



**INTERCITY TRANSIT CONSORTIUM
AGENDA**

**10:00 a.m., Wednesday, June 29, 2011
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585**

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Jeanine Wooley, Vallejo Transit
II. APPROVAL OF AGENDA (10:05 – 10:10 a.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (10:10 – 10:15 a.m.)	
IV. REPORTS FROM STA STAFF AND OTHER AGENCIES (10:15 – 10:25 a.m.)	
V. CONSENT CALENDAR <i>Recommendation: Approve the following consent items in one motion.</i> (10:25 – 10:30 a.m.)	
A. Minutes of the Consortium Meeting of April 27, 2011 <i>Recommendation:</i> <i>Approve Consortium Meeting Minutes of April 27, 2011.</i> Pg. 1	Johanna Masiclat

CONSORTIUM MEMBERS

<u>Rob Sousa</u>	<u>Vacant</u>	<u>Phil Kamhi</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Jeanine Wooley</u>	<u>Matt Tuggle</u>
Benicia Breeze	Dixon Readi-Ride	Fairfield and Suisun Transit (FAST)	Rio Vista Delta Breeze	Vacaville City Coach	Vallejo Transit	County of Solano

VI. ACTION – FINANCIAL ITEMS

- A. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – July 2011** Elizabeth Richards
Recommendation:
Forward a recommendation to the STA Board to approve the FY 2011-12 Solano TDA Matrix – July 2011 as shown in Attachment A. (10:30 – 10:40 a.m.)
Pg. 5
- B. Fiscal Year (FY) 2011-12 Intercity Transit Funding Agreement** Elizabeth Richards
Recommendation:
Forward a recommendation to the STA Board to approve the FY 2011-12 Cost-Sharing Intercity Transit Funding Agreement amounts. (10:40 – 10:50 a.m.)
Pg. 7

VII. ACTION – NON-FINANCIAL ITEMS

- A. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2011-12 Work Program** Judy Leaks
Recommendation:
Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program FY 2011-12. (10:50 – 10:55 a.m.)
Pg. 9
- B. Marketing Update** Jayne Bauer
Recommendation:
Forward a recommendation to the STA Board to approve the STA FY 2011-2013 Marketing Plan. (10:55 – 11:05 a.m.)
Pg. 13

VIII. INFORMATIONAL ITEMS

- A. Agenda Topics for STA Board Workshop of June 27, 2011** Daryl Halls
Informational
(11:10 – 11:15 a.m.)
Pg. 19
- B. Unmet Transit Needs Comments for Fiscal Year (FY) 2011-12** Liz Niedziela
Informational
(11:15 – 11:20 a.m.)
Pg. 23
- C. Solano Transportation Study for Seniors and People with Disabilities Update** Elizabeth Richards
(11:20 – 11:25 a.m.)
Pg. 33

- D. SNCI Monthly Issues** Judy Leaks
Informational
(11:20 – 11:25 a.m.)
Pg. 35

NO DISCUSSION

- E. Local Project Delivery Update** Jessica McCabe
Informational
Pg. 37

- F. STA Funding Opportunities Report** Sara Woo
Informational
Pg. 43

- G. STA Board Meeting Highlights of June 8, 2011** Johanna Masielat
Informational
Pg. 49

- H. STA Board and Advisory Committee Meeting Schedule for 2011** Johanna Masielat
Informational
Pg. 53

- IX. TRANSIT OPERATOR ISSUES** Group

X. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, August 31, 2011.**

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**INTERCITY TRANSIT CONSORTIUM
Minutes of the Meeting of
April 27, 2011**

I. CALL TO ORDER

Vice Chair Kamhi called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:05 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:	Melissa Bryan	Benicia Breeze
	Philip Kamhi	Fairfield and Suisun Transit, Vice Chair
	Brian McLean	Vacaville City Coach

Also Present:	Janet Adams	STA
	Robert Macaulay	STA
	Elizabeth Richards	STA
	Liz Niedziela	STA
	Judy Leaks	STA
	Robert Guerrero	STA
	Johanna Masiclat	STA

Others Present:	<i>(In Alphabetical Order by Last Name)</i>	
	Mona Babauta	City of Fairfield
	Derik Calhoun	MV Transit
	Faye Peters	MV Transit

II. APPROVAL OF AGENDA

On a motion by Brian McLean, and a second by Melissa Bryan, the Solano Express Intercity Transit Consortium approved the agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: None presented.

V. CONSENT CALENDAR

On a motion by Brian McLean, and a second by Melissa Bryan, the Solano Express Intercity Transit Consortium unanimously approved consent calendar item A.

A. **Minutes of the Consortium Meeting of March 30, 2011**

Recommendation:

Approve Consortium Meeting Minutes of March 30 2011.

VI. ACTION – FINANCIAL ITEMS

A. **Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – May 2011**

Elizabeth Richards distributed and provided a revised version of the TDA Matrix (May 2011). She noted that the STA Planning funds were approved by the STA Board in April and other shared-cost projects to be added include the Intercity Taxi program and the Intercity Transit Funding agreement.

Recommendation:

Forward a recommendation to the STA Board to approve the FY 2011-12 Solano TDA Matrix – May 2011 as shown in Attachment A.

On a motion by Melissa Bryan, and a second by Brian McLean, the Solano Express Intercity Transit Consortium approved the recommendation.

B. **Fiscal Year (FY) 2011-12 State Transit Assistance Funds (STAF) Projects**

Elizabeth Richards reviewed the projects that were approved in FY 2010-11 for population-based STAF and for Regional Paratransit STAF. She noted that the FY 2010-11 allocations are now secure. The FY 2011-12 STAF estimates have not been changed by the State budget process since the fund estimate was released, but the funds are not secured until the State budget is approved.

Recommendation:

Forward a recommendation to the STA Board to approve the FY 2011-12 State Transit Assistance Funds (STAF) Project List as shown on Attachment D.

On a motion by Melissa Bryan, and a second by Brian McLean, the Solano Express Intercity Transit Consortium approved the recommendation.

VII. ACTION – NON-FINANCIAL ITEMS

A. STA's Overall Work Plan (OWP) for Fiscal Years (FY) 2011-12 and 2012-13

Janet Adams summarized the STA's Overall Work Plan for the forthcoming two fiscal years (FY 2011-12 and FY 2012-13). She outlined the project delivery and near construction projects based on the budget for FY 2010-11 and FY 2011-12. She also identified transit centers that the STA has obtained or programmed federal, state or regional funds for as well as planning studies that are currently underway and funded in the currently proposed budget.

Recommendation:

Forward a recommendation to the STA Board to approve the STA's Overall Work Program for FY 2011-12 and 2012-13 as specified in Attachment A.

On a motion by Melissa Bryan, and a second by Brian McLean, the Solano Express Intercity Transit Consortium approved the recommendation.

B. Fiscally Constrained Solano Regional Transportation Plan (RTP) Project List

Robert Macaulay reviewed the individual agency project lists that are fiscally constrained and RTP programmatic categories. He listed STA staff's recommended assignment of discretionary funds. He cited that a final funding recommendation will be forwarded to the STA Board and action will be taken at its May 11, 2011 meeting.

Recommendation:

Review and adjust the fiscally constrained Solano RTP Project List, and forward a recommendation to the STA Board to adopt the fiscally constrained Solano RTP Project List as shown in Attachments A and B.

On a motion by Bryan McLean, and a second by Melissa Bryan, the Solano Express Intercity Transit Consortium approved the recommendation.

C. Legislative Update

Jayne Bauer reviewed the Assembly Bill (AB) 57 (Beall) which adds two voting seats to the Metropolitan Transportation Commission (MTC) to be appointed by the mayors of San Jose and Oakland from the membership of their respective city councils. She cited that the STA Executive Committee reviewed the bill and has recommended that the STA Board take a position of support for this bill. She also recapped the STA Board members' recent federal lobbying trip to Washington D.C. and stated that the STA project funding will come through federal agencies and not from Congressional earmarks.

After discussion, the STA SolanoExpress Transit Consortium reviewed the item and made a recommendation that the STA Board monitor AB 57. The members of the Consortium expressed concern that the emphasis on urban areas may result in the potential loss of dollars for Solano County transit operations.

Recommendation:

Forward a recommendation to the STA Board to ~~support~~ **monitor** AB 57 (Beall) modifying Metropolitan Transportation Commission membership.

On a motion by Brian McLean, and a second by Melissa Bryan, the Solano Express Intercity Transit Consortium approved the recommendation as amended shown above in *bold italics*.

VII. INFORMATIONAL ITEMS

A. Unmet Transit Needs Comments for Fiscal Year (FY) 2011-12

Liz Niedziela reviewed that FY 2011-12 will be the County of Solano's last year to use TDA for streets and roads and she cited that the Unmet Transit Needs process will no longer be required in Solano County since no jurisdiction will be using TDA funds for streets and roads. She reviewed the draft schedule to submit the response to MTC.

B. Solano County Alternative Fuels and Infrastructure Plan

Robert Guerrero reviewed options in developing a Solano County Alternative Fuels and Infrastructure Plan. He indicated that the Plan is proposed to be included in the Alternative Modes Element of the Comprehensive Transportation Plan (CTP). Staff is also seeking to convene an adhoc committee comprised of transit staff, fleet managers, and public works staff to discuss how the plan could benefit their agency and to refine a scope of work for the Plan's development to include their agency's needs. The committee is expected to meet tentatively in May.

C. SNCI Monthly Issues

Judy Leaks provided an update on transit schedule status, marketing, promotions, and events.

NO DISCUSSION

G. Bike to Work Week May 9-13, 2011

H. STA Funding Opportunities Report

I. STA Board Meeting Highlights of April 20, 2011

J. STA Board and Advisory Committee Meeting Schedule for 2011

VIII. TRANSIT OPERATOR ISSUES

IX. ADJOURNMENT

The meeting adjourned at 11:15 a.m. The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, May 25, 2011.**



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – July 2011

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF funds be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

For a number of years, TDA funds had been modestly increasing. TDA is generated from a percentage of countywide sales tax. After several years of growth, Solano TDA revenue began to decline after Fiscal Year (FY) 2006-07. At its peak in FY 2006-07, the TDA available countywide was \$15.9 million and then modestly declined for two years. In FY 2008-09 it made its first significant drop of nearly 5% to \$14.7 million and in FY 2009-10 Solano TDA decreased by even a larger percentage (10.7%) to \$13.1 million. For FY 2011-12, the current projection is that TDA will remain flat and result in \$12.9 million for Solano transit operators. The Solano FY 2011-12 TDA fund estimates by jurisdiction are shown on the attached TDA matrix (Attachment A).

