



DATE: March 10, 2011  
TO: STA Board  
FROM: Robert Macaulay, Director of Planning  
RE: Regional Transportation Plan (RTP) Update and Solano Call for Projects  
Draft List

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**Background:**

The Regional Transportation Plan (RTP) is the long-range transportation plan for the 9-county Bay Area. It is prepared every 4 years by the Metropolitan Transportation Commission (MTC). The RTP sets out a 25-year vision for the region's transportation system, establishes goals and milestones for achieving that vision, and lists projects that are designed to help meet those goals. The RTP is a financially constrained document; only projects that can be funded through reasonably-anticipated revenues can be included in the RTP.

Projects that receive federal and/or state financing must be listed in the RTP. In addition, local projects that have no federal or state funds may still be listed in the RTP in order to undergo air quality conformity analysis as part of the RTP review. It is therefore beneficial to have a project included in the RTP.

Assembly Bill (AB) 32, the California Global Warming Solutions Act of 2006 is intended to substantially reduce the emission of Greenhouse Gases (GHG), primarily carbon dioxide. Senate Bill (SB) 375, approved in 2008, is designed to implement a portion of AB 32 by integrating regional decisions on land use planning and transportation investment. This is primarily accomplished by requiring regional Metropolitan Planning Organizations (MPOs) to develop a Sustainable Communities Strategy (SCS) that:

- Accommodates all of the region's growth, both in total numbers and by economic groups;
- Specifies the general location and density of housing development; and
- Ties transportation investments through the Regional Transportation Plan (RTP) to new development or redevelopment, in order to reduce Vehicle Miles Traveled (VMT), the proxy measure for GHG emissions.

SB 375 only addresses emission reductions from reductions in VMT for cars and light trucks. Other initiatives under AB 32 deal with improved vehicle fleet fuel economy, lower carbon fuels, and reduced emissions from heavy trucks, transit and non-transportation sources.

In order to provide a transportation network for the SCS analysis and the next RTP (which will use a horizon year of 2040, and will be known as T2040), MTC has already begun the process of updating the current RTP (T2035).

In addition to its use in developing the next RTP, the SCS will determine the base numbers for the Regional Housing Needs Allocation (RHNA). The Cities and the County are required to develop General Plan Housing Elements that accommodate their share of the RHNA. In previous years, the RHNA and RTP processes were separate.

At its meeting of February 9, 2011, the STA Board approved a schedule for review of the draft RTP Project List, including a public outreach component. That schedule is included as Attachment A. Because of the SCS/RTP update schedule, only a short amount of time is allocated by MTC for STA to develop Solano County's RTP project list. All projects must be submitted to MTC by April 29, 2011.

MTC has adopted Performance Measures to be used in development of the SCS and RTP. These measures will be used to compare the base case (business as usual) land use development and transportation network with several alternative scenarios. The adopted Performance Measures are included as Attachment B.

**Discussion:**

Attachment C is the Draft Solano RTP Project List. Projects are listed in four categories:

- A. Projects in T2035 that have been completed.
- B. Projects that are in T2035 that have not been completed.
- C. Projects proposed by STA staff for inclusion in T2040.
- D. Projects that fit into exempt categories, such as operations and maintenance.

MTC has provided STA with its fund estimates for the RTP. This estimate is based upon the funds MTC believes are 'reasonably available' (\$1.92 billion), plus a mark-up of 75%. The resultant STA fund estimate is \$3.36 billion. Because the RTP is a fiscally constrained document, only projects that in total will cost no more than the available funds can be included in the RTP. In preparing T2035, MTC provided STA with a fund estimate of approximately \$1.5 billion, but later reduced that amount to \$600 million. STA staff believes the \$3.36 billion fund estimate significantly exceeds the amount that will ultimately be available for local projects. Projects that are funded entirely with local funds may be listed in the RTP without being counted against Solano County RTP fiscal limits.

In preparing the proposed RTP Project List, STA staff began with projects currently included in the T2035 list and projects proposed by the member agencies in 2010 for inclusion in the Solano Comprehensive Transportation Plan (CTP). From that master list, STA staff then identified projects that; a) have a reasonable likelihood of completion in the next 10 years; b) support efficient use or improvements to safety for the existing system, rather than major capacity expansion; c) that help improve the overall capacity of the Solano system, rather than act as stand-alone components; and d) are consistent with the existing RTP goals and the RTP and SCS Performance Measures.

