

SolTrans

SOLANO COUNTY TRANSIT BOARD MEETING AGENDA

3:30 p.m., Closed Session
4:00 p.m., Regular Meeting
Thursday, May 19, 2011
Benicia Council Chambers

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

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Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- I. CLOSED SESSION:
PERSONNEL MATTERS (Pursuant to CA Gov't Code §549547)**
Public Employee Appointment: Interim Executive Director
(3:30 – 4:00 p.m.)

- II CALL TO ORDER/PLEDGE OF ALLEGIANCE**
(4:00 – 4:05 p.m.)

Osby Davis, Mayor
City of Vallejo

- III. CONFIRM QUORUM/ STATEMENT OF CONFLICT**

Johanna Masiclat
Clerk of the Board for the STA

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

SOLTRANS BOARD MEMBERS

Elizabeth Patterson	Mike Ioakimedes	Osby Davis	Erin Hannigan	Jim Spering	Harry Price
City of Benicia	City of Benicia	City of Vallejo	City of Vallejo	MTC Representative	STA Ex-Officio
Alternate Board Member Mark Hughes		Alternate Board Member Stephanie Gomes			

IV. APPROVAL OF AGENDA

V. OPPORTUNITY FOR PUBLIC COMMENT

(4:05 – 4:10 p.m.)

VI. COMMENTS FROM STAFF

(4:15 – 4:20 p.m.)

A. Vallejo Transit Center Status

David Kleinschmidt

B. Consultant Introductions:

- **Moore & Associates - Short Range Transit Plan (SRTP)**
- **Page Design Group – Marketing and Branding Contract**

John Harris,
Transition Team
Project Manager

VII. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(4:20 - 4:25 p.m.)

A. Meeting Minutes of April 21, 2011

Johanna Masiclat,
STA

Recommendation:

Approve the meeting minutes of April 21, 2011.

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B. Transportation Development Act (TDA), State Transit Assistance Funds (STAF) and Regional Measure 2 (RM2) Claims

Nancy Whelan,
Finance Consultant

Recommendation:

Adopt the following:

1. *Resolution No. 2011-03 for SolTrans FY 2011-12 allocation request for TDA funds and STAF; and*
2. *Resolution No. 2011-04 for SolTrans FY 2011-12 allocation request for RM2 funds for operating.*

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VIII. ACTION ITEMS – ADMINISTRATIVE/FINANCE

A. Updated Proposed SolTrans Staff Benefits and Salary Recommendations

Joy Apilado,
HR Consultant

Recommendation:

Pending Subcommittee review and forthcoming recommendation.

(4:25 – 4:40 p.m.)

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B. Interim Executive Director for Solano County Transit JPA

Daryl K. Halls,
STA

Recommendation:

Request the STA to enter into a contract with Jim McElroy to serve as the Interim Executive Director for SolTrans as defined by the Scope of Services shown in Attachment B.

(4:40 – 4:45 p.m.)

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C. FTA Compliance Requirements and Status

Nancy Whelan,
Finance Consultant
Bernadette Curry,
Legal Counsel

Recommendation:

Approve the following

- 1. Adopt the SolTrans DBE policy and program as set forth in Attachment A;*
- 2. Authorize publication of the overall Disadvantaged Business Enterprise goals for FY 2011 as set forth in Attachment A;*
- 3. Adopt the SolTrans Public Participation Policy for Fare and Service Changes as set forth in Attachment B; and*
- 4. Adopt the SolTrans Drug Free Workplace Policy as set forth in Attachment C.*

(4:45 – 4:55 p.m.)

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D. FY 2011-12 SolTrans Operating Budget

Nancy Whelan,
Finance Consultant

Recommendation:

Approve the FY 2012 SolTrans annual operating budget in the amount of \$13,000,015, as specified in Attachment A.

(4:55 – 5:05 p.m.)

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IX. ACTION ITEMS – PLANNING AND OPERATIONS

A. Approve Recommendation for Approval of Contract between Cities of Benicia and Vallejo and MV Transportation

Bernadette Curry,
Legal Counsel

Recommendation:

Authorize SolTrans Legal Counsel to send a recommendation of support to the City Councils of Benicia and Vallejo for the approval of a new operating agreement between the cities of Benicia and Vallejo and MV Transportation to.

(5:05 – 5:15 p.m.)

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X. INFORMATIONAL

A. None presented.

XI. BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the SolTrans Board is *tentatively* scheduled for **Thursday, June 16, 2011, 4:00 p.m., Vallejo Council Chambers.**

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