The new TDA and STAF FY 2011-12 revenue projections were approved by the Metropolitan Transportation Commission (MTC) in February 2011. The fund estimates include projected carryover from FY 2010-11. It should be noted that the carryover amounts appear to be significant for most Solano jurisdictions. These figures were calculated at the end of December 2010. Due to the timing of several jurisdictions' submittal of their FY 2010-11 TDA claims, the FY 2010-11 TDA funds were not shown as allocated and the carryovers are artificially high. The FY 2010-11 estimated obligations were added to the TDA matrix in the initial column after the estimates and reviewed with the STA Consortium in March 2011.

Discussion:

The July version of the TDA matrix reflects one new TDA claim. The County of Solano has prepared their FY2011-12 TDA claim and it has been added to the TDA matrix as shown on Attachment A. The County of Solano will be claiming TDA funds to contract for the operation of a paratransit service for unincorporated County residents and contributes TDA to the countywide intercity ADA taxi program, countywide transit planning, and the intercity transit funding agreement. FY2011-12 will be the final year that the County will use TDA for streets and roads purposes.

MTC is required to use County Auditor estimates for TDA revenues. TDA is generated from a percentage of countywide sales tax and distributed to local jurisdictions based on population share. Given the economic downturn, sales tax and TDA have decreased and will remain suppressed until the economy improves. Staff reemphasizes that these TDA figures are revenue *estimates*. Especially with all the existing uncertainty, the amounts are not guaranteed and staff advises against claiming 100% of the TDA fund to avoid fiscal difficulties if the actual revenues are lower than the projections.

Fiscal Impact:

None to the STA Budget. Approval of the TDA Matrix-July 2011 is important for the timely processing of the County of Solano TDA claim.

Recommendation:

Forward a recommendation to the STA Board to approve the FY 2011-12 Solano TDA Matrix – July 2011 as shown in Attachment A.

Attachment:

- A. FY 2011-12 Solano TDA Matrix – July 2011 (To be provided under separate cover.)



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Fiscal Year (FY) 2011-12 Intercity Transit Funding Agreement

This report will be provided under separate cover.

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DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, Program Manager/Analyst
RE: Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2011-12
Work Program

Background/ Discussion:

The Solano Napa Commuter Information (SNCI) program has been in existence since 1979. It began as a part of a statewide network of rideshare programs funded primarily by Caltrans. SNCI is currently funded by the Metropolitan Transportation Commission (MTC) and STA, through Bay Area Air Quality Management District (BAAQMD), Eastern Congestion Mitigation Air Quality (ECMAQ) and Yolo Solano Air Quality Management District (YSAQMD) funds for the purpose of managing countywide and regional rideshare programs in Napa and Solano Counties and providing air quality improvements through trip reduction.

The BAAQMD, ECMAQ and YSAQMD funds have allowed the SNCI program to introduce services that would not otherwise be available such as, commuter incentives, the Emergency Ride Home Program, the Employer Commute Challenge, and a wide range of localized services. These services support efforts to reduce carbon emissions and address climate change concerns.

The FY 2011-12 SNCI Work Program includes the following ten (10) major elements:

1. Customer Service
2. Employer Program
3. Vanpool Program
4. Incentives
5. Emergency Ride Home
6. SNCI Awareness Campaign
7. California Bike to Work/Bike to School Campaign
8. Solano Commute Challenge
9. General Marketing
10. Partnerships

The proposed FY 2011-12 SNCI Work Program is provided in Attachment A.

Fiscal Impact:

The SNCI program is fully funded by MTC Regional Rideshare Program funds, BAAQMD Transportation for Clean Air (TFCA) funds, and ECMAQ funds.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2011-12.

Attachment:

- A. Solano Napa Commuter Information Work (SNCI) Program FY 2011-12

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**Solano Napa Commuter Information (SNCI)
Work Program
FY 2011-12**

1. **Customer Service:** Provide the general public with high quality, personalized rideshare, transit, and other non-drive alone trip planning through teleservices, internet and through other means. Continue to incorporate regional customer service tools such as 511 and 511.org.
2. **Employer Program:** Outreach to Solano and Napa employers to be a resource for commuter alternative information including setting up internal rideshare programs. SNCI will maximize these key channels of reaching local employees. Develop an online communication package for employers that can be used to inform employees about commute alternatives via the internet/intranet. SNCI will continue to concentrate efforts with large employers through distribution of materials, events, major promotions, surveying, and other means. Coordination with Solano Economic Development Corporation (EDC), chambers of commerce, and other business organizations.
3. **Vanpool Program:** Form 20 vanpools and handle the support for all vanpools coming to or leaving Solano and Napa counties. Increase marketing to recruit vanpool drivers.
4. **Incentives:** Evaluate, update and promote SNCI's commuter incentives. Continue to develop, administer, and broaden the outreach of carpool, vanpool, bicycle, and transit through employee incentive programs.
5. **Emergency Ride Home:** Broaden outreach and marketing of the emergency ride home program to Solano County and Napa County employers.
6. **SNCI Awareness Campaign:** Develop and implement a campaign that includes messages in print, radio, on-line and other mediums to increase general awareness of SNCI and SNCI's non-drive alone services in Solano and Napa counties. Leverage the current concern for climate change to direct commuters to SNCI's web site or 800 phone number.
7. **Bike to Work/Bike to School Campaign:** Take the lead in coordinating the regional 2012 Bike to Work campaign in Solano and Napa counties. Coordinate with State, regional, and local organizers to promote bicycling locally. Coordinate with Safe Routes to School program to promote safety and bicycling to school.
8. **Solano Commute Challenge:** Conduct an employer campaign that encourages Solano County employers and employees to compete against one another in the use of commute alternatives to driving alone. This campaign includes an incentive element and enlists the support of local Chambers of Commerce.
9. **General Marketing:** Maintain a presence in Solano and Napa on an on-going basis through a variety of general marketing activities for rideshare, bicycling, and targeted transit services. These include distribution of a Commuter Guide, offering services at community events, managing transportation displays, producing information materials, print ads, radio ads, direct mail, public and media relations, cross-promotions with other agencies, and more.

10. **Partnerships**: Coordinate with other programs and outside agencies to support and advance the use of non-drive alone modes of travel in all segments of the community. This would include providing support to programs like Safe Routes to School (SR2S) and Seniors and People with Disabilities; and assisting the local jurisdictions and non-profits implementing projects identified through Community Based Transportation Plans and other efforts.



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: Marketing Update

Background:

Much of the STA's overall success is shaped by its communication efforts. To support, reinforce and reflect the goals of the STA as established by the STA Board and STA management, a proactive approach is used to engage citizens and groups to enable them to effectively become a part of the STA's decision-making process. As a result, this approach helps to increase the STA's understanding of citizen concerns, ideas and priorities so that they can be utilized to make better decisions.

Discussion:

The STA has recently launched a new and improved website (www.sta.ca.gov) through the State of California government portal. The site has been efficiently organized to enable STA's constituents to more easily find information on projects, programs, plans, promotions and meetings. The website also features new technologies enabling people to receive updates electronically based on their preferences for information.

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, and STA managed programs (the SolanoExpress transit program, the Solano Napa Commuter Information (SNCI) program, and the Safe Routes to School program). STA marketing efforts include a broad range of products, activities and venues: annual reports, newsletters, brochures, website, social media, public meetings, polling, community events, display racks, wall maps, vehicle wraps, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, freeway signs and print and broadcast media.

STA Marketing Program

STA staff provides design, layout and printing of many print publications, plans and implements events, and handles most aspects of electronic media. Consultants are employed for specific projects that include funding for marketing.

Proposed FY 2011-2013 Marketing Plan

The Draft FY 2011-2013 Marketing Plan (Attachment A) will guide the marketing efforts for the STA and for STA managed programs. Existing strategies will be reviewed and new marketing methods will be developed and implemented as appropriate. The Marketing Plan will be carried out by STA staff with consultant support.

Potential STA Marketing Strategies for Fiscal Year (FY) 2011-2013 (Attachment B) list the STA's identified target audiences, and proposed marketing methods and products. Staff has begun to expand the capabilities of the STA's internet marketing through the implementation of new technologies on the STA website. With the recent expansion of social networking, there is an untapped market that can be reached through methods such as videos and podcasts (series of digital-media files distributed over the internet), social network sites (such as Facebook, LinkedIn, etc.), and blogs (web logs). RSS (Really Simple Syndication) feeds make it possible for people to keep up with websites in an automated manner.

Features that have already been implemented on the new STA website include an "e-notifier" (allows website update notifications to be emailed to subscribers), RSS feeds, and the launch of the STA Facebook and LinkedIn pages. The recent technological changes to the online edition of the Daily Republic (online accessibility for the reporters and ability to share articles and comments on social media platforms), The Reporter and Times Herald (comments now accepted through Facebook only) have provided swift and direct contact with the STA website.

The STA's Facebook page enables staff to provide relevant and timely information on programs and projects that are referenced in Solano County's online newspapers, which helps to increase the STA's credibility with the public. It also provides the opportunity to repost relevant subject material from our member and partner agencies that also have social media sites, all in an effort to steer people to the STA website for current and accurate information. The next social media launch will be Facebook pages for the SNCI and SR2S programs.

Fiscal Impact:

Funding for marketing, including consultant services, is incorporated in the approved FY 2011-12 STA budget, and the proposed FY 2012-13 budget, through a combination of STA General, SolanoExpress, Safe Routes to Schools and SNCI Marketing accounts. This includes \$90,000 for SolanoExpress and SNCI marketing and \$10,200 for STA General marketing in FY 2011-12.

Recommendation:

Forward a recommendation to the STA Board to approve the STA FY 2011-2013 Marketing Plan.

Attachments:

- A. STA FY 2011-2013 Marketing Plan
- B. Potential STA Marketing Strategies for FY 2011-2013

Solano Transportation Authority Draft FY 2011-2013 Marketing Plan

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program.