Some programs are designed to maintain the current system, such as local streets and roads or transit maintenance. Other projects are individually small, but together make-up a larger regional program, such as development of the Regional Bicycle Network. Programs and projects that fit into those categories do not have to be submitted individually by local agencies and the CMAs. The Programmatic Categories are listed in Attachment D. The complete MTC Call for Projects letter and supporting attachments is included as Attachment E.

All projects must be submitted to MTC by April 29, 2011. To meet this timeline, the Draft Solano RTP Project List must be released for public comment by March 9<sup>th</sup> along with the call for projects. The document released by the Board will be presented to the public via the STA website and at meetings targeting low income and senior and disabled transit users and other STA Advisory Committees in March. STA staff is also available to provide presentations at local jurisdiction Planning Commission or Board or Council meetings to assist in obtaining public input. All proposed additions, deletions or changes to the project list must be received by April 8, 2011. The STA Board is scheduled to hold a public hearing on the Draft RTP Project List at its April 13, 2011 meeting. The final list will then be reviewed by the STA TAC on April 27<sup>th</sup>, and a final action will be taken by the STA Board on May 11<sup>th</sup>.

STA member agencies and members of the public (including advocacy groups) are requested to identify projects that they believe should or should not be on the RTP Project List. For members of the public recommending projects be added to the list, they must identify a public agency sponsor to submit the project on their behalf.

At their February 23, 2011 meetings, the Solano Express Intercity Transit Consortium and the STA Technical Advisory Committee (TAC) reviewed the Call for Projects and the initial project list. TAC members recommended several edits to project descriptions in Category B (existing RTP) projects in Attachment C. Both TAC and Consortium members recommended the addition of several projects to Category C (new projects), and the deletion of 2 projects from Category B due to lack of a viable funding strategy. All of those changes are reflected in Attachment C.

**Fiscal Impact:**

None at this time. However, the RTP project list will identify those projects that are covered under the RTP federal air quality attainment conformity analysis and which projects are eligible for state or federal funds, both of which strongly influence STA and member agency spending options.

**Recommendation:**

Approve the following:

1. Release the Draft Solano RTP Project List for public review; and
2. Issue a call for projects to be included in the Solano RTP Project List.

Attachments:

- A. RTP Draft Project List Review Schedule
- B. MTC Adopted RTP Performance Measures
- C. Draft Solano RTP Project List
- D. Programmatic Categories
- E. MTC Call for Projects Letter and Attachments

Schedule of Actions to Select STA's Projects for Submittal to MTC for the next RTP:

Action	Date
MTC issues formal Call for Projects to CMAs (and major transit providers)	February 10
STA Technical Advisory Committee and Solano Express Intercity Transit Consortium review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	February 23
STA Board reviews Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 9
MTC Release of County-Level Financial Projections	March 11
Community Outreach Meeting for low income and ADA transit users on Preliminary Solano Prioritized Project List (Paratransit Coordinating Council) – <i>public input meeting</i>	March 17
Community Outreach Meeting for Senior and Disabled Transit Users on Preliminary Solano Prioritized Project List (Senior and Disabled Transit Committee) – <i>public input meeting</i>	April ____
Bicycle Advisory Committee review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 17
Pedestrian Advisory Committee review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 24
STA Board Public Hearing on Prioritized Solano Project List – <i>public input meeting</i>	April 20
STA Technical Advisory Committee and Solano Express Intercity Transit Consortium meetings on Final Prioritized Solano Project List – <i>public input meeting</i>	April 27
STA Board Public Hearing on Final Solano Project List	May 11

