



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**March 9, 2011**

**I. CALL TO ORDER**

Chair Price called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Harry Price, Chair	City of Fairfield
	Jack Batchelor, Vice Chair	City of Dixon
	Elizabeth Patterson	City of Benicia
	Jan Vick	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Steve Hardy	City of Vacaville
	Osby Davis	City of Vallejo
	Jim Spering	County of Solano

**MEMBERS**

**ABSENT:** None.

**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/ Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Jayne Bauer	Marketing and Legislative Program Manager
	Susan Furtado	Accountant and Administrative Services Manager
	Robert Guerrero	Senior Planner
	Sara Woo	Associate Planner
	Jessica McCabe	Project Assistant
	Karen Koelling	Administrative Assistant II

**ALSO**

**PRESENT:**

*In Alphabetical Order by Last Name:*

Dennis Allen	Tax Payers Association
David Cymanski	KC Engineering Co.
Jim Ducoing	Tax Payers Association
George Gwynn	Tax Payers Association
Mike Hudson	STA Alternate Board Member and Councilmember, City of Suisun City
Robert Jones	Creegan + D'Angelo Infrastructure Engineers
Robert Karn	Robert A. Karn and Associates
Dan Kasperson	City of Suisun City
Wayne Lewis	City of Fairfield
Peter Lynch	Mountain Pacific Surveys
Doanh Nguyen	Caltrans District 4

**II. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**III. APPROVAL OF AGENDA**

On a motion by Board Member Patterson, and a second by Board Member Spring, the STA Board approved the agenda as amended.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

Several speakers commented and conveyed their support to the STA Board regarding the recently Board adopted STA Local Preference Policy. The speakers were: David Cymanski, KC Engineering; Robert Jones, Creegan + D'Angelo Infrastructure Engineer; Robert Karns, Robert A. Karn and Associates; and Peter Lynch, Mountain Pacific Surveys.

Dennis Allen and George Gwynn, Tax Payers Association, commented on various issues regarding the Authority's JPA and its administrative functions.

Supervisor Spring recommended that STA staff contact the local firms in Solano County and schedule a meeting with the STA Executive Committee to discuss and help find ways to strengthen the newly Board adopted Local Preference Policy.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- STA Board Discusses Impact of State Funding on Upcoming Projects
- New STATUS Newsletter Highlights 2010 Completed Projects and Solano's Legacy of Integrating Land Use and Transportation
- STA Public Release of Call for Projects and Draft Solano County Projects List for MTC's Regional Transportation Plan (RTP)/Sustainable Communities Strategy
- Request for MTC and ABAG to Consider Fiscal Incentives for Preservation of Agriculture and Open Space
- Proposed Transfer of City Property to Help Accelerate Delivery of Next Phase of I-80/I-680/SR 12 Interchange Project
- Clean Funds for Safe Routes to School and Solano Napa Commuter Information

**VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

- A. MTC Report:**  
None presented.
- B. Caltrans Report:**  
None presented.
- C. STA Reports:**
  - 1. Directors Report:
    - a. Planning
    - b. Projects
    - c. Transit/Rideshare

**VII. CONSENT CALENDAR**

On a motion by Board Member Patterson, and a second by Board Member Spring, the STA Board approved Consent Calendar Items A through F.

- A. STA Board Meeting Minutes of February 9, 2011**  
Recommendation:  
Approve STA Board Meeting Minutes of February 9, 2011.
- B. Draft TAC Meeting Minutes of February 23, 2011**  
Recommendation:  
Approve Draft TAC Meeting Minutes of February 23, 2011.
- C. Comprehensive Transportation Plan (CTP) Consultant Scope of Work**  
Recommendation:  
Authorize the Executive Director to release a Request for Proposal (RFP) for consultant services for the STA's CTP update and enter into an agreement in an amount not-to-exceed \$125,000.
- D. Solano Countywide Bicycle Locker Study**  
Recommendation:  
Approve STA to conduct a Solano Countywide Bicycle Locker Study.
- E. Solano Rail Crossing Inventory and Improvement Plan**  
Recommendation:  
Adopt the Solano Rail Crossing Inventory and Improvement Plan.
- F. 2011 STA SR2S Countywide Plan Update & Mapping Project Scope of Work**  
Recommendation:  
Approve the following:
  - 1. Approve the Scope of Work for the SR2S 2011 Plan Update & Mapping Project in Attachment A; and
  - 2. Authorize the Executive Director to release a Request for Proposals not-to-exceed \$335,000 for the SR2S 2011 Plan Update & Mapping Project as shown in Attachment A, upon authorization of federal funding.