- The **STA** strives to inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, social media, public meetings, research, community events and the media.
- The STA coordinates the marketing of **SolanoExpress** intercity transit services countywide. This effort has included the re-branding of SolanoLinks to SolanoExpress, the development and updating of the SolanoExpress brochure and website, wall maps, production of SolanoExpress bus passholders, bus wraps (vehicle branding), and other activities.
- To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's **Solano Napa Commuter Information (SNCI)** program markets its and partner agencies' services countywide. This marketing program is accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, website, social media, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Marketing products and plans for FY 2011-2013 include, but are not limited to, the following:

STA – Overall Agency

- STA Agency brochure “Working for You”: write, produce and distribute tri-fold color brochure with photos.
- State legislative booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- Federal Appropriations/Reauthorization booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- STA Annual Report: Write, design, produce and distribute scaled-down single-page foldout color document with photos.
- Quarterly “STA STATUS” newsletter: Write, produce and distribute 4-page color document with photos.
- Semi-annual “SR 12 STATUS” newsletter: Write, produce and distribute 2-page color document with photos.
- SR 12 public awareness campaign: Work with SR 12 Corridor Advisory Group and SR 12 Steering Committee to continue efforts to educate the public about the safety improvements on SR 12 through newsletters, workshops, press conferences, signage, and other activities.

- Safe Routes to School: Design and produce a periodic newsletter to inform Solano residents about the ongoing efforts of providing safe routes to school, plan and execute promotional events at schools, continually update SR2S website.
- Community outreach: Participate in events that bring awareness to transportation projects and concerns to Solano County residents. Host public forums to engage citizens in relevant transportation issues (i.e., SR 12 Draft Economic Study in August 2011).
- Media: Create media messages on relevant transportation topics for broadcast on local cable television (interviews on mayor's shows, public service announcements); produce press releases to inform the public about transportation projects and programs.
- Signage: Work with partner agencies to ensure signs are posted announcing STA-funded transportation projects in progress, with the STA logo included on such signs.
- Website: Continual content update of recently redesigned website. Expand methods of communicating with Solano residents through the Internet.
- Social Media: Monitor STA Facebook and LinkedIn sites, provide regular updates of transportation interest, including links to member and partner agencies' social media and web postings. Add Facebook page for SR2S.
- Annual Awards Ceremony: Plan and hold annual recognition ceremony for excellence in transportation planning, projects and programs.
- Ribbon-cutting and ground-breaking ceremonies for transportation projects where STA is the lead agency or partner agency (i.e., I-80 EB Cordelia Truck Scales Groundbreaking in October 2011).
- Assist with development of SolTrans marketing as the agency establishes itself.

SolanoExpress Intercity Transit

- Update and produce brochure to market current and future services for SolanoExpress.
- Continue integrated campaign which includes placement of advertising pieces in local electronic and print media venues targeting Solano County residents, branding SolanoExpress routes and stops, incentives, and other strategies.
- Continually update SolanoExpress website.
- Reprint passenger comment card.

SNCI (including Solano and Napa counties):

- Market SNCI program and other TDM services to Solano and Napa employers and business communities.
- Continually update SNCI website.
- Add Facebook page for SNCI.
- Implement and evaluate annual Solano Commute Challenge.
- Promote countywide Emergency Ride Home programs.
- Design and implement an SNCI awareness campaign.
- Evaluate and update commuter incentive programs and marketing materials.
- Evaluate and update vanpool services and marketing program.
- Develop year-end mailer for SNCI employer and/or vanpool distribution.
- Design and implement annual Bike to Work/School promotional campaign.
- Update Bikelinks map and other bicycle promotional materials.
- Public outreach through events, displays, direct mail, electronic and print media.
- Partner with other agencies to cross-promote TDM services.

Potential STA Marketing Strategies for FY 2011-2013

Identified Target Audiences:

- Residents
- Businesses
- Schools/Students/Parents
- Elected Officials
- Commuters
- Seniors/People with Disabilities
- Partner Agencies
- Others

Marketing Venue Ideas:

Products:

- STATUS Newsletter – quarterly publication
- SR 12 STATUS Fact Sheet – semi-annual publication
- Project Fact Sheets (I-80 HOV, I-80 North Connector, I-80 Truck Scales, Gas Tax 101 - basic educational tool on transportation funding, Safe Routes to School, etc.)
- Condensed version of Annual Report
- “Working For You” general brochure featuring STA Overall Work Plan
- Website expansion to facilitate public interaction (email/RSS feeds, social media)
- Public Service Announcement (PSA), Mayor’s Show (Fairfield, others)
- Streamlined State/Federal Legislative Report Booklets (Annual)
- Press Releases
- Commute Profile
- STA Board Meetings
- Signs/posters/brochures
- Awards Program

Methods:

- Provide literature at meetings (STA general info, acronyms, etc.)
- Electronic mailing of newsletter, fact sheets, other products
- RSS feeds, website email notifications, blogs, podcasts, streaming video, Facebook, LinkedIn, other Internet medium
- Mass mailings (countywide or as part of existing city/county newsletters)
- Links to STA’s website on all cities’/partners’ websites
- Links to STA’s Facebook and LinkedIn pages on all cities’/partners’ websites and social media pages (including SR2S and SNCI)
- Partnership with businesses and schools
- Community outreach meetings
- Focus groups to engage the public
- Transportation Summit
- Print/Broadcast Media
- Public poll/survey
- Host STA Board meeting offsite (Vacaville and/or County office)
- Broadcast STA Board meeting over the Internet (webcast)
- Post “Your Transportation Dollars at Work” signs with STA logo on all STA-funded construction projects
- Annual Awards Ceremony
- Groundbreakings/ribbon-cuttings
- Employer/community group fairs

- Commuter incentive programs/special weeks
- Establish connection with county/cities' economic development departments to reach new businesses with transportation information
- Public transportation displays (busses, trains, ferries)
- Partner with Solano County and Solano Economic Development Corporation to produce a mutually beneficial promotional poster/map



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Daryl Halls, Executive Director
RE: Agenda Topics for STA Board Workshop of June 27, 2011

Background/Discussion:

On June 27, 2011, the STA Board was scheduled to hold a workshop with Board Members and Board Alternates invited to attend and participate. Periodically, the STA Board has held a workshop to discuss and provide staff with policy direction on a range of topics. The STA Board last held a Board workshop on July 12, 2006. The agenda with topics to be discussed at this workshop are included with Attachment A.

The discussion and policy direction provided to staff by the Board helped guide the development of subsequent STA Overall Work Programs and has resulted in the successful implementation and completion of various related plans, projects or programs as described below. Staff will provide the TAC with a summary of the discussions at workshop and will present a summary of policy directions provided and recommended follow up actions. Feedback and input from those TAC members that are able to attend the workshop is encouraged.

Recommendation:

Any recommendations are pending policy direction to be received at Board workshop on June 27, 2011.

Attachment:

- A. Agenda with Topics for June 27th STA Board Workshop

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STA BOARD WORKSHOP

**10:00 a.m. – 2:00 p.m., Monday, June 27, 2011
Conference Room B
Solano County Events Center**

MEETING AGENDA

- I. CALL TO ORDER / INTRODUCTIONS** Chair Price
- II. APPROVAL OF THE AGENDA**
- III. OPPORTUNITY FOR PUBLIC COMMENT**
- IV. WORKSHOP ITEMS**
 - A. Solano County’s Comprehensive Transportation System** Daryl K. Halls
(10:05 – 10:25 a.m.)
Pg.
 - B. STA Priorities for SR 12 Corridor – (Funding, 2 Lanes versus 4 Lanes, Rio Vista Bridge, and Economic Analysis)** Robert Macaulay
(10:25 – 11:00 a.m.)
Pg.
 - C. Implementation on I-80 Corridor - Express Lanes, Freeway Performance Initiative and Ramp Metering** Janet Adams
(11:00 – 11:30 a.m.)
Pg.
 - D. Opportunities for Public Private Partnerships** Janet Adams
 - a. P3 Study for Transit Centers**
 - b. Partnerships with Private Sector to Deliver Local Corridor Improvements (i.e., Jepson Parkway)**
(11:30 – 12 Noon)
Pg.
- LUNCH BREAK**
(12 Noon – 12:20 p.m.)
- E. Development of Long Range Transit Sustainability Plan** Elizabeth Richards
(12:20 – 12:50 p.m.)
Pg.

**F. Implementation of Sustainable Communities Strategy –
Development of Alternative Fuels Strategy and
Infrastructure for Transit**

(12:50 – 1:20 p.m.)

Pg.

Robert Macaulay

**G. Funding of Local Priorities such as Safe Routes to School,
Senior and People with Disabilities Mobility and Local
Streets and Roads**

(1:20 – 1:50 p.m.)

Pg.

Daryl Halls
Elizabeth Richards
Sam Shelton

VIII. WRAP-UP / BOARD COMMENTS

(1:50 – 2:00 p.m.)

IX. ADJOURNMENT



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Comments for Fiscal Year (FY) 2011-12

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the Regional Transportation Planning Agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the only county in the Bay Area that has local jurisdiction using TDA funds for streets and roads. For FY 2010-11, County of Solano was the only jurisdiction that used TDA funds for streets and roads.

When MTC took final action on the FY 2009-10 Unmet Transit Needs process and concluded that there were no reasonable unmet transit needs, they also took action that directed Rio Vista and the County of Solano to develop a TDA phase out plan. Since MTC took this action, MTC and STA have met with both Rio Vista and County of Solano to discuss the TDA phase out plan. As a result of this, in February 2010 Rio Vista City Council took action directing that Rio Vista no longer use TDA funds for streets and roads beginning FY 2010-11. A strategy to phase the County of Solano out of the Unmet Needs process was approved by the STA Board April 14, 2010. The County of Solano will no longer be claiming funding for streets and roads after FY 2011-12. Therefore, the Unmet Transit Needs process was still required to allow Solano County to claim TDA for streets and roads in FY 2011-12.

The Unmet Transit Needs Hearing was held on December 2, 2010. Based on comments raised at the hearing and the written comments received, MTC staff then selected pertinent comments for Solano County's local jurisdictions for response. The STA coordinates with the transit operators to prepare the responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. In evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

Discussion:

MTC has summarized the key issues of concern and forwarded them to the STA (Attachment A). The STA staff forwarded a worksheet to each transit operator in April that identified the issues specific to their operators for a response. STA staff has been working with the transit operators to address the issues and coordinate a response to MTC. Responses have been received from some, but not all, transit operators.