## Performance Targets for the Sustainable Communities Strategy/Regional Transportation Plan

GOAL/OUTCOME	#	RECOMMENDED TARGET <i>Unless noted, all targets are for year 2035 compared to a year 2005 base</i>
CLIMATE PROTECTION	<b>1</b>	Reduce per-capita CO <sub>2</sub> emissions from cars and light-duty trucks by 15% <i>Statutory - Source: California Air Resources Board, as required by SB 375</i>
ADEQUATE HOUSING	<b>2</b>	House 100% of the region's projected 25-year growth by income level (very-low, low, moderate, above-moderate) without displacing current low-income residents <i>Statutory - Source: ABAG adopted methodology, as required by SB 375</i>
HEALTHY & SAFE COMMUNITIES	<b>3</b>	Reduce premature deaths from exposure to particulate emissions: <ul style="list-style-type: none"> <li>• Reduce premature deaths from exposure to fine particulates (PM<sub>2.5</sub>) by 10%</li> <li>• Reduce coarse particulate emissions (PM<sub>10</sub>) by 30%</li> <li>• Achieve greater reductions in highly impacted areas</li> </ul> <i>Source: Adapted from federal and state air quality standards by BAAQMD</i>  Associated Indicators <ul style="list-style-type: none"> <li>• Incidence of asthma attributable to particulate emissions</li> <li>• Diesel particulate emissions</li> </ul>
	<b>4</b>	Reduce by 50% the number of injuries and fatalities from all collisions (including bike and pedestrian) <i>Source: Adapted from California State Highway Strategic Safety Plan</i>
	<b>5</b>	Increase the average daily time walking or biking per person for transportation by 60% (for an average of 15 minutes per person per day) <i>Source: Adapted from U.S. Surgeon General's guidelines</i>

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Resolution No. 3987  
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GOAL/OUTCOME	#	<b>RECOMMENDED TARGET</b> <i>Unless noted, all targets are for year 2035 compared to a year 2005 base</i>
OPEN SPACE AND AGRICULTURAL PRESERVATION	<b>6</b>	Direct all non-agricultural development within the urban footprint (existing urban development and urban growth boundaries) <ul style="list-style-type: none"> <li>• Scenarios will be compared to 2010 urban footprint for analytical purposes only.</li> </ul> <i>Source: Adapted from SB 375</i>
EQUITABLE ACCESS	<b>7</b>	Decrease by 10% the share of low-income and lower-middle income residents' household income consumed by transportation and housing <i>Source: Adapted from Center for Housing Policy</i>
ECONOMIC VITALITY	<b>8</b>	Increase gross regional product (GRP) by 90% – an average annual growth rate of approximately 2% (in current dollars) <i>Source: Bay Area Business Community</i>
TRANSPORTATION SYSTEM EFFECTIVENESS	<b>9</b>	<ul style="list-style-type: none"> <li>• Decrease average per-trip travel time by 10% for non-auto modes</li> <li>• Decrease automobile vehicle miles traveled per capita by 10%</li> </ul> <i>Source: Adapted from Caltrans Smart Mobility 2010</i>
	<b>10</b>	Maintain the transportation system in a state of good repair: <ul style="list-style-type: none"> <li>• Increase local road pavement condition index (PCI) to 75 or better</li> <li>• Decrease distressed lane-miles of state highways to less than 10% of total lane-miles</li> <li>• Reduce average transit asset age to 50% of useful life</li> </ul> <i>Source: Regional and state plans</i>

