006 (see Attachments A1 and A2).

**Discussion:**

After the latest amendment to the Northern Counties STAF project list, a balance of unallocated funds remained. Two new projects are recommended for additional FY 2006-07 STAF funding.

The STA has submitted a grant application for a “I-80/I-680/I-780 Corridors Study Highway Operations Plan”. The purpose of the study is to develop operational improvements and policy recommendations for the corridors relating to long range Intelligent Transportation Systems (ITS), ramp metering, High Occupancy Vehicle (HOV) network/lane extensions/ramp by-pass lanes and hardscape and landscape improvements that visually link areas of Solano County. In October 2006, the STA Board approved the submittal of this grant and the allocation of \$62,500 of State Transit Assistance Funds (STAF) for the required 20% local match. This is being included in the updated STAF project list. If the grant is not secured, these funds will not be claimed and returned to the STAF fund balance. Action on the grant application is expected in May 2007.

The second project proposed for funding is a Vallejo Transit Study. Several years ago, STAF funds were allocated to Vallejo Transit to complete a local transit study. The study was not completed at that time and the funds were not used and returned. At this time, Vallejo has identified a need for these funds to complete an Operational Assessment Plan (OAP) for Vallejo Transit. The proposed \$60,000 would provide partial, but significant funding towards this effort. MTC and local Vallejo funds would complete the funding for this study.

**Fiscal Impact:**

If the STA’s grant application is approved, the proposed STAF funds designated for this grant will be claimed and included in the STA budget. The other proposed project would be claimed by Vallejo.

**Recommendations:**

Approve the amended FY 2006-07 STAF project list (Attachment B1) and amended draft FY 2007-08 STAF project list for Northern County and Regional Paratransit STAF population-based funds (Attachment B2).

**Attachments:**

- A1. Approved FY 2006-07 STAF project list
- A2. Approved preliminary FY 2007-08 STAF project list
- B1. Proposed FY 2006-07 STAF project list (Amendment 3)
- B2. Proposed FY 2007-08 STAF project list (Amendment 3)

Approved<sup>1</sup>  
**State Transit Assistance Funds Program**  
**Allocation for FY 2006-07**

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**NORTHERN COUNTIES STAF**

<u>Revenue Estimate<sup>2</sup></u>	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover <sup>3</sup>	\$ 567,122
FY 2006-07 STAF Estimate	\$ 1,818,557
Prop 42 Increment	\$ 726,739
<b>Total:</b>	<b>\$ 3,112,418</b>

Projects/Programs

STA Transit Planning & Studies	\$ 140,000*
SolanoLinks Marketing	\$ 113,000
Dixon Medical Shuttle <sup>4</sup>	\$ 10,000
Dixon Area Low Income Subsidized Taxi Program <sup>5</sup>	\$ 10,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match <sup>6</sup>	\$ 54,000
Fairfield Transit Study <sup>7</sup>	\$ 60,000
Expenditure Plan/Implementation Plan	\$ 38,000
Intercity Transit Operations Assistance	\$ 455,000
Countywide Transit Ridership Survey	\$ 150,000
Countywide Transit Finance Assessment	\$ 60,000
Transit Consolidation Study	\$ 40,000
I-80 HOV/Turner Overcrossing PSR	\$ 80,000
Intercity Marketing Revenue-based Promotion	\$ 250,000
Capital Fund/Intercity Vehicles	\$ 1,000,000
Fairfield/Suisun Transit Rt. 40/90 Operations <sup>8</sup>	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations <sup>7</sup>	\$ 165,000
<b>TOTAL:</b>	<b>\$ 2,870,000</b>

Balance: \$ 242,418

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<sup>1</sup> Approved September 2006

<sup>2</sup> MTC July 06 Estimate

<sup>3</sup> Includes Prop. 42 increment, interest, unclaimed projects, higher FY 2006 rev est.

<sup>4</sup> Yr. 3 of 3 yr. Funding

<sup>5</sup> 3<sup>rd</sup> yr. of match for MTC LIFT 3-yr. project grant

<sup>6</sup> Includes \$27,000 unclaimed, unallocated & carried over from FY 2005-06

<sup>7</sup> Approved in FY 2005-06, unclaimed, unallocated & carried over from FY 2005-06

<sup>8</sup> To be carried over and claimed in FY 2007-08

**REGIONAL PARATRANSIT**

<u>Revenue Estimates</u> <sup>1</sup>	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover	\$ 65,217
FY 2006-07 STAF Estimate	\$ 183,822
Total:	\$ 249,039

<u>Projects/Programs</u>	
Vallejo Intercity Paratransit Operations	\$ 88,000
Benicia Intercity Paratransit Operations	\$ 15,000
Solano Paratransit FY 2005-06 Shortfall	\$ 10,000
Sol Paratransit Assessment Implementation	\$ 40,000
Sol Paratransit Vehicles Improvements	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 228,000

Balance \$ 21,039

**PRELIMINARY<sup>1</sup>**  
**State Transit Assistance Funds Program**  
**Allocation for FY 2007-08**

**NORTHERN COUNTIES STAF**

<b><u>Revenue Estimates</u></b>	<b><u>FY 2007-08</u></b>
Projected FY 2005-06 Carryover	\$ 242,418
FY 2006-07 STAF Estimate <sup>2</sup>	\$ 662,895
<b>Total:</b>	<b>\$ 905,313</b>

<b><u>Projects/Programs</u></b>	
Transit Planning & Studies	\$ 115,000
SolanoLinks Marketing	\$ 113,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 30,000
Intercity Transit Operations Assistance	\$ 200,000
Intercity Transit Capital Match Program	\$ 100,000
Intercity Operations Analysis Support	\$ 75,000
<b>TOTAL:</b>	<b>\$ 648,000</b>
 Balance	 \$ 253,313

**REGIONAL PARATRANSIT**

<b><u>Revenue Estimates</u></b>	<b><u>FY 2007-08</u></b>
Projected FY 2005-06 Carryover <sup>1</sup>	\$ 21,039
FY 2006-07 STAF Estimate	\$ 183,822
<b>Total:</b>	<b>\$ 204,861</b>

<b><u>Projects/Programs</u></b>	
Vallejo Paratransit Operations	\$ 88,000
Sol Paratransit Operations	\$ 40,000
Sol Paratransit Vehicles Improvement Fund	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
<b>TOTAL:</b>	<b>\$ 203,000</b>
 Balance:	 \$ 1,861

<sup>1</sup> Approved September 2006

<sup>2</sup> Assumes same STAF as FY 2006-07 without Prop. 42 funds or spillover funds as originally forecast

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**Draft**  
**State Transit Assistance Funds Program**  
**Allocation for FY 2006-07**

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**NORTHERN COUNTIES STAF**

<u>Revenue Estimate</u> <sup>1</sup>	<u>FY 2006-07</u>
<b>Projected FY 2005-06 Carryover</b> <sup>2</sup>	\$ 567,122
FY 2006-07 STAF Estimate	\$ 1,818,557
<u>Prop 42 Increment</u>	<u>\$ 726,739</u>
Total:	\$ 3,112,418

Projects/Programs

STA Transit Planning & Studies	\$ 140,000*
SolanoLinks Marketing	\$ 113,000
Dixon Medical Shuttle <sup>3</sup>	\$ 10,000
Dixon Area Low Income Subsidized Taxi Program <sup>4</sup>	\$ 10,000
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Countywide Transit Finance Assessment	\$ 60,000
Transit Consolidation Study	\$ 40,000
I-80 HOV/Turner Overcrossing PSR	\$ 80,000
Intercity Marketing Revenue-based Promotion	\$ 250,000
Capital Fund/Intercity Vehicles	\$ 1,000,000
<b>I-80/I-680/I-780 Corridor Operations Plan Grant Match</b>	<b>\$ 62,500</b>
<b>Vallejo Transit Study</b>	<b>\$ 60,000</b>
Fairfield/Suisun Transit Rt. 40/90 Operations <sup>7</sup>	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations <sup>7</sup>	\$ 165,000
<b>TOTAL:</b>	<b>\$ 2,992,500</b>

Balance: \$ 119,918

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<sup>1</sup> MTC July 06 Estimate

<sup>2</sup> Includes Prop. 42 increment, interest, unclaimed projects, higher FY 2006 rev est.

<sup>3</sup> Yr. 3 of 3 yr. Funding

<sup>4</sup> 3<sup>rd</sup> yr. of match for MTC LIFT 3-yr. project grant

<sup>5</sup> Includes \$27,000 unclaimed, unallocated & carried over from FY 2005-06

<sup>6</sup> Approved in FY 2005-06, unclaimed, unallocated & carried over from FY 2005-06

<sup>7</sup> To be carried over and claimed in FY 2007-08

**REGIONAL PARATRANSIT**

<b><u>Revenue Estimates</u></b> <sup>1</sup>	<b><u>FY 2006-07</u></b>
Projected FY 2005-06 Carryover	\$ 65,217
<u>FY 2006-07 STAF Estimate</u>	<u>\$ 183,822</u>
Total:	\$ 249,039

<b><u>Projects/Programs</u></b>	
Vallejo Intercity Paratransit Operations	\$ 88,000
Benicia Intercity Paratransit Operations	\$ 15,000
Solano Paratransit FY2005-06 Shortfall	\$ 10,000
Sol Paratransit Assessment Implementation	\$ 40,000
Sol Paratransit Vehicles Improvements	\$ 35,000
<u>Paratransit Coordination, PCC</u>	<u>\$ 40,000</u>
TOTAL:	\$ 228,000

Balance	\$ 21,039
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**PRELIMINARY**  
**State Transit Assistance Funds Program**  
**Allocation for FY 2007-08**

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**NORTHERN COUNTIES STAF**

<b><u>Revenue Estimates</u></b>	<b><u>FY 2007-08</u></b>
Projected FY 2005-06 Carryover	\$ 119,918
FY 2006-07 STAF Estimate <sup>1</sup>	\$ 662,895
<b>Total:</b>	<b>\$ 782,813</b>

<b><u>Projects/Programs</u></b>	
Transit Planning & Studies	\$ 115,000
SolanoLinks Marketing	\$ 113,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 30,000
Intercity Transit Operations Assistance	\$ 200,000
Intercity Transit Capital Match Program	\$ 100,000
Intercity Operations Analysis Support	\$ 75,000
<b>TOTAL:</b>	<b>\$ 648,000</b>
 Balance	 \$ 134,813

**REGIONAL PARATRANSIT**

<b><u>Revenue Estimates</u></b>	<b><u>FY 2007-08</u></b>
Projected FY 2005-06 Carryover <sup>1</sup>	\$ 21,039
FY 2006-07 STAF Estimate	\$ 183,822
<b>Total:</b>	<b>\$ 204,861</b>

<b><u>Projects/Programs</u></b>	
Vallejo Paratransit Operations	\$ 88,000
Sol Paratransit Operations	\$ 40,000
Sol Paratransit Vehicles Improvement Fund	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
<b>TOTAL:</b>	<b>\$ 203,000</b>
 Balance:	 \$ 1,861

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<sup>1</sup> Assumes same STAF as FY 2006-07 without Prop. 42 funds or spillover funds as originally forecast

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DATE: December 6, 2006  
TO: STA Board  
FROM: Sam Shelton, Assistant Project Manager  
RE: Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application, Letter of Support

**Background:**

The new federal Safe Routes to School (SRTS) funding program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school. Physical improvements must be located within a two-mile radius of a school. A total of \$68 million is estimated to be available over the next five years with no local requirement. The maximum SRTS grant is \$1,000,000.

The established State Safe Routes to School (SR2S) Program will have its last cycle call for projects in the next few months, once guidelines have been adopted by the California Transportation Commission (CTC).

The STA's Safe Routes to School (SR2S) Program is currently in the process of identifying projects and programs through many community meetings.

**Discussion:**

As part of the adopted STA Safe Routes to School (SR2S) Program goal to "Strategically fund 4Es projects and programs through a coordinated effort with all implementing Agencies," the STA has the opportunity to support applications for state and federal grants for Safe Routes to School projects.

The Fairfield-Suisun Unified School District, in conjunction with the City of Suisun City, plan to apply for at least \$350,000 for the "Walking/Bike Path Connection Crystal Middle School and Crescent Elementary" new Federal SRTS Grant Program.

This important SRTS project will eliminate the need for students of both Crystal Middle School and Crescent Elementary living on the south side of State Route 12 from having to cross this busy commuter and truck route.

This is an excellent example of a multi-agency project with participation and support from the cities of Suisun City and Fairfield, Fairfield-Suisun Unified School District, and the Solano Transportation Authority. Both the City of Suisun City and the Fairfield-Suisun Unified School District have been active partners in the STA's Safe Routes to School Program, having helped in the process of designing the STA's SR2S Toolkit.

**Fiscal Impact:**

None

**Recommendation:**

Authorize the Executive Director to send a letter of support to Caltrans District 4, Office of Local Assistance in support of Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application for the “Walking/Bike Path Connection Crystal Middle School and Crescent Elementary”.

**Attachments:**

- A. STA Letter of Support to Muhaned Aljibiry, Caltrans District 4, for Fairfield-Suisun Unified School District/City of Suisun City Safe Routes to School (SRTS) Grant Application for the “Walking/Bike Path Connection Crystal Middle School and Crescent Elementary”.
- B. Request for an STA Letter of Support from Fairfield-Suisun Unified School District.
- C. Preliminary project descriptions and maps for the “Walking/Bike Path Connection Crystal Middle School and Crescent Elementary”.



*Solano Transportation Authority*

One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
424-6075 • Fax 424-6074

Members:

December 13, 2006

Benicia  
Dixon  
Fairfield  
Rio Vista  
Solano County  
Suisun City  
Vacaville  
Vallejo

Mr. Muhaned Aljibiry  
Office of Local Assistance, Caltrans District 4  
111 Grand Avenue  
Oakland, CA 94612

**RE: Fairfield-Suisun Unified School District/City of Suisun City  
Safe Routes to School (SRTS) Grant Application**

Dear Mr. Aljibiry:

On behalf of the Solano Transportation Authority, I am writing this letter in support of the Fairfield-Suisun Unified School District, in conjunction with the City of Suisun City, Safe Routes to School (SRTS) grant application for the "Walking/Bike Path Connection Crystal Middle School and Crescent Elementary, Suisun City, California".

This project will create a pedestrian/bicycle path along the south side of Highway 12 between Marina Drive and Grizzly Island Road. This important SRTS project will eliminate the need for students of both Crystal Middle School and Crescent Elementary living on the south side of State Route 12 from having to cross this busy commuter and truck route.

This project is an excellent example of a multi-agency project with participation and support from the cities of Suisun City and Fairfield, Fairfield-Suisun Unified School District, and the Solano Transportation Authority. We urge Caltrans to consider this request for Safe Routes to School funding for this project.

Sincerely,

Daryl K. Halls  
Executive Director

Cc: Dee Alarcón, County Superintendent of Schools, Solano County Office of Education  
Pete Sanchez, Mayor, City of Suisun City  
Michael Segala, Councilmember, City of Suisun City  
Arnold Carter, Superintendent, Fairfield-Suisun Unified School District  
Rob Pierce, Assistant Superintendent, Fairfield-Suisun Unified School District  
Rob Buoncristiani, Fairfield-Suisun Unified School District  
John Duane, Suisun City Public Works



# Fairfield-Suisun Unified School District

2490 Hilborn Rd. • Fairfield, California 94534 • Telephone (707) 399-5148  
FAX: (707) 399-5162 • www.fsusd.k12.ca.us

December 5, 2006

**Governing Board**

Charles B. Wood  
Board President

Anne M. Griffin  
Vice President

Beverly Taylor  
Clerk

Gary Falati  
Dave Gaut  
Kathleen Marianno  
Ivan Meadows, M.D.

**Superintendent**

Arnold W. Carter

Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, California 94585

Attention: Sam Shelton  
Assistant Project Manager

Dear Sam:

The Fairfield-Suisun Unified School District in conjunction with the City of Suisun City is in the process of applying for a Federal SRTS Grant in order to create a pedestrian/bicycle path along the south side of Highway 12 between Marina Drive and Grizzly Island Road. Please see the attached application pages and attachments for further description and information.

At present, we have students coming from old town Suisun City crossing Highway 12 and crossing again to get to Crescent Elementary. Conversely, students from the Lawler Ranch area must cross Highway 12 and cross again to get to Crystal Middle School. In order to have a safer route to school, we would like to keep the students on the South side of Highway 12, thus never needing to cross it.

We are asking for a letter of endorsement from the Solano Transportation Authority in support of this worthwhile project. Thank you for your careful consideration.

Sincerely,

Rob Pierce  
Assistant Superintendent  
Facilities and Operations  
Fairfield-Suisun Unified School District

*"Our Mission is to Provide a Quality Educational System that Assures Opportunities for Every Student to Learn and Meet the Challenges of the Future"*

**PART 1: General Information About the Applicant**

Name of responsible agency (or lead agency), school/school district or non-profit organization: Fairfield-Suisun Unified School District in conjunction with Suisun City

Name of contact person responsible for this project: Rob Pierce

Title of contact person: Assistant Superintendent For Facilities and Construction

Mailing address: 2490 Hilborn Road

City: Fairfield County: Solano Zip: 94534

Telephone number of contact person: 707 399 5032

E-mail address of contact person: robp@fsusd.k12.ca.us

Fax number of contact person: 707 399 5162

**PART 2: General Information About the Project**

Check appropriate project:

- Infrastructure (I) project
- Non-infrastructure (NI) project
- Statewide NI project for \$ 3.904M

If submitting a NI project, check all that apply:

- Education
- Encouragement
- Enforcement
- Evaluation
- Engineering

State Legislative District(s)\*: Senate 5 Assembly 8

Caltrans District: 4

Metropolitan Planning Organization (MPO): MTC

Project title: Walking/Bike Path Connecting Crystal Middle School and Crescent Elementary, Suisun City California

\*As applicable

Identify other NI efforts already underway in your locale that may complement your project (use additional pages if necessary to provide a full response for all of these questions in Part 2):

1. Participating on Safe Passage 3 E Committee with Fairfield and Suisun City for the past three years.

2. Working with Solano Transportation Authority in creating a Safe Routes To School Toolkit for all of our 28 schools.

3. Creating school plans and school projects for Safer Routes to School for students.
4. Forming multi-disciplinary advisory school task forces involving site administration, teachers, students, parents, neighbors to do walking audits and make recommendations.
5. Continuing to support Parent Patrol, Student Safety Patrol, Student Valet, Water Safety, Railroad Safety, and Bicycle/Pedestrian/Traffic Safety programs.
6. Creating dedicated bus zones separate from automobile dropoff/pickup and securing convenient bicycle parking areas.

Brief description of project:

Problem: Presently we have students leaving Crystal Middle School in old town Suisun City, crossing HWY 12, going .6 mile and recrossing HWY 12 to reach Crescent Elementary School. We would like to keep the students on the old town (South) side of HWY 12 for the entire path of travel from the middle school to the elementary.

Solution: In conjunction with CAL TRANS Office of Local Assistance, State Fish and Game, Solano Transportation Authority, and Suisun City, we would asphalt a .6 mile compacted dirt area, install an automobile guard rail and decorative green cyclone fence between the proposed path and HWY 12. In addition, the path would be continued down Marina Drive in Suisun City to the junction of Driftwood Drive. On the other side of the path at Andersen and Grizzly Island Road, a crosswalk and a pedestrian activated crossing countdown would also be necessary. This intersection is already signaled.

Brief description of targeted location i.e. urban/rural/suburban setting; geographic/demographic characteristics, etc.:

The location of HWY 12 between Grizzly Island Road and Marina Drive is in a suburban/rural setting on the Northern border of the largest, single, wetlands estuary in the United States, namely the Suisun City Slough. Crystal Middle School on the West side and Crescent Elementary School on the Eastern border are approximately 1.5 miles apart from each other across the flat Wildlife Refuge. Please see attached satellite image.

The demographics of the two schools are such: 29% African American, 1% American Indian or Alaska Native, 7% Asian, 13% Filipino, 25% Hispanic or Latino, 2% Pacific Islander, and 23% White (Not Hispanic). Please see attached demographics.

If submitting more than one application, the priority number of this application: 1  
Total number of project applications being submitted by your agency: 1



## Crescent

### Student Enrollment -- Grade Level

Data reported are the number of students in each grade level as reported by the California Basic Educational Data System (CBEDS).

(CBEDS).

Grade Level	Enrollment
Kindergarten	143
Grade 1	108
Grade 2	136
Grade 3	132
Grade 4	125
Grade 5	144
<b>Total Enrollment</b>	<b>788</b>

### Student Enrollment -- Racial and Ethnic Subgroups

Data reported are the number and percent of students in each racial and ethnic subgroup as reported by CBEDS.

Racial and Ethnic Subgroup	Number of Students	Percent of Students	Racial and Ethnic Subgroup	Number of Students	Percent of Students
African American	240	30.5	Hispanic or Latino	179	22.7
American Indian or Alaska Native	2	0.3	Pacific Islander	10	1.3
Asian	59	7.5	White (Not Hispanic)	174	22.1
Filipino	122	15.5	Multiple or No Response	2	0.3

## CRYSTAL

### Student Enrollment -- Grade Level

Data reported are the number of students in each grade level as reported by the California Basic Educational Data System (CBEDS).

Grade Level	Enrollment
Grade 6	239
Grade 7	299
Grade 8	277
<b>Total Enrollment</b>	<b>815</b>

### Student Enrollment -- Racial and Ethnic Subgroups

Data reported are the number and percent of students in each racial and ethnic subgroup as reported by CBEDS.

Racial and Ethnic Subgroup	Number of Students	Percent of Students	Racial and Ethnic Subgroup	Number of Students	Percent of Students
African American	227	27.9	Hispanic or Latino	219	26.9
American Indian or Alaska Native	6	0.7	Pacific Islander	17	2.1
Asian	53	6.5	White (Not Hispanic)	203	24.9
Filipino	88	10.8	Multiple or No Response	2	0.2



DATE: November 17, 2006  
TO: STA Board  
FROM: Susan Furtado, Financial Analyst/Accountant  
RE: STA's Annual Audit Fiscal Year (FY) 2005-06

**Background:**

The Solano Transportation Authority (STA) is required annually to prepare an audited financial statement in accordance with Government Accounting Standards Board Statement Number 34 (GASB 34). GASB 34 requires a set of authority-wide financial statements and the preparation of a Management Discussion and Analysis (MDA) as a narrative overview and analysis of the financial activities of STA. The Certified Public Accountant (CPA) firm Maze & Associates from Walnut Creek continues to perform the annual audit compliance since FY 2003-04. In October 2006, Maze & Associates completed the FY 2005-06 audit.

**Discussion:**

Based upon the Basic Financial Statements prepared by the auditors, STA's overall financial position for FY 2005-06 does not have any reportable deficiencies or material weakness that will adversely affect the STA's primary missions of countywide transportation planning, transportation project development, allocating regional, state and federal transportation funds, transit coordination and providing commuter information.

As a result of a well-prepared audit process, Maze & Associates issued STA an unqualified audit evaluation for the first time, and noted no matters involving internal control over financial reporting and its operation to be considered of any material weaknesses. The audit did not disclose any reportable findings or questions in accordance with the Office of Management and Budget (OMB) Circular A-133.

Subsequently, Note 6-CALPERS *Miscellaneous Employee Plan* to the Basic Financial Statement reflects STA's new membership plan to the California Public Employee's Retirement System (CALPERS) in compliance with GASB 27-*Accounting of Pensions by Local and State Employers*. Effective July 1, 2005, the STA's Miscellaneous Plan was closed and the employees in the plan were required by CALPERS to join in a new State-wide pool, a change applicable to all Local and State Employers with less than 100 Employees. The former plan has unfunded liabilities of \$149,561 that needs to be either paid in cash or by increasing its future contribution rates through a Side Fund offered by CALPERS. STA will satisfy its unfunded liability by contributing to the Side Fund through an addition to its normal contribution rates over the next 14 years. CALPERS latest actuarial report is available upon request.

