



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**October 13, 2010**

**I. CLOSED SESSION**

There were no matters no report.

**II. CALL TO ORDER**

Chair Sanchez called the regular meeting to order at 6:05 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Pete Sanchez, Chair	City of Suisun City
	Harry Price, Vice Chair	City of Fairfield
	Elizabeth Patterson	City of Benicia
	Jack Batchelor	City of Dixon
	Jan Vick	City of Rio Vista
	Len Augustine	City of Vacaville
	Erin Hannigan (Alternate Board Member)	City of Vallejo
	Jim Sperring	County of Solano

**MEMBERS**

<b>ABSENT:</b>	Osby Davis	City of Vallejo
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**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Interim Legal Counsel
	Johanna Masiclat	Clerk of the Board
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Jayne Bauer	Marketing and Legislative Program Manager
	Liz Niedziela	Transit Manager
	Susan Furtado	Accountant and Administrative Services Manager
	Judy Leaks	SNCI Program Manager
	Robert Guerrero	Senior Planner
	Sam Shelton	Project Manager
	Sara Woo	Associate Planner

**ALSO**

**PRESENT:**

*In Alphabetical Order by Last Name:*

Gary Cullen	City of Vacaville
Christine Duloing	Tax Payers Association
Jim Duloing	Tax Payers Association
Bill Emlen	County of Solano
Bill Gray	Gray-Bowen, Inc.
George Gwynn	Resident, City of Suisun City
Nina Johnson	First Transit
Dan Kasperon	City of Suisun City
Gus Khouri	Shaw/Yoder/Antwih
David Kleinschmidt	City of Vallejo
Charlie Knox	City of Benicia
Gary Leach	City of Vallejo
Wayne Lewis	City of Fairfield
Anne Maher	Resident, City of Fairfield
Mike McKay	First Transit
Brian McLean	City of Vacaville
Rod Moresco	City of Vacaville
Don Penny	MV Transportation
Roger Straw	County of Solano
Paul Wiese	County of Solano
Jeanine Wooley	City of Vallejo

**III. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**IV. APPROVAL OF AGENDA**

On a motion by Vice Chair Price, and a second by Board Member Patterson, the STA Board approved the agenda.

**V. OPPORTUNITY FOR PUBLIC COMMENT**

George Gwynn commented on MTC's Clipper Program.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- Priority Implementation Projects for I-80 Corridor
- Ribbon Cutting Events for Three Priority Projects
- Status of Transition of Baylink Ferry Service from Vallejo to WETA
- Annual Ridership on SolanoExpress
- Draft 2010 Legislative Priorities and Platform
- Sustainable Communities Strategy Update
- 2010 Solano Commute Challenge Sets Participation Record
- STA Staff Update

**VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

- A. MTC Report:**  
None presented.
- B. Caltrans Report:**  
None presented.
- C. STA Reports:**
  - 1. State Budget/State Legislative Update** presented by Gus Khouri.
  - 2. Presentation of Express Bus Intermodal Stations**
    - a. Benicia Intermodal Project Status Update** presented by Charlie Knox
    - b. Fairfield Transportation Center (FTC) Parking Expansion Project Status Update** presented by Wayne Lewis
    - c. City of Vallejo Transit Center at Curtola & Lemon Project Status Update** presented by David Kleinschmidt
    - d. Vacaville Transportation Center Project Status Update** presented by Rod Moresco
  - 3. Presentation of SolanoExpress FY 2009-10 Annual Ridership** presented by Liz Niedziela
  - 4. Presentation of STA's 13<sup>th</sup> Annual STA Awards Nominees** presented by Jayne Bauer
  - 5. Directors Reports:**
    - a. Planning:**  
Robert Macaulay described STA's public outreach effort to provide information to property owners along the SR 12 Jameson Canyon corridor regarding bicycle and pedestrian trails. He noted an open house is planned for October 19, 6:00 – 8:00 p.m. at the Solano County Office of Education.
    - b. Projects:**  
None presented.
    - c. Transit and Rideshare:**  
Elizabeth Richards provided a report on the SNCI program's community and employer events.

**VIII. CONSENT CALENDAR**

On a motion by Board Member Board Augustine, and a Board Member Patterson, the STA Board approved Consent Calendar Items A through K with the exception to pull for discussion Item K, Senior and Disabled Transportation Advisory Committee – Appointment of Transit Contractor.

- A. STA Board Meeting Minutes of September 8, 2010**  
Recommendation:  
Approve STA Board Meeting Minutes of September 8, 2010.
- B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of September 29, 2010**  
Recommendation:  
Receive and file.

**C. Fiscal Year (FY) 2010-11 Indirect Cost Allocation Plan (ICAP)**

Recommendation:

Approve the following:

1. ICAP Rate Application for FY 2010-11; and
2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.

**D. Congestion Mitigation Air Quality (CMAQ)/Transportation Development Act (TDA) Funding Swap Between the City of Dixon & the City of Vacaville**

Recommendation:

Authorize the Executive Director to enter into a funding agreement between the City of Dixon and the City of Vacaville to swap \$975,000 of Transportation Development Act (TDA) funds by the end of 2015.