If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs will allow MTC to process the streets and road element of the TDA claims from the County of Solano. For FY 2012, the County’s TDA claim for local streets and roads will be held by MTC until this process is completed.

As FY 2011-12 will be the last year the County of Solano uses TDA for streets and roads, the Unmet Needs process will no longer be required in Solano County since no jurisdiction will be using TDA funds for streets and roads.

The following is the draft schedule that was presented to the Consortium in April to timely submit the response to MTC.

Schedule to Submit Response to MTC	
April 18, 2011	Assign the questions to the Transit Operators.
May 9, 2011	Deadline for Transit Operators to provide responses to STA allowing time to preparation of the staff report and production of the agenda for the Consortium and TAC to review and approval.
May 19, 2011	Present issues to the Paratransit Coordinating Council
May 25, 2011	Consortium and TAC review and approve responses.
June 8, 2011	STA Board review and approval.
June 9, 2011	Submit responses to MTC.
July 13, 2011	Responses are submitted for approval to the Programming and Allocations Committee at MTC.

As comments have not been received by all transit operators, the schedule will be revised with the goal to have the Consortium and TAC review and approve responses at their next meetings in August. Operators who have comments due are encouraged to submit them to the STA in July. The streets and roads portion of the County of Solano’s TDA claims will be delayed until the Unmet Needs process is complete.

Fiscal Impact:

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the County of Solano in FY 2011-12. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

Recommendation:

Informational.

Attachments:

- A. MTC March 31, 2011 letter summarizing FY 2011-12 Unmet Transit Needs

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**METROPOLITAN
TRANSPORTATION
COMMISSION**

Attachment A

Joseph P. Bort MetroCenter
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Oakland, CA 94607-4700
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March 31, 2011

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SOLANO TRANSPORTATION
AUTHORITY

Adrienne J. Tissier, Chair
San Mateo County

Amy Rein Worth, Vice Chair
Cities of Contra Costa County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Dave Cortese
Santa Clara County

Bill Doudl
Napa County and Cities

Dorene M. Giacobini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Mark Green
Association of Bay Area Governments

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
Cities of Santa Clara County

Jake Mackenzie
Sonoma County and Cities

Kevin Mullin
Cities of San Mateo County

Jan Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Varancy
City and County of San Francisco

Steve Haminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Premier
Deputy Executive Director, Operations

Mr. Daryl Halls
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

Dear Mr. Halls:

I have reviewed the transcript of the comments received at the Solano County Unmet Transit Needs public hearing held on December 2, 2010, and also reviewed comments contained in correspondence received by MTC during the public comment period. As you know, the recently concluded unmet transit needs public participation process pertains to FY 2011-12 Transportation Development Act (TDA) fund allocations for streets and roads purposes.

Enclosed with this letter is a copy of the transcript of the public hearing, and copies of all correspondence received by MTC as a result of the public participation in the Solano County Unmet Transit Needs process. These materials encompass all comments received by MTC.

Unmet transit needs pertain to the levels and locations of service, fare and transfer policies, and matters related to transit facilities (e.g. bike racks, bus stops) and transit safety. In addition, unmet transit needs include requirements of the Americans with Disabilities Act and the provision of welfare-to-work public transit. The purpose of this hearing, set forth by statutes, is to ascertain those reasonable transit needs not being met by current service in Solano County. Several of the comments made at the hearing or received by MTC are deemed to be minor or are not relevant to specific transit service and the use of TDA funding.

Listed below are the preliminary issues that were raised as part of this year's Solano County Unmet Transit Needs process.

Vallejo

Service Design

- Lack of Glen Cove service;
- Run bus on Hwy. 37 from Vallejo to San Rafael;
- Keep current schedule and lines for the 78 and 76 buses; and
- Route 5 is important for students to get to the Vallejo campus.

Operational and Scheduling Issues

- Better coordination between drivers and dispatchers;
- Scheduling trips, especially timing, is confusing;
- Shorten paratransit transfers;
- Problem with canceled paratransit trip;
- Driver not wanting to tie wheelchair down;
- General issues with driver's treatment of passengers;
- Drivers drive a little rough for some passengers; and
- Make transit more senior friendly e.g. with the use of 'transit ambassadors' and transit training.

Fairfield

Service Design

- Routing issues of DART service;
- Route 20 could run later to match route 90;
- Would like to see one pass in use not multiple passes;
- Extra bus stop needed at business center in Cordelia;
- Cordelia underserved by transit;
- Improve Red Top Road Park and Ride;
- Direct bus to San Francisco;
- Concerns about transit for seniors in Green Valley;
- Keep Fairfield Taxi program;
- Expand Capitol Corridor schedule;
- Extend hours of current FAST schedule extended to at least 10:00 PM;
- Need for Sunday service;
- Lack of good transportation for elderly;
- Lack of bus stops on bus lines;
- Bus stops too far apart; and
- Need to create a regional code of bus etiquette.

Operational and Scheduling Issues

- Reduction from 7 to 5 buses makes reservations more difficult (DART);
- Some dispatchers are not customer friendly;
- Lack of professionalism on phone by dispatchers;
- Drivers need more training to be sensitive to needs of passengers; and
- Travel times and transfers make service inconvenient.

Capital Improvements

- Need more bus stations (shelters);
- Better signage for bus system;
- Need for bus shelters;
- More curb cuts at stops/stations;
- Increased capacity for bikes on buses; and
- More conveniently located and more easily accessible bus stops.

Vacaville

Service Design

- Keep bus line #3; needed to get to work;
- Need local buses after 6:30 p.m. to Solano College; and
- Needs bus service on Sundays to go to church.

Operational and Scheduling Issues

- Buses need to run later and connect better with #20 and #30.

Capital Improvements

- More bus stations (shelters);
- Repair Vacaville bus shelters, some stops have no shelters;
- Include public restrooms in any new transit plaza planning;
- Build bus shelters and benches; and
- Need directional bus stop signs.

Benicia

Service Design

- Need for direct bus between Benicia and Glen Cove Shopping Center.

The list above summarizes all *relevant* comments made through this year's unmet transit needs process without regard to the merit or reasonableness of the comment or request. However comments deemed to be minor or not relevant to specific transit service and the use of TDA funding were not included. These would include the following types of comments:

- Comments regional in nature and not germane to the use of TDA funds for streets and

roads purposes (e.g., extending BART to Vallejo)

- Comments already identified in last year's unmet transit needs process and addressed satisfactorily by the Solano Transportation Authority (STA) response.
- Incidents (e.g., tardiness of a bus or paratransit van; behavior of a particular driver) do not rise to the level of an unmet transit need; unless, public comment reveals a pattern to such incidents that might warrant policy or operational changes. Other "minor" issues include better distribution of transit information, better information on the location of late paratransit vehicles, minor delays in picking up passengers etc. While these comments are important to the comfort and convenience of the transit systems' patrons, they are not unmet transit needs. MTC is confident that the STA, working with the transit operators, can address these issues.
- Finally, general transportation issues such as the economics of automobile use, the transportation impacts of land-use decisions, and the priorities of federal gas tax revenues, etc. which are not directly germane to specific transit services in Solano County are not considered to be relevant to the unmet transit needs process.

The next step in the unmet transit needs process is for a review of the preliminary issues by Solano Transportation Authority staff, in cooperation with staff members of the city and county jurisdictions in Solano County. Please provide us with an evaluation of each of the issues. Your response, as well as a description of the approach the cities and County intend to take in addressing these issues, will help us develop recommendations in a complete and fair manner. Authority staff should provide MTC with substantive information supporting one of the following for each issue:

1. that an issue has been addressed through recent changes in service; or
2. that an issue will be addressed by changes in service planned to take place between now and the end of fiscal year 2010-11; or
3. that the service changes required to address an issue have been recently studied and determined not reasonable based on locally established standards; or
4. that the evaluation of the issue resulted in the identification of an alternative means of addressing it; or that an issue has not been addressed through recent or planned service changes, nor recently studied.

"Substantive information" supporting categories (1), (2) or (3) above could include reports to the Solano Transportation Authority Board describing recent or planned changes in service; citation to a recently completed study such as a Short Range Transit Plan or a Countywide Transportation Plan; or, a short narrative describing how the issue was or will be addressed. Any issues which fall into category (4) will be considered by MTC staff for recommendation to the MTC Programming and Allocations Committee (PAC) as an unmet transit need.

Pursuant to MTC Resolution No. 2380, we will present our staff recommendation to MTC's PAC identifying those issues that the cities and County must address prior to MTC's

consideration of FY 2011-12 TDA fund requests for streets and roads purposes. Receipt of your responses are requested one month prior to our PAC meeting date (second Wednesday of the month) to include this item on the PAC agenda. Please contact me or Bob Bates of my staff at (510) 817-5733 if you have any questions.

Sincerely,



Alix A. Bockelman
Director, Programming and Allocations Section

Enclosures

cc (without enclosures):

Jim Spering, MTC Commissioner
Gene Cortright, City of Fairfield
Gary Leach, City of Vallejo
Rod Moresco, City of Vacaville
Robert Sousa, City of Benicia
Jeff Matheson, City of Dixon
Morrie Barr, City of Rio Vista
Dan Kasperson, City of Suisun City
Paul Weise, County of Solano
Jamie Johnson, Chair, Solano County PCC (c/o Elizabeth Richards, STA)

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DATE: June 24, 2011
TO: Solano Express Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
SUBJECT: Solano Transportation Study for Seniors and People with Disabilities Update

Background:

The STA retained Nelson/Nygaard to prepare the update of the Solano Transportation Study for Seniors and People with Disabilities. Nelson/Nygaard worked in partnership with local consultant Rochelle Sherlock who has worked extensively with seniors in Solano county. This study is a long-range planning document that is being prepared to identify the near and long-term transportation needs and the potential strategies to address the needs of seniors and people with disabilities in Solano County. Along with the analysis of data and documents, the study effort has included extensive outreach countywide. Over the past year, staff has brought to the Solano Seniors and People with Disabilities Transportation Advisory Committee regular updates of the on-going study which is now nearing completion. Solano transit operators are members of this Advisory Committee.

