



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
September 8, 2010

I. CLOSED SESSION

There were no matters no report.

II. CALL TO ORDER

Chair Sanchez called the regular meeting to order at 6:05 p.m. A quorum was confirmed.

MEMBERS

PRESENT:	Pete Sanchez, Chair	City of Suisun City
	Harry Price, Vice Chair	City of Fairfield
	Elizabeth Patterson	City of Benicia
	Jack Batchelor	City of Dixon
	Jan Vick	City of Rio Vista
	Len Augustine	City of Vacaville
	Osby Davis	City of Vallejo
	Jim Sperring	County of Solano

MEMBERS

ABSENT: None.

STAFF

PRESENT:	Daryl K. Halls	Executive Director
	Bernadette Curry	Interim Legal Counsel
	Johanna Masiclat	Clerk of the Board
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Jayne Bauer	Marketing and Legislative Program Manager
	Liz Niedziela	Transit Manager
	Susan Furtado	Accountant and Administrative Services Manager
	Judy Leaks	SNCI Program Manager
	Sam Shelton	Project Manager
	Sara Woo	Associate Planner

ALSO

PRESENT:

In Alphabetical Order by Last Name:

Katie Benouar	Caltrans District 4
Cliff Covey	County of Solano
Melanie Crotty	MTC
Andrew Fremier	MTC
George Gwynn	Resident, City of Suisun City
Gary Leach	City of Vallejo
Anne Maher	Resident, City of Fairfield
Phil McGuire	Innovative Paradigms, Inc.
David Marianno	Member of the Public
Doanh Nguyen	Caltrans District 4
Mike Roberts	City of Benicia
Paul Wiese	County of Solano
Jeanine Wooley	City of Vallejo

III. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

IV. APPROVAL OF AGENDA

On a motion by Board Member Patterson, and a second by Vice Chair Price, the STA Board approved the agenda with the following modifications:

1. Agenda Item X.A, Addendum No. 1, Preliminary Rio Vista Bridge Report
2. Agenda Item X.B, Concurrence with Caltrans Corridor System Management Plans (CSMP) for SR 29, I-80, and I-505 – Correction on Recommendation No. 4, The comments to the SR 29 Corridor Plan, ~~I-50580~~ Plan, and I-505 Corridor Plan as specified in Attachment D.

V. OPPORTUNITY FOR PUBLIC COMMENT

George Gwynn commented on Supervisor Spring's letter to the newspaper regarding transportation funding.

VI. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- MTC Presentation on Clipper – Regional Transit Card
- Rio Vista Bridge Study
- Sustainable Communities Strategy (SCS) Update
- Solano County Transit Joint Powers Agreement
- 2010 Solano Commute Challenge Off to Promising Start
- Community Profile for Solano and Napa

VII. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

Melanie Crotty provided an overview of the Bay Area's smart card for transit payment, now called Clipper Program which was formally called Translink.

- B. Caltrans Report:**
Doanh Nguyen provided a Caltrans construction status report on SR 12 and I-80.
- C. STA Reports:**
- 1. Overview of Bike to Work Day on May 13, 2010 presented by Judy Leaks**
 - 2. Directors Reports:**
 - a. Planning:**
Robert Macaulay reported on the performance and ridership of the Capitol Corridor.
 - b. Project:**
Janet Adams announced the Ribbon Cutting ceremonies of McGary Road at Lynch Road (September 30, 2010) and North Connector Roadway at Suisun Creek Bridge (October 27, 2010).
 - c. Rideshare**
Judy Leaks provided a brief summary of the Solano Napa Commuter Information (SNCI) Year-End Report for FY 2009-10.

VII. CONSENT CALENDAR

On a motion by Board Member Batchelor, and a second by Vice-Chair Price, the STA Board approved Consent Calendar Items A through M.

- A. STA Board Meeting Minutes of August 5 2010**
Recommendation:
Approve STA Board Meeting Minutes of August 5, 2010.
- B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of August 25, 2010**
Recommendation:
Receive and file.
- C. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2010-11 Work Program**
Recommendation:
Approve the Solano Napa Commuter Information Work Program for FY 2010-11.
- D. Fiscal Year (FY) 2010-11 Transportation Development Act (TDA) Matrix – September 2010**
Recommendation:
Approve the FY 2010-11 TDA Matrix – September 2010 as shown in Attachment A for the City of Dixon.
- E. Interim Transit Management Services Contract with the City of Dixon**
Recommendation:
Authorize the Executive Director to enter into an agreement with the City of Dixon to provide interim Transit Management Services for the Scope of Work as specified in Attachment A.

