



**SOLANO TRANSPORTATION AUTHORITY  
BOARD MEETING AGENDA**

**6:00 p.m., Regular Meeting  
March 10, 2010  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA 94585**

**Mission Statement:** To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

**Speaker cards are helpful but not required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

**Staff Reports:** Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta-snci.com](mailto:jmasiclat@sta-snci.com). **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

**ITEM**

**BOARD/STAFF PERSON**

- |   |                      |
|---|----------------------|
| <p><b>I. CALL TO ORDER/PLEDGE OF ALLEGIANCE</b><br/>(6:00 – 6:05 p.m.)</p>  | <p>Chair Sanchez</p> |
| <p><b>II. CONFIRM QUORUM/ STATEMENT OF CONFLICT</b><br/><i>An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.</i></p> | <p>Chair Sanchez</p> |

**STA BOARD MEMBERS**

Pete Sanchez Chair City of Suisun City	Harry Price Vice-Chair City of Fairfield	Elizabeth Patterson City of Benicia	Jack Batchelor, Jr. City of Dixon	Jan Vick City of Rio Vista	Len Augustine City of Vacaville	Osby Davis City of Vallejo	Jim Spering County of Solano
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**STA BOARD ALTERNATES**

Mike Hudson	Chuck Timm	Mike Ioakimedes	Rick Fuller	Ron Jones	Curtis Hunt	Erin Hannigan	Mike Reagan
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**III. APPROVAL OF AGENDA**

(6:05 – 6:10 p.m.)

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

(6:10 – 6:15 p.m.)

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl K. Halls

(6:15 – 6:20 p.m.)

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**VI. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**

(6:20 – 6:30 p.m.)

**A. MTC Report**

Supervisor Spering

**B. Caltrans Report**

**C. STA Reports:**

**1. Update on Federal Lobbying Trip to Washington, D.C.**

Jayne Bauer

**2. Directors Reports:**

**a. Planning**

Robert Macaulay

**b. Projects**

Janet Adams

**c. Transit and Rideshare**

Elizabeth Richards

**VII. CONSENT CALENDAR**

Recommendation:

*Approve the following consent items in one motion.*

*(Note: Items under consent calendar may be removed for separate discussion.)*

(6:30 – 6:35 p.m.)

**A. STA Board Meeting Minutes of February 10, 2010**

Johanna Masiclat

Recommendation:

*Approve STA Board Meeting Minutes of February 10, 2010.*

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**B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of February 24, 2010**

Johanna Masiclat

Recommendation:

*Receive and file.*

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**C. Fiscal Year (FY) 2010-11 Transportation for Clean Air (TFCA) Program and Clean Air Grant Priorities**

Robert Guerrero

Recommendation:

*Approve the following:*

*1. BAAQMD TFCA Program Manager Policies as specified in Attachment A; and*

*2. Continue to prioritize for SNCI and the STA's Safe Routes to School Program for additional TFCA and Clean Air*

*Program funds in FY 2010-11 as specified in Attachment B.*

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- D. Fiscal Year (FY) 2009-10 Transportation Development Act (TDA) Matrix – March 2010** Elizabeth Richards  
Recommendation:  
*Approve the March 2010 TDA Matrix which includes the City of Benicia’s TDA claim.*  
**Pg. 33**
- E. SolanoExpress Intercity Transit Consortium 2010 Work Plan** Elizabeth Richards  
Recommendation:  
*Approve the SolanoExpress Intercity Transit Consortium 2010 Work Plan as shown in Attachment A.*  
**Pg. 37**
- F. Marketing Consultant Services for Transit and Rideshare Programs** Elizabeth Richards  
Recommendation:  
*Approve the following:*
- 1. Authorize the Executive Director to issue a Request for Proposals (RFP) for a marketing consultant for services from July 1, 2010 through June 30, 2012 with 2 one-year extension options; and*
  - 2. Authorize the Executive Director to enter into a contract for an amount not to exceed \$50,000 in FY 2010-11 and \$30,000 in FY 2011-12.*
- Pg. 39**
- G. Redwood Parkway – Fairgrounds Drive Access Improvement Project** Janet Adams  
Recommendation:  
*Approve the following:*
- 1. Authorize the Executive Director to issue a RFP for the environmental document and project report for the Redwood Parkway – Fairgrounds Drive Improvement Project; and*
  - 2. Authorize the Executive Director enter into a contract for an amount not-to-exceed \$1,500,000 for the environmental document and project report for the Redwood Parkway – Fairgrounds Drive Improvement Project.*
- Pg. 43**
- H. 3-Year Project Initiation Document (PID) Priorities for Caltrans** Janet Adams  
Recommendation:  
*Approve the Solano County’s 3-Year prioritized Project Initiation Document (PID) Work Plan (FY 2010-11 through FY 2012-13) to submit to Caltrans as specified in Attachment C.*  
**Pg. 49**

