



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
December 8, 2010

II. CALL TO ORDER

Chair Sanchez called the regular meeting to order at 6:05 p.m. A quorum was confirmed.

MEMBERS

PRESENT:	Pete Sanchez, Chair	City of Suisun City
	Elizabeth Patterson	City of Benicia
	Jack Batchelor	City of Dixon
	Chuck Timm (Alternate Board Member)	City of Fairfield
	Jan Vick	City of Rio Vista
	Len Augustine	City of Vacaville
	Osby Davis	City of Vallejo
	Jim Spering	County of Solano

MEMBERS

ABSENT:	Harry Price, Vice Chair	City of Fairfield
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STAFF

PRESENT:	Daryl K. Halls	Executive Director
	Bernadette Curry	Interim Legal Counsel
	Johanna Masielat	Clerk of the Board
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Liz Niedziela	Transit Manager
	Susan Furtado	Accountant and Administrative Services Manager
	Judy Leaks	SNCI Program Manager
	Sara Woo	Associate Planner
	Jessica McCabe	Project Assistant
	Erwin Santos	Accounting Assistant (Temp.)

ALSO

PRESENT:

In Alphabetical Order by Last Name:

Dennis Allen	Tax Payers Association
Katie Benouar	Caltrans District
Dale Dennis	PDM Group
Christine Ducoing	Tax Payers Association
Jim Ducoing	Tax Payers Association
Rebecca Egleston	Fairfield Resident
Nicolas Endrawos	Caltrans District 4
Derik Calhoun	MV Transportation
George Hicks	City of Fairfield
Dan Kasperson	City of Suisun City
Kevin Lally	Legal Counsel, Greenan, Peffer, Sallander & Lally, LLP
Susan Lent	Akin Gump
Alyssa Majer	City of Suisun City
Brian McLean	City of Vacaville, City Coach
Rod Moresco	City of Vacaville
Dianne Paulson	Fairfield Resident
Don Penny	MV Transportation
Mike Roberts	City of Benicia
Robin Thornton	Legal Counsel, Greenan, Peffer, Sallander & Lally, LLP
Mark Weaver	Caltrans
Paul Wiese	County of Solano
Brad Woltskill	Fairfield Resident
Renee Woltskill	Fairfield Resident
Jeanine Wooley	City of Vallejo, Vallejo Transit

III. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

IV. APPROVAL OF AGENDA

On a motion by Board Member Batchelor, and a second by Board Member Augustine, the STA Board approved the agenda with the exception of the following:

- Item F, Senior and Disabled Transportation Advisory Committee – Transit Contractors and Taxi Providers, was pulled for discussion.
- Item N, Regional Measure 2 (RM 2) Benicia Intermodal Resolution of Support was tabled until a future meeting.

V. OPPORTUNITY FOR PUBLIC COMMENT

None presented

VI. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- Ribbon Cutting Event Planned for SR 12 East Safety Project
- Public Release of Draft Solano Rail Crossing Study
- Adoption of STA Legislative Platform for 2011
- STA Priorities for State Highway Operation and Protection Program (SHOPP) Funds
- Rights of Necessity Hearing for I-80 Eastbound Cordelia Truck Scales Relocation

- Local Preference Policy for Solano Businesses and Vendors
- Safe Routes to School Two Year Work Plan
- Annual Audit and Fourth Quarter Budget Report for FY 2009-10
- STA Appointments to CCJPA and SolTrans Boards

VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

MTC Commissioner Jim Spering reported on the programming and allocation of approximately \$15 million for the I-80 Express Lanes Project and for the I-80/I-680/State Route (SR) 12 in Regional Measure (RM) 2 Capital funds and \$7 million in AB1171 funds.

B. Caltrans Report:

Nicolas Endrawos provided a status report on construction projects in Solano County.

C. STA Reports:

1. **Federal Legislative Update** presented by Susan Lent, Akin & Gump
2. **2010 Solano Commute Challenge Winners** presented by Judy Leaks, SNCI Program Manager

VIII. CONSENT CALENDAR

On a motion by Board Member Batchelor, and Alternate Board Member Timm, the STA Board approved Consent Calendar Items A through R with the exception of the following:

- Item F, Senior and Disabled Transportation Advisory Committee – Transit Contractors and Taxi Providers - recommendation was amended.
- Item N, Regional Measure 2 (RM 2) Benicia Intermodal Resolution of Support was tabled until a future meeting.

A. STA Board Meeting Minutes of October 13, 2010

Recommendation:

Approve STA Board Meeting Minutes of October 13, 2010.

B. Review Technical Advisory Committee (TAC) Draft Minutes for Meeting of November 17, 2010

Recommendation:

Approve Draft TAC Meeting Minutes of November 17, 2010.