**Fiscal Impact:**

None

**Recommendation:**

Accept the FY 2005-06 Annual Audit for STA.

**Attachment:**

- A. Solano Transportation Authority Basic Financial Statements for the Year Ended June 30, 2006.

NOTE: A copy of the STA FY 2005-06 Annual Audit is available upon request.



DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: State Transportation Improvement Program (STIP) Funding Priorities

**Background:**

The July 2004 I-80/I-680/I-780 Major Investment & Corridor Study and the 2001 State Route (SR) 12 Major Investment Study identified highway and transit improvements throughout Solano County. Several of these improvements are currently being implemented or have plans to begin in the near future. The project sponsors for these projects vary from the Solano Transportation Authority (STA) to local cities.

Funding of the STA Priority Projects throughout the county include highway projects, reliever routes and transit facilities. Funding for these transportation projects throughout the county rely on the limited state and federal funding available to make these much needed improvements. However, because this funding is very limited, decisions have to be made to determine which projects take priority for this funding.

On October 11, 2006 the STA Board adopted a 50/50 Funding Policy that stipulates projects that have both regional and local benefit shall be funded with 50% Regional Funds and 50% Local Funds. An initial list of Reliever Route and Interchange projects that are subject to this policy were also adopted by the Board. This list includes the North Connector West Section and the Jepson Parkway. These two Reliever Routes have environmental documents that are expected to be completed over the next year.

**Discussion:**

At the STA Board Workshops in July, September and October 2006, staff presented the STIP financial outlook for the 2008 and 2010 STIP cycles. It is estimated, based on historic funding from the STIP, that each cycle will have approximately \$14 million available for programming. In addition, with the passage of Transportation Infrastructure Bonds on November 7, 2006, Solano County will receive an estimated additional \$18.8 million in STIP Augmentation. This is an increase from previous 2006 STIP-Augmentation estimate of \$16.7 million. The programming of STIP over the next five (5) years is expected to be:

\$18.8 million February 2007 (STIP Augmentation)  
\$14 million Fall 2007 (2008 STIP)  
\$14 million Fall 2009 (2010 STIP)

The actual funds available for programming in each cycle are based on the California Transportation Commission (CTC)'s adopted fund estimate that is completed just prior to the actual programming of funds. As a result, these dollar amounts are only estimates.

Based on feedback from the STA Board, the funding priorities for STIP funding is proposed to occur on a two (2) tier level. Tier one (1) are the projects that can be delivered to construction over the next 5 years and tier two (2) are long term projects that will be funded for continued project development. In addition, to developing a two (2) tier approach for funding priorities, the STA Board asked that local projects be considered for funding priorities.

The two (2) tier list has identified projects that would be eligible for funding for the STIP cycles through 2010. The proposed two (2) tier list is:

Tier One:

Jepson Parkway (Regional Share of remaining Segments approximately \$67.5 million)

1. *Walters Road Extension* – This new road alignment will provide a grade separated crossing of the Union Pacific Rail main line as well as a new north-south route parallel to Peabody Road. It also improves access to the City of Fairfield's Industrial Park.
2. *Vanden Road* – The widening of this existing road in unincorporated Solano County is needed to improve safety along this narrow county road that provides access to the North Gate of Travis AFB.
3. *Walters Road* – A minor widening for the segment between E. Tabor and Air Base Parkway is planned to provide a raised median and shoulders.
4. *Leisure Town Road* – The widening of Leisure Town Road to four lanes, between I-80 and Vanden Road, addresses future needs on the northern half of the Jepson Parkway corridor.
5. *Cement Hill Road* – The widening of the segment of Cement Hill between Walters Road Extension and Peabody Road provides the final link in the four-lane parkway.

Of these Jepson Parkway segments, the projects will need to be prioritized for the funding. The initial prioritization will be based on regional and local benefit, safety and traveler needs.

North Connector – West Section (Regional Share \$16 million)

The Central and East Sections are currently fully funded with construction scheduled to begin in 2007 for the Central Section and 2008 for the East Section. The West Section should be constructed in conjunction with the I-80/I-680/State Route (SR) 12 Interchange Project. Should this Interchange be a successful recipient of funding from the Corridor Mobility Improvement Account (CMIA), it is recommended that this section be funded and construction. Should the Interchange Project not get the CMIA funding, then it is recommended to shift this funding to the Jepson Parkway Project to nearly fully the Regional share of the Project.

EB I-80 Aux. Lane: Travis to Air Base Pkwy (\$5 million)

Tier Two:

I-80 High Occupancy Vehicle (HOV) Lane Opportunity Project

Provide for the environmental and design to keep the project shelf ready while construction funding is sought from both the Regional Measure 2 (RM 2) and Interregional Transportation Improvement Program (ITIP) for the Project.

SR 12 Jameson Canyon Project

Caltrans projects the environmental document will be completed in January 2008. The financial support to the Project from STA is important to be sure there is a demonstrated share in the partnership with Napa County Transportation Planning Agency (NCTPA) and Caltrans. It is recommended STA provide funding a portion of the design. Should this project be a successful recipient of funding from the Corridor Mobility Improvement Account (CMIA), it is recommended that this project be shifted to a Tier One project and have Solano County STIP be programmed to provide for proportional share of the support costs for design, right-of-way, and construction

Dixon Multi-Modal Transportation Center

Based on the demonstrated success of the City of Dixon combined with the determination to deliver the next phase of the improvements, it is recommended to provide funding the preliminary engineering and environmental.

The first cycle will occur in February of 2007 with the estimated \$18.8 million STIP Augmentation. This STIP Augmentation, \$6.8 million will be comprised from the Public Transportation Account (PTA) with the remaining funds available for highway and reliever route projects.

At the November 29, 2006 Technical Advisory Committee (TAC), this proposed action received unanimous consent to send a recommendation to the STA Board adopt a two-tier funding project priority list for future STIP funding. Based on the TAC's request, additional projects beyond this initial list could be considered by the STA Board for adding to the two-tier adopted list. Subsequent to this meeting, the STA has received letters from the cities of Fairfield, Vacaville, and Vallejo requesting modifications to the tier 1 and tier 2 project lists.

**Fiscal Impact:**

There is no fiscal impact for the prioritization of projects for future funding by the next three STIP cycles. However, this action will provide the basis for the actual programming recommendation(s) that will accompany each STIP cycle.

**Recommendation:**

Adopt the two tier funding project priority list for 2006 STIP-Augmentation, 2008 STIP and the 2010 STIP funding as shown in Attachment A.

Attachment:

- A. STA STIP Funding Priorities
- B. City of Fairfield Letter dated December 5, 2006
- C. City of Vacaville Letter dated December 5, 2006
- D. City of Vallejo Letter dated December 6, 2006

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# Attachment A

## STA STIP Funding Priorities

### **Tier One (Near Term Projects):**

#### Jepson Parkway

1. *Walters Road Extension* – This new road alignment will provide a grade separated crossing of the Union Pacific Rail main line as well as a new north-south route parallel to Peabody Road. It also improves access to the City of Fairfield's Industrial Park.
2. *Vanden Road* – The widening of this existing road in unincorporated Solano County is needed to improve safety along this narrow county road that provides access to the North Gate of Travis AFB.
3. *Walters Road* – A minor widening for the segment between E. Tabor and Air Base Parkway is planned to provide a raised median and shoulders.
4. *Leisure Town Road* – The widening of Leisure Town Road to four lanes, between I-80 and Vanden Road, addresses future needs on the northern half of the Jepson Parkway corridor.
5. *Cement Hill Road* – The widening of the segment of Cement Hill between Walters Road Extension and Peabody Road provides the final link in the four-lane parkway.

#### North Connector – West Section

The Central and East Sections are currently fully funded with construction scheduled to begin in 2007 for the Central Section and 2008 for the East Section. The West Section should be constructed in conjunction with the I-80/I-680/State Route (SR) 12 Interchange Project.

#### EB I-80 Aux. Lane: Travis to Air Base Pkwy

### **Potential Tier One Projects (Waiting List):**

- Travis Air Force Base Access
- WB I-80 Aux. Lane: W. Texas to Abernathy
- WB I-80 Aux. Lane: Waterman to Travis Blvd.
- Vallejo Station
- *Fairfield-Vacaville Train Station (Phase 1)*
- I-80/I-680/SR 12 Interchange
- *Vallejo Ferry Maintenance Facility*

### **Tier Two (Long Term Projects):**

#### I-80 High Occupancy Vehicle (HOV) Lane Opportunity Project

Provide for the environmental and design to keep the project shelf ready while construction funding is sought from both the Regional Measure 2 (RM 2) and Interregional Transportation Improvement Program (ITIP) for the Project.

#### SR 12 Jameson Canyon Project

Caltrans projects the environmental document will be completed in January 2008. The financial support to the Project from STA is important to be sure there is a demonstrated

share in the partnership with Napa County Transportation Planning Agency (NCTPA) and Caltrans. Should this project be a successful recipient of funding from the Corridor Mobility Improvement Account (CMIA), it is recommended that this project be shifted to a Tier One project and have Solano County STIP be programmed to provide for proportional share of the support costs for design, right-of-way, and construction

Dixon Multi-Modal Transportation Center

Based on the demonstrated success of the City of Dixon combined with the determination to deliver the next phase of the improvements, it is recommended to provide for funding the preliminary engineering and environmental.

**Potential Tier Two Projects (Waiting List):**

- *Curtola Park-and-Ride (Vallejo)*
- *Benicia Intermodal Transportation Center*
- *Fairfield Transportation Center (Phase 4)*
- *Vacaville Intermodal Transportation Center (Phase 2)*



# CITY OF FAIRFIELD

Founded 1856

Incorporated December 12, 1903

FAIRFIELD TRANSPORTATION CENTER  
2000 CADENASSO DRIVE  
FAIRFIELD, CA 94533

707.428.7635  
FAX 707.426.3298

Home of  
Travis Air Force Base

Department of Public Works

December 5, 2006

**COUNCIL**

Mayor  
Harry T. Price  
707.428.7395  
Vice-Mayor  
Jack Batson  
707.428.6298  
Councilmembers  
707.428.6298  
Marilyn Farley  
Frank Kardos  
John Mraz

Mr. Daryl Halls  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

**RE: State Transportation Improvement Program (STIP) Funding Priorities –  
Proposed Tier One Projects**

Dear Daryl:

\*\*\*  
City Manager  
Kevin O'Rourke  
707.428.7400  
\*\*\*  
City Attorney  
Craig Stepanich  
707.428.7410  
\*\*\*  
City Clerk  
Arlene Cortright  
707.428.7384  
\*\*\*  
City Treasurer  
Oscar G. Reyes, Jr.  
707.428.7486

Please add the Fairfield-Vacaville Train Station (Phase 1) and the Fairfield Transportation Center (Phase 4) as Tier One projects for STIP funding. Both projects are eligible for STIP Public Transportation Account (PTA) funding and provide important transportation improvements for Solano County. Justification for adding these projects is as follows:

Fairfield-Vacaville Train Station (Phase 1). This project is currently fully funded based on the conceptual design of the Train Station. However, as the project proceeds to detailed design in 2007, the estimated costs may increase. Additionally, recent traffic modeling completed by Fehr & Peers for the Train Station Specific Plan, using the new Solano-Napa traffic model, indicates that the Peabody Road overcrossing of the train tracks may require six lanes instead of four. The change from four lanes to six lanes will add at least \$10MM to the current estimated cost of the project.

**DEPARTMENTS**

Community Services  
707.428.7465  
\*\*\*  
Finance  
707.428.7496  
\*\*\*  
Fire  
707.428.7375  
\*\*\*  
Human Resources  
707.428.7394  
\*\*\*  
Planning & Development  
707.428.7461  
\*\*\*  
Police  
707.428.7551  
\*\*\*  
Public Works  
707.428.7485

Fairfield Transportation Center (Phase 4). This project will add a second parking garage to the FTC, increasing the available parking from 640 spaces to over 1,000 spaces. Several conceptual designs were recently completed and a final conceptual design was selected. Detailed design for the facility will start in 2007. Based upon the cost estimate for the conceptual design, the estimated total costs for this project are approximately \$20MM and available funding is \$7.75MM, leaving a funding shortfall of approximately \$12.25MM.

Please contact me at 428.7494 or Mike Duncan at 428.7632 if you have any questions.

Sincerely,

Gene S. Cortright  
Director of Public Works

COUNCIL MEMBERS  
LEN AUGUSTINE, Mayor  
PAULINE CLANCV, Vice Mayor  
CHUCK DIMMICK  
STEVE HARDY  
STEVE WILKINS



# CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

December 5, 2006

Department of Public Works  
Transportation Division

Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

Attention: Daryl K. Halls, Executive Director

**SUBJECT: STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)  
FUNDING PRIORITIES**

Dear Mr. Halls:

This is in follow-up to the discussion at the December 13<sup>th</sup> Solano Transportation Authority (STA) Technical Advisory Committee (TAC) meeting regarding STA STIP funding priorities. The City of Vacaville requests that Phase II of the City's Intermodal Transportation Center be added to the list of Tier II projects. This project is included in STA's 2005 CMP Capital Improvement Program and inclusion as a Tier II funded project is consistent with the STA's emphasis on the need for multimodal projects to reduce dependence on single occupant motor vehicles.

The City is currently negotiating the purchase of the land for the project which is included in the City's CIP Program. TDA and RM2 funds have been set aside to fund preliminary planning and environmental studies for the project. This is an infill project, and no environmental challenges are anticipated.

Thank you for your consideration of this matter.

Sincerely,

DALE I. PFEIFFER  
Director of Public Works

DEPARTMENTS: Area Code (707)

TDD (707) 449-5162 or California Relay Service 7-1-1

www.cityofvacaville.com

Administrative Services 449-5101	City Attorney 449-5105	City Manager 449-5100	Community Development 449-5140	Community Services 449-5654	Fire 449-5452	Housing & Redevelopment 449-5660	Police 449-5200	Public Works 449-5170
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## CITY OF VALLEJO

DEPARTMENT OF PUBLIC WORKS  
Transportation Division

555 SANTA CLARA STREET • P.O. BOX 3068 • VALLEJO • CALIFORNIA • 94590-5834 • (707) 648-4315  
FAX (707) 648-4681

December 6, 2006

Mr. Daryl Halls  
Solano Transportation Authority  
One Harbor Center  
Suisun City, California 94585

**SUBJECT: STA STIP Funding Priorities – City of Vallejo Request**

Dear Mr. Halls:

As you know the Vallejo Station Project has been, and still is, Vallejo's top priority project for transit funding. The City is in the process of hiring a design team to prepare the final design and schedule for this project. Given this status we are several months from refining our cost estimates in order to determine the additional funding needed to complete this priority project. As such, we are not in a position to ask for any additional funding for the Vallejo Station at this time.

Instead the City of Vallejo will be submitting a request for funding from the next STIP funding cycle for the City's Ferry Maintenance Facility project. Accordingly, we hereby request this project be placed on the STA STIP Funding Priorities list, Tier One (near term projects) in order to make it eligible for funding from the STIP Augmentation monies being programmed in the Spring of 2007. Further, we request that the Curtola Transit Center (Park and Ride) project be moved from STA's Potential Future Tier Two Projects list up to Tier Two (long term) projects.

As you know, the City of Vallejo's Baylink ferry operation is a regional leader in providing passenger transportation on the San Francisco Bay. More than \$35 million dollars of federal, state and regional funding has already been invested in the ferry and terminal system. The Ferry Maintenance Facility project is essential to support the Baylink ferry service. The existing Vallejo Ferry Maintenance Facility is temporary and very inefficient.

Mr. Daryl Halls  
December 6, 2006  
Page 2

The proposed Baylink Ferry Maintenance Facility will be located at Building 165 on Mare Island and provides for the construction of the new ferry maintenance facility that will support Baylink operations and maintenance for the next 20 years. The project work involves three phases: construction of new ferry fueling (Phase 1) and new waterfront docking facilities (Phase 2), followed by renovation of Building 165 for maintenance shop and office space (Phase 3). It is anticipated that all lease and regulatory permits will be settled for Phase 1 within the next few months. Concept Design plans have already been completed and construction on this project could be started by Winter of 2008. All work can be completed within two years of full funding.

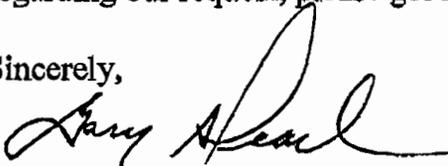
To date the City has secured \$4,994,200 to fund this project from a variety of federal, state, and local grants with matches. The Phase 1 – Ferry Fueling Facility is nearly funded and construction should take 12-15 months to complete following lease and permit approvals. To date, we have spent \$827,000 to program and plan the project. Our design contract with Winzler & Kelly obligates another \$1,126,626 to complete the final design plans for all three phases, plus an additional \$320,876 in miscellaneous costs. This will leave a balance of \$2,719,698 for actual construction work for Phase 1.

For budget purposes, we have allotted \$2,752,091 for construction of the ferry fueling facility (Phase 1); \$5,333,000 for waterfront docking facilities, and the balance of \$6,235,000 for shop & office work. These construction estimates will be refined as we get further into the design of these facilities. Accordingly the City of Vallejo needs another \$11,280,000 in grants to fully fund Phases 2& 3.

Currently, there has been \$ 11,750,000 allocated to the Curtola Transit Center (Park & Ride) from Bridge Toll funds. The City has already received proposals to prepare the preliminary design plans for this project. As soon as we have a concept plan we intend to start the environmental process. Given that the City of Vallejo has partial funding for this project and work has already started, we believe this project should be elevated to the Tier Two designation if not to the Potential Future Tier One Project.

Thank you for your consideration of Vallejo's request. If you have any questions regarding our request, please get back to us at your earliest convenience.

Sincerely,



GARY A. LEACH  
Public Works Director

cc: Mayor & City Council  
John P. Thompson, City Manager  
Craig Whitton, Asst. City Manager  
Crystal Odum Ford, Transportation Supt.  
Liz Niedziela, Admin Analyst II



DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: Programming of Planning, Programming and Monitoring (PPM) funds  
from the State Transportation Improvement Program (STIP) -  
Augmentation

**Background:**

In 2006, the California State Legislature and the Governor enacted Assembly Bill (AB) 2538 (Wolk), which increases the allowable funding amount for Planning, Programming and Monitoring (PPM) activities from 1% of the State Transportation Improvement Program (STIP) county share to up to 5%.

On November 7, 2006, California voters approved Proposition 1B, the nearly \$20 billion transportation infrastructure bond. With the passage of this bond, approximately \$2 billion overall will be made available to augment the STIP. Solano County is expected to receive an additional one time only \$18.475 million in STIP funds from Proposition 1B (a.k.a. STIP Augmentation funds). This is comprised of \$11.667 million in highway only funds and \$6.808 million in Public Transportation Account (PTA). Although the highway only funds estimated portion is less than projected by the Metropolitan Transportation Commission (MTC), the overall STIP Augmentation for Solano County is higher due to the increased PTA funding. According to MTC, the reason for the highway fund decrease is because the California Transportation Commission (CTC) has first backfilled the unfunded unprogrammed 2006 STIP with this \$2 billion augmentation.

**Discussion:**

With the approval of both AB 2538 and Proposition 1B, STIP funding has an opportunity to increase for PPM activities. From AB 2538, the STIP PPM amount for Solano County could increase from \$203,000 to \$1,017,000 for FY 2004-05 through FY 2006-07 (3 years), or \$814,000 for FY 2007-08. For FY 2008-09 through FY 2010-11 (3 years), the increase for Solano County is from \$288,000 to \$2,380,000, or \$793,000 per year. County's can either retroactively program the PPM from FY 2004-05 or wait until FY 2007-08 to program the funds. If the additional STIP PPM funds are programmed for FY 2007-08, the programmed amount could be up to \$814,000. This amount includes the portion of funds that would be taken off the top for MTC's PPM activities. Discussions between MTC and the Congestion Management Agencies (CMAs) are still on-going as to how much county STIP PPM will be taken by MTC.

With the passage of AB 2538 and Proposition 1B, the additional STIP PPM funds can be accessed as part of the STIP Augmentation and therefore not require reprogramming of any STIP funding for PPM purposes. The CTC is scheduled to adopt the STIP

Augmentation Fund Estimate on December 14, 2006. In preparation, MTC is encouraging the CMAs to begin its STIP Augmentation project selection process. As part of the process, the STA is proposing to program the full 5% of STIP Augmentation funds towards PPM activities for an estimated total amount of \$814,000.

The STIP PPM funds would be used to expand STA's planning, programming and monitoring efforts and will provide for the opportunity to complete additional preliminary engineering studies (PSRs), which are required for projects prior to programming STIP funds. The funds could be used for updating the existing Major Investment Studies with incorporation of the new Napa-Solano Traffic Demand Model for I-80 and SR 12. In addition, the use of STIP PPM funds will reduce the necessity to swap future STIP funds with STP and CMAQ funds.

At the November 29, 2006 Technical Advisory Committee (TAC), this proposed action received unanimous consent to send a recommendation to the STA Board to approve programming 5% of the 2006 STIP-Augmentation funds for Planning, Programming and Monitoring (PPM) in the amount of \$814,000.

**Fiscal Impact:**

The STA would use up to 5% of the STIP funds for PPM activities. STIP funds are reimbursed by the State as the funds are used.

**Recommendation:**

Approve programming 5% of the 2006 STIP-Augmentation funds for Planning, Programming and Monitoring (PPM) in the amount of \$814,000.

**Attachment:**

- A. MTC, STIP PPM Matrix, Funding Increase from AB 2538, version dated 11/15/06.

