



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

Wednesday, January 9, 2008

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585**

6:00 p.m. Regular Meeting

MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM	BOARD/STAFF PERSON
I. CALL TO ORDER – CONFIRM QUORUM (6:00 p.m.)	Chair Woodruff
II. PLEDGE OF ALLEGIANCE	
III. APPROVAL OF AGENDA	
IV. OPPORTUNITY FOR PUBLIC COMMENT (6:05– 6:10 p.m.)	

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov’t Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

<u>STA BOARD MEMBERS</u>							
Ed Woodruff Chair City of Rio Vista	Jim Spering Vice Chair County of Solano	Elizabeth Patterson City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	Osby Davis City of Vallejo
<u>STA BOARD ALTERNATES</u>							
Bill Kelly	John Silva	Alan Schwartzman	Mike Smith	Chuck Timm	Mike Segala	Steve Wilkins	PENDING

V. **EXECUTIVE DIRECTOR'S REPORT** Daryl K. Halls
(6:10 – 6:15 p.m.)
Pg. 1

VI. **COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION
COMMISSION (MTC), AND STA**
(6:15 – 6:35 p.m.)

- A. Caltrans Report
- B. MTC Report Commissioner Spering
- C. STA Report
 - 1. Introduction Megan Miller Jayne Bauer
Office of Senator Barbara Boxer
 - 2. STA Highlights of 2007 Jayne Bauer
 - 3. SR 12 Status Update Robert Macaulay
 - 4. SolanoExpress Routes 30 and 90 and
Solano Paratransit Status Liz Niedziela

VII. **CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:35 – 6:40 p.m.)

A. **STA Board Meeting Minutes of December 12, 2007** Johanna Masiclat
Recommendation:
Approve STA Board Meeting Minutes of December 12, 2007.
Pg. 7

B. **Review TAC Draft Minutes for the Meeting of
January 2, 2007** Johanna Masiclat
Recommendation:
Receive and file.
Pg. 17

C. **Final Indirect Cost Allocation Plan (ICAP) Rate for Fiscal
Year (FY) 2006-07** Susan Furtado
Recommendation:
Approve the following:

- 1. Final ICAP Rate for FY 2006-07; and
- 2. Authorize the Executive Director to include the rate
adjustment to the ICAP application for FY 2008-09 to
Caltrans.

Pg. 23

- D. Solano County Fiscal Year (FY) 2008-09 Transportation Funds for Clean Air (TFCA) 40% Program Manager Call for Projects** Robert Guerrero
Recommendation:
Approve the following:
 1. \$207,253 in FY 2008-09 TFCA Program Manager Funds for Solano Napa Commuter Incentives Program; and
 2. Issue a call for projects for the remaining FY 2008-09 TFCA Program Manager Funds.**Pg. 27**
- E. SolanoExpress Route 30 and Route 90 Status Update** Liz Niedziela
Recommendation:
Receive and file.
Pg. 31
- F. Solano Paratransit Status Update** Liz Niedziela
Recommendation:
Receive and file.
Pg. 37
- G. Surplus of Two Solano Paratransit Vehicles** Liz Niedziela
Recommendation:
Authorize the Executive Director to surplus two fully depreciated paratransit vehicles.
Pg. 43
- H. Request for State Partnership Planning Grant Funds for Local Match for State Route (SR) 12 I-80 to I-5 Corridor Study and Formation of SR 12 Corridor Advisory Committee** Robert Macaulay
Recommendation:
Approve the following:
 1. Adopt Resolution No. 2008-01 authorizing the Executive Director to submit an application for Caltrans' State Transportation Planning Grant Program for \$300,000 for the SR 12 I-80 to I-5 Corridor Study; and
 2. Initiate creation of the SR 12 Corridor Advisory Committee, and invite participation of SJCOG and SACOG, with the membership and purposes specified in Attachment A.**Pg. 45**
- I. SR 113 Major Investment and Corridor Study Update** Robert Guerrero
Recommendation:
Appoint Board Member Len Augustine to the SR 113 Steering Committee representing the City of Vacaville.
Pg. 53

VIII. ACTION – FINANCIAL ITEMS

A. Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

Sam Shelton

Recommendation:

Authorize the Executive Director to:

- 1. Issue a Request for Proposals for consultant services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study; and*
- 2. Execute a consultant contract for an amount not to exceed \$300,000 for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.*

(6:40 – 6:45 p.m.)

Pg. 55

B. State Transit Assistance Funds (STAF) Fund (FY) 2007-08 Amendment No. 3

Elizabeth Richards

Recommendation:

- 1. The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:
 - a. Transit Consolidation Study Phase II (\$60,000);*
 - b. Vallejo Request for SB 976 Transition Plan Support (\$70,000) and a copy of the plan will be provided to the Consortium;*
 - c. Benicia Local Transit Assessment Study (\$30,000) and a copy of the study be provided to the Consortium; and**
- 2. Consider future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.*

(6:45 – 6:50 p.m.)

Pg. 59

IX. ACTION – NON FINANCIAL ITEMS

A. Solano Comprehensive Transportation Plan Purpose Statement and Organization

Robert Macaulay

Recommendation:

Adopt the Purpose Statement, Goals and Organization as specified in the staff report for the Solano Comprehensive Transportation Plan.

(6:50 – 7:00 p.m.)

Pg. 71

- B. STA's Final 2008 Legislative Priorities and Platform**
Recommendation:
Approve the STA's Final 2008 Legislative Priorities and Platform.
(7:10 – 7:15 p.m.)
Pg. 79

Jayne Bauer

X. INFORMATIONAL ITEMS – NO DISCUSSION

- A. Regional Transportation Plan (RTP) Call for Projects Status**
Informational
Pg. 95

Robert Macaulay

- B. Federal Transit Administration (FTA) Section 5311 Funding for Fiscal Year (FY) 2007-08 and 2008-09**
Informational
Pg. 97

Liz Niedziela

- C. State Route (SR) 12 Status Update**
Informational
Pg. 101

Robert Macaulay

- D. Project Delivery Update**
Informational
Pg. 105

Sam Shelton

- E. Funding Opportunities Summary**
Informational
Pg. 109

Sara Woo

- F. STA Board Meeting Schedule for 2008**
Informational
Pg. 113

Johanna Masiclat

XII BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for
Wednesday, February 13, 2008, 6:00 p.m., Suisun City Hall Council Chambers.

THIS PAGE INTENTIONALLY LEFT BLANK



MEMORANDUM

DATE: January 2, 2008
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report –January 2008

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

STA Board to Recap Highlights of 2007*

At the meeting, staff will provide an overview of the successful projects, plans and programs conducted by the STA Board in calendar year 2007. This list of highlights will serve as an outline of items to be included in the STA's 2007 Annual Report.

Adoption of Legislative Platform and Priorities for 2008 *

The STA's draft 2008 Legislative Platform and Priorities was distributed for review to each of the seven cities, County of Solano, and the members of Solano County's state and federal legislative delegation. This platform will guide the STA's legislative efforts in Sacramento and Washington, D.C. in 2008. Josh Shaw and Gus Khouri, representatives from STA's state lobbyist, will attend the February Board meeting and discuss the forthcoming year in the State Legislature and the forecast for the State Budget.

Solano Express Routes 30 and 90 Experience Record Ridership *

Liz Niedziela, STA's Transit Manager, has prepared her first report on the status of Solano Express Routes 30 and 90, the two intercity transit services managed by the STA and operated by Fairfield Suisun Transit. Both routes experienced significant increases in annual ridership. Route 30 experienced the largest increase with nearly 35,000 annual riders in 2006, over double the total number of riders in 2002 and a 5,000 ridership increase over 2005. Route 90 also increased the past 12 months with an increase from 144,000 riders in FY 2005-06 to over 185,000 in FY 2006-07. Despite increased operating costs, the farebox recovery rate for Route 30 has improved to 33% from a low of 12% in 2002 and the farebox rate for Route 90 has remained productive at 38% during the first year of transition of operations from Vallejo Transit to Fairfield Suisun Transit. The status of Solano Paratransit indicates a slight decrease in riders, but an increase in farebox recovery ratio from last year.

Update of Comprehensive Transportation Plan to Commence *

STA's Director of Planning, Robert Macaulay, is preparing the update to the Solano Comprehensive Transportation Plan (CTP) with the introduction of a draft purpose and goals for the forthcoming plan update. Similar to recent efforts, staff is requesting that all STA Board Members and their alternatives participate on at least one of the CTP's subcommittees which are assigned to review and update one of the three elements of the plan. These subcommittees are as follows: 1. Arterials, Highways and Freeways; 2. Transit; and 3. Alternative Modes.

SR 113 Committee to Request Policy Direction for SR 113 Study *

On December 10th, the SR 113 Steering Committee reviewed an initial list of options for safety and mobility improvements to SR 113. At the request of Board Member Spring, this item will be agendaized for the STA Board at a future meeting, following a meeting of SR 113 members, to provide policy direction to staff regarding the purpose and scope of the study. Based on the review of initial options, it is recommended by staff that Board Member Len Augustine also be approved to the SR 113 Committee to provide representation from Vacaville.

Formation of Three Region SR 12 Advisory Committee and STA to Request State Planning Funds for SR 12 Study *

At the December 12th meeting of the SR 12 Steering Committee, the Committee unanimously recommended the STA Board consider forming a three region SR 12 Advisory Committee to provide a forum for continued information sharing and advocacy in support of safety improvements to SR 12. The formation of this committee was suggested by both Assembly Members Lois Wolk and Alan Nakanishi as a forum to keep the focus and momentum on SR 12. STA staff has contacted both the San Joaquin Council of Governments and the Sacramento Council of Governments and both entities are interested in participating.

As components of the STA's SR 12 safety efforts, staff has initiated in partnership with Caltrans, a median barrier study on SR 12 between Rio Vista and Suisun City and has concurrently been working with three Caltrans Districts and the Sacramento and San Joaquin regions on the SR 12 Major Investment and Corridor Study from I-80 to I-5. Based on discussions with Caltrans and interest expressed from the other regions in joining with STA in this endeavor, staff is recommending the STA submit an application for a \$300,000 State Partnership Planning Grant for the SR 12 Corridor.

STA Board to Consider Transit Funding Requests for Benicia and Vallejo *

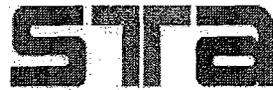
In the past month, both the cities of Benicia and Vallejo have requested the STA provide transit planning funds to assist their efforts to evaluate aspects of their respective transit system. According to Benicia Transit staff, Benicia's local system is operating with a projected transit funding shortfall this current year that was not originally projected as

part of their annual Transit Development Act (TDA) nor identified when STA was preparing its initial allocation of State Transportation Account Funds (STAF) funds this fiscal year. Benicia is requesting \$30,000 in STAF funds to conduct an assessment of their local transit system. At the end of last year's State Legislation session, the passage of SB 976 (Perata) shifted the authority for the operation of Vallejo's successful Baylink Ferry Service from Vallejo to a newly formed Water Emergency Transit Authority (WETA). This legislation was enacted without an assessment of the impact to Vallejo's Baylink Ferry Service or its supporting local bus system. Vallejo has requested the STA provide \$70,000 in STAF funds to help fund a SB 976 transitional plan. Additionally, staff has recommending the STA Board allocate an additional \$60,000 in STAF funds to fully fund Phase 2 of the Solano Transit Consolidation Study.

Attachment:

- A. STA Acronyms List of Transportation Terms

THIS PAGE INTENTIONALLY LEFT BLANK



Solano Transportation Authority

STA ACRONYMS LIST OF TRANSPORTATION TERMS

A		P	
ABAG	Association of Bay Area Governments	PAC	Pedestrian Advisory Committee
ADA	American Disabilities Act	PCC	Paratransit Coordinating Council
AVA	Abandoned Vehicle Abatement	PCRPP	Planning and Congestion Relief Program
APDE	Advanced Project Development Element (STIP)	PDS	Project Development Support
AQMD	Air Quality Management District	PDT	Project Delivery Team
B		PMP	Pavement Management Program
BAAQMD	Bay Area Air Quality Management District	PMS	Pavement Management System
BABC	Bay Area Bicycle Coalition	PNR	Park and Ride
BAC	Bicycle Advisory Committee	POP	Program of Projects
BATA	Bay Area Toll Authority	PPM	Planning, Programming and Monitoring
BCDC	Bay Conservation and Development Commission	PSR	Project Study Report
BT&H	Business, Transportation & Housing Agency	PTA	Public Transportation Account
C		PTAC	Partnership Technical Advisory Committee (MTC)
CAF	Clean Air Funds	R	
CALTRANS	California Department of Transportation	RABA	Revenue Alignment Budget Authority
CARB	California Air Resources Board	REPEG	Regional Environmental Public Education Group
CCCC (4'Cs)	City County Coordinating Council	RFP	Request for Proposal
CCCTA (3CTA)	Central Contra Costa Transit Authority	RFQ	Request for Qualification
CEQA	California Environmental Quality Act	RM 2	Regional Measure 2
CHP	California Highway Patrol	RRP	Regional Rideshare Program
CIP	Capital Improvement Program	RTEP	Regional Transit Expansion Policy
CMA	Congestion Management Agency	RTIP	Regional Transportation Improvement Program
CMAQ	Congestion Mitigation and Air Quality	RTMC	Regional Transit Marketing Committee
CMP	Congestion Management Program	RTP	Regional Transportation Plan
CNG	Compressed Natural Gas	RTPA	Regional Transportation Planning Agency
CTA	County Transportation Authority	S	
CTC	California Transportation Commission	SACOG	Sacramento Area Council of Governments
CTEP	County Transportation Expenditure Plan	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users
CTP	Comprehensive Transportation Plan	SCTA	Sonoma County Transportation Authority
D		SHOPP	State Highway Operations and Protection Program
DBE	Disadvantaged Business Enterprise	SJCOG	San Joaquin Council of Governments
DOT	Federal Department of Transportation	SNCI	Solano Napa Commuter Information
E		SOV	Single Occupant Vehicle
EIR	Environmental Impact Report	SMAQMD	Sacramento Metropolitan Air Quality Management District
EIS	Environmental Impact Statement	SP&R	State Planning and Research
EPA	Environmental Protection Agency	SR2S	Safe Routes to School
F		SR2T	Safe Routes to Transit
FHWA	Federal Highway Administration	SRITP	Short Range Intercity Transit Plan
FST	Fairfield-Suisun Transit	SRTP	Short Range Transit Plan
FTA	Federal Transit Administration	STA	Solano Transportation Authority
G		STA	Spare the Air
GARVEE	Grant Anticipation Revenue Vehicle	STAF	State Transit Assistance Fund
GIS	Geographic Information System	STIA	Solano Transportation Improvement Authority
H		STIP	State Transportation Improvement Program
HIP	Housing Incentive Program	STP	Surface Transportation Program
HOV	High Occupancy Vehicle	T	
I		TAC	Technical Advisory Committee
ISTEA	Intermodal Surface Transportation Efficiency Act	TAM	Transportation Authority of Marin
ITIP	Interregional Transportation Improvement Program	TANF	Temporary Assistance for Needy Families
ITS	Intelligent Transportation System	TAZ	Transportation Analysis Zone
J		TCI	Transportation Capital Improvement
JARC	Jobs Access Reverse Commute	TCM	Transportation Control Measure
JPA	Joint Powers Agreement	TCRPP	Transportation Congestion Relief Program
L		TDA	Transportation Development Act
LS&R	Local Streets & Roads	TDM	Transportation Demand Management
LTA	Local Transportation Funds	TEA	Transportation Enhancement Activity
LEV	Low Emission Vehicle	TEA-21	Transportation Efficiency Act for the 21 st Century
LIFT	Low Income Flexible Transportation	TFCA	Transportation Funds for Clean Air
LOS	Level of Service	TIF	Transportation Investment Fund
LTF	Local Transportation Funds	TIP	Transportation Improvement Program
M		TLC	Transportation for Livable Communities
MIS	Major Investment Study	TMA	Transportation Management Association
MOU	Memorandum of Understanding	TMP	Transportation Management Plan
MPO	Metropolitan Planning Organization	TMTAC	Transportation Management Technical Advisory Committee
MTC	Metropolitan Transportation Commission	TOS	Traffic Operation System
MTS	Metropolitan Transportation System	TRAC	Trails Advisory Committee
N		TSM	Transportation Systems Management
NEPA	National Environmental Policy Act	U, V, W, Y, & Z	
NCTPA	Napa County Transportation Planning Agency	UZA	Urbanized Area
NHS	National Highway System	VTA	Valley Transportation Authority (Santa Clara)
NVTA	Napa Valley Transportation Authority	W2W	Welfare to Work
O		WCCCTAC	West Contra Costa County Transportation Advisory Committee
OTS	Office of Traffic Safety	YSAQMD	Yolo/Solano Air Quality Management District
		ZEV	Zero Emission Vehicle

THIS PAGE INTENTIONALLY LEFT BLANK



Solano Transportation Authority

SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
December 12, 2007

I. CALL TO ORDER

Chair Woodruff called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

Eddie Woodruff (Chair)	City of Rio Vista
Jim Spering (Vice Chair)	County of Solano
Elizabeth Patterson	City of Benicia
Mary Ann Courville	City of Dixon
Harry Price	City of Fairfield
Ed Woodruff	City of Rio Vista
Pete Sanchez	City of Suisun City
Len Augustine	City of Vacaville
Osby Davis	City of Vallejo

MEMBERS

ABSENT:

None.

STAFF

PRESENT:

Daryl K. Halls	Executive Director
Charles Lamoree	Legal Counsel
Johanna Masiclat	Clerk of the Board
Janet Adams	Director of Projects
Robert Macaulay	Director of Planning
Elizabeth Richards	Director of Transit and Rideshare Services
Liz Niedziela	Transit Program Manager
Susan Furtado	Financial Analyst/Accountant
Jayne Bauer	Marketing and Legislative Program Manager
Robert Guerrero	Senior Planner
Sam Shelton	Assistant Project Manager
Sara Woo	Planning Assistant

ALSO

PRESENT: *In Alphabetical Order by Last Name:*

Fernando Bravo	City of Suisun City
Birgitta Corsello	County of Solano
Gene Cortright	City of Fairfield
George Gwynn	Resident, City of Suisun City
Jeff Knowles	City of Vacaville
Dan Schiada	City of Benicia
Jim Simon	Outgoing PCC Member
Chuck Timm	Council Member, City of Fairfield
Jan Vick	Council Member, City of Rio Vista

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

On a motion by Board Member Price, and a second by Board Member Sanchez, the STA Board approved the agenda.

IV. OPPORTUNITY FOR PUBLIC COMMENT

George Gwynn, Jr. resident of Suisun City, commented on the safety issues on SR 12.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- Two New Representatives from Benicia and Vallejo to Join Board
- STA Board to Consider Revisions to the 2008 State Transportation Improvement Program (STIP)
- Development of 10-Year STIP Priorities for Highway and Transit Capital
- Funding Strategy for Environmental and Design of Rio Vista Waterfront Access Project
- Funding Strategy for Environmental and Design of Rio Vista Waterfront Access Project
- Implementation Strategy for SR 12 Jameson Canyon Project
- Draft STA Legislative Platform and Priorities for 2008
- First Quarter Budget Report on Track
- STA Board to Select Inaugural Solano Commute Challenge Winners

VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. Caltrans Report:

Janet Adams provided an update on the status of I-80 repaving projects in Solano County.

B. MTC Report:

Vice Chair and MTC Commissioner Spring noted that MTC staff will provide presentations at a future meeting on the Regional Transportation Plan and Performance Measures.

C. STA Report :

1. Chair Woodruff presented a Proclamation of Appreciation to outgoing PCC Member Jim Simon.
2. Judy Leaks summarized the inaugural Solano Commute Challenge and members of the STA Board drew the names of the Commute Challenge winners.
3. Robert Macaulay provided an overview of the safety efforts being accomplished along the SR 12 East from I-80 to the Rio Vista Bridge.

VII. INTRODUCTION AND SWEARING-IN OF NEW STA BOARD MEMBER

Mayor Osby Davis was sworn in as STA's new Board Member representing the City of Vallejo.

Mayor Elizabeth Patterson was sworn in as STA's new Board Member representing the City of Benicia.

Council Member Chuck Timm was sworn in as STA's new Alternate Member representing the City of Fairfield.

VIII. CONSENT CALENDAR

On a motion by Board Member Augustine, and a second by Vice Chair Spering, the STA Board approved Consent Calendar Items B thru K. Board Members Davis and Patterson abstained from the vote on Item A, STA Board Minutes of October 10, 2007.

A. STA Board Meeting Minutes of October 10, 2007

Recommendation:

Approve STA Board Special Minutes of October 10, 2007.

B. Review TAC Draft Minutes for the Meeting of November 28, 2007

Recommendation:

Receive and file.

C. Fiscal Year 2007-08 First Quarter Budget Report

Recommendation:

Review and file.

D. STA Employee 2008 Benefit Summary Update

Recommendation:

Review and file.

E. State Route (SR) 12 East Project Management Services

Recommendation:

Authorize the Executive Director to:

1. Issue a Request for Proposals for Project Management Services for State Route 12 East Projects; and
2. Execute a consultant contract for an amount not to exceed \$120,000 for Project Management Services on State Route 12 East Projects.

- F. Project Delivery Form for STA Funding Applications**
Recommendation:
 Adopt a STA Funding policy that all applications for STA recommended funds complete a STA Project Delivery Form and complete a MTC Routine Accommodations checklist for Bicycles and Pedestrians.
- G. Solano Bicycle Advisory Committee (BAC) 2008 Work Plan**
Recommendation:
 Approve the attached BAC Work Plan for the 2008 calendar year.
- H. Solano Pedestrian Advisory Committee (PAC) 2008 Work Plan**
Recommendation:
 Approve the attached PAC Work Plan for the 2008 calendar year.
- I. Paratransit Coordinating Council (PCC) Appointment**
Recommendation:
 Appoint Shirley Stacy as a Transit User representative to the PCC for a 3-year term.
- J. Application to Join the County Supervisors Association of California (CSAC) Excess Insurance Authority to Increase STA's Liability Insurance Coverage**
Recommendation:
 Approve the following:
 1. The STA joining the California State Association of Counties (CSAC) Excess Insurance Joint Powers Authority;
 2. Authorize the Executive to complete the application process for joining the CSAC Excess Insurance Pool;
 - and
 3. Authorize the Executive Director to execute the necessary contracts for membership in the CSAC insurance program.
- K. Bay Area Ridge Trail Grant Application: State Route (SR) 12 Jameson Canyon Bicycle and Pedestrian Facilities Plan**
Recommendation:
 Approve the attached Resolution 2007-12 authorizing the submission of the Bay Area Ridge Trail grant application for the Bicycle and Pedestrian Facilities Plan for the SR 12 Jameson Canyon corridor.
- L. Regional Transportation Plan (RTP) Project List**
Recommendation:
 Authorize the Executive Director to forward the attached RTP project list to the STA member agencies for updating.

