



SOLANO TRANSPORTATION AUTHORITY
BOARD MEETING AGENDA

Special Time/Date
5:30 p.m., Closed Session
6:00 p.m., Regular Meeting
Wednesday, May 11, 2011
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasielat@sta-snci.com. Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

I. CLOSED SESSION:

A. PERSONNEL

Pursuant to CA Gov't Code § 549547 et seq.; Public Employee Performance Review – Executive Director; and

B. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to CA Gov't Code § 54054.6 et seq., STA Board Chairman – STA Executive Director

STA BOARD MEMBERS

Table listing STA Board Members: Harry Price (Chair, City of Fairfield), Jack Batchelor, Jr. (Vice-Chair, City of Dixon), Elizabeth Patterson (City of Benicia), Jan Vick (City of Rio Vista), Pete Sanchez (City of Suisun City), Steve Hardy (City of Vacaville), Osby Davis (City of Vallejo), and Jim Sperring (County of Solano).

STA BOARD ALTERNATES

Table listing STA Board Alternates: Rick Fuller, Chuck Timm, Mike Ioakimedes, Janith Norman, Mike Hudson, Ron Rowlett, Erin Hannigan, and John Vasquez.

- II CALL TO ORDER/PLEDGE OF ALLEGIANCE** Chair Price  
(6:00 – 6:05 p.m.)
- III. CONFIRM QUORUM/ STATEMENT OF CONFLICT** Chair Price  
*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.*
- IV. APPROVAL OF AGENDA**
- V. OPPORTUNITY FOR PUBLIC COMMENT**  
(6:05 – 6:10 p.m.)
- VI. EXECUTIVE DIRECTOR'S REPORT – Pg. 1** Daryl K. Halls  
(6:10 – 6:15 p.m.)
- VII. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**  
(6:15 – 6:20 p.m.)
- A. Bike to Work Week May 9-13, 2011** Judy Leaks
  - B. Solano Senior and People with Disabilities Advisory Committee Update** Elizabeth Richards
  - C. Directors Report:**
    - 1. Planning** Jayne Bauer
    - 2. Projects** Janet Adams
    - 3. Transit/Rideshare** Elizabeth Richards
- VIII. CONSENT CALENDAR**  
*Recommendation:*  
*Approve the following consent items in one motion.*  
*(Note: Items under consent calendar may be removed for separate discussion.)*  
(6:20 - 6:25 p.m.)
- A. STA Board Meeting Minutes of April 20, 2011** Karen Koelling  
*Recommendation:*  
*Approve STA Board Meeting Minutes of April 20, 2011.*  
**Pg. 7**
  - B. Draft TAC Meeting Minutes of April 27, 2011** Johanna Masiclat  
*Recommendation:*  
*Approve Draft TAC Meeting Minutes of April 27, 2011.*  
**Pg. 15**
  - C. Fiscal Year (FY) 2010-11 Third Quarter Budget Report** Susan Furtado  
*Recommendation:*  
*Receive and file.*  
**Pg. 21**

- D. Termination of 401 (a) Define Contribution Benefit Plan with Nationwide Retirement Solution** Susan Furtado  
Recommendation:  
 Approve the following:  
 1. Resolution 2011-08 as shown in Attachment A; and  
 2. Authorize the Executive Director to terminate the 401(a) Defined Contribution Plan with Nationwide Retirement Solutions effective June 30, 2011 and take all steps necessary to effectuate the termination.  
**Pg. 25**
- E. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Matrix – May 2011** Elizabeth Richards  
Recommendation:  
 Approve the FY 2011-12 Solano TDA Matrix – May 2011 as shown in Attachment A.  
**Pg. 29**
- F. Fiscal Year (FY) 2011-12 State Transit Assistance Funds (STAF) Projects** Elizabeth Richards  
Recommendation:  
 Approve the FY 2011-12 State Transit Assistance Funds (STAF) Project List as shown on Attachment D.  
**Pg. 33**
- G. Interim Executive Director for Solano County Transit JPA** Elizabeth Richards  
Recommendation:  
 Contingent upon the approval by the SolTrans Board, authorize the Executive Director to execute a contract with Jim McElroy to serve as Interim Executive Director for SolTrans JPA in an amount not-to-exceed \$35,000 for staff services in accordance with the scope of work and term as shown in Attachment B.  
**Pg. 39**
- H. Allocation of Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) Funds** Liz Niedziela  
Recommendation:  
 Approve Resolution No. 2011-07 authorizing the filing of a claim with MTC for the allocation of \$358,080 TDA funds for FY 2011-12.  
**Pg. 45**
- I. Funding Agreement from MTC for Solano Napa Commuter Information (SNCI) Program for Regional Rideshare Services** Judy Leaks  
Recommendation:  
 Authorize the Executive Director to execute the MTC funding agreement for Regional Ridesharing and Bicycling Program services for the SNCI program for the period of FY 2011-12.  
**Pg. 47**