**Metropolitan Transportation Commission (MTC)**  
**State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM)**  
**Funding Increase from AB 2538 (all numbers in thousands)**  
 November 15, 2006

Previous PPM Limit at 1% of STIP County Share (revised)

1%	First STIP Share Period (2004 STIP) FY 2004-05 through FY 2007-08					Second STIP Share Period (2006 STIP) FY 2008-09 through FY 2010-11				
	County Share	1% PPM limit	Currently Programmed	Percent Programmed	Avg Avail Per Year	County Share	1% PPM limit	Currently Programmed	Percent Programmed	Avg Avail Per Year
Alameda	\$66,287	\$663	\$663	100%	\$166	\$93,776	\$938	\$938	100%	\$313
Contra Costa	\$42,965	\$430	\$430	100%	\$108	\$60,782	\$608	\$608	100%	\$203
Marin	\$12,555	\$126	\$126	100%	\$32	\$17,760	\$178	\$178	100%	\$59
Napa	\$7,780	\$78	\$78	100%	\$20	\$11,006	\$110	\$110	100%	\$37
San Francisco	\$33,873	\$339	\$339	100%	\$85	\$47,919	\$479	\$479	100%	\$160
San Mateo	\$34,883	\$349	\$349	100%	\$87	\$49,349	\$493	\$493	100%	\$164
Santa Clara	\$77,609	\$776	\$776	100%	\$194	\$109,793	\$1,098	\$1,098	100%	\$366
Solano	\$20,344	\$203	\$203	100%	\$51	\$28,781	\$288	\$288	100%	\$96
Sonoma	\$24,833	\$248	\$248	100%	\$62	\$35,132	\$351	\$351	100%	\$117
Entire Region	\$321,129	\$3,212	\$3,212	100%	\$805	\$454,298	\$4,543	\$4,543	100%	\$1,516

New PPM Limit at 5% of STIP County Share

5%	First STIP Share Period (2004 STIP) FY 2004-05 through FY 2007-08					Second STIP Share Period (2006 STIP) FY 2008-09 through FY 2010-11				
	County Share	5% PPM limit	Currently Programmed	Percent Programmed	Available for 07-08	County Share	5% PPM limit	Currently Programmed	Percent Programmed	Avg Avail Per Year
Alameda	\$66,287	\$3,314	\$663	20%	\$2,651	\$155,112	\$7,756	\$938	12%	\$2,585
Contra Costa	\$42,965	\$2,148	\$430	20%	\$1,718	\$100,538	\$5,027	\$608	12%	\$1,676
Marin	\$12,555	\$628	\$126	20%	\$502	\$29,376	\$1,469	\$178	12%	\$490
Napa	\$7,780	\$389	\$78	20%	\$311	\$18,205	\$910	\$110	12%	\$303
San Francisco	\$33,873	\$1,694	\$339	20%	\$1,355	\$79,262	\$3,963	\$479	12%	\$1,321
San Mateo	\$34,883	\$1,744	\$349	20%	\$1,395	\$81,627	\$4,081	\$493	12%	\$1,360
Santa Clara	\$77,609	\$3,880	\$776	20%	\$3,104	\$181,606	\$9,080	\$1,098	12%	\$3,027
Solano	\$20,344	\$1,017	\$203	20%	\$814	\$47,606	\$2,380	\$288	12%	\$793
Sonoma	\$24,833	\$1,242	\$248	20%	\$994	\$58,111	\$2,906	\$351	12%	\$969
Entire Region	\$321,129	\$16,056	\$3,212	20%	\$12,844	\$751,443	\$37,572	\$4,543	12%	\$12,524

Increase in PPM Limit from 1% to 5% of STIP County Share (New Capacity Available for Programming)

Increase	First STIP Share Period (2004 STIP) FY 2004-05 through FY 2007-08					Second STIP Share Period (2006 STIP) FY 2008-09 through FY 2010-11				
	County Share	5% PPM limit	1% PPM limit	Percent Remaining	Available for 07-08	County Share	5% PPM limit	1% PPM limit	Percent Remaining	New Avg Avail Per Year
Alameda	\$66,287	\$3,314	\$663	80%	\$2,651	\$155,112	\$7,756	\$938	88%	\$2,273
Contra Costa	\$42,965	\$2,148	\$430	80%	\$1,718	\$100,538	\$5,027	\$608	88%	\$1,473
Marin	\$12,555	\$628	\$126	80%	\$502	\$29,376	\$1,469	\$178	88%	\$430
Napa	\$7,780	\$389	\$78	80%	\$311	\$18,205	\$910	\$110	88%	\$267
San Francisco	\$33,873	\$1,694	\$339	80%	\$1,355	\$79,262	\$3,963	\$479	88%	\$1,161
San Mateo	\$34,883	\$1,744	\$349	80%	\$1,395	\$81,627	\$4,081	\$493	88%	\$1,196
Santa Clara	\$77,609	\$3,880	\$776	80%	\$3,104	\$181,606	\$9,080	\$1,098	88%	\$2,661
Solano	\$20,344	\$1,017	\$203	80%	\$814	\$47,606	\$2,380	\$288	88%	\$697
Sonoma	\$24,833	\$1,242	\$248	80%	\$994	\$58,111	\$2,906	\$351	88%	\$852
Entire Region	\$321,129	\$16,056	\$3,212	80%	\$12,844	\$751,443	\$37,572	\$4,543	88%	\$11,010

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DATE: December 1, 2006  
TO: STA Board of Directors  
FROM: Robert Guerrero, Senior Planner  
RE: Countywide Transportation for Livable Communities (TLC) Program  
Capital Grants

**Background:**

The Solano Transportation for Livable Communities (TLC) Program provides federal funds for transportation infrastructure improvements that provide congestion relief for pedestrian, bicycle and transit users. The key objectives of this program are to encourage pedestrian, bicycle and transit trips that links land uses to alternative transportation modes and support a community's larger infill development or revitalization effort. The program also provides for a wider range of transportation choices, connectivity, improved internal mobility, and stronger sense of place. Typical TLC capital projects include new or improved pedestrian facilities, bicycle facilities, transit access improvements, pedestrian plazas, traffic calming and streetscapes. Funds can be used for preliminary engineering (design and environmental), right-of-way acquisition, final design and/or construction.

On March 8, 2006, the STA Board adopted the Solano Transportation Authority's (STA) Alternative Modes Funding Strategy in which nearly \$3.2 million was identified from Transportation Enhancements (TE) and Congestion Mitigation Air Quality (CMAQ) funds for the FY 2007-08 and FY 2008-09 Solano TLC Program years. Of the \$3.2 million, approximately \$1 million is available exclusively for Northern Solano County cities and unincorporated area (i.e. Dixon, Rio Vista, Vacaville and Northern Solano County) through the Eastern Solano County Congestion Mitigation Air Quality (Eastern CMAQ) program.

**Discussion:**

On June 14, 2006, the STA Board issued a call for TLC Capital Projects with a deadline of September 11, 2006 for application submittals. During the months of June through August 2006, STA staff provided presentations with an overview of the STA's TLC program to Solano County cities and county planning commissions or planning committees.

The STA received applications from the cities of Benicia, Suisun City, and the County of Solano, for total requests of \$1,872,200. This leaves a remaining balance of \$1,323,000 of TLC Capital funds that will need to be programmed to TLC projects that can obligate the funds for the FY 2008-09 program year.

All three TLC application submittals are included as Attachments A, B, and C to this report.

The City of Benicia requested \$1 million to complete the State Park Road Bike and Pedestrian Bridge project. This project consists of a Class I bicycle, pedestrian and equestrian bridge and path facility over Interstate 780 from the intersection of Rose Drive/Columbus Parkway into the Benicia State Recreation Area. This area is a focus for shopping, medical services, restaurants, and single- and multi-residential uses, all which would benefit from the safe connectivity to the recreational area. This project is situated near a future park and ride lot northeast of the Rose Drive Shopping Center. There is the potential for Benicia Breeze Routes 15 and 21 to transport transit riders from the downtown, the high school, and middle school areas to the intersection of Rose Drive/Columbus Parkway where they walk or ride their bicycles into the recreation area. Currently the transit riders that walk or take their bicycles on the bus would have to cross the narrow and highly pedestrian/bicycle unfriendly freeway ramp bridge. Consequently, the proposed project will make this journey safer and thereby promote an additional destination for Benicia Breeze.

The County of Solano requested \$500,000 for their Old Town Cordelia Improvement Project. The proposed project consists of safety improvements and enhancements along Cordelia Road in Old Town Cordelia, between Lopes Road and Pittman Road, including a separated multi-use bicycle/pedestrian path, new crosswalks, pedestrian-scale lighting and new street landscaping. The basis of the proposed project comes from the Old Town Cordelia Improvement Project Concept Plan originally funded with the Metropolitan Transportation Commission (MTC) TLC planning funds and developed through a collaborative process with the Cordelia Area Task Force, the County of Solano, City of Fairfield and the STA.

The City of Suisun City requested \$372,200 to complete the Driftwood Drive Waterfront Pedestrian Plaza. The proposed project includes pedestrian walkways and a park area that will link previously completed pedestrian walkways from the transit oriented residential and affordable neighborhoods east of the Suisun Slough to downtown businesses, the waterfront, and the Suisun/Fairfield Amtrak Train Depot. The project will also provide a focal point and activity center within the downtown waterfront area.

STA staff has contacted each agency to assess the likelihood that each of the TLC projects would be able to obligate their funds on time to meet federal funding requirements. STA staff has determined that all three TLC project applications meet the basic eligibility requirements and are consistent with the Solano TLC Program Guidelines. Therefore, STA staff is recommending approval of TLC funds in the amounts requested.

STA staff is also recommending that a second call for projects for TLC Capital funds take place during spring 2007 to allow STA member agencies adequate time to prepare applications for the remaining fund balance of \$1,323,000. This will also ensure that projects awarded from the second call for projects will have enough time to obligate their funding by the FY 2008-09 program year deadline. However, it is important to note that

funding for the second call for projects will be primarily targeted for Eastern CMAQ eligible applicants (Dixon, Rio Vista, Vacaville, and Solano County) since \$1 million is available exclusively for them. STA staff estimates \$323,000 will be available for non-Eastern CMAQ eligible agencies (Benicia, Fairfield, Suisun City, Vallejo, and Solano County).

**Fiscal Impact:**

No impact to STA's General Fund Budget.

**Recommendation:**

Approve the following:

1. The allocation of Solano Transportation for Livable Communities (TLC) Capital funds for:
  - City of Benicia- State Park Road Overcrossing (\$1,000,000)
  - Suisun City- Driftwood Drive (\$372,200)
  - Solano County- Old Town Cordelia Improvement Project (\$500,000)
2. Authorization to conduct a second call for the remaining balance of FY 2008-09 TLC Capital Funds (\$1,323,000) in the spring of 2007.

Attachments:

- A. City of Benicia TLC Application Summary\*
- B. City of Suisun City TLC Application Summary\*
- C. County of Solano TLC Application Summary\*

\*Full application copies are available upon request.

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## Solano Countywide Transportation for Livable Communities (TLC) Programs Application- September 11, 2006

**Project title:** State Park Road Bike and Pedestrian Bridge

**Project sponsor:** City of Benicia

**Address:** 250 East L Street. Benicia, California 94510

**Contact person:** Michael Throne, City Engineer

**Phone No:** 746-4240

**E-Mail:** Michael.Throne@ci.benicia.ca.us

**Total project cost:** \$3,050,000

**Total TLC Request:** \$1,000,000  
(\$50,000 Minimum/  
\$500,000 Max per year)

<b>Fiscal Year-</b> (Indicate which fiscal year TLC capital funds would be programmed. Unless the project is 100% ready to be delivered, it is strongly suggested to program the funds in FY '08-'09)	\$500,000	<i>FY 2007-'08</i>
	\$500,000	<i>FY 2008-'09</i>

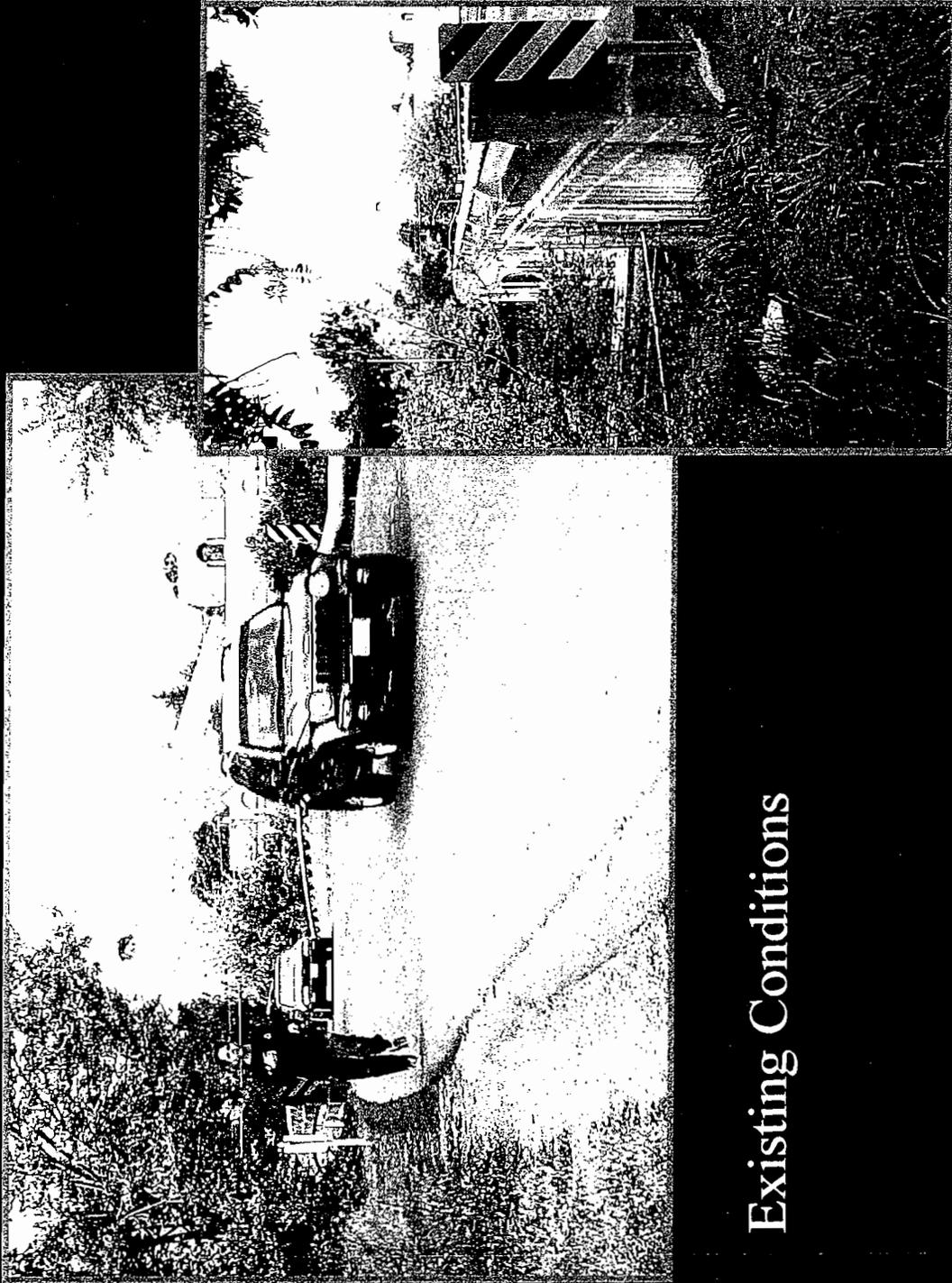
**Local match:** \$115,000      *Source:* City of Benicia General Fund

**Project Summary:**  
(please provide a detailed  
one-paragraph summary of  
the proposed project)

Construct a Class I bicycle, pedestrian and equestrian bridge and path facility over Interstate 780 from the intersection of Rose Drive/Columbus Parkway into the Benicia State Recreation Area. This project seeks to close the gap between the residential areas of Benicia and Vallejo and link them to the San Francisco Bay Trail and Benicia State Recreation Area by means of a safe and separate path and bridge across the freeway. The very narrow freeway ramp bridge (a structure never intended to be used in this manner) forces pedestrians and cyclists to share the pavement with motor vehicles. This project will eliminate this hazardous situation and provide bikes, horses, and pedestrians their own safe access to the state park. The new pathway will be approximately 12 feet wide and 1,300 feet long and will require widening of the freeway ramp bridge for the pathway.



# State Park Road Bike/Pedestrian Bridge



Existing Conditions



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## Solano Countywide Transportation for Livable Communities (TLC) Programs Application- July 2006

**Project title:** Driftwood Drive Waterfront Pedestrian Plaza

**Project sponsor:** Suisun City Redevelopment Agency

**Address:** 701 Civic Center Boulevard  
Suisun City, California 94585

**Contact person:** Lee Braddock Evans-Associate Engineer/Project Manager

**Phone No:** 707-421-7343

**E-Mail:** levans@suisun.com

**Total project cost:** \$887,000.00

**Total TLC Request:** \$372,200.00  
(**\$50,000 Minimum/  
\$500,000 Max per year**)

**Fiscal Year-** X FY 2007-'08  
(Indicate which fiscal year FY 2008-'09  
TLC capital funds would  
be programmed. Unless  
the project is 100% ready  
to be delivered, it is  
strongly suggested to  
program the funds in FY  
'08-'09)

**Local match:** \$42,803.00 *Source:* Suisun City (Match for Solano TLC Grant)  
\$122,311.00 *Source:* Suisun City (Match for \$350,000.00 Federal  
TLC Grant)  
*Source:*

**Project Summary:**

(please provide a detailed one-paragraph summary of the proposed project)

The City of Suisun City's Driftwood Drive Waterfront Pedestrian Plaza Plan proposes pedestrian walkways and a park area that will link previously completed pedestrian walkways from the transit oriented residential and affordable neighborhoods east of the Suisun Slough to downtown businesses, the waterfront, and the Suisun/Fairfield Amtrak Train Depot. The project will also provide a focal point and activity center within the downtown waterfront area.

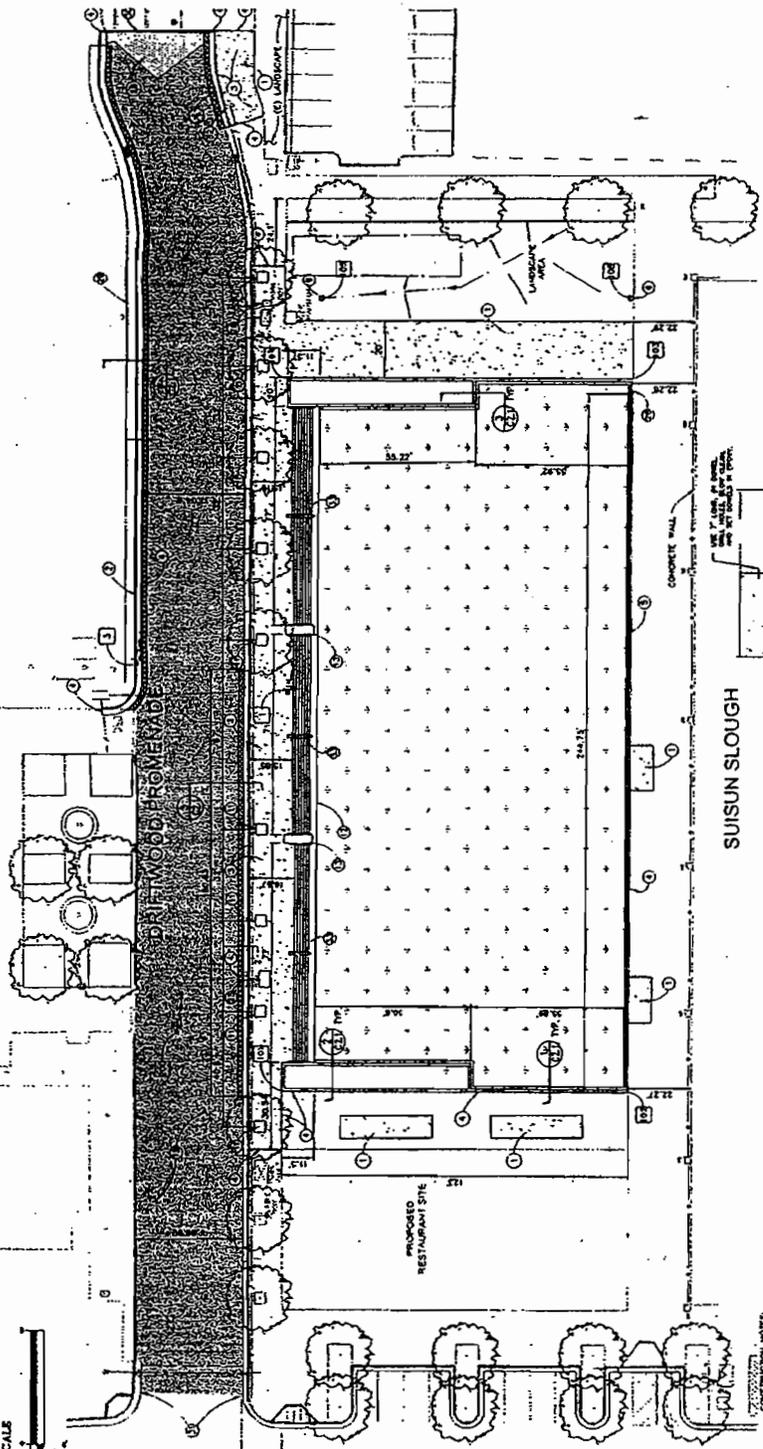


City of  
Suisun City

Coastland Civil Engineering, Inc.  
1400 Redwood Avenue, Suite 100, Suisun, CA 94585  
707.271.8000

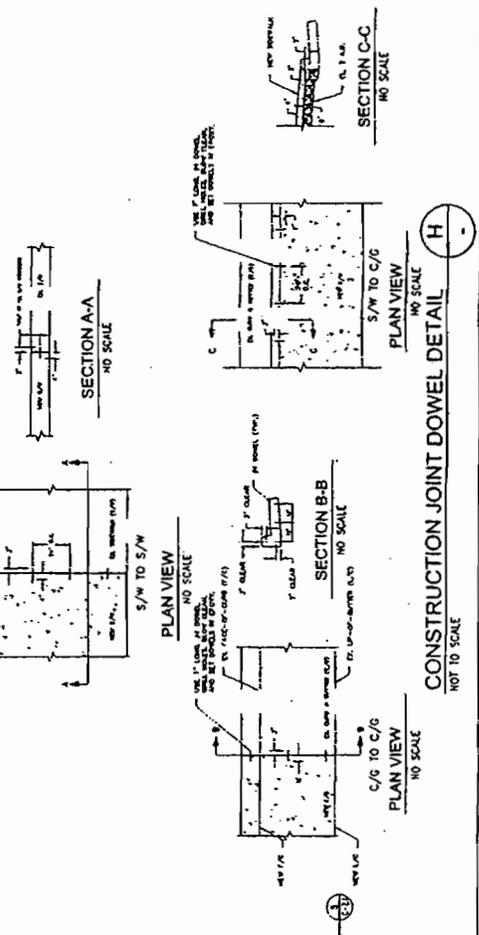
DRIFTWOOD  
PLAZA  
(SHELDON PLAZA)  
SITE PLAN

DATE	
NO. REVISION	
DESIGNED BY	JOHN E. GARDNER
CHECKED BY	JOHN E. GARDNER
DATE	JULY 2008
PROJECT NO.	01-1278
CITY	SUISUN, CALIF.
SHEET	C-1.1



- CONSTRUCTION NOTES**
1. PLACE NEW DETAILS SEE MANUFACTURE LAYOUT PLAN, SHEET L-1.1, COLOR & FINISH TO MATCH EXISTING. NEW DETAILS SHALL BE CORRELATED TO EXISTING DETAILS PER DETAIL L-1.1.
  2. INSTALL CURB & GUTTER PER SUI SUN CITY STD. 31-4.1, SLOPING COLOR & FINISH TO MATCH EXISTING. PROVIDE LANDSCAPE SLOPE AND CORNER FINISHES PER DETAIL L-1.1.
  3. PLACE NEW DETAILS SEE MANUFACTURE LAYOUT PLAN, SHEET L-1.1, COLOR & FINISH TO MATCH EXISTING. NEW DETAILS SHALL BE CORRELATED TO EXISTING DETAILS PER DETAIL L-1.1.
  4. SAW CUT & CONCRETE.
  5. INSTALL TYPICAL DRAIN PER MANUFACTURE RECOMMENDATION.
  6. INSTALL 12" x 12" TYP. SEE DETAIL F SHEET L-1.2 FOR SCHEDULE SCORING.
  7. SEE DETAIL C SHEET L-1.2 FOR CONCRETE STEP CONSTRUCTION.
  8. SEE DETAILS A & B SHEET L-1.2 & L-1.3.
  9. PLACE SLURRY SEAL TYP.
  10. SEE MANUFACTURE LAYOUT, SHEET L-1.2, FOR BRUSHING DETAILS.
  11. EXISTING SLOPE SHALL BE ADAPTED TO GRADE BY OTHERS. CONSTRUCTION TO COMPLEMENT EXISTING.
  12. INSTALL TYPICAL DRAIN WITH 2" x 2" SLOPE TO MATCH EXISTING.
  13. EXISTING SLOPE SHALL BE ADAPTED TO GRADE BY OTHERS. CONSTRUCTION TO COMPLEMENT EXISTING.
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  20. EXISTING SLOPE SHALL BE ADAPTED TO GRADE BY OTHERS. CONSTRUCTION TO COMPLEMENT EXISTING.

POINT	EASTING	NORTHING	DESCRIPTION
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16	1000.00	1000.00	1000.00
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20	1000.00	1000.00	1000.00



CONSTRUCTION JOINT DOWEL DETAIL  
NOT TO SCALE

# DRIFTWOOD DRIVE PEDESTRIAN WAY

A "TRANSPORTATION FOR LIVABLE COMMUNITIES" (TLC) PROJECT  
 CML- 5032(016)  
 SOL 030004

## CONSTRUCTION DOCUMENTS

### CITY STAFF

EDY OLIVE  
 INTERIM PUBLIC WORKS DIRECTOR  
 PROJECT MANAGER  
 LINDA HOBSON  
 CITY CLERK

### CITY COUNCIL

JULIE SPRING  
 MAYOR  
 PETE SANCHEZ  
 VICE MAYOR  
 JANE DAVY  
 COUNCILMEMBER  
 MIKE SEGALA  
 COUNCILMEMBER  
 SALLY GERTING  
 COUNCILMEMBER

### PROJECT DESCRIPTION

THE CREATION OF OCCASIONS FOR THE GOING AND COMING, A PUBLIC GATHERING SPACE ON DRIFTWOOD DRIVE THAT WILL INCLUDE A 100' AREA, PROMENADE PARKING AND SITE FURNITURE, AND NEW LANDSCAPING.