IX. ACTION – FINANCIAL ITEMS

- A. STA's Annual Audit Fiscal Year (FY) 2006-07**
 Susan Furtado reported that STA's Basic Financial Statements and Single Audit for FY 2006-07 prepared by the auditors, Maze and Associates, reflected an overall financial position with no reportable deficiencies or material weakness that will adversely affect the STA's budget status and process.

Board Comments:

None presented.

Public Comments:

None presented.

Recommendation:

Accept the FY 2006-07 Annual Audit for STA.

On a motion by Vice Chair Spring, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

B. 10-Year Investment Plan for Highways and Transit Facilities

Janet Adams reviewed the 10-Year Investment Plan for Highways and Major Transit Capital Projects. She indicated that the Tier One priority for the Highway/Major Road Projects in the 2008 STIP is the Jepson Parkway segments and the Tier One for Major Transit Projects are the Vallejo Ferry Maintenance Facility (Phases 1 and 2) and the Vacaville Intermodal Station (Phase 1).

Board Comments:

Board Member Price asked about the recruitment process for the Project Engineer position. Janet Adams responded that the STA has not had any success in recruiting for this position. Board Member Price asked if the STA Board should take a closer look at the structure of the position. Daryl Halls responded that staff is looking at other options for delivering the workload and these options will be brought back to the Board.

Vice Chair Spring raised concern about the number of projects on Tier 1 that would compete for the small amount of money available. He stated that he would like the STA to focus on fully funding projects so they can go to construction. Daryl Halls confirmed that this was the approach being taken by staff.

Public Comments:

None presented.

Recommendation:

Approve the attached 10-Year Investment Plan for Highways and Major Transit Facilities as shown on Attachment A.

On a motion by Board Member Price, and a second by Vice Chair Spring, the STA Board unanimously approved the recommendation.

C. 10-Year Transit Fleet and Minor Transit Capital Investment Plan

Elizabeth Richards summarized the 10-Year Transit Fleet and Minor Transit Capital Investment Plan. She reviewed the Tier 1 and Tier 2 vehicle replacement projects that required matching funds of a total of \$938,000 (Fairfield-Suisun Transit (5 vehicles) \$400,000; Vacaville Transit (5 vehicles) \$240,000; and Vallejo Transit (20 vehicles) \$298,000).

Board Comments:

Board Member Price mentioned that Fairfield was considering the purchase of hybrid buses and asked if other jurisdictions were looking at purchasing hybrid buses. Elizabeth Richards responded that Vallejo Transit was considering purchasing some hybrid buses.

Public Comments:

None presented.

Recommendation:

Approve the attached 10-Year Transit Fleet Investment Plan as shown in Attachment A.

On a motion by Vice Chair Spring, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

D. 2008 State Transportation Improvement Program (STIP) and Eastern Solano Congestion Mitigation & Air Quality Improvement Program (ECMAQ) Proposed Programming

Sam Shelton reported on the revised lower estimates of STIP funding and recently confirmed amounts of ECMAQ funding. He stated that STA staff is recommending new STIP funding for Planning, Programming, and Monitoring (PPM) funds, as a received funding amount, and the next segment of the Jepson Parkway. He further stated staff was recommending ECMAQ funding for Vacaville's Intermodal Station and the STA's Safe Routes to School Program. He also stated that several existing projects must delay their programming due to the state budget crisis, delaying several projects.

Board Comments:

Sam Shelton explained that the ECMAQ funding is recommended for the Vacaville Intermodal Station since it lost its STIP funding recommendation. Board Member Courville asked which cycle this ECMAQ funding comes from. Daryl Halls clarified that these ECMAQ funds were from the previous federal funding cycle (2nd and 3rd) and that it needs to be programmed by 2009 or Solano County risks losing it.

Public Comments:

Gary Leach, City of Vallejo, stated that he understands and supports the STA's funding recommendation; however, he explained that if the City of Vallejo resolves the Vallejo Station's right of way issues with the post office, the Vallejo Station project may be ready to go to construction before the funding schedule currently recommended by the STA is available. He stated that if this is the case, the City of Vallejo may request the STA advance these funds for construction.

Recommendation:

Approve the following:

1. Program the 2008 State Transportation Improvement Program (STIP) as shown in Attachment C; and
2. Program Eastern Solano Congestion Mitigation and Air Quality funding as shown in Attachment D.

On a motion by Board Member Augustine, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

E. Rio Vista's Waterfront Access Transportation for Livable Communities (TLC) Project Funding Strategy

Robert Guerrero recommended the STA Board commit all AB8 Yolo Solano Clean Air Funds to Rio Vista's Waterfront Access Project for 2008 and 2009 to complete environmental and design phase of the project.

Board Comments:

Board Member Courville asked if this was all of the AB 8 funds for these two years or a specific amount. Daryl Halls indicated that the staff recommendation was for all of the AB 8 funds for 2008 and 2009.

Board Comments:

None presented.

Recommendation:

Support committing YSAQMD AB8 funds to Rio Vista's Waterfront Pedestrian Bicycle Improvement Project for 2008 and 2009.

On a motion by Board Member Augustine, and a second by Vice Chair Spering, the STA Board unanimously approved the recommendation.

F. State Route (SR) 12 Jameson Canyon Project Implementation

Janet Adams reviewed the project schedule for the SR 12 Jameson Canyon Phase 1 Project. She reviewed the aggressive project schedule phase-milestone and recommended activities required to expedite implementation of the SR 12 Jameson Canyon Phase 1 Project.

Board Comments:

Board Member Courville asked who developed the scope of work of the project. Janet Adams responded that the STA's project manager, Eric Cordoba, developed the scope of work. She added that the scope of work is currently being reviewed by Caltrans. Daryl Halls added that this project will have full oversight from Caltrans similar to the I-80 HOV Lane Project that STA is delivering.

Vice Chair Spering asked if the funding identified for the project is fully secured. Janet Adams responded yes that all the funding identified for the project is secured and that because the project has Prop. 1B CMIA funds, this elevates the priority statewide for the project.

Public Comments:

None presented.

Recommendation:

Authorize the Executive Director to:

1. Negotiate and Execute a Caltrans Cooperative Agreement with Caltrans and NCTPA for the SR 12 Jameson Canyon Project;
2. Issue a Request for Proposals (RFP) to retain a consultant to prepare Final Design (PS&E) documents and provide Right of Way Acquisition Support Services; and
3. Execute a consultant agreement to provide such services for an amount not to exceed \$ 10,300,000.

On a motion by Vice Chair Spring, and a second by Board Member Courville, the STA Board unanimously approved the recommendation.

X. ACTION – NON-FINANCIAL ITEMS

A. STA’s Draft 2008 Legislative Priorities and Platform

Jayne Bauer highlighted the five (5) key elements added to the Draft 2008 Legislative Platform and Priorities. She recommended the draft list be distributed for a 21-day review and comment period prior to forwarding the final version to the STA Board in January 2008.

Board Comments:

Board Member Patterson requested suggestions on how to modify the Legislative Platform pursuant to the Sacramento/San Joaquin Delta Plan and High Speed Rail Plan. Daryl Halls indicated that staff would work with Board Member Patterson to develop a policy or policies for Board consideration at a future meeting.

Public Comments:

None presented.

Recommendation:

Release STA’s Draft 2008 Legislative Priorities and Platform for a 21-day review and comment period.

On a motion by Board Member Price, and a second by Vice Chair Spring, the STA Board unanimously approved the recommendation.

XI. INFORMATIONAL ITEMS – NO DISCUSSION

- A. North Connector California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) Environmental Document**
- B. Regional Transportation Plan (RTP) Update and Bay Area FOCUS Project**
- C. Safe Routes to School (SR2S) Program Update**
- D. Solano Transit Consolidation Study Phase I and Phase II**
- E. Community Based Transportation Plan (CBTP) Status**

- F. State Route (SR) 12 Status Update
- G. Western Contra Costa County I-80 Integrated Corridor Mobility Project
- H. City of Fairfield McGary Road Bicycle Transportation Account (BTA) Grant Submittal Support Letter
- I. Solano Employer Commute Challenge Final Results
- J. Project Delivery Update
- K. Funding Opportunities Summary
- L. STA Board Meeting Schedule for 2008

XII. BOARD MEMBER COMMENTS

Board Member Augustine welcomed new Board Members Davis and Patterson to the STA Board.

Board Member Price commented about STA providing an update to the Board regarding potential federal earmarks for Solano County Priority projects. Daryl Halls responded that as soon as information becomes available the STA will update the Board members.

Chair Woodruff commended STA staff for their efforts and that he feels ready to go forward into next year. He encouraged new STA Board Members to stay engaged as they become acquainted with all the work STA does.

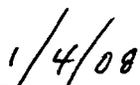
XIII. ADJOURNMENT

The STA Board meeting was adjourned at 7:35 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, January 9, 2008 6:00 p.m., Suisun City Hall Council Chambers.**

Attested By:



Johanna Masielat
Clerk of the Board



Date

THIS PAGE INTENTIONALLY LEFT BLANK



TECHNICAL ADVISORY COMMITTEE
Minutes for the meeting of
January 2, 2008

I. CALL TO ORDER

The regular meeting of the Technical Advisory Committee (TAC) was called to order at approximately 1:50 p.m. in the Solano Transportation Authority's Conference Room.

Present:

TAC Members Present:

Michael Throne	City of Benicia
Janet Koster	City of Dixon
Kevin Daughton	City of Fairfield
Brent Salmi	City of Rio Vista
Fernando Bravo	City of Suisun City
Dale Pfeiffer	City of Vacaville
Gary Leach	City of Vallejo
Paul Wiese	County of Solano

STA Staff Present:

Daryl Halls	STA
Janet Adams	STA
Elizabeth Richards	STA/SNCI
Liz Niedziela	STA/SNCI
Jayne Bauer	STA
Robert Guerrero	STA
Sam Shelton	STA
Johanna Masielat	STA

Others Present:

(In Alphabetical Order)

Ngozi Ezekwo	Caltrans District 4
Ed Huestis	City of Vacaville
Denis Jackson	MV Transportation
Jeff Knowles	City of Vacaville

II. APPROVAL OF THE AGENDA

On a motion by Janet Koster, and a second by Michael Throne, the STA TAC unanimously approved the agenda with the exception to table Agenda Item, VII.A, Draft Countywide Safe Routes to School (SR2S) Plan, at the request of STA staff, until the next meeting scheduled for January 30, 2008.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: None presented.

V. CONSENT CALENDAR

On a motion by Michael Throne, and a second by Brent Salmi, the STA TAC approved Consent Calendar Items A through C. (The Cities of Benicia, Dixon, and Fairfield abstained from the vote on Item A.)

A. Minutes of the TAC Meeting of November 28, 2007

Recommendation:

Approve minutes of November 28, 2007.

B. Solano County Fiscal Year (FY) 2008-09 Transportation Funds for Clean Air (TFCA) 40% Program Manager Call for Projects

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. \$207,253 in FY 2008-09 TFCA Program Manager Funds for Solano Napa Commuter Incentives Program; and
2. Issue a call for projects for the remaining FY 2008-09 TFCA Program Manager Funds.

C. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan

Recommendation:

Forward a recommendation to the STA Board to adopt the North Connector Transportation for Livable Communities Corridor Concept Plan.

Robert C

VI. ACTION – FINANCIAL ITEMS

A. Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

Sam Shelton reviewed the Request for Proposals for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study. He stated that staff plans to hold a RFP workshop at the end of January 2008 to help consultants better understand what is requested in the RFP and to encourage multiple applicants.

Recommendation:

Recommend that the STA Board authorize the Executive Director to:

1. Issue a Request for Proposals for consultant services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study; and
2. Execute a consultant contract for an amount not to exceed \$300,000 for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.

On a motion by Fernando Bravo, and a second by Michael Throne, the STA TAC unanimously approved the recommendation.

B. State Transit Assistance Funds (STAF) Fund Fiscal Year (FY) 2007-08

Amendment No. 3

Elizabeth Richards indicated that MTC would begin to offer estimates in January 2008 to the funding forecasts for FY 2008-09. She stated that staff is requesting that a priority for funds be made for efforts to consolidate intercity paratransit in Vallejo and Benicia as well as assisting in the establishment of the new express route Rt. 70.

Daryl Halls summarized the discussion and action of the Consortium that morning to support items 1.b and 1.c, but not to support 1.a by a 3 to 2 vote.

Elizabeth Richards summarized their proposed modifications to the recommendation by STA staff (shown below in *bold italics*)

1. The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:
 - a. Transit Consolidation Study Phase II (\$60,000);
 - b. Vallejo Request for SB 976 Transition Plan Support (\$70,000) *and a copy of the plan to be provided to the Consortium;*
 - c. Benicia Local Transit Assessment Study (\$30,000) *with a copy of the study to be provided to the Consortium; and*
2. *Prioritize Consider* future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.

Recommendation:

Recommend the STA Board approve the following:

1. The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:
 - a. Transit Consolidation Study Phase II (\$60,000);
 - b. Vallejo Request for SB 976 Transition Plan Support (\$70,000);
 - c. Benicia Local Transit Assessment Study (\$30,000); and
2. *Prioritize Consider* future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.

On a motion by Dale Pfeiffer, and a second by Fernando Bravo, the STA TAC unanimously approved the recommendation as amended shown above in *bold italics*.

C. Request for State Partnership Planning Grant Funds for Local Match for State Route (SR) 12 I-80 to I-5 Corridor Study and Formation of SR 12 Corridor Advisory Committee

Robert Guerrero stated that the State Partnership Planning Grant application is due to Caltrans by January 11, 2008. He indicated that staff is working to obtain letters of support from state legislators, Solano County and the Cities of Rio Vista, Suisun City and Fairfield, and MTC. He also stated that at the December 12, 2007 meeting of the Steering Committee, the Committee recommended the STA Board initiate formation of a SR 12 Corridor Advisory Committee to include Sacramento and San Joaquin Counties.

Recommendation:

Recommend the STA Board approve the following:

1. Adopt a Resolution authorizing the Executive Director to submit an application for Caltrans' State Transportation Planning Grant Program for \$300,000 for the SR 12 I-80 to I-5 Corridor Study; and
2. Initiate creation of the SR 12 Corridor Advisory Committee, and invite participation of SJCOG and SACOG, with the membership and purposes specified in Attachment A.

On a motion by Fernando Bravo, and a second by Dale Pfeiffer, the STA TAC unanimously approved the recommendation.

VII. ACTION - NON-FINANCIAL ITEMS

A. Draft Countywide Safe Routes to School (SR2S) Plan

This item was pulled at the request of STA staff until the next meeting scheduled for January 30, 2008.

B. Solano Comprehensive Transportation Plan Purpose Statement and Organization

Robert Guerrero reviewed the development of the Purpose Statements, Goals, and Organization for each of the Solano CTP elements to be adopted by the STA committees. He indicated that after the STA Board adopts the Purpose Statement, Goals, and Organization, meetings will be scheduled with the STA Committees: Freeways, Highways and Arterials; Transit; and Alternative Modes.

Based on input, the STA TAC requested a modification to the CTP Purpose Statement to read as follows:

“The Solano Comprehensive Transportation Plan will help fulfill the STA’s mission by identifying a transportation system and the policies and program needed to provide mobility, travel safety, and economic vitality for Solano County.

Recommendation:

Recommend that the STA Board adopt the Purpose Statement, Goals and Organization as specified in the staff report for the Solano Comprehensive Transportation Plan.

On a motion by Fernando Bravo, and a second by Dale Pfeiffer, the STA TAC unanimously approved the recommendation with the revised Purpose Statement.

C. SR 113 Major Investment and Corridor Study Update

Robert Guerrero provided an update to the SR 113 Major Investment and Corridor Study. He stated that it is the current STA direction that the SR 113 Major Investment and Corridor Study should continue to focus on safety improvements that continue to serve local and sub-regional trips. He added that the Steering Committee recommended focusing on what would be needed should a toll road be a viable alternative rather than conducting a detailed analysis for constructing a toll road alignment.

Daryl Halls added that it was suggested that STA Board Member, Mayor Len Augustine, be appointed to the SR 113 Steering Committee to participate in the discussions given the potential alignment of Midway Road to I-5 in Vacaville. With the appointment of Mayor Len Augustine, the SR 113 Steering Committee will be able to discuss the two issues further before providing a recommendation to the STA Board. The next SR 113 Steering Committee is expected to take place in early February 2008.

After further discussion, the STA TAC recommended to table this item until the meeting on February 27, 2008.

On a motion by Paul Wiese, and a second by Fernando Bravo, the STA TAC unanimously approved to table this item until the meeting on February 27, 2008.

D. Route 30 and Route 90 Status Update

Liz Niedziela provided status updates to Route 30's ridership, farebox ratio, history of ridership growth as well as Route 90's ridership data for FY 2006-07. She noted the increase in rideshare and productivity of both services.

Recommendation:

Forward to the STA Board to receive and file.

On a motion by Michael Throne, and a second by Fernando Bravo, the STA TAC unanimously approved the recommendation.

E. Solano Paratransit Status Update

Liz Niedziela provided a status update to Solano Paratransit's ridership, farebox ratio, and ridership of residence for FY 2006-07. She stated that staff will continue to work with Fairfield/Suisun Transit to monitor ridership, performance, and improve the service's efficiency.

Recommendation:

Forward to the STA Board to receive and file.

On a motion by Fernando Bravo, and a second by Michael Throne, the STA TAC unanimously approved the recommendation.

F. STA's Final Draft 2008 Legislative Priorities and Platform

Jayne Bauer reviewed the Final Draft 2008 Legislative Platform and Priorities scheduled to be approved by the STA Board at their January 9th 2008 meeting.

At an earlier meeting, the Consortium requested to add Vallejo Transit under section 10.2 of the Legislative Priorities and Platform to read as follows (shown in ***bold italics***):

10. 2 - Support cleanup legislation of SB 976 (Torlakson) that addresses the following: 2. Provide assurances that the existing Baylink/***Vallejo Transit...***

The STA TAC concurred with this modification.

Recommendation:

Forward STA's Final Draft 2008 Legislative Priorities and Platform to the STA Board for approval.

On a motion by Fernando Bravo, and a second by Michael Throne, the STA TAC unanimously approved the recommendation as amended shown above in ***bold italics***.

VIII. INFORMATION ITEMS

A. **Regional Transportation Plan (RTP) Call for Projects Status**

Robert Guerrero reviewed the guiding criteria for RTP project submittals to MTC. He indicated that there was significant concern expressed by Partnership Technical Advisory Committee (PTAC) members about the February 15th deadline. MTC staff stated that the February 15, 2008 deadline was not flexible.

NO DISCUSSION

B. **Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2008-09**

C. **Federal Transit Administration (FTA) Section 5311 Funding for Fiscal Year (FY) 2007-08 and 2008-09**

D. **State Route (SR) 12 Status Update**

E. **Project Delivery Update**

F. **Funding Opportunities Summary**

G. **STA Board Highlights – December 12, 2007**

H. **STA Board and Advisory Committee Meeting Schedule for 2008**

IX. ADJOURNMENT

The meeting was adjourned at 3:00 p.m. The next meeting of the STA TAC is scheduled at 1:30 p.m. on Wednesday, January 30, 2008.



DATE: January 2, 2008
TO: STA Board
FROM: Susan Furtado, Financial Analyst/Accountant
RE: Final Indirect Cost Allocation Plan (ICAP) Rate for Fiscal Year
(FY) 2006-07

Background:

In June 2007, the Solano Transportation Authority (STA) Board was presented with the Caltrans Approved Provisionary ICAP rate for FY 2006-07 of 80.35%. The ICAP was calculated and approved using STA's approved budget as a fixed rate with a carry-forward provision plan.

A fixed rate with carry-forward provision is a temporary rate subject to adjustment. The provisional indirect cost rate is computed using the approved fiscal year's estimated budget. However, when STA's actual expenditures for the fiscal year is audited; the difference between the estimated costs and the actual audited costs is carried forward as an adjustment to the subsequent fiscal year period for which a rate is established. The adjustment cannot be made in the fiscal year immediately following since the indirect cost rate for that fiscal year has already been determined. Therefore, the adjustment is carried forward to the second fiscal year following the adjusted year; which for FY 2006-07, the adjustment will be submitted to Caltrans for the FY 2008-09 ICAP.

Discussion:

In December 2007, the STA Board was presented with the STA's Annual Audit for FY 2006-07. STA was issued an unqualified audit evaluation, which is sufficient to ensure that STA funds were used in compliance with all applicable Federal statutory and regulatory provisions and costs were reasonable and necessary for operating its programs. In addition, during the audit process no matters involving internal control over financial reporting and its operation were considered of any material weaknesses and no reportable findings or questions in accordance with Government Accounting Standards Board Statement Number 34 (GASB 34) and Office of Management and Budget (OMB) Circular A-133 were issued.

With the audited financial statement and reports, the ICAP was recalculated which resulted in a higher rate. The Approved Provisionary ICAP rate for FY 2006-07 of 80.35% is adjusted to reflect the final FY 2006-07 ICAP rate of 82.75%. An adjustment for the difference of 2.4% will be added as a carry-forward to the ICAP submission for FY 2008-09.

STA is submitting this Final Indirect Cost Rate Plan adjustment in compliance with the OMB A-87 and Caltrans' Local Programs Procedures (LPP) 04-10.