**J. Contract Amendment for Transit and Funding Consultant - Nancy Whelan Consulting**

Elizabeth Richards

Recommendation:

*Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Technical Services until June 30, 2012 for an amount not-to-exceed \$60,000.*

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**IX. ACTION FINANCIAL ITEMS**

**A. Jepson Parkway Project Implementation Agreements**

Janet Adams

Recommendation:

*Approve the following:*

- 1. The Jepson Parkway Memorandum of Understanding between the STA, the County of Solano and the Cities of Fairfield and Vacaville; and*
- 2. The Jepson Parkway Funding Agreement between the STA and the City Vacaville.*

(6:25 – 6:35 p.m.)

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**B. Safe Routes to School (SR2S) Public Safety Enforcement Grant**

Sam Shelton

Recommendation:

*Approve the following:*

- 1. Award the STA's Safe Routes to School Public Safety Enforcement Grant of \$100,000 to both the City of Suisun City and the City of Fairfield, as proposed in their joint grant application in Attachment B.*
- 2. Authorize the STA Executive Director to enter into agreements not-to-exceed a total of \$100,000 with the City of Suisun City and the City of Fairfield for work described in Attachment B.*

(6:35 – 6:40 p.m.)

**Pg. 83**

**C. Economic Assessment of State Route (SR) 12 Corridor Options**

Daryl K. Halls

Recommendation:

*Approve the following:*

- 1. Amend the funding agreement between STA and the City of Rio Vista to include the SR 12 Economic Assessment; and*
- 2. Amend the contract with AECOM for an amount not-to-exceed \$150,000 to conduct the SR 12 Economic Assessment.*

(6:40 – 6:45 p.m.)

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## X. ACTION NON-FINANCIAL ITEMS

- A. Fiscally Constrained Solano Regional Transportation Plan (RTP) Project List** Robert Macaulay  
*Recommendation:*  
*Adopt the fiscally constrained Solano RTP Project List as shown in Attachment A.*  
(6:45 – 6:55 p.m.)  
**Pg. 127**
- B. STA’s Draft Overall Work Plan (OWP) for Fiscal Years (FY) 2011-12 and FY 2012-13** Daryl K. Halls  
*Recommendation:*  
*Approve the STA’s Overall Work Program for FY 2011-12 and 2012-13 as specified in Attachment A.*  
(6:55 – 7:00 p.m.)  
**Pg. 137**
- C. Legislative Update** Jayne Bauer  
*Recommendation:*  
*Approve a position of support AB 54 (Beall) modifying Metropolitan Transportation Commission membership.*  
(7:00 – 7:05 p.m.)  
**Pg. 173**

## XI. INFORMATIONAL

- A. Metropolitan Transportation Commission (MTC) Regional Toll Credit Policy** Jessica McCabe  
*Informational*  
(7:05 – 7:10 p.m.)  
**Pg. 205**
- B. Development of Solano County Alternative Fuels and Infrastructure Plan** Robert Guerrero  
*Informational*  
(7:10 – 7:15 p.m.)  
**Pg. 211**

## NO DISCUSSION

- C. 2012 State Transportation Improvement Program (STIP)** Sam Shelton  
*Informational*  
**Pg. 213**
- D. Fiscal Year (FY) 2011-12 STA/ Yolo Solano Air Quality Management District (YSAQMD) Clean Air Fund Application Committee** Robert Guerrero  
*Informational*  
**Pg. 219**

- E. **Bike to Work Week May 9-13, 2011** Judy Leaks  
*Informational*  
**Pg. 223**
- F. **Fiscal Year (FY) 2010-11 Abandoned Vehicle Abatement (AVA)  
Program Second Quarter Report** Susan Furtado  
*Informational*  
**Pg. 227**
- G. **Local Project Delivery Update** Jessica McCabe  
*Informational*  
**Pg. 229**
- H. **STA Funding Opportunities Report** Sara Woo  
*Informational*  
**Pg. 243**
- I. **STA Board Meeting Schedule for Calendar Year 2011** Johanna Masielat  
*Informational*  
**Pg. 249**

**XII. BOARD MEMBERS COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, June 8, 2011, Suisun City Hall Council Chambers.**