### PROJECT DIRECTORY

**LANDSCAPE ARCHITECT**  
 RDM DESIGN GROUP  
 1001 J Street, Suite 6  
 Modesto, CA 95231  
 Contact: R. Anthony Ives  
 Phone: (209) 471-0889  
 Fax: (209) 471-0895

**CIVIL ENGINEER**  
 COASTLAND ENGINEERING  
 1400 Holloman Avenue  
 Santa Rosa  
 Contact: Steve Reynolds  
 Phone: (707) 571-4665  
 Fax: (707) 571-4637

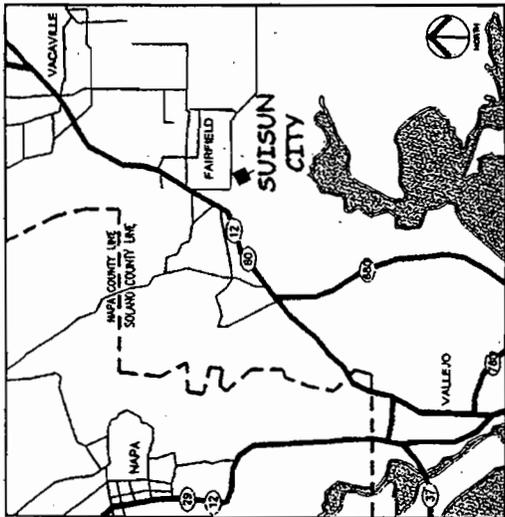
**ELECTRICAL ENGINEER**  
 CIVIL ENGINEERING  
 480 Jackson Blvd., #200  
 Santa Rosa, CA 95403  
 Contact: Zak Z. Luik, Principal  
 Phone: (707) 524-4725  
 Fax: (707) 527-4212

**CITY OF SUISUN CITY**  
 SUISUN CITY DEPARTMENT OF PUBLIC WORKS  
 311 Main Street  
 Suisun City, CA 94585  
 Contact: Gary Cobble, Director of Public Works  
 Phone: (707) 424-2144  
 Fax: (707) 424-3158

### SHEET INDEX

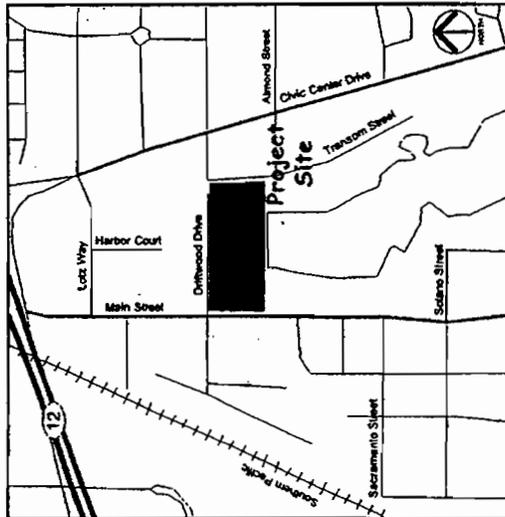
T-1.1	TITLE SHEET	ELECTRICAL ENGINEERING SHEETS
D-1.1	DEMOLITION PLAN	GENERAL SHEETS
C-1.1	CIVIL ENGINEERING SHEETS	PARTIAL SITE PLAN
C-1.2	GRAVING AND DRAINAGE	
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### VICINITY MAP



NOT TO SCALE

### SITE MAP



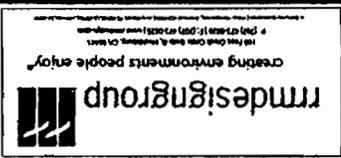
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### AGENCIES AND UTILITIES NOTIFICATION LIST

<b>ATT PRODUCTIONS (Cable Company)</b> Northern California Region Contact: Rosemary Nanni, Engineering Inquiry Phone: (925) 344-4414 Fax: (925) 344-4916	<b>CITY OF FAIRFIELD PUBLIC WORKS DEPT.</b> 1000 Webster Street Fairfield, CA 94533 Contact: Cheryl Beck Phone: (707) 424-7200 Fax: (707) 424-7128	<b>FAIRFIELD-SUISUN TRANSIT SYSTEM</b> 3000 Colman Drive Fairfield, CA 94533 Contact: Keith Dreyfus Phone: (707) 424-1399 Fax: (707) 424-2796	<b>FAIRFIELD-SUISUN UNITED SCHOOL DISTRICT</b> 1915 Pennywilde Avenue Fairfield, CA 94533 Contact: Bill Holsenbach Phone: (707) 421-4800 Fax: (707) 421-4837	<b>MARKER MORGAN</b> Call at least 2 week, any poles within 100' of right of way 10000 Highway 101, #100 Concord, CA 94520 Phone: (925) 462-4849 Fax: (925) 462-4849	<b>LANDMARK TRANSPORT SERVICES</b> 1400 Howe Road Walpole, CA 94593 Contact: Steve Thomas Phone: (925) 228-9996 Fax: (925) 228-1177	<b>MACTEC INC.</b> 4000 E. 9th Street Hayward, CA 94548 Contact: Joel Brown Phone: (925) 242-2774 Fax: (925) 242-2222	<b>P.A.J. &amp; E. (Electric and Gas Service)</b> 158 Broadway Road Vacaville, CA 94987 Contact: Gary Steiner Phone: (707) 444-5797 Fax: (707) 444-9192	<b>SOLIDAY GARAGE</b> 10000 Highway 101, #100 Concord, CA 94520 Contact: Larry Stein Phone: (925) 424-2600 Fax: (925) 424-2971	<b>SOLIDAY PROTECTING</b> 10000 Highway 101, #100 Concord, CA 94520 Contact: James Douglas Phone: (925) 444-8447 Fax: (925) 444-7447	<b>SUISUN CITY FIRE DEPARTMENT</b> 611 Front Drive Suisun City, CA 94585 Contact: Mike O'Brien Phone: (707) 424-1111 Fax: (707) 424-0621	<b>SUISUN CITY POLICE DEPARTMENT</b> 311 Main Street Suisun City, CA 94585 Contact: Jeff Ferguson Phone: (707) 424-1200 Fax: (707) 424-2674
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City of Suisun City



DRIFTWOOD PLAZA (SHELDON PLAZA) TITLE SHEET

Scale:	As Shown
Date:	July 16, 2008
Project No.:	3404503
Sheet No.:	T-1.1

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**Countywide Transportation for Livable Communities  
(TLC) Programs Application - September 2006**

**Project title:** Old Town Cordelia Improvement Project

**Project sponsor:** Solano County (Dept. of Res. Mgmt., Public Works Engineering)

**Address:** 675 Texas Street, Suite 5500, Fairfield, CA 94533-6341

**Contact person:** Paul Wiese, Engineering Manager

**Phone No:** (707) 784-6072

**E-Mail:** PWWiese@SolanoCounty.com

**Total project cost:** \$558,000 (Phase 1)

**Total TLC Request:** \$500,000

**Fiscal Year:** FY 2008-09

**Local match:** \$58,000      **Source:** Solano County and City of Fairfield

**Project Summary:** The proposed project consists of safety improvements and enhancements along Cordelia Road in Old Town Cordelia, between Lopes Road and Pittman Road, including a separated multi-use bicycle/pedestrian path, new crosswalks, pedestrian-scale lighting, and new street landscaping





DATE: December 1, 2006  
TO: STA Board  
FROM: Dan Christians, Assistant Executive Director/ Director of Planning  
RE: Routes of Regional Significance

**Discussion:**

On November 8, 2000, the STA Board approved its first "Routes of Regional Significance" map. The map includes the entire State Highway system in Solano County, plus those existing local arterials that provide major points of access to the State highway system or provide regional connections between communities and key transportation facilities.

The initial map was intended to only depict those routes that were deemed critical for maintaining existing mobility between and through cities. Existing traffic volumes and existing levels of service were mainly used to develop the map. The map was also used for the initial traffic analysis for the Solano Comprehensive Transportation Plan (CTP), which was adopted in May 2002. The map was later used to update the Solano Napa Travel Demand Model Countywide Traffic Model. The same map was re-adopted in the Solano CTP Update in May 2005.

In the 2005 CTP, the STA Board also identified the "Federal Functional Roadway Classifications," that includes all roads that are eligible to receive federal transportation funding. This more detailed map includes many additional local roadways, and serves a much different purpose than only those primary routes included in the Routes of Regional Significance.

When the "Routes of Regional Significance" map was first developed, it was assumed that after further analysis, if there were any new or other significant roads identified for review that would be needed over the next 25 years, they could be added to the system. In recent discussions with various member agencies, the need to consider additional "reliever routes", frontage roads, arterials or major collector roads to this system has been requested. In addition, because of the increased traffic volumes along certain corridors, the categories for some of the routes need to be re-examined, particularly since the map should meet the projected demand for at least the next 25 years.

The "Routes of Regional Significance" map include the following six functional classifications:

- Urban Interstate Freeway – limited access interregional roadway
- Urban Freeway or Expressway - limited access regional roadway
- Urban Major Arterial – access controlled roadway emphasizing mobility within urbanized communities and connections to freeways
- Urban Minor Arterial – roadway emphasizing mobility within urbanized communities and connections to freeways

Rural Major Arterial – roadway emphasizing mobility between urbanized and rural communities and connections to freeways

Major Collector – roadway emphasizing access to major employment, shopping, or freeways

**Discussion:**

When the initial “Routes of Regional Significance,” map was developed, the major roadways in Solano County were categorized based primarily on their existing daily traffic volumes, design-type, level of service (LOS) and function.

Generally, the following daily hour traffic volume ranges were used to determine which roadways should be included and under which categories:

Urban Interstate Freeway – Includes I-80, I-680, and I-780; Existing traffic volumes typically range from about 50,000 to 215,000 (or more) daily cars;

Urban Freeway or Expressway – Includes SR 29 and SR 37; Existing traffic volumes typically range from about 30,000 to 50,000 daily cars;

Urban Major Arterial - Includes Tennessee Street, Columbus Parkway, Lake Herman Road, Air Base Parkway, Peabody Road (portion), Leisure Town Road and Alamo Road (portion); Traffic volumes typically range from about 7,000 to 30,000 daily cars;

Urban Minor Arterial - Includes SR 12 (within Rio Vista) and West A Street, Dixon; Existing traffic volumes typically range from about 5,000 to 12,000 daily cars;

Rural Major Arterial - Includes SR 12 (unincorporated portion), SR 113, Cordelia Road, and Peabody Road (portion), Cement Hill Road (portion); Existing traffic volumes typically range from about 3,000 to 9,000 (or more) daily cars.

Major Collector – Includes Midway Road and Red Top Road; Existing traffic volumes typically range from about 2,000 to 5,000 (or more) daily cars.

**Proposed Criteria** – It is recommended that to evaluate any new or revised “Routes of Regional Significance,” that projected traffic volumes for the year 2030 and the design and functionality of the proposed roadway be the two major criteria used to add additional routes (see Attachment B). New routes could include any “reliever routes”, arterials, frontage roads that would fit in the categories and generally within the range of traffic volumes listed above. In addition, a third criteria would be based on the improvement to the level of service of the nearest adjoining “Route of Regional Significance,” and be conducted by STA to determine the benefit of the additional route to the surrounding regional network.

All of the routes included in the revised “Routes of Regional Significance” would then potentially qualify for regional funding under STA’s recently adopted 50/50 regional/local funding policy.

On November 29, 2006, the STA TAC reviewed this item and supported the recommendation.

**Fiscal Impact:**

None.

**Recommendation:**

Forward a recommendation to the STA Board to:

1. Request member agencies to submit any new or proposed changes to the “Routes of Regional Significance” no later than January 26, 2007 (see Attachment A);
2. Approve the “Proposed Major Criteria for Adding and Ranking New Routes to the Routes of Regional Significance” (Attachment B);

Attachments:

- A. Existing “Routes of Regional Significance” map
- B. Proposed Major Criteria for Adding and Ranking New Routes to the “Routes of Regional Significance”

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**A colored copy of the  
Routes of Regional Significance Map  
has been provided to the STA Board members  
under separate enclosure.**

**You may obtain a copy of the  
Routes of Regional Significance Map  
by contacting the STA at (707) 424-6075.**

**Thank you.**

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**Proposed Major Criteria for Adding and Ranking New Routes to the “Routes of Regional Significance”**

1. Projected traffic volumes for the year 2030;
2. The design and function of the proposed route (i.e. number of lanes, and the destinations and/or other routes that it would connect); and
3. The improvement to the Level of Service (LOS) to the adjoining existing Regional Routes of Significance.

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DATE: December 1, 2006  
TO: STA Board  
FROM: Jayne Bauer, Marketing and Legislative Program Manager  
RE: Legislative Update – November 2006 and Adoption of Final STA 2007 Legislative Priorities and Platform

**Background:**

Each year, the STA updates its legislative platform that serves as a guide for the monitoring of state and federal legislation that pertains directly to transportation and related issues. The Legislative Priorities and Platform adopted by the STA Board also serve as a guideline for legislative trips to Sacramento and Washington, D.C.

To help ensure the STA's transportation policies and priorities are consensus-based, the STA's Legislative Platform and Priorities is first developed in a draft form and then distributed to member agencies and members of our federal and state legislative delegations for review and comment prior to adoption by the STA Board. The Draft 2007 Legislative Platform and Priorities was provided to the STA TAC and Consortium on September 27, 2006 for review and comment. In addition, these were presented to the STA Board on October 11, 2006 for review and comment. Staff has also distributed the document to member agencies, Solano County's federal and state legislative representatives, and other partner agencies for their review and comment.

**Discussion:**

The 2005-2006 two-year state legislative cycle is now over. The next two-year legislative cycle convenes in January 2007. The STA Board took a Support position on SCA 7 (Proposition 1A), SB 1266 (Proposition 1B), and AB 2538 (Project Programming, Planning and Monitoring), which were all signed by the Governor. AB 1407 (Regional Measure 2 cleanup language) was also signed. The Governor vetoed AB 2444 regarding the levy of vehicle registration fees that the STA Board also supported. All the other bills the STA Board took a Watch or Support position were either vetoed or never made it off the legislative floor. A current Legislative Matrix is included as Attachment A. State and Federal legislative updates from our consultants are included as Attachments B and C.

STA staff and our legislative consultants are in the planning stages for the 2007 state and federal legislative delegation meetings. STA staff met with key staff members from the offices of Congressman George Miller, Assemblywoman Lois Wolk and Congresswoman Ellen Tauscher in October and November of this year to provide project updates and discuss strategies in preparation for the upcoming legislative year. STA staff plans to meet with staff from the remaining three state legislative officials and Congressman Dan Lungren as well.

The STA's Final Draft 2007 Legislative Priorities and Platform is included as Attachment D. The City of Benicia submitted a comment letter, which is included as Attachment E. Their three requests are issues that are addressed by other actions and reports to the Board at tonight's meeting rather than the legislative priorities document.

1. Identify Benicia's priority projects; this is addressed by the STIP Funding Priorities report (Agenda Item #IX.B).

2. Add Columbus Parkway Reliever Route to the priority project listing; this is addressed by the Routes of Regional Significance report (Agenda item #X.A).

3. Add reference to ferry service to Benicia as part of the Baylink ferry system; this is a future service, not existing. This request is better addressed in the Solano Comprehensive Transportation Plan Update planned for next fiscal year.

The priority projects and transit services listed in the legislative priorities document are existing projects for which the STA seeks federal/state funding.

Several clarifications were requested at the TAC meeting on November 29, 2006. These comments are reflected in the final draft. The proposed additions have been noted in **bold** and recommended deletions with a ~~strikethrough~~.

**Fiscal Impact:**

None.

**Recommendation:**

Adopt the Final STA 2007 Legislative Priorities and Platform.

**Attachments:**

- A. Legislative Matrix, November 2006
- B. State Legislative Update, Shaw/Yoder, Inc.
- C. Federal Legislative Update, The Ferguson Group
- D. STA's Final Draft 2007 Legislative Priorities and Platform (dated 12/1/06)
- E. City of Benicia Letter regarding STA Legislative Priorities and Platform

**Solano Transportation Authority  
Legislative Matrix  
December 1, 2006**

**State Legislation**

State Legislation Bill/Author	Subject	Status of Bill	STA Position
		Others' Position	
<b>AB 1020 (Hancock)</b> Transportation Planning: Improved Travel Models	Requires certain metropolitan planning organizations, including the Metropolitan Transportation Commission, to develop and implement improved regional travel models incorporating smart growth concepts and to undertake other related planning activities.	Vetoed by Governor 09/29/06  Support: <ul style="list-style-type: none"> <li>• Alameda-Contra Costa Transit District</li> <li>• American Lung Assoc.</li> <li>• CA League of Conservation Voters</li> <li>• CA Secure Transportation Energy Partnership</li> <li>• Clean Power Campaign</li> <li>• Coalition for Clean Air</li> <li>• Defenders of Wildlife, CA Program Office</li> <li>• Natural Resources Defense Council</li> <li>• Planning and Conservation League</li> <li>• Sierra Club of CA</li> </ul> Oppose: <ul style="list-style-type: none"> <li>• CA Dept. of Finance</li> </ul>	None

ATTACHMENT A

State Legislation Bill/Author	Subject	Status of Bill		STA Position
		Others' Position		
<p><b>AB 1407 (Lieber)</b>  <b>Bridge Toll Cleanup: RM2 &amp; Hybrid Vehicles in HOV Lanes</b></p>	<p>Modifies existing law related to management structure for Regional Rail Plan in Regional Measure 2 (RM2). Specifies that owner of a hybrid vehicle registered in the 9 county Bay Area who seeks a vehicle identifier in order to use the HOV lanes leading to the state-owned toll bridges must maintain a FasTrak account in order to pay bridge tolls when using the HOV lanes without the required number of occupants. Authorizes MTC, in consultation with a project sponsor, to reprogram RM2 project savings to another project in the same bridge corridor. Also permits MTC to swap RM2 funds on a 1:1 basis for alternate funds for other projects that improve travel options in the bridge corridors. Authorizes a local authority to suspend lane access privileges during periods of peak congestion under certain conditions.</p>	<p>Chapered by Secretary of State - Chapter 606, Statutes of 2006 09/29/06</p> <p>Bay Area Toll Auth.-Support  CSAC-Watch  MTC-Support/Sponsor  Santa Clara County-Support/Sponsor</p>	<p>None</p>	<p>None</p>
<p><b>AB 1783 (Nunez)</b>  <b>Infrastructure Bond Proposal</b></p>	<p>Provides legislative intent to enact the California Infrastructure, Improvement, Smart Growth, Economic Reinvestment, and Emergency Preparedness Financing Act of 2006 to provide for the financing of state and local government infrastructure through various funding sources, including bonds, fees, assessments, and other sources.</p>	<p>Introduced 1/4/06;  In Assembly  ABAG-Support  LCC-Watch</p>	<p>Watch  03/08/06</p>	
<p><b>AB 2128 (Torrigo)</b>  <b>Employer Tax Credit: Commuter Benefits</b></p>	<p>Authorizes an employer until 2017 2018 to claim a tax credit against income taxes up to 60 percent for costs incurred to provide certain, defined commuter benefits to its employees. Restricts such tax credit to motorized vehicles incurred for private-sector transit, defined as private transit motorized vehicles designed to carry 16 or more passengers. Provides that only employers who offer public transit subsidies as well as private transit subsidies may qualify for the tax credit, but that the credit shall only apply for transit benefits for private mass transit. <i>Requires that the owner of such motorized vehicle(s) register the vehicle(s) annually with the Department of Motor Vehicles (Amended 5/3/06)</i></p>	<p>From committee without further action pursuant to Joint Rule 62(a) 06/08/06</p>	<p>None</p>	

State Legislation Bill/Author	Subject	Status of Bill		STA Position
		Others' Position		
<p><b>AB 2444 (Klehs)</b>            Vehicle Registration Fee: Congestion Management, Water and Air Quality</p>	<p>Authorizes the congestion management agencies in the 9 Bay Area counties to each impose, by a two-thirds vote of the respective government board, an annual fee up to \$5 on motor vehicles registered within those counties for congestion management. Further authorizes the Bay Area Air Quality Management District to impose an additional \$5 annual fee on motor vehicles registered with its jurisdiction for programs that mitigate the impacts of motor vehicles on the environment. The California Regional Water Quality Control Board for the Bay Area and the Bay Area Air Quality Management District would each have responsibility for one half of the revenues derived by this portion of the fee. Caps the amount that these districts may spend on administrative expenses at 5 percent. Requires independent audit within 2 years after fee becomes operative and each year after that date.</p>	<p>Vetoed 09/22/06</p> <p><u>Support:</u>            35 agencies/organizations</p> <p><u>Oppose:</u>            6 agencies/organizations</p>		<p>Support            07/12/06</p>
<p><b>AB 2538 (Wolk)</b>            Project Programming, Planning &amp; Monitoring (PPM) Funds</p>	<p>Provides that each county may request up to 5 percent of its county share in the State Transportation Improvement Program (STIP) for the purpose of project planning, programming, and monitoring.</p>	<p><b>Chapered by Secretary of State - Chapter 821, Statutes of 2006 09/30/06</b></p> <p><u>Support:</u></p> <ul style="list-style-type: none"> <li>• MTC</li> <li>• VTA-Santa Clara</li> <li>• CCTA-Contra Costa</li> <li>• SCTA-Sonoma</li> <li>• OCTA-Orange</li> <li>• NCTPA-Napa</li> </ul>		<p>Support and co-sponsor            03/08/06</p>
<p><b>SB 44 (Kehoe)</b>            General plan: Air Quality Element</p>	<p>Requires each local jurisdiction to adopt an air quality element as part of its general plan or amend its general plan to include data and analysis, comprehensive goals, policies and implementation strategies to improve air quality no later from one year from the date specified for the next revision of its housing element. Requires that the jurisdiction send a copy of the draft amendment to the appropriate air quality management district for review and comment. Specifies that implementation measures include only those measures over which the city or county has control and shall be balanced with other state and local policies.</p>	<p>Amended with new subject no longer relevant to STA            8/24/06</p> <p>ABAG-Watch            BAAQMD-Support</p>		<p>Request comments from cities &amp; counties            05/11/05</p>

State Legislation Bill/Author	Subject	Status of Bill		STA Position
		Others' Position		
<b>SB 1024 (Perata)</b> Public Works & Improvements: Bond Measure	Enacts the Safe Facilities, Improved Mobility, and Clean Air Bond Act of 2006 to authorize an unspecified amount in state general obligation bonds on the June 2006 election for specified purposes, including the state transportation improvement program, passenger rail improvements, levee improvements, flood control, restoration of Proposition 42 transportation funds, port infrastructure and security projects, environmental enhancement projects, transit-oriented development, affordable housing, local bridge seismic retrofit, state-local partnership program, transit security and grade crossings subject to voter approval. (Amended 1/26/06)	Held in Assembly 1/31/06  ABAG-Watch BAAQMD-Support MTC-Support	Watch 05/11/05, 03/08/06	
<b>SB 1165 (Dutton)</b> Transportation Bond Acts of 2006, 2008 & 2012	Enacts the governor's proposal to issue general obligation bonds for various transportation purposes. Pledges a percentage of existing fuel excise taxes and truck weight fees to offset the general fund cost for bond debt service. Authorizes transportation entities to use a design-build process for contracting on transportation projects. (Introduced 1/10/06)	Suspended by Senate Transp & Housing and Env Quality Committees 1/19/06  LCC-Watch	Watch 03/08/06	
<b>SB 1266 (Perata)</b> <b>Proposition 1B</b> Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006	This bill, subject to voter approval at the November 7, 2006, statewide general election, would enact the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 to authorize \$19.925 billion of state general obligation bonds for specified purposes, including high-priority transportation corridor improvements, State Route 99 corridor enhancements, trade infrastructure and port security projects, schoolbus retrofit and replacement purposes, state transportation improvement program augmentation, transit & passenger rail improvements, state-local partnership transportation projects, transit security projects, local bridge seismic retrofit projects, highway-railroad grade separation and crossing improvement projects, state highway safety and rehabilitation projects, local street & road improvement, congestion relief, and traffic safety.	<b>Enacted, Chapter 25, Statutes of 2006 5/16/06</b>	Support/endorse 07/12/06	