# SOLANO COUNTY

RTP Reference Number	Project/Program	Total Project Cost	Committed Funds1	Discretionary Funds2	Project Notes
<b>CATEGORY A - COMPLETED PROJECTS</b>					
22631	Construct Route 12 westbound truck climbing lane at Red Top Road	\$13.2	\$13.2	\$0.0	COMPLETED
22634	Construct an adjacent 200-space, at-grade parking lot at the Vacaville intermodal Station (Phase 1)	\$12.9	\$12.9	\$0.0	COMPLETED
22700	Construct parallel corridor north of I-80 from Red Top Road to Abernathy Road	\$69.0	\$60.5	\$8.5	3 segments completed; segment 4 is part of 230326, I-80/I-680/SR 12 Interchange
230650	Widen I-80 from Red Top Road to Airbase Parkway to add HOV lanes in both directions (includes pavement rehabilitation and ramp metering)	\$94.9	\$94.9	\$0.0	COMPLETED
22629	Construct new Vallejo Baylink Ferry Terminal (includes additional parking, upgrade of bus transfer facilities and pedestrian access improvements) - Phase A				COMPLETED
<b>CATEGORY B - PROJECTS IN T2035 NOT COMPLETED</b>					
21341	Construct new Fairfield/Vacaville multimodal train station for Capitol Corridor intercity rail service (Phase 1)	\$39.6	\$29.6	\$10.0	Partially funded with Regional measure 2 Toll Bridge Program funds
22629	Construct new Vallejo Baylink Ferry Terminal (includes additional parking, upgrade of bus transfer facilities and pedestrian access improvements) - Phase B	\$85.6	\$75.6	\$10.0	Partially funded with Regional measure 2 Toll Bridge Program funds, project under construction.
22630	Improve Dixon facilities associated with the Dixon Rail Station: 1) Parkway Boulevard overcrossing, 2) B Street Ped Undercrossing, 3) West A Street Undercrossing	\$12.4	\$12.4	\$0.0	
22632	American Road/Hiddenbrook Parkway Operational Improvements	\$10.7	\$10.7	\$0.0	
22633	<del>Widen Azuar Drive/Cedar Avenue on Mare Island, Vallejo, from 2 to 4 lanes between P-Street and Residential Parkway (includes bicycle lanes, railroad signals and rehabilitation improvements)</del>	\$11.7	\$11.7	\$0.0	
94151	Construct 4-lane Jepson Parkway from Route 12 to Leisure Town Road	\$194.0	\$134.0	\$60.0	CEQA clearance completed.
230311	Widen and improve Peterson Road (south gate to Travis AFB) with the addition of a truck-stacking lane (includes drainage improvements)	\$2.6	\$2.6	\$0.0	
230322	Rebuild and relocate eastbound Cordelia Truck Scales Facility (includes a new 4-lane bridge across Suisun Creek and new ramps at eastbound Route 12 and eastbound I-80)	\$100.9	\$100.9	\$0.0	Scheduled for construction 2011.
230326	Improve I-80/I-680/Route 12 Interchange, including connecting I-680 northbound to Route 12 westbound (Jamieson Canyon), adding connectors and reconstructing local interchanges (Phase 1) and including west end of the North Connector and conversion of HOV to Express Lane	\$487.9	\$134.4	\$353.5	Partially funded with Regional Measure 2 Toll Bridge Program funds, scheduled for construction in 2012.
230468	Provide auxiliary lanes on I-80 in eastbound and westbound directions from I-680 to Air Base Parkway (includes a new eastbound mixed-flow lane from Route 12 east to Air Base Parkway)	\$50.0	\$0.0	\$50.0	
230635	Construct new 400-space parking garage at the Vacaville Intermodal Station (Phase 2)	\$10.0	\$0.0	\$10.0	for Phase 1, see Solano project #22634

RTP Reference Number	Project/Program	Total Project Cost	Committed Funds1	Discretionary Funds2	Project Notes
230708	Improve local interchanges and auxiliary lanes and make local streets and roads improvements (includes street channelization, overcrossing, bicycle and pedestrian access, and safety improvements)	\$15.0	\$15.0	\$0.0	

**CATEGORY C NEW PROJECTS PROPOSED FOR ADDITION TO RTP**

Fairfield Transportation Center Expansion - construct additional parking structure for net addition of ____ spaces					
Curtola Transit Center Expansion - construct parking structure at site of existing surface parking lot to support express bus and rideshare. Net increase of 880 spaces.					
Benicia Park and Ride Lots					RM2 funded
Benicia Intermodal Center					RM2 funded
Redwood Parkway/Fairgrounds Interchange -					PSR approved.
I-505/Vaca Valley Parkway Interchange - reconstruct existing overcrossing from 2 to 4 lanes plus Class II bike lane; reconstruct ramps to modified cloverleaf design.					\$0.0 Local Development Impact Fees fully fund project
I-80/I-505 Interchange redesign to accommodate Express Lane and eliminate lane drop from WB I-80 at I-505.					
I-80 California Drive Overcrossing in Vacaville - construct new overcrossing with no freeway connection					\$0.0 Local Development Impact Fees fully fund project
I-80 Lagoon Valley Road interchange - reconstruct existing overcrossing from 2 to 4 lanes; rebuild ramps					\$0.0 Local Development Impact Fees fully fund project
SR-12/SR-113 intersection - non-capacity improvements to existing intersection to add turn lanes and signalize intersection					May be SHOPP Eligible
SR-12/Church Intersection - non-capacity improvements to realign existing roadways and add turn lanes; may also include park-and-ride lot					May be SHOPP Eligible
Construct the Vallejo Ferry Maintenance Building					
Widen Peabody Road to 4 lanes from the Fairfield city limits to the Vacaville city limits.					