**E. Appointment of Bicycle Advisory Committee (BAC) Member**

Recommendation:

Appoint Nancy Lund as City of Benicia's representative to the STA Bicycle Advisory Committee for a three-year term.

**F. Appointment of Paratransit Coordinating Council (PCC) Member**

Recommendation:

Appoint Alicia Roundtree as a Social Service Provider representative to the PCC for a three-year term.

**G. Contract Amendment for Parsons Brinckerhoff (PB) for Construction Management Services for the I-80/I-680/State Route (SR) 12 Interchange Complex Projects**

Recommendation:

Approve Contract Amendment for PB in the amount of \$475,800 for additional CM services required for the I-80/I-680/SR 12 Interchange Complex projects.

**H. Mitigation Agreement for I-80 Eastbound Cordelia Truck Scales Relocation Project**

Recommendation:

Authorize the Executive Director to finalize and execute an agreement with Elsie Gridley Mitigation Bank for \$9,000 for seasonal wetland mitigation for the I-80 Eastbound Cordelia Truck Scales Relocation Project.

**I. Resolutions of Local Support for Solano Napa Commuter Information (SNCI) & Safe Routes to School (SR2S) Programs**

Recommendation:

Approve the following:

1. Program an additional \$305,000 of Eastern Solano Congestion Mitigation and Air Quality funds to the STA's Safe Routes to School Program; and
2. Adopt Resolution 2010-15 for \$1,116,000 for the STA's Safe Routes to School Program; and,
3. Adopt Resolution 2010-16 for \$445,000 for the STA's SNCI Program.

**J. Bay Area Air Quality Management District (BAAQMD)'s Fiscal Year(FY) 2011-12 Transportation Fund for Clean Air (TFCA) Program Manager Fund Policies**

Recommendation:

Authorize the STA Chair to send a letter to the BAAQMD commenting on the draft TFCA Program Manager Fund Policies for FY 2011-12.

**K. Senior and Disabled Transportation Advisory Committee – Appointment of Transit Contractor**

Recommendation

Approve the following:

1. Modify the Senior and Disabled Transportation Advisory Committee membership to include a Solano Transit Contractor as shown on Attachment A; and
2. Appoint MV Transportation to fill the Solano Transit Contractor category on the Senior and Disabled Transportation Advisory Committee.

**Public Comment:**

Mike McKay, First Transit, expressed interest in serving on the Advisory Committee.

After discussion, there was consensus by the STA Board to bring this item to the Senior and Disabled Transportation Advisory Committee and its Planning Committee to develop a recommendation to be brought back to the Board with a recommendation.

**IX. ACTION – FINANCIAL ITEMS**

**A. Issue Request for Proposals for Detailed Preliminary Engineering and Final Design for Early Construction Packages for the I-80/I-680/State Route (SR) 12 Interchange**

Janet Adams requested the STA Board authorize the Executive Director to issue a Request for Proposals (RFP) to select two consultant teams to provide detailed preliminary engineering and final design services and to award contracts up to a total of \$15.5 million.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Spering

Recommendation:

Authorize the Executive Director to:

1. Issue a Request for Proposals (RFP);
2. Select two consultant teams to provide detailed preliminary engineering and final design services; and
3. Award contracts up to a total of \$15.5 million.

On a motion by Board Member Batchelor, and a second by Vice Chair Price, the STA Board unanimously approved the recommendation.

## **X. ACTION NON-FINANCIAL ITEMS**

### **A. Implementation Priorities for I-80 Corridor Projects**

Janet Adams noted that STA staff is working with the Metropolitan Transportation Commission (MTC) to fully fund the Project Approval/Environmental Document (PA/ED) phase for the I-80 Express Lanes Project. She indicated that the work is estimated to be \$15 million. She added that funding is being sought as either a loan from the Regional Measure (RM) 2 funds dedicated to the I-80/I-680/SR 12 Interchange or from other bridge toll savings for projects in the Bay Area. She also cited that if the Interchange Project loans the Express Lanes \$15 million in bridge toll funds, the currently identified first construction package would remain fully funded.

#### **Public Comments:**

None presented.

#### **Board Comment:**

Board Member Patterson requested more detailed information regarding the Express Lanes Project. Janet Adams responded that she would provide her the information requested.

#### Recommendation:

Approve the following implementation priorities for the I-80 Corridor:

1. The I-80/I-680/SR 12 Interchange Project;
2. I-80 Red Top to I-505 Express Lanes Project; and
3. I-80 Freeway Performance Initiative (FPI) Traffic Operations System along the I-80.

On a motion by Vice Chair Price, and a second by Board Member Augustine, the STA Board unanimously approved the recommendation.

### **B. STA's Draft 2011 Legislative Priorities and Platform**

Jayne Bauer reviewed the development of STA's Legislative Platform and Priorities in draft form. She cited that the draft is distributed to STA member agencies and members of STA's federal and state legislative delegations for review and comment prior to adoption by the STA Board.