C. Fiscal Year (FY) 2009-10 Fourth Quarter Budget Report

Recommendation:

Review and file.

D. Fiscal Year (FY) 2010-11 Transportation Development Act (TDA) Matrix – December 2010

Recommendation:

Approve the FY 2010-11 TDA Matrix – December 2010 as shown in Attachment A for the Cities of Benicia, Fairfield and Rio Vista.

E. Vacaville Community Based Transportation Plan (CBTP)

Recommendation:

Approve the Vacaville Community Based Transportation Plan.

F. Senior and Disabled Transportation Advisory Committee – Transit Contractors and Taxi Providers

Recommendation:

Approve the following:

1. Modify the Senior and Disabled Transportation Advisory Committee membership to include Ex-Officio Advisory Positions as shown on Attachment A;
2. Appoint First Transit, MV Transportation, *and Scorer Transportation* as Ex-Officio transit providers; and
3. Appoint Vacaville Checker Cab as the Ex-Officio taxi provider.

Per a request from the City of Rio Vista, Elizabeth Richards recommended that the STA Board modify the recommendation to add Scorer Transportation as Ex-Officio transit providers.

On a motion by Board Member Spring, and a second by Board Member Patterson, the STA Board approved the recommendation as amended shown above in *bold italics*.

G. Paratransit Coordinating Council (PCC) Member Appointment

Recommendation:

Reappoint Shirley Stacy, as a Transit User, to the Paratransit Coordinating Council for another three-year term expiring in January 2014.

H. Safe Routes to School (SR2S) Two-Year Work Plan for Fiscal Year (FY) 2010-11 and FY 2011-12

Recommendation:

Approve the following:

1. Solano SR2S 2-year Work Plan for Fiscal Years 2010-11 and 2011-12 as described in Attachment A; and
2. Authorize the Executive Director to enter into agreement amendments with the Yolo-Solano Air Quality Management District (YSAQMD), the Bay Area Air Quality Management District (BAAQMD), and enter into new agreements with the Metropolitan Transportation Commission (MTC) and the California Department of Transportation (Caltrans) to operate and deliver project and program tasks described in the SR2S 2-year Work Plan for Fiscal Years 2010-11 and 2011-12 as described in Attachment A.

I. Management Assistant for Projects in Solano (MAPS) Pilot Project

Recommendation:

Authorize the Executive Director to enter into an agreement with the County of Solano to develop the “Management Assistant for Projects in Solano (MAPS)” Pilot project, as described in the scope of work in Attachment A.

J. I-80 Express Lanes Project Implementation

Recommendation:

Approve the attached Resolution No. 2010-17 and Funding Allocation Request to the Metropolitan Transportation Commission for \$15.0 million for Project Approval/Environmental Document (PA/ED) for the I-80 Express Lanes Project.

- K. I-80/I-680/State Route (SR) 12 Interchange Project Implementation**
Recommendation:
Approve the attached Resolution No. 2010-18 and Funding Allocation Request to the Metropolitan Transportation Commission for \$7.0 million for Project Approval/Environmental Document (PA/ED) for the I-80/I-680/SR 12 Interchange Project.
- L. I-80/I-680/State Route (SR) 12 Interchange – Right-of-Way Implementation**
Recommendation:
Authorize the Executive Director to enter into an agreement with the Contra Costa Real Property Division to provide right-of-way acquisition services for the first construction package for the I-80/I-680/SR 12 Interchange Project for an amount not-to-exceed \$680,000.
- M. Authorization of the Executive Director to Purchase Properties for the I-80 Eastbound Cordelia Truck Scales Relocation Project**
Recommendation:
Approve Resolution No. 2010-19 authorizing the Executive Director to purchase properties for the I-80 Eastbound Cordelia Truck Scales Relocation Project.
- O. North Connector Project - Contract Amendment for BKF Engineers**
Recommendation:
Approve a contract amendment for BKF Engineers to cover the preparation and filing of the Record of Survey for the North Connector Project for an amount not-to-exceed \$37,475.
- P. Pacific Gas & Electric (PG&E) Utility Relocation Agreement for I-80 Eastbound Cordelia Truck Scales Relocation Project**
Recommendation:
Authorize the Executive Director to finalize and execute the relocation agreement for the PG&E 115Kv electrical transmission line as shown in Attachment A.
- Q. Caltrans Corridor System Management Plans (CSMP) for State Route (SR) 12 and Corridor Plan (CP) for SR 84**
Recommendation:
Approve the following:
 1. The comments to the SR 12 CSMP as shown in Attachment C;
 2. Authorize the Executive Director to sign the SR 12 CSMP; and
 3. Authorize the Executive Director to send a letter to Caltrans concurring with the SR 84 CP.
- R. STA Employee 2011 Benefit Summary Update**
Recommendation:
Receive and file.
- N. This item was tabled until a future meeting.**
Regional Measure 2 (RM 2) Benicia Intermodal Resolution of Support
Recommendation:
Approve Resolution No. 2010-24 authorizing the funding allocation for Regional Measure 2 funds from the Metropolitan Transportation Commission to the City of Benicia for the Solano County Express Bus North Intermodal Facilities – Benicia Intermodal Facility.