- F. Contract Amendment for the Solano Senior and Disabled Transportation Study**
Recommendation:
Authorize the Executive Director to execute an amendment to the Nelson/Nygaard agreement for the Senior and Disabled Transportation Study in an amount not-to-exceed \$40,000 per Attachment A.
- G. Appointment of Paratransit Coordinating Council (PCC) Member**
Recommendation:
Appoint Shannon Nelson as a Member at Large representative to the PCC for a 3-year term.
- H. Contract Amendment for the Napa-Solano Travel Demand Model**
Recommendation:
Authorize the STA Executive Director to execute a contract amendment with Fehr & Peers for update of the Napa-Solano Travel Demand Model for an amount of \$6,400.
- I. Interim Transit Management Services Contract with the City of Dixon**
Recommendation:
Authorize the Executive Director to enter into an agreement with the City of Dixon to provide interim Transit Management Services for the Scope of Work as specified in Attachment A.
- J. Contract Amendment for the Solano Senior and Disabled Transportation Study**
Recommendation:
Authorize the Executive Director to execute an amendment to the Nelson/Nygaard agreement for the Senior and Disabled Transportation Study in an amount not-to-exceed \$40,000 per Attachment A.
- K. Appointment of Paratransit Coordinating Council (PCC) Member**
Recommendation:
Appoint Shannon Nelson as a Member at Large representative to the PCC for a 3-year term.
- L. Contract Amendment for the Napa-Solano Travel Demand Model**
Recommendation:
Authorize the STA Executive Director to execute a contract amendment with Fehr & Peers for update of the Napa-Solano Travel Demand Model for an amount of \$6,400.
- M. I-80 Express Lanes Project Implementation**
Recommendation:
Approve the attached Resolution 2010-14 and Funding Allocation Request from the Metropolitan Transportation Commission (MTC) for \$300,000 for PA/ED for the I-80 Express Lanes Project.

VIII. ACTION – FINANCIAL ITEMS

A. Greenhouse Gas Emission Inventory Contract and Sustainable Communities Strategy (SCS) Update

Robert Macaulay reviewed the timeline for the completion of the countywide greenhouse gas (GHG) inventory. He stated \$46,000 of the original \$50,000 budgeted by the STA for the GHG inventory remains unspent. He indicated that AECOM has a proposed budget of \$65,000 to complete the inventory. He recommended that the STA Board authorize adding \$19,900 to the climate change budget for the consultant to complete the GHG inventory for Solano County.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Authorize the Executive Director to enter into a contract with AECOM for \$65,000 to conduct a greenhouse gas inventory as specified in Attachment B.

On a motion by Vice-Chair Price, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation.

B. Bay Area Air Quality Management District Regional Transportation Fund for Clean Air (TFCA) Fund Application

Robert Macaulay reviewed the grant request proposed by STA staff for \$400,000 to operate a shuttle service between Solano County and Napa County along State Route (SR) 12 Jameson Canyon. He added that staff is recommending that \$44,445 from State Transit Assistance Funds (STAF) be used to match the Regional TFCA funds to fulfill the local grant match requirement.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the following:

1. A BAAQMD Regional TFCA Grant submittal for the Solano-Napa SR 12 Corridor Transit Service; and
2. A local match of \$44,445 from STAF funds.

On a motion by Board Member Patterson, and a second by Vice-Chair Price, the STA Board unanimously approved the recommendation.

IX. ACTION NON-FINANCIAL ITEMS

A. State Route (SR) 12 Rio Vista Preliminary Bridge Study

Janet Adams reviewed the comments received from Caltrans District 4 and District 10, City of Rio Vista, Sacramento and Solano Counties during the 60-day public review period. She also indicated that staff recommends the topic of funding of the bridge be evaluated in more detail as part of a follow-up evaluation in the SR 12 Major Investment Study (MIS).

Janet Adams added that Addendum No. 1 was provided to the STA Board listing corrections requested by Board Member and Rio Vista Mayor Jan Vick to the Preliminary Rio Vista Bridge Study Report dated September 1, 2010. The corrections are as follows:

1. **Change Summerfield to Summerset (Table 1 through Table 8: pages 16-20)**
2. **Replace paragraph with: “Based on updated City of Rio Vista guidance**
3. **(see Attachment J), the City currently supports a new river crossing along the existing alignment of Highway 12 with a preferred crossing comprised of a 4-lane tunnel.” (Last paragraph under Alternative Advantages on Page 32)**

Public Comments:

None presented.

