



Solano Transportation Authority

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**MEETING NOTICE**

**Wednesday, June 11, 2008**

**STA Board Meeting  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA 94585**

**6:00 p.m. Regular Meeting**

**MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY**  
**To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

*Times set forth on agenda is an estimate. Items may be heard before or after the times designated.*

<b>ITEM</b>	<b>BOARD/STAFF PERSON</b>
<b>I. CALL TO ORDER – CONFIRM QUORUM</b> (6:00 p.m.)	Chair Woodruff
<b>II. PLEDGE OF ALLEGIANCE</b>	
<b>III. APPROVAL OF AGENDA</b>	
<b>IV. OPPORTUNITY FOR PUBLIC COMMENT</b> (6:00– 6:05 p.m.)	

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov’t Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

**STA BOARD MEMBERS**

Ed Woodruff Chair City of Rio Vista	Jim Spering Vice Chair County of Solano	Elizabeth Patterson City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	Osby Davis City of Vallejo
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**STA BOARD ALTERNATES**

Jan Vick	Mike Reagan	Alan Schwartzman	Jack Batchelor, Jr.	Chuck Timm	Mike Segala	Steve Wilkins	Tom Bartee
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**V. EXECUTIVE DIRECTOR'S REPORT**

(6:05 – 6:10 p.m.)

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**VI. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**

(6:10 – 6:30 p.m.)

**A. MTC Report**

**1. I-80 Smarter Growth Study**

James Corless

**B. Caltrans Report**

**C. STA Report**

**1. Vallejo Transit Fiscal Update Presentation**

Crystal Odum-Ford

**2. Bike to Work/School Week Summary**

Judy Leaks

**3. Overview of New Lifeline Program**

Elizabeth Richards

**4. State Route (SR) 12 Update**

Robert Macaulay

**VII. CONSENT CALENDAR**

*Recommendation:*

*Approve the following consent items in one motion.*

*(Note: Items under consent calendar may be removed for separate discussion.)*

(6:30 – 6:35 p.m.)

**A. STA Board Meeting Minutes of May 14, 2008**

Johanna Masiclat

*Recommendation:*

*Approve STA Board Meeting Minutes of May 14, 2008.*

**Pg. 5**

**B. Review TAC Draft Minutes for the Meeting of May 28, 2008**

Johanna Masiclat

*Recommendation:*

*Receive and file.*

**Pg. 17**

**C. Fiscal Year (FY) 2007-08 Final Budget Revisions**

Susan Furtado

*Recommendation:*

*Approve adoption of the FY 2007-08 Final Budget Revision as shown in Attachment A.*

**Pg. 27**

**D. Request for Qualifications for State Legislative Advocacy Services**

Jayne Bauer

*Recommendation:*

*Approve the following:*

- 1. Authorize the Executive Director to issue a Request for Qualifications (RFQ) for state legislative advocacy services as outlined in the Scope of Work (Attachment A) for the period October 1, 2008 through September 30, 2010; and*

2. *Authorize staff to work with the STA Executive Committee to review and select a consultant candidate and bring a recommendation to the STA Board for a State Legislative Advocacy Services Agreement for the period October 1, 2008 through September 30, 2010.*

**Pg. 33**

- E. Contract Amendment for Transit and Funding Consultant - Nancy Whelan Consulting** Elizabeth Richards  
*Recommendation:*  
*Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2009 for an amount not to exceed \$58,500.*  
**Pg. 39**
- F. Contract Amendment for Transit Project Management Consultant - John Harris** Elizabeth Richards  
*Recommendation:*  
*Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until June 30, 2009 for an amount not to exceed \$28,000.*  
**Pg. 41**
- G. Contract Amendment for Fiscal Year (FY) 2008-09 for Marketing Consultant Services - Moore Iacofano Goltsman (MIG)** Elizabeth Richards  
*Recommendation:*  
*Approve Contract Amendment No. 2 with Moore Iacofano Goltsman (MIG) for STA marketing services for FY 2008-09.*  
**Pg. 43**
- H. Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status – May 2008** Elizabeth Richards  
*Recommendation:*  
*Approve the May 2008 TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.*  
**Pg. 47**
- I. Federal Section 5310 Grant Application and Local Match for Solano Paratransit Bus Replacement** Liz Niedziela  
*Recommendation:*  
*Approve the following:*
  1. *Adopt Resolution No. 2008-05 authorizing the Executive Director to submit an application for Caltrans' Federal Section 5310 for \$300,000 for the five (5) Solano Paratransit replacement buses; and*
  2. *The allocation of \$34,410 State Transit Assistance Funds (STAF) for the required 11.47% local match.***Pg. 51**