Discussion:

At the June 16, 2011 Advisory Committee meeting, a complete draft of the updated Solano Transportation Study for Seniors and People with Disabilities was presented for discussion. Details of the extensive outreach are outlined in the report. The report includes the following chapters:

Executive Summary	Relevant Studies and Reports
Introductions	Community Outreach
Community Demographics	Mobility Strategies
Existing Transportation Service Inventory	Implementation Plan

Committee members were sent the document prior to the meeting and were encouraged to review and provide comments. Of particular interest were expected to be the final two chapters of the study (Mobility Strategies and Implementation Plan) which may guide funding decisions in the future. At the meeting a brief overview of the report was provided followed by a discussion to answer questions and receive comments on the report.

Some comments were received at and subsequent to the meeting. To incorporate the comments and provide more time to collect further comments, the report is not yet being finalized. As attendance by transit operators was limited at the Advisory Committee meeting, transit operators are encouraged to review the draft report. At the Consortium, STA staff encourages discussion and any initial comments on the report. The next Advisory Committee meeting is expected to occur in September at which point an updated draft of the report will be presented.

Recommendation:

Informational.

Attachment:

- A. Draft Solano Transportation Study for Seniors & People with Disabilities
(For review of the complete document, please visit STA's Website:
[Draft Solano Transportation Study for Seniors & People with Disabilities](#))



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SNCI Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

Transit Schedules:

The monthly transit schedule matrix was distributed to all Solano and Napa operators the week of June 20. Based on the response received, an updated transit matrix will be provided at the meeting.

Marketing/Promotions:

The 2011 Bike to Work Day (BTWD) promotion was Thursday, May 12. A mailing was sent to employers and display rack sites that included posters and tips to promote BTWD among employees. Also included in the mailing was an update of the "What's New in Solano & Napa County Biking," a publication that highlights new and proposed improvements to the bicycling infrastructure, like the McGary Road re-opening and the Benicia I-780 Bicycle and Pedestrian Overcrossing. Energizer stations were located in every city in the county. Tote bags and t-shirts were distributed throughout Solano and Napa counties. The "Bike Commuting" info sheet that includes information about taking bikes on transit and lists Park-and-Ride lots with bike lockers was updated. This information was included in each BTWD tote bag and sent to those participants who pledged to bike to work.

Staff received four (4) nominations for the Solano County Bike Commuter of the Year and created a ballot for the Solano County Bicycle Advisory Committee (BAC) to use in their selection. The winner selected was Jamie Simmons, a Fairfield resident who commutes 12 miles each day to work at Anheuser Busch and where he is also the Bike Coordinator. He has been the captain of the Solano Bike Challenge team for four years. The winning Solano Bike Challenge team was Vaca 5 (all novice cyclists) from Vacaville who earned 266 points and logged 1,211 miles during the month of May. Both the Solano Bike Commuter and Bike Challenge Team were honored at the June STA Board meeting.

Staff is still working with State Compensation Insurance Fund (State Fund) in preparation of the relocation of over 500 employees from San Francisco to Vacaville later this year. SNCI staff tabled at two Transportation Fairs in May specifically held to assist relocating staff. State Fund employees are scheduled to begin relocating in mid-July. SNCI received over 400 requests for matchlists and transit information from employees as well as many who are interested in forming vanpools.

Events:

SNCI staffed two (2) Earth Day events, one in Napa and the other in Fairfield in addition to attending the Eco “HoHo” at Genentech and the Anheuser-Busch E-Expo in late April. Staffing at local Farmers Markets has begun and will continue through the summer.

Other Activities:

In early May, SNCI staff assisted Metropolitan Transportation Commission (MTC) with a regionwide Casual Carpool survey. Staff distributed surveys at the Curtola Park and Ride and Fairfield Transportation Center (FTC) in the early morning hours. This is a follow-up to a similar survey that was conducted prior to the July 2, 2010 bridge toll increase for 3-person carpools from free during peak hours to \$2.50/vehicle.

Recommendation:

Informational.



DATE: June 9, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Jessica McCabe, Project Assistant
RE: Local Project Delivery Update

Background:

As the Congestion Management Agency (CMA) for Solano County, the Solano Transportation Authority (STA) coordinates project funding commitments between project sponsors and funding agencies. This coordination includes recommendations for programming, allocating, and obligating federal, state, and regional funds for a variety of transportation projects. These recommendations are based on the current and projected status of projects recommended for funding by the STA.

This project delivery update is provided to the Solano Project Delivery Working Group (Solano PDWG), the STA's Technical Advisory Committee (TAC), and the STA Board for their review before considering any changes to prior project funding recommendations.

Discussion:

STA Board Recommendations and Improvement Programs

Between January and July of 2010, the STA Board recommended funding for a variety of transportation projects included in currently approved plans. Other funding agencies program funding for Solano projects in their own improvement programs, such as the Metropolitan Transportation Commission's (MTC) Draft 2011 Transportation Improvement Program (TIP) for federal and regional funds, the California Transportation Commission's (CTC) 2010 State Transportation Improvement Program (STIP) for state funds, and other regional and local grant funding actions (e.g., air district grant programs and local funding swaps). These improvement programs contain the details of how much funding each project receives in specific fiscal years over the next four to five years.

Programmed Funding Does Not Guarantee Project Funding

Despite the approved nature of improvement programs, they are based on estimates of available tax dollars, meaning that improvement programs can over-program funding for projects should tax receipts be smaller than expected. In addition to the chance of funding being limited, funding agency's "Use it or lose it" project delivery policies contain strict deadlines for current fiscal year programmed funds, which are put in place to expedite the delivery of projects and protect against the loss of funds to other agencies who can spend funds in a timely manner. For example, MTC usually programs more funding than they have available, counting on Bay Area project sponsors being ready to take advantage of funds from other regions who miss delivery deadlines. The STIP has a history of running low on funds, forcing the CTC to create additional "allocation plans" that further prioritize STIP funds, leaving programmed projects waiting until later fiscal years for funding, adding to project delays and cost increases.

Staying on Top of Deadlines and Making Timely Choices

Attached is a list of projects with programmed funding, which connects project fund sources to delivery deadline policies (Attachment A). Those projects that have been highlighted are either experiencing delays or do not have a clear delivery schedule and/or funding strategy, and therefore are at risk of losing funding. Conversely, projects not highlighted, are on schedule.

Projects that have Surface Transportation Program (STP) and Congestion Mitigation and Air Quality Improvement (CMAQ) funds programmed in the TIP for Fiscal Year (FY) 2011-12 are subject to the provisions of the Regional Project Delivery Policy (MTC Resolution 3606) (Attachment B), including the Request for Authorization (E-76) submittal deadline of February 1st and the obligation deadline of April 30th. In order to ensure funds are obligated or transferred to Federal Transit Administration (FTA) in a timely manner, the implementing agency is required to deliver a complete funding obligation / FTA Transfer request package to Caltrans Local Assistance by February 1st of the year the funds are programmed in the TIP. STP and CMAQ funds are subject to an obligation/FTA transfer deadline of April 30th of the fiscal year the funds are programmed in the TIP. Implementing agencies are required to submit the completed request for obligation or FTA transfer to Caltrans Local Assistance by February 1st of the fiscal year the funds are programmed in the TIP, and receive an obligation/ FTA transfer of the funds by April 30th of the fiscal year programmed in the TIP.

Projects programmed in the STIP for FY 2011-12 and are required to submit an allocation request to MTC and Caltrans Local Assistance. Projects programmed in the STIP must receive an allocation from the California Transportation Commission (CTC) or Caltrans by the end of the fiscal year in which the funds are programmed. Funds not allocated or extended by the CTC within this deadline are deleted from the STIP with the funds returned to the county in the next share period. The deadline for the June 2011 CTC meeting has passed (April 25) for projects that were programmed in FY 2010-11. In order to receive an allocation at the August 2011 CTC meeting (the next meeting of the CTC), an allocation request must have been submitted by June 13, 2011. To receive an allocation at the September 2011 CTC meeting, the submittal deadline is July 18, 2011.

Projects which have earmark funding with a remaining unobligated balance are also listed. As a reminder, Congress continues to be interested in rescinding unobligated federal funds, including earmarks, from prior years. Congress recently rescinded remaining unobligated balances from old ISTEA and TEA-21 earmarks, and may continue to do so with unobligated federal funds. Given this risk of funds being lost, project sponsors are reminded to stay on track with the timely delivery of these projects.

Recommendation:

Informational.

Attachments:

- A. Programmed funding in Solano County, 6-10-11
- B. MTC Resolution 3606, "Milestones, Deadlines, and Consequences", pg 11, 07-23-08

Solano Transportation Authority (STA)

Project Delivery Update, 6-10-2011

Projects listed by agency, including known available funding by delivery phase noting total shortfall.