Board Comment:

Vice-Chair Price asked if there any consideration by Caltrans to consolidate all three Districts (3, 4, and 10) so that it falls under one jurisdiction. Janet Adams responded that Caltrans have already consolidated their districts into the current configuration of regional districts. She added that Caltrans District 4 would take lead for this project.

Board Members Augustine, Patterson and Sperring raised concerns regarding the cost estimates of the project. Janet Adams explained that the cost estimates are escalated out to year 2022. Board Member Sperring asked if there have been discussions regarding this project being part of the Bay Area Toll Authority (BATA) because without a funding source there really is no need to go further with this study. Daryl Halls responded that the purpose of the Study is to examine the bridge alternative prior to the SR 12 Major Investment Study (MIS), which will identify funding options for a replacement bridge along with improvements to the SR 12 corridor.

Board Member Vick expressed her appreciation for all the STA outreach efforts extended to the City of Rio Vista.

Recommendation:

~~Approve the release of the Draft Rio Vista Bridge Study for a 60-day public comment period~~ Adopt the State Route 12/Rio Vista Preliminary Bridge Study **to include Addendum No. 1.**

On a motion by Board Member Vick, and a second by Board Member Sperring, the STA Board approved the recommendation to include Addendum No. 1 as specified above shown in ***bold italics***.

B. Concurrence with Caltrans Corridor System Management Plans (CSMP) for SR 29, I-80, and I-50

Robert Macaulay reviewed the consolidated comments and recommendations to the SR 29 Corridor Plan (CP), I-505 CP, and I-80 CSMP.

Public Comments:

None presented.

Board Comment:

None presented.

Recommendation:

Approve the following:

1. Authorize the Executive Director to sign the SR 29 Corridor Plan as specified in Attachment A;
2. Authorize the Executive Director to sign the I-505 Corridor Plan as specified in Attachment B;
3. Authorize the Executive Director to sign the I-80 Corridor Plan as specified in Attachment C; and
4. The comments to the SR 29 Corridor Plan, I-80 Corridor Plan, and I-505 Corridor Plan as specified in Attachment D.

On a motion by Board Member Augustine, and a second by Vice-Chair Price, the STA Board unanimously approved the recommendation.

C. Commute Profile 2010 Study – Solano and Napa Counties

Elizabeth Richards summarized the commute characteristics in the annual Commute Profile Report in Solano and Napa counties for 2010.

Public Comments:

None presented.

Board Comments:

Vice Chair Price and Board Member Patterson commented on the support system in given by employers to employees.

Recommendation:

Approve the Commute Profile 2010 Study – Solano and Napa Counties.

On a motion by Vice-Chair Price, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

D. Solano County Transit Joint Powers Agreement (JPA) – Consolidation of Benicia and Vallejo Transit Services

Elizabeth Richards provided an update in the development of the JPA and Transition Plan for the proposed consolidation of Benicia and Vallejo's Transit Services. She indicated that the SolTrans Coordinating Committee will reconvene in October to address any proposed modifications to either the Transition Plan or the JPA.

Public Comments:

None presented.

Board Comments:

After discussion, Board Member Davis requested to modify the recommendation to read as follows:

Approve STA entering into a JPA with the Cities of Benicia and Vallejo to form Solano County Transit contingent upon the Benicia and Vallejo City Councils approving the establishment of the SolTrans JPA and the conditions specified in Attachment F *subject to any limitations or restrictions which may be imposed by the bankruptcy court on the transfer and/or use of assets.*

Recommendation:

Approve STA entering into a JPA with the Cities of Benicia and Vallejo to form Solano County Transit contingent upon the Benicia and Vallejo City Councils approving the establishment of the SolTrans JPA and the conditions specified in Attachment F *subject to any limitations or restrictions which may be imposed by the bankruptcy court on the transfer and/or use of assets.*

On a motion by Board Member Davis, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation including modifications shown above in *bold italics*.

X. INFORMATIONAL ITEMS - NO DISCUSSION

- A. Solano Napa Commuter Information (SNCI) Program
Fiscal Year (FY) 2009-10 Year-End Report**
- B. 2011 Transportation Improvement Program (TIP) Update**
- C. Legislative Update**
- D. Funding Opportunities Summary**
- E. STA Board Meeting Schedule for 2010**

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT

The STA Board meeting was adjourned at 7:45 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, October 13, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**

Attested by:



Johanna Masielat
Clerk of the Board

Date