Fiscal Impact:

Adjustment to the Final ICAP Rate for FY 2006-07 of 2.4% will be added to the ICAP Rate Application for FY 2008-09, which will allow additional administrative revenue reimbursements by the STA of approximately \$4,000.

Recommendation:

Approve the following:

1. Final ICAP Rate for FY 2006-07; and
2. Authorize the Executive Director to include the rate adjustment to the ICAP application for FY 2008-09 to Caltrans.

Attachment:

- A. Final Indirect Cost Rate for FY 2006-07

A copy of the Final Indirect Cost Rate for FY 2006-07
has been provided to the STA Board Members under separate enclosure.

You may obtain a copy of the Final Indirect Cost Rate for FY 2006-07
by contacting the STA at (707) 424-6075.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
TO: STA Board
FROM: Robert Guerrero, Senior Planner
RE: Solano County Fiscal Year (FY) 2008-09 Transportation Funds for Clean Air (TFCA) 40% Program Manager Call for Projects

Background:

The Bay Area Air Quality Management District's (BAAQMD) Transportation Fund for Clean Air (TFCA) Program annually provides funding to cities and counties within its jurisdiction for projects that reduce air pollution from motor vehicles, such as clean air vehicle infrastructure, clean air vehicles, shuttle bus services, bicycle projects, and alternative modes promotional/educational projects. Two air districts, the BAAQMD and the Yolo Solano Air Quality Management District (YSAQMD), divide Solano County. The cities of Benicia, Fairfield, Suisun City, Vallejo, and southwestern portions of Solano County are located in the Bay Area Air Basin, and therefore are eligible to apply for these funds.

Funding for the TFCA program is provided by a \$4 vehicle registration fee collected from counties within the BAAQMD air basin. The BAAQMD distributes regionally 60% of the entire TFCA funds through a competitive process; the remaining 40% are for TFCA Program Manager projects. Program Manager projects are reviewed and approved by the Congestion Management Agency (or other BAAQMD designated agency) from each county in the BAAQMD. The STA is designated the "Program Manager" of the 40% TFCA funding for Solano County and manages approximately \$315,000 in annual TFCA funding.

Although Program Managers review and approve TFCA Program Manager Projects, the BAAQMD ultimately approves the funding for each project based on specific air emission/air quality benefit cost effective formulas for each project category.

On March 8, 2006, the STA Board adopted an Alternative Modes Strategy that committed \$195,000 in TFCA funding to the Solano Napa Commuter Information's (SNCI) Rideshare Program on an annual basis in addition to dedicating Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Improvement Program funds. The basis for the funding split was to commit clean air funding from both the Bay Area Air Basin and from the Yolo Solano Air Basin to the SNCI's rideshare incentives program.

SNCI's program was approved to receive slightly more funding from the ECMAQ funds than TFCA funds, (i.e. \$227,247 for FY 2007-08 and \$207,753 in FY 2008-09 from TFCA). However, in June 2007, the STA Board was informed that a shortfall of ECMAQ was expected and approved an increased funding amount of \$227,247 from TFCA funds from the original approved amount of \$195,000. In September 2007, the STA Board formally approved a decreased allocation of \$195,000 from ECMAQ funds for both FY 2007-08 and FY 2008-09.

The STA Board's intention was to increase TFCA funding and decrease the total amount dedicated from ECMAQ funding for SNCI's program to make up for the expected shortfall in ECMAQ funding.

Discussion:

Although the STA Board approved the decrease in ECMAQ funding for FY 2008-09 for SNCI's program, a formal action was not taken to increase the TFCA funding from \$195,000 to \$207,753 as was intended. STA staff is recommending the STA Board approve the total amount at this time to ensure that SNCI's rideshare activities continues to operate at the existing level of service. STA staff is also recommending that the STA Board initiate a call for projects for the remaining balance of FY 2008-09 TFCA funds, estimated at \$107,000.

The BAAQMD TFCA process continues to be a challenge for all of the nine Congestion Management Agencies (CMA's), including STA. The Air District provides for a relatively short timeframe for each CMA to review and approve projects without formal guidelines in place. The BAAQMD staff is currently working with the CMA's to create an improved process in the future. The deadline for STA to submit the FY 2008-09 TFCA projects to the BAAQMD is April 1, 2008. Staff's proposed schedule to complete the TFCA approval process for Solano County is as follows:

January 9, 2008	STA Call for Projects for the TFCA Program Manager funds
January 10, 2008	TFCA Program Manager applications distributed to eligible applicants
January 15, 2008	TFCA workshop for potential applicants
<i>Late January 2008</i>	<i>BAAQMD adopts TFCA guidelines</i>
February 8, 2008	TFCA Program Manager applications due to the STA
<i>Early February 2008</i>	<i>BAAQMD provides STA with actual amount of TFCA funding available to program for FY 2008-09</i>
February 27, 2008	STA TAC reviews and recommends FY 2008-09 TFCA Program Manager Projects for STA Board approval
March 12, 2008	STA Board Approves FY 2008-09 TFCA Program Manager Projects
April 1, 2008	Solano County FY 2008-09 TFCA Program Manager Projects due to the Air District

The STA Technical Advisory Committee reviewed and unanimously approved this item at their January 2, 2008 meeting without discussion.

Fiscal Impact:

The actual Solano County TFCA Program Manager funding will be reported mid-February 2008 by the BAAQMD. STA staff estimates a total of \$315,000 will be available based on an average of past funding amounts; however, this amount is an estimate and will be adjusted when the actual amount available is reported by the Air District in February. Approximately \$107,747 will be available for clean air projects after \$207,253 is committed to SNCI's ridesharing incentives program.

Recommendation:

Approve the following:

1. \$207,253 in FY 2008-09 TFCA Program Manager Funds for Solano Napa Commuter Incentives Program; and
2. Issue a call for projects for the remaining FY 2008-09 TFCA Program Manager Funds.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
TO: STA Board
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: SolanoExpress Route 30 and Route 90 Update

Background:

Fairfield/Suisun Transit (FST) operates SolanoExpress Route 30 and Route 90 on behalf of the Solano Transportation Authority (STA). Until this fiscal year, SolanoExpress Route 30 and Route 90 were funded by Transportation Development Act (TDA). Over the years, the STA has secured a variety of other funds for these routes. This includes Transportation Fund for Clean Air from the Bay Area Air Quality Management District, Clean Air Funds from the Yolo Solano Air Quality Management District, State Transit Assistance Funds, and Regional Measure 2 Funds. Effective FY 2008-09, funding for Route 30 and Route 90 is determined by the Intercity Transit Funding Agreement and all seven cities, the County of Solano and STA contribute funding. Route 30 and 90 comprise 2 of the 7 SolanoExpress Routes funded through this agreement and are the only two managed by the STA.

Route 30 has been operating five roundtrips, Monday to Friday, operated by Fairfield/Suisun Transit, to Sacramento since March 2003. This route is a commuter focused express route that connects several local jurisdictions, including Fairfield, Vacaville, Dixon, Davis, and Sacramento. The purpose of the extension to Sacramento was to improve the general performance and farebox recovery on the route as well as to address an Unmet Transit needs issue. Since this service change was made to extend the service to Sacramento, ridership and performance have continued to increase and improve.

Route 90 operates from 4:10 a.m. to 8:12 p.m., Monday thru Friday. Fairfield/Suisun Transit has been operating this route since October 2006. The previous operator was Vallejo Transit. This route is also a commuter focused route that services Fairfield, Suisun City AMTRAK, and El Cerrito del Norte BART.

Discussion:

Over the last seven years, Route 30 ridership has been steadily increasing. In fact, ridership has increased by 140% since 2001 to 2007 from 15,676 to 37,645. Looking at ridership data for FY 2006-07 compared to prior FY 2005-06, ridership increased by over 7%. The increased ridership combined with the fare increase that went into effective October 2006 contributed to the increase of the farebox ratio from 12.2 % in farebox ratio for FY 2006-07 of 33.3%. In analyzing just the data during the nine months after the fare increase, the farebox ratio increased to 39%.

Since FST has been operating Route 90 for just one year, this comparison data is limited. Looking at ridership data for the last 12 months compared to Vallejo's prior 12 months of operation, ridership has significantly increased by 28% in this current year (October 2006 to September 2007) from 144,873 to 185,532. According to FST, the farebox ratio was 38% during the nine month period of October 2006 to June 2006. This is the time frame of the fare increase. More analysis will be completed as the data is accumulated.

The STA Technical Advisory Committee reviewed and unanimously approved this item at their January 2, 2008 meeting without discussion.

Fiscal Impact:

None.

Recommendation:

Receive and file.

Attachments:

- A. Route 30 Ridership
- B. Route 30 Farebox Ratio
- C. Route 30 History of Ridership Growth
- D. Route 90 Ridership

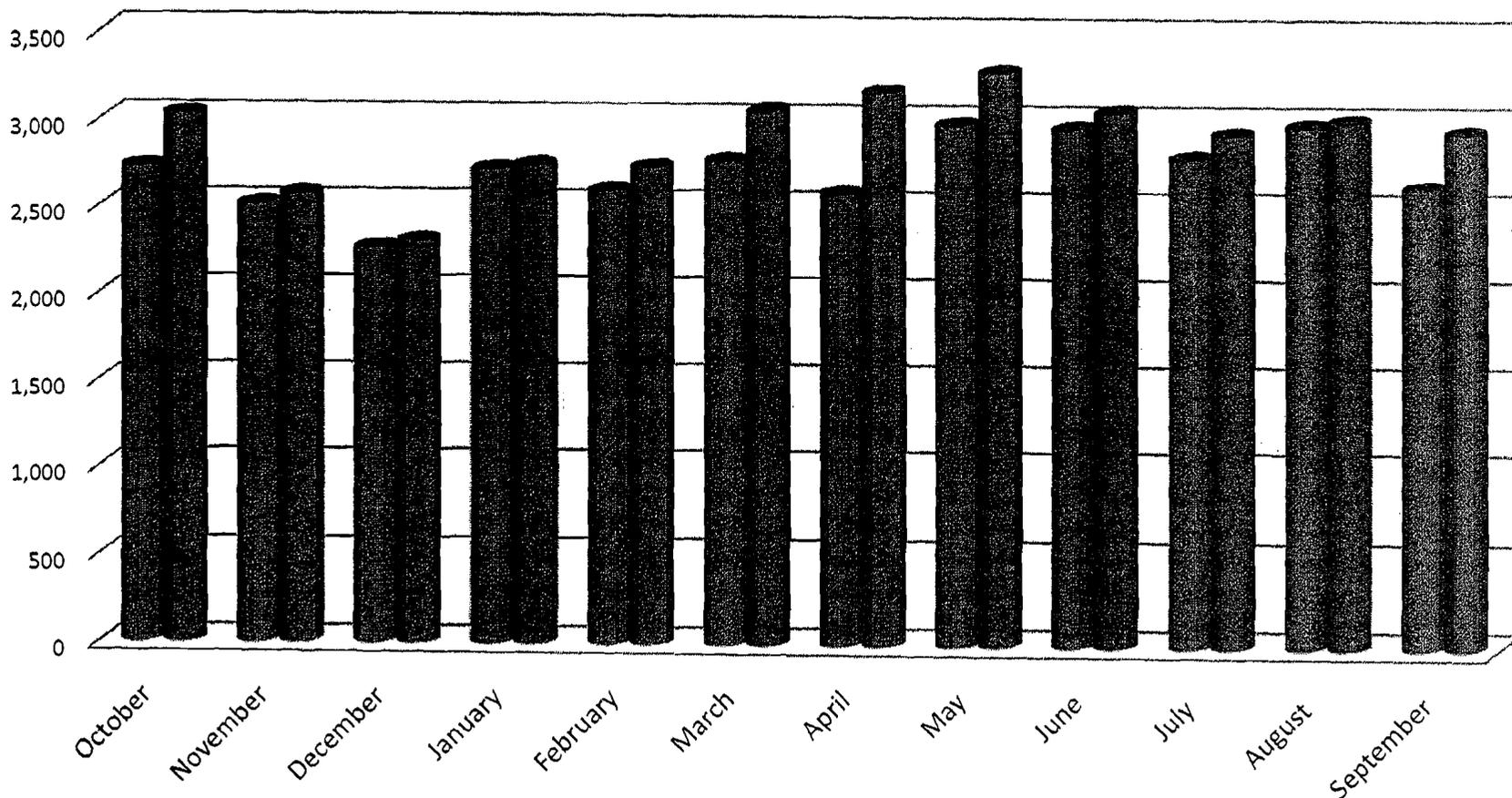
Route 30 Ridership

7.18% Overall 12-Month Growth

20.7% Overall Prior 12-Month Growth

Ridership Last 12 Months = 34,839

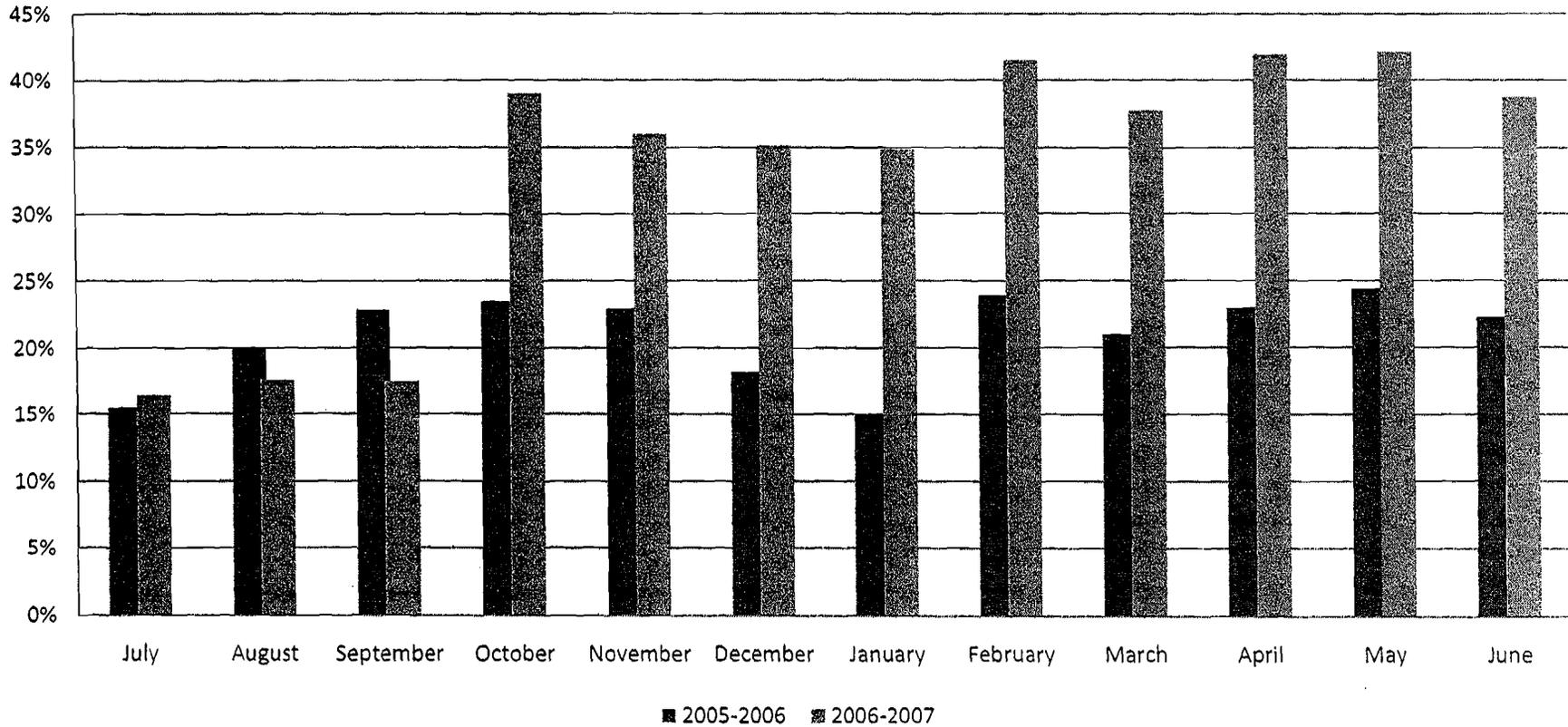
Ridership Prior Months = 32,506



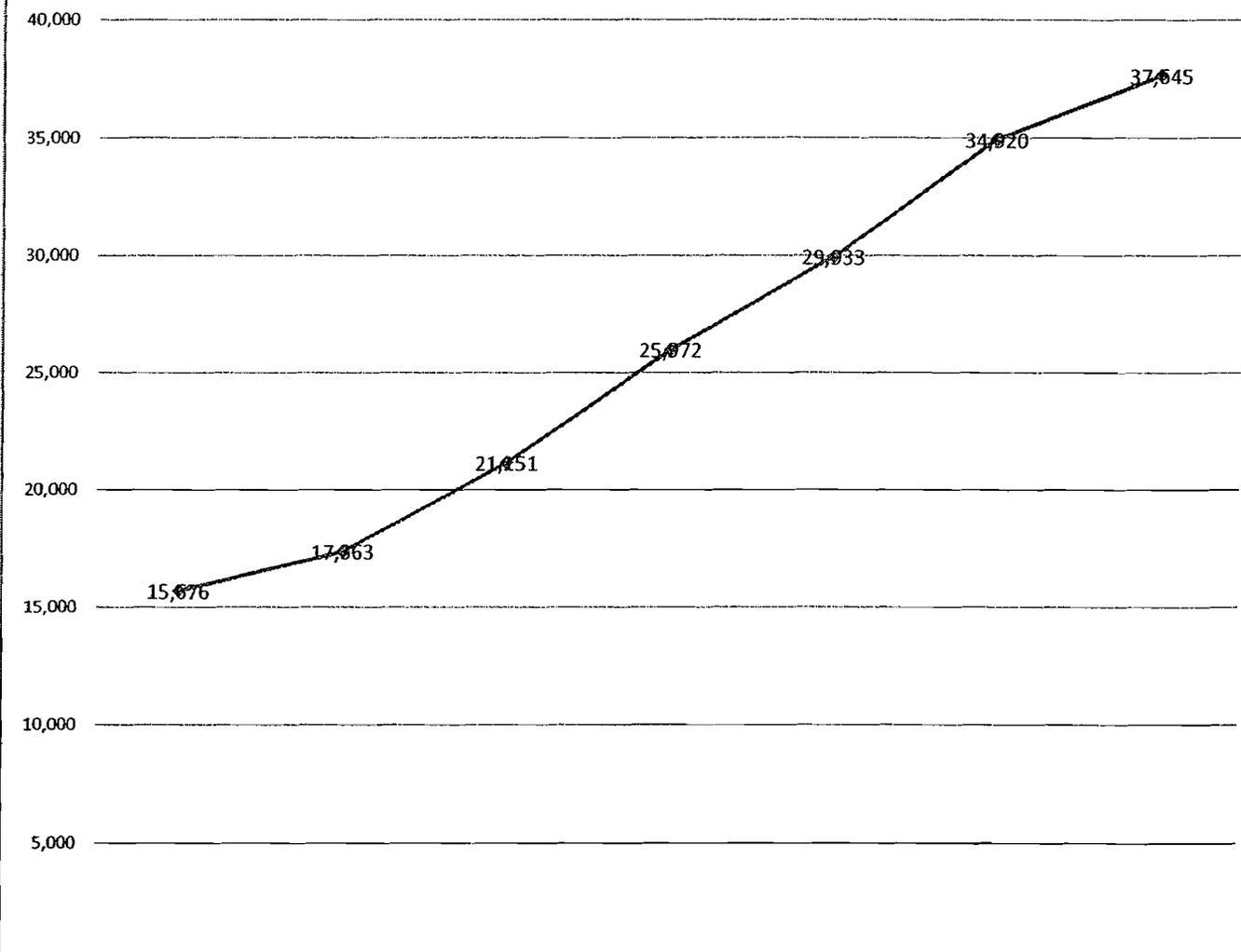
■ Prior 12 Months ■ Current 12 Months

Route 30 Farebox Ratio
12.2% Overall 12 Month Growth
Farebox Ratio for 2006-2007 = 33.3%
Farebox Ratio Prior 12 Months = 21.1%
Fare Increase - October 2006
Farebox Ratio for Oct 06-Jun 07 = 39%

34



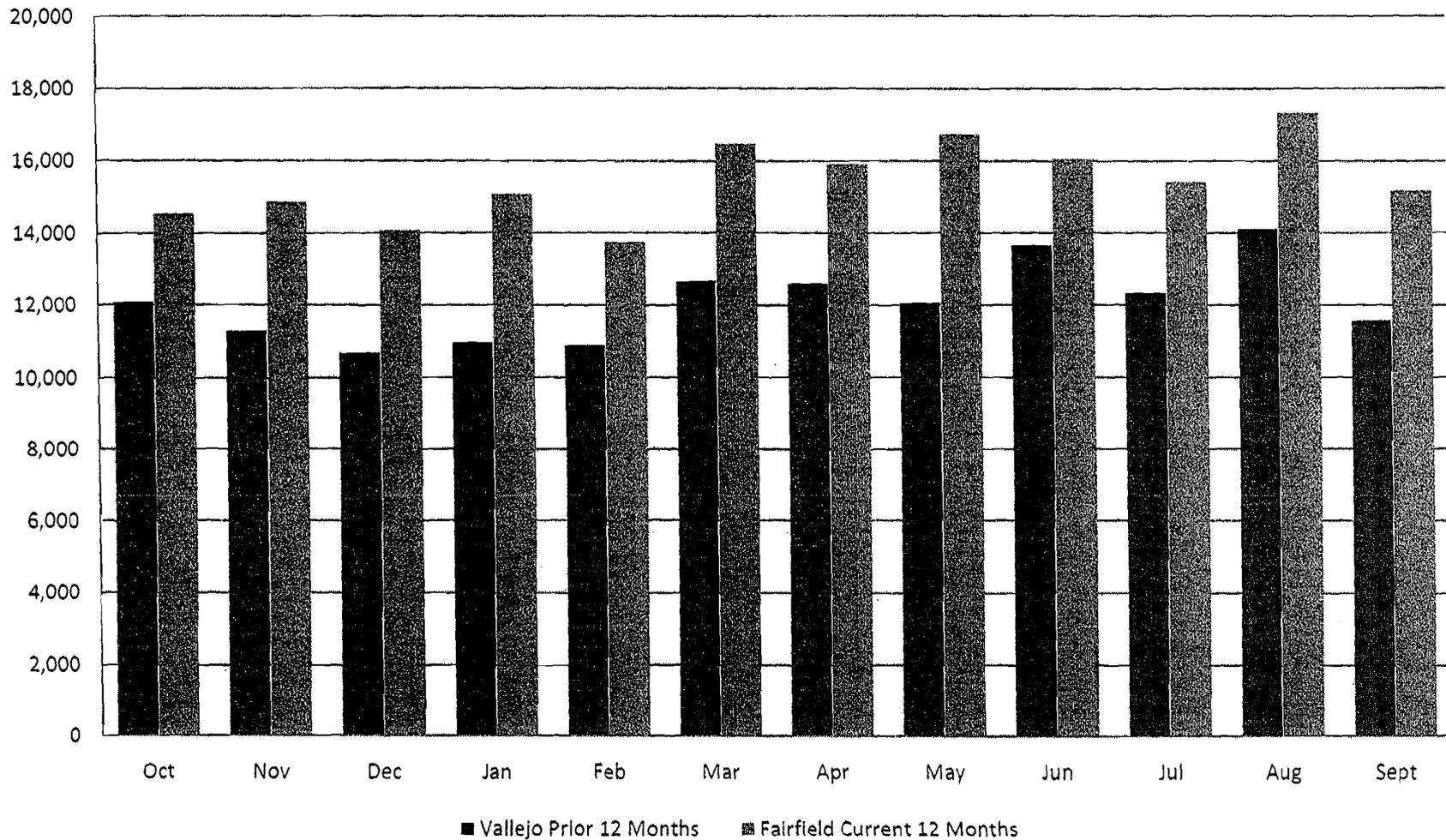
Route 30
History of Ridership Growth
Project a 7 % Ridership Growth for 2007
 Ridership Growth Over Seven Year = 140%



	11%	18%	19%	13%	14%	7% (projected)
2001	2002	2003	2004	2005	2006	2007

◆ Ridership Growth by Year

Route 90 Ridership
28% Overall 12 Month Growth
Ridership Last 12 Months = 185,532
Ridership Prior 12 Months = 144,873





DATE: January 2, 2008
TO: STA Board
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Solano Paratransit Status Update

Background:

The Americans with Disabilities Act of 1990 (ADA) is federal legislation prohibiting discrimination against people with disabilities. One of the overriding principles of the ADA is to ensure that all people have equal access to public transportation. In order to ensure this access, public transit vehicles and facilities are required to be fully accessible and usable by persons with disabilities. For people who are unable, due to a physical or mental disability (including mobility or cognitive impairments) to independently use public fixed-route transportation, paratransit services must be made available.