Agency	TIP ID	Project name	Primary Funding Programs	Est. Year Built	Total Available Project Funding (Prior Years to 2014/15)				Shortfall	Status	Next Task and Deadlines
					Preliminary Engineering (PE)						
					Environmental	Design	Right-of-Way	Construction			
Benicia	SOL010031	Benicia Intermodal Trans Stations (Military)	RM2	2012	\$ 92	\$ 431	\$ -	\$ 2,477	\$ -	PE	PE Started
Benicia	SOL110008	Benicia Industrial Pk Multi-Modal Trans Study	RM2	Future	\$ 125	\$ -	\$ -	\$ -	\$ -	Concept	Request RM2 & start PE
Benicia	N/A	Park Road Sidewalk	RM1	2011	\$ -	\$ -	\$ -	\$ 400	\$ -	PE	Complete Design
Benicia	SOL110015	Columbus Parkway Overlay	STP (LS&R C1)	2011	\$ -	\$ -	\$ -	\$ 371	\$ -	PE	CON in FY 11/12
Dixon	SOL030001	Dixon Multimodal Transportation Center	STIP	Future	\$ -	\$ 500	\$ -	\$ -	\$ 26,152	PE	Req STIP \$ by Feb 2012
Dixon	SOL050007	I-80/Pedrick Road Interchange Modification	Local Impact Fee	Future	\$ 150	\$ 200	\$ 500	\$ -	\$ 19,120	Concept	N/A
Dixon	SOL050009	Parkway Blvd/UPRR Grade Separation	Earmark/Local Impact Fee	Future	\$ 1,260	\$ 290	\$ 575	\$ -	\$ 11,070	PE	Clear NEPA, Review Earmarks
Dixon	N/A	West B Street Bicycle and Ped Undercrossing	ECMAQ (Ped)	2015	\$ -	\$ 543	\$ -	\$ 975	\$ 4,685	PE	Enter Fund swap with Vaca
Fairfield	SOL030002	Fairfield/Vacaville Intermodal Rail Station	RM2/STIP/Earmark	2013	\$ 125	\$ 4,731	\$ 2,060	\$ 21,831	\$ -	PE	Request \$4M STIP FY 11/12
Fairfield	SOL991068	Fairfield Transportation Center Phase III	RM2/CMAQ	2013	\$ -	\$ 1,030	\$ -	\$ 6,150	\$ -	PE	CON in FY 11/12
Fairfield	SOL070027	W. Texas St. Gateway Project Phase I & II	STP (CMAQ Bike)	2010	\$ -	\$ -	\$ -	\$ 85	\$ -	Complete	Closeout Project
Fairfield	SOL090004	McGary Road Safety Improvement	ARRA (Safety)	2010	\$ -	\$ -	\$ -	\$ 1,500	\$ -	Complete	Closeout Project
Fairfield	SOL110013	Linear Park Alt Route - Nightingale Dr	CMAQ/TDA	2012	\$ -	\$ 29	\$ -	\$ 221	\$ -	PE	CON in FY 11/12
Fairfield	SOL110010	Local Streets and Roads (cycle 1)	STP (LS&R C1)	2012	\$ -	\$ -	\$ -	\$ 1,370	\$ -	PE	Request E76 by Feb 2012
Fairfield	REG090032	East Tabor Ave Resurfacing	ARRA	2010	\$ -	\$ -	\$ -	\$ 475	\$ -	Complete	Closeout Project
Fairfield	REG090032	Gateway Blvd. Resurfacing	ARRA	2010	\$ -	\$ -	\$ -	\$ 692	\$ -	Complete	Closeout Project
Fairfield	REG090032	Suisun Valley Rehabilitation	ARRA	2010	\$ -	\$ -	\$ -	\$ 538	\$ -	Complete	Closeout Project
Rio Vista	SOL070019	Rio Vista Signage Improvement Program	Earmark (SAFETEA-LU)	2010	\$ -	\$ 11	\$ -	\$ 261	\$ -	PE	TIP Amendment (in progress)
Rio Vista	SOL050062	SR 12 Rio Vista Bridge Study	Earmark (SAFETEA-LU)	2010	\$ 453	\$ -	\$ -	\$ -	\$ -	Complete	Adopted, Closeout project
Suisun City	SOL110012	Grizzly Island Trail	CMAQ (Bike/SR25)	2012	\$ 50	\$ 250	\$ -	\$ 1,764	\$ -	PE	Clear NEPA, ROW
Suisun City	REG090032	Main Street Rehabilitation	ARRA	2011	\$ -	\$ -	\$ -	\$ 670	\$ -	CON	invoice every 6 months
Suisun City	SOL110011	Pintaji Dr. Resurface (cycle 1)	STP (LS&R C1)	2012	\$ -	\$ -	\$ -	\$ 437	\$ -	CON	Advertising for CON
Suisun City	REG090032	Sunset Avenue Rehabilitation	ARRA	2010	\$ -	\$ -	\$ -	\$ 700	\$ -	Complete	Closeout Project
Vacaville	SOL050013	Vacaville Intermodal Station (Allison Dr)	RM2/CMAQ	2010	\$ 620	\$ 990	\$ 2,950	\$ 8,219	\$ -	Complete	Closeout Project
Vacaville	NEW	Vacaville Intermodal Station Phase 2	Earmark/RM2/CMAQ	Future	\$ 975	\$ -	\$ -	\$ 925	\$ 7,923	PE	Funding Transfer Req - FTA
Vacaville	SOL070028	Vacaville Downtown Creekwalk	ECMAQ (Ped)	2010	\$ 85	\$ 60	\$ -	\$ 784	\$ -	Complete	Closeout Project
Vacaville	SOL070029	Ulatis Creek - Allison to I-80	ECMAQ/YSAQMD	Future	\$ 191	\$ -	\$ -	\$ -	\$ 1,220	PE	Deobligate \$
Vacaville	SOL070026	Ulatis Creek Bike Path (Ulatis Dr to L Town Rd)	ECMAQ/YSAQMD	2012	\$ 66	\$ 195	\$ 180	\$ 630	\$ -	ROW	Request E76 for CON by Feb 2012
Vacaville	REG090032	Various Streets Overlay (Allison, Alamo, etc.)	ARRA	2010	\$ -	\$ -	\$ -	\$ 1,376	\$ -	Complete	Closeout Project
Vacaville	SOL110016	Local Streets and Roads (cycle 1)	STP (LS&R C1)	2012	\$ -	\$ -	\$ -	\$ 1,324	\$ -	PE	Request E76 by Feb 2012
Vacaville	SOL050057	Jepson Pkwy Gateway Enhancement	STIP-TE	2012	\$ -	\$ 120	\$ -	\$ 230	\$ -	CON	CTC approval in March 2011
Vallejo	SOL010027	Lemon Street Rehabilitation	STP	2009	\$ -	\$ 29	\$ -	\$ 759	\$ -	Complete	Closeout Project
Vallejo	SOL050048	Vallejo Downtown Streetscape (all phases)	ARRA/TE/CMAQ	2009	\$ 664	\$ -	\$ -	\$ 5,196	\$ -	CON	Invoice every 6 months
Vallejo	REG090032	Sereno Dr/Tennessee St. Overlay	ARRA	2009	\$ -	\$ -	\$ -	\$ 1,020	\$ -	Complete	Closeout Project
Vallejo	SOL110014	Local Streets and Roads (cycle 1)	STP (LS&R C1)	2012	\$ -	\$ -	\$ -	\$ 1,595	\$ -	PE	Request E76 by Feb 2012
Vallejo	SOL050012	Vallejo Curtola Transit Center	RM2	Future	\$ 705	\$ -	\$ -	\$ 11,045	\$ -	PE	Clear CEQA, req't RM2 for CON
Vallejo	SOL050023	Vallejo Station Pedestrian Links	CMAQ (TLC)	2012	\$ -	\$ -	\$ -	\$ 2,340	\$ -	CON	Invoice every 6 months
Vallejo	SOL950035	Vallejo Station Intermodal	STIP/RM2/5309/Earmark	2012	\$ 200	\$ 5,800	\$ 9,000	\$ 64,128	\$ -	CON	Invoice every 6 months
Vallejo	SOL990018	I-80/American Canyon Rd overpass Improv	Local Impact Fee	Future	\$ -	\$ -	\$ -	\$ 5,230	\$ -	PE	Complete PSR
Vallejo	SOL991032	Vallejo Ferry Maintenance Facility	STIP-PTA	2012	\$ -	\$ -	\$ -	\$ 4,300	\$ -	PE	Submitted allocation req Apr 2011
Vallejo	VAR991007	Bridge No. 23C0258 West end of Mare Island Causeway	HBP	2013	\$ -	\$ 125	\$ 45	\$ 2,417	\$ -	PE	Obligation by June 2011
Solano County	SOL050046	Old Town Cordelia Enhancements	ARRA/STIP-TE/CMAQ	2010	\$ 265	\$ -	\$ -	\$ 465	\$ -	Complete	Closeout Project
Solano County	SOL050061	I-80 HOV Lanes Turner Overcrossing	Earmark (SAFETEA-LU)	2010	\$ 1,400	\$ 2,359	\$ -	\$ -	\$ -	Complete	Study Complete
Solano County	SOL070012	Cordelia Hills Sky Valley Ped Corridor	Earmark (SAFETEA-LU)	2013	\$ -	\$ 175	\$ 2,475	\$ 50	\$ -	PE	Clear NEPA
Solano County	SOL070021	Travis AFB: South Gate Improvement Project	Earmark (SAFETEA-LU)	2014	\$ -	\$ 150	\$ 128	\$ 1,943	\$ -	PE	TIP Amendment (in progress)
Solano County	SOL070048	Travis AFB: North Gate Improvement Project	Earmark (SAFETEA-LU)	Future	\$ 187	\$ 150	\$ 190	\$ -	\$ 4,050	PE	TIP Amendment (in progress)
Solano County	SOL090015	Redwood Fairgrounds Dr. 1/C Imp (STUDY)	Earmark (SAFETEA-LU)	Future	\$ 1,500	\$ -	\$ -	\$ -	\$ -	PE	Clear NEPA
Solano County	SOL090035	Vacaville Dixon Bike Route (Phase 5)	ECMAQ/TDA	2012	\$ -	\$ 362	\$ -	\$ -	\$ 8,050	PE	Complete Design
Solano County	SOL090027	2011 Pavement Overlay Program	FAS	2011	\$ -	\$ -	\$ -	\$ 1,807	\$ -	PE	CON in 2011
Solano County	SOL110017	Solano County:STP overlay 2012 (cycle 1)	LS&R, BP Flex, TDA	2012	\$ -	\$ 10	\$ -	\$ 1,908	\$ -	PE	Submit E76 req by Feb 2012
Solano County	SOL050006	Bridge No. 23C0077 Suisun Valley Rd over Suisun Creek	HBP	2012	\$ -	\$ 430	\$ -	\$ 1,000	\$ -	PE	Obligation by June 2011
Solano County	5923(070)	Bridge No. 23C0185 Robinson Rd	HBP	2011	\$ -	\$ 239	\$ 60	\$ 777	\$ -	CON	Obligation by June 2011