State Legislation Bill/Author	Subject	Status of Bill Others' Position	STA Position
<b>SB 1611 (Simitian)</b> Congestion Management Fee: Vehicle Registration	Authorizes a congestion management agency, by a majority vote of the governing board, to place a majority vote ballot measure before the voters of a county authorizing the imposition of an annual fee up to \$25 on each motor vehicle registered within a county for transportation projects and programs with a relationship or benefit to the persons paying the fee. Definitions of "congestion mitigation" and "pollution prevention" were more narrowly focused in the amendment of 08/07/06, and the bill has not yet made it out of committee.	Amended 08-07-06 Held under submission by Assembly Appropriations Committee 08-17-06  <u>Support:</u> Alameda County Congestion Management Agency City of Oakland City/County Assoc. of Governments of San Mateo County Counties of Marin and Santa Clara Santa Clara Valley Transportation Authority Santa Clara Valley Water District	Support 07/12/06
<b>SB 1694 (Aanestad)</b> Federal Funds: Allocation to Counties	Requires that counties receive \$30 million or 15 percent of the discretionary portion of the Equity Bonus for the federal-aid secondary road system. (Amended 4/19/06)	Held in Com. and under submission 05/25/06.  CSAC-Support MTC-Oppose	None
<b>SB 1719 (Perata)</b> Proposition 42: Transportation Investment Fund	Provides for the distribution of funding from Proposition 42 after FY 2008-09, maintaining the existing 40/40/20 split between the State Transportation Improvement Program (STIP), local streets and roads, and the Public Transportation Account respectively. Requires cities and counties to spend at least what they were spending, on average, over the period 1996-1999.	Amended with new subject no longer relevant to STA 8/24/06	None

State Legislation Bill/Author	Subject	Status of Bill		STA Position
		Others' Position		
<b>SB 1812 (Runner)</b> Caltrans' participation in a federal surface transportation project delivery pilot program	Authorizes the State of California to consent to the jurisdiction of the federal courts with regard to the responsibilities assumed pursuant to the surface transportation project delivery pilot program authorized in the Safe Accountable, Flexible Efficient Transportation Equity Act (SAFETEA). This program allows the Secretary of the U.S. Department of Transportation to permit up to 5 states, including California, to participate in a program whereby the state assumes responsibility for assuring compliance with certain federal environmental laws, including the National Environmental Policy Act. Provides that the law shall expire in 2009 but that the state shall remain liable for any decisions made pursuant to the law prior to its repeal	Senate Appropriations Committee 5/25/06  CSAC-Support LCC-Support		Support 05/10/06
<b>SCA 7 (Torlakson)</b> <b>Proposition 1A</b> Proposition 42 Protection	Modifies the suspension provision in Proposition 42 to provide that the transfer of gasoline sales tax revenues to transportation may only be suspended twice in a decade, and that such a suspension must be repaid within three years with interest. A second suspension may not be made until the first one is repaid.	<b>Enacted, Chapter 49, Statutes of 2006</b>		Support/ endorse 07/12/06
<b>SCR 123 (Florez)</b> Joint Legislative Committee on High-Speed Trains	Would establish the Joint Legislative Committee on High-Speed Trains through 2008 to hold public hearings, receive public comment and review the work of the California High-Speed Rail Authority and the plans for a high-speed train system in California.	To Assembly 8/22/06		Watch 07/12/06

**California Legislature**  
2005-06 Regular Session Calendar

<p><b>January 2006</b> (Second year of 2-year legislative session)</p> <p>1 Statutes take effect 3 Legislature reconvenes 5 Governor's State of the State Address 10 Budget must be submitted by Governor 27 Last day to submit bill requests to Office of Legislative Counsel</p>	<p><b>July</b> 7 Summer Recess begins on adjournment, provided Budget Bill has been enacted</p>
<p><b>February</b> 24 Last day to introduce bills</p>	<p><b>August</b> 7 Legislature reconvenes 18 Last day for <b>Fiscal</b> Committees to meet and report Senate bills to the Floor 21 Floor session only through August 31 25 Last day to amend bills on the Floor 31 Final recess begins at end of this day's session</p>
<p><b>April</b> 6 Spring Recess begins at the end of this day's session 17 Last day for policy committees to hear and report Fiscal Committees fiscal bills introduced in their house 28 Last day for policy committees to hear and report non-fiscal bills introduced in their house to Floor</p>	<p><b>September</b> 30 Last day for Governor to sign or veto bills passed by the Legislature before September 1 and in his possession on or after September 1</p>
<p><b>May</b> 12 Last day for policy committees to meet and report non-fiscal bills introduced in their house to Floor 19 Last day for policy committees to meet prior to June 5 26 Last day for Fiscal Committees to hear and report to the Floor bills introduced in their house 26 Last day for Fiscal Committees to meet prior to June 5 30 Floor session only through June 5</p>	<p><b>October</b> 2 Bills enacted on or before this date take effect on June 1, 2007</p>
<p><b>June</b> 2 Last day for bills to be passed out of the house of origin 5 Committee meetings may resume 15 Budget Bill must be passed by midnight 29 Last day for a legislative measure to qualify for the general election (November 7) ballot 30 Last day for policy committees to meet and report bills</p>	<p><b>November</b> 30 2005-06 session adjourns at midnight  December 4 2007-08 Regular session convenes at midnight</p>

**IMPORTANT DATES OCCURRING DURING FINAL CALIFORNIA LEGISLATURE RECESS**

**2006**

Sep. 30 — Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in his possession on or after Sept. 1 (Art. IV, Sec. 10(b)(2)).

Oct. 2 — Bills enacted on or before this date take effect January 1, 2007 (Art. IV, Sec. 8(c)).

Nov. 7 — General Election.

Nov. 30 — Adjournment *sine die* at midnight (Art. IV, Sec. 3(a)).

Dec. 4 — 2007-08 Regular Session convenes for Organizational Session at 12 noon (Art. IV, Sec. 3(a)).

**2007**

Jan. 1 — Statutes take effect (Art. IV, Sec. 8(c)).

*(Dates based on usage and custom and SCR No. 1)*

**109th United States Congress  
2006 Session Calendar**

<p><b>January</b> 16 Senate and House recess for Martin Luther King, Jr. Day 31 Senate and House convene 31 State of the Union Address</p>	<p><b>July</b> 3-7 Independence Day District Work Period 11 Senate and House reconvene</p>
<p><b>February</b> 20 Presidents' Day 20-24 Presidents' Day Recess</p>	<p><b>August</b> 7-Sept 4 Summer District work period</p>
<p><b>March</b> 20-24 House and Senate not in session</p>	<p><b>September</b> 4 Labor Day 5 Senate and House reconvene</p>
<p><b>April</b> 2 House and Senate reconvene 10-21 Spring District Work Period</p>	<p><b>October</b> 6 Target Adjournment Date</p>
<p><b>May</b> 29- June 2 Memorial Day Recess/District Work Period</p>	<p><b>November</b> 7 Election Day 10 Veterans Day Holiday 23 Thanksgiving Holiday</p>
<p><b>June</b> 5 Senate and House reconvene</p>	<p><b>December</b> 16 Hanukkah 25 Christmas Holiday</p>

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SHAW/YODER, *inc.*  
LEGISLATIVE ADVOCACY

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December 13, 2006

To: Board Members, Solano Transportation Authority

Fm: Joshua W. Shaw, Partner  
Shaw / Yoder, Inc.

RE: LEGISLATIVE UPDATE

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### **Election Results**

On November 7<sup>th</sup>, Californians went to the polls and decided the fate of all our constitutional officers (11 of them), all 80 Assembly seats, half the Senate seats (20 of them), as well as 13 statewide ballot measures. As a result, there are 35 new members in the State Assembly, although many of them have served previous terms in either the Assembly or Senate. The Assembly Democrats still hold a majority of 48-32 as no seats were lost by either party.

Immediately following the election, the Assembly Democratic and Republican Caucuses met separately to elect their leadership for 2007. Without surprise, the Democrats re-elected Fabian Nuñez (D) Los Angeles, as the Speaker of the Assembly. Republicans, however, decided to make a change in their leadership by appointing Michael Villines (R) Clovis, as the Minority Leader.

The State Senate will welcome 12 new members to its chamber in December, including Lou Correa who beat Lynn Daucher in a hotly contested race for the 34<sup>th</sup> Senate District seat formerly occupied by Joe Dunn. As a result, Senate Democrats will maintain their majority margin of 25-15 over the Republicans.

### **Transportation Bonds Pass**

**Proposition 1A**, which protects the sales tax on gasoline for transportation purposes, also provides \$1.4 billion in repayment for past raids that went to support General Fund budget shortfalls. This measure garnered 76.6% of the votes (5 million ballots cast in favor). This was more than both gubernatorial candidate received, and more than any of the other statewide propositions.

**Proposition 1B**, which will infuse nearly \$20 billion into California's transportation infrastructure, will be spent over the next decade to reduce traffic congestion, improve air quality and provide all Californians with multi-modal solutions to increase mobility. This measure was approved by 61.3% of the voters (4.5 million votes cast in favor).

## **Preparing to Spend Bond Money**

**Proposition 1B** provides nearly \$20 billion in funding for transportation infrastructure and air quality improvements over the next ten years. Some pots are subject to a simple majority vote (41) budget “trailer” bill to appropriate funding while others must be included within the Budget Bill, which requires a 2/3 vote (54 votes in the Assembly; 27 votes in the Senate). Furthermore, some pots go out on a formula, while others require a match. As a result, our firm has been in direct communication with the Department of Finance, California Transportation Commission (CTC), Department of Transportation (Caltrans), State Treasurer, State Controller and Legislature in order to identify which pots will be utilized, as well as how much and when those funds will be made available.

Our firm has setup meetings between CTC Commissioners Alvarado, Ghielmetti, and Hallisey and STA Board members and Executive Director Daryl Halls to articulate STA’s funding needs to the Commission. In addition, preliminary discussions indicate that the CTC and Caltrans prefer that the \$4.5 billion Corridor Mobility Improvement Account (CMIA) and the \$2 billion State Transportation Improvement Program (STIP) funds go out first since they would provide voters with the possibility of experiencing completed projects most expeditiously. The Department of Finance has suggested that some of the pots be subject to performance measures which demonstrate the need and effectiveness of a project as well as factoring in maintenance and operating costs. Our firm is heavily involved in finding answers to the questions that lie ahead and will inform the Authority of our findings as they are forthcoming.

### **Highlights of Each Pot and Requirements**

<b>Pot</b>	<b>Amount</b>	<b>Condition</b>
Corridor Mobility Improvement Account	\$4.5 billion	CTC must develop guidelines by 12/1/06. Subject to the annual Budget Bill.
Highway 99	\$1 Billion	Upon appropriation by the Legislature (trailer)
Port Infrastructure, Security & Air Quality	\$3.1 billion (\$2 billion Trade Corridors, \$1 billion Air Quality, \$100 million terminal security)	Subject to enabling language (criteria) and appropriation by the Legislature. CTC controls Trade Corridor project nomination. CARB controls Air Quality project nomination. OES controls Terminal Security project nomination.
School Bus Retrofit	\$200 million	Upon appropriation by the Legislature.
State Transportation Improvement Program	\$2 billion	Funds subject to traditional STIP distribution formula (60-40 north-south split, county minimums) upon appropriation by the Legislature.
Public Transportation Modernization	\$4 billion (\$3.6 billion transit capital, \$400 million for intercity rail capital)	Funds subject to traditional STA formula, upon appropriation by the Legislature. Controller allocates funds.
State-Local Partnership	\$1 billion	Subject to enabling language and appropriation by the Legislature. Requires a dollar-for-dollar match by a transportation agency. CTC controls project nomination.
Transit System Safety	\$1 billion	Subject to enabling language and appropriation by Legislature.

Bridge Seismic Retrofit	\$125 million	Upon appropriation by the Legislature. Caltrans identifies projects.
Highway-Railroad Crossing Safety	\$250 million	Upon appropriation by the Legislature. Caltrans identifies projects in consultation with the PUC. CTC allocates funds. Requires a dollar-for-dollar match.
SHOPP	\$750 million	Upon appropriation by the Legislature. Caltrans identifies projects CTC allocates funds.
Local Streets & Roads	\$2 billion (50/50 cities & counties)	Upon appropriation by the Legislature. County share divided 75/25 (urban/rural); cities by population. Controller allocates funds.

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1434 Third Street ♦ Suite 3 ♦ Napa, CA ♦ 94459 ♦ Phone 707.254.8400 ♦ Fax 707.598.0533

To: Solano Transportation Authority Board of Directors  
 From: Mike Miller  
 Re: Federal Update  
 Date: November 28, 2006

In November, The Ferguson Group continued to track and analyze FY 2007 appropriations legislation and continued preparation for FY 2008 project development.

Congress is scheduled to reconvene on December 4<sup>th</sup> and is expected to pass a continuing resolution (CR) to fund federal programs into 2007. Under the terms of the CR, federal agencies – including the Department of Transportation – will be funded at the lower of the House or Senate-passed level or last year's enacted budget level. Only the House has passed a transportation bill.

It is unclear whether Congress will pass transportation legislation separately or as part of an omnibus funding bill next year. In the alternative, Congress could pass a CR for the remainder of FY 2007. As noted in our last update, a CR is unlikely to include any transportation earmarks – including those for the Vallejo Station and the Fairfield/Vacaville Station. We will continue to monitor the situation closely.

<i>Project</i>	<i>Request</i>	<i>Status</i>
Vallejo Intermodal Station	\$4 million	House bill includes \$1.75 million for project.  Final action unlikely until 2007.
Fairfield / Vacaville Intermodal Station	\$1.9 million	House bill includes \$850,000 for project.  Final action unlikely until 2007.
I-80/680 Interchange	\$6 million	No funding in House bill.  Final action unlikely until 2007.
Travis Access (Jepson)	\$3 million	No funding in House bill.  Final action unlikely until 2007.

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**Solano Transportation Authority**  
**Final Draft 2007 Legislative Priorities and Platform**

(12/1/06)

**LEGISLATIVE PRIORITIES**

1. Monitor and support, as appropriate, legislative proposals to increase funding for transportation infrastructure in Solano County.
2. Oppose efforts to reduce or divert funding from transportation projects.
3. Pursue federal and state funding for the following priority projects and transit services:
  - a. I-80/I-680/SR 12 Interchange\*
    - North Connector
    - Cordelia Truck Scales
  - b. Jepson Parkway Project\*
  - c. Vallejo Intermodal Station\*
  - d. Vallejo Baylink Ferry Service
  - e. Fairfield/Vacaville Intermodal Station\*
  - f. Capitol Corridor Rail Service and track improvements throughout Solano County
4. Support initiatives to pursue the 55% voter threshold for county transportation infrastructure measures.
5. Monitor legislative efforts to merge or modify Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) governing boards and their respective responsibilities.
6. Monitor any new bridge toll proposals, support the implementation of Regional Measure 2 (RM 2) funded projects.
7. Support efforts to prevent the future suspension of Proposition 42, diverting voter approved funds dedicated for transportation to the state general fund, as authorized by **Proposition 1A**.
8. Support federal and state legislation that provides funding for movement of goods along corridors (i.e. I-80, SR 12, Capitol Corridor) and facilities (i.e., Cordelia Truck Scales).

*\* Federal Priority Projects*

# DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM

## I. Air Quality

1. Monitor the implementation of the 2004 Ozone Attainment Plan by the Environmental Protection Agency (EPA).
2. Support legislation, which ensures that any fees imposed to reduce vehicle miles traveled, or to control mobile source emissions, are used to support transportation programs that provide congestion relief or benefit air quality.
3. ~~Monitor~~ **Support** legislation providing infrastructure for low, ultra-low and zero emission vehicles.
4. Monitor and comment on regulations regarding diesel fuel exhaust particulates and alternative fuels.
5. Support policies that improve the environmental review process to minimize conflicts between transportation and air quality requirements.
6. Monitor energy policies and alternative fuel legislation or regulation that may affect fleet vehicle requirements for mandated use of alternative fuels.
7. Support legislation to provide funding for innovative, intelligent/advanced transportation and air quality programs, which relieve congestion, improve air quality and enhance economic development.
8. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.
9. Support income tax benefits or incentives that encourage use of alternative fuel vehicles, van pools and public transit without reducing existing transportation or air quality funding levels.

## II. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)

1. Support legislation promoting bicycling and bicycle facilities as a commute option.
2. Oppose expanded use of HOV lanes for purposes not related to congestion relief and air quality improvement.
3. Support legislation providing land use incentives in connection with rail and multimodal transit stations – transit oriented development.

## **DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM**

4. Support legislation confirming in the California Vehicle Code that qualified Commuter Vanpools receive free toll passage across toll bridges 24 hours a day as stated in Caltrans Bridge Toll Policy.
5. Support legislation that increases employers' opportunities to offer commute incentives ~~and their value~~.

### ***III. Congestion Management***

1. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.

### ***IV. Employee Relations***

1. Monitor legislation and regulations affecting labor relations, employee rights, benefits, and working conditions. Preserve a balance between the needs of the employees and the resources of public employers that have a legal fiduciary responsibility to taxpayers.
2. Monitor any legislation affecting workers compensation that impacts employee benefits, control of costs, and, in particular, changes that affect self-insured employers.

### ***V. Funding***

1. Protect Solano County's statutory portions of the state highway and transit funding programs.
2. Seek a fair share for Solano County of any state discretionary funding made available for transportation grants or programs.
3. Protect State Transportation Improvement Program (STIP) from use for purposes other than those covered in SB 45 of 1997 (Chapter 622) reforming transportation planning and programming.
4. Support state budget and California Transportation Commission allocation to fully fund projects for Solano County included in the State Transportation Improvement Program and the Comprehensive Transportation Plans of the county.
5. Support transportation initiatives that increase the overall funding levels for transportation priorities in Solano County.

## **DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM**

6. Advocate for primacy of general transportation infrastructure funding over new high-speed rail project and new regionally sponsored ferry services through the Bay Area Water Transit Authority.
7. Support measures to restore local government's property tax revenues used for general fund purposes, including road rehabilitation and maintenance.
8. Seek a fair share for Solano County of any federal funding made available for transportation programs and projects.
9. Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in Solano County.
10. Support ongoing efforts to protect and enhance federal funding as authorized by the Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU), and to ensure that the federal government provides a fair share return of funding to California.
11. Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.
12. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
13. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local streets and roads maintenance and repairs.
14. Monitor the distribution of state transportation demand management funding.
15. Oppose any proposal that could reduce Solano County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, State Highway Account (SHA), Public Transit Account (PTA), and Transportation Development Act (TDA) and any ballot initiative.
16. Support legislative proposals that authorize Solano County or the Solano Transportation Authority to levy a vehicle registration fee to fund projects that reduce, prevent and remediate the adverse environmental impacts of motor vehicles and their associated infrastructure.

## **DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM**

### **VI. Liability**

1. Monitor legislation affecting the liability of public entities, particularly in personal injury or other civil wrong legal actions.

### **VII. Paratransit**

1. In partnership with other affected agencies and local governments seek additional funding for paratransit operations, including service for persons with disabilities and senior citizens.

### **VIII. Project Delivery**

1. Support legislation to encourage the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection Agency to reform administrative procedures to expedite federal review and reduce delays in payments to local agencies and their contractors for transportation project development, right-of-way and construction activities.
2. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.
3. Support legislation and/or administrative reforms that result in cost and/or timesavings to environmental clearance processes for transportation construction projects.
4. Continue to streamline federal application/reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

### **IX. Rail**

1. In partnership with other affected agencies, sponsor making Capitol Corridor Joint Powers Authority an eligible operator for state transit assistance funds.
2. In partnership with other counties located along Capitol Corridor, seek expanded state commitment for funding passenger rail service, whether state or locally administered.

## **DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM**

3. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided by Capitol Corridor) funding for Northern California and Solano County.
4. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.
5. Seek funds for the development of intercity, regional and commuter rail service connecting Solano County to the Bay Area and Sacramento regions.
6. Continue to monitor and evaluate the proposed High Speed Rail Bond scheduled for the November 2008 ballot.

### **X. Ferry**

1. Protect the existing source of operating support for Vallejo Baylink ferry service, most specifically the Bridge Tolls–Northern Bridge Group “1<sup>st</sup> and 2<sup>nd</sup> Dollar” revenues which provide a 5 percent and 2 percent set aside for transit operations and ferry capital, respectively.
2. Support the implementation of expanded Vallejo Baylink ferry and countywide express bus service funded from the “3<sup>rd</sup> Dollar” Bridge Toll (Measure 2) program and oppose proposals to divert these funds to other purposes than those stipulated in the expenditure plan for RM 2.
3. Work with MTC to obtain an increase to the federal Ferryboat Discretionary (FBD) Funds to provide an annual earmark for the Bay Area, similar to Washington State and Alaska, with priority given to existing ferry capital projects.

### **XI. Safety**

1. Support legislation or administrative procedures to streamline the process for local agencies to receive funds for road and levee repair and other flood protection.

### **XII. Transit**

1. Protect funding levels for transit by opposing state funding source reduction without substitution of comparable revenue.

## **DRAFT 2007 STA LEGISLATIVE PRIORITIES AND PLATFORM**

2. Support an income tax credit to employers for subsidizing employee transit passes.
3. Support tax benefits and/or incentives for ~~transportation demand management programs and alternative fuel programs~~ to promote the use of public transit.
4. In partnership with other transit agencies, seek strategies to assure public transit receives a fair share of funding for welfare-to-work social services care, and other community-based programs.
5. Support efforts to eliminate or ease Federal requirements and regulations regarding the use of federal transit funds for transit operations in large UZAs.
6. In addition to new bridge tolls, work with MTC to generate new regional transit revenues to support the ongoing operating and capital needs of transit services, including bus and ferry and rail.

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JIM ERICKSON  
City Manager

RECEIVED

OCT 30 2006

SOLANO TRANSPORTATION  
AUTHORITY

October 25, 2006

Daryl Halls, Executive Director  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

**SUBJECT: STA 2007 LEGISLATIVE PRIORITIES AND PLATFORM**

Dear Daryl:

Thank you for the opportunity to comment on the Solano Transportation Authority's (STA) Legislative Priorities and Platform for the upcoming year. I reviewed the draft document with my Public Works Director and listed below are the comments we have at this time:

1. Are the priority projects listed on page 1, item 3 established? It is our understanding that revisions were to be made pursuant to the project priority setting process underway to identify both Track 1 and Track 2 projects. If so, please consider Benicia's priority projects in the listing.
2. Consider revising the priority project listing for item 3.b on page 1 to read "Freeway Reliever Route Projects" with sub-listings given. In addition to the Jepson Parkway and North Connector projects, it is requested that the Columbus Parkway Reliever Route also be included in the sub-listings.
3. Consider revising the description of item 3.d on page 1 and item X.2 on page 6 to include a reference for possible ferry service to Benicia as part of the Baylink ferry system.

Should you need any additional information or have any further questions regarding this matter, just give me a call at (707) 746-4200.