**CATEGORY D PROGRAMATIC PROJECTS**

230699	Local streets and roads maintenance	\$2,559.0	\$716.0	\$524.0	Shortfall remains
	Convert express and local buses to alternative fuels				

## **Attachment A.2 Programmatic Categories**

Programmatic categories are groups of similar projects, programs, and strategies that are included under a single group for ease of listing in the RTP/SCS. Projects within programmatic categories must be exempt from regional transportation conformity. Many projects which address the concerns of communities, such as pedestrian bulbouts, bicycle lanes, transit passenger shelters, ridesharing, etc. are often taken into account in a programmatic category. Therefore individual projects of this nature do not need to be specified. Projects grouped in a programmatic category are viewed as a program of multiple projects. Projects that add capacity or expand the network are not included in a programmatic category. Projects that do not fit within the identified programmatic categories are listed separately in the RTP/SCS. Programmatic categories to be used include, but are not limited to the following:

1. **Bicycle/Pedestrian Expansion** (new facilities, expansion of existing bike/pedestrian network)
2. **Bicycle/Pedestrian Enhancements** (enhancements, streetscapes, TODs, ADA compliance, mobility and access improvements)
3. **Bicycle/Pedestrian Facilities Rehabilitation**
4. **Lifeline Transportation** (Community Based Transportation Plans projects such as information/outreach projects, dial-a-ride, guaranteed ride home, paratransit, non-operational transit capital enhancements (i.e. bus shelters). Does not include fixed route transit projects.)
5. **Transit Enhancements** (ADA compliance, mobility and access improvements, passenger shelters, informational kiosks)
6. **Transit Management Systems** (TransLink<sup>®</sup>, Transit GPS tracking systems (i.e. Next Bus))
7. **Transit Safety and Security Improvements** (Installation of security cameras)
8. **Transit Guideway Rehabilitation**
9. **Transit Station Rehabilitation**
10. **Transit Vehicle Rehabilitation/Replacement/Retrofit**
11. **Transit O&M** (Ongoing non-capital costs, preventive maintenance)
12. **Transit Operations Support** (purchase of operating equipment such as fareboxes, lifts, radios, office and shop equipment, support vehicles)
13. **Local Road Safety** (shoulder widening, realignment, non-coordinated signals)
14. **Highway Safety** (implementation of Highway Safety Improvement Program, Strategic Highway Safety Program, shoulder improvements, guardrails, medians, barriers, crash cushions, lighting improvements, fencing, increasing sight distance, emergency truck pullovers)
15. **Non-Capacity Increasing Local Road Intersection Modifications and Channelization**
16. **Non-Capacity Increasing State Highway Enhancements** (noise attenuation, landscaping, roadside rest areas, sign removal, directional and informational signs)
17. **Freeway/Expressway Incident Management** (freeway service patrol, call boxes)
18. **Non-Capacity Increasing Freeway/Expressway Interchange Modifications** (signal coordination, signal retiming, synchronization)
19. **Freeway/Expressway Performance Management** (Non-ITS Elements, performance monitoring, corridor studies)
20. **Non-Capacity Increasing Local Road Rehabilitation** (Pavement resurfacing, skid treatments)
21. **Non-Capacity Increasing Local Bridge Rehabilitation/Replacement/Retrofit**
22. **State Highway Preservation** (Caltrans SHOPP, excluding system management)
23. **Toll Bridge Rehabilitation/Replacement/Retrofit**
24. **Local Streets and Roads O&M** (Ongoing non-capital costs, routine maintenance)
25. **State Highway O&M** (Caltrans non-SHOPP maintenance, minor 'A' and 'B' programs)
26. **Regional Air Quality and Climate Protection Strategies** (outreach programs and non-capacity projects specifically targeting regional air quality and climate protection strategies)
27. **Local Air Quality and Climate Protection Strategies** (outreach programs and non-capacity projects specifically targeting local air quality and climate protection strategies)
28. **Regional Planning and Outreach** (regionwide planning, marketing, and outreach)
29. **Transportation Demand Management** (continuation of ridesharing, shuttle, or vanpooling at current levels)
30. **Parking Management** (Parking cash out, variable pricing, etc.)