Agency	TIP ID	Project name	Primary Funding Programs	Est. Year Built	Total Available Project Funding (Prior Years to 2014/15)					Shortfall	Status	Next Task and Deadlines
					Preliminary Engineering (PE)							
					Environmental	Design	Right-of-Way	Construction				
STA	SOL070020	I-80/I-680/SR 12 Interchange Project	RM2, STIP, CMIA, TCRP	2015	\$ 30,000	\$ 75,036	\$ 26,525	\$ 73,264	\$ -	PE	Clear NEPA/CEQA	
STA	SOL090003	EB I-80 Cordelia Truck Scales Relocation	RM2, TCIF	2014	\$ 5,800	\$ 17,700	\$ 3,000	\$ 74,400	\$ -	ROW	invoice every 6 months	
STA	SOL030003	I-80/I-680/SR12 North Connector	RM2, STIP, TCRP	2010	\$ 5,500	\$ 2,000	\$ -	\$ 28,964	\$ -	Complete	Closeout project	
STA	SOL110002	I-80 HOV conversion to Express Ln (Fairfield)	Bridge Tolls	2015	\$ 500	\$ -	\$ -	\$ -	\$ 39,600	PE	Begin Study	
STA	SOL110001	I-80 Express Lanes (Vacaville)	Bridge Tolls	2020	\$ 600	\$ -	\$ -	\$ -	\$ 190,600	PE	Begin Study	
STA	<i>Jepson Parkway: Phases shown below</i>		STIP	Varies	\$ 2,499	\$ 2,400	\$ 3,800	\$ 30,457	\$ 157,000	Varies	CTC Allocation by Apr 2011	
STA	SOL110003	Jepson: Vanden Rd from Peabody to LT	STIP	2015	\$ 2,499	\$ 2,400	\$ 3,800	\$ 30,457	\$ -	PSE	Complete Design	
STA	SOL11005/6	Jepson: LT Road from Vanden to Orange	STIP	Future	\$ -	\$ -	\$ -	\$ -	\$ 65,900	PE	N/A	
STA	SOL110004	Jepson: Walters Rd Ext - Peabody Rd Widen	STIP	Future	\$ -	\$ -	\$ -	\$ -	\$ 91,100	PE	N/A	
STA	NAP010008	SR 12 (Jamieson Canyon Road) Widening	CMIA, STIP, TCRP	2015	\$ 7,300	\$ 7,550	\$ 18,391	\$ 105,700	\$ -	ROW	Acquire ROW	
STA	SOL110019	STA Safe Routes to School Program	CMAQ	Prgm	\$ -	\$ -	\$ -	\$ 1,066	\$ -	ongoing	Advertise	
STA	SOL110018	STA Safe Routes to Schools Maps	CMAQ	Prgm	\$ -	\$ -	\$ -	\$ 283	\$ -	ongoing	Advertise	
STA	SOL991066	Eastern Solano / SNCI Rideshare Program	CMAQ, AQ	Prgm	\$ -	\$ -	\$ -	\$ 445	\$ -	ongoing	Request E76 for CON	
STA	SOL970033	CMA Planning Activities	STP, 4% planning	Prgm	\$ 500	\$ -	\$ -	\$ -	\$ -	ongoing	N/A	
*GRAND TOTAL					\$ 64,311	\$ 126,295	\$ 73,679	\$ 505,421	\$ 626,470			
					\$769,706							

* Total project funding exceeds 2011 TIP totals because prior year funds are included.

** Caltrans SHOPP projects and various Caltrans grant projects are not yet included in this report.

Milestone	Deadline	Authority	Consequence of Missed Deadline
Programming in TIP	Agency committed to obligate funds by April 30 of the year listed in TIP	Regional	Deprogramming of funds and redirection to other projects that can use the OA.
Field Review (If applicable)	Within 12 months of inclusion in TIP	Regional	Restrictions on future programming, obligations and OA until deadline is met.
Pre-Draft Environmental Document Submittal (Non-Cat Ex)	12 months prior to obligation of Right of Way or Construction funds	Regional	Reprogramming of funds.
MTC Annual Obligation Plan	Beginning of each federal fiscal year	Regional	Funds not identified in MTC's annual Obligation Plan do not receive priority for OA and may need to wait until after May 1 to receive obligation/ transfer of funds.
Disadvantaged Business Enterprise (DBE) Goals (If Applicable)	Start by January 1, complete by February 1, of year programmed in TIP	Regional	Deprogramming of funds and redirection to other projects that can use the OA if not obligated by April 30.
Obligation/ FTA Transfer Request Submittal	February 1 of year programmed in TIP	Regional	Project loses priority for OA. Other projects in region may be given OA.
Obligation/ Transfer to FTA	April 30 of year programmed in TIP	Regional	Deprogramming of funds and redirection to other projects that can use the OA.
Release of Unused OA	May 1	Caltrans	Unused OA is made available for other regions to access.
End of Federal Fiscal Year. - OA no Longer Available	August 30	Caltrans, Federal	FHWA Obligation system shut down. Unused OA at the end of the fiscal year is taken for other projects. No provision that the funds taken will be returned.
Program Supplement Agreement (PSA)	60 days after receipt from Caltrans 6 months after obligation	Caltrans	Restrictions on future programming, obligations and OA until deadline is met. De-obligation by Caltrans after 6 months.
Construction Advertisement	6 months after obligation	Regional	Restrictions on future programming, obligations and OA until deadline is met
Construction Award	9 months after obligation	Regional	Restrictions on future programming, obligations and OA until deadline is met
Invoicing & Reimbursement	Agency must invoice and receive reimbursement at least once every 6 to 12-months following obligation of funds	Caltrans, Federal, Regional	Explanation in writing if funds not invoiced in past 6-month period. (Caltrans) Deobligation if project inactive for 12 months. (FHWA) Restrictions on future programming, OA and obligations if agency has not invoiced and received reimbursement at least once every 12-months after obligation. (MTC)
Liquidation	6 years after obligation	State of California	Loss of State Budget Authority and de-obligation by State of California
Project Close-Out	6 months after final invoice	Caltrans, Regional	Explanation in writing. (Caltrans) Restrictions on future programming, obligations and OA. (MTC)

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DATE: June 24, 2011
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sara Woo, Associate Planner
 RE: Funding Opportunities Summary

Discussion:

Below is a list of funding opportunities that will be available to STA member agencies during the next few months. Attachment A provides further details for each program.

	FUND SOURCE	AMOUNT AVAILABLE	APPLICATION DEADLINE
1.	Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)	Approximately \$20 million	Due On First-Come, First Served Basis
2.	Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)	Approximately \$10 million	Due On First-Come, First-Served Basis
3.	Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)	Up to \$5,000 rebate per light-duty vehicle	Due On First-Come, First-Served Basis
4.	Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)	Approximately \$10,000 to \$45,000 per qualified request	Due On First-Come, First-Served Basis
5.	Safe Routes to School (SR2S) Program*	Approximately \$24.5 million	Due July 15, 2011
6.	Safe Routes to Transit (SR2T) Program*	Approximately \$4,000,000	Due mid-July

*New funding opportunity

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. Detailed Funding Opportunities Summary

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Attachment A

The following funding opportunities will be available to the STA member agencies during the next few months. Please distribute this information to the appropriate departments in your jurisdiction.

Fund Source	Application/Program Contact Person**	Application Deadline/Eligibility	Amount Available	Program Description	Additional Information
Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)	Anthony Fournier Bay Area Air Quality Management District (415) 749-4961 afournier@baaqmd.gov	Ongoing. Application Due On First-Come, First Served Basis Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approximately \$20 million	Carl Moyer Memorial Air Quality Standards Attainment Program provides incentive grants for cleaner-than-required engines, equipment, and other sources of pollution providing early or extra emission reductions.	Eligible Projects: cleaner on-road, off-road, marine, locomotive and stationary agricultural pump engines http://www.baaqmd.gov/Divisions/Strategic-Incentives/Funding-Sources/Carl-Moyer-Program.aspx
Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)	Gary A. Bailey Sacramento Metropolitan Air Quality Management District (916) 874-4893 gbailey@airquality.org	Ongoing. Application Due On First-Come, First-Served Basis Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approximately \$10 million , maximum per project is \$4.5 million	The Off-Road Equipment Replacement Program (ERP), an extension of the Carl Moyer Program, provides grant funds to replace Tier 0, high-polluting off-road equipment with the cleanest available emission level equipment.	Eligible Projects: install particulate traps, replace older heavy-duty engines with newer and cleaner engines and add a particulate trap, purchase new vehicles or equipment, replace heavy-duty equipment with electric equipment, install electric idling-reduction equipment http://www.airquality.org/mobile/moyererp/index.shtml

*New Funding Opportunity

**STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or swoo@sta-snci.com for assistance with finding more information about any of the funding opportunities listed in this report.

Fund Source	Application/Program Contact Person**	Application Deadline/Eligibility	Amount Available	Program Description	Additional Information
Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)*	Meri Miles ARB (916) 322-6370 mmiles@arb.ca.gov	Application Due On First-Come, First-Served Basis	Up to \$5,000 rebate per light-duty vehicle	The Zero-Emission and Plug-In Hybrid Light-Duty Vehicle (Clean Vehicle) Rebate Project is intended to encourage and accelerate zero-emission vehicle deployment and technology innovation. Rebates for clean vehicles are now available through the Clean Vehicle Rebate Project (CVRP) funded by the Air Resources Board (ARB) and implemented statewide by the California Center for Sustainable Energy (CCSE).	Eligible Projects: Purchase or lease of zero-emission and plug-in hybrid light-duty vehicles http://www.arb.ca.gov/msprog/aqip/cvrp.htm
Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)*	To learn more about how to request a voucher, contact: info@californiahvip.org	Application Due On First-Come, First-Served Basis	Approximately \$10,000 to \$45,000 per qualified request	The California Air Resources Board (ARB) created the HVIP to speed the market introduction of low-emitting hybrid trucks and buses. It does this by reducing the cost of these vehicles for truck and bus fleets that purchase and operate the vehicles in the State of California. The HVIP voucher is intended to reduce about half the incremental costs of purchasing hybrid heavy-duty trucks and buses.	Eligible Projects: Purchase of low-emission hybrid trucks and buses http://www.californiahvip.org/

*New Funding Opportunity

**STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or swoo@sta-snci.com for assistance with finding more information about any of the funding opportunities listed in this report.