Sincerely,

Jim Erickson  
City Manager

cc: Dan Schiada, Director of Public Works  
Jayne Bauer, Marketing and Legislative Program Manager

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DATE: December 1, 2006  
TO: STA Board  
FROM: Janet Adams, Director of Projects  
RE: Highway Projects Status Report:  
1.) I-80/I-680/SR 12 Interchange  
2.) North Connector  
3.) I-80 HOV Project: Red Top Road to Air  
Base Parkway  
4.) Jepson Parkway  
5.) Highway 12 (Jameson Canyon)  
6.) I-80 SHOPP Rehabilitation Project  
7.) SR 113 SHOPP (Downtown Dixon)

**Background:**

Highway projects in Solano County are funded from a variety of Federal, State and local fund sources. The State FY 2006-07 budget provides continued funding for Traffic Congestion Relief Program (TCRP) projects previously allocated funds by the California Transportation Commission (CTC). The I-80/I-680/SR 12 Interchange environmental studies, the North Connector environmental studies, and the Jameson Canyon environmental studies have all continued to receive reimbursements from the State through the TCRP.

**Discussion:**

The following provides an update to major highway projects in Solano County:

**1.) I-80/I-680/SR 12 Interchange**

STA, in conjunction with Caltrans and the Federal Highway Administration (FHWA), are in the process of defining the alternatives to be evaluated in the I-80/I-680/SR12 Interchange Environmental Document (ED). An open house to present these alternatives to the public is currently being planned for the 1<sup>st</sup> Quarter of 2007. Once the alternatives (to be evaluated in the ED) are finalized, environmental technical studies and the Draft ED will be prepared and the Draft ED will be circulated for public comment. The Draft ED is currently anticipated to be completed in summer 2008. The Final ED is anticipated to be completed in the fall of 2009. The ED is being funded with \$8.1 million from the TCRP.

**2.) North Connector**

This project includes roadway improvements that would reduce congestion and improve mobility for local residents north of the I-80 between Highway 12 West and Highway 12 East at Abernathy. The Draft Initial Study /Environmental Assessment (IS/EA) began circulation on November 9, 2006, with a Public Meeting scheduled for

December 14, 2006 at Nelda Mundy Elementary School located in the City of Fairfield. The public review and comment period will continue until December 29, 2006. Following the comment period, a Final EIS/R will be prepared. The Project Approval/Environmental Document (PA/ED) is funded with \$2.7 million from the TCRP.

The STA is completing a Value Engineering Study for the project. The study has proposed improvements for both the East and West Sections. These recommendations will be considered during the design. BKF Engineers is continuing the detailed preliminary engineering and final design for the East Section. Under the current schedule, when environmental clearance is obtained, final design would begin and construction is planned to begin in spring 2008.

The City of Fairfield is the lead agency for implementing the Central Section of the North Connector. The design for this section is underway.

### **3.) I-80 HOV Project: Red Top Road to Air Base Parkway**

This project includes an additional lane in each direction on Interstate 80 (I-80) for High Occupancy Vehicle (HOV) use between the I-80/Red Top Road Interchange East to approximately 0.5 miles east of the I-80/Air Base Parkway Interchange. The lanes, approximately 8.5 miles in length, will be constructed in the median of the existing highway. Minor outside widening may be required adjacent to the Truck Scale on-ramps in order to provide standard on-ramp geometry.

The Draft Environmental Document (ED), which is a Mitigated Negative Declaration (MND), is expected to be circulated in December 2006. The public review and comment period will continue for 30 days once the ED has been circulated. STA staff will provide an overview of this project at the December STA Board meeting. Following the comment period, a Final ED will be prepared. The ED is funded with TCRP and Regional Measure 2 funds. The 65% design plans for the project was submitted to Caltrans on October 30, 2006.

STA has selected the joint venture of Mark Thomas & Co. and Nolte Associates to prepare detailed preliminary engineering and final design for the I-80 HOV Lanes project. Under the current schedule, when environmental clearance is obtained, final design would begin and construction is planned to begin in fall 2008.

### **4.) Jepson Parkway**

The rough draft of the Administrative Draft Environmental IS/R was submitted to STA in September 2006. Based on the local review of the document and an independent consultant, the document will be revised prior to being submitted to Caltrans for review. All of the technical reports have been approved by Caltrans. Public release for the Draft EIS/R is the spring 2007.

### **5.) Highway 12 (Jameson Canyon and 12/29 Interchange)**

Caltrans is currently in the PA/ED phase for the project. The environmental and design phases of this project are funded in the TCRP and \$4.1M of the \$7.0M in TCRP funds has been allocated by the CTC. In March 2006, Caltrans obtained a TCRP re-allocation of \$0.5 million to avoid 5 year funding lapse for the \$4.1 million

previously allocated for the PA/ED phase. In March 2006, Caltrans indicated the project had experienced yet another delay in completing the PA/ED phase. The issue sighted was the biological surveys will have to be redone for the; red-legged frog, fairy shrimp, steelhead, and rare plants. The US Fish and Wildlife Service apparently changed sampling protocols for the red-legged frog, so the existing survey is not valid. Additional work started to accommodate the sampling protocol changes in late January 2006. With the extended duration of the schedule for the environmental document, some completed surveys will have to be re-done; this includes the fairy shrimp, steelhead and the plants. This is the critical path and driver of the extended delay. According to Caltrans, the current estimate estimated completion date of the PA/ED is January 2008.

The STA and Napa County Transportation Planning Agency (NCTPA) met in January and July 2006 to confirm the plan to move forward with a joint Memorandum of Understanding (MOU) with Caltrans for this project prior to any further allocation of TRCP funds. STA and NCTPA met with Caltrans in August to discuss the proposed MOU. The draft MOU is scheduled to go to the STA Board in December 2006 to authorize the STA Executive Director to enter into the MOU with Caltrans and NCTPA.

**6.) I-80 SHOPP Rehabilitation Project (SR 12 to Leisure Town OC)**

Caltrans completed the \$2 million emergency repair project to replace a small portion of the failed pavement within these project limits. In June 2006 the \$42 million SHOPP project that is programmed in the FY 2009-10. Caltrans has committed to advancing this work to FY 2007-08.

Approximately 4.5 miles of this project overlaps with the I-80 HOV Project: Red Top Road to Air Base Parkway, which is currently under design by the STA. Because of this overlap, the I-80 HOV Lane Project and this SHOPP Project will stage the work for coordination during construction.

**7.) SR 113 (Downtown Dixon)**

The \$2.7 million reconstruction of SR 113 in Downtown Dixon project was awarded to Ghilotti Brothers Construction. It began construction after the May Fair. The work required periods of complete closure of SR 113 for the major reconstruction activities. The construction completed in October 2006 despite delays due to PG&E utility conflicts. The City of Dixon held a special community event prior to re-opening the reconstructed roadway to traffic.

**Recommendation:**  
Informational.

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DATE: December 1, 2006  
TO: STA Board  
FROM: Dan Christians, Assistant Executive Director/Director of Planning  
RE: Status of Congestion Management Program (CMP) Consistency Review  
of Recently Submitted Development Projects

**Background:**

The Solano County Congestion Management Program (CMP) requires the Solano Transportation Authority (STA) to review all member agency general plan amendments and/or environmental impact documents for development projects that are not included in the currently adopted CMP model. For any amendments not included in the model, the STA may require the applicant to have a special model run, conducted by the STA modeler and paid by the project sponsor. Should any of the Level of Service (LOS) standards of the CMP be exceeded as a result of the new unanticipated projects, the STA can require a deficiency plan be prepared to mitigate the additional impacts on the countywide CMP system.

**Discussion:**

During the past year, the STA staff has been reviewing new proposed development projects for consistency with the Solano County CMP. These projects are in various stages of general plan amendment, environmental studies and/or development review. The projects under CMP review are included in Attachment A. STA staff is currently reviewing these projects and has either had a meeting or a call with the city staff and/or developer, has already submitted a letter or is in the process of developing a comment letter requesting a special modeling run per the stipulation of the CMP. Copies of these letters are also provided to the STA Board and TAC member representing the affected agency. If warranted, the sponsor will be required to pay for a special traffic modeling run to determine the actual impacts on the CMP network.

On a periodic basis, STA staff will continue to provide updates to the STA Board, TAC, and the Solano City and County Planners Group on the status and consistency of any additional major new proposed projects that require a general plan amendment and/or CMP model run and analysis.

**Recommendation:**

Informational.

**Attachment:**

- A. Recent CMP Consistency Review Comments Letters as of 12-04-06

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**ATTACHMENT A**

**Recent CMP Consistency Review Comment Letters – As of 12-04-06**

<b>Jurisdiction</b>	<b>Project</b>	<b>Location</b>	<b>Review Status</b>
City of Dixon	Dixon Downs/retail and office project	North Dixon Area near I-80	On November 30, 2005, STA staff submitted a CMP consistency comment letter.
City of Fairfield	Villages at Fairfield Project	Northeast of Air Base Parkway and Air Base Parkway and North of the future Manual Campos Parkway	On April 25, 2005, STA staff submitted a CMP consistency comment letter.
City of Fairfield	Wal-Mart Supercenter	West side of North Texas Street, between Atlantic Avenue and Hawthorne Dr.	On May 1, 2006, STA staff submitted comments on the Draft EIR and General Plan Amendment.
City of Rio Vista	Del Rio Hills	South of S.R. 12/E. of Church Road	On October 18, 2006, STA staff submitted comments on the Notice of Preparation.
City of Suisun City	Gentry – Suisun Project	South of SR 12, east and west of Pennsylvania Avenue	On May 24, 2006, STA staff submitted comments on the Draft EIR and General Plan Amendment.
City of Suisun City	Walters Road West Commercial Project	Northwest Corner of Walters Road and SR 12	On August 9, 2006, STA staff submitted a comment letter on the Notice of Preparation.
City of Vacaville	Lagoon Valley	South Vacaville area/I-80	On April 19, 2004, STA staff submitted a CMP Consistency letter and requested a special model run. City staff agreed to conduct a special modeling run as part of Project Study Report (PSR) process and agreed to reference this commitment in the Final EIR on project.
City of Vallejo	Bordoni Ranch	Columbus Parkway	On January 3, 2005, STA staff submitted a CMP Consistency comment letter requesting a special model run sent. Special modeling run was conducted by STA in May 2005. Project was deemed consistent with CMP in letter from STA to City of Vallejo dated September 14, 2005.
City of Rio Vista	Riverwalk	North of S.R. 12/E. of Church Road	On December 4, 2006 STA submitted a CMP Consistency letter.

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DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Update of Fiscal Year (FY) 2007-08 Intercity Transit Funding (ITF) Agreement

**Background:**

In Fiscal Year (FY) 2005-06, the Solano Transportation Authority (STA) led an effort to develop a consistent methodology for cost-sharing of Solano County intercity transit routes. All Solano County intercity transit services are operated by just a few local jurisdictions, yet all local jurisdictions contribute Transportation Development Act (TDA) funds to at least one intercity route. The Intercity Transit Funding (ITF) Working Group was formed by representatives from each city and the county to work on this multi-jurisdictional project.

The original purpose of the ITF Working Group was to develop a uniform methodology for shared funding of Intercity Transit Services. This was complicated due to the issue of overall rising costs and potential service changes. To maintain the ITF Working Group's focus, three principles were developed and approved by the STA Board. After many months of work to determine intercity route costs, revenues, ridership, service changes, cost-sharing options and more, a comprehensive Intercity Transit Agreement was reached for one year. In June 2006, the STA Board approved an Intercity Transit Funding Agreement for FY 2006-07.

The Intercity Transit Funding Agreement was secured for only one year. Of the three principles approved by the STA Board, the long-term cost-sharing needs to be addressed in FY 2006-07. To secure a longer-term agreement, there was concurrence that additional data needed to be collected to address several concerns that came up during the development of the first Intercity Transit Funding Agreement.

The two primary sets of data that need to be collected are ridership and financial. Ridership data needs to be collected on at least two levels. All routes (local and intercity) need to have comprehensive stop-by-stop ridership counts (on/off) collected at the same time. This data will capture a complete picture of where the ridership is and how it compares across routes and systems. Route level passenger performance, actual boardings by jurisdiction and relative boardings by jurisdiction can be determined. In addition, an on-board survey will need to be conducted to collect passenger residence, ultimate destination, access to transit data, and other information. This will offer more information that could potentially be used for cost-sharing factors in a long-term intercity cost-sharing methodology. The target timeframe to collect this data was late October/early November 2006. Collection of the data at this time will provide time for

ridership to settle after several fare and service changes throughout the county are implemented while allowing time to compile the data early enough in the fiscal year so that there is time to use it in the development of a new intercity transit route cost-sharing methodology.

The second study that needs to be completed is a Countywide Transit Finance Assessment Study. Throughout the development of the FY 2006-07 Intercity Transit Funding Agreement, there were a number of issues raised related to costs of routes: how costs are allocated among routes, how costs are allocated between local vs. intercity routes. These are:

1. How costs are allocated among routes;
2. How costs are allocated between local vs. intercity routes;
3. How overhead rates are applied; and
4. What costs should be included?

This study would provide a third-party review of these and other financial issues to increase the level of understanding and confidence of costs among intercity transit funding partners. Completing this study early in the fiscal year is critical so that the results are available before determining the cost-sharing methodology for FY 2007-08.

**Discussion:**

Requests for Proposals (RFPs) were released for each of these studies and consultants have been selected.

Quantum Market Research was retained and began the Countywide Transit Ridership Survey in October. Data collection was completed in mid-November. Data collection included an on-board survey and on/off counts. The project is on schedule and the project study report due in January 2007.

Robert Kuo Consulting was selected to conduct the Transit Finance Assessment Study. STA staff has had an initial kick-off meeting and the consultants are meeting with transit operators November 14. This project is on schedule and due for completion in January 2007.

**Fiscal Impact:**

These studies will be funded with the State Transit Assistance Funds (STAF). These two studies were included in the list of projects the STA Board approved in June 2006 and amended in September 2006 to be funded with FY 2006-07 Northern Counties STAF.

**Recommendation:**

Informational.



DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Fall 2006 Solano Express Marketing Campaign

**Background/Discussion:**

A fall marketing campaign was developed to promote intercity bus services countywide. Along with a number of service changes, fare changes were approved throughout the county. The marketing campaign was designed to inform the public of the changes as well as minimize ridership and fare revenue loss. The STA spearheaded this effort, coordinating with the Intercity Transit Funding (ITF) group and utilizing the resources of the STA's marketing consultants, MIG. An initial meeting was held with the Intercity Transit Funding group in early August to solicit input on the message and identify specific needs of their transit constituency.

MIG designed a general concept, slogan, and updated SolanoExpress logo (see Attachment A). SolanoLinks was the first identity applied to Solano's countywide system of intercity services. Since its initial use in the mid-1990s, services have been matured and been streamlined. SolanoExpress represents these faster and more desirable levels of transit service.

Transit operators identified locations that they could offer as complimentary space to ensure the message was seen by existing riders. The type of space offered varied by operator: bus shelters, bus backs, bus sides, bus interiors. MIG designed, produced, and installed SolanoExpress artwork for these spaces.

In addition, the STA secured space in other mediums:

- freeway electronic billboards (Fairfield, Vacaville, Vallejo)
- print ads in local publications
- local radio

Other collateral, such as posters, were also created. With MIG handling the design, these items provided a consistent positive image, message and call to action.

Callers were directed to the STA's Solano Napa Commuter Information (SNCI) program's 800-53-KMUTE number for more specific information. The specifics of the service and fare changes were also provided by a new website created for this campaign: [www.solanoexpress.com](http://www.solanoexpress.com). (See Attachment B). For the first time, all Solano intercity route information was located in one place on the web. An electronic button was created for transit operators to place on their website. Handbills were created for distribution on the buses themselves (see Attachment C) and the countywide SolanoExpress transit brochure was updated and printed.

Passenger comment cards (Attachment D) were also created for the first time. These were distributed for all transit operators to use. They are self-addressed, postage-paid return to the STA. The STA shares returned cards with the transit operators. Valuable input, both positive and critical, has been received.

A transit incentive, funded by the STA, was offered on a countywide level for the first time. For intercity routes, if a passenger purchased an October monthly pass, a November monthly pass was available for free. STAF funds were approved to reimburse transit operators for the cost of the November monthly passes distributed at no cost.

**Fiscal Impact:**

SolanoExpress marketing campaign was funded by STAF funds.

**Recommendations:**

Informational.

Attachments:

- A. SolanoExpress image
- B. SolanoExpress website
- C. SolanoExpress handbills
- D. Passenger comment cards

STA Flyers 8.5"x11" @ 100%

# Faster ride, Better service.

On **October 1** we're changing some of our intercity routes to make your bus ride faster and easier.

Find out more:

- Call 1-800-53-KMUTE
- Visit [www.solanoexpress.com](http://www.solanoexpress.com)
- Pickup a flyer on the bus



**Solano**  
**Express**

Intercity Express Service

San Francisco  
Sacramento  
Stockton  
Yuba City  
Marysville  
Eureka  
Redding  
Chico  
Yuba City  
Marysville  
Eureka  
Redding  
Chico



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- Pick up a flyer on the bus

**Solano**  
**Express**

10000 S. RIVER ST.  
DUBLIN, CA 94568

916/392-8800  
www.solanoexpress.com

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**Participating Transit Agencies and Affected Routes**

Benicia Breeze

- Route 23
- Route 75

Dixon Read-Ride

Fairfield/Suisun Transit

- Route 20
- Route 30
- Route 40
- Route 90

Rio Vista Delta Breeze

- Route 50 and 52

Vacaville City Coach

Vallejo Transit

- Route 80
- Route 85
- Route 90
- Route 91
- Route 92

Solano Transportation Authority

**SolanoExpress Regional Map** (pdf)

**Comments or Questions?**

Have a comment or question for us? Want to receive tailored rider alerts by email? [Click here](#) to send us an email and to sign up for rider alerts.

**Route 20**

Beginning October 1, 2006 Route 20 will be streamlined and get you between Vacaville and Fairfield. There will be just two stops in each city to conveniently transfer to local routes. In Fairfield, Rt. 20 the Solano Mall and the Fairfield Transportation Center (FTC). In Vacaville, Rt. 20 will stop at the D Park and Ride and the Ulatis Cultural Center.

New Schedule (10/01/06)				
Depart Solano Mall	Fairfield Transportation Center	Ulatis Cultural Center Transfer Point	Vacaville Park & Ride	Arrive Solano Mall
	6:42 am	7:00	7:06	7:22
7:30	7:42	8:00	8:06	8:22
8:30	8:42	193 9:00	9:06	9:22

front

back

# Faster ride, Better service.

## SUMMARY OF INTERCITY SERVICE/FARE CHANGES

### • BENICIA BREEZE

- **Route 23** – Service remains the same. Fare change went into effect July 1.
- **Route 75** – Effective July 1, **STREAMLINED** service and fare changes.

### • FAIRFIELD/SUISUN TRANSIT

- **Route 20** – **STREAMLINED** for faster service. Just 2 stops in Fairfield (Solano Mall & Fairfield Transportation Center) and 2 stops in Vacaville (Davis St. PNR & Ullaris Cultural Center). Fare change effective Oct. 1, 2006.
- **Route 30** – Service remains the same. Fare change effective Oct. 1, 2006.
- **Route 40** – **SERVICE EXTENDED** to Walnut Creek BART Oct. 1. **NEW STOP** at Benicia Industrial Park coming soon. Fare change effective Oct. 1, 2006.

### • RIO VISTA DELTA BREEZE

- **Route 50 & 52** – No service or fare changes at this time.



#### PARTICIPATING TRANSIT AGENCIES

- |                          |                                 |
|--------------------------|---------------------------------|
| Benicia Breeze           | Vacaville City Coach            |
| Dixon Readi-Ride         | Vallejo Transit                 |
| Fairfield/Suisun Transit | Solano Transportation Authority |
| Rio Vista Delta Breeze   |                                 |

# Faster ride, Better service.

## SUMMARY OF INTERCITY SERVICE/FARE CHANGES

### • VALLEJO TRANSIT

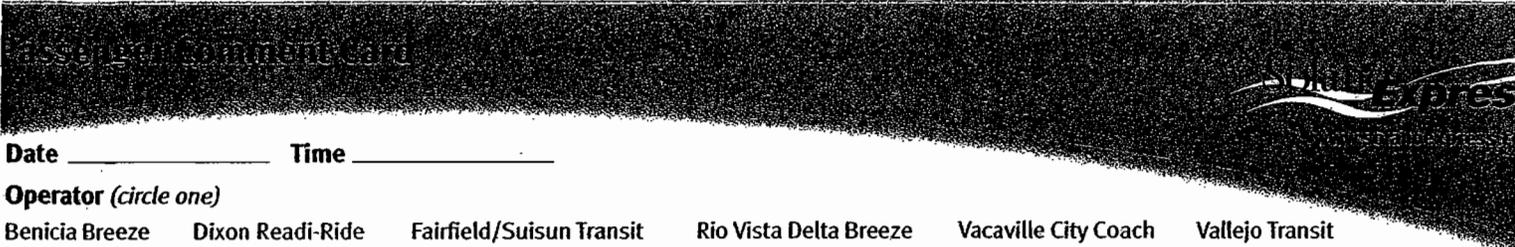
- **Route 80** – Service remains the same. Fare change effective Sept. 1.
- **Route 85** – Service remains the same. Fare change effective Sept. 1.
- **Route 90** – Fairfield/Suisun Transit will operate the service beginning Oct. 1. **FARE CHANGE** will go into effect at that time. Schedule to be slightly modified. **TRIPS ADDED**, and **NO STOPS** in Vallejo.
- **Route 91** – Trips will be absorbed into the Rt. 90. Passengers from Vacaville will be able to take Rt. 20 and 70 which will be timed to connect with Rt. 90 at the Fairfield Transportation Center. One fare instrument may be used on all PST routes including Rt. 20, 40, and 90.
- **Route 92** – Service between Fairfield and the Baylink Ferry Terminal will be maintained, but the service between Fairfield and Vacaville will be **DISCONTINUED** Oct. 1. Vacaville riders will be able to transfer to Rt. 92 via the Rt. 20 and 70. Fare change effective Sept. 1.

FOR MORE INFORMATION, GO TO  
[www.solanoexpress.com](http://www.solanoexpress.com), or call  
1-800-53-KMUTE



#### PARTICIPATING TRANSIT AGENCIES

- |                          |                                 |
|--------------------------|---------------------------------|
| Benicia Breeze           | Vacaville City Coach            |
| Dixon Readi-Ride         | Vallejo Transit                 |
| Fairfield/Suisun Transit | Solano Transportation Authority |
| Rio Vista Delta Breeze   |                                 |



Date \_\_\_\_\_ Time \_\_\_\_\_

Operator (circle one)

Benicia Breeze    Dixon Read-Ride    Fairfield/Suisun Transit    Rio Vista Delta Breeze    Vacaville City Coach    Vallejo Transit

Route \_\_\_\_\_ I ride this bus (circle one) daily    weekly    occasionally

Tell us what you thought about this transit service today!

What was exceptional about your transit trip today?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything we could improve upon?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name, address, phone and/or email (optional)

\_\_\_\_\_  
\_\_\_\_\_

Would you like to be contacted (circle one)? -yes    no



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NECESSARY IF  
MAILED IN THE  
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**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 100 SUISUN, CA

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SolanoExpress  
One Harbor Center, Suite 130  
Suisun City, CA 94585-9899



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DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Solano Transit Consolidation Study Status

**Background:**

In Solano County, each City and the County fund and/or operate transit services. This includes local and intercity transit services as well as general public and ADA paratransit services. A subsidized taxi program and other special transportation services are also funded with local transit funds and operated through local jurisdictions.

Over the past several years, the issue of consolidating some or all of the services has been discussed and proposed. This topic was discussed by Board members at their 2005 Board Retreat and the participants expressed interest and support for transit service becoming more convenient through a seamless system, that there should be a reasonable level of service throughout the county, and local transit issues and needs would have to be considered and addressed.

In March 2005, the STA Board directed STA staff to initiate a countywide Transit Consolidation Study. In April, the STA Board approved goals, objectives and evaluation criteria to be incorporated in the scope of work for this study (see Attachment A). The Consortium and TAC reviewed the Scope of Work as well. In May, the Board approved the scope of work and authorized the release of a Request for Proposals (RFP). Since that time, additional funds have been secured for the Transit Consolidation Study.