METROPOLITAN  
TRANSPORTATION  
COMMISSION

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TTY/TDD 510.817.5769  
FAX 510.817.5848  
E-MAIL info@mtc.ca.gov  
WEB www.mtc.ca.gov

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SOLANO TRANSPORTATION  
AUTHORITY

*Scott Haggerty, Chair*  
Alameda County

*Adrienne J. Tissier, Vice Chair*  
San Mateo County

*Tom Azumbrado*  
U.S. Department of Housing  
and Urban Development

*Tom Bates*  
Cities of Alameda County

*Dave Cortese*  
Santa Clara County

*Bill Dodd*  
Napa County and Cities

*Dorene M. Giacomini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Mark Green*  
Association of Bay Area Governments

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Steve Kinsey*  
Marin County and Cities

*Sam Liccardo*  
Cities of Santa Clara County

*Jake Mackenzie*  
Sonoma County and Cities

*Kevin Mullin*  
Cities of San Mateo County

*Jon Rubin*  
San Francisco Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Spering*  
Solano County and Cities

*Amy Rein Worth*  
Cities of Contra Costa County

*Vacancy*  
City and County of San Francisco

*Steve Heminger*  
Executive Director

*Ann Flemer*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

Mr. Daryl Halls  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

RE: Regional Transportation Plan/Sustainable Communities Strategy – Call for Projects

**To: Caltrans, Congestion Management Agencies, and Multi-County Transit Operators**

The Metropolitan Transportation Commission (MTC) is issuing an open “call for projects” for consideration in the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). MTC requests the assistance of each of the nine Congestion Management Agencies (CMAs) to coordinate project submittals for their county. Caltrans and multi-county transit operators may submit directly to MTC, but coordination with the CMAs are encouraged. Attached is the Call for Projects Guidance that lays out required elements to be carried out in the local call for projects.

**Project submittals are due to MTC on April 29, 2011.** Projects/programs will undergo a project-level performance evaluation, which MTC will initiate starting in May 2011. MTC requests all partner agencies to adhere to this deadline. The results of the project performance assessment will inform the upcoming detailed alternatives analysis and investment trade-off discussions, ultimately leading to a preferred RTP/SCS early next year with adoption occurring a year later. As such, there will be ongoing opportunities for these discussions to occur.

The SCS legislation requires closer integration between land use and transportation planning. With this in mind, MTC and ABAG have adopted goals that direct local agencies to consider how their projects support SCS principals as promulgated by SB 375.

MTC is developing a web-based application form for sponsors to fill out and submit their projects. Sponsors will be able to (a) remove projects in the current plan (Transportation 2035) that are either now complete and open for service or no longer being pursued, (b) update projects in the current plan that should be carried forward in the RTP/SCS, and (c) add new projects. The web-based project application will be available

on March 1, 2011. At that time, MTC will provide instructions to CMAs on how to access and use the web-based form. Upon request, MTC staff will also provide a brief tutorial to the CMAs and its technical advisory committee.

MTC looks forward to receiving your project submittals. If you have any questions about the submittal process, please contact Grace Cho of my staff at (510) 817-5826 or [gcho@mtc.ca.gov](mailto:gcho@mtc.ca.gov).

Sincerely,



Ann Flemer  
Deputy Executive Director, Policy

AF: GC

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Attachments:

- Attachment A: Call for Projects Guidance
- Attachment A.1: Goals and Performance Targets
- Attachment A.2: Programmatic Categories
- Attachment A.3: MTC's Draft Transportation Project Performance Assessment Methodology
- Attachment A.4: MTC Policy Advisory Council Members

## Attachment A Call for Projects Guidance

The Metropolitan Transportation Commission (MTC) requests the assistance of the nine Bay Area Congestion Management Agencies (CMAs) to help with the Call for Projects within their counties. CMAs are best suited for this role because of their existing relationships with local jurisdictions, elected officials, transit agencies, community organizations and stakeholders, and members of the public within their counties. MTC expects the CMAs to plan and execute an effective public outreach and local engagement process to solicit candidate projects to be submitted to MTC for consideration in the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

Project sponsors with projects vying for future state or federal funding must have their project identified in the financially constrained RTP/SCS. CMAs will be the main point of contact for local sponsoring agencies and members of the public submitting projects for consideration for inclusion in the 2013 SCS/RTP. Sponsors of multi-county projects (i.e. Caltrans, BART, Caltrain, etc.) may submit directly to MTC, but communication and coordination with CMAs is encouraged. Members of the public are eligible to submit projects, but must secure a public agency sponsor and coordinate the project submittal with their CMA.