- I. Safe Routes to School Mapping Project – Request for Qualifications** Sam Shelton  
*Recommendation:*  
*Authorize the Executive Director to amend Fehr & Peer’s contract for the STA’s Safe Routes to School Mapping Project by and amount not to exceed and additional \$25,000.*  
**Pg. 55**

### VIII. ACTION FINANCIAL ITEMS

- A. Solano County Coordinated Funding Strategy** Janet Adams  
Sam Shelton  
*Recommendation:*  
*Approve of the Funding Strategy Principles & Criteria as shown in Attachment D.*  
(6:35 – 6:45 p.m.)  
**Pg. 73**
- B. MTC Cycle-1 Block Grants Strategic Plan** Robert Macaulay  
*Recommendation:*  
*Adopt the Solano Transportation Authority CMA Block Grant Strategic Plan as specified in Attachment A and to adopt the following principles to guide STA staff and local agencies in use of MTC Block Grants to CMAs:*  
  - 1. No funds will be moved out of the LS&R category for Cycle 1.*
  - 2. Based on project priorities and project readiness, STA may opt to flex funds between Bike and TLC/PDA categories; and*
  - 3. STA will claim 4% of the MTC block grant funds to use for planning and program administration and to offset the projected decline in STIP PPM funds.*  
(6:45 – 6:50 p.m.)  
**Pg. 99**
- C. Regional Transportation Impact Fee (RTIF) Project Eligibility & Ranking Criteria** Sam Shelton  
*Recommendation:*  
*Approve the use of the recommended Regional Transportation Impact Fee (RTIF) project selection criteria as shown in Attachment A.*  
(6:50 – 6:55 p.m.)  
**Pg. 105**

### IX. ACTION NON-FINANCIAL ITEMS

- A. Comprehensive Transportation Plan (CTP) – Adoption of Gap Analysis for Alternative Modes and Transit Elements, Amendments to Routes and Transit Facilities of Regional Significance and Adoption of Project List** Robert Macaulay  
*Recommendation:*  
*Adopt the following:*  
  - 1. Transit Element Goal Gap Analysis contained in Attachment A;*

2. *Alternative Modes Goal Gap Analysis contained in Attachment B;*
  3. *Amended Transit Facilities of Regional Significance (TFORS) criteria and adding the Routes of Regional Significance (RORS) and TFORS facilities identified in Attachment D; and*
  4. *CTP project list shown in Attachment E.*
- (6:55 – 7:05 p.m.)  
**Pg. 109**

**B. Solano Countywide Bicycle Plan Update: Projects List** Sara Woo

- Recommendation:  
*Approve the following:*
1. *Comprehensive Project List for the Solano Countywide Bicycle Plan as specified in Attachment A; and*
  2. *Priority Projects List for the Solano Countywide Bicycle Plan and future funding opportunities as specified in Attachment B.*
- (7:05 – 7:10 p.m.)  
**Pg. 161**

**C. Solano Countywide Pedestrian Plan Update: Projects List** Sara Woo

- Recommendation:  
*Approve the following:*
1. *Comprehensive Project List for the Solano Countywide Pedestrian Plan as specified in Attachment A; and*
  2. *Priority Projects List for the Solano Countywide Pedestrian Plan and future funding opportunities as specified in Attachment B.*
- (7:10 – 7:15 p.m.)  
**Pg. 179**

**D. Solano Senior and Disabled Transportation Study Scope of Work** Elizabeth Richards

- Recommendation:  
*Approve the Draft Senior and Disabled Transportation Study Scope of Work as specified in Attachment A.*
- (7:15 - 7:20 p.m.)  
**Pg. 197**

**X. INFORMATIONAL – NO DISCUSSION**

**A. MTC Local Streets and Roads, Cycle 1 Block Grants** Janet Adams  
Sam Shelton

Informational  
**Pg. 201**

**B. Jobs for Main Street Projects Update** Sam Shelton  
Kenny Wan

Informational  
**Pg. 209**

- C. **Development of STA Project Delivery Policy** Sam Shelton  
*Informational*  
**Pg. 213**
- D. **STA Safe Routes to School (SR2S) Update** Sam Shelton  
*Informational*  
**Pg. 217**
- E. **Solano Napa Commuter Information (SNCI) Program Fiscal Year (FY) 2009-10 Mid-Year Report** Judy Leaks  
*Informational*  
**Pg. 219**
- F. **Funding Opportunities Summary** Sara Woo  
*Informational*  
**Pg. 223**
- G. **STA Board Meeting Schedule for 2010** Johanna Masielat  
*Informational*  
**Pg. 229**

**XI. BOARD MEMBERS COMMENTS**

**XII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled for **Wednesday, April 14, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**