- J. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2008-09** Liz Niedziela
- Recommendation:*  
Approve the following:
1. *The FY 2008-09 Unmet Transit Needs response as specified in Attachment B; and*
  2. *Authorize the Executive Director to submit the FY 2008-09 Unmet Transit Needs response to MTC.*
- Pg. 55**
- K. Intercity Transit Funding (ITF) Year-End Reconciliation Procedure for Fiscal Year (FY) 2006-07** Elizabeth Richards  
Nancy Whelan
- Recommendation:*  
Approve the following:
1. *Adopt the procedure outlined in this report for mid-year budget adjustments and year end reconciliation for the Intercity Transit Funding Agreement; and*
  2. *Apply the year end reconciliation procedure to the FY 2006-07 Intercity Transit Funding agreement and incorporating FY 2006-07 adjustments to the subsidy amounts due in FY 2008-09.*
- Pg. 67**
- L. Accept Green Valley Bridge Widening Project as Complete** Janet Adams
- Recommendation:*
1. *Accepting the Green Valley Creek Bridge Widening Project as complete; and*
  2. *Direct Executive Director to file a Notice of Completion with the County's Recorder's Office.*
- Pg. 73**
- M. Yolo Solano Air Quality Management District (YSAQMD) Clean Air Funds Committee Recommendation for Fiscal Year (FY) 2008-09** Robert Macaulay
- Recommendation:*  
*Support the YSAQMD Clean Air Funds Committee recommendation for the allocation of \$420,000 in YSAQMD funds for FY 2008-09 as specified in Attachment A.*
- Pg.**
- N. Approval of STA Overall Work Plan for Fiscal Year (FY) 2008-09 and FY 2009-10** Daryl Halls
- Recommendation:*  
*Approve the STA Overall Work Plan for FY 2008-09 and FY 2009-10 as specified in Attachment A.*
- Pg. 79**

- O. Regional Measure (RM 2) Bridge Toll Transit Operating Funding** Elizabeth Richards  
*Recommendation:*  
*Approve the following:*
1. *Authorize Fairfield/Suisun Transit to claim \$711,035 in FY 2008-09 RM 2 Transit Operating funds for the operations of SolanoExpress Routes 40 and 90; and*
  2. *Authorize Vallejo Transit to claim \$1,217,465 in FY 2008-09 RM 2 Transit Operating funds for operations of SolanoExpress Routes 70, 80, and 85.*
- Pg. 105**
- P. Local Match for Regional Transportation for Clean Air (TFCA) Grant Submittal for Safe Routes to School Program** Sam Shelton  
*Recommendation:*  
*Authorize the Executive Director to program up to \$100,000 of Transportation Enhancements (TE) funding as a 10% match to a potential \$1,000,000 Regional TFCA grant request for the Safe Routes to School Program.*
- Pg. 109**
- Q. Regional Measure 2 (RM 2) Transit Marketing Plan Implementation** Elizabeth Richards  
*Recommendation:*  
*Authorize the Executive Director to enter into the following contracts:*
1. *For freeway electronic billboard advertising in amounts not to exceed \$45,000;*
  2. *For Baylink Ferry Daypasses in an amount not to exceed \$35,000; and*
  3. *For 10-ride tickets on RM 2 funded SolanoExpress routes not to exceed \$100,000.*
- Pg.117**
- R. 2030 Napa-Solano Travel Demand Model Phase 2 Adoption** Robert Macaulay  
*Recommendation:*  
*Adopt the 2030 Napa-Solano Travel Demand Model Phase 2.*
- Pg. 119**

## **VIII. ACTION FINANCIAL ITEMS**

- A. Funding and Implementation Plan for SolanoExpress Route (Rt.) 70 Service** Elizabeth Richards  
*Recommendation:*  
*Approve the following:*
1. *The funding plan for SolanoExpress Rt. 70 for FY 2008-09; and*

2. *Authorize the Executive Director to enter into a management agreement with Vallejo Transit to operate Rt. 70.*

(6:35 – 6:45p.m.)