## VIII. ACTION – FINANCIAL ITEMS

### A. Solano County Clean Air Grant Priorities

Robert Guerrero reviewed the estimated funding amounts available to program this year from both Air Districts. He stated that both Air Districts are in the process of finalizing actual funding amounts available to program, however STA staff estimates \$260,000 from the BAAQMD TFCA and \$260,000 from the YSAQMD Clean Air Program is available to program this year. He indicated that staff recommends continuing to prioritize investment commitments of the clean air funds into SNCI's Rideshare Incentives Program and Solano Safe Routes to School (SR2S) Program. He added that both programs directly benefit member agencies by providing marketing of commute alternatives, capital for bike and pedestrian projects, strategies for implementing SB 375 and have been identified as priorities by the STA Board.

#### **Public Comments:**

None presented.

#### **Board Comments:**

Board Member Patterson asked STA staff to clarify the TFCA funding available to program and the process for distributing the remaining funds. Daryl Halls responded and explained the funding amounts available through both Air Districts and noted that the guidelines for distributing the remaining funds will be brought back to the Board at their April meeting for consideration.

#### Recommendation:

Approve the allocation of Bay Area Transportation for Clean Air Funds (TFCA) and prioritization of Yolo Solano County Clean Air Funds as follows:

1. \$200,000 from Bay Area TFCA for Solano Napa Commuter Information (SNCI) Program; and
2. \$30,000 from Bay Area TFCA and Prioritization of \$30,000 from the Clean Air Program for the Solano Safe Routes to School (SR2S) Program (\$60,000 total).

On a motion by Board Member Patterson, and a second by Vice Chair Batchelor, the STA Board unanimously approved the recommendation.

### B. Transfer of Land for the I-80/I-680/State Route (SR) 12 Interchange Project

Bernadette Curry reviewed the City of Fairfield's request for an early transfer of 28 acres of property adjacent to I-80 and 50 acres of project adjacent to SR 12 that has been preserved as right of way for the future construction of the I-80/I-680/SR 12 Interchanged. She noted that the early transfer will help accelerate the right of way schedule and help keep the overall project on schedule.

#### **Public Comments:**

None presented.

#### **Board Comments:**

None presented.

Recommendation:

Adopt Resolution No. 2011-05 authorizing the Executive Director to negotiate with the City of Fairfield and the Fairfield Redevelopment Agency for the transfer of those parcels necessary for the I-80/I-680/SR12 Interchange Project.

On a motion by Vice Chair Batchelor, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

**X. ACTION NON-FINANCIAL ITEMS**

**A. Regional Transportation Plan (RTP) Update and Solano Call for Projects Draft List**

Robert Macaulay reviewed the RTP update process and the Solano RTP Call for Projects draft list. He indicated that all projects must be submitted to MTC by April 29, 2011. He added that to meet the timeline, the draft list must be released for public comment and approved by the STA Board at their next meeting in April. He indicated that STA staff is also available to provide presentations at local Planning Commissions or Board or City Council meetings to assist in obtaining public input.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the following:

1. Release the Draft Solano RTP Project List for public review; and
2. Issue a call for projects to be included in the Solano RTP Project List.

On a motion by Board Member Patterson, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

**B. STA Project Delivery Policy**

Sam Shelton reviewed the STA's procedures regarding the programming and monitoring of STA funded projects. He noted that these policies focus on clear decision points and funding alternatives to implement the funding recommendations taken by the STA Board without earlier deadlines or additional administrative burdens.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Adopt the STA Project Delivery Policy as shown in Attachment B.

On a motion by Board Member Davis, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

**C. Agricultural Land and Open Space Preservation**

Robert Macaulay outlined the requirement for regional transportation planning agencies to consider fiscal incentives for preservation of resource areas and farmlands. He indicated that the Napa County Transportation and Planning Agency (NCTPA) and the County of Solano has sent request letters to the Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) consider this issue and have proposed establishment of a specific funding program dedicated to this purpose.

**Public Comments:**

None presented.

**Board Comments:**

STA Board members commended staff for their proactive approach to this important issue.

Recommendation:

Authorize the STA Chair to forward a letter to MTC and ABAG supporting financial incentives for preservation of agricultural and open space lands.

On a motion by Board Member Vick, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**XI. INFORMATIONAL – NO DISCUSSION**

**A. Legislative Updates**

**B. Fiscal Year (FY) 2011-12 Transportation Development Act (TDA) and State Transit Assistance Funds (STAF) Fund Estimates**

**C. Project Delivery Update**

**D. Funding Opportunities Summary**

**E. STA Board Meeting Schedule for Calendar Year 2011**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT**

The STA Board meeting was adjourned at 7:00 p.m. The next regular meeting of the STA Board is scheduled a **Special Time and Date** for **Wednesday, April 20, 2011, 4:00 p.m., Suisun City Hall Council Chambers.**

**Attested by:**

  
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Karen Koelling /April 6, 2011  
Administrative Assistant II Date