**Discussion:**

The Transit Consolidation study was not initiated in FY 2005-06 for a variety of reasons. One of the reasons was the time and effort expended toward developing a countywide Intercity Transit Funding agreement. This resulted in a one-year agreement and a directive to conduct a countywide transit ridership survey and a countywide transit finance assessment study. These two studies are underway and are due to be completed in January 2007. In addition to providing valuable information for a multi-year Intercity Transit Funding agreement, these studies will also provide useful base data for the Transit Consolidation Study.

A Request for Proposal (RFP) was released in early November with proposals due Wednesday, December 20, 2006. A pre-proposal meeting was held Thursday, November 30<sup>th</sup>. A consultant is expected to be selected in early January with work to initiate in February 2007.

**Fiscal Impact:**

Funds are currently budgeted in the STA budget, and have been claimed, to conduct the Transit Consolidation study.

**Recommendation:**

Informational.

**Attachment:**

- A. STA Transit Consolidation Study – STA Board Goals and Criteria

**SOLANO TRANSPORTATION AUTHORITY**

**TRANSIT CONSOLIDATION STUDY**

**STA Board Goals and Criteria**

Scope of Consolidation Study:

- All public transit services – local and inter-city fixed route services, local and inter-city paratransit transit , Dial-A-Ride

Potential Goals of Consolidation:

- To streamline transit service, simplifying and improving access to transit use for riders
- To achieve service efficiencies and economies
- To provide a central focus on transit service for the County
- To create a robust transit service to meet the growing transit needs of the County

Potential Criteria for Evaluating Consolidation Options:

- Cost effectiveness
- Efficient use of resources – equipment, facilities, personnel
- Service efficiency
- Improved governance -- Accountability to the public and the community
- Streamline decision-making
- Ridership and productivity impacts
- Service coordination
- Recognize local community needs and priorities
- Protect local transit service as requested by local jurisdiction
- Flexibility to meet local changing needs
- Capacity to deliver new service while maintaining existing service
- Ability to leverage additional funding
- Implementation needs/requirements (e.g., legal, financial)

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DATE: November 30, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Unmet Transit Needs Public Hearing for FY 2007-08

**Background:**

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Three out of eight jurisdictions currently use TDA funds for streets and roads (Suisun City, Vacaville and the County of Solano). Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff then selects pertinent comments for Solano County's local jurisdictions to respond to. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs allows the four agencies who claim TDA for streets and roads purposes to submit those TDA Article 8 claims for FY 2005-06. All TDA claims for local streets and roads are held by MTC until this process is completed.

**Discussion:**

The annual Unmet Transit Needs public hearing has been traditionally held in November or early December. This year the Unmet Transit Needs public hearing for FY 2007-08

Is scheduled to be held Monday, December 11<sup>th</sup> at 6:00 pm. It will be held at the Solano County Administration Center (CSAC) in the Boardroom. STA staff is working with MTC and local transit operators to outreach to the public. MTC has produced a flyer (attached) announcing the public hearing that is being provided to transit operators to post on their buses and other locations. Transit operators are encouraged to attend. Following the public hearing and public comment period, MTC will summarize the key issues of concern and forward them to the STA to coordinate a response. STA staff will work with the affected transit operators to coordinate Solano County's coordinated response.

Currently three local jurisdictions use TDA funds for streets and roads purposes: Cities of Suisun City and Vacaville and the County of Solano. Suisun City has a TDA phase out plan with just two years remaining. The other two jurisdictions have no plans to phase out the use of TDA funds for streets and roads purposes.

**Fiscal Impact:**

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the three local jurisdictions that currently do so. It will have not any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

**Recommendation:**

Informational.

Attachment:

- A. Unmet Transit Needs Flyer



## Attention Transit Riders

### We Want To Hear From You!

## You're Invited to a Public Hearing on Solano County Transit Needs

Monday, December 11, 2006, 6 p.m.

Solano County Administration Center – Board Chambers  
675 Texas Street, Fairfield, CA

The Metropolitan Transportation Commission (MTC) wants to hear your transit needs — both local and commuter services — in Solano County. We invite you to comment on any “unmet” transit needs in Solano County as well as offer support for services you currently use.

Unable to attend? Submit your written comments no later than 4 p.m. on Friday, December 15, 2006. (You may use the form on the back of this flyer.) Mail to MTC Public Information, 101 Eighth Street, Oakland, CA 94607; FAX to 510.817.5848; or send your comments via e-mail to [info@mtc.ca.gov](mailto:info@mtc.ca.gov).

**Public Transit** is available to the hearing. For information, call Solano Napa Commuter Information at **1.800.53KMUTE (535.6883)**. Specialized transportation will be provided with advance reservations. Vallejo and Benicia residents, please call Run About at **707.649.1999**. All other county residents call Solano Paratransit at 707.429.2400. See reverse for driving directions.

For more information regarding the hearing, call MTC Public Information at:  
**510.817.5757**  
(TDD 510.817.5769)



MTC is the transportation planning and financing agency for the nine-county San Francisco Bay Area

## Driving Directions to Solano County Administration Center (SCAC), Board Chambers - 675 Texas St. Fairfield, CA

The Solano County Administration Center (SCAC) is located in downtown Fairfield on Texas Street. The Board Chambers are located on the First Floor just off the main lobby which can be reached from Texas St. or Union St. entries or the adjacent parking structure between Union and Jefferson south of the building. Free public parking is located on many of the adjacent streets as well as on the second level or above in the parking structure.

### Driving Directions from I-80

#### From the WEST

(Vallejo/Benicia/Bay Area)

- Take I-80 East to Hwy 12/East.
- Take Hwy 12 East to Pennsylvania St.
- Exit (approx. 2.5 miles). Pennsylvania to W. Texas St.
- Turn Right on W. Texas St.
- The SCAC is 6 blocks down on the right between Jefferson and Union Streets.

#### From the EAST

(Vacaville/Dixon/Sacramento)

- Take I-80 West to Travis Blvd.
- Turn left from the off-ramp to Travis Blvd.
- Take Travis Blvd to Pennsylvania St. (approx. 1 mile). Pennsylvania to W. Texas.
- Turn Left at W. Texas
- The SCAC is 6 blocks down on the right between Jefferson and Union streets.

### Driving Directions from Rio Vista/Hwy 12

- From Rio Vista, take Hwy 12 to Jackson St exit.
- Take Jackson Street 5 blocks to W. Texas St.
- Turn right on W. Texas St.
- The SCAC is 2 blocks down on the right between Jefferson and Union streets.

**Yes, I'd like to comment on transit services in Solano County and offer ideas for improved service.**

*(Please note specific transit service, when appropriate.)*

Name.....

Address.....

City..... State..... Zip.....

E-Mail Address.....

Comments *(please be specific regarding transit services):*

.....

.....

.....

.....

.....

You can e-mail your comments to [info@mtc.ca.gov](mailto:info@mtc.ca.gov); mail this form to: MTC Public Information, 101-8th Street, Oakland, CA 94607 or fax it to 510.817.5848 no later than 4 p.m. Dec. 15, 2006.



DATE: November 14, 2006  
TO: STA TAC  
FROM: Sam Shelton, Assistant Project Manager  
RE: Safe Routes to School (SR2S) Update

**Background:**

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel, by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
- 2) Community Task Force meetings
- 3) City Council, School District Board, and STA Board adoption of the SR2S Study

**Discussion:**

As part of the adopted STA Safe Routes to School (SR2S) Program goals, SR2S Program updates will be given to the STA Board on a quarterly basis. Attached for your review is an "STA Safe Routes to School (SR2S) Program Status Report", which contains a countywide summary and the status of each community involved in the program.

Future SR2S Program Status Reports will be reviewed by the SR2S Steering Committee, who will receive updates from active Community Task Force representatives, before being forwarded to the STA Board and other advisory committees. The next SR2S Steering Committee meeting is tentatively scheduled for December 12, 2006.

**Recommendation:**

Informational.

Attachment:

- A. STA Safe Routes to School (SR2S) Program Status Report, 11-14-2006

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## STA Safe Routes to School (SR2S) Program Status Report Summary

---

11-14-2006

**Phase 1 – Introductory Safe Routes to School (SR2S) STA Presentations to City Councils and School Boards - Complete**

**Phase 2 – Public Input Process - Underway**

<b>Community Task Forces</b>	<b>Status</b>
<b>Benicia</b>	First walking audit, November 28, 2006
<b>Dixon</b>	School Board & Public Safety Appointments VACANT
<b>Fairfield</b>	City, Fairfield/Suisun USD, and Public Safety Appointments are VACANT
<b>Rio Vista</b>	City and School Board Appointments are VACANT
<b>Suisun City</b>	City, Fairfield/Suisun USD, and Public Safety Appointments are VACANT
<b>Vacaville</b>	Public Safety Representative is VACANT
<b>Vallejo</b>	Second community to complete task force. First meeting will be scheduled soon.
<b>County of Solano</b>	North and South County representatives are both VACANT.

Community Task Force meetings will be scheduled once all task force member positions are filled. Follow up letters will be sent to agencies after the release of this report.

**Phase 3 – STA Countywide SR2S Study Development – to be determined**

This will begin once all of the local SR2S plans have been adopted by the city councils and school boards.

### **Background:**

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel, by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
- 2) Community Task Force meetings
- 3) City Council, School District Board, and STA Board adoption of the SR2S Study.

# STA SR2S Countywide Steering Committee

## STA Safe Routes to School (SR2S) Program - Status Report

The STA's Countywide Safe Routes to School (SR2S) Steering Committee is a multi-disciplinary committee that makes recommendations to the STA Board regarding how the STA's SR2S Study and Program should be handled.

STA's Countywide SR2S Steering Committee		
Position	Name	Title
TAC Member	Gary Leach	Public Works Director
TAC Member	Dan Schiada	Public Works Director
BAC Member	Mike Segala	BAC Representative
PAC Member	Eva Laevastu	PAC Representative
Solano County Office of Education	Dee Alarcon	County Superintendent of Schools
School District Superintendent	John Aycock	Vacaville USD Superintendent
Public Safety Rep	Bill Bowen	Rio Vista Chief of Police
Public Safety Rep	Ken Davena	Benicia Police Department Captain
Air Quality Rep	Jim Antone	Yolo-Solano Air District Rep
Public Health Rep	Robin Cox	Solano County Public Health Rep

### Phase 1 – Establish SR2S Study Process – COMPLETE

This committee met monthly beginning in May 2006 to establish the SR2S Study Process.

- May 30, 2006
  - Introductory Materials, Layout Workplan
  - Discussed Goals, Policies, and Measurable Objectives for the SR2S Program
- June 13, 2006
  - Recommended Goals, Policies, and Measurable Objectives
  - Recommended additional Air Quality and Public Health Representatives to the Steering Committee
- July 18, 2006
  - Discussed SR2S Public Input Process & Discussion Materials
- August 15, 2006
  - Recommended SR2S Public Input Process & Discussion Materials
- September 19, 2006
  - Made final recommendations for Discussion Materials

### Phase 2 – Community Task Forces – IN PROGRESS

Quarterly status reports will be made by Community Task Forces to the Steering Committee, which will be forwarded to the STA Board. The next Steering Committee meeting is tentatively scheduled for December 12, 2006.

# Benicia

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- City Council Meeting, May 2, 2006
- School Board Meeting,
  - Benicia USD, August 24, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

First Community Task Force underway!

Community Task Force Responsibilities were delegated by the City Council and School Board to the Traffic Pedestrian and Bicycle Safety Committee (TPBS) and the City Council & School Board Liaison Committee.

Meeting/Event	Dates
Local SR2S Process Discussion	<b>September 14, 2006</b> City Council/School Board Liaison Committee
First Community Task Force Meeting <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>October 19, 2006</b> Traffic Pedestrian and Bicycle Safety (TBPS) Committee, Benicia City Hall Commission Room, 7:00 pm
School Based Training Audit	<b>November 28, 2006</b> Benicia High School 2:30pm to 5:00pm
Independent School Based Audits Conducted	December 2006 – January 2006
Second Community Task Force Meeting <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops draft SR2S plan Jan 2006</li> <li>• Initial Review by Liaison Committee, Feb 2006</li> <li>• TPBS reviews all comments, Feb 2007</li> </ul>
Third Community Task Force Meeting <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan, Feb – March 2007</li> <li>• TPBS reviews Final Draft Plan, April 2007</li> <li>• STA + City staff revises Final Plan, April – May 2007</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• Liaison Committee Approves Plan, June 2007</li> <li>• City Council Adoption, TBD</li> <li>• School Board Adoption, TBD</li> </ul>

# Dixon

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
  - Dixon USD, June 22, 2006
- City Council Meeting, June 27, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Dixon's SR2S Community Task Force - INCOMPLETE		
Position	Name	Title
City Appointment	Mary Ann Courville	Mayor
Public Safety Rep	<b>VACANT</b>	(possibly Tony Welch, PD)
School Board Appt.	<b>VACANT</b>	(possibly Robert Salinas, Superintendent)
STA TAC Rep	Royce Cunningham	Public Works Director
STA BAC Rep	James Fisk	Dixon Resident
STA PAC Rep	Michael Smith	Council Member

Task force meetings will be scheduled once all committee appointments are made.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>TBD</b>
School Based Training Audit	<b>TBD</b>
Independent School Based Audits Conducted	<b>TBD</b>
Second Community Task Force Meeting <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
Third Community Task Force Meeting <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• School Board Adoption, TBD</li> </ul>

# Fairfield

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
  - Fairfield/Suisun USD, May 25, 2006
  - Travis USD, May 9, 2006
- City Council Meeting, June 20, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Fairfield's SR2S Community Task Force - INCOMPLETE		
Position	Name	Title
City Appointment	VACANT	
Public Safety Rep	VACANT	(possibly Fred Wold, PD)
Fairfield/Suisun Rep	VACANT	(possibly Rob Buoncristiani)
Travis USD Rep	Wanona Ireland	Vice President
STA TAC Rep	Gene Cortwright	Director of Public Works
STA BAC Rep	Randy Carlson	Fairfield Resident
STA PAC Rep	Pat Moran	Fairfield Resident

The City of Fairfield coordinates two committees, a “3E’s Committee” which discusses SR2S issues between the City of Fairfield and the Fairfield/Suisun USD and an Ad Hoc Committee which includes representatives of the Solano Community College, the City of Fairfield, Fairfield/Suisun USD, and the Travis USD.

Fairfield and Suisun City agencies could choose to designate these bodies as their Community Taskforces just as the City of Benicia and the Benicia USD have done.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	TBD
School Based Training Audit	TBD
Independent School Based Audits Conducted	TBD
Second Community Task Force Meeting <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
Third Community Task Force Meeting <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• Fairfield City Council Adoption, TBD</li> <li>• Fairfield Suisun USD, TBD</li> <li>• Travis USD, TBD</li> </ul>

# Rio Vista

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
  - River Delta USD, June 20, 2006
- City Council Meeting, July 6, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Rio Vista's SR2S Community Task Force - INCOMPLETE		
Position	Name	Title
City Appointment	<b>VACANT</b>	
Public Safety Rep	Bill Bowen	Police Chief
River Delta USD Rep	<b>VACANT</b>	
STA TAC Rep	Brent Salmi	Public Works Director
STA BAC Rep	Larry Mork	Rio Vista Resident
STA PAC Rep		

Task force meetings will be scheduled once all committee appointments are made.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>TBD</b>
School Based Training Audit	<b>TBD</b>
Independent School Based Audits Conducted	<b>TBD</b>
Second Community Task Force Meeting <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
Third Community Task Force Meeting <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• School District, TBD</li> </ul>

# Suisun City

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
  - Fairfield/Suisun USD, May 25, 2006
- City Council Meeting, July 18, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Fairfield's SR2S Community Task Force - INCOMPLETE		
Position	Name	Title
City Appointment	VACANT	
Public Safety Rep	VACANT	(possibly Bob Smarto, PD)
Fairfield/Suisun Rep	VACANT	(possibly Rob Buoncristiani)
STA TAC Rep	John Duane	Interim Public Works Director
STA BAC Rep	Mike Segala	Councilmember
STA PAC Rep		

Task force meetings will be scheduled once all committee appointments are made. Suisun City may wish to adopt the same Fairfield/Suisun USD representative that Fairfield's agencies will work with.

Meeting/Event	Dates
<b>First Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>TBD</b>
<b>School Based Training Audit</b>	<b>TBD</b>
<b>Independent School Based Audits Conducted</b>	<b>TBD</b>
<b>Second Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
<b>Third Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
<b>Local Adoption of SR2S Plan</b>	<ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• Fairfield Suisun USD, TBD</li> </ul>

# Vacaville

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
  - Vacaville USD, May 18, 2006
- City Council Meeting, June 13, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Dixon's SR2S Community Task Force - INCOMPLETE		
Position	Name	Title
City Appointment	Brett Johnson	Planning Commission Vice Chair
Public Safety Rep	<b>VACANT</b>	(possibly Grant Tokiwa, Fire Dept)
School Board Appt.	Larry Mazzuca	USD Board Member
STA TAC Rep	Dale Pfeiffer	Public Works Director
STA BAC Rep	Ray Posey	Vacaville Resident
STA PAC Rep	Carol Renwick	Vacaville Resident

Task force meetings will be scheduled once all committee appointments are made.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>TBD</b>
School Based Training Audit	<b>TBD</b>
Independent School Based Audits Conducted	<b>TBD</b>
Second Community Task Force Meeting <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
Third Community Task Force Meeting <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• School Board Adoption, TBD</li> </ul>

# Vallejo

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
  - Vallejo USD, May 17, 2006
- City Council Meeting, May 23, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

Dixon's SR2S Community Task Force – Completed second!		
Position	Name	Title
City Appointment	Hermie Sunga	Councilmember
Public Safety Rep	Joel Salinas	Officer
School Board Appt.	Daniel Glaze	Vice President
STA TAC Rep	Gary Leach	Public Works Director
STA BAC Rep	Mick Weninger	Vallejo Resident
STA PAC Rep	Lynn Williams	Vallejo Resident

Vallejo is next in line to begin the SR2S process. After the STA's first training audit in Benicia is complete and the SR2S Steering Committee reviews Benicia's progress, the STA will schedule Vallejo's first Community Task Force meeting, possibly in mid-January 2007.

Meeting/Event	Dates
<b>First Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• Introductions, SR2S Process Overview</li> </ul>	<b>TBD</b>
School Based Training Audit	<b>TBD</b>
Independent School Based Audits Conducted	<b>TBD</b>
<b>Second Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• STA presents Draft SR2S Plan for initial comments</li> </ul>	<ul style="list-style-type: none"> <li>• STA develops Draft SR2S plan</li> <li>• Initial review</li> </ul>
<b>Third Community Task Force Meeting</b> <ul style="list-style-type: none"> <li>• Present Final SR2S Plan</li> </ul>	<ul style="list-style-type: none"> <li>• STA + City staff develop final draft SR2S Plan</li> <li>• Review Final Draft Plan</li> <li>• STA + City staff revises Final Plan</li> </ul>
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• School Board Adoption, TBD</li> </ul>

# County of Solano

## STA Safe Routes to School (SR2S) Program - Status Report

### Phase 1 – Introductory Presentations - COMPLETE

- Solano Community College
- Board of Supervisors Meeting, May 23, 2006

### Phase 2 – Community Task Forces – IN PROGRESS

#### County of Solano Community Task Force Representatives

Position	Name	Title
Solano Community College	Maize Brewington	Vice President of Administrative and Business Services
North County Rep	<b>VACANT</b>	
South County Rep	<b>VACANT</b>	

County of Solano representatives will serve on several Community Task Forces representing schools and residents not located within public school districts or within city boundaries. The SR2S Steering committee recognized that the recommended public input process would not properly address the SR2S needs of private institutions that draw students countywide. However, the committee did not make any recommendations regarding how this would be best handled.

STA Staff will work with the County of Solano representatives to discuss how to best address private institution SR2S needs, once representatives are appointed by the County Board of Supervisors.

Although private schools cannot receive funding from certain public funding sources, improvements made within the public right-of-way can be funded. There are many private schools in Solano County that are not represented by public school districts.

Area	School name	Students	Grades
Benicia	Kinder-care Learn Center	75	PK- KG
Benicia	St Dominic Elementary School	336	PK-8
Dixon	Neighborhood Christian School	169	PK-8
Fairfield	Calvary Baptist School	<i>n/a</i>	-
Fairfield	Children's World Learning Center	24	PK-K
Fairfield	Community United Methodist Kingdom	27	PK-K
Fairfield	Fairfield Montessori	12	KG-KG
Fairfield	Harvest Valley School	79	K-12
Fairfield	Holy Spirit School	357	K-8
Fairfield	Kinder Care Learning Center	19	PK-K
Fairfield	Lighthouse Christian School	64	PK-4
Fairfield	Solano Christian Academy	236	PK-8
Fairfield	St Timothy Orthodox Academy	3	10-11
Fairfield	Trinity Lutheran School	75	K-5
Fairfield	We R Family Christian School	16	PK-3
Suisun City	Children's World Learning Center	7	KG-KG
Suisun City	Our Christian Scholastic Academy	5	K-8
Suisun City	St Martin's Inc.	8	5-7

Vacaville	Bethany Lutheran Ps & Day School	151	K-6
Vacaville	Notre Dame School	338	K-8
Vacaville	Royal Oaks Academy	41	PK-6
Vacaville	Vacaville Adventist	34	K-8
Vacaville	Vacaville Christian Schools	1248	PK-12
Vallejo	Hilltop Christian School	167	PK-8
Vallejo	La Petice Academy	9	PK-K
Vallejo	New Horizons	5	PK-K
Vallejo	North Hills Christian Schools	541	K-12
Vallejo	Reignierd School	84	K-12
Vallejo	St Basil Elementary School	354	PK-8
Vallejo	St Catherine Of Siena School	327	K-8
Vallejo	St Patrick – St. Vincent High School	644	9-12
Vallejo	St Vincent Ferrer School	350	K-8

Further information regarding these schools can be found here:

Private Elementary Schools,

[http://www.privateschoolreview.com/county\\_middle\\_schools/stateid/CA/county/6095](http://www.privateschoolreview.com/county_middle_schools/stateid/CA/county/6095)

Private High Schools

[http://www.privateschoolreview.com/county\\_high\\_schools/stateid/CA/county/6095](http://www.privateschoolreview.com/county_high_schools/stateid/CA/county/6095)

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DATE: December 1, 2006  
TO: STA Board  
FROM: Sam Shelton, Assistant Project Manager  
RE: Project Delivery Update

**Background:**

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) on changes to state and federal project delivery policies and reminds the TAC about upcoming project delivery deadlines.

**Discussion:**

Several of these items will be discussed at the Metropolitan Transportation Commission's (MTC's) Project Delivery Working Group (PDWG) on November 20, 2007. Supplemental reports will be made available at the TAC meeting regarding project delivery issues discussed at the meeting

There is one project delivery deadline reminder for the TAC:

1. Final Federal Obligation Plan FFY 2006-07 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds  
- **Send E-76 Request to Caltrans by March 1, 2007**  
- **Receive E-76 by May 31, 2007.**
2. Transportation Improvement Plan (TIP) Amendments Update and WebFMS transition (supplemental)
3. Other MTC PDWG meeting topics as warranted (supplemental)

Attached is a list of Solano County projects in MTC's final federal obligation plan. Project sponsors must request obligation of these funds by March 1, 2007. Project sponsors should be reminded that projects are subject to de-programming if they are not obligated by the regional May 31, 2007 deadline.

**Recommendation:**

Informational.

**Attachment:**

- A. Final Federal Obligation Plan FFY 2006-07 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds for Solano County projects.