Six of the seven cities in Solano County operate their local paratransit service (Fairfield operates this service for Suisun City). Solano Paratransit is a combination of required and enhanced service that goes beyond the basic ADA requirements by offering an intercity Paratransit service in central and eastern Solano County. Solano Paratransit provides an intercity transportation service for residents of Dixon, Vacaville, Fairfield, Suisun City, Rio Vista, and unincorporated county areas of eastern Solano County that are transportation handicapped as defined by the Americans with Disabilities Act (ADA) of 1990. Since 1995, Benicia and Vallejo have operated their own intercity paratransit service.

Solano Paratransit is governed by the Solano Transportation Authority and is operated by Fairfield/Suisun Transit. Fairfield-Suisun Transit (FST) has been operating Solano Paratransit through an agreement with the Solano Transportation Authority (STA) since 1995.

Fairfield/Suisun Transit (FST) operates Solano Paratransit on behalf of the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and the County of Solano. Each agency contributes local Transportation Development Act (TDA) funds for this service. Over the years, the STA has secured a variety of other funds for this service including federal Section 5310 grants for new vehicles and Regional Paratransit State Transit Assistance Funds.

Discussion:

Solano Paratransit operates Monday-Saturday. The time of operation is Monday through Friday, 7:00 am to 7:00 pm and on Saturday, 8:00 am to 5:00 pm. Over the last 12 years, Solano Paratransit has averaged approximately 10,000 riders per year. Ridership declined by almost 1,000 riders from 2005-2006 to 2006-2007. Out of the 10,699

passengers that used Solano Paratransit last year, the cities of Fairfield and Vacaville have the highest ridership at 41% and 29% and the fewest number of riders resided in the county unincorporated area at 2%,

The farebox ratio for Solano Paratransit experienced a steady decline beginning in FY 2002-03. The STA Board approved a fare increase for Solano Paratransit effective October 2006. This fare increase stabilized the farebox recovery ratio despite an increase of service costs. In 2005-2006, cost for vehicle hour was \$62.48. A 19% increase in FY 2006-07 brought the cost per revenue hour to \$74.47. During the same timeframe, the farebox ratio increased from slightly above 4% to just below 7%. The STA staff will continue to work with FST to monitor ridership, performance, and improve the service's efficiency.

The STA Technical Advisory Committee and Transit Consortium reviewed and unanimously approved this item at their January 2, 2008 meetings without discussion.

Fiscal Impact:

None

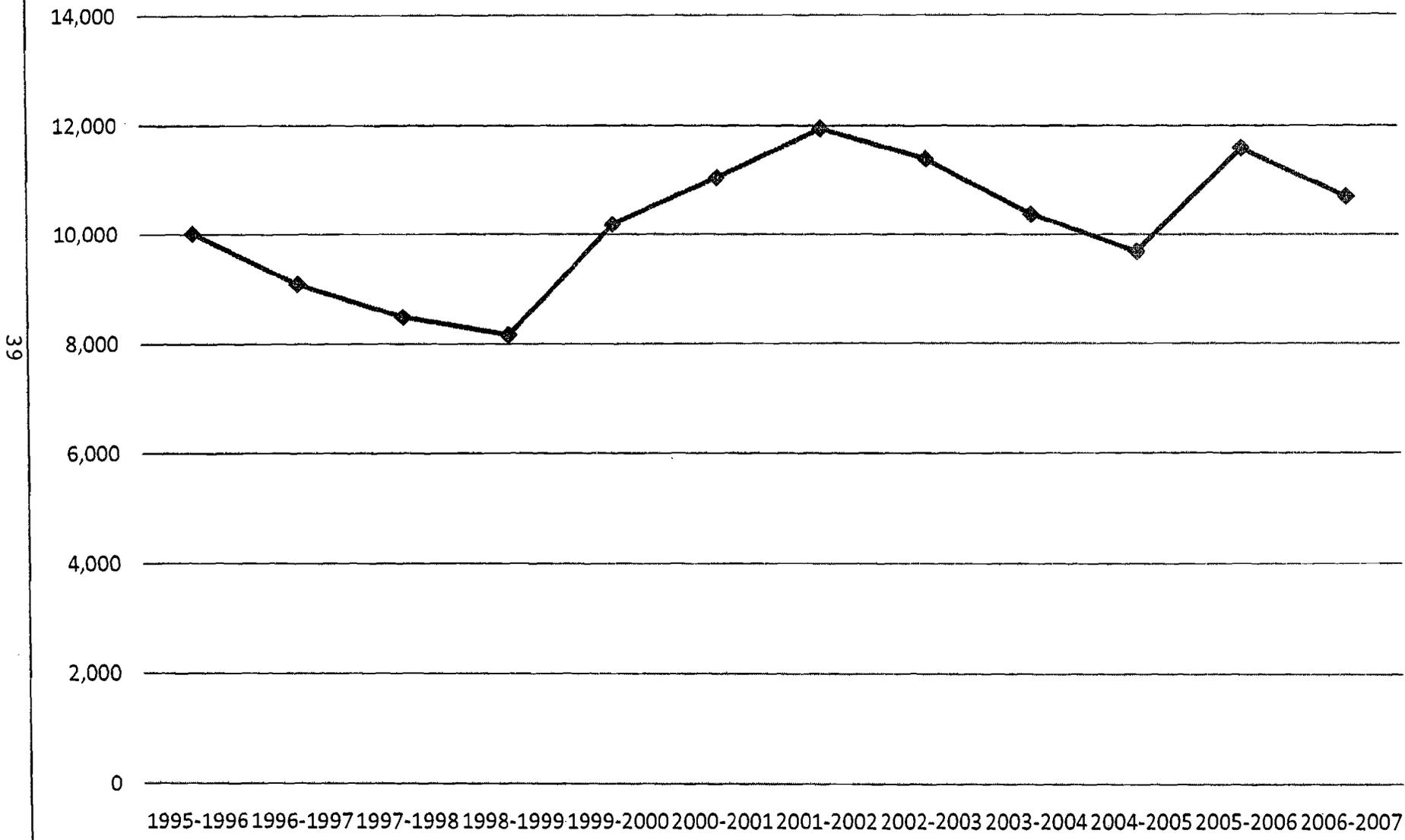
Recommendation:

Receive and file.

Attachments:

- A. History of Ridership
- B. History of Farebox Ratio
- C. Ridership of Residence

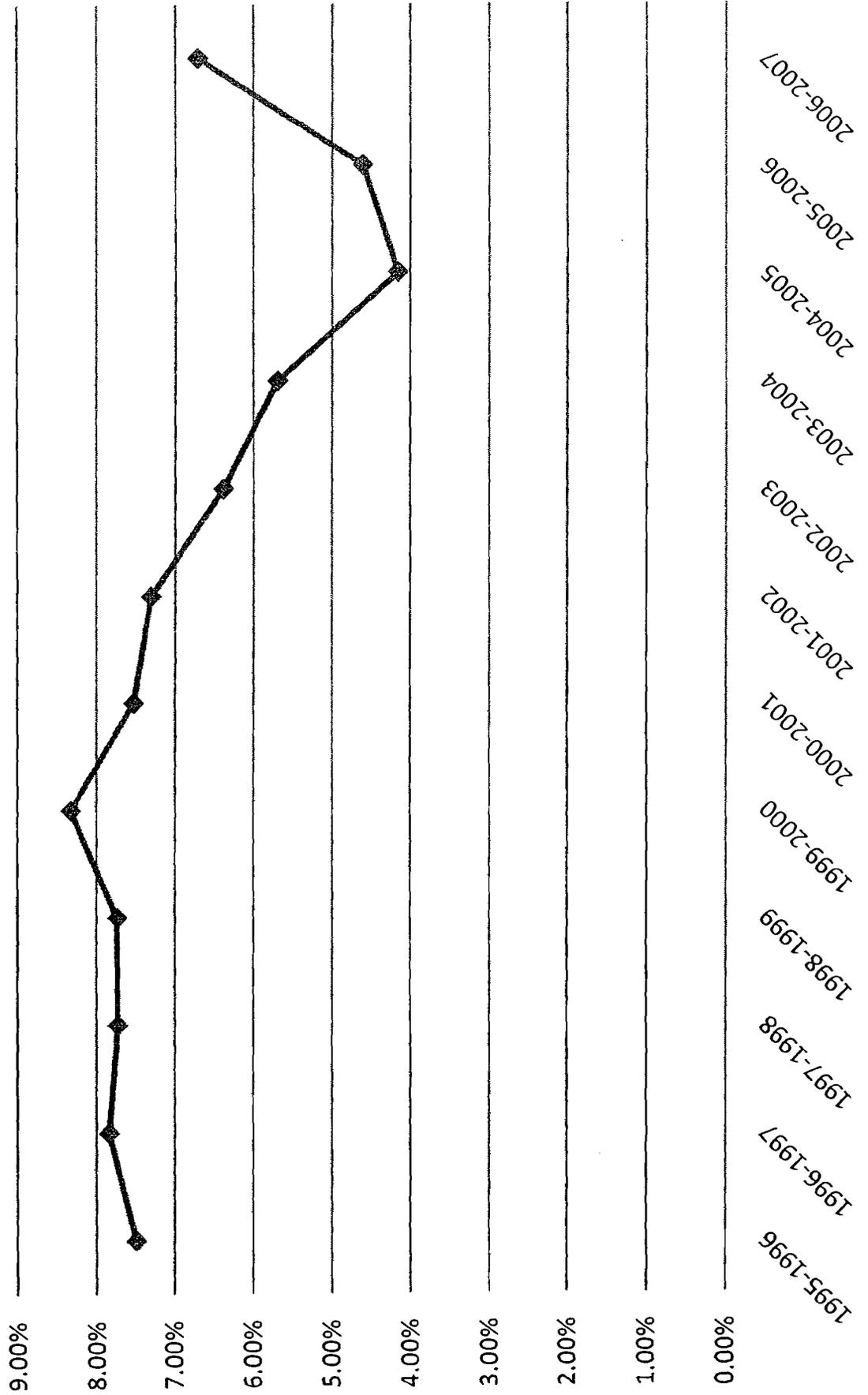
Solano Paratransit History of Ridership



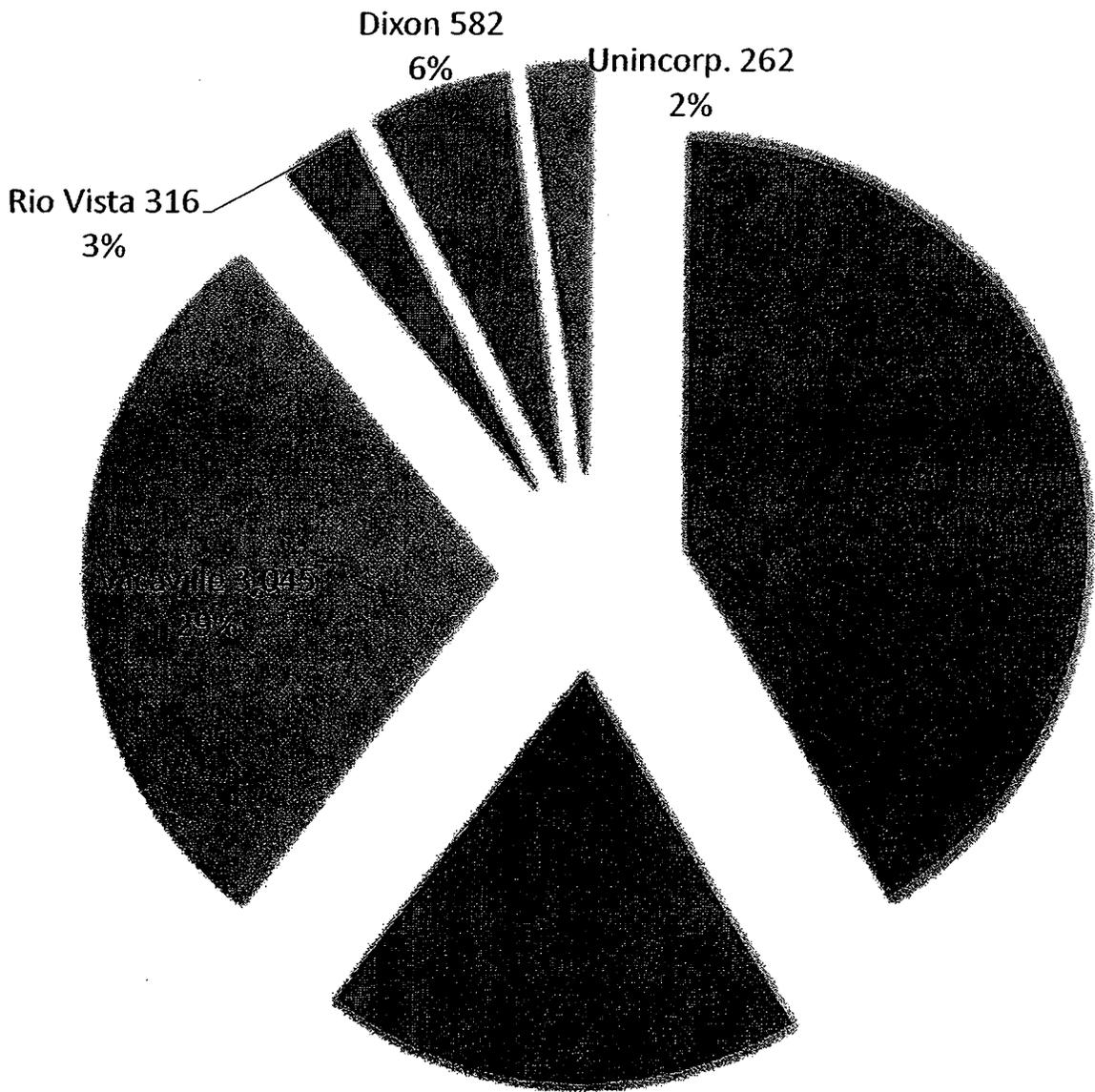
39

ATTACHMENT A

Solano Paratransit History of Farebox Ratio



SOLANO PARATRANSIT
2006-2007
Ridership by Residence
Total 10,699



THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 3, 2008
TO: STA Board
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Surplus of Two Solano Paratransit Vehicles

Background:

Solano Paratransit is managed by the Solano Transportation Authority (STA) and operated by Fairfield-Suisun Transit through an agreement with the STA. This program serves elderly and disabled residents of northern Solano County (Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Solano County), providing intercity paratransit service for eligible residents. The STA owns nine (9) small buses that are used for Solano Paratransit operations.

Discussion:

Last year, STA purchased two replacement buses for Solano Paratransit through a Statewide Procurement Contract awarded to BUSWEST. These new Paratransit buses were delivered on December 14, 2007. As buses are replaced, the older vehicles are disposed of by surplus action of the STA Board. Currently, two vehicles are recommended to be assigned as surplus due to their age and number of miles. These vehicles will be disposed by auction or direct sale. Paratransit buses typical have an useful life of four to five years; both these vehicles are over 10 years old. Subject to STA Board approval, Fairfield-Suisun Transit will dispose of these vehicles and will provide the net proceeds from the disposal of the vehicle to the STA. Proceeds from the disposal of these vehicles are returned to the Solano Paratransit vehicle capital account.

Fiscal Impact:

Proceeds from the auction or direct sale of these vehicles will be returned to the STA's Solano Paratransit project's fund.

Recommendation:

Authorize the Executive Director to surplus two fully depreciated paratransit vehicles.

Attachment:

- A. Surplus Vehicle List

Surplus Vehicle List

FST Transit Bus #	YEAR	MAKE	MODEL	VIN	DISPOSITION
610	1992	FD 7.3D	FORD	IFDKE37M9HN818346	Retire
612	1995	CH V/8 454 G	CHEVY	IGBKH37N1S3312922	Retire



DATE: January 2, 2007
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: Request for State Partnership Planning Grant Funds for
State Route (SR) 12 I-80 to I-5 Corridor Study and
Formation of SR 12 Corridor Advisory Committee

Background:

Caltrans annually provides grant opportunities through the State Transportation Planning Grant Program for several categories including a Partnership Planning Grant program where corridor studies are eligible. This year, a total of \$1 million is available on a state-wide competitive basis with a maximum grant amount of \$300,000 per project. This program is highly competitive with only three or four grant awards statewide per year.

The Solano Transportation Authority (STA), in coordination with the Metropolitan Transportation Commission (MTC), and Caltrans District 4, has been successful in obtaining planning grant funding through this program in the past. STA is currently working on two Partnership Planning Grant projects: the State Route (SR) 113 Corridor Study and the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.

STA has been working in partnership with the San Joaquin Council of Governments (SJCOG) regarding capacity and safety improvements on SR 12, between I-80 and I-5. The recently-approved double fine zone established for SR 12 covers the same area, as does the Office of Traffic Safety Grant. The San Joaquin Board of Supervisors recently voted to make improvements to SR 12 their top transportation priority.

A portion of the SR 12 corridor runs through Sacramento County. Transportation planning for Sacramento County is provided by the Sacramento Area Council of Governments (SACOG). Although SACOG does not see SR 12 as a top regional priority, their staff has expressed a willingness to work with STA and SJCOG on corridor improvements on SR 12.

The SR 12 corridor between I-80 and I-5 is divided amongst 3 Caltrans districts: District 3 (Sacramento) District 4 (Bay Area) and District 10 (Central Valley).

Discussion:

Grant Application

MTC has agreed to sponsor a Partnership Planning Grant application for SR 12, with STA and SJCOG acting as the primary agencies to undertake the work. The grant would serve to create a multi-regional partnership to guide the planning, design and construction of improvements on SR 12 between I-80 and I-5.

Initial activities would be as follows:

1. To collect and summarize existing plans on the corridor:
 - a. STA's 2001 SR 12 MIS
 - b. Caltrans District 10 SR 12 Corridor Study
2. To identify and integrate with on-going studies:
 - a. The Rio Vista Bridge realignment study being conducted by STA
 - b. Development of Sacramento/San Joaquin Delta protection plans
3. Identify corridor stakeholders and establish a forum for gathering and addressing their concerns;
4. Refining the Napa-Solano Travel Demand Model to accurately project traffic volumes and patterns to the year 2040;
5. Consolidate local and regional land use plans and development projections;
6. Identify major environmental constraints; and
7. Identify possible corridor improvement options, including both capacity and safety improvements.

Most of the analytical work will be conducted by a consultant. STA and SJCOG staff, possibly with SACOG participation, will issue a request for proposals and hold consultant interviews. One of the tasks is to determine what portion of the work plan identified above could be funded by the amount of grant awarded by Caltrans. It is expected that the grant will not fund completion of the work plan, but would fund creation of a solid data and public participation foundation. Completion of the Corridor Study will require additional funds.

The Partnership Planning Grant application is due to Caltrans by January 11, 2008. STA staff is already working to obtain letters of support from state legislators, Solano County and the Cities of Rio Vista, Suisun City and Fairfield, and from MTC. SJCOG staff has already begun a similar effort for legislators and agencies in their portion of the project area. A STA Board Resolution is also required (see Attachment C).

Corridor Advisory Committee

One of the purposes of the Partnership Planning Grants is to establish regional partnerships on transportation issues. Because of the existing inter-regional cooperation between STA, SJCOG and Caltrans, and the involvement of State Assembly and State Senate members that represent the region, there is an excellent partnership foundation from which to build. However, that relationship is informal at this time. One of the reasons to pursue the Partnership Planning Grant is to formalize that partnership.