Fund Source	Application/Program Contact Person**	Application Deadline/Eligibility	Amount Available	Program Description	Additional Information
Safe Routes to School (SR2S) Program*	Sylvia Fung Caltrans (510) 286-5226 Sylvia.fung@dot.ca.gov	Applications Due July 15, 2011 Eligible Applicants: Cities and Counties	Approximately \$24.25 million statewide	<p>The goals of the program are to reduce injuries and fatalities to school children and to encourage increased walking and bicycling among students.</p> <p>The program achieves these goals by constructing facilities that enhance safety for pedestrians and bicyclists, primarily students in grades K-12 who walk or bicycle to school. By enhancing the safety of the pathways, trails, sidewalks, and crossings, the likelihood of attracting and encouraging other students to walk and bike increases.</p>	<p>Eligible Projects: Project implementation activities that are eligible for reimbursement include :</p> <ul style="list-style-type: none"> • Preliminary engineering: <ul style="list-style-type: none"> ○ Environmental clearance ○ Preparation of Plans, Specifications and Estimate (PS&E) • Right-of-way: <ul style="list-style-type: none"> ○ Engineering ○ Appraisals and acquisition ○ Utilities • Construction: <ul style="list-style-type: none"> ○ Construction costs ○ Construction engineering • Outreach and Public education/encouragement/enforcement <p>http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/sr2s_gaf.htm</p>

*New Funding Opportunity

**STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or swoo@sta-snci.com for assistance with finding more information about any of the funding opportunities listed in this report.

Fund Source	Application/Program Contact Person**	Application Deadline/Eligibility	Amount Available	Program Description	Additional Information
Safe Routes to Transit (SR2T) Program*	Carli Paine TransForm (510) 740-3150x315 carli@transformca.org	Application availability anticipated June 2011; Anticipated deadline mid-July 2011 Eligible Applicants: Cities and counties in the Bay Area	Approximately \$4,000,000	The goal of the SR2T program is to increase the number of people who walk and bicycle to regional transit. Regional traffic relief improvements involving bicycling and walking are cost-effective and sustainable ways to increase transit ridership, yet many commuters cite safety and convenience as the main reason they chose to drive instead of walking or biking. SR2T projects will promote bicycling and walking to transit stations by making important bike/pedestrian feeder trips easier, faster, and safer. By improving the safety and convenience of bicycling and walking to regional transit, SR2T will give commuters the opportunity to leave their cars at home, thereby decreasing bridge corridor congestion, which is the primary goal of Regional Measure 2.	Eligible Projects: 1. Only pedestrian and bicycle projects are eligible; 2. All projects must improve bicycle and/or pedestrian access in close proximity to or within existing regional transit facilities; 3. Each project must have the potential to reduce congestion on a state-owned Bay Area bridge (i.e. all Bay Area bridges except the Golden Gate) by improving bicycle/pedestrian access to existing regional transit stops and stations; and, 4. Every project must result in a deliverable product http://www.transformca.org/files/sr2t_faqs_2009_0.pdf

*New Funding Opportunity

**STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or swoo@sta-snci.com for assistance with finding more information about any of the funding opportunities listed in this report.



**STA Board Meeting Highlights
6:00 p.m., June 8, 2011**

TO: City Councils and Board of Supervisors
(Attn: City Clerks and County Clerk of the Board)
FROM: Johanna Masclat, STA Clerk of the Board
RE: Summary Actions of the June 8, 2011 STA Board Meeting

Following is a summary of the actions taken by the Solano Transportation Authority at the Board Meeting of May 11, 2011. If you have any questions regarding specific items, please call me at (707) 424-6008.

BOARD MEMBERS PRESENT:

Harry Price, Chair	City of Fairfield
Jack Batchelor, Vice Chair	City of Dixon
Elizabeth Patterson	City of Benicia
Jan Vick	City of Rio Vista
Pete Sanchez	City of Suisun City
Steve Hardy	City of Vacaville
Osby Davis	City of Vallejo
Jim Spering	County of Solano

ACTION – FINANCIAL ITEMS

A. None presented.

ACTION – NON-FINANCIAL ITEMS

A. None presented.

CONSENT CALENDAR

On a motion by Vice Chair Batchelor, and a second by Board Member Davis, the STA Board approved Consent Calendar Items A through J.

A. STA Board Meeting Minutes of May 11, 2011

Recommendation:

Approve STA Board Meeting Minutes of May 11, 2011.

- B. Draft TAC Meeting Minutes of May 25, 2011**
Recommendation:
Approve Draft TAC Meeting Minutes of May 25, 2011.
- C. Fiscal Year (FY) 2010-11 Final Budget Revision**
Recommendation:
Adopt the FY 2010-11 Final Budget Revision as shown in Attachment A.
- D. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – June 2011**
Recommendation:
Approve the FY 2011-12 Solano TDA Matrix – June 2011 as shown in Attachment A.
- E. Contract Amendment for STA Legal Services**
Recommendation:
Authorize the Executive Director to amend the agreement with Solano County Counsel for the provision of legal services for a two year period, with the option for a two year extension, for a not-to-exceed annual amount of \$80,000.
- F. Contract Amendment for STA Personnel and Human Resources Consulting Services**
Recommendation:
Authorize the Executive Director to amend the agreement with Joy Apilado for the provision of Human Resource Services for a two year period, with the option for a two year extension, for a not-to-exceed annual amount of \$15,000.
- G. Contract Amendment for STA Transit Project Management Consultant**
Recommendation:
Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until December 31, 2011 for an amount not-to-exceed \$20,000.
- H. Contract Amendment for Jepson Parkway Project Environmental Document**
Recommendation:
Authorize the Executive Director to amend the contract with Atkins for \$67,000 for the additional work required to complete the Record of Decision (ROD) for Jepson Parkway.
- I. Award Construction Contract for the Solano Irrigation District Facilities Modification as Advanced Construction Work for the I-80 Cordelia Truck Scales Relocation Project**
Recommendation:
Approve Resolution No. 2011-09 for the Solano Irrigation District Facilities Modification as advanced construction work for the I-80 Cordelia Truck Scales Relocation Project.
- J. Award Construction Contract for the Building Demolition as Advanced Construction Work for the I-80 Cordelia Truck Scales Relocation Project**
Recommendation:
Approve Resolution No. 2011-10 for the Building Demolition as advanced construction work for the I-80 Cordelia Truck Scales Relocation Project.

K. Reprogramming Funds from Travis Air Force Base (TAFB): North Gate to Jepson Parkway (Vanden Road) Project

Recommendation:

Approve the reprogramming of \$793,000 in remaining Federal earmark funds from the Travis AFB: North Gate Project and transfer the funds to the Jepson Parkway Vanden Road segment for Plans, Specifications, and Estimate (PS&E).

L. Fiscal Year (FY) 2011-12 State Transit Assistance Funds (STAF) Regional Paratransit Project Funding

Recommendation:

Approve the following:

- 1. Fund Faith in Action Senior and People with Disabilities Volunteer Driver Program for FY 2011-12 in the amount of \$40,000; and
- 2. To authorize the Executive Director to enter into an agreement with Faith in Action and the County of Solano.

M. Solano Paratransit Vehicle Surplus

Recommendation:

Authorize the Executive Director to:

- 1. Donate one Compressed Natural Gas (CNG) van to the Fairfield Suisun Community Action Council;
- 2. Auction the six surplus vehicles as identified in Attachment B; and
- 3. Enter into an agreement with SolTrans for the use of the two 5310 buses.

COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

None presented.

B. Caltrans Report:

None presented.

C. STA Reports:

A. STA Reports:

- A. State Legislative Update** presented by Gus Khouri
- B. Capitol Corridor Presentation** presented by David Kutrosky
- C. Fairfield-Vacaville Train Station Update** presented by Steve Hartwig
- D. Cordelia Truck Scales Update** presented by Janet Adams
- E. Directors Report:**
 - 1. **Planning**
 - 2. **Projects**
 - 3. **Transit/Rideshare**

INFORMATIONAL ITEMS

- A. Discussion of Agenda Topics for STA Board Workshop of June 27, 2011**
- B. Legislative Update**
- C. Highway Projects Status Report:**
 - 1. I-80/I-680/State Route (SR) 12 Interchange**
 - 2. I-80 Eastbound Cordelia Truck Scales Relocation**
 - 3. I-80 Express Lanes**
 - 4. I-80 Freeway Performance Initiative**
 - 5. Redwood Pkwy -Fairgrounds Dr. Access Improvements**
 - 6. Jepson Parkway**
 - 7. State Route 12 (Jameson Canyon)**
 - 8. State Route 12 East SHOPP Project**
 - 9. I-80 SHOPP Rehabilitation Projects**
- D. Fiscal Year (FY) 2010-11 Abandoned Vehicle Abatement (AVA) Program Third Quarter Report**
- E. Local Project Delivery Update**
- F. STA Funding Opportunities Report**
- G. STA Board Meeting Schedule for Calendar Year 2011**

BOARD MEMBER COMMENTS

ADJOURNMENT

The STA Board meeting was adjourned at 7:20 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, July 13, 2011, 6:00 p.m.**, Suisun City Hall Council Chambers.



DATE: June 24, 2011
TO: SolanoExpress Intercity Transit Consortium
FROM: Johanna Masielat, Clerk of the Board
RE: STA Board and Advisory Committee Meeting Schedule for 2011

Background:

Attached are the STA Board and Advisory Committee Meeting Schedule for 2011 that may be of interest to the STA TAC.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committee Meeting Schedule for 2011



**STA BOARD AND ADVISORY
COMMITTEE MEETING SCHEDULE
CALENDAR YEAR 2011**
(Last Updated: February 2011)

SUMMARY:	
STA Board:	Meets 2 nd Wednesday of Every Month
Consortium/TAC:	Meets <i>Last</i> Wednesday of Every Month
BAC:	Meets 1 st Thursday of every <i>Odd</i> Month
PAC:	Meets 3 rd Thursday of every <i>Odd</i> Month
PCC:	Meets 3 rd Thursdays of every <i>Odd</i> Month

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Wed., June 29	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., July 7	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
Wed., July 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., July 21	1:00 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Comm. Center	Confirmed
Thurs., July 21	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
July 27 (No Meeting)	SUMMER RECESS	Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
August 10 (No Meeting)	SUMMER RECESS	STA Board Meeting	N/A	N/A
Wed., August 31	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., September 1	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., September 7	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs. September 15	1:00 p.m.	Paratransit Coordinating Council (PCC)	Benicia City Hall	Confirmed
Thurs., September 15	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., September 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., October 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., October 26	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., November 3	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., November 9	6:00 p.m.	STA's 14 th Annual Awards	TBD – Rio Vista	TBD
Thurs., November 17	1:00 p.m.	Paratransit Coordinating Council (PCC)	Suisun City Hall	Confirmed
Thurs., November 17	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., November 30	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., December 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., December 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Tentative
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Tentative