#### **Public Comments:**

None presented.

#### **Board Comment:**

None presented.

#### Recommendation:

Authorize the Executive Director to distribute the Draft 2011 Legislative Priorities Platform for a 30-day review and comment period.

On a motion by Vice Chair Price, and a second by Board Member Spring, the STA Board unanimously approved the recommendation.

**C. Status of Vallejo Baylink Ferry Transition to the Water Emergency Transportation Authority (WETA)**

Elizabeth Richards reported on the progress of the negotiations to transition the Baylink service to WETA. She identified the Baylink's regional and countywide significance as well as emphasized STA's principles of support for Vallejo Baylink Ferry Transition to WETA.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Spering asked about identifying an amount in Principle 6 on Attachment C to advocate to MTC for repayment of Vallejo's General Fund that had been advanced to support transit in the past. Staff clarified that Principle 6 as shown in the Powerpoint did have an amount (\$2.7m) and requested the Board approve Principles as presented in the powerpoint which was a slight update of Attachment A and addressed Board Member Spering's issue.

After discussion, the STA Board approved the Principles of Support for Vallejo Baylink Ferry Transition to WETA as follows:

1. Funding to maintain existing core ferry service should be a priority over funding for new service.
2. The funding distribution between the ferry operation and the bus operations in Vallejo shall be fair, equitable and in a manner that supports sustainable, quality service for Vallejo and Solano mobility.
3. Advocate for capital programs to support the Vallejo ferry operation and intercity bus service and ensure their inclusion in the appropriate operators' Capital Improvement Program and/or Short Range Transit Plan (SRTP) including Phase II of the Ferry Parking Structure.
4. Advocate for funding to maintain capital assets supporting Vallejo ferry service and local and intercity bus operations.
5. Establish process to meet and confer with City of Vallejo prior to changes to service of the Vallejo Ferry service by WETA.
6. ***Advocate for the repayment of \$2.7 General Fund for transit advances without harming bus operations or ferry operating funds.***
7. Commit to partnering on marketing of Vallejo ferry to Solano, Napa and Sacramento region.

**Recommendation:**

Approve the following:

1. The Principles of Support for Vallejo Baylink Ferry Transition to WETA as specified in Attachment C; and
2. Authorize the Executive Director to forward these Principles to MTC, Vallejo, and WETA.

On a motion by Vice Chair Price, and a second by Board Member Spering, the STA Board unanimously approved the recommendation to include the modifications to the principles as shown above in ***bold italics***.

## **XI. INFORMATIONAL ITEMS**

### **A. Solano Sustainable Communities Strategy Update**

Robert Macaulay provided an update to the development and implementation process of Solano County's participation in the Bay Area Sustainable Communities Strategy. He indicated that an important item on Solano County's list is the 25 year legacy of concentrating of urban growth focused in the seven incorporated cities and the preservation of farmland and open space through the Orderly Growth Ordinance. He added that the recently updated Solano County General Plan will extend this for another 25 years.

#### **Board Comments:**

Board Member Patterson asked about how specific development projects in Benicia would be handled in a sub-regional RHNA allocation. Director Macaulay stated that he did not yet know how individual projects would be evaluated.

## **NO DISCUSSION**

### **B. SolanoExpress Fiscal Year (FY) 2009-10 Annual Ridership Report**

### **C. 3-Year Project Initiation Document (PID) Priorities for Caltrans**

### **D. California Transit Association (CTA) Unfunded Transit Needs Study**

### **E. Notice of Proposed Urban Area Criteria for 2010 Census Status - Transit Urbanized Boundaries**

### **F. Unmet Transit Needs Process for Fiscal Year (FY) 2010-11 and FY 2011-12**

### **G. Safe Routes to School Program Update**

### **H. Fiscal Year (FY) 2009-10 Abandoned Vehicle Abatement (AVA) Program Annual Report**

### **I. State Route (SR) 12 Jameson Road Canyon Bicycle and Pedestrian Corridor Study Status and Open House**

### **J. Funding Opportunities Summary**

### **K. STA Board Meeting Schedule for 2010 and 2011**

## **XI. BOARD MEMBER COMMENTS**

Board Member Spring introduced the County's new Director of Resource Management, Bill Emlen.

Board Members Batchelor and Vick announced the near completion of SR 12 Safety Improvements, and they both publicly thanked Caltrans for their job well done.

Board Member Patterson commented on the City of Benicia's recent opening of the State Park Road pedestrian and bicycle overcrossing project and thanked Vice Chair Price and STA staff for their participation.

Vice Chair Price commented on the reopening of McGary Road after being closed for 12 years. He cited that the project is an important roadway for public safety as well as an important connection for bicyclist and pedestrians traveling between Fairfield and Vallejo.

**XII. ADJOURNMENT**

The STA Board meeting was adjourned at 7:30 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, December 8, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**

**Attested by:**



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**Johanna Masiclat**  
**Clerk of the Board**

**Date**