On December 12th, SR 12 Steering Committee recommended that the STA Board initiate formation of a SR 12 Corridor Advisory Committee. The proposed membership and tasks for the Corridor Advisory Committee is shown in Attachment A. The primary purpose of the Corridor Advisory Committee would be to guide the SR 12 Corridor Study and the Rio Vista Bridge Study.

The Corridor Advisory Committee would be supported by a staff advisory committee made up of staff from the participating COGs and Caltrans, with participation from local governments, emergency response agencies, state and regional agencies and stakeholder groups. SJCOG has already expressed a willingness to participate with STA in the Corridor Advisory Committee.

Fiscal Impact:

A local match of twenty percent (20%) is required for this grant program. If MTC/STA is successful in obtaining the full \$300,000 available, \$75,000 in local match would be needed. It is likely that the local match would be split equally between STA and SJCOG, and would consist of staff time. In addition, STA would run the Napa Solano Travel Demand Model and provide those results to a consultant for analysis.

The ultimate cost of the SR 12 I-80 to I-5 Corridor Study is unknown at this time, but it is expected to be significantly greater than the Partnership Planning Grant could fund. When an updated preliminary scope of work, schedule and budget is developed, a detailed funding agreement involving MTC, SJCOG, STA, and Caltrans will be developed.

Recommendation:

Approve the following:

1. Adopt Resolution No. 2008-01 authorizing the Executive Director to submit an application for Caltrans' State Transportation Planning Grant Program for \$300,000 for the SR 12 I-80 to I-5 Corridor Study; and
2. Initiate creation of the SR 12 Corridor Advisory Committee, and invite participation of SJCOG and SACOG, with the membership and purposes specified in Attachment A.

Attachments:

- A. Corridor Advisory Committee Proposed Membership and Tasks
- B. Project Area Map
- C. STA Board Resolution for the State Route 12 I-80 to I-5 Corridor Study

THIS PAGE INTENTIONALLY LEFT BLANK

**STATE ROUTE 12
CORRIDOR ADVISORY COMMITTEE
PROPOSED MEMBERSHIP AND TASKS**

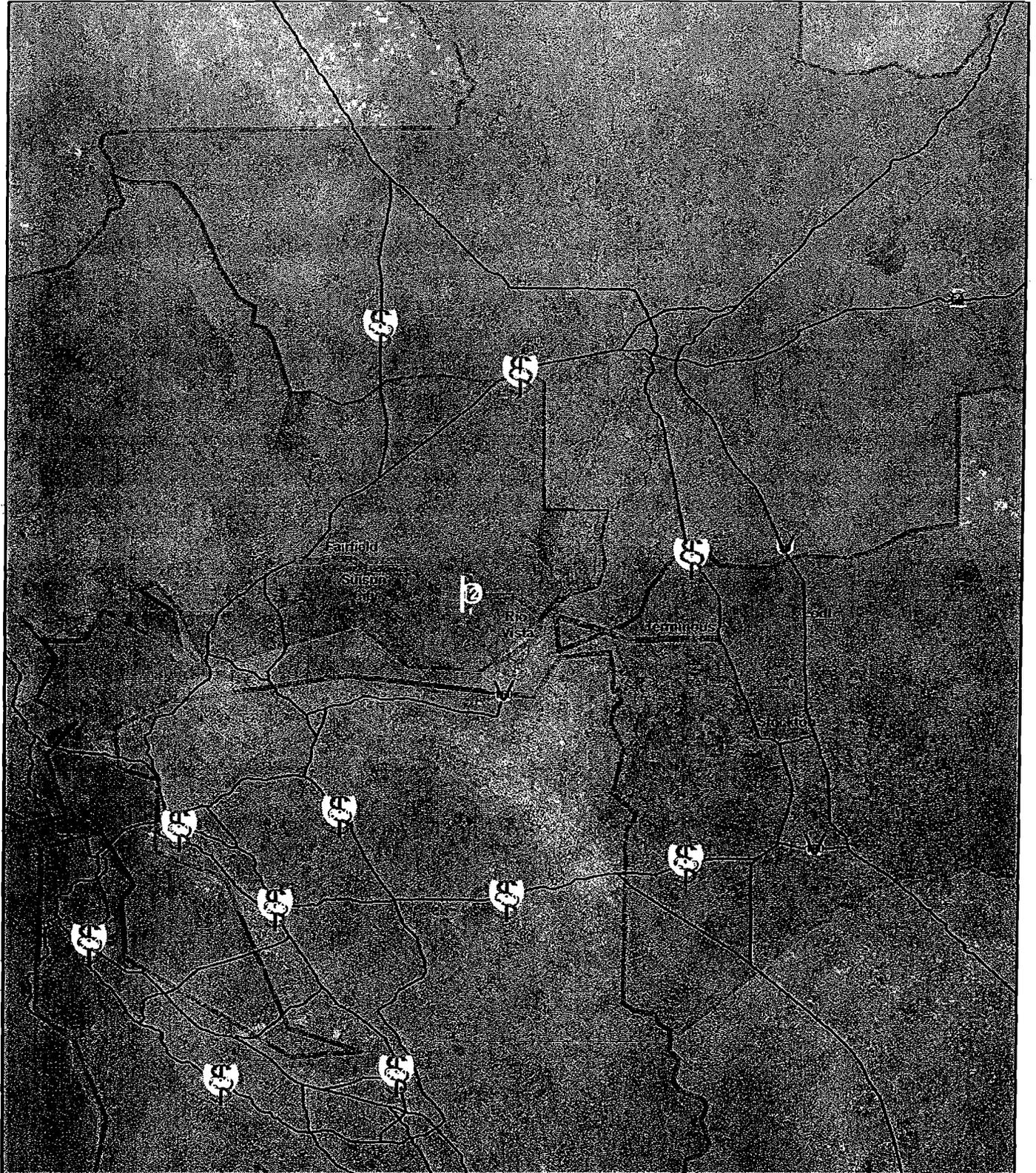
Membership

San Joaquin Council of Governments	2 Members
Solano Transportation Authority Solano MTC Commissioner Rio Vista STA Representative	2 Members
Sacramento Area Council of Governments	1 Member

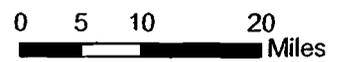
Tasks

- Steering Committee for State Route 12 I-80 to I-5 Corridor Study
Act as steering committee for Partnership Planning
Grant if awarded by Caltrans
- Steering Committee for Rio Vista Bridge Study
- Advisory Committee to State Route 12 Office of Traffic Safety Grant
- Advisory Committee for State Route 12 Double Fine Zone

STATE ROUTE 12 CORRIDOR
I-80 to I-5



-  State Route 12 (I-80 to I-5)
-  Metropolitan Transportation Commission (MTC)
-  Solano Transportation Authority (STA)
-  San Joaquin Council of Governments (SJCOC)
-  Sacramento Area Council of Governmens (SACOG)



50

RESOLUTION 2008-01

A RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY TO CO-SPONSOR AN APPLICATION FOR THE STATE ROUTE 12 I-80 TO I-5 CORRIDOR STUDY WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR \$300,000 FROM THE FY 2007-2008 CALTRANS' PARTNERSHIP PLANNING FUND

WHEREAS, the State Transportation Planning Grants are available annually for transportation planning grants in several categories; and

WHEREAS, the FHWA Partnership Planning category of the State Transportation Planning Grants has \$1 million is available statewide on a competitive basis; and

WHEREAS, the Metropolitan Transportation Commission is eligible to apply for State Planning Grants as the Metropolitan Planning Organization (MPO) for the nine Bay Area counties; and

WHEREAS, the Solano Transportation Authority is eligible to co-sponsor an application for State Transportation Planning Grants as a Joint Powers Authority representing seven cities and the County of Solano; and

WHEREAS, the State Route 12 I-80 to I-5 Corridor Study is an appropriate planning activity for the FHWA Partnership Planning category of the State Transportation Planning Grants; and

NOW, THEREFORE, BE IT RESOLVED, the Solano Transportation Authority Board of Directors approves a grant application with the Metropolitan Transportation Commission for a State Route 12 I-80 to I-5 Corridor Study in the FHWA Partnership Planning category of the State Transportation Planning Grant program.

Ed Woodruff, Chair
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed, and adopted by said Authority at a regular meeting thereof held this 9th day of January, 2008.

Daryl K. Halls, Executive Director
Solano Transportation Authority

Passed by the Solano Transportation Authority (STA) Board on this 9th day of January, 2008 by the following vote:

- Ayes:
Nos:
Absent:
Abstain:

Attest:
Johanna Masielat
Clerk of the Board

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 3, 2008
TO: STA Board
FROM: Robert Guerrero, Senior Planner
RE: SR 113 Major Investment and Corridor Study Update

Background:

In 2006, the Solano Transportation Authority (STA), in partnership with the Metropolitan Transportation Commission (MTC), submitted an application for a State Partnership Planning Grant from Caltrans (see Attachment A). The purpose of the grant is to develop a Major Investment and Corridor Study for State Route (SR) 113 in Solano County. On May 19, 2006, Caltrans approved the award of a \$250,000 Grant to MTC and STA to complete the project. A local match of 20% (\$62,500) was provided, split equally between STA, Solano County and the City of Dixon. This was one of only four statewide grants approved by Caltrans.

The purposes of the project, as identified in the grant award, are:

1. Form a multi-jurisdictional partnership with Caltrans, MTC, the Sacramento Area Council of Governments (SACOG), STA and other agencies
2. Identify and study SR 113 alignment alternatives
3. Identify funding options to improve SR 113 (including the investigation of a toll lane option)
4. Implement an extensive public outreach to those potentially affected by operational and safety improvements to SR 113
5. Deliver results based on an aggressive planning implementation schedule
6. Create Planning deliverables beneficial to Caltrans and other members of the SR 113 Corridor Partnership

In February 2007, the STA contracted with Kimley Horn and Associates to provide planning and engineering consultant services to assist in developing the study.

The following activities have been accomplished since February 2007:

- *April 9th: Presentation to the Yolo County Transportation District (YCTD)*
Members of the YCTD Board invited STA staff to discuss the SR 113 study as it relates to SR 113 through Yolo County near the City of Davis. YCTD Board members are interested in potential improvements and impacts that the SR 113 study will address just south of Davis near I-80.
- *April 26th: Kickoff meeting with SR 113 Staff Working Group*
STA held a kickoff meeting to formally establish the partnership with the Staff Working Group and the various participating agencies. The voting members of the Staff Working Group are STA, the City of Dixon, the County of Solano, MTC and Caltrans District 4. The partnership/working group was introduced to the overall project scope, objectives and schedule. STA staff and the consultants clarified how the SR 113 study related to the STA's overall effort to study improvement needs for the freeway and highway corridors in Solano County.

- *Draft Existing Conditions Report*
A Draft Existing Conditions Report was distributed to the Staff Working Group on July 31, 2007. The consultant presented accident data and an analysis of traffic origins and destinations related to the 113 corridor with current land use activities. The STA also engaged the Staff Working Group in preliminary discussions regarding potential alternative alignments to the existing SR 113 segment located through the City of Dixon.

- *Alternative Alignments*
On September 27, 2007, the Staff Working Group met to discuss the potential alignments identified by Kimley Horn and to prepare for the first SR 113 Steering Committee meeting. STA presented traffic forecast and future land use assumptions, and discussed an outreach plan for stakeholders and the general public. The outreach plan included a schedule for meetings for the months of December 2007 and January 2008.

- *Formed the SR 113 Steering Committee*
The SR 113 Steering Committee met for the first time on December 10, 2007. The Steering Committee consists of the following policy makers:
 1. Mayor Mary Ann Courville, STA, City of Dixon, Committee Chairperson
 2. Mayor Sue Greenwald, Yolo County Transportation District/City of Davis
 3. Supervisor Jim Spering, MTC, County of Solano
 4. Supervisor Mike Reagan, County of Solano
 The Steering Committee discussed the SR 113 Working Group's accomplishments to date and focused primarily on the corridor alternative alignment around the City of Dixon.

Discussion:

The Staff Working Group recommended three alternative alignments to the SR 113 Steering Committee to consider for further analysis. The purpose of the alternative alignments is to move SR 113 through traffic out of Downtown Dixon. The alternative alignments are the Kidwell Road and Midway Road realignments and a Toll Road funded option. The Steering Committee unanimously agreed on two issues that need to be addressed before proceeding with the study:

1. Decide on what purpose the SR 113 corridor will ultimately serve and how the corridor relates to improvements on SR 12 and I-80.
2. Toll lane funding possibility versus full scale option analysis for SR 113

It was suggested that STA Board Member, Mayor Len Augustine, be appointed to the SR 113 Steering Committee to participate in the discussions given the potential alignment of Midway Road to I-5 in Vacaville. With the appointment of Mayor Len Augustine, the SR 113 Steering Committee will be able to discuss the two issues further before providing a recommendation to the STA Board. The next SR 113 Steering Committee is expected to take place in early February 2008.

Fiscal Impact:

The SR 113 MIS and Corridor Study is fully funded by the Caltrans' Partnership Planning Grant with local match provided by the STA, the City of Dixon, and the County of Solano.

Recommendation:

Appoint Board Member Len Augustine to the SR 113 Steering Committee representing the City of Vacaville.



DATE: January 2, 2008
TO: STA Board
FROM: Sam Shelton, Assistant Project Manager
RE: Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

Background:

Caltrans annually provides grant opportunities through the State Transportation Planning Grant Program for several categories including a Partnership Planning Grant program where corridor studies are eligible. In October 2006, STA staff, in partnership with MTC, submitted a Partnership Planning Grant for a "I-80/I-680/I-780 Corridors Study Highway Operations Plan" to follow up on the STA's previous "I-80/I-680/I-780 Corridor Major Investment and Corridor Study" and MTC's "Freeway Performance Initiative (FPI)." In the Spring of 2007, the Caltrans awarded \$250,000 for this grant project.

Discussion:

The Solano Transportation Authority (STA) and the Metropolitan Transportation Commission (MTC) propose to create a partnership with the cities of Benicia, Dixon, Fairfield, Vacaville and Vallejo, and Caltrans Districts 3 & 4 to develop operational improvements and policy recommendations relating to a long range Intelligent Transportation System (ITS), ramp metering, High Occupancy Vehicle (HOV) network/lane extensions, and hardscape improvements that visually link corridor segments to areas of Solano County. The proposed plan is Phase II of the completed 2004 I-80/I-680/I-780 Major Investment and Corridor Study.

Attached for the Technical Advisory Committee's (TAC) review is a request for proposals for the "I-80/I-680/I-780 Corridors Highway Operations Implementation Study" (see Attachment A). The Solano Transportation Authority (STA), in coordination with the Metropolitan Transportation Commission (MTC), intends to retain a qualified and committed professional planning firm/team to work closely with the STA, MTC, and Caltrans to prepare the I-80/I-680/I-780 Corridors Highway Operations Implementation Study by completing the following major tasks:

1. Budget
2. Partnership
3. Background/Research
4. Operational Improvement Analysis
5. Landscape and Hardscape Recommendations
6. Project Development Meetings (ongoing)
7. Public Outreach (ongoing)
8. Funding Options for Operational Improvements
9. Final Document

Details of each task can be found in Attachment A. The focus of the scope of services will rest on the “Operational Improvement Analysis”, “Landscape and Hardscape Recommendations” and “Public Outreach” tasks.

The Operations Improvement Analysis task will require analyzing recurrent (bottlenecks, poor operations infrastructure, etc.) and non-recurrent (Traffic Incidents, Special Events, etc.) causes of current and future corridor performance through the use of MTC’s FPI recommendations, accident statistics, and the Napa-Solano Travel Demand Model results.

The Landscape and Hardscape Recommendations task will require reviewing currently installed visual elements along the highway corridors, drafting concept drawings of potential visual elements, and recommending additional policies for landscape and hardscape improvements that promote a sense of place and quality of life as travelers drive through Solano County.

The Public Outreach task will require conducting at least two public meetings and the development of a multimedia “Operations Improvement Toolbox” to help educate the public about the recommended operations improvements (e.g, Ramp Metering educational website materials and pamphlets, ITS explanations, etc.).

STA Staff plans to hold a RFP workshop in the end of January 2008 to help consultants better understand what is requested in the RFP and to encourage multiple applicants.

At the January 2, 2008, Technical Advisory Committee (TAC) meeting, this proposed action received unanimous support to send a recommendation to the STA Board to approve the actions relative to the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.

Fiscal Impact:

A local match of twenty percent (20%) or \$62,500 is required for this grant program. The STA’s FY 2007/08 Budget provides State Transit Assistance Funds (STAF) funds as the local match.

Recommendation:

Authorize the Executive Director to:

1. Issue a Request for Proposals for consultant services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study; and
2. Execute a consultant contract for an amount not to exceed \$300,000 for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.

Attachments:

- A. Draft Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

A copy of the Draft Request for Proposals for
I-80/I-680/I-780 Corridors Highway Operations Implementation Study
has been provided to the STA Board Members under separate enclosure.

You may obtain a copy of the Draft RFP for
I-80/I-680/I-780 Corridors Highway Operations
by contacting the STA at (707) 424-6075.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 3, 2008
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: State Transit Assistance Funds (STAF) Fund (FY) 2007-08 Amendment
No. 3

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Until FY 2006-07, Solano County had typically received between \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF for both the Northern Counties and the Regional Paratransit. Metropolitan Transportation Commission (MTC)'s February 2007 Northern County-Solano STAF estimate included the FY 2006-07 carryover of \$2,098,608 and new funds in the amount of \$750,387 for a total of \$2,848,995. Most of the \$2 million in carryover resulted from one-time monies that were preliminarily programmed in FY 2007 for FY 2008. In September 2007, MTC approved a new STAF Fund Estimate which included higher revenue estimates than the original and July fund estimate. The list of projects and programs approved by the STA Board in June, July, and September 2007 is outlined on Attachment A which resulted in a balance of \$524,170.

Discussion:

Four new requests for STAF funding are being presented at this time. To continue into Phase II of the countywide Transit Consolidation Study, STA staff is recommending additional funding from Solano STAF. Given the issues raised during Phase I by transit and other local jurisdictions' staff, an extensive analysis is expected to be needed on governance, financial, operational, and other issues; this is more fully outlined in the separate Transit Consolidation Board report. Therefore, an estimated \$150,000 is expected to be needed for Phase II. Staff previously recommended funds be requested

from MTC in addition to the \$60,000 of Solano STAF already programmed. There is also approximately \$30,000 in STAF available from the recently completed Phase I. Given the other Solano transit funding requests being made by STA to MTC, staff recommends that instead of requesting these funds from MTC, that the \$60,000 be allocated from the Solano STAF.

Vallejo Transit has requested funds to analyze the impact of SB976 on their overall transit system (see Attachment C). SB976 directs the consolidation of Vallejo's Baylink Ferry with other ferry services in the Bay Area and that it will be operated by the newly formed Water Emergency Transportation Authority (WETA). The legislation directs that a transition plan be prepared in 2008. Vallejo will need to evaluate the impact from the potential diversion of existing and future financial and capital resources to the overall transit system and to the City. Vallejo has requested \$70,000 to help partially fund this analysis.

Two requests for STAF have been submitted from Benicia Breeze. The first is for a total of \$125,000: \$25,000 in Regional Paratransit funds and \$100,000 of Solano STAF (see Attachment D). As stated in their letter, the \$25,000 would be used to match a FTA 5310 application for paratransit software and \$22,132 for the "regional component of the Benicia Breeze Paratransit service". The \$100,000 is to help cover past years' deficit associated with increased maintenance costs for Benicia Breeze Rt. 75 and to match a request for \$80,000 from Vallejo Urbanized Area Section 5307 funds to convert a capital expenditure to preventive maintenance. The second, and more recent, request is for \$30,000 for a study of Benicia Breeze local routes (see Attachment E).

To more clearly understand the issue and financial impact, STA staff has requested more information including Benicia Breeze's Short Range Transit Plan (SRTP) currently being developed and other supporting documents. Benicia's SRTP is still incomplete and documents initially received do not clearly support the funding request. No deficit is shown for the last two operating years on Benicia's TDA claim. In addition, discussions are underway concerning the transfer of Rt. 75 to Vallejo Transit as a streamlined Rt. 70. To accommodate an average daily ridership of 25 riders who currently board in the Sun Valley/Diablo Valley College area, Benicia has expressed an interest in continuing to provide a version of the existing Rt. 75 service between only Benicia and Sun Valley Mall/Diablo Valley College in Pleasant Hill (these two service points are 10 miles apart). STA staff projects this route will further exacerbate Benicia's identified local transit funding shortfall. With Vallejo operating Rt. 70 between Vallejo and Pleasant Hill and possibly Walnut Creek BART, Benicia staff has requested Vallejo Transit take on the delivery of intercity paratransit service for both Vallejo and Benicia. Local Benicia paratransit service would continue to be handled by Benicia Breeze deviated fixed-route system.

The outcome of the new Rt. 70 (and the possibility of the modified Rt. 75), along with the realigning of paratransit service will result in a major change to Benicia Breeze's current operation. Without having to operate paratransit service, Benicia is projected to save over \$300,000 annually and will have limited need for paratransit scheduling software. Based on STA staff's initial assessment, Benicia will realize savings in terms of equipment purchase and maintenance due to downsizing the transit service they operate. Under the FY2007-08 intercity funding agreement, STA staff estimated that the City of will save \$240,000 from the previous year. Benicia has also recently received

Transportation for Clean Air Funds (TFCA) (\$29,325) and Lifeline Funds (\$26,000) for their local bus operations.

STA staff agrees with Benicia staff that existing funding cannot continue to fund service at its existing level. Historically, STAF has not been used to fund local bus operations. STAF is the only continuous fund source available to fund intercity paratransit and commuter transit operating marketing capital and the STA's transit planning efforts. More importantly, STA staff is concerned that funding the current deficit without a clear picture of how the structural problem is being addressed would only be a temporary fix and not resolve the underlying cause. Therefore, staff does not recommend STAF funding for \$125,000 to cover the operational shortfall for Benicia's paratransit and transit operations.

