



Solano Transportation Authority  
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# SOLANO TRANSPORTATION AUTHORITY

Member Agencies:  
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

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## TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

1:30 p.m., Wednesday, June 29, 2011  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
<b>I. CALL TO ORDER</b>	Daryl Halls, Chair
<b>II. APPROVAL OF AGENDA</b>	
<b>III. OPPORTUNITY FOR PUBLIC COMMENT</b> (1:30 -1:35 p.m.)	
<b>IV. REPORTS FROM CALTRANS, METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA STAFF</b> (1:35 -1:40 p.m.)	
<b>V. CONSENT CALENDAR</b> <i>Recommendation: Approve the following consent items in one motion.</i> (1:40 – 1:45 p.m.)	
<b>A. Minutes of the TAC Meeting of May 25, 2011</b> <i>Recommendation:</i> <i>Approve TAC Meeting Minutes of May 25, 2011</i> <b>Pg. 1</b>	Johanna Masielat
<b>B. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Article 3 Bicycle Projects</b> <i>Recommendation:</i> <i>Forward a recommendation to the STA Board to approve the FY 2011-12 TDA Article 3 Resolution No. 2011-11.</i> <b>Pg. 5</b>	Robert Guerrero

### TAC MEMBERS

Charlie Knox	Janet Koster	George Hicks	Dave Mellili	Dan Kasperson	Rod Moresco	David Kleinschmidt	Paul Wiese
City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Suisun City	City of Vacaville	City of Vallejo	County of Solano

- C. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2011-12 Work Program** Judy Leaks  
Recommendation:  
*Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program FY 2011-12.*  
**Pg. 13**
- D. Fiscal Year (FY) 2011-12 Transportation for Clean Air (TFCA) Program** Robert Guerrero  
Recommendation:  
*Forward a recommendation to the STA Board to approve \$17,909.36 each for SNCI's Rideshare Incentives Program and Solano SR2S Program from the remaining FY 2011-12 TFCA Program Manager fund balance.*  
**Pg. 17**
- E. Project Delivery Schedule for Fiscal Year (FY) 2011-12** Jessica McCabe  
Recommendation:  
*Approve of the project delivery schedules and milestones for FY 2011-12 projects, as part of the STA Project Delivery policies as shown in Attachment B.*  
**Pg. 19**
- F. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – July 2011** Elizabeth Richards  
Recommendation:  
*Forward a recommendation to the STA Board to approve the FY 2011-12 Solano TDA Matrix – July 2011 as shown in Attachment A.*  
**Pg. 51**
- G. Fiscal Year (FY) 2011-12 Intercity Transit Funding Agreement** Elizabeth Richards  
Recommendation:  
*Forward a recommendation to the STA Board to approve the FY 2011-12 Cost-Sharing Intercity Transit Funding Agreement amounts.*  
**Pg. 53**

**VI. ACTION FINANCIAL ITEMS**

- A. Jepson Parkway Project Update** Janet Adams  
Alan Glen  
Recommendation:  
*Forward a recommendation to the STA Board to approve the Jepson Parkway Funding Agreement between the STA, the City of Fairfield and Solano County.*  
 (1:45 – 1:50 p.m.)  
**Pg. 55**

- B. Safe Routes to School (SR2S) Countywide Walking School Bus/Bicycle Train Program Grant Request** Sam Shelton  
*Recommendation:*  
*Forward a recommendation to the STA Board to direct staff to apply for the Cycle 3 Federal Safe Routes to School Program grant for up to \$500,000 for the Scope of Work as shown in Attachment B.*  
(1:50 – 1:55 p.m.)  
**Pg. 73**

## VII. ACTION NON-FINANCIAL ITEMS

- A. 2011 Solano Napa Travel Demand Model Update** Robert Guerrero  
*Recommendation:*  
*Forward a recommendation to the STA Board to approve the Scope of Work for the Solano Napa Travel Demand Model 2011 Update as shown in Attachment A.*  
(1:55 – 2:00 p.m.)  
**Pg. 77**
- B. Final Countywide Greenhouse Gas Emission Inventory** Robert Macaulay  
*Recommendation:*  
*Forward a recommendation to the STA Board to request the City County Coordinating Council (4'Cs) to coordinate the submittal of a grant to the Strategic Growth Council (SGC) for development of a multi-agency Climate Action Plan (CAP).*  
(2:00 – 2:05 p.m.)  
**Pg. 81**
- C. Marketing Update** Jayne Bauer  
*Recommendation:*  
*Forward a recommendation to the STA Board to approve the STA FY 2011-2013 Marketing Plan.*  
(2:05 – 2:10 p.m.)  
**Pg. 83**

## VIII. INFORMATIONAL ITEMS

- A. Agenda Topics for STA Board Workshop of June 27, 2011** Daryl Halls  
*Informational*  
(2:10 – 2:15 p.m.)  
**Pg. 89**
- B. Local Street and Roads (LS&R) Proposed Solano County Annual Report** Sam Shelton  
*Informational*  
(2:15 – 2:20 p.m.)  
**Pg. 93**

- C. **Solano County Bicycle and Pedestrian Data Collection** Sara Woo  
*Informational*  
(2:20 – 2:25 p.m.)  
**Pg. 119**
- D. **Solano County Pedestrian and Bicycle Wayfinding Signage Plan** Sara Woo  
*Informational*  
(2:25 – 2:30 p.m.)  
**Pg. 123**

**NO DISCUSSION**

- E. **Local Project Delivery Update** Jessica McCabe  
*Informational*  
**Pg. 135**
- F. **Funding Opportunities Summary** Sara Woo  
*Informational*  
**Pg. 141**
- G. **STA Board Meeting Highlights of June 8, 2011** Johanna Masielat  
*Informational*  
**Pg. 147**
- H. **STA Board and Advisory Committee Meeting Schedule for 2011** Johanna Masielat  
*Informational*  
**Pg. 151**

**IX. ADJOURNMENT**

The next regular meeting of the Technical Advisory Committee is scheduled at **1:30 p.m. on Wednesday, August 31, 2011.**