IX. ACTION – FINANCIAL ITEMS

A. STA's Annual Audit Fiscal Year (FY) 2009-10

Susan Furtado introduced STA's independent auditor Vavrinek, Trine, Day & Co., LLP. She cited that the budget staff have successfully completed the FY 2009-10 Annual Audit, and also noted that the annual audit for FY 2009-10 is the fifth consecutive fiscal year with an unqualified audit report issued to STA by the independent auditor.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Receive and file.

On a motion by Board Member Sperring, and a second by Board Member Augustine, the STA Board unanimously approved the recommendation.

B. Conduct Public Hearings and Adopt Resolutions of Necessity to Acquire Property by Eminent Domain, if necessary, for the I-80 Eastbound Cordelia Truck Scales Relocation Project

Janet Adams reviewed the relocation process and construction upgrade of the I-80 eastbound Cordelia Truck Scales project in which multiple acres of property are necessary to be acquired. She stated that a Rights of Necessity public hearing will be conducted for some of the properties to keep the project on schedule. She added that during this process, Caltrans will continue to communicate with the remaining property owners to strive to reach an amicable settlement.

Board Comments:

Board Member Sperring asked Ms. Adams to explain why the STA is conducting this hearing and not Caltrans.

Janet Adams responded that the reason why STA is conducting this hearing in lieu of the California Transportation Commission (CTC) is because if it was to proceed to the CTC, it would take several months longer to be heard by none locally elected officials as the CTC are appointed positions and it would not be a local meeting convenient to the owners.

Recommendation:

Conduct a separate public hearing and adopt a separate Resolution of Necessity to acquire by eminent domain, if necessary, each of the following properties needed for the I-80 Eastbound Cordelia Truck Scales Relocation Project as specified in Attachment A.

Meredith Carter

Open Public Hearing: 6:34 p.m.

No comments from the public.

Closed Public Hearing: 6:35

On a motion by Board Member Batchelor, and a second by Board Member Sperring, the STA Board unanimously approved the recommendation.

Michelle Valine

Open Public Hearing: 6:36 p.m.

No comments from the public.

Closed Public Hearing: 6:37 p.m.

On a motion by Board Member Batchelor, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

It was at this time when a member of the public came forward for comment:

Dennis Allen, Solano County resident, addressed the STA Board on issues regarding STA's authority to condemn properties under eminent domain.

William and Lorie Hale

Open Public Hearing: 6:38 p.m.

No comments from the public.

Closed Public Hearing: 6:39 p.m.

On a motion by Board Member Spering, and a second by Board Member Augustine, the STA Board unanimously approved the recommendation.

Anheuser Busch, Inc.

Open Public Hearing: 6:38 p.m.

No comments from the public.

Closed Public Hearing: 6:39 p.m.

On a motion by Board Member Batchelor, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

C. Adoption of Local Preference Policy

Bernadette Curry, Legal Counsel, stated that in response to a request from the STA Board, staff has prepared a draft Local Preference Policy for consideration by the Board that would provide an enhanced opportunity for local vendors and businesses to successfully compete for future STA services and contracts. This proposed Local Preference Policy is modeled on a similar policy adopted by the County of Solano in 2009.

Public Comments:

None presented.

Board Comments:

Board Members Davis, Patterson, and Spering expressed their support for STA to adopt a Local Preference Policy.

Recommendation:

Adopt the local purchasing policy as shown in Attachment A.

On a motion by Board Member Spering, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

X. ACTION NON-FINANCIAL ITEMS

A. STA's 2011 Legislative Priorities and Platform

Robert Macaulay cited that following a 30 day comment period, staff has updated the STA's 2011 Legislative Platform and Priorities. This document will help guide the STA's legislative priorities in Sacramento and Washington, DC in 2011.

Public Comments:

None presented.

Board Comments:

At this time, Board Member Patterson provided the following comments to the platform:

Section III. 14

She noted that she likes the way it is written and amended.

Section V.2

She discussed changes, but did not recommend any at this time.