STA staff is continuing to work with Benicia and Vallejo transit staff to plan and implement Rt.70 as previously approved by the STA Board, including the potential transfer of intercity paratransit service. When this process is completed, Benicia will be able to better assess the financial impact upon their system near- and long-term, and the STA will be able to work better with Benicia to help resolve their transit issues.

To assist Benicia in taking a more detailed assessment of their local system and to identify options to operate as efficiently as possible within the resources and performance standards required by transit funding, STA staff recommends allocating \$30,000 to Benicia for their local transit assessment study. As discussed and supported at the Consortium, this study would include assessing options to balance the operating deficit.

With approval of the three funding requests recommended above, a total of \$2,420,772 of the \$3,231,714 of the total STAF funds will be allocated and leave a balance of \$810,942.

With the recent projections for a growing State Budget deficit, staff recommends that it would be prudent to not further program additional STAF funds until after the State Budget is adopted and the impact STAF funds is determined. In February, MTC will begin to offer insights to the funding forecasts for FY 2008-09, as well as updated predictions of the revenue estimates for the current fiscal year, with a new fund estimate to be adopted by the end of February.

At the Consortium meeting, there was a detailed discussion and some differences of opinion resulting in the first original staff recommendation being broken into three motions and voted on separately.

The first recommendation (\$60,000 for the Transit Consolidation Phase II) was reworded to:

“Before allocating \$60,000 for Transit Consolidation Phase II study, other budget options should be explored, other funding sources other than unallocated STAF should be considered, and all other funding avenues with MTC should be exhausted.” This was passed on a vote of support by Benicia Breeze, Fairfield/Suisun Transit, and Vacaville City Coach and opposition from Vallejo Transit and Dixon Redit-Ride.

Vallejo and Dixon were supportive of the original STA staff recommendation.

The Consortium unanimously supported STAF funding of \$70,000 for Vallejo's SB976 Transition Plan and \$30,000 for Benicia Local Transit Assessment Study.

The STA TAC reviewed all four requests and unanimously approved the STA staff recommendation in full with the minor amendments to have copies of the plans presented to the Consortium. This support included the \$60,000 fully fund the second phase of the Transit Consolidation Study.

Staff's second recommendation requested that a priority for funds be made for efforts to consolidate intercity paratransit in Vallejo and Benicia as well as to assist in the establishment of the new express route Rt. 70 in a timely manner. For example, funds may be necessary to supplement Vallejo Transit for taking on Benicia's intercity paratransit service for the balance of FY 2007-08 during the time a funding agreement for the long-term may be established. The Consortium and TAC modified this recommendation by changing the word "prioritize" to "consider" which supported by staff.

Fiscal Impact:

The approval of \$60,000 STAF funds for Phase II of the Transit Consolidation Study would allow the STA to advance the Transit Consolidation Study as directed by the STA Board's Transit Consolidation Steering Committee.

Recommendation:

Approve the following:

1. The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:
 - a. Transit Consolidation Study Phase II (\$60,000);
 - b. Vallejo Request for SB 976 Transition Plan Support (\$70,000) and a copy of the plan will be provided to the Consortium;
 - c. Benicia Local Transit Assessment Study (\$30,000) and a copy of the study be provided to the Consortium; and
2. Consider future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.

Attachments:

- A. Approved FY 2007-08 STAF project list
- B. Proposed amended FY 2007-08 STAF project list
- C. Vallejo request for \$70,000
- D. Benicia request for \$125,000
- E. Benicia request for \$30,000

Approved Amendment No. 2¹
State Transit Assistance Funds Program
Allocation for FY 2007-08

NORTHERN COUNTIES STAF

<u>Revenue Estimates²</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$1,948,796
FY 2007-08 STAF Estimate	\$ 476,944
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
Total:	\$2,784,942

FY2007-08 Projects/Programs Preliminarily Approved	
Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit	\$ 230,000
Vallejo Transit	\$ 266,000
Reserved for Capital Funding/ <u>Intercity Vehicles</u>	<u>\$ 504,000</u>
	\$1,000,000

Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
<u>Fairfield Transit Study⁴</u>	<u>\$ 60,000</u>
Preliminarily Approved Subtotal:	\$1,761,500

FY 2006-07 Carryover not Preliminarily Approved	\$ 187,296
FY 2007-08 STAF Estimate	\$ 476,944
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
TOTAL:	\$1,023,442

Projects/Programs	
Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
Transit Consolidation Phase II	\$ 60,000
Vallejo Transit Consolidation/Implementation Study	\$ 30,000
<u>Dixon Read-Ride Performance and Operating Study</u>	<u>\$ 30,000</u>
TOTAL:	\$ 499,272
Balance	\$ 524,170

¹ STA Board Approved 09/11/07

² Based upon MTC Reso 3793 (July 2007)

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.

Proposed Amendment No. 3¹
State Transit Assistance Funds Program
Allocation for FY 2007-08

<u>Revenue Estimates²</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$1,948,796
FY 2007-08 STAF Estimate	\$ 923,716
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
Total:	\$3,231,714

FY2007-08 Projects/Programs Preliminarily Approved

Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit	\$ 230,000
Vallejo Transit	\$ 266,000
Reserved for Capital Funding/ Intercity Vehicles	<u>\$ 504,000</u>
	\$1,000,000
Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
<u>Fairfield Transit Study⁴</u>	<u>\$ 60,000</u>
Preliminarily Approved Subtotal:	\$1,761,500

FY 2006-07 Carryover not Preliminarily Approved	\$ 187,296
FY 2007-08 STAF Estimate	\$ 923,716
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
TOTAL:	\$1,470,214

Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
Transit Consolidation Phase II	\$ 60,000
Vallejo Transit Consolidation/Implementation Study	\$ 30,000
Dixon Redit-Ride Performance and Operating Study	\$ 30,000
Transit Consolidation Phase II (second allocation)	\$ 60,000
Vallejo Transit SB 976 Transition Plan	\$ 70,000
Benicia Local Transit Assessment Performance	
<u>Operating Study</u>	\$ 30,000
TOTAL:	\$ 659,272
Balance	\$ 810,942

¹ STA Board Approved 09/12/07

² Based upon MTC Reso 3793 (Sept 2007)

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.



CITY OF VALLEJO

DEPARTMENT OF PUBLIC WORKS
Transportation Division

555 SANTA CLARA STREET • P.O. BOX 3068 • VALLEJO • CALIFORNIA • 94590-5934 • (707) 648-4315
FAX (707) 648-4691

November 21, 2007

Mr. Daryl K. Halls, Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, California 94585

SUBJECT: Funding Request – Consolidation/Transition Plan

Dear Mr. Halls:

The City of Vallejo's Transportation Division is requesting funding support in the amount of \$70,000 from the Solano Transportation Authority to cover the costs of transition efforts as they relate to the consolidation of the City's Baylink ferry service under the newly formed San Francisco Water Transportation Authority in accordance with Senate Bill 976 (Torlakson) which becomes law on January 1, 2008.

The City anticipates that the funding support would aid in the development of a smooth transition plan, would help cover the costs of implementing SB 976, and help to ensure Vallejo Transit remains a viable bus service. Specifically, these funds will be used to hire a team of consultants to assist the City and the STA in addressing the consolidation issues as SB 976 is re-drafted and implemented.

Given that the Baylink ferry is a regional operation, we believe that STA's financial assistance to protect Solano County's interest, as this consolidation proceeds is appropriate. Your favorable consideration in this request is greatly appreciated.

Sincerely,

Crystal Odum Ford
Transportation Superintendent

COD/trg

Cc: Joseph Tanner, City Manager
Gary A Leach, Public Works Director
Edwin Gato, Administrative Analyst I

H:\TRANSIT\Solano Transit Authority/request for sb 976 funding support-final.doc

THIS PAGE INTENTIONALLY LEFT BLANK



September 28, 2007

RECEIVED

OCT - 9 2007

SOLANO TRANSPORTATION
AUTHORITY

Daryl Halls,
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RE: City of Benicia State Transit Assistance Fund (STAF) Request

Dear Mr. Halls:

This letter is in regard to the receiving STAF for fiscal year 2007-2008 to support Benicia Breeze and Benicia Breeze Paratransit transit services to help cover an a \$262,000 deficit due to increased maintenance and fuel costs from the prior fiscal year.

Benicia Breeze provides transit services within the City of Benicia and to Vallejo Ferry Terminal, Pleasant Hill BART Station, Martinez Amtrak Station and Sun Valley Mall. Transit services have been provided with Transportation Development Act (TDA), farebox and miscellaneous revenues since July 1, 1986.

Benicia Breeze Paratransit provides complementary paratransit service between Pleasant Hill BART Station, Sun Valley Mall, Benicia and Vallejo Ferry Terminal. Benicia Breeze Paratransit is a true ADA paratransit service that operates in accordance with the Americans with Disabilities Act regulations. This service has been operating since October 1, 2001, when the City of Benicia and the City of Vallejo mutually decided to operate their own paratransit programs. This service is also funded with TDA, farebox and miscellaneous revenues since July 1, 1980.

The City would like to request \$25,000 in STA/Regional Paratransit funds for Fiscal Year 2007/2008 and \$100,000 in Northern Counties Population Based STA funds allocated to Solano County. From review of the available STA funds, there are ample funds available to providing funding assistance to the City.

The requests are explained in more detail below:

\$25,000 in Regional Paratransit STA Funds

- \$2,868 match for the computer software for the 5310 application submitted. This software will be used to help schedule Benicia Breeze Paratransit trips in an more efficient manner.
- \$22,132 for the regional component of the Benicia Breeze Paratransit service

STEVE MESSINA, *Mayor*
Members of the City Council
ALAN M. SCHWARTZMAN, *Vice Mayor* • MARK C. HUGHES • ELIZABETH PATERSON • BILL WHITNEY

JIM ERICKSON, *City Manager*
VIRGINIA SOUZA, *City Treasurer*
LISA WOLFE, *City Clerk*

\$100,000 in Northern Counties Population Based STA Funds

- \$100,000 to cover the deficit associated with the increased maintenance costs for the provision of Benicia Breeze Route 75 service between Vallejo Ferry Terminal, Benicia, Sun Valley Mall and Pleasant Hill BART Station.
- These funds will also provide a match to \$80,000 in Vallejo Urbanized Area Section 5307 funds that the City is working with MTC to convert to from a capital expenditure next fiscal year into Preventative Maintenance to use for this fiscal year.

The City is requesting these funds because the cost for providing regional paratransit service and intercity service has increased as it relates to the maintenance and the purchase of fuel. The City is facing a deficit of approximately \$262,000 and has no funds available to cover this deficit.

The City currently uses all of its TDA on the provision of transit services and to pay for intercity routes operating per the Intercity Transit Service Agreement approved by the STA Board of Directors back in June. The City recently took a \$63,000 reduction to its TDA funds due to MTC issuing a revised TDA revenue estimate. This reduction caused the City to reduce its TDA allocation by \$63,000 to cover the costs associated with the Intercity Transit Service Agreement. Without these STA funds, the City will be forced to make significant reductions to local and intercity transit service since there is no other funds available to continue to operate the current level of transit service.

The City would like this request be considered at the next SolanoExpress Intercity Transit Consortium and STA Technical Advisory Committee meetings in October for approval by the STA Board in November. Should these funds be available to the City by December, the City would be able to match its funding with Federal funds that are anticipated to come from the MTC with the approval of the Transportation Improvement Program (TIP) amendment in December.

Please review our request and should you have any further questions, please contact me at (707) 746-4300 or via email at jandoh@ci.benicia.ca.us

Thank you,



John Andoh
Transit Services Manager

cc: Robert Sousa, Finance Director
Elizabeth Richards, Director of Transit & Rideshare Services
Brian McLean, Chair of SolanoExpress Intercity Transit Consortium



RECEIVED

DEC 11 2007

December 7, 2007

SOLANO TRANSPORTATION
AUTHORITY

Daryl Halls,
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RE: City of Benicia State Transit Assistance Fund (STAF) Request

Dear Mr. Halls:

The City of Benicia is requesting \$30,000 in STA/Population Based Funds allocated to Solano County to develop a Benicia Breeze Local Service Study. This study will analysis the current local Benicia Breeze route structure and develop a revised route structure within the City of Benicia to connect with Route 70 that is due to start in February.

Because of the transition of Route 75 from Benicia Breeze to Route 70 operated by Vallejo Transit, the City needs to develop and implement recommendations from a study analyzing a restructured Benicia Breeze transit system.

From review of the available STA funds, there are ample funds available to providing funding assistance to the City for this project.

The City would like this request be considered at the next SolanoExpress Intercity Transit Consortium and STA Technical Advisory Committee meetings in January for approval by the STA Board in January.

Please review our request and should you have any further questions, please contact me at (707) 746-4300 or via email at jandoh@ci.benicia.ca.us

Sincerely,

John Andof
Transit Services Manager

cc: Robert Sousa, Finance Director
Elizabeth Richards, Director of Transit & Rideshare Services

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: Solano Comprehensive Transportation Plan Purpose Statement and Organization

Background:

The Solano Comprehensive Transportation Plan (CTP) was adopted in June 2005. The CTP is made up of three elements: Freeways, Highways and Arterials; Transit; and Alternative Modes. The CTP incorporates other plans, including corridor studies, the Solano Countywide Bike and Pedestrian plans and the Solano Transportation for Livable Communities Plan.

At its September 2007 meeting, the STA Board authorized staff to begin the update of the Solano Comprehensive Transportation Plan (CTP), and adopted the schedule contained in Attachment A. The schedule anticipates adoption of the new Solano CTP in December 2008.

The first task in the Solano CTP update is to establish a Purpose Statement and Goals for the overall document. As a follow-up step, purpose statements and goals will be adopted for each of the Solano CTP elements by the STA committees responsible for that element.

Along with adoption of a Purpose Statement and Goals, staff is recommending a modified structure for the CTP. This will provide each element with a similar structure, making it easier to identify and address issues that cut across elements. It is anticipated that a similar structure will be used when the Congestion Management Program is next updated.

Discussion:

Purpose Statement

The mission statement of the Solano Transportation Authority is “To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality.”

Staff recommends that the Solano CTP Purpose Statement be

“The Solano Comprehensive Transportation Plan will help fulfill the STA’s mission by identifying a transportation system and the policies and programs needed to provide mobility, travel safety, and economic vitality to Solano County.”

All of the goals and policies of the Solano CTP would then be evaluated on their conformance with the Purpose Statement. Each Element of the Solano CTP would have a Purpose Statement that shows how that Element contributes to the overall purpose of the CTP.

Goals

Goals are the milestones by which achievement of the Purpose Statement are measured. The overall Solano CTP Goals are those that reach across categories. As with the Purpose Statement, each Element will have its own specific Goals that help guide implementation of the plan. It is recommended that the following goals be adopted for the Solano CTP.

- 1) The Solano CTP will serve as a foundational document for all other STA plans, studies and programs.
- 2) Each Element of the Solano CTP will directly support the achievement of the overall Purpose Statement.
- 3) The Solano CTP will be compatible with regional plans such as the Metropolitan Transportation Commission's Regional Transportation Plan, as well as plans from the Bay Area Air Quality Management District, the Yolo-Solano Air Quality Management District, and the Association of Bay Area Government's regional growth projections.
 - a) The CTP will acknowledge plans from outside the region, such as the Sacramento Area Council of Governments Blueprint program, and seek to identify areas of common interest.
- 4) The Solano CTP will identify a transportation system that supports the existing and planned land uses of Solano County's seven cities and the County of Solano.
 - a) The Solano CTP recognizes that land use decisions are the responsibility of the local agencies.
 - b) Recognize the interaction between land use and transportation plans, with neither taking precedence over the other.
 - c) The CTP will help identify regional and state land use initiatives linked to transportation, and support local land use plans and projects that seek to take advantage of those programs.
- 5) The Solano CTP will seek to maintain regional mobility while improving local mobility.
- 6) Assess projects and programs based on their ability to balance the goals of economy, environment and equity
 - a) Economy – continue to promote the development of a healthy, diverse economy in Solano County.
 - b) Environment – promote the maintenance and improvement of a healthy natural environment, with special emphasis on air quality and climate change issues.
 - c) Equity – ensure that the transportation system is fully accessible to all members of society, and is not developed or operated at the expense of any segment.

- 7) Encourage projects and programs that maintain and use existing systems more efficiently before expanding infrastructure.
- 8) The Solano CTP will include priority lists and funding strategies for projects and programs.
 - a) Projects and programs will be prioritized as either Tier 1 (can be built or implemented in the next 5 years), Tier 2 (can be built or implemented in the 5- to 10-year time frame) or Tier 3 (could be built beyond the 10-year time frame, and needs additional study before being moved into the Tier 2 or Tier 1 category).
 - b) Funding strategies will identify potential funding opportunities and constraints.
 - i) Projects will identify potential funding to qualify for regional, state and federal funds.
 - ii) Roadway projects must be in the CTP to qualify for the STAs “50/50” funding policy.
 - iii) Consideration will be given to fully funding a smaller number of projects and programs that have a high likelihood of completion, rather than partially funding a large number of projects or programs that may not be constructed.
- 9) The Solano CTP will identify and support a transportation system that supports Solano County’s economic vitality and economic priorities and a range of housing options.

Organization

In order to ensure the Solano CTP addresses all of the areas related to the transportation system, the CTP will be organized as follows:

Elements – The CTP will have five chapters, or Elements, and a reference section.

- Introduction, Overall Purpose and Goals
 - Projects completed since adoption of the Solano CTP 2005
 - Projects that are fully funded and undertaken
 - Projects that are no longer being considered
- Land Use Element
 - Based upon each jurisdiction’s General Plan
 - Include a summary of ABAG Projections
- Arterials, Highways and Freeways Element
 - Include local and regional goods movement
- Transit Element
- Alternative Modes Element
- Links, references and definitions

Contents – each transportation element will be organized as shown below. The Land Use element will have a different structure due to the fact that the element reflects the contents of other plans, and does not propose facilities, programs or policies.

- Element Purpose and Goals
- Existing Conditions
- Existing Infrastructure, Systems and Programs
 - Local
 - Regional
- Performance Standards and Measures
- Future Conditions
- Future Infrastructure and Programs
- Financing
- Safety and Disaster Preparedness/Mitigation
- Economic, Environmental and Equity Issues

After the STA Board adopts the Purpose Statement, Goals and Organization, meetings will be scheduled with the STA committees: Freeways, Highways and Arterials; Transit; and, Alternative Modes. Each Committee will be charged with guiding the development of its respective element. Attached is the current STA Committee Membership and Appointments. STA staff will work with members of the Board and their alternates to fill the vacant positions in time for subcommittee meetings tentatively scheduled to be held at the end of February and in March 2008. There are a number of vacancies that need new appointments.

The Introduction and Land Use element will be reviewed by the STA Executive Committee. The county Planning Directors will be requested to help guide the development of the Land Use element.

The STA Technical Advisory Committee reviewed this item at their January 2, 2008 meeting and unanimously approved STA staff's recommendation.

Recommendation:

Adopt the Purpose Statement, Goals and Organization as specified in the staff report for the Solano Comprehensive Transportation Plan.

Attachments:

- A. CTP Update Schedule
- B. STA Comprehensive Transportation Plan Subcommittee Membership

Date	Task	Responsible Body
Dec 07	Review CTP: Purpose, Content, proposed new Purpose Statement and Organization	STA Board
Jan 08	Review CTP elements, proposed new Purpose Statement for each Element; Routes of Regional Significance designation and map Affirm membership/appoint new members to subcommittees	Freeways, Highways and Arterials subcommittee Transit subcommittee Alternative Modes subcommittee
Mar 08	Request for Proposals for Environmental consultant; review and recommend consultant. Select consultant and enter into contract for services.	STA staff and TAC subcommittee TAC subcommittee and STA Executive Director
April – June 2008	Meet with Planning Commissions and interested community groups	STA Staff
July 2008	Present Draft CTP elements to STA TAC and STA Board Subcommittees	STA Staff
August 2008	Draft Programmatic Environmental Impact Report – public release	STA Staff, consultant
October 2008	Review Final CTP and Programmatic EIR	STA TAC
December 2008	Adopt CTP and certify Programmatic EIR	

THIS PAGE INTENTIONALLY LEFT BLANK

Solano Transportation Authority

Comprehensive Transportation Plan Subcommittee Members

Alternative Modes Subcommittee:

Current committee chair is Supervisor Jim Spering.

Current vacancies are:

Agency	
City of Fairfield	Vacant
City of Vallejo	Vacant

Current members are:

Agency	Member
City of Benicia	Alan Schwartzman
City of Dixon	Michael Smith
City of Rio Vista	William Kelly
City of Vacaville	Steve Wilkins
City of Suisun City	Mike Segala
County of Solano	Jim Spering

Arterials, Highways and Freeways Subcommittee:

Current committee chair is Supervisor John Silva.

Current members are:

Agency	Member
City of Benicia	Alan Schwartzman
City of Fairfield	Harry Price
City of Rio Vista	Ed Woodruff
City of Suisun City	Pete Sanchez
City of Vacaville	Len Augustine
County of Solano	John Silva

Transit Subcommittee:

Current committee chair is Mayor Mary Ann Courville.

Current vacancies are:

Agency	
City of Fairfield	Vacant
City of Vallejo	Vacant
City of Benicia	Vacant

Current Members are:

Agency	Member
City of Dixon	Mary Ann Courville
City of Suisun City	Mike Segala

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
TO: STA Board
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: Legislative Update and STA's Final 2008 Legislative Priorities and Platform

Background:

Each year, STA staff monitors state and federal legislation that pertains directly to transportation and related issues. On December 13, 2006, the STA Board adopted its 2007 Legislative Priorities and Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2007. On June 13, 2007, the STA Board amended the legislative platform to include the monitoring of global warming issues.

Discussion:

To help ensure the STA's transportation policies and priorities are consensus-based, the STA's Legislative Platform and Priorities is first developed in draft form by staff with input from the STA's state and federal legislative consultants. The draft is distributed to STA member agencies and members of our federal and state legislative delegations for review and comment prior to adoption by the STA Board.