CMAs will assist MTC with the Call for Projects by carrying out the following activities:

### 1. Public Involvement and Outreach

- ***Conduct countywide outreach to stakeholders and the public to solicit project ideas.***  
CMAs, as well as multi-county transit operators and Caltrans, will be expected to implement their public outreach efforts in a manner consistent with MTC's Public Participation Plan (MTC Resolution No. 3821), which can be found at [http://www.onebayarea.org/get\\_involved.htm](http://www.onebayarea.org/get_involved.htm). CMAs are expected, at a minimum, to:
  - Execute effective and meaningful local engagement efforts during the Call for Projects by working closely with local jurisdictions, elected officials, transit agencies, community-based organizations, and the public through the project solicitation process. In addition to the CMAs' citizen advisors, MTC's Policy Advisory Council members are a good resource to the CMAs to help plan community outreach events, engage members of the public, and identify candidate projects. Please see **Attachment A.4** for a list of MTC's Policy Advisory Council members.
  - Explain the local Call for Projects process, informing stakeholders and the public about the opportunities for public comments on project ideas and when decisions are to be made on the list of projects to be submitted to MTC;
  - Hold public meetings and/or workshops at times which are conducive to public participation to solicit public input on project ideas to submit;
  - Hold at least one public hearing providing opportunity for public comment on the list of potential projects prior to submittal to MTC;
  - Post notices of public meetings and hearing(s) on their agency website; include information on how to request language translation for individuals with limited English proficiency. If agency protocol has not been established, please refer to MTC's Plan for Assisting Limited English Proficient Populations.
  - CMA staff will be expected to provide MTC with a link so the information can also be viewed on the website [OneBayArea.org](http://OneBayArea.org);
  - Hold public meetings in central locations that are accessible for people with people with disabilities and by public transit;

- Offer language translations and accommodations for people with disabilities, if requested at least three days in advance of the meeting.
- ***Document the outreach effort undertaken for the local call for projects.*** CMAs, as well as multi-county transit operators and Caltrans, are to provide MTC with:
  - A description of how the public was involved in the process for nominating and/or commenting on projects for inclusion in the RTP/SCS. Specify whether public input was gathered at forums held specifically for the RTP/SCS or as part of an outreach effort associated with, for example, an update to a countywide plan;
  - A description of how the public engagement process met the outreach requirements of MTC's Public Participation Plan, including how the CMA ensured full and fair participation by all potentially affected communities in the project submittal process.
  - A summary of comments received from the public and a description of how public comments informed the recommended list of projects submitted by the CMA. Conversely, rationale must be provided if comments or projects from the public were not able to be accommodated in the list of candidate projects and a description of how the CMA, in future project nomination processes, plans to address the comments or projects suggested by the public.

## 2. Agency Coordination

- ***Work closely with local jurisdictions, transit agencies, MTC, Caltrans, and stakeholders to identify projects for consideration in the RTP/SCS.*** CMAs will assist with agency coordination by:
  - Communicating this Call for Projects guidance to local jurisdictions, transit agencies, Caltrans, and stakeholders and coordinate with them on the online project application form by assigning passwords, fielding questions about the project application form, reviewing and verifying project information, and submitting projects as ready for review by MTC
  - Working with members of the public interested in advancing a project idea to find a public agency project sponsor, and assisting them with submitting the project to MTC;
  - Developing freeway operations and capacity enhancement projects in coordination with MTC and Caltrans staff.
  - Developing transit improvements in coordination with MTC and transit agency staff.

## 3. Title VI Responsibilities

- ***Ensure the public involvement process provides underserved communities access to the project submittal process as in compliance with Title VI of the Civil Rights Act of 1964.***
  - Assist community-based organizations, communities of concern, and any other underserved community interested in submitting projects;
  - Remove barriers for persons with limited English proficiency to have access to the project submittal process;
  - For additional Title IV outreach strategies, please refer to MTC's Public Participation Plan found at: [http://www.onebayarea.org/get\\_involved.htm](http://www.onebayarea.org/get_involved.htm)

#### 4. County Target Budgets

- **Ensure that the County project list fits within the target budget defined by MTC for the county.**
  - To establish the county target budgets, MTC used the discretionary funding amount (\$32 billion) from the Transportation 2035 Plan and assigned counties a target budget based on a population share formula with an additional 75% mark up. County target budgets can be seen below. This formula approach is consistent with the formula used in Transportation 2035 Plan.
  - County target budgets are intended as a starting point to guide each CMA in recommending a project list to MTC by providing an upper financial limit.
  - County target budgets are not intended as the financially constrained RTP/SCS budget. CMAs and MTC will continue to discuss further and select projects later in the process that fit the RTP/SCS financially constrained envelope.