Section VII. 11

She recommended addressing all corridors in the next leg platform, including rail and waterway. CCP appear to primarily address freeway corridors.

Section XII. 2

Support efforts to mitigate the impacts of mode shift for goods movement, including the impacts of additional maritime goods movement on surface transportation facilities.

Recommendation:

Approve the STA 2011 Legislative Priorities and Platform as specified in Attachment C.

On a motion by Board Member Patterson, and a second by Board Member Spring, the STA Board unanimously approved the recommendation.

B. Draft Solano Rail Crossing Inventory and Improvement Plan

Robert Macaulay presented the draft of the Solano Rail Crossing Study. Subject to Board concurrence, this study will then be distributed for public review and comment prior to consideration by the Board for adoption at the February 2011 Board meeting. He noted that this is the first study focused countywide to identify and prioritize the numerous rail crossings located in Solano County. A couple of these rail crossings have been important topics of conversation and evaluation as part of the design of future rail stations in Fairfield/Vacaville and Dixon.

Public Comments:

None presented.

Board Comments:

Board Member Batchelor commended and gave recognition to staff for the study and the work on the Grade Separation in Dixon which will increase safety for the children that cross on a daily basis.

Recommendation:

Release the Draft Solano Rail Crossing Inventory and Improvement Plan for a 30-day public comment period.

On a motion by Board Member Batchelor, and a second by Board Member Spring, the STA Board unanimously approved the recommendation.

C. State Highway Operation and Protection Program (SHOPP) Solano County Priorities

Janet Adams noted that staff has worked with members of the TAC to identify several priorities for future SHOPP funds. She indicated that these priorities will serve as the basis for future STA communications with Caltrans District IV and Headquarters regarding their recommendations to the California Transportation Commission (CTC) for 2012 SHOPP funds in Solano County. She indicated that subsequent to the TAC meeting, staff concurs with the proposal and recommends the STA Board to add the City of Dixon's request to include the rehabilitation of portions of SR 113 as an additional SHOPP priority.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Recommend the following two improvements as priorities for the 2012 SHOPP in Solano County:

1. Install Traffic Signal at SR 113/SR 12; and
2. Operational improvements to the SR 12/Church Road-Amerada Road Intersection; and
3. *City of Dixon SR 113 Pavement Rehabilitation 3 specific areas*

On a motion by Board Member Batchelor, and a second by Board Member Vick, the STA Board unanimously approved the recommendation as amended shown above in ***bold italics***.

D. Appointment of STA Representative and Alternate to the Capitol Corridor Joint Powers Authority (CCJPA) Board

Daryl Halls stated that the STA Board has two appointments to make this month. With the pending departure of long time Board Member Len Augustine, this will create a vacancy on the Capital Corridor Joint Powers Authority Board.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Appoint a representative to the Capitol Corridor Joint Powers Authority effective immediately and, if necessary, appoint an alternate member.

On a motion by Board Member Spring, and a second by Alternate Board Member Timm, the STA Board appointed Jack Batchelor as the second primary representative and Harry Price as the alternate.

E. Solano County Transit (SolTrans) Joint Powers Agreement (JPA) – Appointment of STA Ex-Officio Board Member

Elizabeth Richards reviewed the appointment process of a STA Ex-Officio to the SolTrans Joint Powers Agreement (JPA) Board.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Appoint a STA Board Member or the Executive Director to the Solano County Transit (SolTrans) JPA Board as an Ex-Officio member.

On a motion by Board Member Spering, and a second by Board Member Patterson, the STA Board appointed Harry Price as the Ex-Officio member to serve on the SolTrans JPA Board.

XI. INFORMATIONAL ITEMS – NO DISCUSSION

A. Solano Sustainable Communities Strategy Update

B. Solano Countywide Transportation for Livable Communities (TLC) Plan Update

C. Transportation Study for Solano Seniors and People with Disabilities - Status

D. Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2011-12

E. Solano Employer Commute Challenge 2010 Results

F. Project Initiation Document (PID) Resource Reductions for Caltrans

G. Funding Opportunities Summary

H. STA Board Meeting Schedule for Calendar Year 2011

XI. BOARD MEMBER COMMENTS

The Board members publicly thanked Mayor Augustine for his many years of public service commitment to not only the City of Vacaville, but also to STA and all of Solano County.

XII. ADJOURNMENT

The STA Board meeting was adjourned at 7:20 p.m. The next regular meeting of the STA Board is scheduled for Wednesday, January 12, 2011, 6:00 p.m., Suisun City Hall Council Chambers. **This was subsequently rescheduled by the STA Chair to Wednesday, January 19, 2011 at 4:00 p.m. at the same location.**

Attested by:



Johanna Masclat
Clerk of the Board

Date