The STA Board released the draft document for a 21-day review and comment period in December, 2007. As the deadline for comments is January 4, 2008, staff will bring all comments received after the writing of this staff report to the STA Board meeting on January 9, 2008. At the January 2, 2008 meeting of the TAC/Consortium, this Final Draft was approved for submittal to the STA Board (Attachment A). Staff is working with STA Board Member Patterson to include two items in the platform relative to the Sacramento/San Joaquin Delta Plan and High Speed Rail.

A State legislative update from Shaw/Yoder Inc. (Attachment B) addresses recent developments relative to the State budget and funding concerns. A Federal legislative update from The Ferguson Group (Attachment C) addresses the status of STA's appropriations requests with the signing of the omnibus bill, HR 2764. The \$555 billion bill encompasses 11 of the 12 regular spending measures for fiscal 2008.

Recommendation:

Approve STA's Final 2008 Legislative Priorities and Platform.

Attachments:

- A. STA's Final 2008 Legislative Priorities and Platform
- B. State Legislative Update – Shaw/Yoder Inc.
- C. Federal Legislative Update – The Ferguson Group

THIS PAGE INTENTIONALLY LEFT BLANK

Solano Transportation Authority
FINAL 2008 Legislative Priorities and Platform

LEGISLATIVE PRIORITIES

1. Monitor and support, as appropriate, legislative proposals to increase funding for transportation infrastructure in Solano County.
2. Oppose efforts to reduce or divert funding from transportation projects.
3. Pursue federal and state funding for the following priority projects and transit services:
 - a. Travis AFB North Gate Access Improvements/Jepson Parkway Project*
 - b. State Route 12 Traffic Safety Signage/Education and Highway Improvements (Median Barrier Study)*
 - c. I-80/I-680/SR 12 Interchange*
 - d. Vallejo Intermodal Station*
 - e. Vallejo Ferry Maintenance Facility*
 - f. Fairfield/Vacaville Intermodal Rail Station*
 - g. Vacaville Intermodal Station (Phase 1)*
 - h. Bus Replacement (Alternative Fuel)

** Federal Priority Projects*

4. Monitor implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.
5. Monitor the legislative development of SB 375 (Steinberg) to ensure a reasonable balance between air quality/global warming issues and transportation needs.
6. Monitor legislative efforts to merge or modify Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) governing boards and their respective responsibilities.
7. Monitor any new bridge toll proposals, support the implementation of Regional Measure 2 (RM 2) funded projects.
8. Support efforts to dedicate future Public Transportation Account (PTA) spillover funds to transportation.
9. Support federal and state legislation that provides funding for movement of goods along corridors (i.e. I-80, SR 12, Capitol Corridor) and facilities (i.e., Cordelia Truck Scales).
10. Support cleanup legislation of SB 976 (Torlakson) that addresses the following: 1. Provide local representation on the Bay Area Water Emergency Transportation Authority (WETA), the regional agency that will manage the Vallejo ferry system (Baylink); 2. Provide assurances that the existing Baylink/Vallejo Transit levels of operation, funding and service will be maintained or enhanced; and 3. Provide assurances that there will be a

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

local role in the development of the Emergency Water Transportation System Management Plan and the transition plan.

11. Support legislative and regulatory efforts to ensure that projects from Solano county cities are eligible for state and regional funding of Transportation Oriented Development (Transit Oriented Development) projects, including Proposition 1C funds. Ensure that development and transit standards for TOD projects can be reasonably met by developing suburban communities.

LEGISLATIVE PLATFORM

I. Air Quality

1. Monitor the implementation of the 2004 Ozone Attainment Plan by the Environmental Protection Agency (EPA).
2. Support legislation, which ensures that any fees imposed to reduce vehicle miles traveled, or to control mobile source emissions, are used to support transportation programs that provide congestion relief or benefit air quality.
3. Support legislation providing infrastructure for low, ultra-low and zero emission vehicles.
4. Monitor and comment on regulations regarding diesel fuel exhaust particulates and alternative fuels.
5. Support policies that improve the environmental review process to minimize conflicts between transportation and air quality requirements.
6. Monitor energy policies and alternative fuel legislation or regulation that may affect fleet vehicle requirements for mandated use of alternative fuels.
7. Support legislation to provide funding for innovative, intelligent/advanced transportation and air quality programs, which relieve congestion, improve air quality and enhance economic development.
8. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.
9. Support income tax benefits or incentives that encourage use of alternative fuel vehicles, van pools and public transit without reducing existing transportation or air quality funding levels.

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

II. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)

1. Support legislation promoting bicycling and bicycle facilities as a commute option.
2. Oppose expanded use of HOV lanes for purposes not related to congestion relief and air quality improvement.
3. Support legislation providing land use incentives in connection with rail and multimodal transit stations – transit oriented development.
4. Support legislation confirming in the California Vehicle Code that qualified Commuter Vanpools receive free toll passage across toll bridges 24 hours a day as stated in Caltrans Bridge Toll Policy.
5. Support legislation that increases employers' opportunities to offer commute incentives.

III. Congestion Management

1. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.

IV. Employee Relations

1. Monitor legislation and regulations affecting labor relations, employee rights, benefits, and working conditions. Preserve a balance between the needs of the employees and the resources of public employers that have a legal fiduciary responsibility to taxpayers.
2. Monitor any legislation affecting workers compensation that impacts employee benefits, control of costs, and, in particular, changes that affect self-insured employers.

V. Funding

1. Protect Solano County's statutory portions of the state highway and transit funding programs.
2. Seek a fair share for Solano County of any state discretionary funding made available for transportation grants or programs.

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. Protect State Transportation Improvement Program (STIP) funds from use for purposes other than those covered in SB 45 of 1997 (Chapter 622) reforming transportation planning and programming.
4. Support state budget and California Transportation Commission allocation to fully fund projects for Solano County included in the State Transportation Improvement Program and the Comprehensive Transportation Plans of the county.
5. Support transportation initiatives that increase the overall funding levels for transportation priorities in Solano County.
6. Seek eligibility for the Solano Transportation Authority to directly claim Transportation Development Act (TDA) funds from MTC as a planning agency.
7. Support measures to restore local government's property tax revenues used for general fund purposes, including road rehabilitation and maintenance.
8. Seek a fair share for Solano County of any federal funding made available for transportation programs and projects.
9. Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in Solano County.
10. Support initiatives to pursue the 55% or lower voter threshold for county transportation infrastructure measures.
11. Ensure that fees collected for the use of High Occupancy Toll (HOT) lanes are spent to improve operations and mobility for the corridor in which they originate.
12. Support ongoing efforts to protect and enhance federal funding as authorized by the Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU), and to ensure that the federal government provides a fair share return of funding to California.
13. Participate in efforts to reauthorize federal transportation policy and funding, focusing efforts on securing funding for high priority regional transportation projects in the next transportation reauthorization bill which is scheduled to go into effect on October 1, 2009.
14. Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

15. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
16. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local streets and roads maintenance and repairs.
17. Monitor the distribution of state transportation demand management funding.
18. Oppose any proposal that could reduce Solano County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, State Highway Account (SHA), Public Transportation Account (PTA), and Transportation Development Act (TDA) and any ballot initiative.
19. Support legislative proposals that authorize Solano County or the Solano Transportation Authority to levy a vehicle registration fee to fund projects that reduce, prevent and remediate the adverse environmental impacts of motor vehicles and their associated infrastructure.

VI. Liability

1. Monitor legislation affecting the liability of public entities, particularly in personal injury or other civil wrong legal actions.

VII. Paratransit

1. In partnership with other affected agencies and local governments seek additional funding for paratransit operations, including service for persons with disabilities and senior citizens.

VIII. Project Delivery

1. Support legislation to encourage the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection Agency to reform administrative procedures to expedite federal review and reduce delays in payments to local agencies and their contractors for transportation project development, right-of-way and construction activities.
2. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. Support legislation and/or administrative reforms that result in cost and/or timesavings to environmental clearance processes for transportation construction projects.
4. Continue to streamline federal application/reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

IX Rail

1. In partnership with other affected agencies, sponsor making Capitol Corridor Joint Powers Authority an eligible operator for state transit assistance funds.
2. In partnership with other counties located along Capitol Corridor, seek expanded state commitment for funding passenger rail service, whether state or locally administered.
3. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided by Capitol Corridor) funding for Northern California and Solano County.
4. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.
5. Seek funds for the development of intercity, regional and commuter rail service connecting Solano County to the Bay Area and Sacramento regions.
6. Continue to monitor and evaluate the proposed High Speed Rail Bond scheduled for the November 2008 ballot.

X. Ferry

1. Protect the existing source of operating support for Vallejo Baylink ferry service, most specifically the Bridge Tolls–Northern Bridge Group “1st and 2nd Dollar” revenues which provide a 5 percent and 2 percent set aside for transit operations and ferry capital, respectively.
2. Support the implementation of expanded Vallejo Baylink ferry and countywide express bus service funded from the “3rd Dollar” Bridge Toll (Measure 2) program and oppose proposals to divert these funds to other purposes than those stipulated in the expenditure plan for RM 2.

FINAL 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. Work with MTC to obtain an increase to the federal Ferryboat Discretionary (FBD) Funds to provide an annual earmark for the Bay Area that includes expanded ferry service to Vallejo, similar to Washington State and Alaska, with priority given to existing ferry capital projects.

XI. Safety

1. Support legislation or administrative procedures to streamline the process for local agencies to receive funds for road and levee repair and other flood protection.

XII. Transit

1. Protect funding levels for transit by opposing state funding source reduction without substitution of comparable revenue.
2. Support an income tax credit to employers for subsidizing employee transit passes.
3. Support tax benefits and/or incentives for programs to promote the use of public transit.
4. In partnership with other transit agencies, seek strategies to assure public transit receives a fair share of funding for welfare-to-work social services care, and other community-based programs.
5. Support efforts to eliminate or ease Federal requirements and regulations regarding the use of federal transit funds for transit operations in large UZAs.
6. In addition to new bridge tolls, work with MTC to generate new regional transit revenues to support the ongoing operating and capital needs of transit services, including bus and ferry and rail.

THIS PAGE INTENTIONALLY LEFT BLANK



SHAW/YODER, inc.
LEGISLATIVE ADVOCACY

December 21, 2007

To: Board Members, Solano Transportation Authority

Fm: Joshua W. Shaw, Partner
Gus Khouri, Legislative Advocate
Shaw / Yoder, Inc.

RE: **STATE LEGISLATIVE UPDATE- DECEMBER 2007**

2008-09 State Budget Deficit Forecast Worsens

The budget deficit projections for the upcoming fiscal year have worsened as the Administration is now pegging the General Fund shortfall at approximately **\$14 billion**. Previous estimates suggested a \$10 billion shortfall. As a result, the Governor announced he will declare a "fiscal emergency" to address the crisis, as allowed under Proposition 58, near or upon the release of his proposed 2008-09 State Budget on January 10th. This will allow the Legislature and the Governor to potentially fast-track mid-year cuts and/or take actions such as borrowing local government funds protected by 2004's Proposition 1A, or Proposition 42 transportation funds protected by last year's Proposition 1A. If lawmakers fail to send the Governor legislation addressing the mid-year budget problem within 45 days, they cannot take action on any other bills or adjourn until they do so.

Although Proposition 42 sales tax on gasoline revenue is dedicated for transportation, the Administration may target this revenue source to help close the budget deficit. Under Proposition 1A, which the voters approved last November, the Governor can suspend Proposition 42, but only twice in a ten-year period, and cannot do so the second time unless the first suspension is paid back with interest within three years. We have heard that Proposition 42 revenue has shrunk from approximately \$1.6 billion to about \$1.4 billion, due to less consumption at the pump as a result of high gas prices. In addition, we expect "spillover" revenue, which was originally projected to be near \$1 billion, as well as other traditional sources of public transit revenue to be targeted for diversion by the Governor.

Some expect the Governor to entertain a proposal to lower the voter threshold for local sales tax measures from a 2/3 to a super majority of 55% vote requirement as a possible solution to generate additional transportation revenue. The Legislative Analyst's Office is recommending a tax increase in addition to eliminating newly created programs, abolishing tax breaks, and reducing the benefits of government programs to

Tel: 916.446.4656
Fax: 916.446.4318
1415 L Street, Suite 200
Sacramento, CA 95814

certain aid recipients, to help close the deficit. Republicans are focused on mid-year (i.e. 2007-08) reductions in spending. It has been reported that the Administration is developing a proposal for an across-the-board reduction in state spending of 10% per department or agency.

Please see the attached document to this report to view the Governor's press release on declaring a fiscal emergency.

\$600 Million In Transit Capital Funds Available

The Department of Transportation has adopted its guidelines for the expenditure of **\$600 million** from Proposition 1B's Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA). These funds provide transit operators with much needed capital funding in addressing mobility needs statewide.

Proposition 1C Transit-Oriented Development (TOD) Funds

The final guidelines for the distribution of the **\$285 million** made available for transit-oriented development through Proposition 1C are now posted at the Department of Housing and Community Development website. These funds will be made available through a competitive grant program.



Office of the Governor

ARNOLD SCHWARZENEGGER
THE PEOPLE'S GOVERNOR

PRESS RELEASE

12/21/2007 GAAS:976:07 FOR IMMEDIATE RELEASE

Gov. Schwarzenegger Announces Special Session to Address Fiscal Emergency

Governor Says Reducing Spending is Way to Solve the Problem

Citing a projected current-year budget shortfall of \$3.3 billion, Governor Arnold Schwarzenegger announced today that he will issue proclamations declaring a fiscal emergency and calling a special session of the Legislature to address it on Thursday, January 10, 2008.

The proclamations will be issued concurrently with the release of the Governor's proposed 2008-09 state budget. Emergency legislation is also being drafted over the holidays to address the current year shortfall and will be introduced immediately upon opening of the special session.

"While California's economy remains fundamentally sound and continues to grow, a combination of factors has dramatically changed our budget outlook this fall," Governor Schwarzenegger said. "I have briefed each of the legislative leaders on our projected budget shortfall and I believe that when the Legislature reconvenes in January immediate action is necessary. I will continue my discussions with the leaders in the coming weeks, so that we can narrow as many differences as possible and move quickly in the special session to bring this year's budget back into balance. In addition, I have also met with dozens of officials in the last three weeks including law enforcement and education leaders, as well as advocates for patients and persons with disabilities, to talk about our budget situation."

Since taking office, Governor Schwarzenegger has actively pursued policies to achieve greater fiscal stability for the state without stealing from local governments and infrastructure funding. He successfully negotiated and campaigned for passage of Propositions 57, 58 and 1A, protecting local funding and transportation dollars for local projects in 2004 and he campaigned unsuccessfully for a spending cap in 2005.

"I firmly believe that the way to solve our chronic budget problem is with fiscal restraint. We will figure out how to get spending in line with revenue," said Governor Schwarzenegger. "We must take action as soon as the Legislature returns to close the current-year shortfall and balance the budget for the coming fiscal year. But it is also essential for us to make long-term fundamental budget reform an absolute priority. Our current situation makes it clear the state's budget system is flawed. However our fiscal adversity actually creates an opportunity - if we rise to the challenge - to implement lasting reform. I believe that we must and I am ready to work with the Legislature to achieve it. In the meantime, Californians should enjoy the holiday season with the confidence that our economy is fundamentally strong."

Among the factors contributing to the current-year shortfall:

- A revised - and lower - current-year revenue forecast, driven in part by the continuing slump in the housing sector and the ongoing effects of the subprime mortgage collapse.
- Increased firefighting costs related to this fall's wildfires in Southern California.
- Legal challenges that have delayed implementation of Indian gaming compacts.
- Lower estimated local property tax revenues, which affect the state's share of K-14 school funding.

- An appellate court decision in a lawsuit over teachers' retirement funding.

Under the provisions of Proposition 58, approved by Californians in March 2004, the Governor has the authority to declare a fiscal emergency if he determines that the state faces substantial revenue shortfalls or expenditure increases. The Governor is then required to call a special session of the Legislature and to propose legislation to address the fiscal emergency. If the Legislature fails to approve and send legislation to the Governor to address the fiscal emergency within 45 days, it would be prohibited from acting on any other bills or adjourning in joint recess until such legislation is passed.



1434 Third Street ♦ Suite 3 ♦ Napa, CA ♦ 94459 ♦ Phone 707.254.8400 ♦ Fax 707.598.0533

To: Solano Transportation Authority Board of Directors
 From: Mike Miller
 Re: Federal Update
 Date: January 3, 2008

In mid-December, the House and Senate passed an omnibus appropriations bill covering the remainder of Fiscal Year 2008 which ends on September 30, 2008. The President signed the bill on December 26, 2007. Thanks to the hard work and strong support of STA's congressional delegation (Rep. Tauscher, Rep. Miller, Rep. Lungren, Sen. Boxer, Sen. Feinstein), the omnibus appropriations bill includes the following earmarks for STA projects:

- Vallejo Ferry Maintenance Facility – \$1 million; and
- Fairfield / Vacaville Intermodal Station – \$200,000.

There are two caveats related to these earmarks. First, Congress included an across-the-board cut of 2% for all projects and programs in the Transportation portion of the omnibus bill, including earmarks. This 2% cut will apply to STA's earmarks. Second, the President has directed his staff to review all earmarks with an eye toward limiting or cutting funding for earmarks. It might take several weeks or longer until we know whether the President will be able to take significant action related to earmarks – we will keep you informed.

<i>Project</i>	<i>Request</i>	<i>Status</i>
Vallejo Ferry Maintenance Facility	\$3.272 million	\$1 million in omnibus bill. President signed the bill 12/26 but is reviewing earmarks.
Fairfield / Vacaville Intermodal Station	\$2 million	\$200,000 in omnibus bill. President signed the bill 12/26 but is reviewing earmarks.
I-80/680 Interchange	\$6 million	No earmark in FY08 omnibus appropriations. Transportation Reauthorization efforts likely to begin Winter 2008.
Travis Access (Jepson)	\$3 million	No earmark in FY08 omnibus appropriations. Transportation Reauthorization efforts likely to begin Winter 2008.
SR-12 Traffic Safety Signage & Education	\$200,000	No earmark in FY08 omnibus appropriations. Transportation Reauthorization efforts likely to begin Winter 2008.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: Regional Transportation Plan (RTP) Call for Projects
Status

Background:

On December 12, 2007, the STA Board authorized a Call for Projects for the 2009 update of the Metropolitan Transportation Commission's Regional Transportation Plan (RTP). In order to be included in the RTP, projects must be submitted to MTC for traffic modeling and air quality analysis.

Discussion:

On December 26, 2007, MTC released a memo including guiding criteria for RTP project submittal. Those guidelines are:

- All submittals must be received by MTC no later than Wednesday, March 5, 2008. MTC provided the nine Congestion Management Agencies (CMAs) with county funding targets; however, the CMA's are still working out how accurate MTC's funding targets are. Once the funding targets are decided upon, the county submittals must be consistent with these targets.
- The CMAs will coordinate project submittals with project sponsors. On-line submittal forms will be provided by MTC on January 8, 2008 and completed by local jurisdictions, but will require final approval by the CMA before acceptance by MTC.
- To be considered, projects or programs must be included in or derived from one of the following documents:
 - MTC Resolution 3434
 - Regional Rail Plan
 - Regional Operations Program
 - Community Based Transportation Plan
 - Short-Range Transit Plans
 - Freeway Performance Initiative
 - Regional High Occupancy Toll Network Study
 - Coordinated Public Transit – Human Services Plan
 - Transit Coordination Implementation Plan
 - Countywide Transportation Plans

- Congestion Management Plans
- Funding Programs (RM1, RM2, CMIA, TCRP, TLC/HIP/Station Area Plans, etc.)
- Regional Goods Movement Plans
- Transportation Sales Tax Expenditure Plans
- Regional or Local Bicycle/Pedestrian Plans
- Transportation Control Measures from Air Quality Plans

- All projects must have a public agency sponsor.
- Each CMA is responsible for conducting and documenting a public outreach effort for the RTP projects.
- MTC will develop and distribute a “project-level performance evaluation” that all projects must undergo before inclusion in the RTP. MTC will complete this evaluation in March 2008.

STA staff will work with STA member agencies in developing their project submittals. A preliminary projects submittal list will be reviewed at the January 30, 2007 STA Technical Advisory Committee (TAC) and discussed by the STA Board in February.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: January 2, 2008
TO: STA Board
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Federal Transit Administration (FTA) Section 5311 Funding for
Fiscal Year (FY) 2007-08 and 2008-09

Background:

Last month, MTC was soliciting for projects for FY 2007-08 through FY 2008-2009 for the Federal Transit Administration (FTA) Nonurbanized Area Formula (Section 5311) program for the San Francisco Bay Area region. Eligible applicants include public agencies, non-profit agencies, and Indian tribes. These funds are available for capital and operating expenses for general public transportation services to nonurbanized areas, that is, any area outside designated urbanized areas. In Solano, Dixon, Rio Vista, and much of the unincorporated areas of the County are outside the designated urbanized area.

MTC annually develops a regional Program of Projects (POP) for submittal to Caltrans. Caltrans then submits a statewide POP to FTA for approval. The MTC regional POP is a multi-year program, and the current solicitation covers FY 2007-08 through FY 2008-09. For FY 2007-08, a POP has already been programmed. However, in this past solicitation, MTC was seeking to program the carryover funds available. For FY 2008-09, no prior program existed and MTC was seeking to develop a POP for this remaining year of the current federal transportation authorization period.

MTC staff screens and evaluates all proposals received based on established Funding Objectives and Criteria guidelines that are set by priorities. These priorities are as follows:

1. Basic capital replacement
2. Operating assistance for current service
3. Preventative maintenance
4. Expansion Support
5. Service Enhancement

Discussion:

The Bay Area regional funding requests exceeded the available funding levels. The attached table shows all the applications received and the draft recommendations for funding levels. Each submitted project was assigned a priority number. All Priority 1 project requests were funded. All Priority 2 project requests were funded at 3% above the previous year's level in both years. All Priority 2 projects for FY 2007-08 were funded, and then funded at an additional 3% for FY 2008-09. Priority 3 project requests received no additional funding in FY 2007-08, and were partially funded in FY 2008-09. No Priority 4 or 5 projects were funded in either year.