#### **County Target Budgets (in billions)**

Alameda: \$11.76

Contra Costa: \$7.84

Marin: \$2.24

Napa: \$1.12

San Francisco: \$6.16

San Mateo: \$5.60

Santa Clara: \$14.0

Solano: \$3.36

Sonoma: \$3.92

#### 5. Cost Estimation Review

- **Establish guidelines for estimating project costs.** CMAs are to establish cost estimation guidelines for use by project sponsors. The guidelines may be developed by the CMAs or CMAs can elect to use other accepted guidelines produced by local, state or federal agencies. MTC has identified the following cost estimation guidelines available for use:
  - Federal: National Cooperative Highway Research Program's Guidance for Cost Estimation and Management for Highway Projects During Planning, Programming, and Preconstruction ([http://onlinepubs.trb.org/onlinepubs/nchrp/nchrp\\_w98.pdf](http://onlinepubs.trb.org/onlinepubs/nchrp/nchrp_w98.pdf))
  - State: Caltrans' Project Development Procedures Manual Chapter 20, Project Development Cost Estimates ([http://www.dot.ca.gov/hq/oppd/pdpm/chap\\_pdf/chapt20.pdf](http://www.dot.ca.gov/hq/oppd/pdpm/chap_pdf/chapt20.pdf))
  - Local: Contra Costa Transportation Authority (CCTA) Cost Estimation Guide ([http://ccta.net/assets/documents/Cost\\_Est\\_Guide\\_Documentation.pdf](http://ccta.net/assets/documents/Cost_Est_Guide_Documentation.pdf))
- **Review and verify with MTC that each project has developed an appropriate cost estimate prior to submittal.**

#### 6. General Project Criteria

- **Identify whether projects meet basic project parameters as outlined by MTC.** CMAs will encourage project sponsors to submit projects which meet one or more of the general criteria listed below, keeping in consideration that projects should support SCS principals promulgated by SB 375:
  - Supports the goals and performance targets of the RTP/SCS (see **Attachment A.1**).
  - Serves as a regionally significant component of the regional transportation network. A regionally significant transportation project serves regional transportation needs (such as access to and from the area outside of the region, major activity centers in the region,

- major planned developments such as new retail malls, sports complexes, etc., or transportation terminals as well as most terminals themselves).
  - Supports focused growth by serving existing housing and employment centers FOCUS Priority Development Areas.
  - Derives from an adopted plan, corridor study, or project study report (e.g., community-based transportation plans, countywide transportation plan, regional bicycle plan, climate action plans, etc.).
- **Assess how well the project meets basic criteria**  
 Project sponsors are welcome to use MTC’s qualitative/quantitative approach or some hybrid thereof to develop and evaluate project priorities (See **Attachment A.3**). Sponsors may include qualitative discussion and/or quantitative data to demonstrate how proposed projects meet the RTP/SCS goals and targets, the magnitude of project impacts and cost effectiveness. MTC will provide a function in the on-line application for this information and may use it to inform the Goals Assessment portion of MTC's evaluation.

**7. Programmatic Categories**

- CMAs should group similar projects, which are exempt from regional air quality conformity that do not add capacity or expand the transportation network, into broader programmatic categories rather than submitting them as individual projects for consideration in the RTP/SCS. These individual projects may address a concern of the community (e.g., improved pedestrian ways to transit, curb bulb-outs to calm traffic, etc.), but do not have to be individually specified for the purposes of air quality conformity. See **Attachment A.2** for guidance on the programmatic categories.

**Timeline**

Task	Date
Issue Call for Projects Letter to CMAs, Caltrans, and Multi-County Transit Operators	February 10, 2011
Open Online Project Application Form for Use by CMAs/ Project Sponsors	March 1, 2011
Close of Project Submittal Period	April 29, 2011
MTC Conducts Project-Level Performance Assessment and Selection Process for Projects for Detailed SCS Scenarios	May – July 2011