



PCC
SOLANO PARATRANSIT COORDINATING COUNCIL
AGENDA

Minutes for the meeting of
January 20, 2011

I. CALL TO ORDER

PCC Chair, Richard Burnett, called the meeting to order at 1:00 pm in Vallejo at the JFK Library in the Joseph Room.

Voting Members Present:

Richard Burnett	Chair, PAC Representative
James Williams	Vice-Chair, Member-at-Large
George Bartolome	Social Service Provider
Shannon Nelson	Member at Large
Ted Newton	Social Service Provider
Alicia Roundtree	Social Service Provider
Shirley Stacy	Transit User

Voting Members Not Present:

Rachel Ford	Social Service Provider
Judy Nash	Public Agency – Education
Kurt Wellner	Transit User

Also Present:

Angel Anderson	Vallejo Transit
Gary Chandler	MV Transportation - FAST
Philip Kamhi	FAST
Sarah Lauri	FAST
Brian McLean	Vacaville City Coach
Liz Niedziela	STA
Elizabeth Richards	STA
Edith Thomas	Transportation Connection
Amber Villarreal	MV Transportation – Vallejo RunAbout
Russ Whyte	MV Transportation - FAST
Jeanine Wooley	Vallejo Transit

II. APPROVAL OF January 20, 2011 AGENDA

On a motion by Jim Williams and a second by Shirley Stacy, the PCC unanimously approved the January 20, 2011 agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

No comments from public.

IV. COMMENTS FROM STAFF

No comments from staff.

V. PRESENTATIONS

A. Jeanine Wooley–Topic Guide Presentation for American with Disabilities Act (ADA) Eligibility

Jeanine Wooley presented the Topic Guide for American with Disabilities Act (ADA) – Eligibility (Attachment A). Alicia Roundtree from Independent Living Resource Center stated that she offers assistance in filling out the ADA application.

VI. CONSENT CALENDAR

Recommendation:

On a motion by Ted Newton and seconded by Alicia Roundtree, the PCC unanimously approved the Consent Calendar.

A. Minutes of the PCC Meeting of November 18, 2010

VII. ACTION ITEMS

A. 2011 PCC Work Plan

On a motion by Jim Williams and seconded by Shirley Stacy, the PCC unanimously approved to forward a recommendation to the STA Board to approve the 2011 PCC Work Plan.

B. FY 2011 PCC Final Outreach Plan

On a motion by Ted Newton and seconded by George Bartolome, the PCC unanimously approved to forward a recommendation to the STA Board to approve the 2011 PCC Final Outreach Plan.

VIII. INFORMATION ITEMS

A. PCC Membership Reappointment and Update

Liz Niedziela presented the PCC Membership Reappointment and Update. At the November's meeting, the PCC unanimously approved to forward a recommendation to the STA Board to reappoint Shirley Stacy to the Paratransit Coordinating Council. In December 2010, the STA Board reappointed Shirley Stacy to PCC for another three-year term expiring in January 2014.

B. Unmet Transit Needs Public Hearing for FY2011-12

Liz Niedziela presented the Unmet Transit Needs Public Hearing for FY2011-12. This year's Unmet Transit Needs Hearing was held on Thursday, December 2, 2010 at 6:00 pm at the Solano County Administration Center (SCAC) in the Board of Supervisors Chambers.

The issues raised at the hearing and through written comments will be reviewed and compiled by MTC. The comments that are identified as reasonable unmet needs will be forwarded by MTC to STA. The STA staff will work with the transit operators to address the issues and STA staff will report to the PCC the status of the Unmet Transit Needs progress so the PCC may monitor the process.

C. FTA Section 5310 – Call for Project Update

Liz Niedziela presented the FTA Section 5310 - Call for Projects. Call for Projects for FTA Section 5310 Program was announced January 4, 2011. The Call for Project information has been posted on Caltrans website: <http://www.dot.ca.gov/hq/MassTrans/5310.html>. The PCC Sub-scoring Committee appointments are Richard Burnett, Rachel Ford, Shirley Stacy, and Jim Williams as the alternate. The subcommittee has an opportunity to attend a scoring workshop to review the scoring criteria's guidelines and familiarize themselves with the process.

D. Solano Senior and People with Disabilities Transportation Study

Elizabeth Richards presented the Solano Senior and People with Disabilities Study. The study will progress into developing and prioritizing strategies to address identified service gaps. While transit, paratransit and taxis services are expected to be among the strategies, non-transit strategies are also expected to be identified. As part of the implementation element of the plan, strategies will be presented in categories of short, medium, and long-term with cost estimates and implementation issues. The study is due to be completed by June 2011.

E. 2010 PCC Work Plan Accomplishment

Liz Niedziela presented the 2010 PCC Work Plan Accomplishments. In 2010, the PCC experienced a number of changes while still working through its Work Plan. All PCC members are to be commended for their continued commitment to the Work Plan.

F. Transit Operator Updates

Dixon Rendi-Ride, FAST, and Vacaville City Coach handed out ridership information and Vallejo RunAbout verbally updated the PCC on ridership. The operators updated the PCC on capital projects and a training DVD for Vacaville new passengers.

IX. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

Ted Newton mentioned that he is having issues with reaching DART voicemail after hours. Shirley Stacy commented that the DART voicemail still has Sharon's voice on it. Shirley Stacy mentioned that some of the drivers for DART are now wearing gloves. Shirley is requesting that the drivers do not shake the wheelchairs while the wheelchairs are being tied down. Ms. Stacy also commented that the scheduling has improved. Shannon Nelson recommended that all

transit staff go through sensitivity training. Richard Burnett informed the PCC that MTC is conducting a Sustainability study.

X. ADJOURNMENT

The meeting adjourned at 3:00 pm. The next meeting of the PCC is tentatively scheduled at 1:00 pm on Thursday, March 17, 2011 at the Solano Community College in Fairfield.

Topic Guides on ADA Transportation

TOPIC
GUIDE **3**

**ELIGIBILITY
FOR ADA PARATRANSIT**

ELIGIBILITY CATEGORIES

The ADA establishes three general eligibility categories, or three general criteria for determining which riders are eligible for ADA paratransit.

A. CAN'T NAVIGATE THE SYSTEM INDEPENDENTLY

B. NEEDS AN ACCESSIBLE VEHICLE

C. OBSTACLES PREVENT REACHING THE BUS OR TRAIN

TYPES OF ELIGIBILITY

A. UNCONDITIONAL ELIGIBILITY (ALL TRIPS)

B. CONDITIONAL ELIGIBILITY (SOME TRIPS)

C. TEMPORARY ELIGIBILITY

APPLYING CONDITIONAL ELIGIBILITY: TRIP-BY-TRIP ELIGIBILITY

Conditional eligibility and trip-by-trip eligibility form a two-stage process.

1. Assess an individual's functional ability to use the fixed route transit system.
2. Apply the individual's conditions to his or her specific trips, one by one.

Neither conditional nor trip eligibility is required by the ADA.

RESIDENCY NOT A FACTOR

AT LEAST ONE COMPANION MAY ALSO RIDE

Transit agencies must carry additional companions if space is available.

Any rider might need a personal attendant at any point during the term of his or her eligibility.

OTHER KEY ISSUES REGARDING COMPANIONS AND PERSONAL ATTENDANTS

IMPORTANT DO'S AND DON'TS

DO: STRICTLY LIMIT, USING BEST PRACTICES IN THE TRANSIT INDUSTRY

DO: BASE DECISIONS ON MOST LIMITING CONDITION

Consider the applicant's potential travel throughout the entire service area, during all seasons.

DO: DEVELOP AND USE A COMPREHENSIVE TASK/SKILLS LIST

To correctly assess eligibility, a transit agency must consider:

- The individual's functional ability
- The accessibility of the transit system, and its stations and stops
- The impact of architectural barriers including streets and intersections, lack of sidewalks and poor sidewalks, lack of curb ramps and poor curb ramps
- Specific local environmental conditions, such as the climate

ELIGIBILITY DETERMINATION PROCESS

No Fees

Twenty-One (21) Day Process

In-Person Interviews and Functional Assessments

Collect Adequate Information

Not Overly Burdensome

Eligibility Determination Letters

Appeal Process for Denials of Eligibility

Recertification

Visitors

Accessible Formats

WHAT ELSE APPLICANTS, RIDERS, AND ADVOCATES NEED TO KNOW

- **Documentation Applicants May Wish To Submit**
- **Bring Help If You Need It**
- **More About Personal Attendants**
- **If You Are Denied**
- **Other Resources**
- **The Role of Riders and Advocates**

TOPIC 3 GUIDE

A Series of
Topic Guides
for Transit
Agencies,
Riders, and
Advocates on
the Americans
with Disabilities
Act (ADA) and
Transportation

ELIGIBILITY FOR ADA PARATRANSIT

THIS SERIES OF TOPIC GUIDES INCLUDES:

- 1 Equipment Maintenance
- 2 Stop Announcements and Route Identification
- 3 Eligibility for ADA Paratransit
- 4 Telephone Hold Time in ADA Paratransit
- 5 Origin To Destination Service in ADA Paratransit
- 6 On-Time Performance in ADA Paratransit
- 7 No-Shows in ADA Paratransit

The series is available at <http://detroit.org/ADA409>

THIS PAGE INTENTIONALLY LEFT BLANK

PCC

DATE: March 8, 2011
TO: STA PCC
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Solano Senior and People with Disabilities Transportation Study Update Status

Background:

The STA's initial Comprehensive Transportation Plan (CTP) Transit Element, which was adopted by the STA Board May 2002, recommended further study to focus on new or updated senior and people with disabilities transportation services. The purpose of the study was to develop a vision for future senior and people with disabilities service through extensive public outreach, data collection, projected service demand, and projected funding needed for service providers. The current Senior and People with Disabilities Transportation Study was completed and approved by the STA Board in June 2004.

The CTP is currently being updated. Transportation services for seniors and the people with disabilities have changed, and will continue to evolve, since the completion of the last Senior and People with Disabilities Transportation Study seven years ago. The large public response to the two Senior Summits held in 2009 further indicates it is an increasingly important transportation mobility issue and the STA Board authorized initiating an update to the plan in 2010. .

The update to the Senior and People with Disabilities Transportation Study will provide implementation recommendations that may be incorporated into or provide direction to:

1. The update of the Transit Element of the CTP;
2. Solano County transit providers' short- and long-range transit plans;
3. Identifying new funding revenues for transit and transportation services and programs for seniors and people with disabilities and setting priorities for service once these funding sources are identified; and
4. Provide direction to the STA, the County Board of Supervisors, and others for coordinating transportation services and programs for seniors and people with disabilities in the county.

Public input and involvement during this study effort is a key component. The input collected from the June and October 2009 Senior Summits was reviewed for this study. These events also identified an extensive list of stakeholders including public, private and non-profit organizations that have been invited to participate in identifying the needs and prioritizing solutions as they relate to Senior and People with Disabilities Transportation. The momentum of the Senior Summits was maintained with the establishment of a new

STA Committee: Solano Senior and People with Disabilities Transportation Advisory Committee which began meeting in May 2010.

Discussion:

Nelson/Nygaard was retained to conduct this study. This study was introduced to the PCC in September 2010. Initial comments were received from the PCC. The consultant also attended the November PCC meeting and provided an update and gathered additional comments on transportation gaps and potential strategies.

The consultant has also attended two Senior and People with Disabilities Transportation Advisory Committee meetings as well as a subcommittee of this group. During October, November, and December of 2010, the consultant team conducted 25 focus groups to gather input on transportation issues for seniors and people with disabilities in Solano. The groups varied widely in nature from small groups of seniors at senior housing centers to larger groups with standing meetings. A survey was developed and distributed in hard copy as well as electronically (see Attachment A). Nearly 1,000 surveys have been tabulated and analyzed. Input from the surveys and comments from the multiple outreach meetings countywide have been compiled along with other information received to identify mobility gaps and potential strategies to address the gaps. The findings will be presented for discussion and comment at the PCC meeting.

Preliminary strategies to address identified service gaps are being developed. While transit, paratransit and taxi services are expected to be among the strategies, non-transit strategies are also expected to be identified. Preliminary strategies will be presented for discussion and comment at the PCC meeting.

The study is due to be completed by June 2011.

Recommendation:

Informational.

Attachment:

A. Transportation Survey



Solano Transportation Authority
Seniors & Residents with Disabilities
TRANSPORTATION SURVEY

The Solano Transportation Authority (STA) is updating the countywide plan to address near and long-term transportation needs for seniors and people with disabilities. Whether you currently drive or use other ways to travel, we would like your input to understand your needs now and in the future. Results of the survey will be used to prioritize improvements to existing or new services and programs so that seniors and people with disabilities can maintain their mobility. Please complete this survey, fold and **mail it back by December 15**. You can also complete the survey on-line by going to www.surveymonkey.com/s/STA-survey.

1. How do you get around Solano County? Please rank the top three ways you get around, using 1 for the most often, 2 for the next, and 3 for the third most-often used mode.

- | | |
|---|---|
| <input type="checkbox"/> Drive myself | <input type="checkbox"/> Walk |
| <input type="checkbox"/> Get a ride in a car from someone else | <input type="checkbox"/> Ride paratransit |
| <input type="checkbox"/> Use public transit (bus, train, ferry) | <input type="checkbox"/> Take a taxi |
| <input type="checkbox"/> Bicycle | |
| <input type="checkbox"/> Other (specify): _____ | |

2. In the past 12 months, have you used any of the following transportation services (check all that apply).

- Non-profit transportation service or program
(Senior Escort Program, Ride with Pride, PACE, etc);
- Private transportation provider (medical transport, etc.)
- Senior Center shuttle Facility Shuttle
- Faith-based service Paid personal assistant
- Other (specify) _____

3A. Do you currently have a driver's license? Yes No

3B. If Yes, do you have a car available for your use? Yes No

3C. If No, is this due to a disability? Yes No

(more on next page)

4. Do you have any driving limitations? (i.e., daytime only, not driving on the freeway, only close to home). Yes No

If so, what are they?

5. Do you plan to stay where you live now for the next 5 years?

Yes No Don't Know

6. Do you have a strong family and/or social circle to depend upon for transportation as you age? Yes No

7. If you currently drive as your primary means of travel, what plans do you have to maintain mobility as you age? (check up to 3)

Family / friends Walk Bike
 Transit Taxi Facility service

I have not thought about it

Other (specify) _____

8. Would any of the following changes to Solano transit services result in you riding more frequently (if you are a current rider) or beginning to ride?

Please prioritize the top three with 1 being the most important.

None, I don't expect to use transit any more than I do now.

___ If transit runs earlier in morning or later in evening

___ If transit is more frequent on weekdays (Monday - Friday).

___ If transit is more frequent on Saturdays and Sundays.

___ If information on bus routes, times, transferring is easier to understand.

___ If bus stop was closer or had better light/had a bench or shelter.

___ If the experience was more pleasant (less crowded, cleaner, more safe, etc.).

___ Other (please describe) _____

9. Please rate each of the following transportation improvements by circling a number from 1 to 5, with 1 for *least* helpful and 5 for *most* helpful.

	<u>Least Helpful</u>				<u>Most Helpful</u>
Support & education to reduce driving	1	2	3	4	5
Support & education to keep driving longer	1	2	3	4	5
More information on how to use services other than driving (transit, private services, bicycling, etc)	1	2	3	4	5
Improved inter-city taxi service.....	1	2	3	4	5
More wheelchair-accessible taxis	1	2	3	4	5
Lower fares for senior and disabled taxi programs ...	1	2	3	4	5
Lower fares on transit service.....	1	2	3	4	5
Shuttles for seniors & disabled to medical facilities..	1	2	3	4	5
Shuttles for seniors & disabled for other special trips	1	2	3	4	5
Pedestrian improvements (including wheelchairs) ... (safer crossings, more/wider sidewalks, resting locations)	1	2	3	4	5
Bicycle facility improvements (paths)	1	2	3	4	5
Reduced speed limits	1	2	3	4	5

10. Please list the names of up to five places that you think need better public transit access (added bus stops, more frequent service, evening/weekends).

11. Please tell us how you would prefer to get your information about public, private, and other transportation services and programs.

<input type="checkbox"/> Printed Materials	<input type="checkbox"/> Presentations	<input type="checkbox"/> Telephone	<input type="checkbox"/> Friends or family
<input type="checkbox"/> Electronic (websites, email, social media)		<input type="checkbox"/> In-person assistance	
<input type="checkbox"/> Other			

12. Do you currently use any paratransit services? Yes No

13. If you do NOT use paratransit, why not?

14. Do you use a mobility device? Yes No
(Wheelchair, cane, walker, scooter, etc.)

15. Please describe any additional transportation issues or problems in your community that we should be aware of in this project.

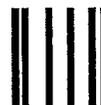
16. What is your ZIP code? _____

17. Please indicate if you are Female or Male

18. How old are you? 18 or younger 19 to 34
 35 to 49 50 to 64
 65 to 79 80 or older

Thank you! If you have any questions about this survey, call Rochelle Sherlock at (707)-864-3984, or send email to rochelle_sherlock@comcast.net.

(fold here)



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL
FIRST CLASS MAIL PERMIT NUMBER 100 SUISUN, CA

POSTAGE WILL BE PAID BY ADDRESSEE

Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585-9899



TAPE CLOSED



PCC

DATE: March 8, 2011
TO: STA PCC
FROM: Robert Macaulay, Director of Planning
RE: Regional Transportation Plan (RTP) Update and Solano Call for Projects
Draft List

Background:

The Regional Transportation Plan (RTP) is the long-range transportation plan for the 9-county Bay Area. It is prepared every 4 years by the Metropolitan Transportation Commission (MTC). The RTP sets out a 25-year vision for the region's transportation system, establishes goals and milestones for achieving that vision, and lists projects that are designed to help meet those goals. The RTP is a financially constrained document; only projects that can be funded through reasonably anticipated revenues can be included in the RTP.

Projects that receive federal and/or state financing must be listed in the RTP. In addition, local projects that have no federal or state funds may still be listed in the RTP in order to undergo air quality conformity analysis as part of the RTP review. It is therefore beneficial to have a project included in the RTP.

Assembly Bill (AB) 32, the California Global Warming Solutions Act of 2006 is intended to substantially reduce the emission of Greenhouse Gases (GHG), primarily carbon dioxide. Senate Bill (SB) 375, approved in 2008, is designed to implement a portion of AB 32 by integrating regional decisions on land use planning and transportation investment. This is primarily accomplished by requiring regional Metropolitan Planning Organizations (MPOs) to develop a Sustainable Communities Strategy (SCS) that:

- Accommodates all of the region's growth, both in total numbers and by economic groups;
- Specifies the general location and density of housing development; and
- Ties transportation investments through the Regional Transportation Plan (RTP) to new development or redevelopment, in order to reduce Vehicle Miles Traveled (VMT), the proxy measure for GHG emissions.

SB 375 only addresses emission reductions from reductions in VMT for cars and light trucks. Other initiatives under AB 32 deal with improved vehicle fleet fuel economy, lower carbon fuels, and reduced emissions from heavy trucks, transit and non-transportation sources.

In order to provide a transportation network for the SCS analysis and the next RTP (which will use a horizon year of 2040, and will be known as T2040), MTC has already begun the process of updating the current RTP (T2035).

In addition to its use in developing the next RTP, the SCS will determine the base numbers for the Regional Housing Needs Allocation (RHNA). The Cities and the County are required to develop General Plan Housing Elements that accommodate their share of the RHNA. In previous years, the RHNA and RTP processes were separate.

At its meeting of February 9, 2011, the STA Board approved a schedule for review of the draft RTP Project List, including a public outreach component. That schedule is included as Attachment A. Because of the SCS/RTP update schedule, only a short amount of time is allocated by MTC for STA to develop Solano County's RTP project list. All projects must be submitted to MTC by April 29, 2011.

MTC's Call for Projects guidance requires Congestion Management Agencies (CMAs) such as the STA to actively seek out input from special needs communities, including transit users who are seniors, disabled, or from low income communities. The Paratransit Coordinating Committee (PCC) and Solano Senior and People with Disabilities Transportation Advisory Committee meetings are STA's primary outreach to senior and people with disabilities transit users.

Discussion:

Attachment C is the Draft Solano RTP Project List. Projects are listed in four categories:

- A. Projects in T2035 that have been completed.
- B. Projects that are in T2035 that have not been completed.
- C. Projects proposed by STA staff for inclusion in T2040.
- D. Projects that fit into exempt categories, such as operations and maintenance.

MTC has provided STA with its fund estimates for the RTP. This estimate is based upon the funds MTC believes are 'reasonably available' (\$1.92 billion), plus a mark-up of 75%. The resultant STA fund estimate is \$3.36 billion. Because the RTP is a fiscally constrained document, only projects that in total will cost no more than the available funds can be included in the RTP. In preparing T2035, MTC provided STA with a fund estimate of approximately \$1.5 billion, but later reduced that amount to \$600 million. STA staff believes the \$3.36 billion fund estimate significantly exceeds the amount that will ultimately be available for local projects. Projects that are funded entirely with local funds may be listed in the RTP without being counted against Solano County RTP fiscal limits.

In preparing the proposed RTP Project List, STA staff began with projects currently included in the T2035 list and projects proposed by the member agencies in 2010 for inclusion in the Solano Comprehensive Transportation Plan (CTP). From that master list, STA staff then identified projects that; a) have a reasonable likelihood of completion in the next 10 years; b) support efficient use or improvements to safety for the existing system, rather than major capacity expansion; c) that help improve the overall capacity of the Solano system, rather than act as stand-alone components; and d) are consistent with the existing RTP goals and the RTP and SCS Performance Measures.

Some programs are designed to maintain the current system, such as local streets and roads or transit maintenance. Other projects are individually small, but together make-up a larger regional program, such as development of the Regional Bicycle Network. Programs and projects that fit into those categories do not have to be submitted individually by local agencies and the CMAs. The Programmatic Categories are listed in

Attachment D. The complete MTC Call for Projects letter and supporting attachments is included as Attachment E.

All projects must be submitted to MTC by April 29, 2011. To meet this timeline, the Draft Solano RTP Project List must be released for public comment by March 9th along with the call for projects. The document released by the Board will be presented to the public via the STA website and at meetings targeting the low income, seniors, or people with disabilities who use transit and other STA Advisory Committees in March. STA staff is also available to provide presentations at local jurisdiction Planning Commission or Board or Council meetings to assist in obtaining public input. All proposed additions, deletions or changes to the project list must be received by April 8, 2011. The STA Board is scheduled to hold a public hearing on the Draft RTP Project List at its April 13, 2011 meeting. The final list will then be reviewed by the STA TAC on April 27th, and a final action will be taken by the STA Board on May 11th.

STA member agencies and members of the public (including advocacy groups) are requested to identify projects that they believe should or should not be on the RTP Project List. For members of the public recommending projects be added to the list, they must identify a public agency sponsor to submit the project on their behalf.

At their February 23, 2011 meetings, the Solano Express Intercity Transit Consortium and the STA Technical Advisory Committee (TAC) reviewed the Call for Projects and the initial project list. TAC members recommended several edits to project descriptions in Category B (existing RTP) projects in Attachment C. Both TAC and Consortium members recommended the addition of several projects to Category C (new projects), and the deletion of 2 projects from Category B due to lack of a viable funding strategy. All of those changes are reflected in Attachment C.

Fiscal Impact:

None at this time. However, the RTP project list will identify those projects that are covered under the RTP federal air quality attainment conformity analysis and which projects are eligible for state or federal funds, both of which strongly influence STA and member agency spending options.

Recommendation:

Information.

Attachments:

- A. RTP Draft Project List Review Schedule
- B. MTC Adopted RTP Performance Measures
- C. Draft Solano RTP Project List
- D. Programmatic Categories
- E. MTC Call for Projects Letter and Attachments

THIS PAGE INTENTIONALLY LEFT BLANK

DRAFT

Schedule of Actions to Select STA's Projects for Submittal to MTC for the next RTP:

Action	Date
MTC issues formal Call for Projects to CMAs (and major transit providers)	February 10
STA Technical Advisory Committee and Solano Express Intercity Transit Consortium review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	February 23
STA Board reviews Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 9
MTC Release of County-Level Financial Projections	March 11
Community Outreach Meeting for Paratransit Coordinating Council on Preliminary Solano Prioritized Project – <i>public input meeting</i>	March 17
Community Outreach Meeting for Solano Senior and People with Disabilities Transportation Advisory Committee on Preliminary Solano Prioritized Project List – <i>public input meeting</i>	Early April
Bicycle Advisory Committee review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 17
Pedestrian Advisory Committee review Preliminary Solano Prioritized Project List – <i>public input meeting</i>	March 24
STA Board Public Hearing on Prioritized Solano Project List – <i>public input meeting</i>	April 13
STA Technical Advisory Committee and Solano Express Intercity Transit Consortium meetings on Final Prioritized Solano Project List – <i>public input meeting</i>	April 27
STA Board Public Hearing on Final Solano Project List	May 11

THIS PAGE INTENTIONALLY LEFT BLANK

Date: January 26, 2011

W.I.: 1121

Referred by: Planning Committee

Attachment A

Resolution No. 3987

Page 1 of 2

Performance Targets for the Sustainable Communities Strategy/Regional Transportation Plan

GOAL/OUTCOME	#	RECOMMENDED TARGET <i>Unless noted, all targets are for year 2035 compared to a year 2005 base</i>
CLIMATE PROTECTION	1	Reduce per-capita CO ₂ emissions from cars and light-duty trucks by 15% <i>Statutory - Source: California Air Resources Board, as required by SB 375</i>
ADEQUATE HOUSING	2	House 100% of the region's projected 25-year growth by income level (very-low, low, moderate, above-moderate) without displacing current low-income residents <i>Statutory - Source: ABAG adopted methodology, as required by SB 375</i>
HEALTHY & SAFE COMMUNITIES	3	Reduce premature deaths from exposure to particulate emissions: <ul style="list-style-type: none"> • Reduce premature deaths from exposure to fine particulates (PM_{2.5}) by 10% • Reduce coarse particulate emissions (PM₁₀) by 30% • Achieve greater reductions in highly impacted areas <i>Source: Adapted from federal and state air quality standards by BAAQMD</i> Associated Indicators <ul style="list-style-type: none"> • Incidence of asthma attributable to particulate emissions • Diesel particulate emissions
	4	Reduce by 50% the number of injuries and fatalities from all collisions (including bike and pedestrian) <i>Source: Adapted from California State Highway Strategic Safety Plan</i>
	5	Increase the average daily time walking or biking per person for transportation by 60% (for an average of 15 minutes per person per day) <i>Source: Adapted from U.S. Surgeon General's guidelines</i>

Date: January 26, 2011
W.I.: 1121
Referred by: Planning Committee

Attachment A
Resolution No. 3987
Page 2 of 2

GOAL/OUTCOME	#	RECOMMENDED TARGET <i>Unless noted, all targets are for year 2035 compared to a year 2005 base</i>
OPEN SPACE AND AGRICULTURAL PRESERVATION	6	Direct all non-agricultural development within the urban footprint (existing urban development and urban growth boundaries) <ul style="list-style-type: none"> • Scenarios will be compared to 2010 urban footprint for analytical purposes only. <i>Source: Adapted from SB 375</i>
EQUITABLE ACCESS	7	Decrease by 10% the share of low-income and lower-middle income residents' household income consumed by transportation and housing <i>Source: Adapted from Center for Housing Policy</i>
ECONOMIC VITALITY	8	Increase gross regional product (GRP) by 90% – an average annual growth rate of approximately 2% (in current dollars) <i>Source: Bay Area Business Community</i>
TRANSPORTATION SYSTEM EFFECTIVENESS	9	<ul style="list-style-type: none"> • Decrease average per-trip travel time by 10% for non-auto modes • Decrease automobile vehicle miles traveled per capita by 10% <i>Source: Adapted from Caltrans Smart Mobility 2010</i>
	10	Maintain the transportation system in a state of good repair: <ul style="list-style-type: none"> • Increase local road pavement condition index (PCI) to 75 or better • Decrease distressed lane-miles of state highways to less than 10% of total lane-miles • Reduce average transit asset age to 50% of useful life <i>Source: Regional and state plans</i>

Attachment A.2 Programmatic Categories

Programmatic categories are groups of similar projects, programs, and strategies that are included under a single group for ease of listing in the RTP/SCS. Projects within programmatic categories must be exempt from regional transportation conformity. Many projects which address the concerns of communities, such as pedestrian bulbouts, bicycle lanes, transit passenger shelters, ridesharing, etc. are often taken into account in a programmatic category. Therefore individual projects of this nature do not need to be specified. Projects grouped in a programmatic category are viewed as a program of multiple projects. Projects that add capacity or expand the network are not included in a programmatic category. Projects that do not fit within the identified programmatic categories are listed separately in the RTP/SCS. Programmatic categories to be used include, but are not limited to the following:

1. **Bicycle/Pedestrian Expansion** (new facilities, expansion of existing bike/pedestrian network)
2. **Bicycle/Pedestrian Enhancements** (enhancements, streetscapes, TODs, ADA compliance, mobility and access improvements)
3. **Bicycle/Pedestrian Facilities Rehabilitation**
4. **Lifeline Transportation** (Community Based Transportation Plans projects such as information/outreach projects, dial-a-ride, guaranteed ride home, paratransit, non-operational transit capital enhancements (i.e. bus shelters). Does not include fixed route transit projects.)
5. **Transit Enhancements** (ADA compliance, mobility and access improvements, passenger shelters, informational kiosks)
6. **Transit Management Systems** (TransLink[®], Transit GPS tracking systems (i.e. Next Bus))
7. **Transit Safety and Security Improvements** (Installation of security cameras)
8. **Transit Guideway Rehabilitation**
9. **Transit Station Rehabilitation**
10. **Transit Vehicle Rehabilitation/Replacement/Retrofit**
11. **Transit O&M** (Ongoing non-capital costs, preventive maintenance)
12. **Transit Operations Support** (purchase of operating equipment such as fareboxes, lifts, radios, office and shop equipment, support vehicles)
13. **Local Road Safety** (shoulder widening, realignment, non-coordinated signals)
14. **Highway Safety** (implementation of Highway Safety Improvement Program, Strategic Highway Safety Program, shoulder improvements, guardrails, medians, barriers, crash cushions, lighting improvements, fencing, increasing sight distance, emergency truck pullovers)
15. **Non-Capacity Increasing Local Road Intersection Modifications and Channelization**
16. **Non-Capacity Increasing State Highway Enhancements** (noise attenuation, landscaping, roadside rest areas, sign removal, directional and informational signs)
17. **Freeway/Expressway Incident Management** (freeway service patrol, call boxes)
18. **Non-Capacity Increasing Freeway/Expressway Interchange Modifications** (signal coordination, signal retiming, synchronization)
19. **Freeway/Expressway Performance Management** (Non-ITS Elements, performance monitoring, corridor studies)
20. **Non-Capacity Increasing Local Road Rehabilitation** (Pavement resurfacing, skid treatments)
21. **Non-Capacity Increasing Local Bridge Rehabilitation/Replacement/Retrofit**
22. **State Highway Preservation** (Caltrans SHOPP, excluding system management)
23. **Toll Bridge Rehabilitation/Replacement/Retrofit**
24. **Local Streets and Roads O&M** (Ongoing non-capital costs, routine maintenance)
25. **State Highway O&M** (Caltrans non-SHOPP maintenance, minor 'A' and 'B' programs)
26. **Regional Air Quality and Climate Protection Strategies** (outreach programs and non-capacity projects specifically targeting regional air quality and climate protection strategies)
27. **Local Air Quality and Climate Protection Strategies** (outreach programs and non-capacity projects specifically targeting local air quality and climate protection strategies)
28. **Regional Planning and Outreach** (regionwide planning, marketing, and outreach)
29. **Transportation Demand Management** (continuation of ridesharing, shuttle, or vanpooling at current levels)
30. **Parking Management** (Parking cash out, variable pricing, etc.)

THIS PAGE INTENTIONALLY LEFT BLANK



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

February 14, 2011

RECEIVED

FEB 15 2011

SOLANO TRANSPORTATION
AUTHORITY

Scott Haggerty, Chair
Alameda County

Adrienne J. Tissier, Vice Chair
San Mateo County

Tom Asanubrado
U.S. Department of Housing
and Urban Development

Tom Bater
Cities of Alameda County

Dave Cortese
Santa Clara County

Bill Dodd
Napa County and Cities

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Mark Green
Association of Bay Area Governments

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
Cities of Santa Clara County

Jake Mackenzie
Sonoma County and Cities

Kevin Mullin
Cities of San Mateo County

Jon Rubin
San Francisco Mayor's Appointee

Bijan Surtipi
State Business, Transportation
and Housing Agency

James P. Spring
Solano County and Cities

Amy Rein Worth
Cities of Contra Costa County

Vacancy
City and County of San Francisco

Steve Heminger
Executive Director

Ann Fleener
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Mr. Daryl Halls
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RE: Regional Transportation Plan/Sustainable Communities Strategy – Call for
Projects

To: Caltrans, Congestion Management Agencies, and Multi-County Transit Operators

The Metropolitan Transportation Commission (MTC) is issuing an open "call for projects" for consideration in the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). MTC requests the assistance of each of the nine Congestion Management Agencies (CMAs) to coordinate project submittals for their county. Caltrans and multi-county transit operators may submit directly to MTC, but coordination with the CMAs are encouraged. Attached is the Call for Projects Guidance that lays out required elements to be carried out in the local call for projects.

Project submittals are due to MTC on April 29, 2011. Projects/programs will undergo a project-level performance evaluation, which MTC will initiate starting in May 2011. MTC requests all partner agencies to adhere to this deadline. The results of the project performance assessment will inform the upcoming detailed alternatives analysis and investment trade-off discussions, ultimately leading to a preferred RTP/SCS early next year with adoption occurring a year later. As such, there will be ongoing opportunities for these discussions to occur.

The SCS legislation requires closer integration between land use and transportation planning. With this in mind, MTC and ABAG have adopted goals that direct local agencies to consider how their projects support SCS principals as promulgated by SB 375.

MTC is developing a web-based application form for sponsors to fill out and submit their projects. Sponsors will be able to (a) remove projects in the current plan (Transportation 2035) that are either now complete and open for service or no longer being pursued, (b) update projects in the current plan that should be carried forward in the RTP/SCS, and (c) add new projects. The web-based project application will be available

on March 1, 2011. At that time, MTC will provide instructions to CMAs on how to access and use the web-based form. Upon request, MTC staff will also provide a brief tutorial to the CMAs and its technical advisory committee.

MTC looks forward to receiving your project submittals. If you have any questions about the submittal process, please contact Grace Cho of my staff at (510) 817-5826 or gcho@mtc.ca.gov.

Sincerely,



Ann Flemer
Deputy Executive Director, Policy

AF: GC

J:\PROJECT\2013 RTP_SCS\Call for Projects\Final Version\Call for Projects Letters\Call for Projects Letter - STA.doc

Attachments:

- Attachment A: Call for Projects Guidance
- Attachment A.1: Goals and Performance Targets
- Attachment A.2: Programmatic Categories
- Attachment A.3: MTC's Draft Transportation Project Performance Assessment Methodology
- Attachment A.4: MTC Policy Advisory Council Members

PCC

DATE: March 8, 2011
TO: STA PCC
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2011-12

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the late fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff selects pertinent comments for Solano County's local jurisdictions that will be addressed. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is approved by the STA Board and forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan. Until MTC can make a finding that there are no reasonable unmet transit needs, all TDA claims for local streets and roads are held by MTC.

When MTC took final action on the FY 2009-10 Unmet Transit Needs process and concluded that there were no reasonable unmet transit needs, they also took action that directed Rio Vista and the County of Solano to develop a TDA phase out plan. As a result of this, in February 2010 Rio Vista City Council took action directing that Rio Vista no longer use TDA funds for streets and roads beginning FY 2010-11. A strategy to phase the County of Solano out of the Unmet Needs process was approved by the STA Board April 14, 2010. Therefore, the Unmet Transit Needs process is still being required to allow the County of Solano to claim TDA for streets and roads for FY 2011-12.

Discussion:

This year's Unmet Transit Needs Hearing was held on Thursday, December 2, 2010 at 6:00 pm at the Solano County Administration Center (SCAC) in the Board of Supervisors Chambers. MTC Commissioner Spering chaired the meeting. In attendance were three staff from MTC and three staff from STA. The Mayor and Councilmember of Suisun City attended as well as two PCC members. There was representation from Dixon, Fairfield, Solano County and Vacaville transit operators and two representatives from Solano County. Approximately 34 people attended the event and 11 people shared their comments and concerns. The comment period closed December 11, 2010 for accepting comments, by mail, e-mail, fax, and phone.

The issues raised at the hearing and through written comments will be reviewed and compiled by MTC. The comments that are identified as reasonable unmet needs will be forwarded by MTC to STA. The STA staff will work with the transit operators to address the issues and STA staff will report to the PCC the status of the Unmet Needs progress so the PCC may monitor the process. At the time of writing this staff report, MTC is still reviewing the comments.

As FY 2011-12 will be the last year the County of Solano uses TDA for streets and roads, the Unmet Needs process will no longer be required in Solano County since no jurisdiction will be using TDA funds for streets and roads.

Recommendation:

Informational.

PCC

Date: March 8, 2011
To: STA PCC
From: Liz Niedziela, Transit Program Manager/Analyst
Re: FTA Section 5310 Call for Projects

Background:

The Federal Transit Administration's (FTA) Elderly Individuals and Individuals with Disabilities Program (Section 5310) provides capital grants for the purpose of meeting the transportation needs of elderly persons and persons with disabilities where mass public transportation services are otherwise unavailable, insufficient, or inappropriate. Caltrans is the designated recipient of the funds.

The Metropolitan Transportation Commission (MTC), the regional transportation planning organization for the nine Bay Area counties, requires that each county's Paratransit Coordinating Council (PCC) score FTA Section 5310 applications from their respective county before MTC formally reviews the applications. To fulfill this obligation, the Solano PCC establishes a three-person subcommittee each year to review and score Solano County FTA Section 5310 applications and recommends its findings for MTC to review before submittal to Caltrans.

Applicants submit their applications to the appropriate County Paratransit Coordinating Council (PCC). The PCC Scoring Subcommittee evaluates and scores the applications, and then forwards both the applications and scores to MTC. MTC compiles the County PCC scores and develops draft regional scores and rankings for review by the PCCs, and hears applicant appeals if necessary. MTC then transmits the applications and final regional rankings to Caltrans. When all applications throughout the state have been submitted to Caltrans, a statewide review committee develops a draft statewide prioritized list based on the scores provided by each region, and determines the minimum score for projects to be recommended for funding. The statewide review committee holds a staff level hearing for all stakeholders to discuss the statewide-prioritized list and hear any appeals on technical issues. The statewide evaluation committee submits a final statewide-prioritized list to the California Transportation Commission (CTC). The CTC holds a public hearing to discuss the prioritized list, overall program policy and adopts the prioritized list.

Discussion:

The Call for Projects for FTA Section 5310 Program was announced January 4, 2011 (Attachment A). The Call for Project information has been posted on Caltrans website: <http://www.dot.ca.gov/hq/MassTrans/5310.html>. Caltrans anticipates that there will be approximately \$25 million in funding available statewide in the FY10 cycle.

The PCC appointed three (3) PCC members to participate in the 5310 Application Scoring Subcommittee. The PCC appointments are Richard Burnett, Rachel Ford, Shirley Stacy, and Jim Williams as the alternate.

The STA staff invited the subcommittee to attend a webinar on the 5310 application process on January 24 at the STA. Two subcommittee members and two interested applicants attended. An additional webinar on the scoring of the application was held on March 3 and two subcommittee members attended. The 5310 applications were due to MTC and STA on March 4. STA received one application from Pace Solano. The 5310 Scoring Subcommittee is scheduled to interview the applicant and score the projects on March 11.

Recommendation:

Informational

Attachment:

- A. 5310 Call for Projects and Timeline

**FTA Section 5310 Elderly and Disabled Specialized Transit Program
Federal Fiscal Year 2010/2011**

PROGRAM FACT SHEET AND TIMELINE

Program Purpose: Provide capital grants for projects that meet the transportation needs of elderly persons and persons with disabilities where public mass transportation services are otherwise unavailable, insufficient or inappropriate.

Program History: Since the program's inception in 1975, approximately 500 agencies have received over 4000 vehicles statewide, serving a variety of client groups and programs ranging from small agencies with specific clientele (e.g. dialysis and AIDS patients) to large providers serving an entire community. The average cost for yearly maintenance for a vehicle is estimated at \$8,500.

<p>Funds Available</p> <ul style="list-style-type: none">• Approximately \$25 million in Federal funds are available for this cycle;• 100 % in federal funds upon FTA approval of Transportation Development Credits.

Eligible Applicants:

- Private non-profit corporations;
- Public agencies where no private non-profits are readily available to provide the proposed service;
- Public agencies that have been approved by the State to coordinate services.

Eligible Equipment:

- Accessible vans and buses;
- Mobile radios and communication equipment;
- Computer hardware and software

Service Eligibility: Services to be provided must serve the transportation needs of elderly persons and/or persons with disabilities. Public service must be "incidental" per FTA C 9070.1F.

Project Eligibility: Applicants must have management oversight and control over the operations and service of the equipment. Applicants are required to provide sufficient justification and provide documentation that alternative transportation services are unavailable, insufficient or inappropriate to meet the agency's transportation needs.

Selected project

vehicle(s) must provide a minimum of 20 hours of service per week per vehicle or in coordination with other agencies.

All projects selected for funding must be derived from a Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) as required by FTA C 9070.1F.

Vehicle Replacement Eligibility: Vehicle(s) must be in active service. Active service is defined as a vehicle providing service throughout the agency's normal days and hours of operation. A van(s) proposed for replacement must have been in service for four years or have at least 100,000 miles at the time of application. A replacement bus(s) must meet or exceed useful life at the time of application.

Service Expansion Eligibility: Applicants must be able to document that the proposed transportation service will provide:

- Services to additional persons; or
- Expand the service area or hours; or
- Increase the number and/or frequency of trips.

Funding Selection Process:

1. The Regional Transportation Planning Agency (RTPA) scores the applications using established evaluation criteria and completes a prioritized list for their region.
2. The State Review Committee reviews the RTPA scores, and scores a statewide-prioritized list of projects based on available funding.
3. The California Transportation Commission (CTC) holds a public hearing to review and adopt the final list of projects.
4. Caltrans submits approved projects to the FTA.

Program Requirements: Once approved by FTA, successful applicants enter into a Standard Agreement with Caltrans. The agreement remains in effect until the project's useful life. Grantees are responsible for the proper use, operating costs, and maintenance of all project equipment. Grantees must be prepared to comply with the requirements of Caltrans, the Department of Motor Vehicle and the regulations of the California Highway Patrol.

PROGRAM NOTE:

FTA Section 5310 vehicles are purchased by Caltrans using a State procurement process. Upon Caltrans approval, public agencies can follow their own local procurement process. However, the grantee must comply with state and federal procurement procedures when purchasing with local funds. Upon project completion, the grantee may request reimbursement from Caltrans for the Federal Share.

PROGRAM TIMELINE

- January 4, 2011 - Call for Projects
- Begin Schedule for Public Hearings (Public Transit Only)
- January 24-28, 2011 - Grant Application Workshops (Southern California)
- February 1-4, 2011 - Grant Application Workshops (Northern California)
- March 4, 2011 - Regional applications due to RTPA by 5:00 p.m. March 4, 2011. RTPA scores applications and conducts appropriate public hearings.
- May 6, 2011 - RTPA forwards (electronically) regional prioritized list with scores and copies of applications with approved Certification and Assurances to Caltrans by 5:00 p.m May 6, 2011.
- June 6, 2011 - Regional scores are merged into a statewide-prioritized list of projects.
- State Review Committee reviews and verifies scores submitted by the RTPAs.
- June 22, 2011 to August 10, 2011 - Submit draft list to CTC for book item at the upcoming CTC meeting
- CTC distributes public draft Program of Projects (POP)
- CTC conducts staff level conference for the review committee to hear any filed appeals
- CTC conducts public hearing to adopt final POP
- Final POP distributed publicly
- Projects are programmed in the FTIP
- September 2011 - Schedule Successful Applicant Workshops, verify new agency information
- After verification that all projects have been programmed, approved POP submitted to FTA for funding approval
- After FTA's final approval, Standard Agreement process initiated
- Procurement process begins.

*For additional information call our toll free number (1.888.472.6816) or visit our website at:
<http://www.dot.ca.gov/hq/MassTrans/5310.html>*