



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**October 14, 2009**

**I. CALL TO ORDER**

Chair Sperring called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

**PRESENT:**

Jim Sperring, Chair	County of Solano
Pete Sanchez, Vice-Chair	City of Suisun City
Elizabeth Patterson	City of Benicia
Rick Fuller (Alternate Member)	City of Dixon
Harry Price	City of Fairfield
Jan Vick	City of Rio Vista
Len Augustine	City of Vacaville
Osby Davis	City of Vallejo

*Arrived the meeting at  
6:05 p.m.*

**STAFF**

**PRESENT:**

Daryl K. Halls	Executive Director
Charles Lamoree	Deputy Legal Counsel
Johanna Masiclat	Clerk of the Board
Janet Adams	Deputy Executive
	Director/Director of Projects
Robert Macaulay	Director of Planning
Elizabeth Richards	Director of Transit and Rideshare Svcs.
Liz Niedziela	Transit Manager
Susan Furtado	Financial Analyst/Accountant
Jayne Bauer	Marketing and Legislative Program Manager
Robert Guerrero	Associate Planner
Sam Shelton	Project Manager
Kenny Wan	Assistant Project Manager
Sara Woo	Assistant Planner

**ALSO**

**PRESENT:**

***In Alphabetical Order by Last Name:***

Birgitta Corsello	County of Solano
Gene Cortright	City of Fairfield
Nicolas Endrawos	Caltrans District 4
George Fink	City of Fairfield
Mike Hudson	Councilmember and Alternate Board Member, City of Suisun City
Howard Jennings	Resident, City of Fairfield
Dan Kasperson	City of Suisun City
Gus Khouri	Shaw/Yoder, Inc.
Gary Leach	City of Vallejo
Wayne Lewis	City of Fairfield
Alyssa Majer	City of Suisun City
Jeff Matheson	City of Dixon
Brian McLean	City of Vacaville
Rod Moresco	City of Vacaville
Sean Quinn	City of Fairfield
Mike Roberts	City of Benicia
Jeanine Wooley	City of Vallejo

**II. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared.

**III. APPROVAL OF AGENDA**

On a motion by Board Member Patterson, and a second by Vice Chair Sanchez, the STA Board approved the agenda.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- State of the System for Arterials, Highways and Freeways
- Approval of 2009 Solano County Congestion Management Plan
- STA's Draft Legislative Priorities and Platform for 2010
- 2010 State Transportation Improvement Program Overview
- Status of Route 30/90 Agreements
- Status of STA JPA Approvals
- Countywide Senior and Disabled Transportation Summit II
- Updated Safe Routes to School Work Plan
- Updated T-PLUS Work Plan to Better Link Land Use and Transportation Planning

**VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**A. MTC Report:**

Board Chair and MTC Commissioner Spring stated the Bay Area Toll Authority (BATA) is considering a toll increase on the seven state-owned Bay Area toll bridges. He summarized the three options that are being considered by the Oversight Committee which would raise the needed \$160 million annually to retrofit the Antioch and Dumbarton Bridges.

**B. Caltrans Report:**

Nicolas Endrawos, Caltrans District 4 Project Manager, reported on the status of the opening of the I-80 HOV Lanes (both Eastbound and Westbound).

**C. STA Reports:**

1. Gus Khouri, Shaw/Yoder, Inc. provided a State Legislative report.
2. Board Chair Spring highlighted the Senior and Disabled Transportation Summit of June 26, 2009. He stated Summit II is scheduled for October 30, 2009 at the Joseph Nelson Community Center in Suisun City.
3. STA Status Reports:
  - A. Projects – Janet Adams reported on upcoming construction projects.
  - B. Planning – Robert Macaulay reported on earthquake preparedness issues.
  - C. Transit and Rideshare – Elizabeth Richards reported on the high level rates of carpooling and vanpooling in the Bay Area.

**VII. CONSENT CALENDAR**

On a motion by Board Member Price, and a second by Board Member Patterson, the STA Board unanimously approved Consent Calendar Items A thru K.

**A. STA Board Meeting Minutes of September 9 2009**

Recommendation:

Approve STA Board Meeting Minutes of September 9, 2009.

**B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of September 30, 2009**

Recommendation:

Receive and file.

**C. Fiscal Year (FY) 2008-09 Fourth Quarter Budget Report**

Recommendation:

Review and file.

**D. Request for Proposals (RFP) for Professional Auditing Service**

Recommendation:

Authorize the Executive Director to:

1. Release a Request for Proposal for Professional Auditing Service; and
2. Award a contract for an amount not-to-exceed \$50,000 for three years with the option to renew the agreement for one 2-year extension or two 1-year extensions.

- E. Response to Solano County Grand Jury Letter Regarding Solano Paratransit Report – Specifically Unmet Transit Needs Hearing and Paratransit Coordinating Council**  
Recommendation:  
Receive and file.
- F. Funding Agreement Amendments for Vacaville and East Fairfield Community Based Transportation Plans**  
Recommendation:  
Authorize the Executive Director to amend the terms of the CBTP Funding Agreements with MTC as follows:
1. Extend the term of the Vacaville CBTP to October 31, 2010; and
  2. Extend the term of the East Fairfield CBTP to June 30, 2011.
- G. Jobs Access Reverse Commute (JARC) Application Scoring and Recommendation, and New Freedom Applications**  
Recommendation:  
Approve the following:
1. Support Vallejo Transit’s Route 5 JARC application; and
  2. Authorize the Executive Director to submit a letter of support to MTC for this project.
- H. Paratransit Coordinating Council (PCC) Appointment**  
Recommendation:  
Appoint Kurt Wellner as a transit user representative to the PCC for a 3-year term.
- I. Solano Napa Commuter Information (SNCI)’s Vanpool Incentive Program**  
Recommendation:  
Authorize STA staff to implement the New Vanpool Driver Incentive and the Van Driver Recognition Reward programs.
- J. Federal Legislative Advocacy Services Contract**  
Recommendation:  
Approve the following:
1. Authorize the Executive Director to enter into a 25-month Contract Amendment #1 with Akin Gump Strauss Hauer & Feld LLP (Akin Gump) from December 1, 2009 through December 31, 2011 at a total cost not to exceed \$241,250;
  2. The expenditure of an amount not to exceed \$52,500 to cover the STA’s contribution for this 25-month contract; and
  3. Authorize the Executive Director to enter into contract with the Cities of Dixon, Fairfield, Vacaville and Vallejo in a continued partnership to provide federal advocacy services in pursuit of federal funding for the STA’s priority projects.
- K. American Recovery and Reinvestment Act Update**  
Recommendation:  
Approve the reprogramming of bid savings from American Recovery & Reinvestment Act (ARRA) Local Street and Road funds as specified in Attachment C.

## VIII. ACTION – FINANCIAL ITEMS

### A. Status of Routes 30 and 90 Operating Agreements

At the request of Board Member Price, this item was tabled until the next meeting with the exception to move forward recommendation# 3, direct staff to identify Alternative Options for the Operation of Routes 30 and 90.

#### **Board Comments:**

After discussion, Chair Sperring requested clarification that when this item returns to the Board next month after the requested delay, that it is with Fairfield's intent to enter into an agreement and not to delay any further. Board Member Price confirmed this understanding and indicated that the Assistant City Manager would be the Fairfield point person to work out the issues with STA staff on this item.

Board Members Augustine and Patterson stated that the agreement should retain a sense of oversight and a comprehensive approach consistent with the STA's role.

#### **Public Comments:**

Fairfield Resident Howard Jennings, Jr. requested the STA Board to reconsider on a countywide consolidation effort.

On a motion by Board Member Augustine, and a second by Board Member Patterson, the STA Board approved to table the following recommendation #s 1, 2, and 4) and to approve recommendation #3.

#### Recommendation:

Approve the following:

1. Table the City of Fairfield's Transportation Development Act (TDA) Fiscal Year 2009-10 Claim for TDA funds for Routes 30 and 90 from other jurisdictions;
2. Table the City of Fairfield's FY 2009-10 Regional Measure 2 (RM 2) Allocation Request for Route 90;
3. Direct staff to identify Alternative Options for the Operation of Route 30 and 90; and
4. Return to the STA Board for their Consideration.

### B. Fiscal Year (FY) 2009-10 Transportation Development Act (TDA) Matrix – October 2009

Due to the action taken by the STA Board on Agenda Item VIII.A, Routes 30/90 Operating Agreement to table the item, Elizabeth Richards provided the STA Board a revised version of the TDA Matrix which modified the approval of the City of Fairfield's FY 2009-10 TDA claim in its present form to table Fairfield's claim of TDA funds from other jurisdictions for Routes 30 and 90..

#### **Board Comments:**

None presented.

#### **Public Comments:**

None presented.

Recommendation:

Approve the October 2009 TDA Matrix which includes the Cities of Fairfield and Rio Vista's FY 2009-10 TDA claim amounts, with the revision to table Fairfield's claim of TDA funds from other jurisdictions for Route 30 and 90.

On a motion by Board Member Vick, and a second by Vice Chair Sanchez, the STA Board unanimously approved the recommendation.

**C. Lifeline/State Transit Assistance Funds (STAF) and Proposition 1B**

Liz Niedziela reviewed the STA Board recommendation prioritized plan for FY 2009-2011 proposal of Lifeline supplemental funding. She cited that the City of Dixon was the next prioritized recipient of the \$228,698 in supplemental STAF/Lifeline funds in FY 2009-10 to fund existing Weekday/Saturday service over a 3-year period. She added that the City of Fairfield was next priority to receive the supplemental amount of \$6,529 in Prop 1B/Lifeline funds for FY 2009-10 to fund bus shelter/stop improvements.

**Board Comments:**

None presented.

**Public Comments:**

None presented.

Recommendation:

Approve the following:

1. Authorize the City of Dixon to claim an additional \$228,698 in STAF/Lifeline funds in FY 2009-10 to fund existing Weekday/Saturday service over a 3-year period; and
2. Authorize the City of Fairfield to receive \$6,529 in Proposition 1B/Lifeline funds for FY 2009-10 to fund bus shelter/stop improvements.

On a motion by Board Member Patterson, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

**IX. ACTION NON-FINANCIAL ITEMS**

**A. 2009 Solano County Congestion Management Program (CMP) Update**

Robert Macaulay reviewed the comments received on the Draft Solano CMP from three sources: the City of Fairfield, Benicia Mayor Elizabeth Patterson, and MTC. He clarified that MTC's comments are considered an informal review, but are not likely to change substantially as the formal review process proceeds and do not change the conclusions of the 2009 CMP update.

**Board Comments:**

Board Member Patterson requested that staff consider including the Benicia Park and Ride Lot when the study is revisited in a couple of years.

**Public Comments:**

None presented.

Recommendation:

Approve the 2009 Solano County Congestion Management Plan and transmit it to MTC.

On a motion by Board Member Patterson, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

**B. Comprehensive Transportation Plan (CTP) Update – Arterials, Highways and Freeways State of the System Report**

Robert Macaulay cited that a discussion of overall county commute and traffic patterns will be part of the introduction to the CTP, and will be reviewed by the Committee at a later date. He indicated that the Committee voted to recommend that the State of the System – Arterials, Highways, and Freeways report be adopted by the STA Board.

**Board Comments:**

None presented.

**Public Comments:**

None presented.

Recommendation:

Approve the “State of the System – Arterials, Highways, and Freeways” Report included as Attachment A.

On a motion by Board Member Vick, and a second by Board Alternate Member Fuller, the STA Board unanimously approved the recommendation.

**C. STA’s Draft 2010 Legislative Priorities and Platform**

Jayne Bauer requested the STA Board to authorize the distribution of the draft document for a 30-day review and comment period. She cited that the deadline for comments would be November 13, 2009.

**Board Comments:**

After discussion, the STA Board requested changes in language related to SB 375/sales tax measures and climate change. Board Member Patterson requested the inclusion of the “Green Corridor Program” with regard to the movement of goods along corridors, about which Board Chair Spering requested that staff provide more information on this program before the Board considers making this change to the platform. Board Member Patterson requested the platform be agendaized for the Special Meeting on November 18<sup>th</sup> so she can participate.

**Public Comments:**

None presented.

Recommendation:

Authorize the Executive Director to distribute the Draft 2010 Legislative Priorities Platform for a 30-day review and comment period.

On a motion by Vice Chair Sanchez, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation including direction to staff to bring back the changes noted above for more discussion by the Board at the Special Meeting on November 18<sup>th</sup>.

- D. Safe Routes to School (SR2S) Program Update and FY 2009-10 Work Plan**  
Sam Shelton distributed and provided information on STA SR2S Program FY 2008-09 program activities and the student travel mode statistics. He noted staff plans to enter into an agreement with Solano County Department of Public Health to provide both services for 2 years.

**Board Comments:**

None presented.

**Public Comments:**

None presented.

Recommendation:

Approve the following:

1. STA's Safe Routes to School Work Plan for FY 2009-10 as described in Attachment D; and
2. Authorize the Executive Director to enter into two year agreements not to exceed \$152,000 for a Safe Routes to School part time program coordinator and safety coordinator services and not to exceed \$154,800 for related education & encouragement vehicle & material costs.

On a motion by Board Member Vick, and a second by Board Alternate Member Fuller, the STA Board unanimously approved the recommendation.

**X. INFORMATIONAL ITEMS – NO DISCUSSION ITEMS**

- A. Preview of Senior and Disabled Transportation Summit II**
- B. STA Transportation Planning and Land Use Solutions (T-PLUS) Program/Transportation for Livable Communities (TLC) Program Summary**
- C. 2010 State Transportation Improvement Program (STIP) Update**
- D. Regional Transportation Impact Fee (RTIF) Update**
- E. Abandoned Vehicle Abatement (AVA) Program Annual Report Fiscal Year (FY) 2008-09**
- F. Unmet Transit Needs Process for Fiscal Year FY 2009-10 and FY 2010-11**
- G. State Route (SR) 12 Jameson Canyon Road Bicycle and Pedestrian Connections Plan Update**
- H. Project Delivery Update**
- I. Funding Opportunities Summary**
- J. STA Board and Advisory Committee Meeting Schedule for 2009**

**XI. BOARD MEMBER COMMENTS**

