



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

Wednesday, July 9, 2008

STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

5:00 p.m. Closed Session
6:00 p.m. Regular Meeting

MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM

BOARD/STAFF PERSON

I. CLOSED SESSION:

(5:00 - 6:00 p.m.)

PERSONNEL CLOSED SESSION pursuant to California Code Section 549547 et seq.; Executive Director Performance Review

II. CALL TO ORDER – CONFIRM QUORUM

Chair Woodruff

(6:00 p.m.)

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. OPPORTUNITY FOR PUBLIC COMMENT

(6:00– 6:05 p.m.)

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov't Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

STA BOARD MEMBERS

Ed Woodruff Chair City of Rio Vista	Jim Spering Vice Chair County of Solano	Elizabeth Patterson City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Pete Saichéz City of Suisun City	Len Augustine City of Vacaville	Osby Davis City of Vallejo
---	---	--	-------------------------------------	----------------------------------	-------------------------------------	------------------------------------	-------------------------------

STA BOARD ALTERNATES

Jan Vick	Mike Reagan	Alan Schwartzman	Jack Batchelor, Jr.	Chuck Timm	Mike Segala	Steve Wilkins	Tom Bartee
----------	-------------	------------------	---------------------	------------	-------------	---------------	------------

VI. EXECUTIVE DIRECTOR'S REPORT

(6:05 – 6:10 p.m.)

Pg. 1

VII. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA

(6:10 – 6:30 p.m.)

A. MTC Report

B. Caltrans Report

C. STA Report

1. Proclamation of Appreciation:

City of Vacaville's Dale Pfeiffer

Chair Woodruff

2. State Route (SR) 12 Safety Plan Update

Robert Macaulay

3. Status Update of Options to Address Vallejo

Daryl Halls

Transit's Request for Assistance in Addressing Operations Shortfalls for the Baylink Ferry and Local Transit

4. SolanoExpress Route 30 Service Change

Liz Niedziela

George Fink

VIII. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:30 – 6:35 p.m.)

A. STA Board Meeting Minutes of June 11, 2008

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of June 11, 2008.

Pg. 7

B. Review TAC Draft Minutes for the Meeting of June 25, 2008

Johanna Masiclat

Recommendation:

Receive and file.

Pg. 17

C. Pedestrian Advisory Committee (PAC) By-Laws

Charles Lamoree

Recommendation:

Approve amending the PAC by-laws from:

A quorum shall consist of the majority of the PAC members of the Cities, the County, member at large, and organizational members. (As presently in the by-laws)

To:

A quorum shall consist of the majority of the PAC members of the Cities, the County, and Members at Large. (As recommended by the BAC/PAC subcommittee)

Pg. 23

- D. Solano Pedestrian Advisory Committee (PAC) Member Appointments** Sara Woo
Recommendation:
Appoint City of Benicia's Carol Day and City of Fairfield's Erica Gallegos to the Pedestrian Advisory Committee for a three-year term.
Pg. 25
- E. Fiscal Year (FY) 2008-09 Indirect Cost Allocation Plan (ICAP) Application** Susan Furtado
Recommendation:
Approve the ICAP Rate for FY 2008-09 and authorize the Executive Director to submit the ICAP application to Caltrans.
Pg. 31
- F. Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status – June 2008** Elizabeth Richards
Recommendation:
Approve the June 2008 TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.
Pg. 33
- G. Lifeline Program Call for Projects** Elizabeth Richards
Recommendation:
Approve the following:
 1. *Authorize the Executive Director to issue a call for Lifeline Projects; and*
 2. *Authorize the STA Chair to appoint two Lifeline Advisory Committee members who represent the child care community and the Paratransit Coordinating Council.***Pg. 35**
- H. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2008-09 Work Program** Judy Leaks
Recommendation:
Approve the Solano Napa Commuter Information Work Program for FY 2008-09.
Pg. 39
- I. State Route (SR) 12 Jameson Canyon Bicycle and Pedestrian Corridor Plan - Bay Area Ridge Trail Grant Application** Sara Woo
Recommendation:
Approve the following:
 1. *Authorize the Executive Director to enter into an agreement with the California Coastal Conservancy to accept the Bay Area Ridge Trail Grant;*
 2. *Authorize the Executive Director to issue a Request for Proposals for the SR 12 Jameson Canyon Bicycle and Pedestrian Corridor Plan; and*

3. *Authorize the Executive Director to enter into an agreement with selected consultant for an amount not to exceed \$55,000.*

Pg. 43

J. Federal 5310 Program

Liz Niedziela

Recommendation:

Adopt Resolution No. 2008-06 authorizing the Executive Director to sign and certify that no non-profit corporations or associations are readily available in the service area to provide the propose service.

Pg. 59

K. DKS Associates Contract Amendment for a Financial Assessment of Vallejo Transit

Elizabeth Richards

Recommendation:

Authorize the Executive Director to amend the consultant contract with DKS Associates in an amount not to exceed \$24,900 with a contract time extension until January 31, 2009 for the purpose of completing a Financial Assessment of Vallejo Transit.

Pg. 63

L. Comprehensive Transportation Plan (CTP) Subsidiary Studies Scope of Work

Robert Macaulay

Recommendation:

Approve the CTP Subsidiary Studies Scope of Work as shown in Attachments A, B, and C.

Pg. 69

IX. ACTION FINANCIAL ITEMS

A. Proposed Compensation Changes for Executive Director

Chair Woodruff

Recommendation:

Approve compensation changes as specified in Attachment A, Amendment No. 9 to Executive Director's Employment Agreement. (6:35 – 6:40 p.m.)