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County	Agency	TIP Fund Code	TIP ID	Project Title	Phase	Total Program Amount	Fund Source	Obligation Remaining Balance	Notes
<b>FY 2006-07 STP/CMAQ Obligations</b>									
Santa Clara	Milpitas	STP-T3-3-SF-LSR	SCL050030	Milpitas - S. Park Victoria Drive Rehabilitation (CON)	CON	\$490,000	STP	490,000	
Santa Clara	Palo Alto	STP-T3-A-SF-LSR	SCL050071	Palo Alto - California Ave & Newell Rd Rehab (CON)	CON	557,000	STP	557,000	
Santa Clara	San Jose	STP-T3-2-SF-LSR	SCL050028	San Jose - Various Streets Rehabilitation (CON)	CON	4,188,000	STP	4,188,000	
Santa Clara	Santa Clara	STP-T3-2-SF-LSR	SCL050023	Santa Clara - Lick Mill Blvd Rehabilitation (CON)	CON	656,000	STP	656,000	
Santa Clara	Santa Clara Co	STP-T3-3-SF-LSR	SCL050025	Santa Clara Co - Montague Expwy Rehab Phase I & II (CON)	CON	237,000	STP	237,000	
Santa Clara	Santa Clara Co	CMAQ-T3-1-AQ	SCL070009	Almaden Expressway Bike/Ped Improvement (PSE)	PSE	100,000	CMAQ	100,000	
Santa Clara	Santa Clara Co	CMAQ-T3-1-AQ	SCL070009	Almaden Expressway Bike/Ped Improvement (CON)	CON	\$1,290,000	CMAQ	1,290,000	
Santa Clara	Saratoga	STP-T3-3-SF-LSR	SCL050024	Saratoga - Various Streets Rehabilitation (CON)	CON	367,000	STP	367,000	
Santa Clara	Sunnyvale	STP-T3-2-SF-LSR	SCL050027	Sunnyvale - Various Streets Rehabilitation (CON)	CON	1,001,000	STP	1,001,000	
Santa Clara	VTA	STP-T3-2-BF	SCL010040	SR-152/SR-156 Interchange Improvements (CON)	CON	7,700,000	STP	7,700,000	
Santa Clara	VTA	STP-T3-3-PL-CMA	SCL976008	SCVTA - CMA Planning Activities (ENV)	ENV	135,000	STP	135,000	
Solano	Benicia	STP-T3-2-SF-LSR	SOL050014	Benicia - Columbus Parkway Rehabilitation (CON)	CON	75,000	STP	75,000	
Solano	Dixon	STP-T3-3-SF-LSR	SOL050051	Dixon - North Fourth St and East "A" St Rehab (CON)	CON	130,000	STP	130,000	
Solano	Fairfield	STP-T3-3-SF-LSR	SOL010023	Fairfield - Hilborn Road Rehabilitation (CON)	CON	535,000	STP	535,000	
Solano	Fairfield	CMAQ-T3-2-RB	SOL050033	Linear Park Trail (CON)	CON	330,000	CMAQ	330,000	
Solano	Solano Co TA	STP-T3-3-PL-CMA	SOL970033	STA - CMA Planning Activities (ENV)	ENV	135,000	STP	135,000	
Solano	Solano Co TA	CMAQ-T3-2-SOL	SOL991066	Eastern Solano / SNCI Rideshare Program (CON) [FY07]	CON	115,000	CMAQ	115,000	
Solano	Solano County	STP-T3-3-SF-LSR	SOL010024	Solano County - Various Streets Rehabilitation (CON)	CON	1,056,000	STP	1,056,000	
Solano	Solano County	CMAQ-T3-2-SOL	SOL050024	Vacaville-Dixon Bicycle Route (CON)	CON	500,000	CMAQ	500,000	
Solano	Suisun City	STP-T3-3-SF-LSR	SOL050053	Suisun City - Sunset Ave Rehabilitation (CON)	CON	203,000	STP	203,000	
Solano	Vacaville	CMAQ-T3-2-SOL	SOL050027	Centennial Bike Way (CON)	CON	520,000	CMAQ	520,000	
Solano	Vacaville	STP-T3-3-SF-LSR	SOL050054	Vacaville - Dobbins S/E Monte Vista Ave Rehab (CON)	CON	180,000	STP	180,000	
Solano	Vallejo	CMAQ-T3-2-TLC-R	SOL050023	Vallejo Station Pedestrian Links (CON)	CON	1,716,000	CMAQ	1,716,000	
Sonoma	City of Sonoma	STP-T3-3-SF-LSR	SON050029	Sonoma - Andrieux Street Rehabilitation (PE)	PE	15,000	STP	15,000	
Sonoma	Cloverdale	STP-T3-3-SF-LSR	SON050031	Cloverdale - Jefferson Street Reconstruction (CON)	CON	150,000	STP	150,000	
Sonoma	Cloverdale	STP-T3-2-SF-LSR	SON050031	Cloverdale - Jefferson Street Reconstruction (CON)	CON	200,000	STP	200,000	
Sonoma	Cotati	STP-T3-2-SF-LSR	SON050005	Cotati - West Sierra / East Cotati Ave Rehab (CON)	CON	470,000	STP	470,000	
Sonoma	Cotati	STP-T3-3-SF-LSR	SON050032	Cotati - Old Redwood Highway South Rehab (CON)	CON	150,000	STP	150,000	
Sonoma	Healdsburg	STP-T3-2-SF-LSR	SON050006	Healdsburg Avenue Rehabilitation (CON)	CON	240,000	STP	240,000	
Sonoma	Petaluma	STP-T3-3-SF-LSR	SON050030	Petaluma - East Washington and 6th Street Rehab (PE)	PE	239,000	STP	239,000	
Sonoma	Rohnert Park	STP-T3-2-SF-LSR	SON050009	Rohnert Park Expressway Rehabilitation (CON)	CON	900,000	STP	900,000	
Sonoma	Rohnert Park	STP-T3-3-SF-LSR	SON050034	Rohnert Park - Various Streets Rehabilitation (CON)	CON	632,000	STP	632,000	
Sonoma	Santa Rosa	STP-T3-2-SF-LSR	SON050004	Santa Rosa/Sebastopol - Various Streets Rehab (CON)	CON	\$848,000	STP	848,000	
Sonoma	Santa Rosa	CMAQ-T3-2-RB	SON050018	SMART Corridor Bike/Ped Trail: Phase 1 (CON)	CON	487,000	CMAQ	487,000	

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DATE: December 8, 2006  
 TO: STA Board  
 FROM: Kimani Birden, Planning Assistant  
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Safe Routes to School (SRTS) Program	Muhaned Aljabiry (510) 286-5226	<b>Due January 2, 2007</b>
Office of Traffic Safety Grant	Donna Heppner Office of Traffic Safety (OTS) (916) 262-0981	<b>Due January 31, 2007</b>
Bikes Belong Grant Program	Elizabeth Train, Bikes Belong Coalition, (303) 449-4893	<b>Due February 26, 2007</b>
Yolo Solano Air Quality Management District (YSAQMD) Clean Air Fund Program	Jim Antone YSAQMD (530) 757-3653	<b>March 2007</b>



FUNDING OPPORTUNITY

**Safe Routes to School (SRTS) Program**

Due  
January 2, 2007

TO: STA Board  
FROM: Kimani Birden, Planning Assistant

This summary of the Safe Routes to School (SRTS) Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and the County of Solano are eligible.

Program Description: This program encourages additional students to walk and bike by constructing facilities that enhance the safety for pedestrians and bicyclists.

Funding Available: \$24-\$28 million is estimated to be available over the next three years. The maximum grant per project is \$450,000 with a 10% local match.

Eligible Projects: Pedestrian & bicycle facilities, traffic calming devices, traffic control devices, public outreach & education.  
\* Education, enforcement or encouragement activities must not exceed 10% of the project construction costs. Crossing guards are ineligible for funding.

Previously Awarded Projects:

- FY 2004/2005: *Fairfield* - sidewalk improvements, curb cuts and crossing improvements - \$53,100 grant.
- FY 2002/2003: *Vacaville* - active school zone radar signs and other school crossing signs - \$178,200 grant. *Solano County* - curb, gutter, sidewalks and curb ramps - \$81,000 grant.

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoute2.htm>  
Program Contact Person: Muhaned Aljabiry, Caltrans District 4 Local Assistance  
(510) 286-5226,  
[Muhaned.Aljabiry@dot.ca.gov](mailto:Muhaned.Aljabiry@dot.ca.gov)

STA Contact Person: Kimani Birden, Planning Assistant, (707) 424-6075



**FUNDING OPPORTUNITY**

**2007-08 California Office of Traffic Safety Grant Program**

Due approximately  
January 31, 2007

TO: STA Board  
FROM: Kimani Birden, Planning Assistant

This summary of the California Office of Traffic Safety (OTS) Grant Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

**Eligible Project Sponsors:** State governmental agencies, state colleges, and state universities, local city and county government agencies, school districts, fire departments, and public emergency services providers are eligible. Community-based organizations and nonprofits may be co-partners but cannot receive the funds.

**Program Description:** OTS offers traffic safety grant funds to reduce deaths, injuries and economic losses resulting from traffic related collisions.

**Funding Available:** Approximately \$70 million statewide is historically available.

- Eligible Projects:**
- The Funding of Fully Equipped Motorcycles
  - The Funding of Alcohol testing devices, includes Evidential Portable Alcohol Systems
  - The Funding of Police traffic radar, laser units, and other speed measuring devices used by the police
  - The Funding of Small-scale computers and peripheral equipment.
  - The Funding of Costs of ambulance and first responder (rescue) vehicles and associated equipment; only up to **25 percent** of the total cost, unless the agency submits documentation supporting a higher percentage of highway safety utilization. This funding restriction includes communications equipment.

**Further Details:** <http://www.ots.ca.gov/grants/default.asp>

**Program Contact Person:** Donna Heppner, Office of Traffic Safety  
(916) 262-0981

**STA Contact Person:** Kimani Birden, Assistant Planner, (707) 424-6075



FUNDING OPPORTUNITY

## Bikes Belong Grant Program

Due by February 26, 2007

TO: STA Board  
FROM: Kimani Birden, Planning Assistant

This summary of the Bikes Belong Grant Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and the County of Solano are eligible.

Program Description: Bikes Belong is offering grants to address four specific goals: Ridership growth, leveraging funding, building political support, and promoting cycling.

Funding Available: Grants are available up to \$10,000. This program is intended to provide funding for local matches for larger fund sources.

Eligible Projects: Eligible projects include bicycle facility improvements, education, and capacity projects.

Previously Awarded Projects:

- North-South Greenway, Marin County, \$10,000
- Sacramento Area Bike Trails, Sacramento Area Bicycle Advocates, \$10,000
- YMCA City Bike Education Program, San Francisco, \$5,000

Further Details: <http://bikesbelong.org>

Program Contact Person: Elizabeth Train, Grants & Research Director  
1920 13th Street, Suite A  
Boulder, Colorado 80302  
(303) 449-4893

STA Contact Person: Kimani Birden, Planning Assistant, (707) 424-6075

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**FUNDING OPPORTUNITY**

**2007-08 YSAQMD Clean Air Funds (CAF) Program**

Call for Projects tentatively January 2007  
Due March 2007

**TO:** STA Board  
**FROM:** Kimani Birden, Planning Assistant

This summary of the 2007-08 YSAQMD Clean Air Fund Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

**Eligible Project Sponsors:** Cities of Dixon, Rio Vista, Vacaville, and portions of Solano County located in the Yolo Solano Air Basin.

**Program Description:** The YSAQMD Clean Air Funds (CAF) Program provides grants to local agencies to implement various clean air projects including transit, and bicycle routes.

**Funding Available:** Approximately \$290,000 is historically available.

**Eligible Projects:** Clean air vehicles, transit routes, bicycle routes, pedestrian paths, clean air programs, and ridesharing. This discretionary program funds various clean air projects that result in reduction of air emissions. The District will require Emission Reduction and Cost Effectiveness Calculations for projects that receive more than \$10,000 in District Clean Air Funds.

**Further Details:** <http://www.ysaqmd.org/incentive-caf.php>

**Program Contact Person:** Jim Antone, YSAQMD (530) 757-3653

**STA Contact Person:** Kimani Birden, Assistant Planner, (707) 424-6075

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DATE: December 13, 2006  
TO: STA Board  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: Future of Transit in Solano County Presentation

**Background:**

Each year, the Solano Transportation Authority (STA) identifies and updates its priority projects. These projects provide the foundation for the STA's overall work plan for the forthcoming two fiscal years. In May 2006, the STA Board approved the Overall Work Program (OWP) for FY 2006-07 and FY 2007-08.

Based on discussions with STA Chair Len Augustine and the STA Board's Executive Committee and the recognition that the successful implementation of the STA's Overall Work Program's new efforts will require early participation, support by the STA's member agencies, the public, and a significant commitment of STA time and resources, the STA Board's July, September, and October Board meetings were scheduled in a workshop format. The December and January Board meetings are planned to continue this workshop format to discuss the future of transit and other topics in Solano County.

**Discussion:**

Several items and questions were introduced at October STA Board workshop presentation on the topic of the future of transit in Solano County. These questions and items will be presented and discussed in a more detailed comprehensive format at the December STA Board workshop.

1. Setting the Stage: Current Transit Services and Challenges
2. STA Board Transit Vision
3. Working Towards Seamless Transit
4. Transit Consolidation and other Transit Policy Direction

**Recommendation:**

Informational.

**Attachment:**

- A. Future of Transit in Solano County Powerpoint

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**Solano Express**



**The Future of Transit  
in Solano County**

STA Board Workshop  
October 11, 2006

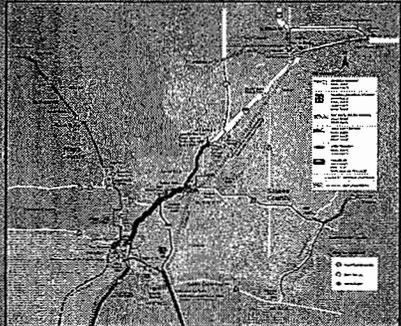


**Existing Transit Service**

- 4 cities operate intercity fixed-route transit
- 4 cities operate ADA paratransit service
- 6 cities operate local fixed-route or general public dial-a-ride bus service
- 7 cities, the County, and the STA fund intercity fixed-route and paratransit service




**Intercity Transit Service  
October 2006**




**SolanoExpress Intercity Routes**

Operator	Routes	Connects
Benicia Breeze	Rt. 23	Benicia - Marina
	Rt. 75	Valley - Benicia - El Cerrito - IUTBART
Fairfield/Susun Transit	Rt. 20	Fairfield - Vacaville
	Rt. 30	Fairfield - Vacaville - Dixon - Davis - Sacramento
	Rt. 40	Vacaville - Fairfield - Benicia - PHTBART - WCBART
	Rt. 90	Fairfield - El Cerrito del Norte - BART
Rio Vista Delta Breeze	Rt. 50	Rio Vista - Susan City - Fairfield - Idleton
	Rt. 52	Rio Vista - Antioch - Ukiah
Vallejo Transit	Rt. 80	Vallejo - El Cerrito del Norte - BART
	Rt. 85	Vallejo - Fairfield (including SCL)
	Rt. 92	Vallejo - Bayview - Perry - Fairfield



**Solano Transit Performance**

- Over 4,000 passenger trips are made daily on Solano's intercity bus services.
- 3,000 passenger trips are made daily on Vallejo's Baylink Ferry




**STA Board Transit Vision**  
Seamless Solano County Transit System

- 1. Collective, Coordinated Services**
  - Countywide system based on a single authority
  - One fare policy
- 2. Cost Effective**
  - Efficient use of resources
  - Efficient Services
  - Capacity to build upon existing service to deliver new services
  - Continuous monitoring of ridership and performance
- 3. Maximize Funding Opportunities**
  - Able to meet financial and long-term requirements
  - Maximize leverage of external funding
- 4. Accountability**
  - Streamline the bus and ferry markets
  - Recognize local community needs and resources
  - Prioritize local transit services determined by local jurisdictions
  - Flexible to meet local needs




## Transit Consolidation Options

Transit Consolidation Study to be initiated FY 2006-07

Potential results:

1. Status Quo: current transit operator structure
2. Districted Consolidation: One operator for all transit operations in Solano County
3. One intercity and paratransit operator with the current local operators
4. North County and South County consolidation are:
  - a. Intercity fixed route and paratransit only
  - b. Intercity and local fixed route and intercity fixed paratransit
5. Other



STA

## Working toward Seamless System

STA and Transit Consortium 2006 Accomplishments

- Coordinated Funding for Intercity Services (one year agreement)
- Coordinated Countywide Intercity Service Changes
- Coordinated Fare Changes
- Initiated New Matheny Plan (Solano Express)
- Coordinated Transfer of Services (Rt. 90)
- Coordinated RM/STAF 2-year funding strategy
- Coordinated TDA matrix



STA

## Current and Upcoming Work

- Development of multi-year intercity transit funding methodology and agreement
- Conduct Countywide transit ridership survey
- Conduct Countywide transit finances assessment study
- Develop Countywide transit vehicle capital needs
- Coordinated Countywide fare changes
- Streamlined reporting of intercity routes
- Proposed elimination of non-productive, inefficient transit routes



STA

## Questions

1. What issues should STA address to improve transit performance via transit coordination?
2. Should STA continue to focus on intercity fixed route and paratransit services and local jurisdictions focus on local services?
3. Should STA develop a long range funding strategy to address transit capital and operating needs?
4. Should STA develop a long range plan to phase out of the current Transit Needs Process?
5. What options should the STA consider as part of the transit consolidation study?



STA



DATE: December 1, 2006  
TO: STA Board  
FROM: Jayne Bauer, Marketing and Legislative Program Manager  
RE: STA Public Information Overview

**Background:**

The Solano Transportation Authority (STA) strives to inform the public about various transportation projects, programs, and services. With the recent failure of Measure H, staff feels the STA needs to better educate the public on current issues in transportation such as funding facts for improvements to Solano County's freeways and roads, mobility and safety improvements.

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, and STA managed programs (the SolanoExpress transit program, the Solano Paratransit program, and the Solano Napa Commuter Information (SNCI) program). The marketing efforts have included annual reports, newsletters, brochures, website, public meetings, polling, community events, display racks, wall maps, bus passholders, vehicle wraps, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, freeway signs and the media.

The STA has retained a consultant, Moore Iacofano Goltsman, (MIG), Inc., for the past four years to assist in these efforts.

**Discussion:**

Staff is currently working through Phase II of STA's major marketing effort (January 1, 2006 through June 30, 2007). The STA 2006-2007 Marketing Plan (Phase II) is a one-and-a-half-year marketing plan for the STA as a whole, which includes STA managed programs (SolanoExpress, Solano Paratransit, and SNCI). The Plan was approved by the STA Board on October 12, 2005, and is included as Attachment A for your reference.

The goal is to increase public awareness and inform the public about the STA and its programs, as well as current transportation issues. Staff would like to engage the Board in a workshop setting to review existing strategies and explore the development and implementation of new marketing efforts. Attachment B, Potential STA Marketing Strategies for 2007, lists the STA's identified target audiences, a few ideas for marketing venues, and a list of questions to consider prior to the workshop. More detailed information will be presented at the workshop for discussion.

**Recommendation:**

Informational.

Attachments:

- A. STA 2006-2007 Marketing Plan (Phase II)
- B. Potential STA Marketing Strategies for 2007

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**Solano Transportation Authority**  
**Proposed 2006-2007 Marketing Plan (Phase II)**  
 (Approved October 12, 2005)

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, and STA managed programs (the SolanoLinks Transit program, the Solano Paratransit program, and the Solano Napa Commuter Information (SNCI) Program).

The overarching goal of the STA's marketing efforts is to inform the public about who the STA is and what the STA does. We do this through the objectives of promoting transportation resources, increasing the public's awareness of the STA, and reinforcing our credibility within the community.

- The **STA** strives to inform the public about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, polling, community events and the media.
- The STA also coordinates the marketing of **SolanoLinks** intercity transit services countywide. This effort has included the development and updating of the SolanoLinks brochure, wall maps, production of SolanoLinks bus passholders, a recent bus wrap, and other activities.
- The STA recently targeted the identity and branding of **Solano Paratransit**, which resulted in the design of brochures and vehicles wraps to be implemented next year.
- To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's **Solano Napa Commuter Information (SNCI)** program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Marketing plans and products for 2006 and 2007 include, but are not limited to, the following:

**STA – Overall Agency**

- “Working for You” color brochure
- State Legislative brochure for promotion of STA's legislative platform and priorities to state legislators
- Federal Appropriations booklet for promotion of STA's priority projects to federal agencies and legislators
- SAFETEA Reauthorization booklet for promotion of STA's priority projects to federal legislators
- STA Annual Report
- Conduct annual poll in conjunction with partner agencies

- Develop public service announcements to air on local cable broadcasts
- Develop STA newsletter concept and begin production and distribution
- Update and design website elements.
- Develop partnerships with local media to get the STA message out.
- Develop partnerships with local school districts and educational organizations to promote education of transportation-related issues.
- Hold Annual Awards Ceremony.
- Ribbon-cutting and ground-breaking ceremonies for transportation projects where STA is the lead agency or partner agency.

### **SolanoLinks Intercity Transit**

- SolanoLinks brochure, laminated wall maps and bus pass holders to market current and future services.

### **Solano Paratransit**

- Solano Paratransit bus wraps and brochures.
- Design and place advertising pieces in local electronic and print media venues targeting Solano County residents.

### **SNCI:**

- Market SNCI programs and other TDM services to Solano and Napa employers and business organizations.
- Market vanpooling to general public.
- Market SNCI vanpool services to potential and existing vanpool coordinators.
- Design, coordinate and implement, in coordination with regional and statewide promotions, an alternative modes campaign in the Fall to Solano and Napa employers and the general public.
- Design, coordinate, and implement (in coordination with regional and statewide promotions) an annual Bike to Work/School campaign.
- Update, print and distribute an annual Solano Bicycle route map.
- Market incentives programs to encourage the use of transportation alternatives by Solano commuters.
- Market an Emergency Ride Home program to Solano employers.
- Attend and organize events to promote SNCI and TDM partner services.
- Outreach to the public and target markets via STA/SNCI website and on-line methods.
- Advertise SNCI services, and partner agency TDM services, through print, electronic advertising and press relations.
- Partner with other agencies to cross-promote TDM services.

## Potential STA Marketing Strategies for 2007

### Identified Target Audiences:

- Residents
- Commuters
- Businesses
- Seniors/Disabled
- Schools/Students/Parents
- Partner Agencies
- Elected Officials

### Marketing Venue Ideas:

#### Products:

- STATUS Newsletter – new quarterly publication
- Condensed version of Annual Report
- Project Fact Sheets
- Website
- Public Service Announcement (PSA), Mayor's Show (Fairfield, others)
- Streamlined State/Federal Legislative Report Booklets
- Federal Reauthorization Priorities Booklet (every 6 years)
- Press Releases
- Commute Profile
- STA Board Meetings
- Signs/posters/brochures ("Working For You," etc.)
- Awards Program

#### Methods:

- Provide literature at meetings (STA general info, acronyms, etc.)
- Electronic mailing of newsletter, fact sheets, other products
- Mass mailings (countywide or as part of existing city/county newsletters)
- Request link to STA's website on all cities/partners' websites
- Partnership with businesses and schools
- Community outreach meetings
- Engage with focus groups
- Transportation Summit
- Print/Broadcast Media
- Public poll/survey
- Host STA Board meeting offsite (Vacaville and/or County office)
- Broadcast STA Board meeting over the Internet (webcast)
- Post "Your Federal/State Dollars at Work" signs with STA logo on all STA-funded construction projects
- Awards Ceremony
- Groundbreakings/ribbon-cuttings

- Employer/community groups fairs
- Commuter incentive programs/special weeks
- Establish connection with county/cities' economic development departments to reach new businesses with transportation information
- Public transportation displays (busses, trains, ferries)

**Marketing Questions to Consider:**

1. How can the STA bring brand/name recognition (STA's purpose, goals and relevance) to the general public in Solano County?
2. How can the STA become more proactive in engaging the public in relevant transportation issues?
3. Should the STA continue producing the same publications currently printed (business as usual), or should some be revised?
4. Should the STA pursue more electronic means of getting our message out?
5. Should the STA increase the number of community outreach opportunities we present?