**Pg. 133**

**B. Fiscal Year (FY) 2008-09 Intercity Transit Funding (ITF) Agreement**

Elizabeth Richards

Recommendation:

*Approve the following:*

1. *The Intercity Transit Funding cost-sharing scenario as specified in Attachment B;*
2. *Prioritize \$125,000 of Lifeline/State Transit Assistance Fund (STAF) funds for Vallejo Transit Rt. 85 for two years; and*
3. *Authorize the Executive Director to enter into an intercity transit funding agreement with the Cities of Benicia, Dixon, Fairfield, Suisun City, Vacaville and Vallejo, and the County of Solano.*

(6:45 – 6:50 p.m.)

**Pg. 139**

**C. State Transit Assistance Funds (STAF) Allocation for Fiscal Year (FY) 2008-09**

Elizabeth Richards

Recommendation:

*Approve the allocation of STAF for Fiscal Year (FY) 2008-09 as specified in Attachment A.*

(6:50 – 6:55 p.m.)

**Pg. 145**

**D. Safe Routes to School (SR2S) Pilot Engineering Program Grants**

Sam Shelton

Recommendation:

*Approve the following:*

1. *Program \$90,000 in Eastern Solano Congestion Mitigation and Air Quality (ECMAQ) funding to the City of Dixon's "State Route 113 & C Street Flashing Crosswalk and Bulbouts Project";*
2. *Program \$20,000 in Yolo Solano Air Quality Management District (YSAQMD) funding to the City of Rio Vista's "Second Street Radar Speed Signs Project", after approval by the YSAQMD Board; and*
3. *Program \$150,000 in ECMAQ funding and \$40,000 in YSAQMD funding (after approval by the YSAQMD Board) to the City of Vacaville's "Pedestrian Improvements on North-west corner of Peabody & Marshall Project" for a total of \$190,000.*

(6:55 – 7:00 p.m.)

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## IX. ACTION NON-FINANCIAL ITEMS

- A. Legislative Update** Jayne Bauer  
*Approve the specified positions on the following items:*
- *AB 1845 (Duvall), Railroad: Highway Grade Separations - Watch*
  - *AB 2971 (DeSaulnier), The Fair Share for Safety bill - Watch*
  - *California Principles on Federal Transportation Authorization 2008 - Support*
- (7:00 – 7:05 p.m.)  
**Pg. 169**
- B. I-80 Freeway Performance Initiative (FPI)** Janet Adams  
*Recommendation:*  
*Adopt the I-80 FPI Mitigation Strategies Report as specified in Attachment A including the amendments to add the I-80/I-505 Weave and the Cordelia Truck Scales projects.*
- (7:05 – 7:15 p.m.)  
**Pg. 217**

## X. INFORMATIONAL ITEMS

- A. Jepson Parkway Project Update** Janet Adams  
*Informational*  
(7:15 – 7:20 p.m.)  
**Pg. 243**
- B. STA Marketing Program Update** Jayne Bauer  
*Informational*  
(7:20 – 7:25 p.m.)  
**Pg. 249**

### NO DISCUSSION

- C. I-80 Eastbound (EB) Cordelia Truck Scales Relocation Project Update** Janet Adams  
*Informational*  
**Pg. 255**
- D. Lifeline Call for Projects** Elizabeth Richards  
*Informational*  
**Pg. 265**
- E. I-80 Smarter Growth Study: I-80 Interregional Summit** Robert Macaulay  
*Informational*  
**Pg. 269**

- F. State Route (SR) 12 Status Update** Robert Macaulay  
*Informational*  
Pg. 273
- G. Community Based Transportation Plan (CBTP) Update** Liz Niedziela  
*Informational*  
Pg. 275
- H. Project Delivery Update** Sam Shelton  
*Informational*  
Pg. 281
- I. Funding Opportunities** Sara Woo  
*Informational*  
Pg. 287
- J. STA Board Meeting Schedule for 2008** Johanna Masiclat  
*Informational*  
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**XI. BOARD MEMBERS COMMENTS**

**XII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled for  
**Wednesday, July 9, 2008, 6:00 p.m., Suisun City Hall Council Chambers.**