Pg. 79

B. Fiscal Year (FY) 2008-09 Budget Revisions and Proposed Budget FY 2009-10

Susan Furtado

Recommendation:

Approve the following:

1. *Adopt FY 2008-09 Budget Revision as shown in Attachment A;*
2. *Adopt FY 2009-10 Proposed Budget as shown in Attachment B;*

3. *Approve the 3.0% COLA for STA staff for FY 2008-09 as included in the budget; and*
4. *Approve the following modifications to STA Job Classifications:*
 - a. *Modifying Job Classification and Salary Range of Director of Projects to Deputy Director/Director of Projects;*
 - b. *Modification of Salary Range for Director of Transit and Rideshare Services;*
 - c. *Establishment of a Project Manager Position; and*
 - d. *Establishment of a Part-time Marketing Assistant Position.*

Susan Furtado

(6:40 – 6:55 p.m.)

Pg. 79

C. Authorization to Initiate Feasibility Study for Regional Transportation Impact Fee

Daryl Halls

Recommendation:

Approve the following:

1. *Authorize the Executive Director to initiate a feasibility study to examine potential options and benefits regarding the initiation of a regional traffic impact fee;*
2. *Authorize the Executive Director to issue a Request for Qualifications to conduct a feasibility study;*
3. *Authorize the Executive Director to enter into an agreement with selected consultant for an amount not-to-exceed \$75,000; and*
4. *Authorize the STA Chair to form an advisory committee comprised of members of Arterials, Highways and Freeways Committee, the SR 12 Steering Committee, and the SR 113 Steering Committee.*

(6:55 – 7:05 p.m.)

Pg. 87

D. Solano Paratransit Funding and Services Agreement and Solano Paratransit Assessment Study

Elizabeth Richards

Recommendation:

Authorize the Executive Director to:

1. *Extend the agreement for FY 2008-09 with the City of Fairfield to operate Solano Paratransit;*
2. *Allocate \$192,000 of FY 2008-09 STAF funds for Solano Paratransit operating costs;*
3. *Apply the existing cost-sharing formula for FY 2008-09;*
4. *Direct staff to initiate a study to evaluate the existing Solano Paratransit service and to identify and evaluate alternate service delivery options to be completed by January 2009;*
5. *Allocate \$60,000 of STAF/Solano funds for the Solano Paratransit Assessment and Alternatives Feasibility Study;*

6. *Release a Request for Proposals for the Solano Paratransit Assessment and Alternatives Feasibility Study and execute a contract with a consultant for the Solano Paratransit Assessment and Alternatives Feasibility Study for an amount not to exceed \$60,000.*

(7:05 – 7:15 p.m.)

Pg.91

X. ACTION NON-FINANCIAL ITEMS

A. Community Based Transportation Plans (CBTP) – Vallejo and Cordelia/Fairfield/Suisun City

Liz Niedziela

Recommendation:

Approve the following:

1. *Adopt the Vallejo Community Based Transportation Plan; and*
2. *Adopt the Cordelia/Fairfield/Suisun City Community Based Transportation Plan.*

(7:15 – 7:30 p.m.)

Pg. 95

B. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan

Robert Guerrero

Recommendation:

Approve the following:

1. *Adopt the North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan;*
2. *Select Theme 2 – Stone and Wood option for as the North Connector design theme as illustrated in Attachment C; and*
3. *Authorize STA staff to assist the County of Solano and City of Fairfield to adopt and implement the North Connector Transportation for Livable Communities Corridor Concept Plan.*

7:30 – 7:35 p.m.)

Pg. 98

C. Jepson Parkway Project – Implementation Plan

Janet Adams

Recommendation:

Authorize the Executive Director to develop the Jepson Parkway Project Implementation Plan.

(7:35 – 7:40 p.m.)

Pg. 102

D. Legislative Update

Jayne Bauer

Recommendation:

Approve the specified positions on the following items:

- *AB 2546 (De La Torre), Air Toxics “Hot Spots” Information and Assessment Act of 1987; Railyards - Oppose*

- AB 2558 (Feuer), Climate change mitigation and adaptation fee - Support with amendments
- SB 303 (Ducheny), Local government; land use planning – Watch
- SB 1422 (Lowenthal), High Speed Rail Authority - Support
- SB 1429 (Perata), Bay Area state-owned toll bridges - Watch

(7:40 – 7:45 p.m.)

Pg. 108

E. Comprehensive Transportation Plan (CTP) Committee Meeting Report

Robert Macaulay

Recommendation:

Approve the following:

1. Adopt the Purpose Statement and Goals for the Transit Element included as Attachment D; and
2. Adopt the Purpose Statement and Goals for the Arterials, Highways and Freeways Element included as Attachment E.

(7:45 – 7:50 p.m.)

Pg. 208

XI. INFORMATIONAL ITEMS – NO DISCUSSION

A. SolanoExpress Route 30 Service Change

Liz Niedziela
George Fink

Informational

Pg. 223

B. Regional Transportation Plan (RTP) T2035 Priorities

Robert Macaulay

Informational

Pg. 227

C. I-80 Construction Public Outreach

Jayne Bauer

Informational

Pg. 239

D. Capitol Corridor - Quarterly Report

Robert Macaulay

Informational

Pg. 247

E. State Route (SR) 12 Status Update

Robert Macaulay

Informational

Pg. 249

F. Project Delivery Update

Sam Shelton

Informational

Pg. 253

- G. Solano County Pedestrian Priority Projects – Status** Sara Woo
Informational
Pg. 259
- H. Solano County Bicycle Priority Projects – Status** Sara Woo
Informational
Pg. 266
- I. Funding Opportunities** Sara Woo
Informational
Pg. 276
- J. STA Board Meeting Schedule for 2008** Johanna Masiclat
Informational
Pg. 282

XI. BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for **Wednesday, September 10, 2008, 6:00 p.m., Suisun City Hall Council Chambers.**