MTC will present the draft program to the Programming and Allocation Committee on December 12, 2007 and then to the Commission on December 19, 2007. The final program will be amended into the TIP following the Commission action. Should the actual regional apportionments come in less than the amount estimated to be available, project sponsors will be notified and adjustments may be made in order to financially constrain the program.

If awarded by MTC, this will be the first time STA and Fairfield/Suisun Transit (FST) will receive 5311 operating assistance for Route 30. STA staff took the lead and worked with FST to prepare and submit the 5311 funding application. Vallejo started receiving these funds in

FY 2005-06 for their Route 85 which travels through unincorporated areas of the County. Dixon has been requesting 5311 funds for vehicle replacement and other capital needs. Rio Vista has been successful in obtaining these funds for operating assistance. If awarded, overall the county will receive an additional \$112,094 for FY 2007-08 in addition to their previous awarded amount of \$252,493. For FY 2008-09, Solano County may receive up to \$494,195. Please see Attachment A for details and for a summary of other federal funding opportunities, see Attachment B.

Fiscal Impact:

No impact on the STA budget. The 5311 funding that Fairfield/Suisun Transit and Vallejo Transit will receive for operating assistance will benefit all local jurisdictions as they all contribute to the funding of intercity services. These additional funds will be incorporated into the intercity funding agreement cost sharing calculations and will decrease the local TDA funds needed for this service.

Recommendation:

Informational.

Attachments:

- A. Regional List of 5311 Projects
- B. Federal Funding Categories

Section 5311 FY08-09 Call for Projects

Applications Received

29-Nov-07

FY08 Funding Available \$	368,104
FY09 Funding Available \$	1,349,626

FY08 Applications Received

<u>Applicant</u>	<u>Project</u>	<u>Project Type</u>	<u>Sect. 5311 Request</u>	<u>Total Project Including Match</u>	<u>New/Additional Prog. Rec.*</u>	<u>Guidelines/ Priority No.</u>	<u>FY08 Current Program</u>
Dixon	Communications system upgrade/replacement	cap	\$ 32,000	\$ 40,000	\$ -	5	\$0
Rio Vista	Operating Assistance	oper	\$ 84,692	\$ 234,384	\$ 9,999	2	\$65,000
Marin County Transit	Operating Assistance	oper	\$ 368,476	\$ 707,161	\$ 6,767	2	\$335,583
Marin County Transit	Vehicle procurement/expansion	cap	\$ 114,980	\$ 129,877	\$ -	4	\$0
VTA	Preventive Maintenance	cap	\$ 250,000	\$ 893,912	\$ -	3	\$159,908
Fairfield-Suisun	Operating Assistance	oper	\$ 102,095	\$ 184,521	\$ 102,095	2	\$0
Vallejo	Operating Assistance	oper	\$ 186,493	\$ 729,803	\$ -	2	\$186,493
Total requested/recommended			\$ 1,138,736	\$ 2,919,658	\$ 118,861		
Total available					\$ 368,104		
Carryover					\$ 249,243		

* increment in addition to currently programmed amount

FY09 Applications Received

<u>Applicant</u>	<u>Project</u>	<u>Project Type</u>	<u>Sect. 5311 Request</u>	<u>Total Project Including Match</u>	<u>New Prog Rec.</u>	<u>Guidelines/ Priority No.</u>	<u>Notes</u>
Dixon	Vehicle replacement	Cap	\$ 120,000	\$ 150,000	\$ 120,000	1	fully funded
Rio Vista	Operating Assistance	Oper	\$ 149,692	\$ 299,384	\$ 76,949	2	3% increase over FY08
Sonoma County Transit	Operating Assistance	Oper	\$ 140,962	\$ 670,577	\$ 140,962	2	fully funded (3% increase over FY08)
Sonoma County Transit	Vehicle replacement	Cap	\$ 381,000	\$ 461,010	\$ 381,000	1	fully funded
SamTrans	Coastside Operating Assistance	Oper	\$ 134,323	\$ 268,647	\$ 134,323	2	fully funded
SamTrans	Vehicle procurement/expansion	Cap	\$ 480,000	\$ 600,000		4	defer to future
Marin County Transit	Operating Assistance	Oper	\$ 437,975	\$ 833,592	\$ 352,418	2	3% increase over FY08
VTA	Preventive Maintenance	Cap	\$ 300,000	\$ 920,729	\$ 95,972	3	remainder after priorities 1,2
Fairfield/Suisun	Operating Assistance	Oper	\$ 108,583	\$ 196,247	\$ 105,158	2	3% increase over FY08
Fairfield/Suisun	Service Expansion	Oper	\$ 54,555	\$ 98,600		4	defer to future
Vallejo	Operating Assistance	Oper	\$ 199,548	\$ 780,889	\$ 192,088	2	3% increase over FY08
Total requested/recommended			\$ 2,506,638	\$ 5,279,675	\$ 1,598,869		
Total available					1,598,869		
Carryover					0		

66

Grant Program	Grant #	Statutory Reference	Appropriation	Program Description
Metropolitan & Statewide Planning	5303	49 U.S.C. 5303	Metropolitan Planning	These programs provide funding to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan areas and statewide.
	5304	49 U.S.C. 5304	Statewide Planning	
	5305	49 U.S.C. 5305	Planning Programs	
Large Urban Cities	5307	49 U.S.C. 5307	Formula Grant	Planning, engineering design, capital projects, preventive maintenance, and some paratransit service costs.
Clean Fuels Grant Program	5308	49 U.S.C. 5308 and 49CFR 64	Discretionary	The program has a two-fold purpose. First, the program was developed to assist nonattainment and maintenance areas in achieving or maintaining the National Ambient Air Quality Standards for ozone and carbon monoxide (CO). Second, the program supports emerging clean fuel and advanced propulsion technologies for transit buses and markets for those technologies.
Major Capital Investments (New Starts & Small Starts)	5309	49 U.S.C. 5309	Discretionary	New and replacement buses and facilities, Modernization of existing rail systems New fixed guideway systems (New Starts)
Transportation for Elderly Person and Person with Disabilities	5310	49 U.S.C. 5310	Formula Funding	Assisting private nonprofit groups in meeting the transportation needs of the elderly and persons with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.
Rural and Small Urban Areas	5311	49 U.S.C. 5311	Formula Funding	Supporting public transportation in nonurbanized areas. Funding may be used for capital, operating, & State administration.
Rural Transit Assistance Program	5311 b 3	49 U.S.C. 5311 b 3	Transit Planning & Research	Provides a source of funding to assist in the design and implementation of training and technical assistance projects and other support services tailored to meet the specific needs of transit operators in nonurbanized areas.
Transit Cooperation Research Program	5313	(TCRP) 49 U.S.C. 5313(a)(2)	Research	Promotes operating effectiveness and efficiency in the transportation by conducting practical, near-term research designed to solve operational problems, adopt useful technologies from related industries and introduce innovation that provides better customer service.
National Research & Technology Program	5314	49 U.S.C. 5316	Research	FTA partners with the transportation industry to undertake research, development and education that will improve the quality, reliability, and cost-effectiveness of transit in America and lead to increases in transit ridership.
Job Access and Reverse Commute Program	5316	49 U.S.C. 5316 Circular 9050.1	Competitive	Improve access to transportation services to employment and employment related activities for welfare recipients and eligible low-income individuals
New Freedom Program	5317	49 U.S.C. 5317 Section 3037	Formula	Provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society.
Alternative Transportation in Parks and Public Lands	5320	49 U.S.C. 5320		Administered by the Federal Transit Administration in partnership with the Department of the Interior and the Forest Service
Alternative Analysis	5339	49 U.S.C. 5339		To support technical work conducted within an alternative analysis, in which one of the alternatives is a major capital investment
University Transportation Centers Program	TEA-21 5505	40 U.S.C. 5505		Grants for university transportation research are awarded to non-profit institutions of higher learning by the Research and Special Programs Administration.
National Fuel Cell Technology Development Program	SAFETEA-LU 3045	SAFETEA-LU 3045	Competitive	Applicants that have successfully managed advanced transportation technology projects, including projects related to hydrogen and fuel cell public transportation operations for a period of not less than five years

100



DATE: January 2, 2008
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: State Route (SR) 12 Status Update

Background:

The Solano Transportation Authority (STA) Board approved several near-term safety implementation recommendations for State Route (SR) 12 at their January 10, 2007 meeting. Immediate strategies were to 1) Obtain an Office of Traffic Safety (OTS) grant with Solano County's Law enforcement agencies, 2) Sponsor state legislation to designate SR 12 Corridor as a double fine enforcement zone, and 3) Re-engage the SR 12 Steering Committee to make recommendations to the STA Board with regard to strategies and actions to improve safety on SR 12.

The overall approach to improving safety on SR 12 is comprised of four (4) elements:

1. Increased Enforcement
2. Legislation
3. Education
4. Engineering

Monthly updates to these elements are provided to the TAC and STA Board.

Discussion:

1) OTS Grant

On October 25, 2007, the California Highway Patrol announced that it had been awarded an Office of Traffic Safety (OTS) grant of \$1.1 million for SR 12, including a portion of SR 12 in the Sierra foothills near Angels Camp. It is expected that \$600,000 to \$700,000 of the grant funds will be available for the portion of SR 12 between I-80 and I-5. STA staff members Robert Macaulay and Jayne Bauer will participate in the committee guiding expenditure of the OTS grant funds. The first meeting of the agencies involved in the OTS grant is being set up by the California Highway Patrol in late January.

2) State Legislation

AB 112 (double fine zone criteria and designation) was signed by the Governor with a ceremony held at the Western Railroad Museum on October 1st. The double fine legislation for SR 12 became effective on January 1, 2008. ACR 7, the Officer David Lamoree Memorial Highway bill, was also approved. The basic design of the memorial signage is now complete, and installation and dedication plans are being developed. There are no pending legislative measures.

- 3) *Education*
KUIIC Radio is now reading short (3-5 second) safety public service announcements (PSAs) related to SR 12. STA staff is working with the City of Fairfield staff to prepare a cable TV PSA that can be shown in a variety of jurisdictions. STA staff is looking at the ability to use OTS funds to purchase paid time for these PSAs and for radio advertising, starting in early 2008. An updated SR 12 Events Calendar is being prepared showing all planned events. The calendar will include activity on the Jameson Canyon portion of SR 12. Finally, STA staff has prepared Volume 2 of the SR 12 STATUS newsletter for distribution.
- 4) *Engineering*
Installation of concrete and soft median barriers, shoulder and centerline rumble strips and other improvements have been completed. The concrete median barrier appears to have already served its purpose at least once in preventing a big rig from crossing the center line into oncoming traffic near Denverton Road.
- STA and Caltrans have developed a map (attached) showing shoulder, curve and turn lane work scheduled for 2008 and 2010. Significant work on curve correction and shoulder construction is set for the area between Lambie Road and Currie Road in 2008.
- STA has held interviews for a consultant to conduct the SR 12 Median Barrier Project Study Report. The engineering firm of CH2M Hill has been selected to perform the work. One of the first tasks for the consultants will be to create a scope of work, schedule and preliminary cost for the SR 12 I-80 to I-5 corridor study.

At its December 12th meeting, the SR 12 Steering Committee recommended to the STA Board that a SR 12 Corridor Advisory Committee be formed. The Committee would consist of two members from the San Joaquin County Council of Governments, one member from the Sacramento Area Council of Governments, and two from the Solano Transportation Authority. The primary task would be guiding the SR 12 Corridor Study from I-80 to I-5. Other tasks would be to provide input on a possible Partnership Planning Grant for the corridor, for the Rio Vista Bridge Realignment study, and to review the results of the OTS Grant and Double Fine Zone implementation.

The next meeting of the SR 12 Steering Committee is set for March 20, 2008. The meeting will include a tour of some of the proposed safety and mobility projects of SR 12, including Jameson Canyon.

The members of the SR 12 Steering Committee are:

Ed Woodruff, Committee Chairperson, Mayor, City of Rio Vista
Pete Sanchez, Mayor, City of Suisun City
Harry Price, Mayor, City of Fairfield
Jim Sperring, Solano County Board of Supervisors
Mike Reagan, Solano County Board of Supervisors

In addition to the Steering Committee, there is a SR 12 Technical Advisory Committee comprised of:

Sue Ward, California Highway Patrol, Solano County
Bijan Sartipi, Caltrans District 4/Doanh Nguyen, Caltrans District 4
Wil Ridder, San Joaquin Council of Governments
Brent Salmi, Rio Vista Public Works
Gene Cortright, Fairfield Public Works
Lee Evans, Suisun City Public Works
Birgetta Corsello, Solano County
Daryl Halls, STA/Janet Adams, STA

Construction for the SR 12 Truck Climbing Lane is project scheduled for February 2008 (tree removal), with excavation starting as soon as weather conditions allow. Eric Cordoba, SR 12 Jameson Canyon Co-Project Manager, hired by STA and NCTPA has developed a work plan and milestones to keep the widening project on schedule for construction in 2010.

Fiscal Impact:

None.

Recommendation:

Informational.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 3, 2007
TO: STA Board
FROM: Sam Shelton, Assistant Project Manager
RE: Project Delivery Update

Background:

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) on changes to state and federal project delivery policies and reminds the TAC about upcoming project delivery deadlines.

Discussion:

There are 3 project delivery reminders for the TAC this month:

1. Follow up on MTC Federal Obligation Plan Federal Fiscal Year (FFY) 2007-08 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds:

The following two projects were the last projects to obligate funding in FY 2007-08:

Projects in MTC's FY 2006-07 Federal Obligation Plan			
Agency	TIP ID	Project	Status/Deadlines
Benicia	SOL010021	Benicia - West "K" Street Rehabilitation	\$40,000 of additional \$75,000 obligated as part of revised E76. Benicia staff is unable to obligate the remaining \$35,000.
Fairfield	SOL010023	Hilborn Road Rehabilitation	Fairfield staff is unable to obligate the remaining \$23,407.

The following are projects that will be included in the FY 2007-08 Federal Obligation Plan since they are the current projects in the TIP:

Projects in FY 2007-08 Federal Obligation Plan			
Projects must submit E76 requests by March 1, 2008 for these funds.			
Agency	TIP ID	Project	Status/Deadlines
Rio Vista	SOL050052	Rio Vista – 2 nd St. Rehabilitation	Scope revised in Nov TIP amendment submittal.
Vacaville	SOL050059	Nob Hill Bike Path	\$300,000 for ENV
Vallejo	SOL010027	Vallejo – Lemon St. Rehabilitation	\$25,000 for PE in FY 07-08. Additional \$672,000 in FY 2008-09 could be advanced.

The following are STA funding program projects that will be amended into the TIP for either FY 2007-08 funds or FY 2008-09 funds:

Federally Funded projects* with funds from STA Funding Programs in FY 2007-08 and FY 2008-09 to be listed in the TIP				
Agency	Project	STA Funding Program	2007-09 Total Federal Funds	Amendment Status
Benicia	State Park Road Overcrossing	Bike/Ped	\$671,000	Not submitted
Benicia	State Park Road Overcrossing	TLC Capital	\$1,000,000	Not submitted
Fairfield	McGary Road Regional Bike Path	Bike/Ped	\$640,000	Not submitted
Fairfield	West Texas Street Gateway Project	Bike/Ped	\$85,000	Submitted
Fairfield	Union Ave/Suisun City Train Station Ped Imp	TLC Capital	\$73,800	Submitted
Solano County	Old Town Cordelia Improvement Project	TLC Capital	\$500,000	Submitted
Solano County	Vacaville-Dixon Bikeway Phase II	Bike/Ped	\$127,000	Submitted
Solano County	Vacaville-Dixon Bikeway Phase III	Bike/Ped	\$337,000	Submitted
Vacaville	Nob Hill Bike Path	Bike/Ped	\$300,000	Approved
Vacaville	Alt Fuels Prog	Alt Fuels	\$200,000	Submitted
Vacaville	Ulatis Creek Bike Path (Allison to I-80)	Bike/Ped	\$169,000	Submitted
Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	Bike/Ped	\$37,098	Submitted
Vacaville	Downtown Creekwalk	TLC Capital	\$822,000	Submitted

*Federal funds include the following: CMAQ, TE, and STP based fund sources.

2. Inactive Obligations

To adhere to FHWA project delivery guidelines and MTC's Resolution 3606, project sponsors must invoice for obligated projects every 6 months.

September 2007 Inactive Projects (and projects carried over from March 2007 period)			
<ul style="list-style-type: none"> • Submit an invoice by November 8, 2007 • Submit a justification form or deobligation request by November 28, 2007. 			
Agency	Project	Unexpended Funds	Status
Vallejo	Intersection of SR 29 and Carolina Street, Install Signal	\$24,771.00	In final voucher process
Vacaville	Alamo Creek, N. Side Fr. Alamo To Marshall Rd , Ped/Bike Path	\$111,515.30	Invoice sent in August 2007.

Projects that will become inactive by December 2007			
Fairfield	Rockville Rd.& Redtop Rd. & In City Of Dixon , Park & Ride, Info-Ctr, Trans. Ctr.	\$276,655	Last billed 10/7/2005.
Projects that will become inactive by March 2008			
Vallejo	Downtown Vallejo Square Pedestrian Enhancements, Landscape	\$582,302	Last billed 1/26/2007.

3. 2009 TIP Development

The 2007 TIP will be locked down on January 11, 2008 and no further amendments will be made to projects in the TIP until the 2009 TIP is approved by FHWA on October 1, 2008. To assist MTC with the development of the 2009 TIP, project sponsors will be asked to review their currently listed TIP projects and revise them as necessary. New non-exempt projects will need to go through the current Regional Transportation Plan (RTP) process. Please contact Bob Macaulay, STA Director of Planning, for details about adding new projects to the RTP.

4. STA Project Delivery Working Group, January 29, 2008:

The Solano PDWG agenda for January 29th will be emailed out to PDWG and TAC members by January 22, 2008 for their review.

Fiscal Impact:

None.

Recommendation:

Informational.

THIS PAGE INTENTIONALLY LEFT BLANK



DATE: January 2, 2008
 TO: STA Board
 FROM: Sara Woo, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
San Francisco Bay Trails Project	Maureen Gaffney, Association of Bay Area Governments (ABAG) (510) 464-7909	Open Until Funds Exhausted; Currently Accepting Applications
Planning Grants: Station Area and FOCUS	Jackie Guzman, ABAG (510) 464-7994	February 29, 2008
Federal Safe Routes to School (SRTS) Program	Joyce Parks, Caltrans (916) 653-6920	March 2008 (Tentative)

* New funding opportunity



FUNDING OPPORTUNITY

San Francisco Bay Trails Project

No Due Date; Applications Open Until Available Funding is Exhausted

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the San Francisco Bay Trails Project is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities, counties and districts with planned trails are eligible to apply.

Program Description: The Bay Trail Project proposes the development of a regional hiking and bicycling trail around the perimeter of San Francisco and San Pablo Bays.

Funding Available: Approximately \$6 million is available under the program.

Eligible Projects: Projects with San Francisco Bay Trails.

Examples:

- City of Benicia – Benicia State Recreation Area Bay Trail \$100,000, FY 01/02; Completed September 2003
- County of Solano – Solano Countywide Trails Plan \$46,000, FY 01/02; Completed February 2004

Further Details: <http://baytrail.abag.ca.gov/>

Program Contact Person: Maureen Gaffney, Bay Trail Planner (ABAG), (916) 651-8576, maureng@abag.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075, swoo@sta-snci.com



FUNDING OPPORTUNITY

MTC/ABAG Station Area and FOCUS Planning Grants

Due February 29, 2007

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the MTC/ABAG Station Area and FOCUS Planning Grants is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Eligible applicants include station areas identified under MTC's Resolution 3434 as well as approved Priority Development Areas (both potential and planned PDAs are eligible).

Program Description: The Station Area Planning grant program is an initiative to finance planning efforts that will result in land use plans and policies that increase transit ridership around public transit hubs and bus and rail corridors in the nine-county San Francisco Bay Area.

Funding Available: Approximately \$7.5 million is available for FY 2007-08; \$750,000 maximum grant amount.

Eligible Projects: Localized planning efforts and associated environmental impact reports, and for specific plan elements.

Further Details: <http://www.bayareavision.org/initiatives/incentives.html>

Program Contact Person: Jackie Guzman, Regional Planner/FOCUS Staff Person for Solano County (ABAG), (510) 464-7994, jackieg@abag.ca.gov

STA Contact Person: Robert Macaulay, STA Planning Director, (707) 424-6006
rma caulay@sta-snci.com



FUNDING OPPORTUNITY

Federal Safe Routes to School (SRTS) Program

Applications Due March 2008 (Tentative)

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the SRTS Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: State, local, regional agencies; cities and counties; non-profit organizations; schools/school districts; and Native American Tribes.

Program Description: The program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school.

The second FY 2007/2008 call for projects is currently unknown, but anticipated for late December 2007/early January 2008.

Funding Available: Approximately \$46 million is available for FY 2007/2008; each of the twelve (12) Caltrans Districts will receive at least \$1 million; no local match, 100 percent federally reimbursed.

Eligible Projects: Infrastructure projects: capital improvements related to bicycle and pedestrian facilities
Non-infrastructure projects: programs and strategies that increase public awareness and education

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

Program Contact Person: Joyce Parks, Caltrans SRTS Coordinator, (916) 653-6920, joyce_parks@dot.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075, swoo@sta-snci.com



DATE: January 3, 2008
TO: STA Board
FROM: Johanna Masiclat, Clerk of the Board
RE: Updated STA Board Meeting Schedule for Calendar Year 2008

Discussion:

Attached is the STA Board meeting schedule for Calendar Year 2008.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board Meeting Schedule for the Calendar Year 2008



**STA BOARD MEETING SCHEDULE
Calendar Year 2008**

(Meets on the 2nd Wednesday of Every Month)

DATE	TIME	DESCRIPTION	LOCATION	STATUS
January 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
February 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
March 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
April 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
May 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
June 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
July 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
August	NO MEETING --SUMMER RECESS			
September 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
October 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
November 12	6:00 p.m.	STA 11 th Annual Awards	TBD - City of Rio Vista	Confirmed
December 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed